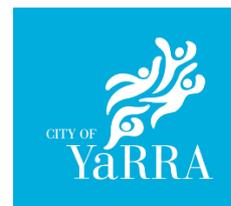


Yarra Libraries Advisory Committee



TERMS OF REFERENCE

Type	Advisory Committee
Purpose	To provide advice on issues relating to public library services across the City of Yarra.
Objectives	<p>Objectives of the Yarra Libraries Advisory Committee</p> <ul style="list-style-type: none">• To contribute the views of library users regarding the Library Service's role in meeting community needs• To contribute at an early stage, to review of services which will impact on library users• To contribute ideas and suggestions for the improvement and enhancement of Library Services in the City of Yarra• To provide a response from a user perspective to Library Service statistical reports and assessments of performance <p>Responsibilities of the Committee are to:</p> <ul style="list-style-type: none">• Provide effective and timely advice by library users and community representatives into library policy, service planning and development• Promote consultation and representation of community views in library policy, service planning and development• Provide an additional avenue for dissemination of information about the library service• Propose and participate in relevant working parties, forums and workshops on library issues
Membership	<ul style="list-style-type: none">• Ten library users who live, work or study in the City of Yarra• Two Councillors (appointed annually)
Chair	The Chair shall alternate between the appointed Councillors.
Selection Criteria	<p>The criteria for selection to the Committee will include:</p> <ul style="list-style-type: none">• experience and understanding of public library services and issues;• a commitment to make a positive and constructive contribution to the objectives of the Committee and Yarra Libraries;• a commitment to consider and value a wide cross section of community views;• relevant skills and experience; and• availability for meetings. <p>Council will also seek to ensure an overall balance in terms of gender, cultural background and branch representation.</p>
Meeting arrangements	Four meetings are held throughout the year. The meetings are one to two hours in duration and held in the evening.

**Departures from
the Council
Committees Policy**

The following additional provisions apply to this Committee:

- Community committee appointments will be approved by the Chief Executive Officer on the basis of a recommendation from the Manager Library Services.
- Members will be appointed for two years and will be eligible to serve no more than two consecutive terms. Retired members may subsequently re-apply for membership.