



Agenda

Council Meeting

6.30pm, Tuesday 10 October 2023

Richmond Town Hall

Council Meetings

Council Meetings are public forums where Councillors come together to meet as a Council and make decisions about important, strategic and other matters. The Mayor presides over all Council Meetings, and they are conducted in accordance with the City of Yarra Governance Rules.

Council meetings are decision-making forums and only Councillors have a formal role. However, Council is committed to transparent governance and to ensuring that any person whose rights will be directly affected by a decision of Council is entitled to communicate their views and have their interests considered before the decision is made.

Question Time

Yarra City Council welcomes questions from members of the community.

Registration

To ask a question, you will need to register and provide your question by 6.30pm on the day before the meeting. Late registrations cannot be accepted, and you will be unable to address the meeting without registration.

Asking your question

During Question Time, the Mayor will invite everyone who has registered to ask their question. When your turn comes, come forward to the microphone and:

- state your name;
- direct your question to the Mayor;
- don't raise operational matters that have not been previously raised with the organisation;
- don't ask questions about matter listed on tonight's agenda
- don't engage in debate;
- if speaking on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

You will be provided a maximum of three minutes to ask your question, but do not need to use all of this time.

Comments not allowed

When you are addressing the meeting, don't ask a question or make comments which:

- relate to a matter that is being considered by Council at this meeting;
- relate to something outside the powers of the Council;
- are defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable;
- deal with a subject matter already answered;
- are aimed at embarrassing a Councillor or a member of Council staff;
- include or relate to confidential information; or
- relate to something that is subject to legal proceedings.

Addressing the Council

An opportunity exists to make your views known about a matter that is listed on the agenda for this meeting by addressing the Council directly before a decision is made.

Registration

To ask address Council, you will need to register by 6.30pm on the day before the meeting. Late registrations cannot be accepted, and you will be unable to address the meeting without registration.

Addressing the Council

Before each item is considered by the Council, the Mayor will invite everyone who has registered in relation to that item to address the Council. When your turn comes, come forward to the microphone and:

- state your name;
- direct your statement to the Mayor;
- confine your submission to the subject being considered;
- avoid repeating previous submitters;
- don't ask questions or seek comments from Councillors or others; and
- if speaking on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

You will be provided a maximum of three minutes to speak, but do not need to use all of this time.

Comments not allowed

When you are addressing the meeting, don't make any comments which:

- relate to something other than the matter being considered by the Council;
- are defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable;
- are aimed at embarrassing a Councillor or a member of Council staff;
- include or relate to confidential information; or
- relate to something that is subject to legal proceedings.

Arrangements to ensure our meetings are accessible to the public

Council meetings are held on the first floor at Richmond Town Hall. Access to the building is available either by the stairs, or via a ramp and lift. Seating is provided to watch the meeting, and the room is wheelchair accessible. Accessible toilet facilities are available. Speakers at the meeting are invited to stand at a lectern to address the Council, and all participants are amplified via an audio system. Meetings are conducted in English.

If you are unable to participate in this environment, we can make arrangements to accommodate you if sufficient notice is given. Some examples of adjustments are:

- a translator in your language
- the presence of an Auslan interpreter
- loan of a portable hearing loop
- reconfiguring the room to facilitate access
- modification of meeting rules to allow you to participate more easily

Recording and Publication of Meetings

A recording is made of all public Council Meetings and then published on Council's website. By participating in proceedings (including during Question Time or in making a submission regarding an item before Council), you agree to this publication. You should be aware that any private information volunteered by you during your participation in a meeting is subject to recording and publication.

Order of business

1. **Acknowledgement of Country**
2. **Attendance, apologies and requests for leave of absence**
3. **Announcements**
4. **Declarations of conflict of interest**
5. **Confirmation of minutes**
6. **Question time**
7. **Council business reports**
8. **Notices of motion**
9. **Petitions and joint letters**
10. **Questions without notice**
11. **Delegates' reports**
12. **General business**
13. **Urgent business**
14. **Confidential business reports**

1. Acknowledgment of Country

“Yarra City Council acknowledges the Wurundjeri Woi Wurrung people as the Traditional Owners and true sovereigns of the land now known as Yarra.

We acknowledge their creator spirit Bunjil, their ancestors and their Elders.

We acknowledge the strength and resilience of the Wurundjeri Woi Wurrung, who have never ceded sovereignty and retain their strong connections to family, clan and country despite the impacts of European invasion.

We also acknowledge the significant contributions made by other Aboriginal and Torres Strait Islander people to life in Yarra.

We pay our respects to Elders from all nations here today—and to their Elders past, present and future.”

2. Attendance, apologies and requests for leave of absence

Attendance

Councillors

- Cr Claudia Nguyen Mayor
- Cr Edward Crossland Deputy Mayor
- Cr Michael Glynatsis Councillor
- Cr Stephen Jolly Councillor
- Cr Herschel Landes Councillor
- Cr Anab Mohamud Councillor
- Cr Bridgid O’Brien Councillor
- Cr Amanda Stone Councillor
- Cr Sophie Wade Councillor

Council staff

Chief Executive Officer

- Sue Wilkinson Chief Executive Officer

General Managers

- Brooke Colbert Governance, Communications and Customer Experience
- Sam Hewett Infrastructure and Environment
- Kerry McGrath Community Strengthening
- Mary Osman City Sustainability and Strategy
- Jenny Scicluna Corporate Services and Transformation

Governance

- Malcolm McCall Manager Governance and Integrity (Acting)
- Rhys Thomas Senior Governance Advisor
- Mel Nikou Governance Officer

3. Announcements

An opportunity is provided for the Mayor to make any necessary announcements.

4. Declarations of conflict of interest

Any Councillor who has a conflict of interest in a matter being considered at this meeting is required to disclose that interest either by explaining the nature of the conflict of interest to those present or advising that they have disclosed the nature of the interest in writing to the Chief Executive Officer before the meeting commenced.

5. Confirmation of minutes

RECOMMENDATION

That the minutes of the Council Meeting held on Tuesday 12 September 2023 be confirmed.

6. Question time

An opportunity is provided for questions from members of the public.

7. Council business reports

Item		Page	Rec. Page	Report Presenter
7.1	Review of Council Order under the Domestic Animal Act 1994	9	14	Stewart Martin - Manager Parking and Compliance
7.2	Extension of Landfill Services Contract	22	24	Brett Grambau - Manager City Works
7.3	Planning and Housing Reform	25	31	Mary Osman - GM City Sustainability and Strategy
7.4	Governance Report - October 2023	46	53	Rhys Thomas - Senior Governance Advisor
7.5	Yarra City Council Annual Report 2022/2023	135	138	Livia Cullen - Communications and Engagement Projects Lead
7.6	Council position on the Voice to Parliament	360	363	Sarah Ernst - Acting Manager Equity and Community Development

8. Notices of motion

Nil

9. Petitions and joint letters

An opportunity exists for any Councillor to table a petition or joint letter for Council's consideration.

10. Questions without notice

An opportunity is provided for Councillors to ask questions of the Mayor or Chief Executive Officer.

11. Delegate's reports

An opportunity is provided for Councillors to table or present a Delegate's Report.

12. General business

An opportunity is provided for Councillors to raise items of General Business for Council's consideration.

13. Urgent business

An opportunity is provided for the Chief Executive Officer to introduce items of Urgent Business.

14. Confidential business reports

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 66(2)(a) of the Local Government Act 2020. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

RECOMMENDATION

1. That the meeting be closed to members of the public, in accordance with section 66(2)(a) of the Local Government Act 2020, to allow consideration of confidential information

Item

14.1 Gasworks Site Update

This item is to be considered in closed session to allow consideration of council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; confidential meeting information, being the records of meetings closed to the public under section 66(2)(a); and information that was confidential information for the purposes of section 77 of the Local Government Act 1989.

These grounds are applicable because the report contains information regarding Council's ongoing negotiations in relation to the gasworks site; records of a meeting closed to the public under section 66(2)(a) of the Local Government Act 2020 and records of a meeting closed to the public under section 89 of the Local Government Act 1989.

14.2 CEO Performance Review 2022/23

This item is to be considered in closed session to allow consideration of personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

These grounds are applicable because this report contains information about the employment arrangements of an individual member of staff.

7.1 Review of Council Order under the Domestic Animal Act 1994

Reference	D23/379488
Author	Samantha Hall - Special Projects Officer
Authoriser	General Manager City Sustainability and Strategy
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. To consider the introduction of a timed cat curfew (between 7pm and 7am the next day) and other minor changes to the Council Order made under Sections 25 and 26 of the Domestic Animals Act 1994 following community engagement.

Critical analysis

History and background

2. Council has the authority under the *Domestic Animals Act 1994* pursuant to sections 25 and/or 26 to create a Council Order detailing the control of domesticated dogs and cats within a public place. It is designed to ensure the ongoing safety and amenity of the community.
3. The current Council Order was adopted by Council in 2015. This Order outlines the requirements for the keeping of the domestic cats and dogs within the municipality, including the mandatory desexing of all cats first established by Council resolution on 1 March 2010.
4. Council as a year one action of the adopted Domestic Animal Management Plan 2021-25 committed to consider the introduction of a cat curfew.
5. In preparation for the introduction of a 'cat curfew', officers reviewed other municipalities which identified that many Councils within Victoria have introduced a cat curfew or cat containment law. Currently 40 of the 79 Victorian Councils have a cat curfew or containment law including three (3) of the M9 Councils (Darebin, Moonee Valley, and Port Phillip).
6. Animal Welfare Victoria is currently developing a cat management strategy and they will be engaging with local Councils as well as other stakeholder groups. It is expected that a draft strategy will be available for review and feedback in the future.
7. Further to the above, the Federal government is also seeking feedback on a threat abatement plan for predation by feral cats. Feedback on this plan is due to close in December 2023.
8. On 20 June 2023, Council resolved to release the proposed changes to the Council Order including the proposed introduction of a nighttime cat curfew (7pm to 7am the next day) for community consultation.
9. Council also resolved to "endorse an engagement approach that will provide opportunities for community members to provide alternate suggestions or opinions to what is being proposed and comment more broadly on our approach to cat management in Yarra, including with respect to a nighttime cat curfew."
10. Community engagement occurred between 26 June 2023 and 8 August 2023.

Discussion

Proposed changes to the Council Order

11. The proposed key changes to the Council order are as follows:
 - (a) Introduction of a timed cat curfew to be introduced between 7pm to 7am the next day;

- (b) To ensure dogs and cats in a public place are suitably controlled and do not impact the enjoyment of other members of the community or the environment around them;
- (c) New additions to clause 5 '*Owner's obligations in a Designated Reserve*':
 - (i) 'The dog does not dig or otherwise damage a Designated Reserve'; and
 - (ii) 'Dogs must be on lead when Council or any contractor is conducting maintenance including mowing of the lawn, oval or any other area'.
- (d) Addition of a newly created park to Schedule One; '*O'Connell Reserve*' and the conversion of '*Cairns Reserve*' to a dog on lead park; and
- (e) To address any anomalies or inconsistencies as required within the current Council Order.

12. The proposed revised Council Order is provided in **Attachment One**.

Community Engagement

- 13. As part of the Council Order review, the Compliance and Parking Branch in collaboration with the Strategic Communications and Engagement Branch planned a communications and community engagement approach that informed and helped the community to understand the proposed changes and encourage them to provide feedback. This approach was delivered during a six-week period of community consultation.
- 14. The consultation was undertaken between 26 June 2023 and 8 August 2023.
- 15. The consultation targeted all people working, living, or visiting the City of Yarra with a specific focus on pet owners.
- 16. The consultation was promoted by the following means:
 - (a) Yarra News newsletter (delivered to over 54,000 homes across Yarra);
 - (b) Social media posts (Facebook, Instagram, LinkedIn);
 - (c) Six (6) in person pop-up sessions across the municipality;
 - (d) Posters and / or postcards with a QR code linking directly to the Your Say Yarra webpage were placed in Council buildings, local community centres and animal businesses; and
 - (e) Corflute signs across 12 of our most popular parks.
- 17. In addition, direct emails were sent to the following groups:
 - (a) Your Say Yarra email subscribers;
 - (b) All registered pet owners;
 - (c) Animal related businesses within Yarra;
 - (d) Identified wildlife organisations; and
 - (e) Yarra Life email subscribers.
- 18. The Your Say Yarra page received a total of 2,561 views by 1,798 unique visitors. A total of 950 survey responses were received with 933 individual responses.
- 19. As part of the consultation, a specific question asked participants to identify if they supported the proposed night time cat curfew (7pm to 7am), as well as provided an opportunity for participants to express any concerns or suggestions about the management of cats in Yarra and the proposed Council Order.

Survey Results

- 20. In response to the consultation, the consultation should support for the imposition of a night time cat curfew between the hours of 7pm to 7am.
- 21. The results specifically showed:

- (a) Yes – 75.26%;
- (b) No – 18.11%;
- (c) Unsure – 6.63%.

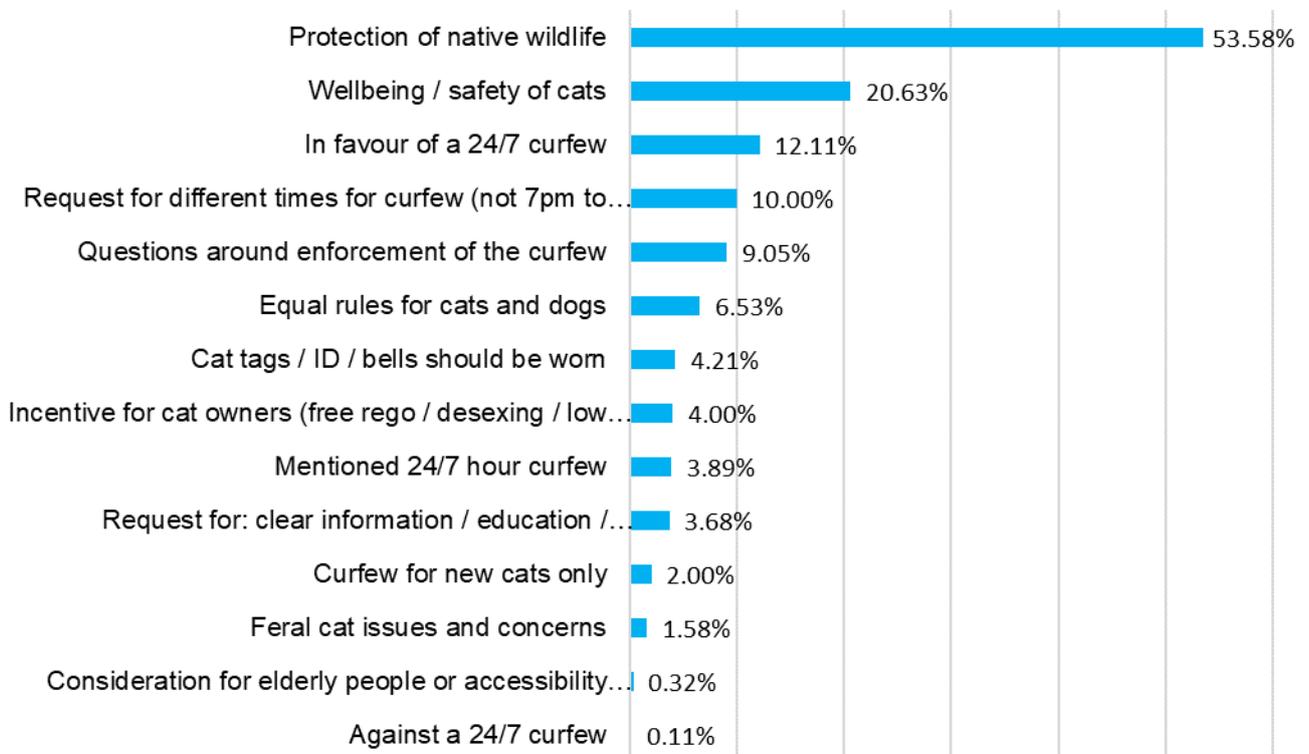
22. Survey participants were asked the following open-ended questions:

- (a) *Please explain why you do / do not support the proposed cat curfew (7pm to 7am);*
- (b) *Do you have any suggestions or comments about the way cats in Yarra are managed now and into the future?*
- (c) *Do you have any other concerns about the Council Order review?*

23. The responses to these questions identified a series of concerns from participants, with some participants identifying more than one.

24. The graph below details all the themes identified by the Compliance and Parking Branch throughout the engagement:

Themes identified throughout the engagement



25. The main concern raised by the community was the importance and protection of our native wildlife:

- (a) 53.58% (509 out of 950) of participants, followed by the wellbeing and safety of cats.
- (a) 20.63% (196 out of 950) of participants.

26. A 24/7 cat curfew also received a notable number of mentions being:

- (a) 12.11% of responses (115 out of 950) were in favour of a 24/7 cat curfew, with 3.89% (37 out of 950) of responses mentioned a 24/7 cat curfew in their responses to the survey questions; and 0.11% (1 out of 950) of responses mentioned that they were against a 24/7 cat curfew.

27. The consultation responses showed that the proposed night time cat curfew has community support with 75.26% of the total responses, however it is important to note that 10% of contributors (95 of 950) would like to see a variation on the proposed 7pm to 7am time frame.
28. Respondents outlined the following reasons:
 - (a) Concerns with its operation during daylight savings;
 - (b) Implication on shift workers; and
 - (c) unrealistic expectations for people leaving and returning home and or work to manage the curfew and their pets.
29. Officers acknowledge that some adjustment for pet owners will be required. However, officers suggest that the proposed curfew hours are an appropriate first step for the community in the confinement of cats. A consistent time frame that does not change with the introduction and removal of daylight savings or the timing of the sunset and sunrise will allow the community to have clear instruction and understanding of what is required.
30. Any curfew is intended to be mainly self-regulated, and Council will need to encourage compliance from pet owners. Survey results show that there is the community support to implement a night time curfew as an appropriate first step to introduce our residents to the idea of cat containment.
31. Limited responses were received in relation to the revised Council Order apart from the implementation of the Cat curfew.

Other

32. It is recognised that the introduction of a cat curfew will impact on the community and behaviour of exiting pet owners. Some residents may require alterations to their home which may trigger a permit to make alterations to their property to meet cat containment requirements, such as adding screens to windows and doors of a heritage property.
33. Council officers will work with the community to ensure any changes are appropriately managed in a timely manner.

Options

34. Officers have reviewed the results of the consultation and suggest the following options:
 - (a) Council resolves to adopt all of the recommended changes including the introduction of a night time cat curfew or parts of the recommendation; and
 - (b) Council may reject the implementation of a night time cat curfew.
35. The officer recommendation is for Council to adopt the proposed changes to the Council order including the night time cat curfew.

Community and stakeholder engagement

36. As outlined above, a community engagement process for the revised Council Order and proposed cat curfew ran for six (6) weeks, between 26 June 2023 and 8 August 2023 and demonstrates support for the proposed changes to the Council order.
37. Officers suggest that if Council choose to implement the proposed night time cat curfew, officers will work closely with the Strategic Communication and Engagement Branch team to create a communications plan to focus on the implementation of the cat curfew alongside an ongoing responsible pet ownership campaign.

Policy analysis

Alignment to Community Vision and Council Plan

38. Strategic objective 4 (Place and Nature): Yarra's public places, streets and green open spaces bring our community together. They are planned to manage growth, protect our unique character, and focus on people and nature.

Climate emergency and sustainability implications

39. Predation by cats has the potential to contribute to the decrease in numbers or the extinction of vulnerable and near extinct species.

Community and social implications

40. Yarra is home to people of varied backgrounds. Many people including people from CALD backgrounds, people with disabilities, older people, and those with low socio-economic backgrounds may not understand the requirements of a cat curfew. This may lead to people committing offences unknowingly and heightened anxiety in the community. Officers will work with the community through an education program developed in partnership with the Communications and Engagement Branch.
41. The Council Order is designed to ensure the safety and amenity of the community in relation to domestic cats and dogs within public space.

Economic development implications

42. There are no known economic development implications.

Human rights and gender equality implications

43. Prior to making a resolution to make an Order, Council must comply with section 38 of the Charter of Human Rights Act 2006 and consider the relevant human right. In addition, Council must comply with its natural justice requirements and the requirements of the Local Government Act 2020 for the Order to be valid.
44. Officers can confirm that the proposed Council Order along with the methods used during the community engagement process have met all requirements.

Operational analysis

Financial and resource impacts

45. The proposed Council Order review and implementation process is within Council budget limitations with no expectation of additional cost impacts.
46. Officers must manage the communities' expectations to enforce any proposed changes.
47. There will need to be a significant degree of self-regulation from cat owners within the community.

Legal Implications

48. Pursuant to sections 25 and 26 of the Domestic Animals Act 1994, Council may make an Order by resolution which requires cats to be securely confined to their owner's premises and the control of dogs in a public place within a municipal district or part of a municipal district. Prior to making a resolution to make an Order Council must comply with section 38 of the Charter of Human Rights Act 2006 and consider the relevant human right. In addition, Council must comply with its natural justice requirements and the requirements of the Local Government Act 2020 for the Order to be valid.

Conclusion

49. The consultation detailed support for the proposed changes to the Council Order including the introduction of a night time cat curfew (75.26%).
50. Officers recommend that the proposed changes as shown in attachment 1 to this report be adopted by Council.
51. Once adopted, the Council Order will be advertised in the Government gazette and notice given as prescribed under the relevant legislation to inform the community of the revised Order. A date will be advertised outlining the implementation date for when the Order will come into effect.
52. Council will implement an education campaign for the community to inform them of the changes to the Council Order prior to the implementation date.

53. The proposed changes to the Council Order along with the introduction a night-time cat curfew is a significant step towards supporting wildlife protection and cat welfare for the future within the municipality.

RECOMMENDATION

1. That, pursuant to sections 25(2) and 26(2) of the Domestic Animals Act 1994, Council resolves to make the order as set out at **Attachment One** including:
 - (a) the introduction of a night-time cat curfew (7pm to 7am the following day); and
 - (b) other changes to the Council order as detailed.

Attachments

- 1 [↓](#) Attachment 1 - Proposed Council Order



COUNCIL ORDERS MADE UNDER SECTIONS 25 AND 26 OF THE
DOMESTIC ANIMALS ACT 1994

At its meeting on [date1], Yarra City Council resolved to make the following Orders pursuant to sections 25(2) and 26(2) of the Domestic Animals Act 1994.

Domestic Animals Act 1994

1. Revocation

All previous Orders made by Council under section 26 of the *Domestic Animals Act 1994* are revoked.

2. Commencement

- (1) The Order pursuant to section 25(2) commences on [date2].
- (2) The Order pursuant to section 26(2) commences on [date3]

3. Cat curfew pursuant to section 25(2)

All cats within the municipal district of Yarra City Council, must be securely confined to their owner's premises, or the premises where they are being kept for the time being, between the hours of 7.00 pm and 7.00 am the following day.

4. Council order pursuant to section 26(2)

The Owner of any dog must keep the dog under effective control by means of a Leash held by the Owner and attached to the dog while the dog is in a Public Place except where that Public Place is a Designated Reserve.

5. Prohibited Areas

- (1) A dog must not enter or remain in any Prohibited Area.
- (2) The prohibition under sub-clause (1) applies in a Prohibited Area regardless of whether or not the dog is under effective control by means of a Leash held by the Owner and attached to the dog, or otherwise controlled or not controlled.

6. Owner's obligations in a Designated Reserve

A dog may be in a Designated Reserve, without being under effective control by means of a Leash held by the owner and attached to the dog, if:

- (a) the Owner carries a Leash for each dog with them;
- (b) the Owner remains in close proximity to the dog to bring the dog under effective control by attaching a Leash to the dog and held by the Owner;
- (c) the Owner remains in effective voice or hand control of the dog so as to be able to promptly bring the dog under effective control by attaching a Leash to the dog and held by the Owner if that becomes necessary;
- (d) the dog does not worry, threaten or attack any person or animal;
- (e) the Owner brings the dog under effective control by attaching a Leash to the dog and held by the Owner promptly if the dog commences to worry, threaten or attack any person or animal;
- (f) the dog does not dig or otherwise damage the Designated Reserve;
- (g) the Owner keeps the dog under effective control by attaching a Leash to the dog and held by the Owner whenever the dog is within 10 meters of:
 - (i) an unfenced playground area;

- (ii) a barbecue or picnic facility;
 - (iii) a sporting ground which is being used for an Organised Sporting Event or Training, an authorised school event or other Organised Event;
 - (iv) any skate park or BMX facility;
 - (v) any other Organised Event; and
 - (vi) any Play or Exercise Equipment;
- (h) the Owner keeps the dog under effective control by attaching a Leash to the dog held by the Owner whenever lawn mowing, maintenance or other works is being carried out by a Council officer or Council contractor; and
- (i) the Owner keeps the dog under effective control by means of a Leash attached to the dog and held by the Owner when the dog is on or within 5 meters of a Shared Path.

7. Commercial Dog Walkers

Commercial dog walkers must keep all dogs in their care under effective control by means of a Leash which is always attached to the dog and held by the person except when in a Designated Reserve which is fenced off so that a dog cannot leave the Designated Reserve.

8. Meaning of words

In this Order:

Designated Reserve means any reserve specified in Schedule 1 of this Order.

Dog Multi-Zone Reserve means a Designated Reserve that includes both on and off leash areas as indicated by signage.

Leash means a chain, cord or leash (not exceeding 2 meters in length), sufficient to bring a dog under effective control.

Organised Event means an event approved by Council in which a lease or permit has been granted, including (but not limited to) sporting and community events.

Organised Sporting Event or Training means a sporting event or sports training for which a lease or permit has been granted by Council.

Owner has the same meaning as in the *Domestic Animals Act 1994* and includes a person in apparent control of the dog.

Play or Exercise Equipment means any item, facility or equipment installed by Council and designed to be used by children or adults for play or exercise.

Prohibited Area means:

- (a) any sporting ground when an Organised Sporting Event or Training is in progress; and
- (b) the places specified in Schedule 2 of this Order.

Public Place has the meaning given to it in the *Summary Offences Act 1966* but does not include land owned or managed by Parks Victoria.

Shared Path has the same meaning as defined under the *Road Safety Road Rules 2017*.

RESERVE NAME	SUBURB	STREET ADDRESS	POST CODE	DESIGNATION
Yarra River Parklands – Flockhart Reserve	Abbotsford	Flockhart St	3067	Dog Off-Lead Area
Maugie Street Reserve	Abbotsford	Maugie St & Lulie St	3067	Dog Off-Lead Area
Victoria Park (has a sporting ground – Restrictions apply)	Abbotsford	Abbot St	3067	Dog Off-Lead Area
Gahan Reserve	Abbotsford	Park St & Vere St	3067	Dog Multi-Zone Reserve
Coate Park	Alphington	Coate Ave	3078	Dog Multi-Zone Reserve
Alphington Park (has a sporting ground – Restrictions apply)	Alphington	Between Parkview St & Vere St	3078	Dog On-Lead (10am–5pm) Dog Off-Lead (all other times)
Curtain Square	Carlton North	Curtain St & Rathdowne St	3054	Dog Multi-Zone Reserve
Inner Circle – Lygon to Nicholson	Carlton North	Park St & Nicholson St to Lygon St	3054	Dog Off-Lead Area
Inner Circle – Hardy Gallagher Reserve	Carlton North	Garton St to Wilson St	3054	Dog Off-Lead Area
Darling Gardens	Clifton Hill	North Tce & Hoddle St & South Tce	3068	Dog Multi-Zone Reserve
Quarries Park (has a sporting ground – Restrictions apply)	Clifton Hill	Dwyer St & Wright St	3068	Dog Off-Lead Area

RESERVE NAME	SUBURB	STREET ADDRESS	POST CODE	DESIGNATION
Walker Street Reserve	Clifton Hill	Walker St	3068	Dog Off-Lead Area
Merri Creek Parklands – Hall Reserve	Clifton Hill	The Esplanade	3068	Dog Off-Lead Area
Mayors Park (excludes Collingwood Leisure Centre)	Clifton Hill	Turnbull St & Heidelberg Rd & Hoddle St	3068	Dog Off-Lead Area
Coulson Reserve (has a sporting ground – Restrictions apply)	Clifton Hill	Heidelberg Road	3068	Dog Off-Lead Area
Ramsden Street Reserve (has a sporting ground – Restrictions apply)	Clifton Hill	Field St & Ramsden St	3068	Dog Off-Lead Area
Yambla Street Reserve (has a sporting ground – Restrictions apply)	Clifton Hill	Yambla St & Wright St	3068	Dog Off-Lead Area
Fairfield Park	Fairfield	Heidelberg Rd & Yarra Bend Rd	3078	Dog Off-Lead Area
Fairfield Park Oval (has a sporting ground – Restrictions apply)	Fairfield	Heidelberg Rd & Yarra Bend Rd	3078	Dog Off-Lead Area
Smith Reserve	Fitzroy	Alexandra Pde & George St & Napier St & Cecil St	3065	Dog Multi-Zone Reserve
George St Reserve (next to Cairns Reserve)	Richmond	George St & Charles St	3121	Dog Off-Lead Area
Atherton Reserve	Fitzroy	Napier St	3065	Dog Off-Lead Area

RESERVE NAME	SUBURB	STREET ADDRESS	POST CODE	DESIGNATION
O'Connell Reserve	Richmond	Bridge Rd	3121	Dog On-Lead (9am–5pm) Dog Off-Lead (all other times)
Edinburgh Gardens (has a sporting ground – Restrictions apply)	Fitzroy North	St Georges Rd & Brunswick St	3068	Dog Multi-Zone Reserve
Langdon Reserve	Fitzroy North	Miller St & Nicholson St	3068	Dog Multi-Zone Reserve
Inner Circle - Holden Byrne Reserve	Fitzroy North	Holden St & Byrne St	3068	Dog Multi-Zone Reserve
Raines Reserve – Triangle Park (Alexandra Pde & Queens Pde & Napier St)	Fitzroy North	Queens Pde	3068	Dog Off-Lead Area
Batson (Rushall Station) Reserve	Fitzroy North	Rushall Cres	3068	Dog Off-Lead Area
Inner Circle – Thomas Kidney Reserve	Fitzroy North	Park St & Rushall Cres to Bennett St	3068	Dog Off-Lead Area
Inner Circle – St Georges Rd to Bennett St	Fitzroy North	Park St (Bennett St to St Georges Rd)	3068	Dog Off-Lead Area
Inner Circle - Janet Millman Reserve	Fitzroy North	Park St (Between Nicholson St & St Georges Rd)	3068	Dog Off-Lead Area
Inner Circle – Mark Street Reserve	Fitzroy North	Capital City Trail (Between St Georges Rd & Alfred Cres)	3068	Dog Off-Lead Area
Rushall Reserve	Fitzroy North	End of Holden St	3068	Dog Off-Lead Area

RESERVE NAME	SUBURB	STREET ADDRESS	POST CODE	DESIGNATION
K Bartlett Reserve (has a sporting ground – Restrictions apply)	Richmond	Yarra Boulevard & F.R. Smith Dr	3121	Dog Multi-Zone Reserve
Barkly Gardens	Richmond	Mary St	3121	Dog Multi-Zone Reserve
Burnley Park (has a sporting ground – Restrictions apply)	Richmond	Park Gr & Yarra Blvd	3121	Dog Off-Lead Area
Yarra River Parklands – Cr Bridge & Yarra Blvd	Richmond	Cnr Bridge Rd & Yara Blvd	3121	Dog Off-Lead Area
Golden Square	Richmond	Madden Gr	3121	Dog Off-Lead Area
Annettes Place (River St Reserve)	Richmond	River St	3121	Dog Off-Lead Area
Circus Site	Richmond	Swan St	3121	Dog Off-Lead Area
Alan Bain Reserve (has a sporting ground – Restrictions apply)	Richmond	Mary St	3121	Dog Off-Lead Area
Yarra River Parklands – Loys Paddock	Richmond	Snow St	3121	Dog Off-Lead Area
Citizens Park (has a sporting ground – Restrictions apply)	Richmond	Church St & Highett St	3121	Dog Off-Lead Area
Williams Reserve	Richmond	Victoria St & Burnley St	3121	Dog On-Lead (9am–5pm) Dog Off-Lead (all other times)

RESERVE NAME	SUBURB	STREET ADDRESS	POST CODE	DESIGNATION
Dame Nellie Melba Memorial Reserve	Richmond	Coppin St	3121	Dog On-Lead (9am–5pm) Dog Off-Lead (all other times)
McConchie Reserve	Richmond	Mary St	3121	Dog On-Lead (9am–5pm) Dog Off-Lead (all other times)

SCHEDULE 2. Dog Prohibited Areas

1. Edwardes Place, Falconer Street, North Fitzroy.
2. McNamara Reserve, Gold Street, Collingwood.
3. Batman Reserve, Batman Street, North Fitzroy.
4. Whitlam Place, Moor Street, Fitzroy.
5. Urban Arts Square, Bridge Road, Richmond.
6. Garryowen Park, Leicester Street, Fitzroy.
7. All playgrounds.
8. Any cricket turf cricket wicket when roped off and any wicket covered area.
9. Any synthetic sporting grounds.
10. Any sporting grounds enclosed by fencing (except for Victoria Park and Citizens Park).
11. Alphington Park wetland – Parkville Road, Alphington – excluding defined paths.
12. Any mulched areas of any play or exercise equipment.
13. Any garden bed on Council land.

7.2 Extension of Landfill Services Contract

Reference	D23/376676
Author	Zoe Batchelor - Coordinator Waste Management Services
Authoriser	General Manager Infrastructure and Environment
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. The purpose of this report is to provide Council with a recommendation to exercise the first of 2 x 2-year extension options for Council's landfill services with contractors administered by the Department of Environment, Energy and Climate Action (DEECA) for the period 1 April 2025 to 31 March 2027.
2. This report recommends that DEECA be advised that Council wishes to exercise an option to extend the landfill services contract with Cleanaway Pty Ltd for the period 1 April 2025 to 31 March 2027 and that a senior officer be delegated to exercise the final contract extension (beyond 2027) subject to satisfactory performance.
3. Contracts with the waste services providers stipulates that participating Councils, including Yarra, will notify services providers of their intentions to exercise this first option by 20 October 2023.
4. This report provides a summary of the revised pricing and cost implications in a **Confidential Attachment A**. Council is advised that a confidential attachment with pricing is necessary in this instance because the pricing impacts 25 other Victorian Councils and some Councils have asked that pricing remain confidential.

Critical analysis

History and background

5. In 2021, DEECA for the former Metropolitan Resource Recovery Group (MWRRG) conducted a collective procurement process for landfill services on behalf of 26 metropolitan Councils, of which Yarra City Council is a party.
6. On 16 February 2021, Council resolved in a confidential report to enter into a guaranteed Tier two contract agreement via the Metropolitan Resource Recovery Group (MWRRG) collaborative procurement process for the period 1 April 2021 – 31 March 2025 with 2 contractors - Cleanaway and Hanson.
7. A tier 2 contract is awarded to Councils which dispose of less than 30,000 tonnes per month. A tier 1 contract, at more competitive prices, is awarded to Councils which dispose of more than 30,000 tonnes per month. Yarra's monthly waste is well under the 30,000 tonnes per month which qualifies it for a tier 2 contract.
8. In 2021, Council elected to enter into a 1-year guaranteed contract with service providers in order to provide certainty for service providers on tonnages plus a total 4-year, a non-guaranteed contract to provide Council with flexibility.
9. Council's confidential resolution from February 2021 is included at **Confidential Attachment A**.
10. The objective of the procurement was to enable metropolitan Councils to access services for the disposal and transfer of waste that cannot be recovered or reused through other means.

11. The initial 4-year contract term commenced on 1 April 2021 and concludes in March 2025 with options to extend the contract for 2 further terms of 2 years (until 2029). At the time that Council entered the contract, Council was not asked to delegate to a senior officer to exercise extensions as required (and subject to satisfactory performance). This report seeks this authority.
12. Contracts with Yarra were awarded to 2 providers:
 - (a) Melbourne Regional Landfill (Cleanaway) – Ravenhall; and
 - (b) Hanson – Wollert.
13. A further provider (Suez) was contracted for some of the other 25 Councils.
14. As a result of legislative changes, the contracts are now administered by DEECA in line with Participation Agreements, Direct Deeds and Landfill Services Deeds.
15. Council's waste is currently directed to Cleanaway Ravenhall under a guaranteed arrangement. This means that Council guarantees that its waste will be transported to Ravenhall rather than split between 2 providers. The Ravenhall facility is closer to the yard of Council's waste collection contractor, which results in less travelling costs and fewer carbon emissions.
16. Council also has entered into a contract with Hanson Wollert for the provision of landfill services on a non-guaranteed arrangement, in the event that the Cleanaway Ravenhall facility is unavailable. This non-guaranteed contract mitigates any risk to Council, in the event that landfill services at Ravenhall are unavailable for any reason and for any period of time.

Discussion

17. Cleanaway has submitted revised pricing to enable Council to determine if it wishes to exercise an extension option or commence a new procurement process. Cleanaway has indicated to DEECA that it wishes to continue to provide landfill services to Yarra.
18. Cleanaway proposes that existing rates continue to be adjusted by CPI plus an additional \$1.24 per tonne to apply from the 1 April 2025 to reflect increases associated with landfill cell development – the process by which providers need to meet EPA obligations for capping and retiring landfills. The cost to dispose of Council's kerbside waste at landfill will include the State Government's landfill levy which, in 2023/24, is \$129.27 per tonne. Officers continue to advocate to counterparts in State Government waste and recycling authorities to review the process for collecting and distributing the levy.
19. Cleanaway and Hanson's confidential rates are included at **Confidential Attachment A**.

Options

20. Council has options available as follows:
 - (a) To approve the officers' recommendation as part of this report – an arrangement at tier 2 rates for 2 years with both contractors; and
 - (b) To withdraw from the DEECA led agreement and conduct its own procurement for landfill services. Officers advise that this would almost certainly result in higher costs to Council and therefore higher costs being passed onto residents through the kerbside waste charge.

Operational analysis

Financial Implications

21. The 2023/24 budget for the provision of these landfill services is \$3.7m (excluding GST). This includes costs of the service provider gate fees, plus the State Government landfill levy. These costs are passed on to residents receiving a kerbside collection through the kerbside waste charge.

22. Council will consider the provision for its operational budgets to accommodate landfill costs for the period of this extension when it considers its budgets in early 2024 and again in early 2025.

Environmental Implications

23. There are no changes to the environmental implications by extending this contract. By Council introducing a FOGO service in 2024, we anticipate a reduction in food and garden waste going to landfill. Also, this new service will complement the existing glass and recycling services, which have changed the amount Council has sent to landfill since the introduction.
24. Officers will continue to engage and consult with Yarra's community about waste minimisation, to reduce the volumes going to landfill, reducing harmful greenhouse gases and minimising costs to dispose of waste.

Conclusion

25. DEECA, in conjunction with representatives from other metropolitan Councils, has completed an extensive tender evaluation process for the collective landfill services contracts. The evaluation panel is satisfied that the contractors continue to provide the best value for money and highest quality of services to Council.
26. Yarra has utilised the Cleanaway Ravenhall site over the past 4 years and has been satisfied with the contract performance to date. The option of using Hanson's landfill at Wollert as a contingency mitigates any risk with service provision at Ravenhall.
27. The option of a Tier 2 price with 2 contractors allows Council to secure a best value service with long term service security.
28. This report recommends that DEECA be advised that Council wishes to exercise an option to extend the contract for landfill services with Cleanaway and Hanson for the period 1 April 2025 to 31 March 2027.

RECOMMENDATION

1. That Council:
 - (a) enter into a 2-year contract extension for Tier 2 landfill services commencing on 1 April 2025 and concluding on 31 March 2027 with **Cleanaway Pty Ltd** on a guaranteed basis with **Hanson Landfill Services Pty Ltd** on a non-guaranteed basis to be administered by DEECA and at the rates provided in **Confidential Attachment A**;
 - (b) delegates authority to the General Manager Infrastructure and Environment to execute the contract documents with DEECA to give effect to Council's decision; and
 - (c) delegates authority to the General Manager Infrastructure and Environment to exercise the final option for landfill services as required from 2027 and subject to satisfactory performance by the contractors.

Attachments

- 1 Extension of Landfill Service Contract - Confidential Attachment A - *Confidential*

7.3 Planning and Housing Reform

Reference	D23/383752
Author	Mary Osman - General Manager City Sustainability and Strategy
Authoriser	Acting Chief Executive Officer
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. The State Government on 20 September 2023 released the 'Victoria's Housing Statement', which sets forward the Government's plan to tackle the housing crisis in Victoria.
2. The Housing Statement has set an ambitious target of building 800,000 homes in Victoria over the next decade.
3. The statement includes a range of initiatives that will impact the work and the role Council plays in the housing and planning sector. This report provides a summary of the proposed changes as they impact Council.

Critical analysis

State Government Housing Statement on social and affordable housing

4. While the commitment of the State Government's Housing Statement to address the crisis in housing affordability and supply is welcome, particularly regarding further protections for renters, clarity is needed regarding the net gain of social (public and community) housing stock.
5. Homes Victoria has announced its intent to redevelop all 44 metropolitan high-rise public housing in a timeframe running through to 2051. None of the high-rise estates located in Yarra will be included in the initial tranche of redevelopment work, with the first redevelopment locations situated in City of Melbourne. Homes Victoria has advised that more information regarding other timing and locations will be released later in the year.
6. The stated intention of the public housing redevelopment is to produce a mix of social, affordable and market-priced housing, and it appears that the net gain of social (public and community) housing will be an increase of 10 percent.
7. It was announced that the high-rise towers house 10,000 public housing residents between them, and after redevelopment 30,000 people would be housed across all sites, with 11,000 of this 30,000 being public tenants, with about 19,000 other residents residing 'in a mixture of social and market housing'.
8. It is noted that there were 55,822 households on Victoria's public housing waiting list, excluding transfer applications, at end of June 2023.
9. It is unclear whether there has been sufficient investigation to determine if refurbishment of existing housing stock in the high-rise public housing estates, a process already underway at some locations, could potentially be a more effective and efficient option to provide a greater quantity of liveable, permanent public housing, if accompanied by additional builds.
10. It is unclear from the announcement as to whether any existing stock that is awaiting renovation between tenancies will be restored to a liveable state, which would be necessary for it to remain usable during the decades anticipated to realise new housing stock. The need to rehome existing public housing tenants who reside in locations scheduled for redevelopment is likely to put downward pressure on existing public housing stock.

11. The Housing Statement is silent on homelessness. For many community members without a home, public housing represents the best and sometimes only feasible option for long-term permanent housing. Should the renewal process impact on the amount of available public housing in Yarra, it could have a flow on effect regarding the housing options for people experiencing primary homelessness in the community.
12. The economic modelling for the housing renewal program has not yet been published in full. The funding model will affect the proportion of different types of housing products delivered through the redevelopment e.g. public, community, affordable, market rate. Financial considerations could also impact on capacity for repairs and refurbishment for existing housing stock, having a flow on effect to current and potential tenants.
13. Officers will continue to work closely with the Yarra Housing team at DFFH to assure and inform existing public housing tenants in Yarra's housing estates, providing timely and accurate information to the community most impacted by the Housing Statement announcement.
14. Officers have been informed that measures being undertaken by the state government's Yarra Housing Team include:
 - (a) Local information hubs;
 - (b) Door-knocking residents;
 - (c) Meetings with local community leaders;
 - (d) Information for tenants in community languages; and
 - (e) A 1800 number helpline.
15. The M9 Social and Affordable Housing officer group is also drafting a joint statement including the aspects of the Housing Statement detailed above. Current M9 advocacy positions regarding Social and Affordable Housing remain relevant.

Planning

16. In addition to the release of the Housing Statement, amendments to Planning Schemes across the state (VC242) have been made to facilitate streamlining of planning process including the introduction of:
 - (a) Clause 53.22 Significant Economic Development; and
 - (b) Clause 53.23 Significant Residential Development with Affordable Housing.
17. Both Clauses 53.22 and 53.23 transfer the status of Responsible Authority from Council to the Minister for Planning. Relevant to both clauses, notice or advertising of an application will remain, and this will include notice to the 'relevant municipal council' all third-party review rights have been removed.

Clause 53.22 Significant Economic Development

18. While not relevant to meeting the Housing targets, the reforms include changes that aim to facilitate the planning approvals process for projects that will make a significant contribution to Victoria's economic growth and provide substantial public benefit and jobs.
19. The new provision includes 3 categories outlining eligibility for application of this clause including:
 - (a) *Category 1: must meet the threshold requirements and must have written advice from the CEO of Invest Victoria;*
 - (b) *Category 2: must meet the threshold requirements and the use or development will be:*
 - (i) *Carried out on behalf or jointly with the State or public authority;*
 - (ii) *Funded in part or full by the State or public authority;*
 - (iii) *Carried out on Crown land; and*

- (c) *Category 3: must meet the threshold requirements and the Responsible Authority has advised in writing the project is of significance having regard to the purpose of the clause, estimated cost of development and has the written advice from the CEO of Invest Victoria.*
20. Additional to the above, there are threshold values for development, most relevant to Yarra are the following thresholds:
- (a) Hospital/Medical Centre - \$30 Million;
 - (b) Tertiary Institution - \$30 Million;
 - (c) Retail Premises (shopping centre) - \$100 Million; and
 - (d) Office – combined gross floor area must be at least 10,000sqm.
21. Of most relevance to Yarra is (d), which relates to office developments with a minimum floor area of 10,000sqm.
22. Importantly, the provision outlines at Clause 53.22-2 that the responsible authority (Minister for Planning) ‘*may waive or vary any building height or setback requirement*’. Council and the community have invested time in the development of the Design and Development Overlays across the municipality and this section of the provision enables the deviation from the strategic direction outlined within these built form controls.
23. Typically, Yarra receives between 6 -10 applications per year that would potentially be eligible for this process, namely office buildings in the Cremorne and Collingwood areas.
- Clause 53.23 Significant Residential Development with Affordable Housing*
24. In response to the Housing Statement, this clause seeks to facilitate the development of housing including affordable and public housing.
25. Similarly, to the provisions for Economic Development, the new provision includes 3 categories outlining eligibility for application of the is clause including:
- (a) *Category 1: The estimated cost of the development of land for accommodation must be at least \$50 Million.*
At least 10% of the total number of dwellings in the development must be affordable housing, or an alternative mechanism for the provision of affordable housing via a S173 Agreement.
Must have the written advice from the CEO of Invest Victoria confirming the likely financial feasibility of the proposal.
 - (b) *Category 2: The use or development will be:*
 - (i) *Carried out on behalf or jointly with the State or public authority;*
 - (ii) *Funded in part or full by the State or public authority;*
 - (iii) *Carried out on Crown land;**At least 10% of the total number of dwellings in the development must be affordable housing, or an alternative mechanism for the provision of affordable housing via a S173 Agreement; and*
 - (c) *Category 3: The Responsible Authority has advised in writing the project is of significance having regard to the:*
 - (i) *purpose of the clause;*
 - (ii) *the percentage of the total number of dwellings in the development that are proposed to be affordable housing and whether and alternative mechanism will be used for its delivery (S173);*
 - (iii) *the estimated cost of the development;*
-

- (iv) *the location of the development (near jobs, infrastructure and community facilities);*
- (v) *whether the design, liveability and sustainability of the development is exemplary; and*
- (vi) *whether the development will be owned and operated by a community housing provider.*

Must have written advice from the CEO of Invest Victoria confirming the likely financial feasibility of the proposal.

26. It is noted that the responsible authority may decide to reduce the percentage of the total number of dwellings in the development that must be affordable or not require an agreement to be entered into under S173 of the Act.
27. At Clause 53.23-3, the provisions outline that the responsible authority (Minister) ‘*may waive or vary any of the following:*
- (a) *A minimum garden area requirement;*
 - (b) *Any building height of setback requirement; and*
 - (c) *A condition opposite a use in Section 2 in a zone or a schedule to a zone.*
28. At this stage the number of applications that may be eligible for this clause is not clear. The number of residential developments with a value over \$50 Million in the City of Yarra would be approximately 1 – 2 per year.

Amendment VC243

29. A second amendment to Victorian Planning Schemes was gazetted on 22 September 2022 and seeks to:
- (a) codify residential development standards;
 - (b) implement the Future Homes project across Victoria (clause 53.24);
 - (c) remove permit requirements for single dwellings on lots of 300 square metres or more; and
 - (d) introduce VicSmart permits for single dwellings on lots less than 300 square metres.

Codifying residential development standards

30. The amendment changes the operation of Clauses 54 and 55 to modify the assessment of:

• Street setback A3/B6	• Walls on boundaries A11/B18	• Daylight to new windows A16/B27
• Building height A4/B7	• Daylight to existing windows A12/B19	• Private open space A17/B28
• Site coverage A5/B8	• North-facing windows A13/B20	• Storage B30
• Permeability A6	• Overshadowing open space A14/B21	
• Side and rear setbacks A10/B17	• Overlooking A15/B22	

31. Specifically, the requirements now state that where the above standards are met, the decision guidelines for those standards do not apply to the application. Additionally, changes have also been made to standards around building height and transition (A4/B7) and front fences (A20/B32).

32. This change clarifies that if the standard is met there is no further assessment required. In practice this change confirms a position that the VCAT has held that meeting the standard means that you meet the objectives. The removal of the decision guidelines by meeting the standard, provides certainty for developers and removes a level of assessment from the planning application (i.e. the standard is met or not).

Clause 53.24 – Future Homes

33. The Future Homes project seeks to facilitate apartment development. The state has developed 4 'model' apartment typologies that can be implemented by the development industry. The clause sets out the locational attributes that must be met for the application of this clause:
- (a) the land must be in a General Residential Zone;
 - (b) the development must be an apartment development;
 - (c) the design of the apartment development must use one of the four licenced exemplar designs approved under the Department of Transport and Planning;
 - (d) the land must be within 800m of a passenger railway station, or within 800m of an activity centre; and
 - (e) the land must not be within a Heritage Overlay or Neighbourhood Character Overlay.
34. In addition to the above, the development must meet all the development standards under this clause (includes such things as car parking, bicycle parking, ESD measures, accessibility, building entry, room depths/dimensions, etc). Reviewing the standards, it appears that this work has been built from the existing clause 58 (Apartment Developments).
35. Should the development not meet all the standards, this clause is not applicable, and the regular planning permit process would apply.
36. However, if a development meets all the above criteria, the application can still be advertised but any submission received is exempt from the decision requirements of Section 64 and review rights of section 82(1) of the *Planning and Environment Act 1987 (the Act)*. In other words, Council is no longer required to give notice of its decision to 'objectors' and can issue a planning permit (not a Notice of Decision to Grant a Permit). Further, the 'objector' does not have review rights to the VCAT. This incentivises the development industry to meet all criteria, even if the design is not site responsive.
37. Clause 72.01 of the Planning Scheme was also amended to make the CEO the responsible authority for considering and determining applications to which clause 53.24 applies.

Clauses 32.05 (Township Zone), 32.08 (General Residential Zone) and 32.09 (Neighbourhood Residential Zone)

38. The amendment has modified these zones and schedules to remove the ability to specify a planning permit is required to construct or extend one dwelling on a lot of between 300 and 500 square metres. Previous to this, Yarra had determined that any site over 500sqm would not require a planning permit for a dwelling. All Councils now have the same provision. A site that is over 300sqm and is not located in an overlay does not require a planning permit to build a dwelling. This means that applicants will go straight to the building permit stage and seek any building dispensations required. In practical terms, residents will no longer be able to comment on amenity impacts in planning applications and will need to pursue this as part of the building permit process.
39. However, given that Yarra has smaller blocks, it is unlikely that all requirements can be met; and any site below 300sqm will still need a planning permit to construct a dwelling.

VicSmart for a single dwelling on a lot under 300sqm

40. VicSmart provisions previously applied to extensions to a dwelling under 500sqm and not in an overlay and subject to meeting various standards, a planning permit would need to be issued within 10 days. This amendment has included the construction of a dwelling and reduced the size of the allotments to less than 300sqm.

41. However, in order to qualify as a VicSmart application, the development must meet the following standards of Clause 54 (Rescode):
 - (a) A3 - street setback;
 - (b) A10 - Side and rear setbacks;
 - (c) A11 - Walls on boundaries;
 - (d) A12 - Daylight to existing windows;
 - (e) A13 – North-facing windows;
 - (f) A14 – Overshadowing; and
 - (g) A15 – Overlooking.
42. The above standards are mandatory, and if one is not met then the application is not a VicSmart application and reverts to the regular planning permit process. As stated previously, smaller lots within Yarra combined with Heritage Overlays covering approximately two-thirds of the municipality generally prevent applications from meeting the criteria.

Community and stakeholder engagement

43. To our knowledge there has been no community or stakeholder engagement carried out by the State Government.

Policy analysis

Alignment to Community Vision and Council Plan

44. All planning assessments have regard to the Yarra Planning Scheme and all other relevant legislation.

Climate emergency and sustainability implications

45. The specific amendments to Planning Schemes across the state have not sought to change the Environmental Sustainable Design standard.

Community and social implications

46. The net gain of social (public and community) housing by ten percent will have community and social benefits.

Economic development implications

47. The reforms include changes that aim to facilitate the planning approvals process for projects that will make a significant contribution to Victoria's economic growth and provide substantial public benefit.

Human rights and gender equality implications

48. The Housing Statement and planning reform aim at increasing housing stock across the state, including public, social and affordable housing.

Operational analysis

Financial and resource impacts

49. There will be financial and resource impacts on Council. Officers are currently exploring the extent to which this will impact Council.

Legal Implications

50. All planning assessments have regard to the Yarra Planning Scheme and all other relevant legislation

Conclusion

51. The State Government released the 'Victoria's Housing Statement' and planning reform aim to build 800,000 homes in Victoria over the next decade.

52. The statement includes a range of initiatives that will impact the work and the role Council plays in the housing and planning sector. This report outlines the reforms and further work is required to be undertaken to understand the impact of the proposed changes to the Planning Scheme.
53. Officers will continue to work the other M9 Councils to ensure advocacy around Social and Affordable Housing remain relevant and that the community participation and transparency in decision making remain.

RECOMMENDATION

1. That Council:
 - (a) notes this Planning and Housing Reform report; and
 - (b) notes that officers will bring a report to a future Council meeting outlining process changes that may be required to be made to existing Statutory Planning Processes and potential advocacy positions for Council's consideration.

Attachments

- 1 [↓](#) Attachment 1 - Housing & Planning Reforms - 53.22 Significant Economic Development
- 2 [↓](#) Attachment 2 - Housing & Planning Reforms - 53.23 Significant Residential Development With Affordable Housing
- 3 [↓](#) Attachment 3 - Housing & Planning Reforms - Clause 53.24 - Future Homes

VICTORIA PLANNING PROVISIONS

53.22
20/09/2023
VC242

SIGNIFICANT ECONOMIC DEVELOPMENT

Purpose

To prioritise and facilitate the planning, assessment and delivery of projects that will make a significant contribution to Victoria’s economy and provide substantial public benefit, including jobs for Victorians.

To provide for the efficient and effective use of land and facilitate use and development with high quality urban design, architecture and landscape architecture.

53.22-1
20/09/2023
VC242

Application

The provisions of this clause prevail over any inconsistent provision in this planning scheme.

This clause applies to an application under any provision of this planning scheme if the condition corresponding to a category in Table 1 is met.

This clause does not apply to an application to subdivide land.

Table 1

Category	Condition
Category 1	<p>The use must be specified in Table 2 and the condition corresponding to that use must be met. If the application includes more than one use in Table 2, only one use must meet the corresponding condition.</p> <p>Must have written advice from the Chief Executive Officer, Invest Victoria confirming the likely financial feasibility of the proposal.</p>
Category 2	<p>The use must be specified in Table 2.</p> <p>The use or development will be:</p> <ul style="list-style-type: none"> ▪ carried out by or on behalf of, or jointly or in partnership with, the State of Victoria or a public authority; or ▪ funded, or partly funded, by the State of Victoria or a public authority; or ▪ carried out on Crown land.
Category 3	<p>The use must be specified in Table 2.</p> <p>The responsible authority has advised in writing that the use or development of land is of significance having regard to:</p> <ul style="list-style-type: none"> ▪ The purpose of clause 53.22. ▪ The estimated cost of development. ▪ The written advice of the Chief Executive Officer, Invest Victoria.

Table 2

Use	Condition
Camping and caravan park Group accommodation Food and drink premises (other than bar, convenience restaurant and take away food premises) Leisure and recreation Place of assembly Recreational boat facility Residential hotel Winery	The estimated cost of the development must be at least: <ul style="list-style-type: none"> ▪ \$10 million if any part of the land is in metropolitan Melbourne; or ▪ \$5 million if any part of the land is not in metropolitan Melbourne.
Agriculture Data centre Industry Research centre	The estimated cost of development must be at least: <ul style="list-style-type: none"> ▪ \$20 million if any part of the land is in metropolitan Melbourne; or ▪ \$10 million if the land is not in metropolitan Melbourne.
Hospital Medical centre Warehouse	The estimated cost of development must be at least: <ul style="list-style-type: none"> ▪ \$30 million if any part of the land is in metropolitan Melbourne; or ▪ \$10 million if the land is not in metropolitan Melbourne.
Tertiary institution	The estimated cost of the development must be at least: <ul style="list-style-type: none"> ▪ \$30 million if any part of the land is in metropolitan Melbourne; or ▪ \$20 million if the land is not in metropolitan Melbourne.
Retail premises (other than food and drink premises)	The estimated cost of development must be at least: <ul style="list-style-type: none"> ▪ \$100 million if any part of the land is in metropolitan Melbourne; or ▪ \$20 million if the land is not in metropolitan Melbourne.
Earth and energy resources (other than extractive industry, mining, mineral exploration, petroleum exploration, petroleum production and stone exploration)	The estimated cost of development must be at least \$30 million.
Extractive industry	The estimated value of the resource to be extracted must be at least \$30 million.

VICTORIA PLANNING PROVISIONS

Use	Condition
Mining and mineral exploration	The estimated cost of development must be at least \$10 million.
Office	<p>Must meet one of the following:</p> <ul style="list-style-type: none"> ▪ The combined gross floor area of all buildings associated with the proposed use or development must be at least 10,000 square metres if any part of the land is in metropolitan Melbourne; or ▪ The combined gross floor area of all buildings associated with the proposed use or development must be at least 5,000 square metres if the land is not in metropolitan Melbourne.

53.22-220/09/2023
VC242**Planning scheme requirements**

The responsible authority may waive or vary any building height or setback requirement.

An application is exempt from an application requirement in this planning scheme if in the opinion of the responsible authority the information is not relevant to the assessment of the application.

53.22-320/09/2023
VC242**Application requirements**

In addition to the application requirements elsewhere in the planning scheme, an application must be accompanied by the following information, as appropriate:

- A quantity surveyor report prepared by a suitably qualified person specifying the estimated cost of the development. For a development that includes more than one use, the report should specify the estimated cost of development for each use.
- Written advice of the Chief Executive Officer, Invest Victoria.

53.22-420/09/2023
VC242**Exemption from review**

An application under any provision of this planning scheme is exempt from the decision requirements of sections 64(1), (2) and (3), and the review rights of sections 82(1) of the Act.

53.22-520/09/2023
VC242**Decision guidelines**

Before deciding on an application, in addition to the decision guidelines elsewhere in this planning scheme including in clause 65, the responsible authority must consider, as appropriate:

- The purpose of the clause.
- The views of the Office of the Victorian Government Architect.

53.22-620/09/2023
VC242**Transitional provision**

Clause 53.22 does not apply to:

- An application for a permit lodged before the approval date of Amendment VC242.
- An application for an amendment of a permit under section 72 of the Act if the original permit application was lodged before the approval date of Amendment VC242.

53.23
20/09/2023
VC242

SIGNIFICANT RESIDENTIAL DEVELOPMENT WITH AFFORDABLE HOUSING

Purpose

To facilitate residential development that includes affordable housing to meet existing and future needs.

To facilitate the redevelopment and renewal of public housing stock to meet existing and future needs.

To facilitate residential development carried out by the State of Victoria or jointly or in partnership with the private sector, including via innovative funding, investment and partnership approaches.

To facilitate residential development with high quality urban design, architecture and landscape architecture.

To provide opportunities for non-residential use and development in association with residential development.

53.23-1
20/09/2023
VC242

Application

The provisions of this clause prevail over any inconsistent provision in this planning scheme.

This clause applies to an application under any provision of this planning scheme if all of the following are met:

- The application includes the use or development of land for accommodation (other than camping and caravan park, group accommodation and residential hotel); and
- The condition corresponding to a category in Table 1 is met.

This clause does not apply to an application to subdivide land.

Table 1

Category	Condition
Category 1	<p>The estimated cost of the development of land for accommodation (other than camping and caravan park, group accommodation and residential hotel) as specified in the quantity surveyor report required under clause 53.23-3 must be at least:</p> <ul style="list-style-type: none"> ▪ \$50 million if any part of the land is in metropolitan Melbourne; or ▪ \$15 million if the land is not in metropolitan Melbourne. <p>At least 10% of the total number of dwellings in the development must be affordable housing, or alternatively this condition may be met via an alternative mechanism for the provision of affordable housing specified in the agreement under section 173 of the Act referred to in clause 53.23-4.</p> <p>Must have written advice from the Chief Executive Officer, Invest Victoria confirming the likely financial feasibility of the proposal.</p>
Category 2	<p>The use or development of land for accommodation (other than camping and caravan park, group accommodation and residential hotel) will be:</p>

Category	Condition
	<ul style="list-style-type: none"> ▪ carried out by or on behalf of, or jointly or in partnership with, the State of Victoria or a public authority; or ▪ funded, or partly funded, by the State of Victoria or a public authority; or ▪ carried out on Crown land. <p>At least 10% of the total number of dwellings in the development must be affordable housing, or alternatively this condition may be met via an alternative mechanism for the provision of affordable housing specified in the agreement under section 173 of the Act referred to in clause 53.23-4.</p>
<p>Category 3</p>	<p>The responsible authority has advised in writing that the use or development of land for accommodation (other than camping and caravan park, group accommodation and residential hotel) is of significance having regard to:</p> <ul style="list-style-type: none"> ▪ The purpose of clause 53.23. ▪ The percentage of the total number of dwellings in the development that are proposed to be affordable housing and whether an alternative mechanism will be used for the delivery of affordable housing. ▪ The estimated cost of development. ▪ The location of the development and whether it has convenient access to jobs, services, infrastructure and community facilities. ▪ Whether the design, liveability and sustainability of the development is exemplary. ▪ Whether the development will be owned and operated by a community housing provider. <p>Must have written advice from the Chief Executive Officer, Invest Victoria confirming the likely financial feasibility of the proposal.</p>

The responsible authority may decide to reduce the percentage of the total number of dwellings in the development that must be affordable housing, or not require an agreement to be entered into under Section 173 of the Act.

53.23-2
20/09/2023
VC242

Planning scheme requirements

The responsible authority may waive or vary any of the following:

- A minimum garden area requirement.
- Any building height or setback requirement.
- A condition opposite a use in Section 2 in a zone or a schedule to a zone.

An application is exempt from an application requirement in this planning scheme if in the opinion of the responsible authority the requirement is not relevant to the assessment of the application.

53.23-3

20/09/2023
VC242

Application requirements

In addition to the application requirements elsewhere in the planning scheme, an application must be accompanied by the following information, as appropriate:

- A quantity surveyor report prepared by a suitably qualified person specifying the estimated cost of the development. For a development that includes more than one use, the report should specify the estimated cost of development for each use.
- A report that demonstrates how the proposal will contribute to the provision of affordable housing to meet existing and future needs.
- For a non-residential use or development, the purpose of the use and the types of activities which will be carried out.
- Written advice of the Chief Executive Officer, Invest Victoria.

53.23-4

20/09/2023
VC242

Requirement before the grant of a permit

Unless specified in clause 53.23-1, a permit must not be granted unless the owner of the land has entered into an agreement with the responsible authority under section 173 of the Act for the provision of affordable housing.

The agreement will not come into operation unless a permit is issued for the proposed use or development.

The agreement must be recorded on the Register.

53.23-5

20/09/2023
VC242

Exemption from review

An application under any provision of this planning scheme is exempt from the decision requirements of sections 64(1), (2) and (3), and the review rights of sections 82(1) of the Act.

53.23-6

20/09/2023
VC242

Decision guidelines

Before deciding on an application, in addition to the decision guidelines elsewhere in this planning scheme including in clause 65, the responsible authority must consider, as appropriate:

- The purpose of the clause.
- The views of the Office of the Victorian Government Architect.

53.23-7

20/09/2023
VC242

Transitional provision

Clause 53.23 does not apply to:

- An application for a permit lodged before the approval date of Amendment VC242.
- An application for an amendment of a permit under section 72 of the Act if the original permit application was lodged before the approval date of Amendment VC242.

53.24
22/09/2023
VC243

FUTURE HOMES

Purpose

To facilitate apartment developments that incorporate exemplar designs approved under the Future Homes project.

To facilitate apartment developments that increase the density and diversity of housing to respond to Victoria's population growth.

To facilitate apartment developments that are exemplary in their design, liveability and sustainability.

53.24-1
22/09/2023
VC243

Application

The provisions of this clause prevail over any inconsistent provision in this planning scheme.

This clause applies to an application under clause 32.08-6 of the General Residential Zone to construct two or more dwellings on a lot, or to construct a front fence in association with the construction of two or more dwellings on a lot, if all of the following requirements are met:

- The development must be an apartment development.
- The design of the apartment development must use a licenced exemplar design approved under the Future Homes project overseen by the Department of Transport and Planning.
- Any part of the land:
 - Must be within 800 metres of a passenger railway station; or
 - Must be within 800 metres of a metropolitan, major or neighbourhood activity centre in Metropolitan Melbourne; or
 - Must be within 800 metres of an activity centre outside Metropolitan Melbourne; and
 - Must not be within a Heritage Overlay or Neighbourhood Character Overlay.

For the purposes of this clause, the distance from an activity centre must be measured from:

- the boundary of the activity centre specified, shown, described or otherwise indicated in this planning scheme; or
- if the boundary of the activity centre is not specified, shown, described or otherwise indicated in this planning scheme, the boundary of any Activity Centre Zone, commercial zone or Mixed Use Zone.

For the purposes of this clause, the distance from a passenger railway station must be measured from the closest point to a station platform.

53.24-2
22/09/2023
VC243

Meaning of terms

An activity centre outside Metropolitan Melbourne means a:

- City Centre
- Large Activity Centre
- Large Local Town Centre
- Large Neighbourhood Activity Centre
- Major Activity Centre
- Neighbourhood Activity Centre
- Primary Activity Centre

- Regional Activity Centre
- Regional Retail Centre

53.24-3

22/09/2023
VC243

Pre-application referral requirements

If an application is required to be referred in accordance with section 55 of the Act to a referral authority specified in clause 66, the following requirements must be met:

- The proposal for which the application is made must have been considered by the referral authority within the past 3 months of the application being made to the responsible authority.
- The referral authority must have stated in writing that it does not object to the granting of the permit for the proposal.

If the proposed development requires a permit under a provision of this planning scheme other than clause 32.08-6 of the General Residential Zone and an application for that permit is required to be referred in accordance with section 55 of the Act to a referral authority specified in clause 66, the following requirements must be met:

- The proposal for which the application is made must have been considered by the referral authority within the past 3 months of the application being made to the responsible authority.
- The referral authority must have stated in writing that it does not object to the granting of the permit for the proposal.

53.24-4

22/09/2023
VC243

Exemption from planning scheme requirements

An application is exempt from the requirements of clauses 45.09, 52.06 and 52.34.

An application is exempt from any application requirement in the General Residential Zone or a schedule to the General Residential Zone.

An application is exempt from and is not required to meet the requirements of clauses 55 and 58.

Matters to be considered

In deciding an application, the responsible authority must not consider, and is exempt from considering:

- The Municipal Planning Strategy and Planning Policy Framework.
- The purpose of the General Residential Zone.
- Any decision guideline in the General Residential Zone or a schedule to the General Residential Zone.
- The decision guidelines in clause 65.

53.24-5

22/09/2023
VC243

Exemption from review

An application is exempt from the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

53.24-6

22/09/2023
VC243

Development standards

A development must meet all of the following development standards.

53.24-6.1

Car parking

Car parking spaces must be provided at:

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- a rate of 1 space per dwelling; or
- if the land is in a Parking Overlay and the overlay specifies a lower car parking rate for a dwelling, the applicable rate in the overlay.

Mechanical parking may be used to meet the car parking requirement provided the dimensions of the mechanical parking system meets the standards for a B99 vehicle in Australian Standard AS/NZS 2890.1:2004, Parking facilities - Off-street car parking (Standards Australia, 2004).

53.24-6.2 Bicycle parking

Bicycle parking spaces must be provided at a rate of:

- 1 space per dwelling for residents.
- 1 space per 5 dwellings for visitors.

At least 20 percent of bicycle parking spaces for residents must be provided as horizontal spaces.

All visitor bicycle parking spaces must be provided as horizontal spaces and be located to provide convenient access from surrounding bicycle routes and main building entrances.

53.24-6.3 Communal open space

A development of 10 or more dwellings must provide a minimum area of communal outdoor open space of 30 square metres.

If a development contains 13 or more dwellings, the development must also provide an additional minimum area of communal open space of 2.5 square metres per dwelling or 220 square metres, whichever is the lesser. This additional area may be indoors or outdoors and consist of multiple separate areas of communal open space.

Each area of communal open space must be:

- Accessible to all residents.
- Of a useable size, shape and dimension.
- Capable of efficient management.
- Located to:
 - Provide passive surveillance, where appropriate.
 - Provide outlook for as many dwellings as practicable.
 - Limit overlooking into habitable rooms and private open space of new dwellings.
 - Minimise noise impacts on new and existing dwellings.

Any area of communal outdoor open space must be landscaped and where possible include canopy cover and trees.

At least 50 per cent or 125 square metres, whichever is the lesser, of the primary area of communal outdoor open space must receive a minimum of two hours of sunlight between 9am and 3pm on 21 June.

53.24-6.4 Environmentally sustainable design

A development must achieve:

- At least a 7.5 star NatHERS average (area-weighted across all dwellings).
- At least a 6.5 star NatHERS for an individual dwelling.

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- An excellence, or equivalent score, in environmentally sustainable design as outlined in the Building Future Homes Adaptation Guide.
- 100 percent Stormwater Treatment Objective-Relative Measure (STORM) rating for the site.

53.24-6.5 Accessibility

At least 50 per cent of dwellings must be designed to meet all of the following accessibility design standards.

Dwelling access

- A slip resistant continuous step-free pathway must be provided from the street and car parking area to the dwelling entry door.
- The pathway must have a minimum clear width of 1.2 metres, no steps, a maximum gradient of 1:14 and a cross fall not steeper than 1:40.
- Where ramps with landings are required as part of the pathway, landings must be no less than 1.2 metres in length, and gate and door swings must not overlap this minimum landing requirements.
- Landings must be provided at the start and end of ramps.
- Where there is a change in height of 190 millimetres or less at an apartment entrance, a step ramp with a gradient not steeper than 1:10 may be used.
- Car parking spaces must provide:
 - A level surface with a gradient not exceeding 1:40 in any direction.
 - A vertical clearance over the parking space of at least 2.5 metres free of obstructions (the 2.5 m clearance is not required where mechanical parking is used).

Dwelling entrance

- The entrance to the dwelling must have:
 - A clear opening width of at least 850 millimetres.
 - A level, and step-free transition and threshold.
 - A level landing on the arrival side of the entrance door of at least 1.35 metres x 1.35 metres.

Internal doors and passageways

- Doorways to rooms must have a clear opening width of at least 850 millimetres.
- Doorways to rooms must have a level, step-free transition and threshold.
- The dwelling must have clear passageways and corridors with a minimum width of 1.2 metres.

Toilets and showers

- At least one toilet must be located on the entry level of the dwelling and must have:
 - A secure fixing surface to enable future installation of grab rails.
 - A minimum 1.2 metre x 1.2 metre circulation area located in front of the toilet that is clear of the basin and the door swing.
- The toilet must be located in:
 - the corner of the room if it is in a bathroom with the centreline of the pan 450 to 460 millimetres from the adjacent wall; or
 - a room with a minimum width of 1.2 metres if it is in a room separate to the bathroom.

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- A least one bathroom must be located on the entry level of the dwelling and must have a hobless, step-free shower that:
 - Has a removable shower screen.
 - Has a minimum clear internal dimensions of 900 millimetres x 900 millimetres.
 - Has a minimum 1.2 metres x 1.2 metres clear circulation area located in front of the shower.
 - Is located in the corner of the room to enable future installation of grab rails.
- A secure fixing surface must be provided at all toilets, showers and baths to enable future installation of grab rails. This requirement may be met by either:
 - walls that are constructed of solid masonry or concrete; or
 - providing additional wall framing or structure lining behind the finished wall surface.

Kitchen laundry

- The kitchen and laundry must have a minimum 1.2 metres clear circulation area in front of appliances and benches.
- Floor finishes must extend under appliances and cabinets to allow for future modifications.

53.24-6.6 Building entry and circulation

Common corridors and passageways providing access to a dwelling entry must have a minimum width of 1.2 metres.

Entries to dwellings and buildings must:

- Be visible and easily identifiable.
- Provide shelter, a sense of personal address and a transitional space around the entry.

The layout and design of buildings must:

- Clearly distinguish entrances to residential and non-residential areas.
- Provide windows to building entrances and lift areas.
- Provide visible, safe and attractive stairs from the entry level to encourage use by residents.
- Provide common areas and corridors that:
 - Include at least one source of natural light and natural ventilation.
 - Avoid obstruction from building services.
 - Maintain clear sight lines.

53.24-6.7 Storage

Each dwelling must have convenient access to usable and secure storage space.

The total minimum storage space (including kitchen, bathroom and bedroom storage) must meet the requirements specified in Table 1.

Table 1: Storage

Dwelling type	Total minimum storage volume	Minimum storage volume within the dwelling
Studio	8 cubic metres	5 cubic metres

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Dwelling type	Total minimum storage volume	Minimum storage volume within the dwelling
1 bedroom dwelling	10 cubic metres	6 cubic metres
2 bedroom dwelling	14 cubic metres	9 cubic metres
3 or more bedroom dwelling	18 cubic metres	12 cubic metres

53.24-6.8 Functional layout

Bedrooms must:

- Meet the minimum internal room dimensions specified in Table 2.
- Provide an area in addition to the minimum internal room dimensions to accommodate a wardrobe.

Table 2: Bedroom dimensions

Bedroom type	Minimum width	Minimum depth
Main bedroom	3 metres	3.4 metres
All other bedrooms	3 metres	3 metres

Living areas (excluding dining and kitchen areas) must meet the minimum internal room dimensions specified in Table 3.

Table 3: Living area dimension and area

Dwelling type	Minimum width	Minimum area
Studio or 1 bedroom dwelling	3.3 metres	10 square metres
2 or more bedroom dwelling	3.6 metres	12 square metres

53.24-6.9 Room depth

Single aspect habitable rooms must not exceed a room depth of 2.5 times the ceiling height.

The depth of a single aspect, open plan, habitable room may be increased to 9 metres if all the following requirements are met:

- The room combines the living area, dining area and kitchen.
- The kitchen is located furthest from the window.
- The ceiling height is at least 2.7 metres measured from finished floor level to finished ceiling level. This excludes where services are provided above the kitchen.

The room depth must be measured from the external surface of the habitable room window to the rear wall of the room.

53.24-6.10 Windows

Habitable rooms must have a window in an external wall of the building.

A window may provide daylight to a bedroom from a smaller secondary area within the bedroom where the window is clear to the sky.

The secondary area must be:

- A minimum width of 1.2 metres.
- A maximum depth of 1.5 times the width, measured from the external surface of the window.

53.24-6.11 Natural ventilation

The design and layout of dwellings must maximise openable windows, doors or other ventilation devices in external walls of the building.

All dwellings must provide effective cross ventilation that has:

- A maximum breeze path through the dwelling of 18 metres.
- A minimum breeze path through the dwelling of 5 metres.
- Ventilation openings with approximately the same area.

The breeze path must be measured between the ventilation openings on different orientations of the dwelling.

53.24-6.12 Deep soil and canopy cover

A development must:

- Provide the canopy cover and deep soil areas specified in Table 4 (existing trees can be used to meet the canopy cover requirements of Table 4).
- Provide canopy cover through canopy trees that are:
 - Located in an area of deep soil specified in Table 5, or where deep soil cannot be provided, located in planters specified in Table 5.
 - Consistent with the canopy diameter and height at maturity specified in Table 6.
 - Located in communal outdoor open space or common areas or street frontages.
 - Be supported by irrigation systems which utilise alternative water sources such as rainwater, stormwater and recycled water.
 - Take into account the soil type and drainage patterns of the site.

Table 4: Canopy cover and deep soil requirements

Site area	Canopy area	Deep soil
1000 square metres or less	5% of site area Include at least 1 Type A tree	5% of site area or 12 square metres whichever is the greater
1001 – 1500 square metres	50 square metres plus 20% of site area above 1,000 square metres Include at least 1 Type B tree	7.5% of site area
1501 – 2500 square metres	150 square metres plus 20% of site area above 1,500 square metres Include at least 2 Type B trees or 1 Type C tree	10% of site area

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Site area	Canopy area	Deep soil
2501 square metres or more	350 square metres plus 20% of site area above 2,500 square metres Include at least 2 Type B trees or 1 Type C tree	15% of site area

Table 5: Soil requirements for trees

Tree type	Tree in deep soil	Tree in planter	
	Area of deep soil	Volume of soil planter	Depth of soil planter
A	12 square metres (min. plan dimension 2.5 metres)	12 cubic metres (min. plan dimension of 2.5 metres)	0.8 metre
B	49 square metres (min. plan dimension 4.5 metres)	28 cubic metres (min. plan dimension of 4.5 metres)	1 metre
C	121 square metres (min. plan dimension 6.5 metres)	64 cubic metres (min. plan dimension of 6.5 metres)	1.5 metres

Note Where multiple trees share the same section of soil the total required amount of soil can be reduced by 5% for every additional tree, up to a maximum reduction of 25%.

Table 6: Tree types

Tree type	Minimum canopy diameter at maturity	Minimum height at maturity
A	4 metres	6 metres
B	8 metres	8 metres
C	12 metres	12 metres

53.24-7
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VC243

Decision guidelines

Before deciding on an application the responsible authority must consider:

- The purpose of this clause.
- Whether the proposed apartment development is exemplary in design, liveability and sustainability.

7.4 Governance Report - October 2023

Reference	D23/330178
Author	Rhys Thomas - Senior Governance Advisor
Authoriser	General Manager Governance, Communications and Customer Experience
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. The Governance Report is prepared as a periodic report to Council which provides a single reporting platform for a range of statutory compliance, transparency and governance related matters.

Critical analysis

History and background

2. To ensure compliance with the Act and in accordance with best practice and good governance principles, transparency and accountability, this standing report consolidates a range of governance and administrative matters.
3. Matters covered in this report are:
 - (a) Audit and Risk Committee Biannual Activity Report;
 - (b) Biannual personal interests returns;
 - (c) Adjustment to the Community Flag Schedule;
 - (d) Instruments of delegation; and
 - (e) Council Meeting schedule for 2024.

Discussion

Audit and Risk Committee Biannual Activity Report

4. Section 54(5) of the Local Government Act 2020 provides that an Audit and Risk Committee:

“prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting.”
5. Tabling of a biannual activity report provides transparency on the operation of the committee, as well as highlighting the high level considerations of the committee.
6. The nature of the matters considered by the Audit and Risk Committee is such that the report can provide a summary of the matters considered, but cannot set out the detailed findings or recommendations in relation to Council’s control framework, as to do so would expose Council to undue risk.
7. A copy of the Audit and Risk Committee Biannual Activity Report for the period 1 January to 30 June 2023 can be found at **Attachment One**.
8. In addition to the activity report, all Councillors are provided with the agendas and minutes of Audit and Risk Committee meetings, and are invited to attend in an observer capacity.

9. The Audit and Risk Committee's oversight role is primarily discharged by providing advice and direction to Council's Chief Executive Officer and senior management, particularly those within the finance, risk management and governance portfolios. That said, it is recognised that there may be circumstances where the Committee may wish to provide advice direct to the Council.
10. There are three mechanisms for the committee to provide this advice:
 - (a) Firstly, the Council has authorised the Audit and Risk Committee through its Charter to request that the Chief Executive Officer table a report from the Committee at a meeting of the Council;
 - (b) Secondly, the Local Government Act 2020 provides that the Chief Executive Officer must table a report of the Committee at a meeting of the Council where requested by the Committee Chair; and
 - (c) Thirdly, the Local Government Act 2020 provides that a Committee may make formal recommendations to Council in this biannual activity report.
11. In the period 1 January to 30 June 2023, neither the Committee nor the Committee Chair requested that the Chief Executive Officer table a report at a Council meeting.
12. At its meeting on 14 September 2023, the Audit and Risk Committee made the following formal recommendation to Council:

“That Council note the following statement from the City of Yarra Audit and Committee:
 ‘The Audit and Risk Committee notes that Council has proactively worked to improve its financial position over the last few financial years and will continue to receive regular reports from management and maintain oversight of the situation. The Audit and Risk Committee further notes that a significant effort is still required from Council to achieve long term financial sustainability.’”
13. This recommendation is presented as a stand-alone recommendation of this Governance Report.

Biannual Personal Interests Returns

14. Part 6, Division 30 of the Local Government Act 2020 sets out requirements for the lodgement of biannual personal interests returns by:
 - (a) Councillors;
 - (b) Members of delegated committees (who are not Councillors);
 - (c) The Chief Executive Officer; and
 - (d) Nominated Council staff (specified persons).
15. In summary, all of the persons in the four categories above are required to submit a Biannual Interests Return in March and September of each year.
16. The status of biannual returns required in September 2023 is shown in the table below.

	Persons eligible	Timely returns	Late returns	Missing returns
Councillors	9	9	-	-
Committee Members	-	-	-	-
CEO	1	1	-	-
Nominated staff	28	28	-	-

17. In accordance with section 135(3) of the Local Government Act 2020, a summary of the content of all submitted returns can be found on Council's website at <https://www.yarracity.vic.gov.au/about-us/governance/public-transparency>.

Adjustment to the Community Flag Schedule

18. The City of Yarra Civic Flag Policy governs the flying of flags at Council's Town Halls, Civic Flagpoles and other facilities and establishes a mechanism to consider requests for flying of flags of significance to the Yarra community.
19. The flags flown on Council's Civic Flagpoles are set out in a Community Flag Schedule to that policy – an approach that enables the list of flags to be updated without necessitating a formal review of the policy itself.
20. National Coming Out Day was first observed on 11 October 1988 on the one-year anniversary of the National March on Washington for Lesbian and Gay Rights. This day celebrates the members of the queer community who fought for justice, equality, and the right to live their lives authentically. This day is now observed across the world on 11 October each year.
21. Having reviewed the Community Flag Schedule and determined that the Civic Flagpoles are available on that date, officers now recommend that National Coming Out Day be added to the Community Flag Schedule – allowing the Intersex-Inclusive Pride Flag to be flown on the Civic Flagpoles at Clifton Hill, Collingwood, Fitzroy and Richmond on 11 October each year.

Instruments of Delegation

22. The legislative landscape in which local government operates is in continual change. This is not surprising given the vast portfolio of legislation that impacts on the activities, duties and responsibilities imposed on local governments, as they go about their task of meeting the needs of their respective communities.
23. Council derives its powers from a wide range of legislative instruments primarily, but not exclusively, the Local Government Act 2020. These statutes confer a responsibility on councils to take action or determine matters across all of its areas of responsibilities.
24. On a day to day basis, it is not practical for the Council alone to exercise the many statutory powers bestowed upon it, so in order to effectively and efficiently use these powers, Council delegates its powers to various staff and committees.
25. Delegations are an effective means of streamlining decision-making and enables Council to concentrate on the broader strategic issues rather than administrative and routine matters.
26. Maintaining current and relevant instruments of delegation allow decisions and action to be undertaken by delegated officers on behalf of Council to ensure the business of Council is efficiently performed and conducted.
27. These delegations are made by way of legal instruments that are provided by Council's solicitors and updated periodically in response to legislative and regulatory changes. These instruments are authorised by Council and set out to whom each of the powers are delegated, and any conditions or limitations on the use of these powers that apply.

Instrument of Delegation to the Chief Executive Officer

28. The power to delegate its powers is available to Council by way of section 11 of the Local Government Act 2020, which provides that Council may delegate its powers to either the Chief Executive Officer or to the members of a Delegated Committee, subject to certain restrictions.
29. Aside from the delegation of certain powers to the Planning Decisions Committee (which is not the subject of this report), Council delegates all of the powers that can be lawfully delegated to the Chief Executive Officer by way of an Instrument of Delegation to the Chief Executive Officer.
30. Rather than seeking to set out all the powers that have been delegated, the instrument delegates "the power to determine any issue, take any action or do any act or thing arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act" and then lists a series of limitations and restrictions. These limitations can be found in full in the attached instrument, but in summary they are:

- (a) The entering into contracts of significant value;
 - (b) Exercising powers that can lawfully be delegated or must be done by resolution;
 - (c) Acting in a way inconsistent with Council Policy or Strategy (which includes updating or repealing a policy made by Council resolution);
 - (d) Exercising a power that has been exclusively delegated to someone else; and
 - (e) The power of delegation.
31. The current instrument was last reviewed on 19 August 2021, with a decision made that it did not require alteration. As a result, the current executed delegation is dated 18 August 2020.
32. As a result of an administrative review, officers recommend that the current instrument again does not require change. While it would be lawful to continue to rely on the current instrument, given the age of the instrument and the fact that it bears the name and signature of a previous Chief Executive Officer, officers recommend that the instrument be re-made by Council in exactly the same terms. While not strictly necessary, this step is recommended to avoid confusion and the interpretation that the instrument is not current.
33. Officers recommend the endorsement of the Instrument of Delegation to the Chief Executive Officer at **Attachment Two**.

Instrument of Delegation to Members of Council Staff

34. While the Instrument of Delegation from Council to the Chief Executive Officer confers the bulk of Council's powers on management (as the CEO has an express power under section 47 of the Local Government Act 2020 to 'sub-delegate' these powers to the actual staff who exercise them), a small number of Council's powers cannot be delegated in this way. Without an express power to sub-delegate, it is necessary for Council to make an instrument of delegation for those statutes directly to the staff who will act on Council's behalf.
35. The Instrument of Delegation from Council to Members of Council Staff was last made on 7 September 2021. Since that time, there have been a number of changes to the legislation included in the current instrument, as well as organisational structure changes that have altered the positions titles of many senior Council staff.
36. With this in mind, an administrative review of the instrument of delegation has been completed, adhering to the following principles:
- (a) Delegations are assigned to departmental positions, not individuals, committees or contractors;
 - (b) Consideration is given to ensure the delegate has the appropriate qualifications, experience or standing to exercise the delegation;
 - (c) Delegations are assigned following a tiered/cascading approach considering business rules and the structure of the organisation, such that a supervisor has a higher delegation limit than the subordinate role; and
 - (d) In assigning delegations to a position, the principles of reasonableness and risk management are considered to ensure the officer is at the appropriate level to hold the delegation.
37. Officers recommend the endorsement of the Instrument of Delegation to Members of Council Staff at **Attachment Three**.

Council Meeting Schedule 2024

38. The City of Yarra Governance Rules provide that:
- (a) *"the dates and times of Ordinary Council Meetings will be fixed by Council from time to time";*
 - (b) *"Council may by resolution call, an Extraordinary Council Meeting"; and*

- (c) *“The Chief Executive Officer may, ... within 14 days of the result of a Council election ... being declared, call an Extraordinary Council Meeting.”*
39. In order to enable planning of key projects, it is beneficial to establish each year’s meeting schedule in advance.
40. In developing a proposed meeting schedule, officers have taken into consideration the major meetings that need to be accommodated:
- (a) Ordinary Council Meetings;
 - (b) Meetings of the Planning Decisions Committee;
 - (c) Extraordinary Council meetings to:
 - (i) Hear submissions on the 2024/2025 Annual Budget;
 - (ii) Receive a presentation of the Annual Report 2023/2024 from the Mayor; and
 - (iii) Elect a Mayor and Deputy Mayor for 2024/2025.
41. In developing a meeting schedule, there is value in developing a cyclical meeting cycle that can be simply understood, as well as occurring with sufficient frequency to enable Council decisions to be made in a timely fashion. In addition, there is value in scheduling each type of meeting on a fixed day of the week, as this assist sufficiently with developing consistent processes for the development and approval of reports, publication of agendas and minutes online and the deadlines for the receipt of public questions and registrations for public submissions at meetings.
42. Throughout 2023, Council meetings and meetings of the Planning Decisions Committee were primarily held on a Tuesday and followed a monthly cycle. It is proposed to continue this model in 2024, with meetings scheduled as follows:
- (a) **Second Tuesday** - Ordinary Council Meeting at 6.30pm; and
 - (b) **Fourth Tuesday** - Meeting of the Planning Decisions Committee at 6.30pm.
43. The exceptions to this cycle are:
- (a) **January**, where no Ordinary Council Meeting is scheduled and the Planning Decisions Committee will be held instead on the fifth Tuesday, to accommodate the summer break;
 - (b) **June**, where the Council meeting is scheduled on the third Tuesday of the month to accommodate the possible Councillor attendance at the Australian Local Government Association National General Assembly the week prior;
 - (c) **September**, where the meeting of the Planning Decisions Committee is scheduled on Monday rather than Tuesday, to accommodate the commencement of the Council election period the following day;
 - (d) **October**, where the limitations placed on Council meetings held during an election period make it more appropriate to schedule the 22 October meeting as an Extraordinary Council Meeting rather than Ordinary Council Meeting;
 - (e) **October**, where no meeting of the Planning Decisions Committee will be held due to the election period ahead of the General Election on 26 October 2024;
 - (f) **November**, where the Ordinary Council meeting will be delayed until the fourth Tuesday of the month, to provide time for the determination of the outcome of the General Election on 26 October 2024 and the election of a Mayor and Deputy Mayor; and
 - (g) **December**, where the meeting of the Planning Decisions Committee will be brought forward to the second Tuesday, and the Council meeting will be moved to the third Tuesday, to accommodate the Christmas break.
44. The proposed Extraordinary Council meetings for 2024 are:

- (a) A meeting in early June 2024, to hear community submissions on the 2024/2025 Annual Budget (the exact date to be scheduled at the time of endorsement of the draft budget and consultation process);
- (b) A meeting on 22 October 2024, to enable the Mayor to report on the implementation of the Council Plan by presenting the annual report at a Council meeting open to the public in accordance with section 100 of the Local Government Act 2020; and
- (c) A meeting in mid November 2024, to elect a Mayor and Deputy Mayor 2024/2025 (the exact date to be determined once the timing of the election results is known and scheduled by the Chief Executive Officer in accordance with Council's Governance Rules).

45. The meeting schedule proposed for 2024 is:

Date	Day	Meeting
30 January 2024	Fifth Tuesday	Planning Decisions Committee
13 February 2024	Second Tuesday	Ordinary Council
27 February 2024	Fourth Tuesday	Planning Decisions Committee
12 March 2024	Second Tuesday	Ordinary Council
26 March 2024	Fourth Tuesday	Planning Decisions Committee
9 April 2024	Second Tuesday	Ordinary Council
23 April 2024	Fourth Tuesday	Planning Decisions Committee
14 May 2024	Second Tuesday	Ordinary Council
28 May 2024	Fourth Tuesday	Planning Decisions Committee
early June 2024	To be determined	Extraordinary Council – budget submissions
18 June 2024	Third Tuesday	Ordinary Council
25 June 2024	Fourth Tuesday	Planning Decisions Committee
9 July 2024	Second Tuesday	Ordinary Council
23 July 2024	Fourth Tuesday	Planning Decisions Committee
13 August 2024	Second Tuesday	Ordinary Council
27 August 2024	Fourth Tuesday	Planning Decisions Committee
10 September 2024	Second Tuesday	Ordinary Council
23 September 2024	Fourth Monday	Planning Decisions Committee
22 October 2024	Fourth Tuesday	Extraordinary Council – annual report
Mid November 2024	To be determined	Extraordinary Council – Mayoral election
26 November 2024	Fourth Tuesday	Ordinary Council
10 December 2024	Second Tuesday	Planning Decisions Committee
17 December 2024	Third Tuesday	Ordinary Council

Options

46. There are no options presented in this report.

Community and stakeholder engagement

47. No community or stakeholder engagement has been undertaken in the development of this report, save the engagement with internal stakeholders necessary to compile the report content.

Policy analysis

Alignment to Community Vision and Council Plan

48. In its Yarra 2036 Community Vision, Council articulated an objective for a community that is *“informed and empowered to contribute to the shared governance of Yarra, (where) decision-making is through access, inclusion, consultations and advocacy.”*
49. City of Yarra Council Plan 2021-2025 includes Strategic Objective six: ‘Democracy and governance’, which states that good governance is at the heart of our processes and decision-making. The plan commits Council to *“practice good governance, transparency and accountable planning and decision-making.”*
50. The presentation of a Governance Report provides an opportunity to provide updates on key organisational matters both to the Council and the community.

Climate emergency and sustainability implications

51. There are no climate emergency or sustainability implications considered in this report.

Community and social implications

52. There are no community or social implications considered in this report.

Economic development implications

53. There are no economic development implications considered in this report.

Human rights and gender equality implications

54. There are no human rights or gender equality implications considered in this report.

Operational analysis

Financial and resource impacts

55. There are no financial and resource impacts considered in this report.

Legal Implications

56. There are no legal implications considered in this report.

Conclusion

57. This report presents an officer recommendation on:
 - (a) Audit and Risk Committee Biannual Activity Report;
 - (b) Biannual personal interests returns;
 - (c) Adjustment to the Community Flag Schedule;
 - (d) Instruments of delegation; and
 - (e) Council Meeting schedule for 2024.

OFFICER RECOMMENDATION

1. That Council note this Governance Report on:
 - (a) the Audit and Risk Committee Biannual Activity Report; and
 - (b) the completion of Biannual Personal Interests Returns.
2. That Council fly the Intersex-Inclusive Pride Flag on its Civic Flagpoles on 11 October each year to recognise National Coming Out Day, and add this date to the Community Flag Schedule.
3. That in the exercise of the power conferred by s 11(1)(b) of the Local Government Act 2020 (the Act), Council resolves:
 - (a) there be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer at **Attachment Two**, subject to the conditions and limitations specified in that Instrument;
 - (b) the instrument comes into force immediately the common seal of Council is affixed to the instrument;
 - (c) on the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked; and
 - (d) the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
4. That in the exercise of the powers conferred by the legislation referred to in the instrument of delegation at **Attachment Three**, Council resolves:
 - (a) there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
 - (b) the instrument comes into force immediately the common seal of Council is affixed to the instrument;
 - (c) on the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and
 - (d) the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
5. That in the exercise of the power conferred by the City of Yarra Governance Rules, Council:
 - (a) fix the dates and times for Ordinary Council Meetings in 2024 as 6.30pm on 13 February, 12 March, 9 April 2024, 14 May, 18 June, 9 July, 13 August, 10 September, 26 November and 17 December 2024;
 - (b) fix the dates and times for meetings of the Planning Decisions Committee in 2024 as 6.30pm on 30 January, 27 February, 26 March, 23 April, 28 May, 25 June, 23 July, 27 August, 23 September and 10 December 2024; and
 - (c) call an Extraordinary Council meeting for 6.30pm on 22 October 2024 to enable the Mayor to report on the implementation of the Council Plan by presenting the annual report at a Council meeting open to the public in accordance with section 100 of the Local Government Act 2020, noting that there will not be an opportunity for members of the public to address Council at that meeting.

AUDIT AND RISK COMMITTEE RECOMMENDATION

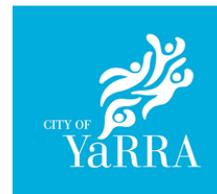
1. That Council note the following statement from the City of Yarra Audit and Risk Committee:
“The Audit and Risk Committee notes that Council has proactively worked to improve its financial position over the last few financial years and will continue to receive regular reports from management and maintain oversight of the situation. The Audit and Risk Committee further notes that a significant effort is still required from Council to achieve long term financial sustainability.”

Attachments

- 1 [↓](#) Attachment 1 - Audit and Risk Committee biannual activity report - January to June 2023 (endorsed)
- 2 [↓](#) Attachment 2 - Proposed Instrument of Delegation (Council to CEO)
- 3 [↓](#) Attachment 3 - Proposed Instrument of Delegation (Council to staff)

Audit and Risk Committee Biannual Activity Report

January to June 2023



The Audit and Risk Committee

The role of the Audit and Risk Committee (Committee) is set out in the Audit and Risk Committee Charter, adopted by Council on 18 August 2020.

The Committee provides independent and objective assurance and assistance to the Yarra City Council and its Chief Executive Officer on Council's risk management, control and compliance framework, and its external financial and performance accountability and responsibilities. In addition, the Committee provides advice to Council that will assist Council in fulfilling its corporate governance and oversight responsibilities.

The Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated authority. The Committee does not have any management functions and is therefore independent of management.

The Council has authorised the Committee, within the scope of its role and responsibilities to:

- obtain any information it needs from any employee and/or external party;
- discuss any matters with the external or internal auditor, or other external parties;
- request the attendance of any Council Officer, Councillors, and/or the internal and external auditors;
- request that Council Officers obtain external legal or other professional advice, as the Committee considers necessary to meet its responsibilities, at Council's expense;
- require reports from Council Officers, the internal auditors and external auditors on any significant proposed regulatory, accounting or reporting issue, to assess the potential impact upon the Council's financial reporting process; and
- request that the Chief Executive Officer table a report from the Committee at a meeting of the Council.

Purpose of the biannual activity report

This report meets the reporting requirements to Council as required by section 54(5) of the Local Government Act 2020 (Act).

The report provides Council and the community with a summary of the matters that the Audit and Risk Committee has addressed in the reporting period in discharging its responsibilities under its Charter and under the Act. Further, the report provides Council with the Committee's findings and recommendations for the period.

This report provides an overview of the activity of the Audit and Risk Committee from 1 January to 30 June 2023.

City of Yarra Audit and Risk Committee Biannual Activity Report
January to June 2023

Committee Membership

The Committee comprises five members, three of which are independent members and two Councillors.

- David Ashmore, Chair** David Ashmore is a Fellow of the Institute of Chartered Accountant and was in public practice working predominately as an Audit Partner. He is also a graduate of the Australian Institute of Company Directors and a Fellow of the Financial Services Institute of Australia. Mr Ashmore has for the past 15 years been appointed to a variety of Audit Committees mainly for Local Government entities and also has an appointment as Chairman for an ASX listed public Company.
- Cr Herschel Landes** Cr Herschel Landes was elected to Yarra City Council in October 2020. Cr Landes was appointed to the Audit and Risk Committee in November 2020.
- Helen Lanyon** Helen Lanyon is a Fellow of CPA Australia and is a graduate of the Australian Institute of Company Directors. Over a 40-year career, Ms Lanyon has held numerous senior executive roles, primarily in local government and has broad experience in the corporate services portfolio disciplines. Ms Lanyon also has extensive experience on a range of advisory committees.
- Kylie Maher** Kylie Maher has over 25 years' experience in providing Finance, Risk and Governance advisory services. As the partner in charge of a Governance and Risk Advisory practice, Kylie leads risk and audit consulting services in education, government, community services and the aged care sector and is a member of a number of public sector audit committees. Kylie holds a Bachelor of Business (Accounting) and is a Graduate, Australian Institute of Company Directors, a Certified Practising Accountant and a member of the Institute of Internal Auditors.
- Cr Claudia Nguyen** Cr Claudia Nguyen was elected to Yarra City Council in October 2020 and was elected Mayor in November 2022. Cr Nguyen was appointed to the Audit and Risk Committee in November 2022.

Committee Attendance

The Committee met three times during the period.

Current Members	Meetings attended
David Ashmore	1 of 2
Cr Herschel Landes	2 of 2
Helen Lanyon	2 of 2
Kylie Maher	2 of 2
Cr Claudia Nguyen	2 of 2

In addition to the appointed members, all Councillors receive Audit and Risk Committee meeting papers and have a standing invitation to attend meetings as an observer. No Councillors took up this opportunity during the period.

City of Yarra Audit and Risk Committee Biannual Activity Report
January to June 2023

Committee Activity

The tables below set out the activity of the committee during the period of this report, including a summary of the matters discussed and any recommendations made by the Committee to the Council. It should be noted that only recommendations from the Committee to the Council are reported here – recommendations and actions agreed to by management do not form part of this activity report.

9 March 2023

Matter considered	Summary
Report by the Chief Executive	The CEO provided a verbal report to the Committee on a range of matters including the organisation restructure and senior staff changes, waste charge, security issues, financial sustainability, the mid-year budget review, the draft Annual Budget 2023/2024 and the introduction of monthly Governance Reports and public tender reports.
External audit strategy	The Committee received a presentation of the 2023 audit strategy memorandum from VAGO's appointed agent.
Review of actions arising from previous meetings	The Committee reviewed the status of actions arising as a result of matters raised at previous Committee meetings.
Quarterly Risk Review	The Committee received a quarterly risk review, focussing on the management of high and very high risks.
Internal Audit - Status Report	Council's internal auditors presented a report on the status of the internal audit program. The Committee noted some updates required.
Internal Audit – BCP and Disaster Recovery	Council's internal auditors presented its findings following an internal audit into Council's business continuity planning and disaster recovery plan. The report resulted in seven agreed management actions being added to the database for monitoring.
Internal Audit – Purchasing Cards and Councillor Expenses	Council's internal auditors presented its findings following an internal audit into Council's management of purchasing cards and councillor expenses. The report did not result in any management actions being added to the database for monitoring.
Internal Audit – Project Management	Council's internal auditors presented its findings following an internal audit into Council's project management. The report resulted in six agreed management actions being added to the database for monitoring.
Internal Audit – Payroll	Council's internal auditors presented its findings following an internal audit into Council's payroll data (including data analytics). The report resulted in one agreed management action being added to the database for monitoring.

City of Yarra Audit and Risk Committee Biannual Activity Report
January to June 2023

Matter considered	Summary
Review of actions arising from previous internal audits	The Committee reviewed the status of the implementation of agreed management actions arising from previous internal audits.
Draft Internal Audit Plan	The Committee was presented with a draft Internal Audit Plan for 2023 and provided feedback to management.
Quarterly annual plan progress and financial report	The Committee noted a standing quarterly report including the quarterly progress against the annual plan and the quarterly finance report dated 31 December 2022.
Audit and Risk Committee policy oversight	The Committee received a presentation on proposed changes to the Policy Development Policy, and agreed in principle to the changes, subject to the opportunity to engage further in the process regarding the specific wording.
Audit and Risk Committee Biannual Activity Report	The Senior Governance Advisor presented the biannual activity report for the committee's review. The Committee endorsed the report and provided it to the Chief Executive Officer for tabling at the next available Council meeting.
Recent Reports and Publications - Management response	The Committee received a standing quarterly report from the internal auditor presenting a number of recent reports and publications relevant to the local government sector. The Committee noted the management responses to these reports.

1 June 2023

Matter considered	Summary
2021/2022 Financial Statements, Performance Statement and Audit Results	The Victorian Auditor General's agent provided an overview of the audit outcomes as set out in the closing report and presented the final management letter. The Committee congratulated management on the outcome. The financial and performance statements were endorsed by the Committee, subject to the incorporation of a number of suggestions.
Annual Budget and Long Term Financial Plan	The Director Corporate, Business and Finance presented Council's Annual Budget 2022/2023 and Long Term Financial Plan 2022/23 to 2031/32.
Very High and High Operational Risk Report	Management provided a special report on the very high and high risks on Council's Operational Risk Register. The Committee provided some specific feedback for management's consideration.
Meeting with the external auditor without management present	The Committee met with the external auditors in the absence of management.

City of Yarra Audit and Risk Committee Biannual Activity Report
January to June 2023

Recommendations to Council

The Audit and Risk Committee's oversight role is primarily discharged by providing advice and direction to Council's Chief Executive Officer and senior management, particularly those within the finance, risk management and governance portfolios. That said, it is recognised that there may be rare circumstances where the Committee may wish to provide advice direct to the Council, without relying on management.

There are three mechanisms for the committee to provide this advice:

- Firstly, the Council has authorised the Audit and Risk Committee through its Charter to request that the Chief Executive Officer table a report from the Committee at a meeting of the Council;
- Secondly, the Local Government Act 2020 provides that the Chief Executive Officer must table a report of the Committee at a meeting of the Council where requested by the Committee Chair; and
- Thirdly, the Local Government Act 2020 provides that a Committee may make formal recommendations to Council in this biannual activity report.

In the period 1 January to 30 June 2023, neither the Committee nor the Committee Chair requested that the Chief Executive Officer table a report at a Council meeting.

At its meeting on 14 September 2023, the Audit and Risk Committee made the following formal recommendation to Council:

That Council note the following statement from the City of Yarra Audit and Committee:

'The Audit and Risk Committee notes that Council has proactively worked to improve its financial position over the last few financial years and will continue to receive regular reports from management and maintain oversight of the situation. The Audit and Risk Committee further notes that a significant effort is still required from Council to achieve long term financial sustainability.'

Instrument of Delegation



INSTRUMENT OF DELEGATION BY THE COUNCIL TO THE CHIEF EXECUTIVE OFFICER

In exercise of the power conferred by section 11(1) of the Local Government Act 2020 (the Act) and all other powers enabling it, the Yarra City Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation, and declares that -

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 10 October 2023;
2. the delegation -
 - 2.1. comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2. is subject to any conditions and limitations set out in the Schedule;
 - 2.3. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4. remains in force until Council resolves to vary or revoke it.

**The Common Seal of the
Yarra City Council was
affixed hereto in the
presence of:**

**Cr Claudia Nguyen
Mayor
Yarra City Council**

10 October 2023

**Sue Wilkinson
Chief Executive Officer
Yarra City Council**

This document was witnessed by audio-visual link in accordance with the COVID-19 Omnibus (Emergency Measures) (Electronic Signing and Witnessing) Regulations 2020.

SCHEDULE

The power to determine any issue, take any action or do any act or thing arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing:

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
 - 1.1. entering into a contract exceeding the value of:
 - 1.1.1. \$1 Million (excluding GST) for a single transaction; or
 - 1.1.2. in the case of a multi-year contract, \$750,000 (excluding GST) per annum for the initial term of a contract of up to 5 years or subsequent terms of a contract of up to 2 years.
 - 1.2. appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - 1.3. electing a Mayor or Deputy Mayor;
 - 1.4. granting a reasonable request for leave under s 35 of the Act;
 - 1.5. making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - 1.6. approving or amending the Council Plan;
 - 1.7. adopting or amending any policy that Council is required to adopt under the Act;
 - 1.8. adopting or amending the Governance Rules;
 - 1.9. appointing the chair or the members to a delegated committee;
 - 1.10. making, amending or revoking a local law;
 - 1.11. approving the Budget or Revised Budget;
 - 1.12. approving the borrowing of money;
 - 1.13. subject to section 181H(1)(b) of the Local Government Act 1989, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.



Instrument of Delegation

INSTRUMENT OF DELEGATION BY THE COUNCIL TO MEMBERS OF COUNCIL STAFF

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the Chief Executive Officer or the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. records that a reference in the Schedule to:

CHPU	means	Coordinator Health Protection Unit; Manager Parking and Compliance; AND General Manager City Sustainability and Strategy
CV	means	Coordinator Valuations; Chief Financial Officer; AND General Manager Corporate Services and Transformation
EHO	means	Environmental Health Officer; Team Leader Health Protection; Coordinator Health Protection Unit; Manager Parking and Compliance; AND General Manager City Sustainability and Strategy
GMIE	means	General Manager Infrastructure and Environment
GMCSS	means	General Manager City Sustainability and Strategy
Group A	means	Appeals Advocate Coordinator Statutory Planning Senior Coordinator Statutory Planning Manager Statutory Planning; AND General Manager City Sustainability and Strategy
Group B	means	Subdivision Planner Senior Statutory Planner Principal Planner Appeals Advocate Coordinator Statutory Planning Senior Coordinator Statutory Planning Manager Statutory Planning; AND General Manager City Sustainability and Strategy

Group C	means	Coordinator Customer Service Town Planning Statutory Planner Subdivision Planner Senior Statutory Planner Principal Planner Appeals Advocate Coordinator Statutory Planning Senior Coordinator Statutory Planning Manager Statutory Planning; AND General Manager City Sustainability and Strategy
MBAM	means	Manager Building and Asset Management; AND General Manager Infrastructure and Environment
MCS	means	Manager City Strategy; AND General Manager City Sustainability and Strategy
MCW	means	Manager City Works; AND General Manager Infrastructure and Environment
MITCE	means	Manager Infrastructure, Traffic and Civil Engineering; AND General Manager Infrastructure and Environment
MPC	means	Manager Parking and Compliance; AND General Manager City Sustainability and Strategy
MSP	means	Manager Statutory Planning; AND General Manager City Sustainability and Strategy
SGA	means	Senior Governance Advisor; AND Manager Governance and Integrity; AND General Manager Governance, Communications and Customer Experience
SP	means	All staff in the Strategic Planning Unit Manager City Strategy; AND General Manager City Sustainability and Strategy
TLHP	means	Team Leader Health Protection; Coordinator Health Protection Unit; Manager Parking and Compliance; AND General Manager City Sustainability and Strategy
TLPE	means	Team Leader Planning Enforcement; Coordinator Compliance and Construction Enforcement; Manager Parking and Compliance; AND General Manager City Sustainability and Strategy

3. declares that:
 - 3.1. this Instrument of Delegation is authorised by a resolution of Council passed on 10 October 2023; and
 - 3.2. the delegation:
 - 3.2.1. comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 3.2.2. remains in force until varied or revoked;
 - 3.2.3. is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
 - 3.2.4. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 3.3. the delegate must not determine the issue, take the action or do the act or thing:
 - 3.3.1. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 3.3.2. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council; or
 - 3.3.3. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 3.3.4. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

**The Common Seal of the
Yarra City Council was
affixed hereto in the
presence of:**

**Cr Claudia Nguyen
Mayor
Yarra City Council**

10 October 2023

**Sue Wilkinson
Chief Executive Officer
Yarra City Council**

SCHEDULE

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DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog	MPC	Council may delegate this power to a Council authorised officer

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	TLHP	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	TLHP	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	CHPU	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	CHPU	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	TLHP	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	TLHP	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	TLHP	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	TLHP	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	TLHP	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	EHO	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	EHO	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	EHO	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	EHO	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	EHO	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	CHPU	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	EHO	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	EHO	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	MPC	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	CHPU	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	EHO	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	EHO	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
---	Power to register or renew the registration of a food premises	EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	EHO	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	EHO	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	CHPU	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	EHO	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	EHO	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	EHO	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	EHO	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	EHO	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	EHO	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	EHO	Where Council is the registration authority; not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	EHO	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	EHO	Where Council is the registration authority
s 39A	Power to register, or renew the registration of a food premises despite minor defects	TLHP	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	CHPU	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	EHO	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	EHO	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	EHO	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	CHPU	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	CHPU	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40F	Power to cancel registration of food premises	EHO	Where Council is the registration authority
s 43	Duty to maintain records of registration	EHO	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	EHO	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	EHO	Where Council is the registration authority
s 45AC	Power to bring proceedings	EHO	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	EHO	Where Council is the registration authority

HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	GMCSS	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	-	Note: The only person who can be a delegate is the Chief Executive Officer

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	GMCSS	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	MCS	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	SP	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	SP	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	GMCSS	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	GMCSS	
s 8A(5)	Function of receiving notice of the Minister's decision	Group 1	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	GMCSS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	GMCSS	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	SP	
s 12B(1)	Duty to review planning scheme	MCS	
s 12B(2)	Duty to review planning scheme at direction of Minister	MCS	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	MCS	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Group C SP TLPE	
s 17(1)	Duty of giving copy amendment to the planning scheme	SP	
s 17(2)	Duty of giving copy s 173 agreement	SP	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	SP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18	Duty to make amendment etc. available in accordance with public availability requirements	SP	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	SP	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	SP Group C	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	SP	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	SP	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	SP	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	SP	Except submissions which request a change to the items in s 22(5)(a) and (b)

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	SP	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	MCS	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	SP	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	SP	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	GMCSS	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	GMCSS	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	MCS	
s 28(1)	Duty to notify the Minister if abandoning an amendment	GMCSS	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	SP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	SP	
s 30(4)(a)	Duty to say if amendment has lapsed	SP	
s 30(4)(b)	Duty to provide information in writing upon request	SP	
s 32(2)	Duty to give more notice if required	SP	
s 33(1)	Duty to give more notice of changes to an amendment	SP	
s 36(2)	Duty to give notice of approval of amendment	SP	
s 38(5)	Duty to give notice of revocation of an amendment	SP	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	MCS	
s 40(1)	Function of lodging copy of approved amendment	SP	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	SP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	SP	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	SP	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	SP	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	MCS	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	-	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	-	Where Council is a responsible public entity

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	-	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	-	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	-	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	-	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	-	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	-	
s 46GP	Function of receiving a notice under s 46GO	-	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	-	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	-	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	-	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	-	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	-	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	-	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	-	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	-	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	-	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	-	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	-	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	-	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	-	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	-	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	-	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	-	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	-	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	-	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	-	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	-	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(a)	Function of receiving the monetary component	-	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	-	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	-	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	-	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	-	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	-	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	-	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZA(1)	Duty to keep proper and separate accounts and records	-	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	-	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	-	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	-	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	-	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	-	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	-	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	-	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	-	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	-	Where Council is the development agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZF(3)	Function of receiving proceeds of sale	-	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	-	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	-	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	-	Where Council is a collecting agency or development agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46LB(3)	Duty to publish, on Council’s Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	-	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Group C	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DCPO	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DCPO	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	DCPO	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DCPO	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DCPO	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	DCPO	
s 46Q(1)	Duty to keep proper accounts of levies paid	DCPO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	DCPO	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	DCPO	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	DCPO	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	DCPO	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	MCS	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	DCPO	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	DCPO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46QD	Duty to prepare report and give a report to the Minister	DCPO	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	SP	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	SP	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	SP	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	SP	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	SP	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Group C	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Group C	
s 50(4)	Duty to amend application	Group C	
s 50(5)	Power to refuse to amend application	Group A	
s 50(6)	Duty to make note of amendment to application in register	Group C	
s 50A(1)	Power to make amendment to application	Group C	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Group C	
s 50A(4)	Duty to note amendment to application in register	Group C	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Group C	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Group C	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Group C	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Group C	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Group C	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Group C	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Group C	
s 52(3)	Power to give any further notice of an application where appropriate	Group C	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Group C	
s 54(1)	Power to require the applicant to provide more information	Group C	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Group C	
s 54(1B)	Duty to specify the lapse date for an application	Group C	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Group C	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Group C	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Group C	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Group A	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Group C	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Group C	
s 57A(5)	Power to refuse to amend application	Group A	
s 57A(6)	Duty to note amendments to application in register	Group C	
s 57B(1)	Duty to determine whether and to whom notice should be given	Group C	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Group C	
s 57C(1)	Duty to give copy of amended application to referral authority	Group C	
s 58	Duty to consider every application for a permit	Group C	
s 58A	Power to request advice from the Planning Application Committee	Group A	
s 60	Duty to consider certain matters	Group C	
s 60(1A)	Duty to consider certain matters	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Group C	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Group C	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Group B	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Group B	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	-	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	-	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Group B	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Group B	
s 62(2)	Power to include other conditions	Group B	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Group B	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Group B	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Group B	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Group B	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Group B	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Group B	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Group C	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(3)	Duty not to issue a permit until after the specified period	Group C	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	Group C	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Group C	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Group C	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Group C	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Group C	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Group C	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Group C	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	Group C	
s 69(1A)	Function of receiving application for extension of time to complete development	Group C	
s 69(2)	Power to extend time	Group A	
s 70	Duty to make copy permit available in accordance with public availability requirements	Group C	
s 71(1)	Power to correct certain mistakes	Group A	
s 71(2)	Duty to note corrections in register	Group C	
s 73	Power to decide to grant amendment subject to conditions	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 74	Duty to issue amended permit to applicant if no objectors	Group C	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Group C	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Group C	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Group C	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Group C	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Group C	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 83	Function of being respondent to an appeal	Group C	
s 83B	Duty to give or publish notice of application for review	Group C	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Group C	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Group C	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Group C	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Group C	
s 84AB	Power to agree to confining a review by the Tribunal	Group C	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Group C	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	CCCE Group C	
s 91(2)	Duty to comply with the directions of VCAT	CCCE Group C	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Group C	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	CCCE Group C	
s 93(2)	Duty to give notice of VCAT order to stop development	CCCE Group C	
s 95(3)	Function of referring certain applications to the Minister	Group A	
s 95(4)	Duty to comply with an order or direction	Group C	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Group A	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	MCS MSP	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Group A	
s 96F	Duty to consider the panel's report under s 96E	Group A	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	Group A	
s 96H(3)	Power to give notice in compliance with Minister's direction	Group B	
s 96J	Duty to issue permit as directed by the Minister	Group B	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Group B	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Group B	
s 97C	Power to request Minister to decide the application	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Group C	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Group A	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	Group C	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Group C	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	Group B	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Group A	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Group B	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Group C	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97Q(4)	Duty to comply with directions of VCAT	CCCE Group C	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Group C	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	GMCSS	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	GMCSS	
s 101	Function of receiving claim for expenses in conjunction with claim	GMCSS	
s 103	Power to reject a claim for compensation in certain circumstances	GMCSS	
s 107(1)	Function of receiving claim for compensation	GMCSS	
s 107(3)	Power to agree to extend time for making claim	GMCSS	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	GMCSS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 114(1)	Power to apply to the VCAT for an enforcement order	Group A TLPE	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Group C TLPE	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Group A TLPE	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Group A TLPE	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	GMCSS	Except Crown Land
s 129	Function of recovering penalties	TLPE	
s 130(5)	Power to allow person served with an infringement notice further time	TLPE	
s 149A(1)	Power to refer a matter to the VCAT for determination	Group A	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	SP	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	SP	
s 171(2)(g)	Power to grant and reserve easements	Group A	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	-	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	-	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	-	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	Group A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Group A	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Group A	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	Group A	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Group A	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Group C	
s 178A(1)	Function of receiving application to amend or end an agreement	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Group C	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Group A	
s 178A(5)	Power to propose to amend or end an agreement	Group A	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Group C	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Group C	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Group C	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Group C	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Group C	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Group A	If no objections are made under s 178D Must consider matters in s 178B

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Group A	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	Group A	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Group A	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Group A	After considering objections, submissions and matters in s 178B
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	Group A	After considering objections, submissions and matters in s 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	Group A	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Group C	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Group C	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	GMCSS	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Group A	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Group C	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	Group C	
s 181	Duty to apply to the Registrar of Titles to record the agreement	Group B	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Group C	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Group C	
s 182	Power to enforce an agreement	Group A TLPE	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Group C	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Group A	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Group C	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Group C	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Group C	
s 184G(2)	Duty to comply with a direction of the Tribunal	Group C	
s 184G(3)	Duty to give notice as directed by the Tribunal	Group C	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Group C	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 198(1)	Function to receive application for planning certificate	Group C	
s 199(1)	Duty to give planning certificate to applicant	Group C	
s 201(1)	Function of receiving application for declaration of underlying zoning	SP	
s 201(3)	Duty to make declaration	SP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Group C SP	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Group B SP	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Group B SP	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Group B SP	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Group B SP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	GMCSS	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	MBAM MITCE	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	SGA	
s 11(9)(b)	Duty to advise Registrar	SGA	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	MBAM MITCE	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	MBAM MITCE	Where Council is the coordinating road authority
s 12(2)	Power to discontinue road or part of a road	-	Where Council is the coordinating road authority
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	CV	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(5)	Duty to consider written submissions received within 28 days of notice	-	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 12(6)	Function of hearing a person in support of their written submission	-	Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	CV	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(10)	Duty to notify of decision made	CV	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	MBAM MITCE	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	MBAM MITCE	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	MBAM MITCE	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	MBAM MITCE	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	MBAM MITCE	
s 15(2)	Duty to include details of arrangement in public roads register	MBAM MITCE	
s 16(7)	Power to enter into an arrangement under s 15	MBAM MITCE	
s 16(8)	Duty to enter details of determination in public roads register	MBAM MITCE	
s 17(2)	Duty to register public road in public roads register	MBAM MITCE	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	MBAM MITCE	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	MBAM MITCE	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	MBAM MITCE	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	MBAM MITCE	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	MBAM MITCE	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	MBAM MITCE	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	MBAM MITCE	
s 19(4)	Duty to specify details of discontinuance in public roads register	MBAM MITCE	
s 19(5)	Duty to ensure public roads register is available for public inspection	MBAM MITCE	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 21	Function of replying to request for information or advice	MBAM MITCE	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	MBAM MITCE	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	MBAM MITCE	
s 22(5)	Duty to give effect to a direction under s 22	MBAM MITCE	
s 40(1)	Duty to inspect, maintain and repair a public road	MBAM MITCE	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	MBAM MITCE	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	MBAM MITCE	
s 42(1)	Power to declare a public road as a controlled access road	MBAM MITCE	Power of coordinating road authority and sch 2 also applies

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	MBAM MITCE	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	MBAM MITCE	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	MBAM MITCE	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	GMIE	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	GMIE	
s 49	Power to develop and publish a road management plan	MBAM	
s 51	Power to determine standards by incorporating the standards in a road management plan	MBAM	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	MBAM	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(2)	Duty to give notice of proposal to make a road management plan	MBAM	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	MBAM	
s 54(6)	Power to amend road management plan	MBAM	
s 54(7)	Duty to incorporate the amendments into the road management plan	MBAM	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	MBAM	
s 63(1)	Power to consent to conduct of works on road	MITCE	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	MITCE	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	MITCE	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	MPC	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	MPC	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 67(3)	Power to request information	MPC	Where Council is the coordinating road authority
s 68(2)	Power to request information	MPC	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	SGA	
s 72	Duty to issue an identity card to each authorised officer	SGA	
s 85	Function of receiving report from authorised officer	MBAM MITCE	
s 86	Duty to keep register re s 85 matters	MBAM MITCE	
s 87(1)	Function of receiving complaints	MBAM MITCE	
s 87(2)	Duty to investigate complaint and provide report	MBAM MITCE	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	SGA	
s 112(2)	Power to recover damages in court	GMIE	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to cause or carry out inspection	MBAM MITCE	
s 119(2)	Function of consulting with the Head, Transport for Victoria	MBAM MITCE	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	MITCE	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	MITCE	
s 121(1)	Power to enter into an agreement in respect of works	MITCE	
s 122(1)	Power to charge and recover fees	GMIE	
s 123(1)	Power to charge for any service	GMIE	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	GMIE	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	GMIE	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	GMIE	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	MITCE	
sch 2 cl 5	Duty to publish notice of declaration	MBAM MITCE	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	MITCE	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	MITCE	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	MITCE	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	MITCE	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	MITCE	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	MITCE	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	MITCE	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	MITCE	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	MITCE	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	MITCE	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	MITCE	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	MITCE	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	MITCE	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	MITCE	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	MITCE	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	MITCE	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	MITCE	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	MITCE	Where Council is the coordinating road authority
sch 7 cl 18(1)	Power to enter into an agreement	MITCE	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	MITCE	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	MITCE	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	MBAM MITCE	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	MBAM MITCE	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	MBAM MITCE	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	MBAM MITCE	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	MBAM MITCE	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	MCS	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	Group C	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	Group C	Where Council is the responsible authority
r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Group C	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	MCS	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	MCS	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Group A	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	Group A MCS	

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	MBAM	
r 9(2)	Duty to produce written report of review of road management plan and make report available	MBAM	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	MBAM	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	MBAM	
r 13(1)	Duty to publish notice of amendments to road management plan	MBAM	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	MBAM	
r 16(3)	Power to issue permit	MITCE	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	MITCE	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	MITCE	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	MITCE	Where Council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	MCW	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	MCW	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	MCW	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	MBAM MITCE	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	MBAM MITCE	Where Council is the coordinating road authority

7.5 Yarra City Council Annual Report 2022/2023

Reference	D23/375249
Author	Livia Cullen - Communications and Engagement Lead
Authoriser	General Manager Governance, Communications and Customer Experience
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. To provide an opportunity for the Mayor to present the 2022/2023 annual report, in order to satisfy their obligation under section 18(1)(d) and section 100(1) of the Local Government Act 2020 and provide a report on the implementation of the Council Plan.
2. To receive the Yarra City Council Annual Report 2022/2023 (**Attachment One**).
3. To cancel the Extraordinary Council meeting scheduled for 31 October 2023.

Critical analysis

History and background

4. The attached annual report has been prepared in accordance with the Local Government Act 2020 and Local Government (Planning and Reporting) Regulations 2014.
5. Council adopted its 2022/2023 Annual Financial Statements, Performance Statement and LGPRF reports at the Ordinary Meeting on 12 September 2023. These documents are incorporated into the presented Annual Report.
6. Section 18(1)(d) of the Local Government Act 2020 provides that one of the roles of the Mayor is to “report to the municipal community, at least once each year, on the implementation of the Council Plan”. Section 100(1) states that “For the purposes of section 18(1)(d), the Mayor must report on the implementation of the Council Plan by presenting the annual report at a Council meeting open to the public.”
7. On 18 July 2023, Council scheduled an Extraordinary Council meeting for 31 October 2023 to enable the Mayor to present the City of Yarra Annual Report 2022/2023. This decision was made in anticipation of the Annual Report not being completed in time for presentation at this meeting. With an earlier than planned completion, it is now no longer necessary to hold this meeting, and officers recommend that it be cancelled.

Discussion

8. The Annual Report 2022/2023 records Council’s progress against the goals and priorities of the six strategic objectives in the Council Plan 2021-25. These objectives flow directly from the Yarra 2036 Community Vision. The report provides information on:
 - (a) Our achievements for the 2022/2023 year;
 - (b) Council’s finances, performance and governance;
 - (c) Progress made on the six objectives in the Council Plan 2021-25; and
 - (d) The services and projects delivered through Council’s 2022/2023 budget.

Highlights of the year

9. A comprehensive overview of 2022/2023 can be found in the Annual Report, with just some of the highlights of the year listed below.

- (a) A new playground was constructed at Alphington Park, Fairfield to replace the existing playground, which had reached the end of its lifespan. The new, vibrant and engaging playground provides greater access for children of all abilities and a wide range of age groups. Its popularity reflects the success of the community-driven design and the efforts of all involved;
- (b) The new modular Mary Rogers Pavilion was constructed in Ryans Reserve, replacing an aged and not fit-for-purpose pavilion and is the first of its kind in Yarra. The pavilion offers upgraded change rooms along with a spacious social area with a well-equipped commercial kitchen to support the netball, school and community users of the facility, along with a 24/7 public toilet. (The project was majority funded by the State Government);
- (c) We made considerable progress enhancing Yarra's cycling infrastructure by delivering a number of contraflow bike lanes designed to allow cyclists and scooter users to travel safely and comfortably on typically designated one-way streets. These lanes have expanded our growing on-road cycling network and allowed active transport users to take quick shortcuts and more direct routes, avoiding lengthy and unnecessary detours to reach their destinations;
- (d) Yarra adopted its first ever Transport Strategy that sets out the future of transport in our city. This strategy will create safer road options for all road users, including pedestrians and cyclists. It will also improve accessibility for kids and people with a disability, while also aiming to reduce traffic on our local streets to create a transport system that suits people of all ages, abilities, and backgrounds;
- (e) Throughout the year, \$2.4m was distributed in 336 grants to a broad range of community groups and initiatives with great results. Some of the highlights were our Youth-Led grants that gave young people with big ideas the means to give back to their communities through cooking and skateboarding projects. Other grant highlights included support for refugees and migrants through education and training, employment pathways and support programs;
- (f) A major renovation of the Fitzy Bowl Skate Park was undertaken, doubling the size of the original facility. The updated skate park enhances the skating and BMX experience for participants. It also creates a more extensive and diverse area for enthusiasts of all ages and skill levels to enjoy. The involvement of the community and careful planning has resulted in a facility that caters to the needs and preferences of its diverse user base;
- (g) Ten pedestrian improvement projects were completed, including the new wombat crossings on Yarra Boulevard and Bendigo Street to improve safety for residents travelling on foot;
- (h) Council's first ever Youth Forum was held with approximately 40 participants and sparked the Yarra Youth Advocacy Group. The group, made up of 10 young people, is now hosting forums and workshops to find out how Council can best support young people who live, work or study in the City of Yarra;
- (i) After advocating for the Victorian Government to keep Midsumma's fantastic Pride Street Party in Yarra, this important LGBTIQ+ celebration will return to the Smith and Gertrude Street precinct for another year;
- (j) Several years of sustained advocacy with the Federal Government led to the amendment of the Australian Citizenship Code. Yarra can now hold citizenship ceremonies again;
- (k) Strong advocacy led to the Victorian Government funding The Learning Bank in Richmond that offers a new space for the community to meet, learn and grow, along with volunteer and employment opportunities for our community's most vulnerable;

- (l) Yarra was one of just 122 cities, worldwide, to receive 'A-list city' status from the Carbon Disclosure Project in recognition of our ambition, leadership and transparency on climate action;
- (m) In partnership with several other councils, we supported the Business Renewables Buyers Group to purchase renewable energy equivalent to 5,000 homes, which will lead to a huge reduction in emissions;
- (n) We planted 24,520 local indigenous seedlings and returned 3,000 square metres of parkland to local indigenous bushland to improve Yarra's biodiversity and resilience to climate change;
- (o) We increased Yarra's urban canopy coverage to 17.7% – just 3.5% shy of our 2040 target. This is an efficient and cost-effective way to mitigate the urban heat island effect and help build Yarra's resilience to the effects of climate change;
- (p) We launched the Yarra City Jobs portal which connected hundreds of people to local job opportunities. This fantastic initiative not only helps our community find work close to home – it also helps local businesses find employees in a challenging market; and
- (q) Achieved a 'low-risk' rating from the Victorian Auditor General's Office (VAGO), meaning Council's ability to fund services in the short-term are balanced against meeting the community's longer-term needs. This is testament to all of the hard work Council undertook towards our goal of financial sustainability.

Options

10. Not applicable.

Community and stakeholder engagement

11. The Annual Report was developed collaboratively with input from the Strategic Communications and Community Engagement, Advocacy and Partnerships, Corporate Planning, Governance, Finance, Human Resources, Building and Asset Management, Compliance, Aged and Disability, Sustainability, Social Policy and Research, Economic Development and Strategic Planning teams.

Policy analysis

Alignment to Community Vision and Council Plan

12. The Annual Report 2022/2023 records Council's progress against the goals and priorities of the six strategic objectives in the Council Plan 2021-25. These objectives flow directly from the Yarra 2036 Community Vision.

Climate emergency and sustainability implications

13. Limited copies of the final Annual Report will be printed on Council's preferred 100% recycled paper stock.

Community and social implications

14. The Annual Report includes a translation panel to assist culturally and linguistically diverse members of the Yarra community to access the document in their language.
15. A digital, WCAG (Web Content Accessibility Guidelines)-compliant version of the Annual Report will be made available on Council's website later in 2023, to make the document accessible for all readers.

Economic development implications

16. Not applicable.

Human rights and gender equality implications

17. Not applicable.

Operational analysis

Financial and resource impacts

18. The preparation and publication of the Annual Report is funded within existing Council budgets and resources.

Legal Implications

19. Section 18(1)(d) of the Local Government Act 2020 requires that the Mayor report to the municipal community, at least once each year, on the implementation of the Council Plan. The Act further states (at section 100(1)) that this obligation is satisfied by presenting the Annual Report at a public Council meeting. This meeting must be held within four months of the end of the financial year.
20. The consideration of this report, together with the suspension of standing orders to enable to Mayor to present the Annual Report, will satisfy this legislative obligation.

Conclusion

21. The final version of the report will be made available on Council's website and via Council's customer service centres and libraries. It will be promoted through Yarra's print and digital communications channels.
22. Large print versions of the report will be available on request for people with a vision impairment.

RECOMMENDED PROCEDURAL MOTION

1. That in accordance with Governance Rule 73, standing orders be suspended to enable the Mayor to present the City of Yarra Annual Report 2022/2023 to the Council.

Following the suspension of standing orders, the Mayor will have an opportunity to report on the implementation of the Council Plan by presenting the annual report as required by section 18(1)(d) of the Local Government Act 2020.

Following the Mayor's presentation, the standing orders may be resumed.

RECOMMENDED PROCEDURAL MOTION

1. That standing orders be resumed.

RECOMMENDATION

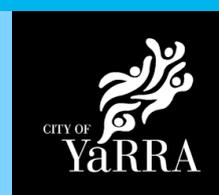
1. That Council:
 - (a) notes the City of Yarra Annual Report 2022/2023 at **Attachment One**; and
 - (b) cancels the Extraordinary Council meeting scheduled for 6.30pm on Tuesday 31 October 2023.

Attachments

- 1 [Attachment 1 - City of Yarra Annual Report 2022/2023](#)

Annual Report 2022/23

October 2023



Yarra City Council acknowledges the Wurundjeri Woi Wurrung people as the Traditional Owners and true sovereigns of the land now known as Yarra. We also acknowledge the significant contributions made by other Aboriginal and Torres Strait Islander people to life in Yarra. We pay our respects to Elders from all nations and to their Elders past, present and future.

This publication is available in alternative accessible formats on request.

Electronic copy

PDF versions of this report can be downloaded from yarracity.vic.gov.au

National Relay service

TTY 133 677 then (03) 9205 5555 or relayservice.gov.au

Yarra Council language line

العربية 9280 1930

中文 9280 1937

Ελληνικά 9280 1934

Italiano 9280 1931

Español 9280 1935

Tiếng Việt 9280 1939

Other 9280 1940

REF 19,063

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Introduction

Purpose of this document

Annual Reports are annual performance reports required under State legislation that aim to provide transparency and accountability in the local government sector.

The contents of this report are guided by the following:

- Yarra City Council's *Council Plan 2021–25*
- *Local Government Act 2020*
- *Local Government (Planning and Reporting) Regulations 2020*
- *Local Government Performance Reporting Framework (mandatory)*
- *Government Victoria's Better Practice Guide*

The *2022/23 Yarra City Council Annual Report* is the second to record our progress against the 6 strategic objectives in the *Council Plan 2021-25*. These objectives flow directly from the *Yarra 2036 Community Vision*, developed by those who live, work and play in the City of Yarra. This report also incorporates the *Yarra's Health and Wellbeing Plan*.

In this report, information is provided on:

- progress made on the 6 objectives in the *Council Plan 2021-25*
- the services and projects delivered through Council's *2022/23 Budget*
- our achievements for the year
- Council's finances, performance and governance
- a look at the year ahead

Copies of the Annual Report

Digital version

A digital version of this report can be downloaded from yarracity.vic.gov.au/annualreport

Printed and large print copies

Printed and large text format copies of this report are available on request by calling 9205 5555 or emailing info@yarracity.vic.gov.au.

Community Vision and Council Plan

Yarra is a vibrant, safe and inclusive environment. We celebrate and embrace our diversity and connection to each other and the land. Our community is empowered to work together and support one another with respect and trust.

Community Vision Themes		Council Plan Strategic Objectives
Environmental sustainability	We are all custodians of the City of Yarra. While our skyline is growing, so are our green spaces. We are smarter in how we manage growth and use our resources and energy. We celebrate, enable and promote a circular economy.	<div data-bbox="1023 524 1324 645">Climate and environment</div> <div data-bbox="1023 667 1324 792">Transport and movement</div>
Thriving local economy	Yarra is a thriving hub of accessible, people-centred commercial activity, offering unique goods and services to locals and visitors. Yarra is known as a place where small businesses thrive.	Local economy
Growing sustainably	Planning and growth prioritises the needs of our community. Growth is managed in a way that has a positive impact on our open spaces and community services. Unique and special aspects of our culture and heritage are protected.	Place and nature
Shared spaces	Our shared spaces connect communities, businesses and cultures together. They reflect our community's diverse voices. These spaces are green, encourage nature and are accessible for all.	



About Yarra

Community profile

Population

- 92,301 residents
- 4,726 persons per square km, the second highest population density in Victoria.
- 87.6% live in medium and high-density dwellings (53.6% more than Greater Melbourne)

Ages

- 12.2% ages 0-17
- 8.5% ages 18-24
- **29.9% ages 25-34 (13.9% more than Greater Melbourne)**
- 22.7% ages 35-49
- 10.5% ages 50-59
- 16.2% ages 60+

Diversity

- 29% (over 1/4) born overseas
- 20% speak a language other than English at home
- Top languages spoken at home other than English, are Vietnamese, Greek, Italian, Mandarin and Cantonese
- 3,671 people do not speak English at all or do not speak it well

Religion

- 36 religions in total
- 33.6% of the population nominated a religion
- 59.4% said they had no religion

Household type

- 14.5% couples with children (18.6% less than Greater Melbourne)
- 6% one parent families (4.2% less than Greater Melbourne)
- 11.1% live in share houses (7% more than Greater Melbourne)
- More than 1/3 (35.1%) live alone (11.4% more than Greater Melbourne)

Household tenure

- 8.1% of households live in public housing (5.8% more than Greater Melbourne)
- 43% of households are privately renting (16.2% more than Greater Melbourne)
- 19.3% of households fully own their home (9.4% less than Greater Melbourne)
- 22.8% of households have a mortgage (12.8% less than Greater Melbourne)

Homelessness

- 571 people are estimated to be homeless

Employment

- 96.2% are employed
 - 65.2% full-time
 - 25.7% part-time
- 2,260 are unemployed or 3.8% (1.5% less than Greater Melbourne)
- 63.9% of workers are in managerial and professional occupations (23.3% more than Greater Melbourne)

Income

- Median weekly household income \$2,310
- 25.8% earn a high individual income more than \$2,000 a week
- 20% earn a low individual income of less than \$500 a week

Education

- 56.1% have a Bachelor or higher degree (23% more than Greater Melbourne)
- 7.7% Advanced Diploma or Diploma
- 7.8% have a trade qualification
- 21.5% have no qualification

Transport

- 19.3% don't own a car (more than double Greater Melbourne)
- 36% of residents use sustainable or active transport to get to work

Our community in the future (2041)

- The population in 2041 is estimated to be nearly 150,000 in 2041 (a 50% increase)
- The number of dwellings is forecast to grow from 49,961 in 2021 to 77,416 in 2041.
- Single person households are predicted to continue to be the dominant household in 2041 and increase by 11,952 households (38.9% of all households).

*These figures are based on the 2021 ABS Census data.

Map of Yarra

- 1 Nicholls Ward
- 2 Langridge Ward
- 3 Melba Ward



Message from the Mayor

“Together with community, we have made great strides towards our Community Vision – a vibrant, safe, inclusive and sustainable Yarra.”

I am incredibly proud of our community’s resilience in the face of another financially challenging year. Together, we have made great strides towards our Community Vision – a vibrant, safe, inclusive, and sustainable Yarra.

I thoroughly enjoyed meeting more members of our diverse community through our expanded Councillor engagement program. Meaningful community engagement is vital to informed Council decision making. The Meet the Mayor, Councillor Conversations with Community and Community Tuesday events have provided the people of Yarra with new opportunities to discuss the issues they are passionate about. I’m incredibly grateful to everyone who took the time to participate and share their thoughts and ideas. It is through collaboration that we can truly build the Yarra we all aspire to.

This year we achieved great success in reaching under-represented voices. This was demonstrated when Yarra ran its first-ever Youth Forum and established the Yarra Youth Advocacy Group. The group, made up of 10 young people, is now hosting forums and workshops to find out how Council can best support young people who live, work or study in the City of Yarra.

In addition, we launched the Be Connected program which aims to improve digital literacy and social inclusion for older Australians. The Be Connected classes had a fantastic attendance rate of over 90% and a great response from participants.

A project I am really excited about, is the Learning Bank in North Richmond, which we launched in partnership with the Victorian Government. This new, pop-up community space brings together community and business for training, events and shared workspaces, along with providing volunteer and employment opportunities for our community’s most vulnerable.

We connected hundreds of people to local job opportunities with our Yarra City Jobs portal. This fantastic initiative not only helps our community find work close to home – it also helps local businesses find employees in a challenging market.

In partnership with the Victorian Government, we opened the new and improved Richmond Kindergarten which now offers 3 and 4-year-old sessional kinder programs for local families. The upgraded centre is looking fantastic with a new community space and play area and environmentally sustainable features.

Throughout the year, \$2.4m was distributed in 336 grants to a broad range of community groups and initiatives with great results. Some of the highlights were our Youth-Led grants that gave young people with big ideas the means to give back to their communities through cooking and skateboarding projects. Other grant highlights included support for refugees and migrants through education and training, employment pathways and support programs.

We also kicked off a fantastic initiative with the AFL, fostering partnerships to boost Yarra businesses. These programs aim to leverage the advantages of the AFL and AFLW teams that are part of our community, to promote local business, foster economic growth, and create networking opportunities.

It’s been heartwarming to see Yarra’s streets come to life again with the return of our beloved festivals like Johnston Street Fiesta, Leaps and Bounds, Midsumma, Victoria Street Lunar Festival and more.

The return of these events in the wake of the COVID pandemic is so important to our local economy, culture and wellbeing. I'm glad Council has been able to support the return of these festivals that bring so much vibrancy and life to the streets of Yarra.

Though our arts and culture scene is back in bloom, this year we mourned the loss of some of Yarra's most beloved cultural icons – Archie Roach and Ruby Hunter and Uncle Jack Charles. Their enormous contribution to the arts and to our communities in Yarra and across the globe, will never be forgotten.

I'm so pleased that statues commemorating the lives and celebrating the outstanding contributions of Archie Roach and Ruby Hunter will be installed in Fitzroy. Not only is it a beautiful way to acknowledge their contributions to our city but it also promotes opportunities for collaboration with our local Aboriginal and Torres Strait Islander community to ensure the hard work of these advocates is permanently and respectfully ingrained in Yarra's history.

I'm especially proud of the significant efforts we made in advocating on behalf of our community, which has led to some great outcomes like the return of citizenship ceremonies and the return of the Pride St Party to Yarra. I'm also really proud that we took a stand against LGBTIQ+ discrimination on IDAHOBIT Day to hold one of only several council events that went ahead in the face of a disappointing hate campaign.

We continued to lead the way on addressing the climate emergency and were recognised internationally for our ambition, leadership and transparency on climate action. We supported local businesses to make a group renewable energy purchase equivalent to 5000 homes. We also supported residents to make choices like switching to renewable energy and reducing waste in their own homes and brought community members together to take climate action collectively.

Council took big steps to protect Yarra's unique biodiversity and build resilience against climate change. We planted over 24,000 indigenous seedlings and returned nearly 3000m² of parkland to indigenous bushland. We also launched the Gardens for Wildlife pilot program in partnership with community members and the Victorian Indigenous Nursery Co-operative (VINC) to engage residents in creating habitat gardens for local wildlife.

In response to our community telling us that more open space is a priority for them, Council continued to create more parks and open spaces in Yarra. Two new parks are progressing with another site under investigation. We commenced work to expand Cambridge Reserve in Collingwood, kicked off consultation and early feasibility studies to investigate potential for a new pocket park on Charlotte Street in Richmond, and prepared to commence construction of a new pocket park in Otter Street, Collingwood.

Our capital works investment saw the completion of 251 projects this financial year, establishing new community infrastructure as well as revitalising existing facilities. Our teams did an incredible amount of work including building new parks and open spaces, upgrading roads and footpaths, adding new bike lanes and making buildings sustainable, energy efficient and fit-for-purpose.

At Yarra City Council, we always strive to do the best for our community. It has been great to see the organisation's hard work recognised with a number of awards throughout the year. Our Yarra Grooves and Open Library projects, heritage architecture conservation and bush kinder are just some of the initiatives that have seen us on the awards stage this year.

I would like to thank all of my fellow Councillors and the staff team for all of their hard work and support. It has been an honour to serve such a vibrant and resilient community for this last year. I am incredibly proud of what we have continued to achieve together.

Cr Claudia Nguyen, Mayor

Message from the Chief Executive Officer

“We made a strong commitment to improving Council’s financial sustainability, governance and community engagement and I am really pleased with the positive outcomes we have achieved in the last 12 months.”

It has been great to reflect on my first year as CEO of Yarra City Council. The challenges Council and our community have faced in the last 12 months have been vast and I’m so proud of how we have worked together to find solutions.

Our officers have been working around the clock to deliver essential services to our community – from collecting and managing rubbish and recycling, to fixing roads and building new cycling paths, to keeping our parks and open spaces tidy and our streets clean and safe, to supporting businesses and the local economy and so much more.

In addition to delivering a diverse range of quality services to our community, in the last year as an organisation, we have focused on getting back to basics and addressing some of the core areas in need of improvement. An enormous amount of effort has gone into improving Council’s financial sustainability, governance and community engagement and I’m really pleased with how far we have come in the last 12 months.

Through our expanded engagement program, we provided the Yarra community with more opportunities to engage in person with Councillors on the issues they care about most. Holding events at parks, libraries and shopping centres, our community was offered regular opportunities to meet the Mayor and Councillors.

We made significant improvements to governance with an emphasis on greater transparency. In September 2022, Council welcomed the final Municipal Monitor’s report for the City of Yarra. The report commended our progress on long-standing structural issues and noted that during the Monitor’s appointment, Council had progressed key policies necessary for the good governance of the municipality.

Other improvements have seen the introduction of a monthly Governance Report to Council which provides a single reporting platform for a range of statutory compliance, transparency and governance related matters. We also made significant improvements to governance processes and practices which allow better input from community into Council discussion, debate and decision-making.

In addition, we worked hard to improve our financial position in the face of significant challenges including rising cost pressures and cost-shifting of services from other levels of government. Despite the difficult economic climate, we made enormous progress towards our goal of financial sustainability.

Major cost-saving measures including holding staffing costs, cutting expenditure and greater oversight of capital works delivery, yielded positive results. We delivered a financially responsible Budget result for 2022/23 with a \$23m surplus, which was \$11m more than originally planned, significantly reduced our reliance on borrowing and created the capacity to repay borrowings 6 years earlier than planned (by 2024/25). We also developed a draft *Financial Sustainability Strategy* to guide Council on how to best manage our resources for the long term in the best interests of our community. Reaching this achievement was made possible by a refocus and cultural shift across the entire organisation.

To identify service and operational efficiencies and improvements, we established a Business Transformation Department that has already made significant headway. Importantly, the Department will lead a review of Council's services to ensure they are efficient, fit-for-purpose and the best value for rates.

I am so pleased that the organisation's hard work has been recognised. We received a number of prestigious and highly sought after awards that recognise Yarra's ongoing commitment to innovation, sustainability and delivering excellent services to our community.

As outlined in this Annual Report, some of the highlights across Yarra this year include:

- delivering a financially responsible Budget result for 2022/23 with a \$23m surplus
- greatly reducing the timeline for financial independence to 2024/25
- achieving a 'low-risk' rating from VAGO
- enhancing our community engagement program
- establishing a Business Transformation Department

I would like to thank our Council officers for their dedication and hard work. I would also like to thank the Mayor and Councillors for their guidance, passion and commitment as they reach the end of this Council's term.

I know that in the years to come, our collective passion for this vibrant and diverse community will see many more successes.

Together, we will make sure Yarra thrives now, and into the future.

Sue Wilkinson
CEO

Awards and recognition

Awards	Award name	In recognition of
Victorian Architecture Awards	Heritage Architecture Award – Conservation	Yarra's appointed project architect, Conservation Studio Australia, was awarded the "Heritage Architecture Award – Conservation" for their ceiling conservation works at Fitzroy Town Hall .
Annual Consulting Surveyors Victoria Awards	Municipal Excellence	Yarra's planning team recognised for sustained excellence in dealing with subdivision applications .
Mainstreet Australia Awards	Best Main Street place activation, event or initiative - activity cost under \$100k	Our Yarra Grooves project that utilised a guided silent disco to explore Yarra's precincts in a fun and COVID-safe way was recognised for its excellent and much-needed activation to our streets following lockdowns.
Victorian Early Years Awards	Emeritus Professor Colette Tayler Award for Excellence in Educational Leadership	Yarra's Keele Street Children's Centre's Nature Kinder Program for leadership was recognised for its outstanding achievement, exceptional dedication and innovation in improving outcomes for children aged birth to eight years and their families.
LGPro Awards for Excellence	Service Delivery Initiative	Yarra was recognised for the outstanding work being undertaken and delivered by individuals and teams working in Local Government in Victoria, for Open Library initiative which providing extended library access to the community.
Parks and Leisure Australia VIC/TAS 2023 Awards of Excellence	Commendation Award	Yarra's newly developed Citizens Park Playground was recognised as a playspace that involves a range of stakeholders, contributes to the creation of a sense of 'place' for its local community and exhibits innovations that aid childhood development.

Your rates at work

- 892 street trees planted
- 3000 m2 of parkland returned to local indigenous bushland
- 1200 hectares of parklands maintained
- 6,894 tonnes of waste diverted from landfill for recycling
- 128 major road and footpath works undertaken
- 760 new bike lanes added and 2500 bike lanes upgraded
- 6,000 immunisations administered
- 890 families attended playgroups
- 336 grants delivered to community organisations and individuals
- 965,315 books, ebooks and audiobooks loaned through our libraries
- 32,390 swimming lessons provided
- 800,000 visits to our leisure centres
- 20,000 meals delivered to older residents and residents living with a disability

Working for you

The adopted capital works budget for 2022/23 was \$54.1m, including \$38.9m in new capital works projects and \$15.2m of works carried forward from 2021/22. Budget adjustments were made throughout the year totalling a net reduction of \$19m, for an adjusted budget of \$35.1m.

This financial year, Council completed 251 projects and total capital works expenditure was \$35.3m. This represents 65% by value of the adopted budget and 100% of the adjusted budget.

The capital works program represents a major investment in the Yarra community, enabling the Council to establish new community infrastructure as well as revitalising and enhancing existing facilities and infrastructure.

Capital works summary

Capital works	\$'000s	% total spend
Buildings and facilities	10,207	28.9%
Plant, machinery & equipment	1,103	3.1%
Fixtures, fittings and furniture	196	0.6%
Computers and telecommunications	2,767	7.8%
Library resources	638	1.8%
Roads	6,750	19.1%
Bridges	83	0.2%
Footpaths and cycleways	3,152	8.9%
Drainage	2,900	8.2%
Waste management	100	0.3%
Parks, open space and streetscapes	4,444	12.6%
Other infrastructure	2,950	8.4%
Total	35,291	100%

Capital works highlights

Local Area Traffic Management/Placemaking works

\$1,828,000

This year, the Council successfully delivered a range of Local Area Traffic Management/Placemaking (LATM/LAPM) projects throughout the municipality to mitigate and manage the impact of vehicles and enhance safety, accessibility, and amenity for the community in particular vulnerable road users.

Among the projects undertaken were raised wombat crossings on Gipps Street and Stanton Street to manage vehicle speeds and provide a secure and inclusive route to Collingwood Rail Station and neighbouring locations.

To further enhance road safety and minimise conflicts between road users, intersection improvements were undertaken on Albert Street and Tranmere Street to help slow speeds. Speed reduction treatments were also installed on Station Street and Rathdowne Street.

A noteworthy feature of many of these treatments was the installation of garden beds. These green spaces not only add aesthetic value but also increase permeable surfaces and allow infrastructure to capture surface water and passively irrigate the new landscaping.

Overall, Council's efforts in delivering these LATM and LAPM projects have resulted in safer and more accessible roads and has helped to effectively manage vehicle impacts throughout the municipality.

Construction of a new playground at Alphington Park, Fairfield

\$352,000

A new playground was constructed at Alphington Park to replace the existing playground, which had reached the end of its lifespan.

The community played a significant role in shaping the playground's design through several consultation opportunities. As a result, the new playground caters to a wide range of age groups and features a shade structure, sand pit and thoughtfully selected plantings.

This project was part funded by the State Government Parks Revitalisation Grants Program.

The playground officially opened in October 2022 and is a well-used destination by children and families. Its popularity reflects the success of the community-driven design and the efforts of all involved in bringing this vibrant and engaging space to life.

Drainage pipe rehabilitation

\$978,000

City of Yarra has numerous underground brick drains servicing its community. It is vital to preserve the structural condition and functionality of these drains ensuring safety and performance for long-term operations. A risk with this type of asset is the collapse or blockage of the larger stormwater pipes, which could result in washouts or flooding. Yarra actively manages this risk through proactive inspections and the delivery of an annual rehabilitation program.

A significant investment was made in rehabilitating drains in key locations such as Wellington Street, Collingwood and Lennox and Coppin Streets in Richmond. This investment ensures the longevity of this critical infrastructure, safeguarding both the structures below and community above ground.

The program for infrastructure works is determined through comprehensive assessments. This assessment includes CCTV inspections to identify any issues within the drains and a thorough structural assessment to gauge the overall health of the infrastructure.

Fitzy Bowl Skate Park

\$566,000

The aim of the Fitzy Bowl Skate project was to enhance the skating and BMX experience for participants. The project resulted in doubling the size of the original skate facility, creating a more extensive and diverse area for enthusiasts of all ages and skill levels to enjoy.

To ensure a design that would be inclusive and appealing to skaters of all ages, especially children, Yarra City engaged an independent designer and an engagement consultant and collaborated closely with a group of individuals who regularly use the skate park, incorporating their valuable insights into the final design.

The project commenced in May 2022 and was executed efficiently, reaching completion in August 2022. This project was part funded by the State Government Parks Revitalisation Grants Program.

With the successful completion of the Fitzy Bowl Skate project, the skate park has undergone a remarkable transformation, providing a more enjoyable and inclusive experience for skaters and BMX riders alike. The involvement of the community and careful planning has resulted in a facility that caters to the needs and preferences of its diverse user base.

Contraflow bike lanes

\$125,000

This year, the Council has made considerable progress in enhancing the cycling infrastructure by delivering a number of contraflow bike lanes designed to allow cyclists and scooter users to travel safely and comfortably on typically designated one-way streets. These lanes have expanded our growing on-road cycling network and allowed active transport users to take quick shortcuts and more direct routes, avoiding lengthy and unnecessary detours to reach their destinations.

One notable example is the new contraflow bike lane in Madden Grove, Burnley which has effectively opened the corridor along the adjacent railway line and allowed cyclists and scooter users travelling east to west in the area to avoid the highly congested arterial road, Swan Street. Similarly, the introduction of contraflow bike lanes on Griffiths Street, Lord Street and Lambert Street in Richmond, along with Webb Street in Fitzroy has successfully filled crucial gaps in major bike routes, connecting retail areas and other local destinations.

One of the significant benefits of these contraflow bike lanes is the considerable time savings they offer to commuters. This enhanced efficiency makes micro mobility a more appealing and viable transport option. Consequently, Council actively encourages the use of these sustainable modes of transport, making the municipality more vibrant, inclusive and accessible to all members of the community.

Learning Bank community space fit-out

\$261,000

Council renovated and fitted out the interior of the vacant former bank building at 124 Victoria Street (near Lennox Street) to create the Learning Bank community space, hosting programs to support business and community needs. The fit-out was tailored to meet specific requirements of the services to be offered within the space, and to meet universal access requirements.

The program is fully funded by the State Government for a three-year period covered various expenses including site lease costs, building improvements and program operating costs. Services at the Learning Bank commenced in April 2023. Council is committed to providing \$120,000 of in-kind support over the life of the 3-year project.

The community space has proven to be a valuable asset to the local community, housing the "Threads Together" initiative, which operates as a community clothing distribution business. In addition, the space features a café managed by North Richmond Community Health, serving as both a social enterprise and a training facility.

Overall, this project has transformed the space into a dynamic and inclusive hub that fosters community engagement, support and opportunity.

Mary Rogers Pavilion – Ryan's Reserve Netball Centre

\$343,000

A new modular construction, Mary Rogers pavilion, in Ryans Reserve was opened in September 2022, replacing an aged and not fit-for-purpose pavilion. This completed stage 2 of the project, following the earlier stage 1 which upgraded and expanded the existing netball courts including the installation of new lighting to meet current compliance regulations.

The pavilion offers upgraded change rooms along with a spacious social area with a well-equipped commercial kitchen to support the netball, school and community users of the facility. The pavilion includes a 24/7 externally accessible public toilet. The project was majority funded (\$3m in total for courts and pavilion) by the State Government.

Overall, the enhanced sporting and community infrastructure at Ryan's Reserve provides a modern and inclusive space for people to come together, connect and enjoy various activities.

Grants to the community

In 2022/23, Yarra delivered a total of \$2.4m across 336 grants to our community to support a diverse variety of organisations and projects.

Grant program stream	No. of recipients	Total \$ grants awarded
Addressing food security	3	\$33,000
Annual grants	144	\$968,376
Climate Action Small Grants	20	\$38,353
Celebrate Yarra	3	\$105,000
Creative Yarra and Engage Yarra	12	\$230,000
Community Partnerships Grants	10	\$419,288
Investing in Community	11	\$307,252
Richmond and Collingwood Youth Program Grants	1	\$195,480
Room to Create Grant Programs	8	\$25,000
Small Project Grants	77	\$74,885
Town Hall Community Subsidy Grant	36	\$63,489
Youth-Led Grants	11	\$31,100

Year in review

Strategic advocacy on behalf of the community

Council's advocacy on issues important to our community has achieved some great outcomes this year and helped create a safe, equitable and liveable Yarra.

Council plays a crucial role in influencing other tiers of government on policy change and investment in our city to drive positive outcomes for our community. We regularly meet with advocacy partners and key decision makers to discuss local issues, explore opportunities for collaboration, and promote the interests of Yarra. Through sustained advocacy and strategic partnerships, we have achieved many successful outcomes this past year. We have strengthened our relationships with all levels of government and boosted our reputation as a municipality to invest in.

Issues we advocated on

- planning and construction
- protecting heritage
- climate action and sustainability
- traffic
- sustainable transport
- social and affordable housing
- community services
- community safety

Who we advocated to

- Prime Minister
- Victorian Premier
- local Members of Parliament
- key ministers from State and Federal Government, Opposition and crossbenchers
- local government peak bodies
- government agencies
- industry bodies

What we advocated for

- funding
- policy reforms
- legislative reforms

Where we represented

- Local Government Mayoral Advisory Panel
Advising the Minister for Local Government on a range of legislative, regulatory, strategic and policy decisions which impact the local government sector.
- Melbourne 9 (M9) Council Alliance
Working in partnership with other key inner-city councils on strategic, collaborative and powerful advocacy campaigns.

- Inner Metro Partnership
Advising the Victorian Government on the top priorities across the inner metro area and ensuring our community has a voice in government decision making.

Outcomes

- The Learning Bank: Strong advocacy led to the Victorian Government funding The Learning Bank in Richmond, that offers a new space for the community to meet, learn and grow, along with volunteer and employment opportunities for our community's most vulnerable.
- Pride Street Party: After advocating for the Victorian Government to keep this important LGBTIQ+ celebration in Yarra, Midsumma's fantastic Pride Street Party will return to the Smith and Gertrude Street precinct for another year.
- Citizenship Ceremonies: Several years of sustained advocacy with the Federal Government led to the amendment of the Australian Citizenship Code. Yarra can now hold citizenship ceremonies three days either side of 26 January.
- Food Security and Social Cohesion Across the Inner Metropolitan Region: Council's advocacy through the Inner Metropolitan Partnership Advisory Group to the Victorian Government, led to the development of this major project based across Yarra that works to provide food relief to those in need and connect people to additional support services.

Community engagement

Our expanded community engagement program led to greater community participation in Council decision-making.

In response to community feedback as part of the annual ACSS Community Satisfaction Survey, key objectives outlined in our Community Engagement Policy 2020, the Municipal Monitor's report, as well as community and Councillor feedback, a need was identified to provide more in-person opportunities for Councillors and the community to meet and engage in dialogue.

The new program was endorsed in October 2022 and included regular Meet the Mayor sessions, Community Tuesday stakeholder events and Councillor Conversations with Community sessions across the city.

The expanded community engagement program sought to provide meaningful and accessible opportunities for community to meet with Councillors. The program offered:

- an alternative forum to formal Council meetings
- more in-person engagement opportunities in locations where people meet
- more locations, days and times to meet people's needs after hours to maximise participation
- officers available to brief community and answer questions
- direct feedback for Councillors and real-time responses for community

We also worked hard to increase participation from culturally-and-linguistically-diverse (CALD) communities. This led to an increase in CALD participation in Council decision-making.

- Bicultural Liaison Officers provided in-person language support at engagement pop-ups throughout the year
- a new online translation tool for Yarra's top 10 language groups on the Council website
- translated printed material for the top 5 language at in-person events

Outcomes:

- increased community participation in Council decision-making
- LGBTIQ+ Heritage engagement process resulted in approximately 98% participation rate by people who identified as LGBTIQ+
- a successful trial of trackable QR codes on engagement collateral made it easier for people to provide feedback online
- a youth forum increased youth participation in community engagement and Council decision-making

Good governance

Significant improvements to governance have increased transparency and integrity along with community participation in Council decision-making.

In the last financial year, Council embarked on a coordinated governance effort to challenge legacy systems and processes and implement best practice decision-making. These reforms resulted in a series of structural changes to the way Council meetings operate, placing Councillors at the heart of the decision-making processes, and implementing a number of changes following the observations of Council's Municipal Monitor. We also made significant improvements to ensure members of the public can participate in meetings and Council decision-making in a number of different ways.

Organisational capacity building

- organisational restructure
- established a Governance and Integrity Department
- governance training provided to staff and Councillors

New governance rules

- commitment to Respectful Community Relationships Policy
- a stronger Councillor Code of Conduct and Social Media Policy
- a Councillor Candidature Policy
- improvements to Yarra City Council's Governance Rules

More transparency

- Council resolutions made in closed sessions at a record low of 3.3% – down from 9.6% last year
- almost all procurement presented in public meetings – commercial in confidence information kept at a minimum
- Council debate and final decisions occurred in public meetings and minutes made public
- improvements to question time processes with more questions answered at the Council meeting, rather than having to be taken on notice for later response

More efficient Council meetings

- removal of provisions that limited the ability for all Councillors to speak during a debate
- amendments to speaking times for Councillors and members of the public to ensure efficient council meetings and productive debate
- replacement of the previously complex Points of Order process

Financial sustainability

Council has made great strides towards financial sustainability to guide how we manage our resources so we can provide for our community, now and into the future.

Like all Councils in Victoria, we are facing challenges to our financial sustainability from rising cost pressures, rate capping and cost-shifting, along with increasing pressure and demand on our services and infrastructure from a rapidly growing population.

We were proud to have provided additional financial support to our community through the COVID-19 pandemic and recovery. However, the financial impact of this, compounded with legacy borrowings, means we have limited reserves left to meet the growing needs of the Yarra community.

Council is committed to the responsible management of ratepayer's funds and ensuring our community can thrive, now and into the future. In the last financial year, Council worked hard to address financial challenges and made great headway towards our goal of financial sustainability.

- \$23m surplus delivered in the 2022/23 financial year
- 'low-risk' rating from the Victorian Auditor-General's Office (VAGO)
- significantly reduced debt balance
- expenditure control
- operational efficiencies
- no increase to overall staff costs
- new Business Transformation Department
- Financial Sustainability Strategy

Addressing the climate emergency

Yarra continues to lead the way on local government leadership in climate action, reducing emissions, driving community action and protecting nature.

Addressing the climate emergency is a high priority for Council and we continued to support our community to take positive steps towards impactful change. In the last 12 months, good progress was made on our Climate Emergency Plan 2020-24, with significant work occurring across many Council departments.

Our work to deliver climate emergency mobilisation and engagement activities in the community continued. We held and supported a number of events and projects to encourage residents and businesses to switch to renewable energy, eat a more plant-based diet, divest from fossil fuels and participate in creating a circular economy.

- 94% of actions in the Climate Emergency Plan 2020-24 completed, in progress, or ongoing.
- 1 of just 122 cities, worldwide, to receive 'A-list city' status from the Carbon Disclosure Project in recognition of our ambition, leadership and transparency on climate action.

Reducing emissions:

- 11 years as a certified carbon neutral organisation. Since 2000/01, Yarra City Council's total emissions have been reduced by 62%
- 4 more Council-owned buildings off gas during 2022/23, bringing the total number to 28
- in partnership with several other councils, supported the Business Renewables Buyers Group to purchase renewable energy equivalent to 5000 homes
- diverted 6,894 tonnes of waste from landfill for recycling
- State Government funding for Yarra's second community battery secured

Supporting community climate action:

- 38 community workshops and events held and 2 sustainable building tours
- ran a successful arts program to inspire and support local artists to engage the broader community in climate action
- ran programs, like the Climate Justice in Colour project, to support leadership of community climate action projects
- awarded 11 Climate Action Grants to community with additional funding made available for small climate action projects

Protecting nature and improving climate resilience:

- 892 trees planted
- 24,520 local indigenous seedlings planted
- 3000 m² of parkland returned to local indigenous bushland
- launched the Gardens for Wildlife program to partner with community members on protecting biodiversity.

Embedding the Climate Emergency Plan within Council's daily operations and into Council policies, plans and strategies including:

- Yarra Transport Strategy
- Sustainable Building Policy
- Healthy Homes project
- Internal Climate Risk and Asset Vulnerability Assessment

Strategic objectives snapshot

Our *Council Plan 2021-25* introduced 6 new strategic objectives in response to our first-ever Community Vision. Below is a list of those objectives followed by a snapshot of what we have achieved in the last financial year, along with a look at where we are headed.

1. Climate and environment	Yarra urgently mitigates climate change while also adapting to its impacts and developing resilience in everything we do. The community, business and industry are supported and encouraged to do the same.
2. Social equity and health	Yarra's people have equitable access and opportunities to participate in community life. They are empowered, safe and included.
3. Local economy	Yarra's neighbourhoods and major activity centres, nightlife and employment precincts are thriving, accessible and connected. They support and inspire diverse creative communities, cultural activities, businesses, and local employment.
4. Place and nature	Yarra's public places, streets and green open spaces bring our community together. They are planned to manage growth, protect our unique character and focus on people and nature.
5. Transport and movement	Yarra's transport network is sustainable and recognises that streets are important shared public spaces. Transport and movement is accessible, safe and well connected.
6. Democracy and governance	Yarra is smart, innovative and sustainable. Our decisions and advocacy are built on evidence and meaningful engagement. Good governance is at the heart of our processes and decision-making.

Strategic objective 1 - Climate and environment (full report pages 44-54)

Achievements	Results	Looking ahead
Transitioned 4 more Council-owned buildings off gas and replacing with solar and electrical power sources, bringing the total to 28.	Since 2000/01, Yarra City Council's total emissions have been reduced by 62%.	Progress plans to transition council-owned buildings off gas, including building services at Richmond Town Hall.
644 businesses were engaged in sustainability initiatives and activities.	Almost 3 times the amount of engagement on the previous year.	Continue to engage with businesses and our partners to transition towards zero-net carbon and develop approaches consistent with a circular economy.

Diverted 6,894 tonnes of waste from landfill.	A 6% reduction in emissions from waste – double the previous year.	Rollout the Food Organics and Green Organics (FOGO) kerbside collection to reduce landfill and turn food and garden waste into valuable materials like compost.
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Strategic objective 2 – Social equity and health (full report pages 55-70)

Achievements	Results	Looking ahead
Responded to 120 requests for homelessness assistance.	100% response rate for homelessness support	Deliver a coordinated and compassionate crisis response to people experiencing homelessness and, where possible, connect them with secure housing by working with local partners, such as Launch Housing and cohealth.
196 social and affordable dwellings under construction in new and significant developments.	Provision of between 5-85% affordable housing in new and significant developments across three sites in Richmond and Alphington.	Deliver at least 10% social and affordable housing in all new developments of more than 50 dwellings
35 cultural and community events and festivals were held	1.2% increase in customer satisfaction from last year for arts and cultural events	Continue to host events that bring Yarra's artists, communities and generations together, provide skills- and resource-sharing opportunities, and build connections between artists and representatives from other sectors.

Strategic objective 3 – Local economy (full report pages 71-78)

Achievements	Results	Looking ahead
The Business Concierge Program provided support for new businesses in Yarra.	620 businesses engaged with our Economic Development team to help acquire permits to open their business.	Continue to improve our business approvals and support programs to help our local economy thrive.
Our engagement with businesses significantly increased across the last year owing to a comprehensive calendar of events including peer-to-peer training sessions and a fantastic partnership with AFL/AFLW teams to promote local businesses.	Business engagement doubled on the previous year	We will work with trader groups and associations to co-design and deliver four projects/campaigns within Yarra's retail and services precincts to create awareness, drive visitation, increase spend and revitalise our main streets.
The Room to Create program continued to provide creative spaces across Yarra for arts initiatives.	40% increase on the previous year in the number of spaces available for creative use	We will continue to promote arts and culture within Yarra by providing access to affordable creative spaces, more public art opportunities, encouraging landowners and planning permit applicants to provide affordable spaces for creatives in support of our Room to Create scheme.

Strategic objective 4 – Place and nature (full report pages 79-91)

Achievements	Results	Looking ahead
28 parks and open space projects successfully completed this year.	4 times the new and expanded parks and open space from the previous year.	Progress more parks and open spaces, including a feasibility study to increase open space by establishing a Roads to Parks program.
Planted 869 street trees to increase the tree canopy cover and improve liveability and overall biodiversity values within Yarra.	17.7% urban canopy coverage – just 3.5% shy of our 2040 target.	Continue to work towards our 2040 target of 21.25% for urban canopy coverage through our priority tree planting program.

24,520 indigenous seedlings were planted at 11 locations	More than doubled the number of indigenous ground cover, understory and trees planted annually in bushland areas on the previous year.	Continue to exceed the target of 10,000 local indigenous plants at bushland sites in Yarra to improve resilience, connectivity, and ecological function.
1,237 planning applications determined.	1.4% increase in satisfaction with planning and building permits compared to the 2022 baseline.	Continued improvement of our online planning system and streamlining processes to facilitate good outcomes for the community.

Strategic objective 5 – Transport and movement (full report pages 92-101)

Achievements	Results	Looking ahead
17 discrete cycling projects delivered.	Almost 3 times more cycling projects delivered than the previous year.	We will implement the New Deal for Cycling: design and construct new and upgraded cycling infrastructure.
10 pedestrian improvement projects delivered.	50% increase from the baseline for the number of pedestrian improvement related projects.	We will implement the and the New Deal for Walking and continue to deliver safer walking infrastructure in priority locations.
164 dedicated car share parking spaces.	14% increase to car share parking spaces on the previous year.	We will continue to implement the Car Share Policy.

Strategic objective 6 – Governance and democracy (full report pages 101-107)

Achievements	Results	Looking ahead
21 engagements including a youth forum, using additional accessibility resourcing, including an accessibility widget to support people with a disability and a translation ribbon that can instantly translate any webpage into our top ten languages. These are	31% increase on previous year in the number of community engagements employing extra accessibility, communication or outreach methods to involve groups at risk of underrepresentation.	We will continue to develop new ways of involving underrepresented groups in Council decision-making, including working closely with our Bicultural Liaison Officers and exploring targeted and

support functions provided on our Your Say Yarra online engagement platform.		innovative methods of community engagement.
Significant work to address financial challenges and put us on a path to financial sustainability including delivering a responsible Budget, significantly reducing debt, expenditure control and operational efficiencies and the development of a <i>Financial Sustainability Strategy</i> .	'Low-risk' rating from the Victorian Auditor General's Office (VAGO), meaning Council's ability to fund services in the short-term are balanced against meeting the community's longer-term needs.	Implement the <i>Financial Sustainability Strategy</i> to ensure we can provide for our community now and into the future.
Continued to build strategic partnerships with stakeholders, including other councils, peak bodies and industry, that support our advocacy agenda and align with endorsed priorities and projects.	Significant outcomes for our community including State Government funding for the Learning Bank community space and the return of Pride Street Party and citizenship ceremonies to Yarra.	Lead strategic advocacy partnerships to ensure better outcomes for Yarra and other stakeholder communities.

Chief Financial Officer's report

The Chief Financial Officer's report provides a summary of Council's financial activities and performance for the financial year 1 July 2022 to 30 June 2023

Council's financial performance focused on achieving the objectives of the *Council Plan 2021-2025*. Financial performance into the future is guided by both the current *Council Plan* and the *Long-Term Financial Plan*.

Key considerations in financial performance are ensuring financial sustainability, maintenance, and improvement of infrastructure assets, enhancing quality services and outcomes, and supporting the community. Full financials are available in the Financial Statements section.

Financial snapshot

- \$230.5m income in 2022/23 compared to \$202.6m income in 2021/22
- \$23.3m operating surplus compared to \$1.1m operating surplus in 2021/22
- \$35.3m in capital works expenditure compared to \$33.6m capital works expenditure in 2021/22
- \$2b in assets in 2022/23 compared to \$2.1b in assets in 2021/22
- \$126.3m in rates and charges (55% of income) compared to \$120.9m in rates and charges (60% of income) in 2021/22. More information on rates is included in the income section later in this report

- Cash, cash equivalents and term deposits of \$81.1m in 2022/23 compared to \$79.8m in 2021/22.
- Interest bearing debt of \$34.9m in 2022/23 compared to \$39.2m in 2021/22.

Operating result

Net results 2018/19 to 2022/23

	2018/19 \$'000s	2019/20 \$'000s	2020/21 \$'000s	2021/22 \$'000s	2022/23 \$'000s
Income	207,354	199,904	188,599	202,562	230,465
Expenses	181,432	188,501	198,725	201,449	207,189
Surplus/Deficit	25,922	11,403	(10,126)	1,113	23,276

The net result is Council's operating result comprising operating income less operating expenditure. It includes non-cash items, such as depreciation, and accrual accounting items, and is therefore not a cash surplus.

Equity

Year-end balance 2022/23

	\$'000s
Balance at the beginning of the financial year	2,047,481
Surplus for the year	23,276
Net reserves movement (including revaluation increment)	(125,864)
Balance at the end of the financial year	1,944,894

Cash Flow

Year-end cash position 2022/23

	\$'000s
Net cash provided by operating activities	42,193
Net cash used in investing activities	(59,180)
Net cash provided by financing activities	(6,690)
Net increase (decrease) in cash held	(23,677)
Cash at the beginning of the financial year	54,801
Cash at the end of the financial year	31,124

Balance Sheet

Summary Balance Sheet 2022/23

	\$'000s
Current assets	109,139
Non-current assets	1,926,724
Total assets	2,035,862
Current liabilities	57,315
Non-current liabilities	33,654
Total liabilities	90,969
Net assets	1,944,894
Accumulated surplus	674,426
Reserves	1,270,468
Equity	1,944,894

Capital works program

Council allocates funding on an annual basis for the renewal of the community's assets, which are valued at over \$2b. Funding is also allocated for the new, upgrade and asset expansion, which deliver a range of works that enhance Yarra City and its infrastructure. Council continued its journey towards providing a sustainable level of asset renewal funding to ensure financial sustainability into the future.

Council successfully delivered a \$35.3m capital works program, including: \$10.2m on buildings, \$20.4m on infrastructure such as roads, footpaths, drainage, and open space/recreational facilities, and \$4.7m on plant, technology and equipment. Refer to the Capital Works and Financial Statements sections for more details.

Financial statements

Council's financial statements detail the total financial transactions and activities for the year as well as an overview of Council's financial position. The financial report includes five major financial statements: Comprehensive Income Statement, the Balance Sheet, the Statement of Changes in Equity, the Statement of Cash Flows, and the Statement of Capital Works. Refer to the Financial Statements section for full details.

Comprehensive income statement

Major categories of both income and expenditure to determine the surplus (or deficit) for the year are included in the Comprehensive Income Statement. The operating surplus for 2022/23 (income less expenditure) is \$23.3m. Total operating income of \$230.5m was recognised and total operating expenditure of \$207.2m was incurred. Major income categories include rates and charges, statutory fees and fines, user fees, government grants and contributions. The following table details the composition of Council's \$230.5m total operating income for 2022/23.

Income by category 2022/23	\$'000s	%
Rates and charges	126,300	54.8%
Statutory fees and fines	35,682	15.5%
User fees	31,718	13.8%
Government grants	25,243	11.0%
Contributions	6,528	2.8%
Net gain on disposal of assets	756	0.3%
Other income	4,238	1.8%
Total income	230,465	100.0%

Rate cap compliance

Council complied with the Victorian Governments' cap on rates and has complied each year since the introduction of the rate capping system.

Expenditure by category

Most of Council's operating expenditure relates to direct service delivery. Major expenditure categories include employee costs, materials and services, doubtful debts, depreciation, amortisation right of use assets and borrowing costs. The following table details the allocation of Council's \$207.2m total operating expenditure for 2022/23.

Expenditure by category 2022/23	\$'000s	%
Employee costs	99,037	47.8%
Materials and services	76,357	36.9%
Depreciation	24,231	11.7%
Amortization – right of use assets	1,192	0.6%
Bad and doubtful debts	4,525	2.2%
Borrowing costs	1,050	0.5%
Finance – costs leases	74	0.0%
Other expenses (e.g., auditors' fees, councilors' allowances)	723	0.3%
Total expenditure	207,189	100.0%

Balance sheet

Council's Balance Sheet (see the Financial Statements section) shows what Council owns (its assets) and what it owes (its liabilities) and its net worth.

Assets

The major components of assets include property (land and buildings), infrastructure assets (roads, footpaths, drains), plant and equipment, cash and investments and debtors. As at 30 June 2023, Council held \$2b in assets, a decrease on the previous year of \$112m.

	2018/19 \$'000s	2019/20 \$'000s	2020/21 \$'000s	2021/22 \$'000s	2022/23 \$'000s
Assets	2,087,495	2,050,781	2,137,461	2,147,766	2,035,862

Liabilities

Council's liabilities include amounts owed to suppliers, employee leave entitlements and borrowings. As at 30 June 2023 Council's liabilities total \$91m, which is a decrease of \$9.2m on the previous year.

	2018/19 \$'000s	2019/20 \$'000s	2020/21 \$'000s	2021/22 \$'000s	2022/23 \$'000s
Borrowings	43,691	42,473	41,203	39,171	34,900
Other liabilities	39,930	52,254	58,012	61,114	56,069

Statement of changes in equity

The Statement of Changes in Equity (see the Financial Statements section) details the changes in Council's retained earnings and reserves movement during the reporting period. Council's equity as at 30 June 2023 is \$1.9b, which is a decrease of \$103m during the year due to a decrement of asset revaluation reserves.

	2018/19 \$'000s	2019/20 \$'000s	2020/21 \$'000s	2021/22 \$'000s	2022/23 \$'000s
Council equity	2,003,874	1,956,054	2,038,246	2,047,481	1,944,894

Statement of cash flows

The cash flow statement (see the Financial Statements section) details Council's cash inflows and outflows for the year. Council's cash levels (includes cash and term deposits) as at 30 June 2023 is \$81.1m which is funded by borrowings of \$34.9m.

Whilst it appears Council has high and consistent levels of cash, a significant portion of cash levels are committed to external commitments such as trust funds, statutory reserves, grants, and cash for intended allocations such as funding future capital works.

Council must maintain a reasonable amount of cash to meet the requirements of Council business and ensure timely payment of all liabilities. Maintaining a healthy cash balance is important for financial sustainability. It can provide Council 'a financial cushion' to meet unforeseen or emergency expenses or to strategically fund priority projects and/or invest in infrastructure improvements without the need to borrow or disrupt essential services.

	2018/19 \$'000s	2019/20 \$'000s	2020/21 \$'000s	2021/22 \$'000s	2022/23 \$'000s
Cash and cash equivalents	87,653	94,738	88,930	79,801	81,124

Audit opinion

Council has received an unmodified (clear) audit opinion from the Victorian Auditor-General's Office (VAGO).

Future directions

It is crucial that today's decisions are forward-thinking and meet the evolving needs of our present and future community. Long-term financial sustainability is essential for Council to continue providing the services and programs our community relies on.

Now more than ever with rising cost pressures, a tightening fiscal environment and a growing population, Council has recognised that it must establish a robust and forward-thinking financial strategy that extends beyond short-term budgeting cycles. At Yarra, we acknowledge that addressing these challenges demands continuous effort.

This journey has already begun. Over the past 12 months, through prudent financial management, Council has taken a number of steps to improve our financial position. This has had significant benefits – including addressing known future financial risks, reducing borrowings, and improving Councils overall cash position.

For Yarra, having adequate cash reserves is essential if we are to be well positioned to respond to the unprecedented population growth that is projected for Yarra over the next 20 years. It is expected that our city will grow by more than 50,000 people by 2041. As our population grows, the demand for more infrastructure and services also grows, for example parks, pathways, waste collection, libraries, and playgrounds.

Overall, our core goal is to build and sustain Council's cash reserves so that we can invest in new infrastructure needed to support a growing and changing community as well as respond to unexpected or urgent events.

Council is committed to the responsible management of ratepayer's funds and ensuring our community can thrive, now and into the future and has published a draft Financial Sustainability Strategy for community consultation.

The draft Financial Sustainability Strategy provides an assessment of macro-economic trends, outlines current financial challenges, sets long-term financial goals, and importantly, outlines a roadmap to achieve financial sustainability objectives.

Your Council

Current Councillors

The Yarra community is represented by nine elected Councillors. While individual Councillors may consult with community members and advocate on their behalf, they can only make decisions as a collective.

Each November, Councillors elect a Mayor to chair formal meetings and speak on behalf of Council.

The current group of Councillors were elected on 6 November 2020 to serve for a four-year term.

The Mayor for 2023/24 will be elected at a meeting on 15 November 2023.

Langridge Ward

- Cr. Anab Mohamud
- Cr. Stephen Jolly
- Cr. Michael Glynatsis (sworn in 25 Jan 2023)

Melba Ward

- Cr. Claudia Nguyen (Mayor 2022/23)
- Cr. Edward Crossland (Deputy Mayor 2022/23)
- Cr. Herschel Landes

Nicholls Ward

- Cr. Amanda Stone
- Cr. Bridgid O'Brien
- Cr. Sophie Wade

Council staff

Organisational structure

Chief Executive Officer Sue Wilkinson				
Executive Management Team				
General Manager City Sustainability and Strategy Mary Osman	General Manager Infrastructure and Environment Sam Hewitt	General Manager Community Strengthening Kerry McGrath	General Manager Corporate Services and Transformation Jenny Scicluna	General Manager Governance, Communications and Customer Experience Brooke Colbert

Unit Manager Sustainability	Manager City Works	Manager Aged and Disability Services	Chief Financial Officer (incl. Corporate Planning and Performance)	Manager Governance and Integrity
Unit Manager Strategic Transport	Manager Building Asset Manager (incl. Project Management Office)	Manager Equity and Community Development	Manager Financial Services	Manager Customer Experience
Manager Statutory Planning	Manager Infrastructure, Traffic and Civil Engineering	Manager Family, Youth and Children's Services	Manager People and Culture	Unit Manager Digital Communications and Marketing
Manager City Strategy	Manager Property and Leisure	Manager Libraries, Arts and Events	Manager Risk and Safety	Unit Manager Strategic Communications and Engagement
Municipal Building Surveyor			Chief Information Officer	Senior Advisor Strategic Advocacy
Manager Parking and Compliance			Manager Business Transformation	

Executive Management Team

Sue Wilkinson

Chief Executive Officer

The Chief Executive Officer is responsible for the implementation and maintenance of Council's policies. Sue is ultimately responsible for all policies, decisions and services provided by Yarra's elected Council. As the conduit between Council and the organisation's workforce, Sue ensures that the organisation's day-to-day activities are aligned with its long-term strategic objectives. She provides high-level advice to Councillors and acts on behalf of the organisation in a range of contexts.

Mary Osman

General Manager City Sustainability and Strategy

Mary is responsible for Yarra's city planning, economic environment and policy areas of sustainability. She oversees activities related to statutory and strategic planning, building surveying, urban design, open space planning, economic development, sustainability policy and advocacy, strategic transport and parking and compliance.

Sam Hewitt

General Manager Infrastructure and Environment

Sam is responsible for the provision, maintenance and amenity of public infrastructure and Council owned buildings. He oversees infrastructure, traffic and civil engineering and the construction and maintenance of civil infrastructure such as roads, drains and footpaths. Sam is also responsible for the maintenance of open space and trees, asset management and protection, construction management, natural environment, integrated water management and recycling and waste. He is also responsible for property and leisure services, encompassing our sporting facilities and leisure centres, as well as developing and implementing Yarra's capital works program.

Kerry McGrath

General Manager Community Strengthening

Kerry is responsible for community strengthening through policy development, service delivery and partnerships, including respectful partnerships with Aboriginal and Torres Strait Islander peoples. She oversees key activities focused on community participation and wellbeing, equity, diversity and inclusion, through services and activities relating to libraries, arts, festivals and events; families, children and young people; healthy ageing and access and inclusion. Kerry also serves as project sponsor for major community infrastructure initiatives and oversees community grants, housing and homelessness and community safety.

Jenny Scicluna

General Manager Corporate Services and Transformation

Jenny is responsible for leading many of the internal service functions at Yarra City Council. Her portfolio includes driving Yarra's financial performance and long-term financial sustainability, transforming the organisation to be contemporary, innovative and future-focused and ensuring that the organisational culture supports employees for optimal performance and customer focus. Jenny is responsible for delivery of the Financial Sustainability Strategy, Digital Transformation Program and the Business Transformation Program.

Brooke Colbert

General Manager Governance, Communications and Customer Experience

Brooke is responsible for internal and external communications, media relations, community consultation and engagement, marketing and strategic advocacy across a range of traditional and digital channels. She is also responsible for the governance and integrity functions, Councillor Support Unit and Customer Experience teams and channels leading a customer first approach in all of Council's interactions.

About our workforce

Staff Profile

At 30 June 2023, we have employed 1562 people at Council with a full-time equivalent (FTE) of 900.62. A breakdown of our direct FTE employees is:

- 565.38 permanent, full-time (FTE)
- 166.49 permanent, part-time (FTE)
- 91.4 temporary (FTE)
- 77.35 casual (FTE)

Note: Employee data includes active employees on payroll (employees could be on paid and unpaid leave including casuals and temporary employees) and excludes vacant positions.

Workforce data by banding and gender

(includes casuals and temporary FTE, excludes vacant positions)

Structure	Band 1 FTE	Band 2 FTE	Band 3 FTE	Band 4 FTE	Band 5 FTE	Band 6 FTE	Band 7 FTE	Band 8 FTE	All other	Total
Permanent full-time – female	0	0	14	43.43	58.8	61	34	31	32	274.23
Permanent full-time – male	0	1	37	23.65	47	59	55.5	30	38	291.15
Permanent full-time – Self-described	0	0	0	0	0	0	0	0	0	0
Permanent part-time – female	5.1	1.95	25.55	32.49	20.78	20.43	6.63	7.84	16.07	136.84
Permanent part-time – male	3.48	1.32	9.2	6.41	5.64	0.8	0.8	1	1	29.65
Permanent Part-time – Self-described	0	0	0	0	0	0	0	0	0	0
Temporary – female	0	0	2.44	12.76	11.8	14.8	3.2	2	8.4	55.4
Temporary – male	0	0	2	7.4	10	4.8	6.8	1	4	36
Temporary – Self-described	0	0	0	0	0	0	0	0	0	0
Casual	6.22	1	57.98	10.25	0.4	0	0	0.08	1.42	77.35
Total FTE	14.8	5.27	148.17	136.19	154.42	160.83	106.93	72.92	100.89	900.42

Workforce data by division and gender

(includes casuals and temporary FTE, excludes vacant positions)

Employment type/gender	City Sustainability & Strategy	Community Strengthening	Corporate Services & Transformation	Executive	Governance, Comms and Cust. Service	Infrastructure & Environment	Total
Permanent full-time – female	66	103.37	32	2	30.86	40	274.23
Permanent full-time – male	80.5	38	39	0	9.65	124	291.15
Permanent full-time – Self-described	0	0	0	0	0	0	0
Permanent part-time – female	11.1	96.05	7.43	0	7.86	14.4	136.84
Permanent part-time – male	7.04	12.97	0	0	4.82	4.82	29.65
Permanent part-time – Self-described	0	0	0	0	0	0	0
Temporary – female	4.8	29.35	4.8	0	4.65	11.8	55.4
Temporary – male	9.44	4.7	2	0	2.86	17	36
Temporary – Self-described	0	0	0	0	0	0	0
Casual	6.92	19.53	1.12	0	1	48.78	77.35
Total FTE	185.8	303.97	86.35	2	61.7	260.8	900.62

Performance report

Strategic objectives

The *Council Plan 2021-25* includes six strategic objectives that describe our strategic direction for the four-year period. They are:

1. Climate and environment
2. Social equity and health
3. Local economy
4. Place and nature
5. Transport and movement
6. Democracy and governance

Strategies

Each strategic objective is supported by strategies, which identify the focus for the four-year period.

Strategic indicators

Strategic indicators provide a framework for measuring progress towards the achievement of each strategic objective.

Actions

Actions are the activities we undertook in pursuit of the strategic objectives and strategies. Drawn from the initiatives in the *Council Plan 2021-25* and actions in the *2022/23 Annual Plan*, these provide a framework for measuring our progress towards each strategic objective.

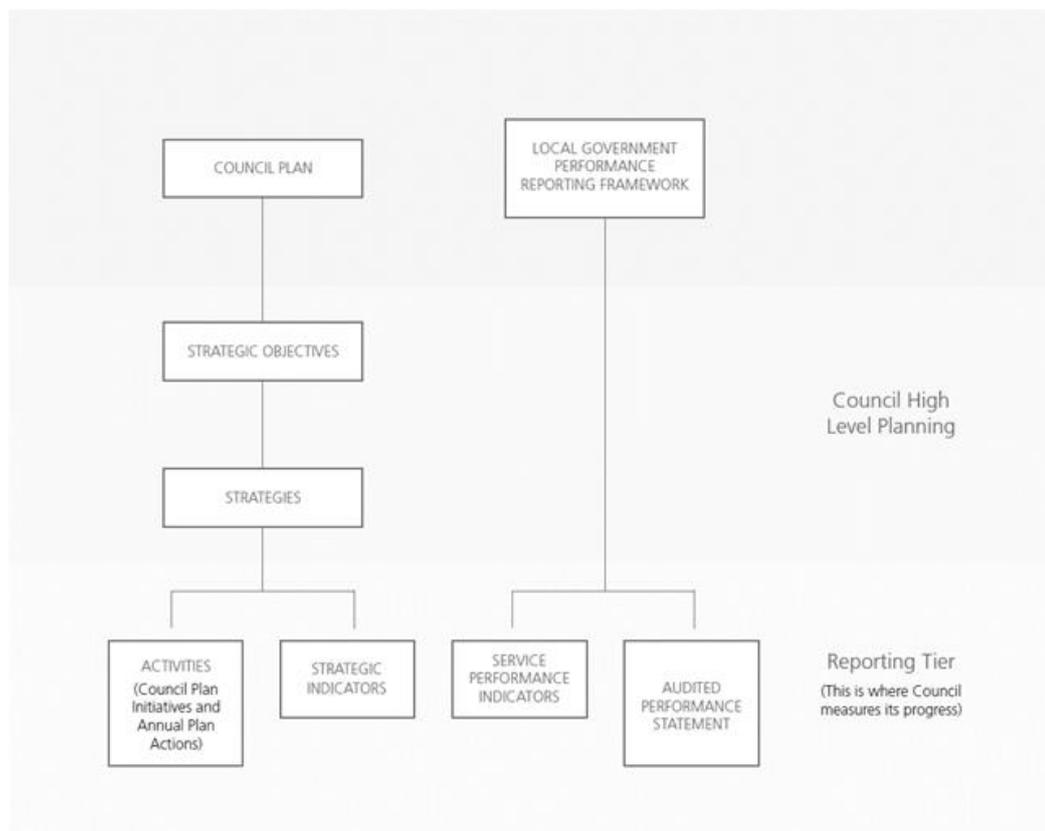
Service performance indicators

Local Government (Planning and Reporting) Regulations require councils to report on service performance indicators. The results of these indicators, including comparisons with other councils and sector averages, will be published on the Victorian Government's *Know Your Council* website later this year. Council has reported these under the relevant strategic objectives.

Performance statement

Yarra City Council is required to publish an audited performance statement as part of our annual report.

The performance statement contains a selection of the service performance indicators as well as a number of financial performance indicators and sustainable capacity indicators. This is provided in the performance statement section.



Performance summary

Our performance for the 2022/23 year is reported against each of the 6 strategic objectives in our *Council Plan 2021-25*. Performance has been measured as follows:

- results achieved in relation to the strategic indicators in the council plan
- progress in relation to the major initiatives identified in the budget
- services funded in the budget
- results against the prescribed service performance indicators and measures

Actions

Each year, Yarra City Council also produces an Annual Plan based on the four-year Council Plan. It sits alongside the yearly Budget and directs the projects and activities we will deliver towards achieving the strategic objectives.

Of the 49 actions outlined in the *2022/23 Annual Plan*, 44 (90%) were completed or were on track to be completed.

Achievements of Action undertaken in Council's 2022/23 Annual Plan

Strategic objective	No. of Actions Reported	Complete	On track (>=90%)	Monitor (75-90%)	Off track (<75%)	Not Started
1. Climate and environment	10	6	3	1	0	0
2. Social equity and health	11	5	61	0	0	0
3. Local economy	2	2	0	0	0	0
4. Place and nature	7	3	2	1	1	0
5. Transport and movement	6	1	4	1	0	0
6. Democracy and governance	11	8	2	1	0	0
Total	49 (100%)	30 (60%)	11 (22%)	3 (6%)	6 (12%)	0 (0%)

The *2022/23 Annual Plan* June report and progress against all actions can be viewed on Council's website.

Annual Plan completion rates 2018-23

Year	% Actions complete or on track
2018/19	83%
2019/20	86%
2020/21	89%
2021/22	82%
2022/23	90%

Strategic objective 1 – Climate and environment

Strategic objective 1 - Climate and environment

Yarra urgently mitigates climate change while also adapting to its impacts and developing resilience in everything we do. The community, business and industry are supported and encouraged to do the same.

Strategies

1. Take urgent action to respond to the climate emergency and extend our impact through advocacy and partnerships.
2. Lead and support the community, business, and industry to take urgent climate action and transition towards net-zero emissions and a circular economy.
3. Enhance the resilience of our community to prepare for health-related and other impacts of climate change. ❤️
4. Lead, embed and promote the transition towards net zero carbon and a circular economy, and extend our impact through advocacy and partnerships.

Strategic indicators

The following statement reviews the performance of Council against the Council Plan, including results achieved in relation to the strategic indicators included in the Council Plan.

Yarra City Council's *Climate Emergency Plan* embeds our commitment to respond to the climate emergency – it aspires to achieve zero-net emissions across the entire Yarra community by 2030. The Council Plan identifies a number of initiatives that work towards achieving this goal. Progress will be measured through the following complementary strategic indicators, covering reduction in greenhouse gas emissions, reducing gas usage by transitioning Council-owned buildings off gas, and supporting residential and commercial solar panel installations. We actively engage with our community, including educating our residents, businesses and the wider community on the benefits of reducing emissions. We will monitor our community's emissions profile snapshot through available third-party data.

We are actively working to transition to a circular economy and recognise the environmental benefits of minimising waste, consciously consuming and preserving resources. Our waste avoidance goals are aligned with our draft Circular Economy Strategy. We will continue to deliver programs and initiatives to support the community and business to reduce food waste and non-recyclable plastic in the system, and work to achieve our waste to landfill reduction goals.

Council Plan 2021-25 – 2022/23 Strategic Indicator Results

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Strategic objective 1 Climate and environment							
Retain carbon neutral organisation status	Maintain	2020/21 100%	100%	100%	100%	●	Carbon neutral status has been retained every year since its achievement in 2012.
Percentage reduction in Council greenhouse gas emissions	Reduce	2000/01 18,433 tCO ₂ e 2019/20 5,147 tCO ₂ e	2020/21 4,635 tCO ₂ e Reduction since 2000/01 74.86% Reduction since 2019/20 9.95% -	72.08% 5,147 tCO ₂ e	6,926 tCO ₂ e Reduction since 2000/01 62.43% Increase since 2021/22 15.73%	●	<p>The 2000/01 baseline is provided for 'percentage reduction' comparison to align with existing reporting protocols and targets as per Yarra City Council's Organisational Roadmap to Zero Emissions by 2030.</p> <p>2022/23 is the most recent full data collection period available at the time of reporting.</p> <p>We achieved a 62,43% reduction against the 2000/01 baseline. At that time Council's emissions were 18,433 tCO₂e and 6,926 tCO₂e in 2022/23.</p> <p>Between 2021/22 and 2022/23, there has been a 15.73% increase.</p> <p>Following the set Climate Active protocols, and in line with best practice carbon accounting, one additional emission source has been added where Council has some operational control to influence. Through this process, data storage and IT hardware procurement was added, equating to 415tCO₂e. The increase from 2021/22 is also due to a change in emission factors provided by Climate Active.</p>

	Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
	Percentage reduction in community emissions by fuel source 	Reduce	2018/19 MtCO ₂ e 1.679 Electricity – 1.085 (65%) Gas 326 (19%) Transport 211 (13%) Waste 57 (3%)	2019/20 MtCO ₂ e 1.612 Electricity 1.052 (65%) Gas 329 (20%) Transport 176 (11%) Waste 55 (3%)	-	2021/22 MtCO ₂ e 1.328 Electricity 852 (64%) Gas 214 (16%) Transport 147 (11%) Waste 77 (6%)	-	<p>We will continue to educate the Yarra community on the benefits of reducing emissions, and support technical solutions, such as community batteries and other technical trials needed to support increased renewable energy.</p> <p>Source: https://snapshotclimate.com.au/locality/municipality/australia/victoria/yarra/</p> <p>Note that as stated on the 'Snapshot' web portal, there is margin of error within the data. As such, caution should be applied to year-on-year changes in emissions representing localised changes, especially those Yarra City Council may have influenced.... "The data and methodology underpinning Snapshot are as robust as you can find in Australia, but there is not enough granularity and too much susceptibility to change from external factors to allow for monitoring of community projects" (Source: https://www.ironbarksustainability.com.au/resources/articles/snapshot-faq-for-australian-councils)</p> <p>This is a highly evolving space and methodologies are continually being updated which makes comparison to previous years difficult at the present time.</p>
	Reduce Council gas usage	Reduce	2000/01 39,937 GJ	32,037 GJ Reduction since 2000/01 19.78% Reduction since 2020/21 1.40%	-	31,745 GJ Reduction since 2001/01 22.10% Reduction since 2021/22 2.89%		<p>2000/01 baseline is used for 'percentage reduction' comparison to align with existing reporting protocols and targets as per Yarra Council's <i>Organisational Roadmap to Zero Emissions by 2030</i>.</p> <p>We achieved a 20.51% reduction against the 2000/01 baseline. At that time, our gas usage was 39,937 GJ versus 31,110 GJ in 2022/23. During the last year, there has been a reduction of 0.01%.</p>

	Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
	Number of Council buildings transitioned off gas	Increase	2020/21 6	18	4	4	●	<p>Our reduction in gas usage is supported by a program to transition Council-owned buildings off gas. Gas was removed from 6 sites prior to 2021/22 and a total of 18 sites were fully transitioned off natural gas in 2021/22. 4 sites were fully transitioned off natural gas in 2022/23 for a total of 28 sites.</p> <p>2022/23 sites included:</p> <ul style="list-style-type: none"> • Richmond Kindergarten • Yarralea Kindergarten • Gold Street Child Care Centre • Richmond Multicultural Children's Centre
	Percentage of dwellings with solar installations ♥	Increase	2018/19 9%	12%	-	13%	●	<p>13.2% of dwellings in Yarra have solar installations. This is an increase of 47% above the 2019 baseline.</p> <p>The <i>Climate Emergency Plan</i> target that aligns to this indicator is: 'By 2024, double the percentage of dwellings in Yarra with solar energy systems from 9% in 2019 to 18% by 2024'.</p> <p>Installations are defined as under 10kW (Source APVI)</p>
	Number of commercial solar installations	Increase	2019/20 Installations 118 Capacity 4,541kW	Installations 218 Capacity 9,913kW		Installations 275 Capacity 10,508 kW	●	<p>Installations have increased by 57 and capacity has increased by 231% above the 2020 baseline.</p> <p>The <i>Climate Emergency Plan</i> target that aligns to this indicator is: 'By 2024, achieve a 50% increase in the capacity of commercial solar installations across Yarra'.</p> <p>This target was achieved in 2021/22.</p> <p>Installations are defined as over 10kW (Source APVI)</p>

	Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
	Number of businesses engaged in programs and activities on renewable energy power purchase agreements, plastic free campaigns, and circular economy waste initiatives	Increase	2021/22 # of businesses Sustainability programs - 166 Waste programs – 59 Total 225	225	>225	644	●	In 2022/23 644 businesses were engaged in sustainability initiatives and activities including: <ul style="list-style-type: none"> • Sustainable Business Working Groups • Sustainable Business Yarra E-Newsletter • Business Renewables Buying Group • Direct contact • Other Webinars <p>79 traders/businesses were engaged in reducing single use plastics in our large street-based events.</p> <p>In the lead up to the State-Wide Single Use Plastics ban, staff engaged and educated SMEs through many touch points, including 154 face-to-face discussions. The baseline and target are based on 2022 actual businesses engaged in sustainability and waste programs.</p>
	Percentage reduction of waste to landfill against 2020 levels	Increase	2019/20 36%	30% -6%	37% +1%	32.61% -3.39%	●	The ratio of waste diverted from landfill decreased to 32.61% in 2022/23 compared to our 2019/20 baseline of 36%. However, the overall production of rubbish reduced by 1,105.78 tons from 2021/22 to 2022/23, even though the population increased by 4,008 people. This means that in 2021/22 every person produced 184.71kg per year and in 2022/23 this reduced to 146.61kg per person.
	Percentage of glass collected in the kerbside system recycled back into glass	Increase	2020/21 0%	90%	91%	90%	●	In 2022/23 2,092.34T of glass waste was collected, of which 90% was reconverted back into glass bottles and jars. The other 10% was used as a sand substitute in our roads.
	Percentage reduction in food waste generated from the household 🍷	Reduce	2015 45.5%	41.7% -3.8%	+4%	41.5%	●	In 2022/23, the volume of food waste in the waste stream was 41.5%, a reduction of 3.6% compared to the baseline of 45.5% when last measured in 2015. We deliver education and awareness campaigns to reduce the production of food waste.

	Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
	Percentage reduction in the overall volume of non-recyclable plastics in the system	Reduce	2021/22 14.4%	14.4%	+3%	16%	●	<p>An independent audit was completed in October 2022. This showed that 16% of the stream was non-recyclable plastics. Although this is an increase from base year, Council officers have delivered education and awareness campaigns and works with business to reduce non-recyclable plastics in the system.</p> <p>The 2021/22 result has been used as the baseline due to the change in the classification of materials under the China Sword Policy in 2019/20 increasing the types of plastics unable to be recycled since the last audit was done. The 14.4% baseline is the most recent measure and provides a comparable base to measure future year results against.</p>

Major initiatives	
<p>The following statement reviews the progress of Council in relation to major initiatives identified in the 2022/23 Budget for the year. Some major initiatives also appeared in the 2022/23 Annual Plan.</p>	
Major Initiatives	Progress
<p>Transition Council buildings off gas</p> <p>We are undertaking design for the renewal of building equipment at Richmond Town Hall. This will include upgrading the heating, ventilation and air-conditioning (HVAC) services, to full electrification to enable retirement of gas usage at the facility, along with renewal of lighting, power/data cabling and fire systems.</p> <p>Budget \$3.6M Actual \$445K</p> <p>Annual Plan action – Completed</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>c) Embed climate emergency responses, circular economy approaches and conscious consumption across Council directorates and branches and promote this within the community</i></p>	<p>The original Budget included the works to transition off gas, including the electrification of the HVAC. Work undertaken included the detailed design for the Richmond Town Hall which was completed in 2022/23 as well as renewal work as part of the preparation for the final transition from gas. Further associated investigation will be undertaken in 2023/24 on architectural, structural and acoustic elements of the facility renewal in preparation for a tender for construction of integrated renewals and electrification works to the facility.</p>
<p>Support transition to zero carbon households and business (\$272K)</p> <p>We are delivering targeted programs and engagement to support households and businesses to reduce carbon emissions.</p> <p>Budget \$272K Actual \$250K</p> <p>Annual Plan action – Completed</p> <p><i>This major initiative links to the following council plan initiative:</i></p> <p><i>e) Complete work to introduce zero carbon standards into the planning scheme for new commercial and residential developments and seek change to the Victorian Planning Provisions via Ministerial approval</i></p>	<p>In May 2022, Council resolved to join the Council Alliance for a Sustainable Built Environment (CASBE) group of councils to request the Minister for Planning's 'authorisation' to prepare and publicly exhibit a planning scheme amendment, and to establish an advisory committee to advise on the proposed amendment with a view that it be approved by ministerial processes. A formal planning scheme amendment, including an evidence base and draft planning scheme controls, were developed by the CASBE group and lodged for consideration by the Minister for Planning. We continue to advocate to the minister to support this current planning scheme amendment.-</p>
Services	
<p>The following statement provides information in relation to the services funded in the 2022/23 Budget and those in the community who received the service.</p>	

Service	Description	Net Cost			
		Budget	Actual		
		Variance			
		\$000			
Sustainability	Sustainability Services delivers overarching environment and sustainability policy, programs, engagement, and communications, focused strongly on responding to the climate emergency.	Budget \$3,795	Actual \$3,346 Variance \$449		
City Works	City Works oversees the delivery of all waste services and waste minimisation. Key services: <ul style="list-style-type: none"> • Waste and recycling services, policy, and planning • Waste minimisation • Street cleaning • Open space maintenance • Service improvements 	Budget \$36,224	Actual \$32,859 Variance \$3,364		
Service performance indicators					
The following statement provides the results of the prescribed service performance indicators and measures, including explanation of results in the comments.					
Service/ Indicator/ measure	Results				Comments
	2020	2021	2022	2023	
Waste Collection Satisfaction <i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin	63.41	38.18	76.58	64.86	While there was a decrease in the number of requests in 2022/23 compared to the 2021/22 result, the number is within the accepted range of results for the past four years, 38 to 76. This relates to all bin requests such as requests for new bins, repairs and upgrades as well as missed bins.

collection households] x1,000					
<p>Service standard</p> <p><i>Kerbside collection bins missed</i></p> <p>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000</p>	0.29	1.12	0.35	1.45	Missed bin collection requests have fluctuated over the past four years. In this time, we have introduced changes to bin services, including a change in contract providers, and collection routes and dates, to the more recent introduction of a glass bin service during 2022/23. Change in services often result in an increase in missed bins. In 2022/23 missed bin requests increased to 1.45 compared to 0.35 in 2021/22.
<p>Service cost</p> <p><i>Cost of kerbside garbage bin collection service</i></p> <p>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</p>	\$75.45	\$76.01	\$87.22	\$91.71	The cost of kerbside garbage bin collection service increased by 5% compared to 2021/22. This reflects the increasing cost of waste services within the sector.
<p><i>Cost of kerbside recyclables collection service</i></p> <p>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</p>	\$40.77	\$40.09	\$44.79	\$59.41	The cost of kerbside recyclables bin collection service increased by 33% compared to 2021/22. This reflects the increasing cost of waste recycling services within the sector.
<p>Waste diversion</p> <p><i>Kerbside collection waste diverted from landfill</i></p> <p>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</p>	36.33%	33.03%	30.36%	29.66%	The ratio of waste diverted from landfill decreased 2% compared to 2021/22.
<p>Annual Plan Highlights</p>					
<p>The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.</p>					

Action Description	Result	Comments
<p>Community engagement and mobilisation on climate emergency</p> <p>Yarra City Council will deliver a targeted programs and activities to key sectors in our community to take climate action. This includes supporting our community to reduce individual and household carbon emissions; bringing people together to be active citizens pushing for change; and helping our community prepare for and cope with worsening climate impacts.</p> <p><i>This action links to the following council plan initiatives</i></p> <p><i>a) Work with community, other councils, partners, industry and business, and advocate for urgent climate action by other levels of government, including to rapidly move to 100% renewables, and away from fossil fuels including gas</i></p> <p><i>c) Embed climate emergency responses, circular economy approaches and conscious consumption across Council directorates and branches and promote this within the community</i></p> <p><i>d) Engage and support the community to participate in climate emergency actions, including in relation to health-related impacts</i></p> <p><i>l) Engage businesses and partners to transition towards zero-net carbon and develop circular economy approaches</i></p>	<p>Completed</p>	<p>This action has been delivered upon in the following ways:</p> <ul style="list-style-type: none"> • Extraordinary Times Require Extraordinary Art: In this three session program Council supported 30 local artists and arts organisations to create work in response to the climate emergency – art which engages the broader community in discussion about the climate emergency and inspires them to take climate action. Several participating artists and arts organisations received small project grants (climate action stream) to support them to deliver climate focused art projects. • Unlocking sustainable strata: In partnership with Merri-bek Council, Council developed the Unlocking Sustainable Strata guides which include information on upgrading to efficient electric appliances, installing solar, working with owners' corporations and strata managers. As well, tailored infographics on sustainability retrofits for high-rise, medium-rise, and low-rise apartments, and townhouses were developed, along with the Guide to Electrifying your Apartment Building or Townhouse with options for modernising buildings with efficient electric hot water, heating and cooling, and cooking. • Climate Resilient Neighbourhood houses: Council has supported the 9 local Neighbourhood Houses to come together and create the Yarra Neighbourhood House Climate Action and Resilience Plan 2023. This plan identifies four clear objectives to work towards together <ul style="list-style-type: none"> – Sustainable Houses – NH's actively reduce their environmental footprint and look after the natural environment. – Resilient Houses – NH's work to build their resilience to extreme weather and adapt to the changing climate. – Sustainable Communities – NH's help the community to reduce their environmental footprint and look after the natural environment. – Resilient Communities – NH's help the community to build resilience, adapt to the changing climate and mitigate the impacts of extreme weather. <p>Business Renewables Buying Group: Council worked with other Councils to across Victoria to assist businesses to purchase renewable energy and cut their emissions.</p>

<p>Zero carbon development</p> <p>A key action in the <i>Climate Emergency Plan</i>, we are pursuing a 'zero carbon development' planning scheme amendment and developing further environmentally sustainable development guidelines.</p> <p><i>This action links to the following council plan initiative:</i></p> <p><i>b) Develop and act on a 'roadmap to zero' including costed initiatives for community carbon emissions</i></p>	<p>Completed</p>	<p>A zero carbon development planning scheme amendment was lodged with the Minister of Planning in July in conjunction with identical amendments from 23 other Victorian councils who have worked together with support from the Council Alliance for Sustainable Built Environment (CASBE) to share costs and to draft consistent proposed planning provisions. During November and December, the project team delivered information sessions providing an update on the project to all leading industry groups.</p> <p>We continued to advocate to the minister in conjunction with CASBE and Greenhouse Alliances. The authority to proceed to public exhibition and the ultimate success of the proposed amendment, rests entirely with the Minister for Planning. Ongoing meetings and written communication continue with the Minister for Planning and senior staff.</p>
<p>Proudly Plastic Free Program.</p> <p>The Proudly Plastic Free program is a behaviour change campaign aimed at reducing the use of single-use plastic packaging in food traders and educating the community on plastic waste avoidance. The whole-of-community approach aims to reduce the use of single-use plastic packaging and reduce our plastic waste footprint.</p> <p><i>This action links to the following council plan initiative</i></p> <p><i>k) Work with businesses and engage the community to reduce the use of single use plastics and phase out single use plastics across Yarra Council's operations</i></p>	<p>Completed</p>	<p>Education material on reducing single-use plastics and promoting the State Government's Single-Use Plastics Ban was distributed to businesses and event organisers through a range of mediums, including our business e-news, Business Advisory Group, face-to-face discussions and emails.</p> <p>Key businesses have also been promoted through Yarra's Zero Waste Map and the Sustainable Business e-newsletter.</p>

Strategic objective 2 – Social equity and health

Strategic objective 2: Social equity and health

Yarra's people have equitable access and opportunities to participate in community life. They are empowered, safe and included.

Strategies

1. Celebrate, respect, and embrace Wurundjeri Woi Wurrung, Aboriginal and Torres Strait Islander people and heritage, and reflect this in our decision-making, services and activities.
2. Build a more resilient, inclusive, safe, and connected community, which promotes social, physical and mental wellbeing. ❤️
3. Support vulnerable communities and residents of public housing to thrive in the community.
4. Work to reduce the harms associated with the use of alcohol, illicit drugs, gambling and tobacco. ❤️
5. Celebrate and respect culturally vibrant and socially diverse communities.
6. Leverage opportunities and advocate for increased access to public, social and affordable housing stock in new and significant developments.
7. Work actively to prevent and respond to gendered violence and all forms of violence by addressing known contributors to violence and promoting a gender equitable, safe, and respectful community. ❤️

Yarra City Council plays a key role in contributing to the Yarra community's health and wellbeing. We recognise the broad scope of this important work to create safe, resilient, healthy, inclusive and socially well-connected communities where quality services are accessible to everyone. Social equity and health encompass a broad spectrum of council services and activities, and the council plan identifies a number of initiatives to connect people and make them feel safe and included. Progress towards this objective will be measured by a number of complementary strategic indicators, including measuring requests and responses to homelessness, the provision of social and affordable housing in significant developments, cultural festivals and events, the community grants program as well as selected customer satisfaction indicators.

Council Plan 2021-25 – 2022/23 Strategic Indicator Results

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Strategic objective 2: Social equity and health							
Percentage of social and affordable dwellings created in new and significant developments (significant is defined as private developments of >50 dwellings)	Increase	N/A	-	-		No result	<p>In 2022/23, there were approximately 196 dwellings were either under construction or nearing commencement across three sites in Richmond and Alphington. This represents 5% of total dwellings at the Richmond Quarter development (Bridge Road and Church Street), 85% of the agreed 150 social and affordable dwellings at the Paper Mill site, and 10% of the overall dwellings at the GTV9 site in Richmond.</p> <p>Through Amendment C269, Yarra City Council has adopted a position to seek the provision of 10% affordable housing in new and significant developments (if over 50 dwellings). This has been submitted to the Minister for Planning for approval; however, is not currently in the planning scheme. This provision is consistent with the existing Policy Guidance Note.</p> <p>This inclusion in our planning scheme sets out our expectations for affordable housing; however, it is not a mandatory requirement.</p>
Net increase in social and affordable housing	Increase	2018 5,209 dwellings	-	-	5,222		<p>In 2022/23, there was a net increase of 13 social and affordable housing dwellings in the municipality.</p> <p>While not an adopted strategic indicator, reporting the net increase in social and affordable housing complements the above indicator 'percentage of social and affordable dwellings created in new and significant developments'. This indicator acknowledges significant investments by State Government for example, Big Build, as well as other providers, that all contribute to the outcome we are seeking.</p>

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Number of requests for homelessness assistance responded to by Council	Maintain	2020/21 90	111	-	120	●	<p>We responded to 120 requests for homelessness assistance in 2022/23.</p> <p>We receive reports of incidents of people sleeping rough from staff working in the field and from community members. Sites where homeless people congregate can be in built or non-built environments. We aim to actively manage 100% of these sites. This entails extending offers of support through Launch, which may or may not be accepted; and maintaining public health and safety by clearing and cleaning sites when required.</p> <p>The desired trend to 'maintain' refers to Yarra Council's 100% response rate rather than the number of reports received. The number of reports received varies year-to-year and is an important indicator of community demand and need.</p>
Importance of and satisfaction with services related to aged and disability*, family youth and children services*, cultural and library services and leisure services** and environmental and recreation services** 1. Arts and Cultural Activities 2. Library Services 3. Environmental responsibilities * Aged and Disability Services and Family, Youth and Children's Services were not included in the ACSS 2022. ** Leisure Services and Recreation Services (e.g. parks, gardens and reserves are reported in Place and nature below)	Maintain or Improve	2022 1. 67.8 2. 81.2 3. 59.5	1. 67.8 2. 81.2 3. 59.5	1. 67.8 2. 81.2 3. 59.5	1. 69 2. 80.6 3. 56.7	Varied result	<p>Community satisfaction results for 2022/23 indicate a 1.2% increase for art and cultural activities, a 1% decrease for library services and a 5% decrease for environmental responsibilities compared to the baseline.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Skills, Industry and Regions.</p> <p>Scores were collected on a 5-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.</p>

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Number of cultural and community events and festivals 	Maintain	2020/21 20	20	20	35		35 cultural and community events and festivals were held in 2022/23. These included established festivals such as Johnston Street Fiesta, Victoria Street Lunar Festival and the Leaps and bounds Music Festival (28 events) which received additional support through State Government funding. There were events that marked special occasions such as International Day of Disability, Sorry Day and Yarra Children's Week. Other highlights included: Extraordinary Times requires Extraordinary Art – focused on creative responses to climate change; LGBTIQ+ Elders Dance Club; Carols in the Park; Treaty Day Out; and Groove Tunes – an accessible live music event at the Corner Hotel.
Number of community organisations supported through the community grants program 	Maintain	2020/21 215	240	239	266		We distributed \$2.49m through the 2022/2023 grants program, supporting 204 community organisations and 62 individuals.
Tobacco test purchase sale rates 	Reduce	2019 8.3%	-	Sept 2022 and March 2023	Sept 2022 10.9%, April 2023 11.6%		The target is 2 days test purchase every 6 months in accordance with the funding level agreement with DHHS (managed by MAV). Due to COVID-19, the last time testing was conducted was in 2019 and the sale rate was 8.3% (4 sales out of 48 attempts) and this is the baseline. For 2022/23 there were 2 days of test purchasing every 6 months as per target. In September 2022, 5 sales out of 46 test purchases (10.9%) and in April 2023, 5 sales out of 43 (11.6%) test purchases.
Number of community gardens/ urban growing spaces active and maintained 	Maintain	2020/21 180 boxes 9 spaces	220 boxes 25 spaces	200 boxes 9 spaces	243 boxes 29 spaces		There are 243 planter boxes in Yarra as of 30 June 2023, an increase of 23 compared to 2021/22. Yarra has 29 community, laneway gardens and growing spaces. This includes two new trial small communal growing spaces, one in Fitzroy North, the other in Clifton Hill, and two new laneway gardens. There are also six school gardens and an urban farm.

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Possible or definite alcohol related family violence incident (rate per 10,000) ♥	Reduce	2019/20 162.91 per 100,000	-	-	2020/21 167.14 Per 100,000	-	Turning Point Alcohol and Other Drug Statistics Council monitors this indicator and does not set targets. Council's role is to partner with agencies and advocate on behalf of the community.
Gaming machine losses per adult ♥	Reduce	2019/20 \$254	2020/21 \$188	-	2020/21 \$188 no new data	-	Victorian Commission for Gambling and Liquor Regulation Council monitors this indicator and does not set targets. Council's role is to set policy, partner with agencies and advocate on behalf of the community.
Stalking harassment and threatening behaviour (rate per 10,000) ♥	Reduce	2019/20 139.8 per 100,000	134.6 per 100,000	-	2022/23 139.9 Per 100,000	-	Crime Statistics Agency Council monitors this indicator and does not set targets. Council's role is to partner with agencies and advocate on behalf of the community.
Family violence (rate per 10,000) ♥	Reduce	2019/20 1,302.1 per 100,000	2021/22 1,216.9 per 100,000		2022/23 1,131.9 per 100,000	-	Crime Statistics Agency Council monitors this indicator and does not set targets. Council's role is to partner with agencies and advocate on behalf of the community.
Ambulance attendances for illicit drugs rate (rate per 100,000) ♥	Reduce	2019/20 739.5 per 100,000	-		2021/22 648.9 per 100,000	-	Turning Point Alcohol and Other Drug Statistics We monitor this indicator. Our role is to partner with agencies and advocate on behalf of the community.
Telephone services for illicit drug use (rate per 100,000) ♥	Reduce	2018/19 170.5 per 100,000	-	2019/20 84.4 per 100,000	2021/22 106.0 per 100,000	-	Turning Point Alcohol and Other Drug Statistics We monitor this indicator. Our role is to partner with agencies and advocate on behalf of the community.

Major initiatives	
The following statement reviews our progress in relation to major initiatives identified in the <i>2022/23 Budget</i> . Some major initiatives also appeared in the <i>2022/23 Annual Plan</i> .	
Major Initiatives	Progress
<p>Collingwood College Early Childhood Centre (\$3.2M)</p> <p>Funded primarily by the State Government’s Building Blocks Program, in partnership with Collingwood College, Yarra City Council will deliver a refurbished building and outdoor area for the purpose of Council operating three and four-year-old funded kindergarten, playgroups and occasional care.</p> <p>Budget \$3.2m Actual \$ Deferred</p> <p>Annual plan action – Deferred</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>f) Build and leverage partnerships with stakeholders to create inclusive and welcoming places for the whole community and support the promotion of positive social connections in the community</i></p>	<p>This project underwent significant rescoping, with works originally to be undertaken by Yarra City Council now to be undertaken by the Victorian Schools Building Alliance instead. We will support the State Government to deliver a project to increase kindergarten places at the site.</p>
<p>Community Grants (\$2.4M)</p> <p>Yarra City Council distributed more than \$2M to strengthen our community and promote health and wellbeing. The grant program covered several service areas, including community development, arts and culture, environment, sport and recreation, youth and families.</p> <p>Budget \$2.4m Actual \$2.4m</p> <p>Annual Plan action – Completed</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>d) Engage and support the community to participate in climate emergency actions, including in relation to health-related impacts</i></p>	<p>We distributed \$2.49M through the 2022/23 grants program, supporting 204 community organisations and 62 individuals.</p>
<p>CALD digital learning program (\$82K)</p> <p>We are engaging officers with community language skills, particularly Cantonese, Mandarin, Vietnamese and Somali, to support our ongoing community and digital learning programs including foundational digital literacy, job/employment and life skills.</p>	<p>We engaged Bicultural Liaison Officers to provide support for speakers of Vietnamese, Chinese, Somali, Greek and Arabic languages. These officers also attended our engagement activities, as needed.</p> <p>Council Libraries continued to provide extensive outreach services to our more vulnerable community members by working closely with our partners. We developed weekly digital outreach programs and these were held in</p>

Budget \$82k Actual \$33K	partnership with Carringbush Adult education and Belgium Avenue Neighbourhood House. Our new Learning Bank centre was launched in late April 2023, fostering community and business learning for the North Richmond community. The Be Connected, a digital literacy program in Mandarin was delivered.	
<p>Services</p>		
<p>The following statement provides information in relation to the services funded in the 2022/23 Budget and those in the community who received the service.</p>		
Service	Description	Net Cost <u>Budget</u> Actual Variance \$000
Aged and Disability Services	Aged and Disability Services provides a range of services to assist older adults and people with disabilities to live independently in their homes. The services include home care, personal care, home maintenance, meals and social support to older people, younger people with disability and their carers. The branch carries out community development and strategic planning roles to support the inclusion of older adults and people with disability in community life. Key services: <ul style="list-style-type: none"> • Delivering community care services • Community development • Support for older persons' groups • Strategy planning and development for disability, access and inclusion and active ageing • Community transport • Contract management 	<u>Budget</u> <u>\$2,170</u> Actual \$2,014 Variance \$155
Equity and Community Development	The Equity and Community Development branch leads and supports programs and initiatives to: <ul style="list-style-type: none"> • promote community health, safety and wellbeing, • build confidence, capacity and resilience for diverse communities, and • support under-resourced communities and other groups disadvantaged by systemic barriers and social injustice. 	<u>Budget</u> <u>\$4,655</u> Actual \$4,163 Variance

	<p>The branch provides responsive social research, planning and policy development, as well as driving a range of community advocacy, engagement and development initiatives and works in collaboration with community, agencies and other levels of government.</p> <p>Notable programs include municipal health planning, community safety initiatives and forums, community grants, volunteering, housing, homelessness and rough sleeping engagement and partnerships with the Wurundjeri Woiwurrung and other Aboriginal and Torres Strait Islander community, and multicultural, LGBTIQ+ and other diverse communities.</p>	\$492
Compliance Services	<p>Compliance Services is responsible for a range of statutory enforcement services to maximise the health, safety and harmony of the city.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Animal management • Local Laws enforcement • School crossing management • Temporary Liquor Licensing referrals • Local Law permits • Litter enforcement • Construction enforcement • Planning enforcement • Health protection • Gleadell Street Market 	<p><u>Budget</u></p> <p><u>\$939</u></p> <p>Actual</p> <p>\$1600</p> <p>Variance</p> <p>\$(611)</p>
Family, Youth and Children's Services	<p>Family, Youth and Children's Services provides a diverse range of contemporary, affordable, responsive, accessible and quality frontline services to children, young people and families aged 0-25 years, and is also responsible for municipal wide planning for children and young people.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Education and care / children's services • Maternal and child health • Family support and programs • Youth and middle years' support programs • Service planning and development • Connie Benn Community Hub • Immunisation services 	<p><u>Budget</u></p> <p><u>\$4,797</u></p> <p>Actual</p> <p>\$8,478</p> <p>Variance</p> <p>\$(3,710)</p>
Library Services	<p>Yarra Libraries provides places for all people to connect with others, discover new things and find inspiration, both within library walls and beyond.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Free core public library services 	<p><u>Budget</u></p> <p><u>\$5,475</u></p> <p>Actual</p>

	<ul style="list-style-type: none"> • Authoritative, accessible information services • Collections and services to support individual and collective quality of life • Development and delivery of activities and events to support reader development and social inclusion • Quality service which we develop and evaluate to pursue excellence • Places and spaces for the community to come together – both real and virtual. 	<p>\$5,483</p> <p>Variance</p> <p>\$(7,729)</p>
Property and Leisure	<p>Recreation and Leisure Services operates 3 major leisure and aquatic facilities, a public golf course and a community gymnasium and provides a range of high-quality facilities and programs that encourage participation from a broad cross section of the community. This branch is also responsible for developing and maintaining multiple sporting facilities, grounds, and pavilions.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Collingwood Leisure Centre • Richmond Recreation Centre • Fitzroy Swimming Pool • Collingwood Estate Gym • Burnley Golf Course • Recreation planning, club development and sports field Allocation 	<p><u>Budget</u></p> <p><u>\$385</u></p> <p>Actual</p> <p>\$2,384</p> <p>Variance</p> <p>\$(1,999)</p>

Service performance indicators

The following statement provides the results of the prescribed service performance indicators and measures, including explanation of results in the comments.

Service/ Indicator/ measure	2020	2021	2022	2023	Comments
<p>Animal Management</p> <p>Timeline</p> <p><i>Time taken to action animal management requests</i></p> <p><i>“[Number of days between receipt and first response action for all animal management requests / Number of animal management requests] x 100</i></p>	1.56	1.98	1.76	1.92	We continued to respond efficiently and effectively to animal management requests. Time taken to action animal management requests remains under 2 days.

<p>Animal Management</p> <p>Service standard</p> <p><i>Animals reclaimed</i></p> <p><i>[Number of animals reclaimed / Number of animals collected] x 100</i></p>	61.37%	49.81%	51.60%	46.45%	<p>A total of 422 animals were collected this year, compared to 343 animals in 2021/22, an increase of 23%.</p> <p>This year, 196 animals were reclaimed by their owners compared with 177 in 2021/22.</p>
<p>Animals rehomed</p> <p><i>[Number of animals rehomed / Number of animals collected] x 100</i></p>	4.67%	8.61%	5.25%	48.34%	<p>The increase in animals rehomed is due to a change in reporting methodology. Previous years reported the number of animals rehomed while still at our pound facility before they were transferred to private kennels and put up for adoption.</p> <p>This years' figure includes the number of animals collected that were rehomed through both services.</p>
<p>Service cost</p> <p><i>Cost of animal management service per population</i></p> <p><i>[Direct cost of the animal management service / Population]</i></p>	\$4.93	\$4.75	\$5.19	\$6.70	<p>The cost of the animal management service increased (23%) which reflects the increase in CPI and contact costs which were impacted by both CPI and the 23% increase in animals collected.</p>
<p>Health and safety</p> <p>Animal management prosecutions</p> <p><i>[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100</i></p>	100.00 %	100.00 %	100.00 %	100.00 %	<p>We continued to perform well with all 13 animal management prosecutions ruled in our favour.</p>
<p>Food Safety</p> <p>Timeliness</p> <p><i>Time taken to action food complaints</i></p> <p><i>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</i></p>	1.56	1.78	1.58	1.28	<p>We continued to take all necessary steps and action food complaints in a timely manner. Time taken to action complaints decreased by 19% in 2022/23 compared to the previous year and remains under 2 days.</p>
<p>Service standard</p> <p>Food safety assessments</p> <p><i>[Number of registered class 1 food premises and class 2</i></p>	99.91%	97.00%	99.74%	99.74%	<p>Our food safety assessment result is consistent with previous years. We continued to undertake food safety assessments in accordance with the <i>Food Act 1984</i> that requires registered class 1 and 2 food premises to receive an annual food safety</p>

<p><i>food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100</i></p>					<p>assessment. The number of relevant registered food premises increased from 1,154 in 2021/22 to 1,165 in 2022/23. 3 premises were registered in 2022/23 but did not open to enable a food safety assessment to be undertaken.</p>
<p>Service cost Cost of food safety service <i>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]</i></p>	\$361.60	\$362.82	\$417.21	\$390.03	<p>There has been a 9% decrease in the cost of food safety program compared to 2021/22. In 2021/22, there was additional investment in new equipment and technology to support the team in the delivery of their food safety service which resulted in an increase in the cost of the service. Comparing the trend over the past 4 years, the 2022/23 result is consistent.</p>
<p>68, Health and safety <i>Critical and major non-compliance outcome notifications</i> <i>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100</i></p>	100.00%	99.54%	100.00%	99.20%	<p>We respond to 100% of critical and major non-compliance outcome notifications. Results less than 100% occur where follow-up inspections are delayed due to closures and re-inspections fall in the next period. In 2022/23 2 inspections fell into the next period.</p>
<p>Libraries Utilisation <i>Physical Library collection usage</i> <i>[Number of physical library collection item loans / Number of library physical collection items]</i></p>	3.81	1.90	3.47	4.11	<p>There has been an increase in physical library collection usage compared to the previous three years, largely due to libraries returning to normal operations for 12 months after the forced closures and restricted operations owing to COVID-19 restrictions. During the past 12 months, Yarra Libraries also introduced an after-hours service, providing registered patrons access to Libraries and borrowings after normal closing hours.</p>
<p>Resource standard <i>Recently purchased library collection</i> <i>[Number of library collection items purchased in the last 5</i></p>	70.98%	70.64%	60.79%	65.57%	<p>We increased our investment in the physical library collection after reducing it in 2021/22 due to increasing investment in our digital collection in response to an increased demand in these materials during COVID-19 restrictions.</p>

<i>years / Number of library collection items] x100</i>					
<p>Participation</p> <p>Active library borrowers in municipality</p> <p><i>[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100</i></p>	16.24%	15.10%	13.23%	13.08%	While the percentage of active library borrowers decreased, this calculation is based on an average of active borrowers over the past 3 years and includes borrowing activity during two years of COVID-19 restrictions. In actual terms, there has been a 19.5% increase in the number of borrowers during 2022/23 compared to the number during 2021/22.
<p>Service cost</p> <p>Cost of library service per population</p> <p><i>[Direct cost of the library service / Population]</i></p>	\$47.39	\$48.66	\$56.48	\$59.52	There has been a 5% increase in cost of the library service which is in line with the CPI increase as library services returned to a full year of normal operations after the previous year's disruptions due to COVID-19 restrictions.
<p>Maternal and Child Health (MCH)</p> <p>Service standard</p> <p>Infant enrolments in the MCH service</p> <p><i>[Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100</i></p>	102.17 %	101.61 %	101.02 %	100.59 %	Infants are enrolled in the Maternal and Child Health (MCH) service by our staff as part of the birth notification process. A result of >100% can occur where the birth and first home visit occur in different financial years.
<p>Service cost</p> <p>Cost of the MCH service</p> <p><i>[Cost of the MCH service / Hours worked by MCH nurses]</i></p>	\$70.40	\$68.03	\$100.03	\$87.95	The cost of the service is based on overall cost divided by hours worked by nurses. During 2021/22, while total costs remained comparable with 2020/21 and 2022/23, there was a reduction of 32% in the number of service hours delivered compared to 2020/21. This was due to the impact of COVID-19 and Victoria's Code Brown mandate which prioritised key MCH services and suspended others for six weeks, further reducing total service hours in those services suspended and resulting in high cost per service hour. Service costs are now moving back to align with pre-COVID-19 trends.
<p>Participation</p> <p>Participation in the MCH service</p> <p><i>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</i></p>	84.20%	84.63%	80.55%	83.02%	We contact every family whose details are provided as part of the birth notification process, inviting them to participate in the MCH service and offering a first home visit. We are, however, not in control of how many families accept the offer.

<p>Participation in the MCH service by Aboriginal children</p> <p><i>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</i></p>	95.65%	97.34%	55.70%	51.85%	This data includes Aboriginal children who participate in our Maternal and Child Health services and the Victorian Aboriginal Health Services (VAHS) after a partnership was developed in 2020/21. Of the 26 Aboriginal children registered with Yarra Council, 14 are active clients, regularly attending their Key Age and Stage appointments. The remaining 12 attend VAHS who use a different recording program. As such, these attendances are not included in our participation figures. We continue to work with VAHS and promote the Maternal and Child Health services to Aboriginal families.
<p>Satisfaction</p> <p>Participation in 4-week Key Age and Stage visit</p> <p><i>[Number of 4-week key age and stage visits / Number of birth notifications received] x100</i></p>	91.76%	91.36%	93.38%	92.11%	Community participation in 4-week Key Age and Stage visits continues to be comparable with previous year's results.

Annual Plan Highlights

The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.

Action Description	Result	Comments
<p>Collingwood Town Hall Precinct Community Hub Project</p> <p>We commenced investigations into the Collingwood Town Hall precinct to establish a people and services focused community hub.</p>	Completed	A report on the initial investigation findings was presented in quarter 1 to the Executive. After additional research, a report was presented at the Councillor Workshop held in December 2022. Council officers will undertake community infrastructure mapping and planning to develop a new Community Infrastructure Plan. This will guide any further progress regarding this project.
<p>Delivering health and wellbeing activities</p> <p>The <i>Operational supplement: Health and Wellbeing Activities</i> details the actions we will deliver towards achieving the Municipal Health and Wellbeing Plan strategies and initiatives as incorporated in the <i>Council Plan 2021-25</i>. Work includes harm minimisation for people who use illicit drugs, gambling harm reduction, research into alcohol-related cultures and harm, research and collaboration with</p>	Completed	<p>We supported the State Government roll out of the public intoxication health-based response within the Yarra City Council trial, commencing in July 2022, providing information about local services and demographics.</p> <p>We have assisted the trial, including local relationship brokering. Trial site partners have delivered a series of presentations to advisory groups and sector-based networks (e.g. Yarra Liquor Forum and Yarra Housing and Homelessness Network).</p> <p>The Centre for Evaluation and Research Evidence within the Department of Health is now overseeing evaluation of the</p>

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
stakeholders and promoting community safety and inclusion.		<p>trial, which will consider data collected from the trial commencement up to, and including, 30 April 2023. Data is still collected by service providers for ongoing service improvement purposes.</p> <p>A new quarterly syringe and cleansing data report has been developed and provided to relevant officers to identify opportunities for continuous improvement. A Syringe Data report was submitted to the independent Medically Supervised Injecting Room review panel and follow up meetings were held with panel experts.</p> <p>We received funding from VicHealth for the development of an alcohol harm management plan. This project addresses a key health issue as identified in the most recent census data and <i>Municipal Public Health and Wellbeing Plan</i>.</p>
<p>Supporting and engaging children and young people</p> <p>Activities delivered across Family, Youth and Children's Services for children and young people to participate in decision-making and advocacy to promote positive connections in Yarra.</p>	Completed	<p>Key highlights included:</p> <ul style="list-style-type: none"> • Supported Playgroups were facilitated by staff – with approximately 125 children participating. • Parent education sessions, including the Smalltalk home visiting program, Tuning Into Kids and online parent information sessions (Healthier Masculinities, Nutrition, Sexuality and Health Education) were attended by 120 parents • Kindergarten projects engaged 115 kindergarten children across 4 kindergartens. • Inclusion Support Partnerships with Community Childcare and Uniting provides inclusion support resources to successfully engage 75 children with complex/diverse needs across seven sites. • School Readiness Funding intervention programs supported approximately 500 children across Yarra. • Our Family Support service made progress in embedding the Voice of the Child into their practice and direct service delivery.
<p>Supporting urban agriculture</p> <p>Deliver actions outlined in the <i>Urban Agriculture Strategy 2019-2023</i> to support the community to grow, produce and share food as part of a healthy and resilient food system that is better for the climate.</p>	Completed	<p>We developed and delivered the second of six community growing space workshops to residents interested in applying for a planter box, productive tree, or laneway garden.</p> <p>We promoted the 'stories' of community growing spaces via Yarra's communication channels, including offering a My Smart Garden e-newsletter to subscribers to demonstrate the variety of growing spaces available in which to participate.</p>

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
<p>Promote initiatives to celebrate Yarra's cultural diversity</p> <p>Deliver initiatives that promote and celebrate the cultural richness of Yarra's community and are developed in direct response to the history of Yarra, the environmental conditions and respond to the aspirations and values of our community. There is a focus of Aboriginal and Torres Strait Islander arts, culture and community, on cultural diversity and on the unique creative community that works and lives in Yarra.</p>	>90% complete	<p>Key highlights included:</p> <ul style="list-style-type: none"> A month-long music festival showcasing home-grown artists and local hospitality venues. Leaps and Bounds event featured performers from across Australia, as well as overseas, spanning rock and electronica to jazz and classical. The 2022 event featured: 94 Gigs, over 500 local artists, seven First Nations Events and 36 local venues. The Gertrude Street Projection festival was successfully delivered in July. Council's Christmas program was delivered including Carols in the Park, festive projections in North Carlton and Richmond and the Op Shop window decorations partnership project. Our New Year's Eve Program, Lunar Festival and Summer Music Program were also successfully delivered. Yarra Libraries programs/events celebrating cultural diversity were attended by 1151 members of the community. Supported Victoria's highly successful Pride Street Party on Smith and Gertrude Streets in February 2023.
<p>Supporting our LGBTIQ+ community</p> <p>We are committed to creating an inclusive community and valuing the strength of our diversity.</p> <p>We will continue to reduce barriers so that all residents can participate in the community and access services and information by facilitating the rainbow advisory committee, implementation of the <i>LGBTIQ+ Strategy 2021-24</i>, and coordinating/facilitating any activities or actions that arise as a result. We will also conduct an inclusive Gym and Swim event targeted to the LGBTIQ+ community and their allies to provide a safe and welcoming</p>	Completed	<p>Council's Sportsgrounds and Facilities Allocations Policy, endorsed in 2022, has a core objective to drive inclusive and diverse participation in community sport in Yarra.</p> <p>The multi-phase Rainbow Yarra Visibility campaign successfully increased visibility and support for the LGBTIQ+ community. The campaign produced a series of videos featuring members of the Yarra LGBTIQ+ community sharing their positive experiences, demonstrating our commitment to creating a safe and welcoming place for everyone.</p> <p>Our Youth Services team held an event for Wear it Purple Day, to foster a safe, supportive, empowering, and inclusive environment for rainbow young people.</p> <p>Yarra Libraries marked Transgender Day of Remembrance with their annual vigil alongside Transgender Victoria, the</p>

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
space to learn to swim, relax, and participate in aquatic, gym and group exercise activities.		Ewing Trust, and several LGBTQIA+ clothing swaps in collaboration with Queerspace.
<p>Social and affordable housing</p> <p>We will progress the strategic directions of the Social and Affordable Housing Strategy, which includes providing an annual update on outcomes and actions for the year. Advocacy along with cooperation, coordination and communication with stakeholders is also a significant undertaking.</p>	Completed	<p>We commenced the Yarra Zero initiative, a coordinated approach to addressing primary homelessness in partnership with Launch Housing and cohealth, supported by a network of specialist service providers.</p> <p>Yarra Zero aims to assist people sleeping rough in Yarra to secure and sustain housing by engaging them with local services and appropriate resources to ultimately achieve functional zero homelessness.</p>

Strategic objective 3 – Local economy

<p>Strategic objective 3 - Local economy</p> <p>Yarra's neighbourhoods and major activity centres, nightlife and employment precincts are thriving, accessible and connected. They support and inspire diverse creative communities, cultural activities, businesses, and local employment.</p>
<p>Strategies</p> <ol style="list-style-type: none">1. Support Yarra's employment precincts and drive economic development opportunities.2. Revitalise local retail, arts and culture and night-time economy to enhance Yarra as an economic destination and extend our reach through partnerships and advocacy.3. Support and encourage innovative and entrepreneurial activities across Yarra's employment precincts.4. Facilitate local partnerships which create and promote a range of learning, employment and other pathway opportunities for businesses, workers, and residents.5. Manage access, safety and amenity to enhance people's experience when visiting Yarra. ❤️
<p>Strategic indicators</p> <p>The following statement reviews the performance of Council against the council plan, including results achieved in relation to the strategic indicators included in the council plan.</p>
<p>Yarra's local economy consists of more than 16,600 businesses and is driven by knowledge industries, creative industries, population-driven activities and the health, education and public sectors. We foster economic vitality and creativity, supporting our local businesses who form an integral part of our community. Yarra's business community includes artists and craftspeople, traders on our shopping strips, through to an increasing number of creative enterprises and technology businesses.</p> <p>The strategic indicators in this objective focus on our engagement with our business community as well as support for the arts through the provision of spaces for creative use and public art. We will track vacancy rates in employment precincts as an indicator of their vitality.</p> <p>Our work to promote public amenity and improve feelings of safety in our streets and public spaces will be measured by community perceptions of safety from our Annual Customer Satisfaction Survey.</p>

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Strategic objective 3 Local economy							
Number of businesses engaged in support programs	Maintain	2020/21 500	500	500	1230	●	<p>Our engagement with businesses remained high across the last year owing to a comprehensive our calendar of events including:</p> <ul style="list-style-type: none"> • The Business Concierge Program which saw 620 businesses engage with our Economic Development team to help acquire permits to open their business. • The delivery of 12 online peer-to-peer training sessions which attracted 190 businesses (average 15) • AFL/AFLW campaigns: <ul style="list-style-type: none"> ○ 380 Richmond businesses engaged with the Richmond Football Club 3121 program ○ 100 businesses engaged with the Collingwood Football Club and Brisbane Football Club business programs • LoJo Festival (40 businesses participated) • Workforce Aus CARE industry event (24 exhibitors attended) • Brunswick Street (30 businesses on Brunswick Street engaged related to our Accessibility project) <p>*Note: the indicator counts the number of businesses engaged in each program. Businesses engaged in multiple programs are counted per program.</p> <p>The number of businesses engaged each year can fluctuate depending on the budget, external funding received and type of engagements undertaken.</p> <p>**The Economic Development team also distributes 2,000 handbooks in-person annually and has a database of 15,000 subscribers who receive an email every three weeks (these numbers have not been included as they are not classed as programs).</p>

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Vacancy rates in employment precincts	Monitor	2021 # vacancies	# vacancies (# change)		# vacancies (# change)		<p>While we will continue to monitor vacancy rates in major retail precincts, we have limited control or influence to be able to set targets.</p> <p>Vacancies are defined as all shopfronts (ground floor only) without an active business, including construction sites and display suites.</p> <p>With State Government funding, we are formalising processes to further support new business through the 'concierge' service, to help existing businesses stay in business longer.</p>
Precinct (total # premises/shopfronts)			% of total premises/shopfronts	Net reduction	% of total premises/shopfronts		
1. Bridge Road (426)		1. 97			1. 81 (-7)		
2. Brunswick Street (317)		2. 49		40 less vacancies than year prior	2. 45 (-4)		
3. Church Street (200)		3. 37			3. 38 (1)		
4. Gertrude Street (118)		4. 21			4. 7 (-4)		
5. Johnston Street (313)		5. 68	1. 88 (-9)		5. 68 (0)		
6. Nicholson Village (153)		6. 32	20.66		5. 21.73%		
7. North Fitzroy Village (135)		7. 22	%		6. 25 (-7)		
8. Queens Parade (118)		8. 23	2. 52 (3)		7. 14 (-6)		
9. Rathdowne Village (100)		9. 8	16.40		8. 18 (0)		
10. Smith Street (336)		10. 38	%		9. 15.25%		
11. Swan Street (280)		11. 40	3. 40 (3)		9. 7 (-1)		
12. Victoria Street (251)		12. 62	20.00		10. 7.00%		
Total premises/shopfronts 2,747		Total 497	%		10. 41 (-3)		

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
			11. 43 (3) 15.36 %		12.20%		
			12. 61 (-1) 24.30 %		13.57%		
			Total 479 (-9) 17.76%		Total 439 (-40) 15.98%		
Number of spaces available for creative use	Increase	2020/21 6	6	7	10	●	The Room to Create program continued to support creative spaces including: a pop-up space, Conners Argyle Street, Fitzroy, in partnership with Piccolo; Kin Fashion, a First Nation fashion accelerator, Peel Street Collingwood; the Room to Create Collingwood Yards Studio, providing subsidised rent in this much sought after hub; Blak Pearl Studio, creative drop-in centre for Aboriginal people in Florence Peel, Fitzroy; Yarra Sculpture Gallery, Abbotsford; Dancehouse, the Australian centre for independent dance in Carlton North.
Number of new public art installations	Increase	2020/21 3	5	5	18	●	There were a total of 18 public art installations including: <ul style="list-style-type: none"> • Mary Rogers Pavilion completed and installed • Edinburgh Gardens Plinth commission Steven Rhall Tanderrum • Peel Street Projections: <ul style="list-style-type: none"> - Dean Cross Right Land's - Jenna Lee The Flame Turns the Page - Moorina Bonini RE-POSITIONING in conversation with Michael Tuhonuku Avaiki way - Jahkarli Romanis Cache

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
							<ul style="list-style-type: none"> - Daen Sansbury Smith & Isobel Knowles Adja Country - ENOKI Exploring the Blak Queer Frontier - Midsumma Festival - Steven Rhall Rebecca Rouging - The Torch Confined 14 - Carlton Library Lightboxes: - Honey Long and Prue Stent Touching Pool - Parminder Kaur Bhandal Earth, Body and Soul <p>Artwork for Cambridge Street Park is 90% completed while artwork designs for Otter Street Park have been approved.</p>
Perception of safety  1. day 2. night	Maintain or Improve	2022 1. 80 2. 57	1. 80 2. 57	1. 80 2. 57	1. 78 2. 55		<p>Community satisfaction results for 2022/23 indicate a 2% decrease for Perception of safety for daytime and a 2% decrease for Perception of safety for nighttime compared to the baseline.</p> <p>This decrease is not statistically significant indicating that perceptions of safety in the community remain comparable to 2022.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Skills, Industry and Regions.</p> <p>Scores were collected on a 5-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.</p>

Major initiatives		
The following statement reviews our progress in relation to major initiatives identified in the 2022/23 Budget for the year. Some major initiatives also appeared in the 2022/23 Annual Plan.		
Major Initiatives	Progress	
Arts and Cultural Grants As part of our \$2.4M grants program, \$675K is allocated to projects that support and celebrate arts and culture in Yarra. Budget \$675K Actual \$675K	We distributed \$2.49M through our 2022/23 grants program, supporting 204 community organisations and 62 individuals. An amount of \$675K was also distributed to support Arts and Cultural initiatives.	
Services		
The following statements provide information in relation to the services funded in the 2021-22 Budget and those community who are provided the service.		
Service	Description	Net Cost Budget Actual Variance \$000
Arts Culture and Venues	Arts, Culture and Venues facilitates creative, vibrant and connected communities through place-making, community building, capacity building and direct service delivery. Key services: <ul style="list-style-type: none"> • Venue bookings • Service delivery for the operation of three civic buildings and community spaces • Events permits • Parks and open spaces bookings • Arts development • Community arts • Festivals and events • Art and heritage collections • Room to Create (creative spaces support) program • Civic halls and events management 	Budget <u>\$3,554</u> Actual \$4,162 Variance \$(607)

Economic Development	Economic Development develops programs to support Yarra's economy and promote local businesses and key retail precincts. Key services: • Providing advice, support and services to local businesses • Undertaking tourism and marketing programs	<u>Budget</u>
		<u>\$815</u>
		Actual
		\$745
		Variance
		\$69

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
<p>Promote arts and culture within Yarra</p> <p>We will work to safeguard Yarra's artists' future by providing access to affordable creative spaces, more public art opportunities and supporting artists to develop new skills, build connections and increase innovations through a community of practice. We will continue to provide a range of creative spaces for artistic practice that responds to the needs of the arts community, to ensure that Yarra remains an accessible home for artists.</p>	>90% complete	<p>The public artwork for the Mary Rogers Pavilion was completed and installed.</p> <p>An artist for the public artwork at Cambridge Street reserve has been commissioned with artwork 90% complete.</p> <p>Works for public art at Otter Street Park are progressing with artist commissioned and design work approved.</p> <p>A promotion and fundraising event was held in June 2023 at the Room to Create studios at the Collingwood Yards.</p> <p>The Creative Neighbourhoods Partnership project was funded by a Creative Victoria grant (\$100k) with additional support from Yarra Council. Funding was used to deliver an affordable, creative workspace in an underused council asset for low-income creative industry workers.</p> <p>The premises at 12-16 Peel Street was refurbished and through an open EOI process, Kin Fashion, a First Nations fashion accelerator project was selected for a two-year term. The site has become a working studio for First Nations' designers, makers and artists.</p>
<p>Commercial vacancy project</p> <p>Develop an accessible information platform to enable potential business operators to locate vacant properties that may suit their business needs by providing information on the current overlays, required licenses and approvals for the property.</p>	Completed	<p>Development of two accessible information platforms were completed and a marketing campaign commenced. Data shows that both sites are being accessed and used by the community.</p> <p>The Department of Treasury and Finance (funding body) has been kept informed throughout the process.</p> <p>The platform was launched via a news item which appeared across corporate communication channels,</p>

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
		and featured on the corporate website and in Yarra News.
<p>Supporting new business</p> <p>Develop opportunities for improving support and assistance to businesses through improvement in the development approvals process.</p>	Completed	<p>We engaged our business community to ascertain their views of our Planning and Permit process. The 17,000 businesses on our business newsletter database were invited to provide feedback on their experiences with acquiring permits.</p> <p>The integration of the 'Better Approvals Process' with the Property and Rating system was completed and went live online in December 2022. It enables a more streamlined referral process and provides more user-friendly advice to potential new businesses.</p> <p>The Statutory Planning team worked alongside the Economic Development unit to develop a more streamlined business application process. This is now running at full capacity with improvements to both the processing time and customer experience.</p>

Strategic objective 4 – Place and nature

Strategic objective 4 - Place and nature

Yarra's public places, streets and green open spaces bring our community together. They are planned to manage growth, protect our unique character and focus on people and nature.

Strategies

1. Create safe, accessible active spaces that provide diverse physical activity opportunities for the whole community. ❤️
2. Plan and manage community infrastructure that responds to growth and changing needs.
3. Protect and enhance the biodiversity values, connectivity and resilience of Yarra's natural environment.
4. Protect, promote and maintain our unique heritage and ensure development is sustainable.
5. Encourage people to connect with Yarra's natural and cultural heritage and prioritise the voices of Traditional Owners.

Strategic indicators

The following statement reviews our performance against the council plan, including results achieved in relation to the strategic indicators included within the council plan.

Yarra City Council is committed to expanding and improving public space and building a network of green spaces that contribute to a more liveable and sustainable Yarra. The *Yarra Open Space Strategy 2020* guides our work in this area and seven new and expanded parks are planned over the life of the *Council Plan 2021-25*. These parks will increase the amount of green open space. Vegetated landscapes are one of the most effective mechanisms for reducing the urban heat island effect and are one of our many responses to address climate change impacts. Our tree planting program, reinstatement of bushland areas, indigenous ground cover and understory planting initiatives support this objective. A study to measure canopy cover, thermal imaging and green open space will provide us with up-to-date data and measure the progress since it was last done in 2014.

Council Plan 2021-25 – 2022/23 Strategic indicator Results

Strategic objective 4 – Place and nature							
Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Number of new and expanded parks and open space	Increase	2020/21 0	1	2	4	●	During 2022/23, we completed open space works at Gwynne and Stephenson Street parks. A major renovation of the Fitzzy Bowl Skate Park was undertaken, doubling the size of the original facility. A new playground was constructed at Alphington Park to replace the old playground, which had reached the end of its lifespan. Works are underway to expand Cambridge Street Reserve and due to be completed in October 2023, having been impacted by adjoining site construction delays. Seven new or expanded parks and open spaces are targeted over the term of the council plan.
Percentage of green open space per suburb 1. Abbotsford 2. Carlton North 3. Central Richmond 4. Clifton Hill 5. Collingwood 6. Cremorne, Richmond South, Burnley 7. Fairfield, Alphington 8. Fitzroy 9. Fitzroy North 10. North Richmond Total Yarra	Increase	2020 (%) 1. 7.5 2. 4.4 3. 12 4. 24.6 5. 0.3 6. 19.3 7. 28 8. 1.6 9. 12.8 10. 3 Total 13.5	-	-	-	-	Open space in Yarra represents 13.5% (<i>Yarra Open Space Strategy 2020</i>) of the municipality. This is measured every four years with the next measurement due in 2024. The inclusion of seven new or expanded parks in the <i>Council Plan 2021-25</i> will increase this percentage.
Percentage increase in canopy cover♥	Increase	2014 17%		-	17.7%	●	Result of 17.7% coverage. Target for 2040 is 21.25% The Urban Forest Strategy target for this indicator is that canopy cover will increase by 25% (from 2014 levels) by 2040. This represents an increase from 17% to 21.25% total canopy. We will continue to work towards this target through its priority tree planting program.
Number of trees planted (replacement and new/additional trees)	Increase	2020/21 824	1,026	950	869	●	During 2022/23 Council planted 869 trees – 593 were new trees while the remainder were replacements for trees removed due to damage or disease. This increased the total community street tree stock managed by Council from 25,435 in 2021/22 to 26,028.

Percentage increase net m ² of reinstated bushland area annually	Increase	Approx. 30,000m ² total bushland	6,927m ²	5,000m ²	7,486 m ²	●	<p>We exceeded our target to consolidate and grow areas of high quality and diverse indigenous vegetation and habitat within open space by 2486m².</p> <p>The expansion areas are:</p> <ul style="list-style-type: none"> • Burnley Park, Park Grove 1,330m² • Loys Paddock, embankment 1480m² • Merri Labyrinth, Community Grant 250m² • Coate Park, Yerrin Chase entrance 580m² • Monash Fwy Yarra Blvd Exit 3700m²
Number and diversity of indigenous ground cover, understory and trees planted annually in bushland areas	Increase	2021/22 11,770	11,770	12,000	24,500	●	<p>There is an Ecological Vegetation Classes (EVC) revegetation target of 10,000 local indigenous plants at bushland sites in Yarra to improve resilience, connectivity, and ecological function. During 2022/23, 24,520 seedlings were planted at 11 locations, including Hardy Gallagher National Tree Day (3,360), Alphington Wetlands (2,700), Kevin Bartlett Reserve South Side (2,000), Bundara St Reserve (1,500), Coate Park (1,500), Quarries Park (1,000), Hewson's Hollow (1,000), Labyrinth (800), Loys Paddock (5,000), Burnley Park (3,600) and Halls Reserve (2,060).</p>
Number of 'greening' initiatives implemented including medians in roads	Increase	2021/22 4	4	1	5	●	<p>The following new garden beds with low plantings in road reserves were delivered:</p> <ul style="list-style-type: none"> • Gleadell Street, Richmond (13m²) • Jones Place, Richmond (37m²) • Murray Street, Abbotsford (7.0 m²) • Reeves Street, Clifton Hill (extension of existing garden bed – 5m²) • Sheedy Street, Richmond (7m²)
Number of nature engagement projects	Increase	2020/21 5	6	7	15	●	<p>During 2022/23, 15 nature engagement projects were delivered including:</p> <ul style="list-style-type: none"> • Sustainable Living Festival – Yarra Library events collaboration including three nature engagement events (6 – 22 February 2023). • Gardens for Wildlife (25 February 2023) – Volunteer Garden guides online information session. • Gardens for Wildlife (1 March 2023) Volunteer Garden guides in person information session, Bargoonga Nganjin. • National Eucalypt Day (23 March 2023) – Video screening at Collingwood Library Meeting Room. • Waterwatch Training (26 March 2023). • Gardens for Wildlife (18 April 2023) – Volunteer Garden guides induction workshop, Bargoonga Nganjin. • City Nature Challenge (28 April – 1 May 2023) – Yarra specific event to prepare and motivate participants for the

						<p>'City Nature Challenge Greater Melbourne'. Included three separate events conducted by Biodiversity officers.</p> <ul style="list-style-type: none"> • iNaturalist and plant ID event (19 April 2023) – Railway Neighbourhood House and Hardy Gallagher Reserve • Collingwood Children's Farm Survey (28 April 2023) – engaged people by walking around with families using iNaturalist and talking about the challenge. • Burnley Park blitz (29 April 2023) – Dr Scarlett Howard presented on native bees. • Gardens for Wildlife (24 May 2023) – Volunteer Garden guides assessment template workshop, Richmond Town Hall. • World Environment Day (4 June 2023) – Friends of Labyrinth planting day. • Gardens for Wildlife (27 June 2023) – Volunteer Garden guides vision workshop, Bargoonga Nganjin.
Reduction in urban heat island effect using available agency data	Reduce	<p>2018 8.27° (higher than non-urban baseline)</p>	-	-	-	<p>Source: Department of Environment, Land, Water and Planning (DELWP) https://mapshare.vic.gov.au/coolinggreening/ and Microsoft Word – UHI&HV12018_Report_v1 (planning.vic.gov.au)</p> <p>DELWP has compiled heat and canopy coverage data into an online tool called the 'Cooling and Greening Melbourne Interactive Map'. The map allows users to compare canopy coverage and heat mapping data from 2014 and 2018. The mappings measure Urban Heat Island (UHI) – how many degrees the average temperature within each boundary is above or below the non-urban baseline.</p> <p>When the study was last done in 2018, Yarra was 8.27° higher than the non-urban baseline. There is no indication when, or if, future studies will be undertaken by DELWP. The heat mapping data is unusable for drawing any comparisons between studies due to climactic factors that cannot be controlled.</p> <p>Our work to mitigate against UHI includes:</p> <ul style="list-style-type: none"> • Tree planting program to increase canopy cover (Refer indicators above) • New and expanded open spaces (Refer indicators I and ii above). • Urban greening initiatives (Refer indicator vii above). • Reinstatement of bushland areas (Refer indicator v above). • Trialling permeable pavement treatments. • Environmentally Sustainable Building Design. • Building projects stormwater outcomes (Melbourne Water STORM calculator) (Refer indicator xii below).

Percentage reduction in Council's potable water consumption	Reduce	2000/01 (kL) 334,082 2020/21 162,009	148,164 kL Reduction since 00/01 55.65% Reduction since 20/21 8.55%	51.1%	149,422kL 55.27% Reduction since 2000/01	●	Council has achieved a 55.27% reduction against its 2000/01 Baseline. At that time Council's water usage was 334,082 kL and was 149,422 kL in 2022/23. During the last year, there has been an increase of 0.85%. Council reduced its reliance on filtered water by over 20m litres through the Edinburgh Gardens Stormwater Harvesting Scheme.
All council building project outcomes score 100% on the Melbourne Water STORM calculator (or equivalent) for stormwater treatment	Maintain	NA	100%	100%	100%	●	All council building development outcomes in 2022/23 had ratings of 100% or above on the Melbourne Water STORM calculator.
Community satisfaction with parks, gardens and open space ❤️ 1. Provision of parks, gardens and reserves 2. Maintenance of parks, gardens and reserves	Maintain or Improve	2022 1. 73 2. 72	1. 73 2. 72	1. 73 2. 72	1. 73 2. 71	1. ● 2. ●	1. Community satisfaction results for 2022/23 indicate no change in satisfaction with provision of parks, gardens and reserves and a 1% decrease for maintenance of parks gardens and reserves compared to the 2022 baseline. 2. The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Skills, Industry and Regions. Scores were collected on a 5-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change. This decline is not statistically significant indicating that satisfaction in the community remains comparable to 2022
Community satisfaction with Council's leisure facilities 1. Swimming pools 2. Leisure Centres	Maintain or Improve	2022 1. 77.4 2. 76.7	1. 77.4 2. 76.7	1. 79.80 2. 79.89	1.74.6 2.72.7	1. ● 2. ●	1. Community satisfaction results for 2022/23 indicate a 5.2% decrease in satisfaction with swimming pools and a 7.1% decrease in satisfaction with Leisure centres compared to the 2022 baseline. 2. The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Skills, Industry and Regions. Scores were collected on a 5-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.

	Community satisfaction with aspects of planning and housing development	Improve	2022						
			1. 45.2	1. 45.2	1. 45.2	1. 46.6	1.	Community satisfaction results for 2022/23 indicate a 0.6% increase in satisfaction with general town planning policy and a 1.4% increase in satisfaction with planning and building permits compared to the 2022 baseline. Community satisfaction scores were collected for these aspects for the first time in 2022.	
1. General Town Planning policy	2. 39.4	2. 39.4	2. 39.7	2. 41.1	2.				
2. Planning and building permits									

Major initiatives	
The following statement reviews our progress in relation to major initiatives identified in the <i>2022/23 Budget</i> for the year. Some major initiatives also appeared in the <i>2022/23 Annual Plan</i> .	
Major Initiatives	Progress
<p>Yambla Pavilion and public toilets (\$1.1M)</p> <p>Part funded by the State Government's World Game Facilities Fund, Yarra City Council is renewing Yambla Street Pavilion and public toilets in Quarries Park.</p> <p>Budget \$3.7M Actual \$ Did not proceed</p>	<p>A pre-tender update of the project cost estimate showed an increase in costs to \$5.9M (compared to the previous cost estimate of \$3.7M), and therefore the construction of the proposed design cannot proceed without additional funds being allocated. The 2023/24 Budget includes an allocation for exploring alternative lower-cost designs that could provide for the renewal of the pavilion with a fit-for-purpose facility, along with an allocation for providing three temporary change rooms at the site to support the immediate needs of the sporting clubs which use the facility.</p>
<p>Brunswick Street Oval precinct redevelopment</p> <p>We will continue work on the redevelopment of Brunswick Street Oval sporting and community facilities, a project primarily funded by the State Government through Sports and Recreation Victoria. The redevelopment includes upgraded facilities to enable better participation in sports by women and girls, fit-for-purpose meeting rooms for community use, more public toilets and improved access and safety.</p> <p>Budget \$930K Actual \$0K, construction deferred until 2023/24</p> <p>Annual Plan action – Complete</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>i) Support and facilitate active recreation that is safe, inclusive and accessible for all genders</i></p>	<p>During 2022/23, tender documentation was prepared for the project. Planning and Heritage approvals for the project were granted in April 2023, and the tender for the construction work was developed and advertised during quarter four. Tender evaluation will occur in July 2023, followed by a report to Council to recommend award of the construction contract.</p>
<p>New pocket park – Charlotte Street, Richmond</p> <p>We will commence design and documentation for a new pocket park in Charlotte Street in response to the identified gap in open space provision in this precinct of Richmond and opportunity identified in the Swan Street Masterplan.</p> <p>Budget \$180k Actual \$68K</p>	<p>A draft design was completed and a report prepared for Council consideration to place the design on public exhibition. The public exhibition period is scheduled for late August 2023.</p>
<p>Inner Circle Linear Parklands Masterplan</p> <p>The Inner Circle Linear Parklands Masterplan will set the strategic direction for the Inner Circle Linear Parklands and guide its future maintenance, development, and improvement over the next ten years.</p> <p>Budget \$200K Actual \$130K</p>	<p>This year works on the Inner Circle linear Parklands Masterplan included Mark Street Reserve, Fitzroy North and Hardy Gallagher Reserve, Carlton North.</p>

Major initiatives	
The following statement reviews our progress in relation to major initiatives identified in the 2022/23 Budget for the year. Some major initiatives also appeared in the 2022/23 Annual Plan.	
Major Initiatives	Progress
<p>Tree planting and measure tree canopy</p> <p>We will continue to accelerate our tree planting program and also undertake a five-year review to measure the canopy cover of Yarra's trees and vegetation using infrared imagery consistent with the Urban Forest Strategy actions.</p> <p>Budget \$153K Actual \$150K</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>c) I) Reduce urban heat island effect through the planting of trees and vegetation and an increase of green open space</i></p>	<p>We planted 108 advanced local provenance trees species in open space parks and reserves and reinstated 7,486m² of areas of strategic biodiversity.</p> <p>A total of 24,760 local indigenous plants of three different strata (ground storey, understorey and canopy) were planted during 2022/23.</p> <p>The tree canopy cover measurement and mapping was completed in June. A report on the results was presented at the August 2023 Council Meeting indicating that Yarra has increased canopy coverage across the municipality from 17% in 2016 to 17.7% in 2021.</p>
<p>Nature Strategy implementation</p> <p>We are continuing to fund the implementation of the Year 2 Nature Strategy Action Plan, including establishing monitoring locations targeting higher quality habitat and also low-quality areas for key indicator fauna groups. We will also collaborate with the Wurundjeri Woi Wurrung Council Narrap Team to consider alternative indicators of ecosystem health, design and deliver a monitoring program that measures diversity in fauna focussing on key indicator fauna groups and invest in a project that focuses on the long-term sustainability of locally rare flora and fauna.</p> <p>Budget \$155K Actual \$116K</p>	<p>A pre-burn habitat assessment of the ecological cultural burn in the endangered Plains Grassy Woodland EVC in Burnley Park was completed by Ecological Australia in December 2022, however spring rains and weather events resulted in the burn not taking place in 2023 and will now take place in Autumn 2024.</p> <p>As part of the Nature Strategy 2500m² of direct seeding was completed in Kevin Bartlett Reserve. Autumn seeding of 2000m² in Hall Reserve to reinstate endangered Plain Grassy Woodland and Escarpment Shrubland were completed.</p>
<p>Integrated Water Management Plan implementation</p> <p>We are allocating funds to continue the implementation of the Integrated Water Management Plan including ongoing community engagement programs relating to integrated water management, implementing priority actions from the Stormwater Management Framework Review and priority Water Sensitive Urban Design maintenance.</p> <p>Budget \$175K Actual \$175K</p>	<p>Integrated water management priority actions completed include:</p> <ul style="list-style-type: none"> • Collaborated with the University of Melbourne to successfully secure an Australian Research Council project linkage grant. This initiative involves a 3-year research project aimed at expanding our understanding of permeable pavement technology and its sustainable adoption for Yarra. • Conducted a comprehensive audit of existing Water Sensitive Urban Design (WSUD) systems, complemented by sub-catchment MUSIC modelling, to ensure optimal performance and protection of our precious waterways. • Undertook several feasibility studies and conceptual designs to ensure that our projects are viable and well-suited for the future. • Developed draft drainage guidelines to promote best practices in drainage and stormwater management.

Services		
The following statement provides information in relation to the services funded in the <i>2022/23 Budget</i> and those in the community who are provided the service.		
Service	Description	Net Cost Budget Actual Variance \$000
Building Services	<p>Building Services ensures the safety of the public in the built environment, maintains building permit documentation and fulfils Councils statutory functions under the <i>Building Act 1993</i>.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Statutory compliance for buildings and structures • Building customer service 	<p><u>Budget</u> <u>\$1,144</u></p> <p>Actual \$1,183</p> <p>Variance -\$39</p>
City Strategy	<p>City Strategy plans for Yarra's future growth, sustainability and liveability, guides the design of key public spaces and increases and improves Yarra's open space network.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Strategic planning • Urban design and place making • Open space planning and design 	<p><u>Budget</u> <u>\$4,785</u></p> <p>Actual \$2,139</p> <p>Variance \$2,646</p>
Heritage Services	<p>City Strategy plans for Yarra's future growth, sustainability and liveability, guides the design of key public spaces and increases and improves Yarra's open space network.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Strategic Planning • Urban design and place making • Open space planning and design 	<p><u>Budget</u> <u>\$302</u></p> <p>Actual \$310</p> <p>Variance \$(7,352)</p>
Statutory Planning	<p>Statutory Planning makes balanced and reasonable decisions about the use and development of land which give effect to state and local planning policies and manages change to respect the liveability of the city. These decisions are to be based on clear procedures, appropriate public participation and coordination with other branches of Council, and the policies and controls outlined with the Yarra Planning Scheme.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Planning applications 	<p><u>Budget</u> <u>\$1,765</u></p> <p>Actual \$1,017</p> <p>Variance \$748</p>

	<ul style="list-style-type: none"> • VCAT and panel hearings • Advice on planning and specialist heritage and environmental sustainability issues • Subdivision compliance 	
<p>Service performance indicators</p>		
<p>The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.</p>		

Service/ Indicator/ measure	2020	2021	2022	2023	Comment
<p>Aquatic Facilities</p> <p>Service standard</p> <p><i>Health inspections of aquatic facilities</i></p> <p>[Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]</p>	4.00	5.00	1.00	1.00	Each aquatic facility was inspected by an authorised officer in accordance with the <i>Public Health Act 2008</i> .
<p>Utilisation</p> <p><i>Utilisation of aquatic facilities</i></p> <p>[Number of visits to aquatic facilities / Municipal population]</p>	7.08	3.57	6.22	7.02	Attendance at our aquatic facilities has been increasing since their re-opening in November 2021 when they returned to normal operating hours and programs after the forced closures in March 2020, which continued on and off until November 2021 due to COVID-19 restrictions.
<p>Service cost</p> <p><i>Cost of aquatic facilities</i></p> <p>[Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]</p>	\$6.39	\$19.41	\$8.03	\$0.85	The cost of the aquatic facilities continued to decrease, 15% this year compared to 2021/22. Increased patronage and income after their re-opening in November 2021 when normal operating hours and programs resumed after forced closures in March 2020, which continued on and off until November 2021 due to COVID-19 restrictions.
<p>Statutory Planning</p> <p>Timeliness</p> <p><i>Time taken to decide planning applications</i></p> <p>[The median number of days between receipt of a planning application and a decision on the application]</p>	120.00	132.00	130.00	131.00	Time taken to decide planning applications has been consistent over the past three years with variations between 1% and 2%.

Service/ Indicator/ measure	2020	2021	2022	2023	Comment
<p>Service standard <i>Planning applications decided within required timeframes</i></p> <p>[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100</p>	62.91%	60.66%	46.95%	46.84%	The current result of 46.84% is within the range of results for previous years which is 46% to 62%.
<p>Service cost <i>Cost of statutory planning service</i></p> <p>[Direct cost of statutory planning service / Number of planning applications received]</p>	\$3,943.17	\$5,077.19	\$5,363.52	\$5,246.30	Cost of the service remained consistent compared to the 2021/22 result.
<p>Decision making <i>Council planning decisions upheld at VCAT</i></p> <p>[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</p>	86.00%	58.67%	70.53%	82.50%	We continued to receive a significant number of appeals related to complex and controversial applications. In 2022/23, the number of appeals to VCAT decreased by 16%, 80 compared to 95 in 2021/22, while the number of Council decisions upheld increased by 17%, 66 upheld out of 80 appeals.

Annual Plan Highlights

The following are highlights and achievements of Action undertaken in Council's 2022/23 Annual Plan.

Action Description	Result	Comment
<p>Cambridge Street reserve expansion and new Otter Street Park</p> <p>We will continue work to expand the Cambridge Street Reserve and build a new park at Otter Street. This project is part of the State Government's Suburban Parks Program.</p>	In progress	<p>Revised dates have been negotiated with the Department of Environment, Land, Water and Planning, the authority funding the project. Delays in the design and permit approvals and corresponding nearby public works has delayed progress on both parks.</p> <p>The tender for Cambridge was awarded in December following Council approval. Construction has commenced and is expected to be completed in October 2023 having been impacted by adjoining construction site delays.</p>

		The tender for Otter Street was advertised in January and the contract awarded. Construction commence in July 2023 and work is expected to be completed in December 2023.
<p>Community based education, awareness and nature engagement program</p> <p>Deliver actions outlined in the <i>Yarra Nature Strategy Action Plan 2020-2024</i>. The aim is to plant 2,500 local indigenous plants to reinstate the endangered Plains Grass Woodland Ecological Vegetarian Classes. A key action in the plan, Waterwatch, is a citizen science program that aims to raise knowledge in the community about catchments, aquatic biodiversity and waterway pollution issues.</p>	Completed	<p>We delivered a presentation on Microbats to the Fitzroy North Primary School to help them make full use of their community grant. A further two Microbat education awareness evening sessions were delivered aimed at connecting the community with nocturnal native mammals.</p> <p>A National Tree Day community event was held at Hardy Gallagher Reserve with 4,000 plants planted by volunteers.</p> <p>The design of an online communication program for nature-focused news, initiatives and interactions was delayed due to resource issues. This has now been addressed and the design of the program completed.</p> <p>The results of community frog watch observations held throughout the year have been compiled for analysis.</p> <p>The Yarra's Gardens for Wildlife Program was expanded to include 100 households.</p>
<p>Greening Yarra to support biodiversity and increase tree canopy</p> <p>The Greening Yarra Program aims to reduce the urban heat island effect through the planting of trees, shrubs and grasses to increase the tree canopy cover to improve liveability, and overall biodiversity values within Yarra. We will undertake a five-year measure and map of tree canopy cover to determine progress on the Urban Forest Strategy targets.</p>	Completed	<p>We planted 108 advanced local provenance tree species in open space parks and reserves - there were only 5 of the 6 species available at the time for planting. All street tree planting for the 2022 Autumn/winter season was completed.</p> <p>The reinstatement of areas of strategic biodiversity exceeded the 5,000m² target by 2486m²:</p> <ul style="list-style-type: none"> • Burnley Park, Park Grove 1,330m² • Loys Paddock, embankment 1480m² • Merri Labyrinth, Community Grant 250m² • Coate Park, Yerrin Chase entrance 580m² • Monash Fwy Yarra Blvd Exit-- 3700m² <p>A total of 24,760 local indigenous plants of three different strata (groundstorey, understorey and canopy) were planted during 2022/23.</p> <p>The tree canopy cover measurement and mapping was completed in June. A report on the results will be considered at the August 2023 Council meeting.</p>

Strategic objective 5 – Transport and movement

Strategic objective 5— Transport and movement

Yarra's transport network is sustainable and recognises that streets are important shared public spaces. Transport and movement is accessible, safe and well connected.

Strategies

1. Lead, promote and facilitate the transition to active transport modes for people living and working in Yarra, as well as people moving through Yarra. ❤️
2. Advance the transition towards zero carbon transport by 2030 throughout the municipality.
3. Foster strategic partnerships and advocate to improve sustainable and active transport options, integration and accessibility.
4. Create a safe, well-connected and accessible local transport network including pedestrian and bike routes through Yarra. ❤️

Strategic indicators

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

Yarra City Council prioritises sustainable and active transport, to help people move safely and sustainably through and within our municipality. We are committed to creating a city that is accessible to all, irrespective of levels of personal mobility, to support a fulfilling life without the need for a car. It is an integral part of our climate emergency response to reduce transport emissions towards net-zero emissions by 2030. The Transport Strategy – *Moving Forward* was adopted by Council in July 2022 and applies to years two-four of the *Council Plan 2021-25*. Strategic indicators are aligned to measures and targets in the strategy.

Council Plan 2021-25 – 2022/23 Strategic Indicator Results

Strategic objective 5 - Transport and movement							
Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Kilometres of separated cycling lanes delivered (defined as cycling routes upgraded to comply with the New Deal for Cycling) ♥	Increase	2020/21 1.31 kms (incl Elizabeth Street trial)	0.02 kms	-	0.02km	●	A small section of separated cycling lane works was delivered. Other capital projects focused on other bicycle safety improvements not requiring protected bicycle lanes. Community engagement on the Transport Action Plan has commenced. This will guide annual targets in future years.
Cycling projects delivered	Increase	2020/21 4	6	4	17	●	17 cycling infrastructure projects were delivered, including at the following locations: <ul style="list-style-type: none">• Madden Grove, Burnley• Langridge Street/Hoddle Street, Collingwood• Wellington Street/Gipps Street, Collingwood• Webb Street, Fitzroy Community engagement on the Transport Action Plan has commenced.
Percentage increase in bicycle counts ♥	Increase	2021 171,853	164,620 -4.2%	-	177,460 +7.8%	●	There was an 7.8% increase in the number of cyclists recorded using the following roads and trails from April 2022 to 2023 where fixed counters are located: <ul style="list-style-type: none">• Heidelberg Road / West of Yarra Bend Road Alphington• Wellington Street between Northumberland Street and Glasgow Street Collingwood• Main Yarra Trail No. 1• Main Yarra Trail South Bank• Capital City Trail Princes Hill Note that one counter used in previous figures does not have data available due to a technical error.

Percentage increase of bicycle parking hoops and corrals	Increase	2020/21 40 hoops 6 bike corrals	29 hoops 8 bike corrals	30 hoops 1 bike corral	50 hoops 1 bike corrals	●	In 2022/23, 50 bicycle parking hoops and one corral were installed. Locations where new bike parking has been installed include: <ul style="list-style-type: none"> • Argyle Street, Fitzroy (corral) • Collingwood Leisure Centre • Brunswick Street, Fitzroy • Lygon Street, Princes Hill • Roseneath Street, Clifton Hill • Victoria Parade, Fitzroy
Number of pedestrian improvement related projects ♥	Increase	2020/21 5	10	-	10	●	10 pedestrian improvement projects were completed, including the new wombat crossings on Yarra Boulevard and Bendigo Street.
Number of new shared zones	Increase	2020/21 1	2	-	0	-	No new shared zones were completed.
Number of dedicated car share parking spaces	Increase	2022 143	143	-	164	●	There are currently 164 car-share bays registered in the municipality. This is an increase of 21 since 2021/22.
Number of 30km speed zones	Increase	2020/21 1	1	-	0	●	In 2022/23, we received TAC funding to undertake a pre-trial study to extend the current 30km/h speed limit trial to cover the whole of Collingwood and Fitzroy. If approved, the trial is scheduled for delivery during 2023/24.

Method of travel to work ❤️	Monitor	2016 % Train – 11.8 Bus – 1.8 Tram – 14.5 Taxi – 0.3 Car as a driver – 32.8 Car as a passenger – 2.0 Truck – 0.1 Motorbike – 0.6 Bicycle – 8.6 Walked only – 12.4 Other – 1.9 Worked at home – 4.8 Did not go to work – 7.6 Not stated – 0.7	-	-	2021 % Train – 3.1 Bus – 0.6 Tram – 3.8 Taxi – 0.3 Car as a driver – 21.8 Car as a passenger – 1.1 Truck – 0.1 Motorbike – 0.4 Bicycle – 4.0 Walked only – 6.5 Other – 1.1 Worked at home – 46.9 Did not go to work – 9.9 Not stated – 0.3	-	2021 ABS Census data was released 2022/23. The significant shift in method of travel to work compared to previous Census and baseline data is due to COVID-19. Most significantly, the shift in 'work from home' increasing from 4.9% (2016) to 46.9% (2021)
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Major initiatives	
The following statement reviews the progress of Council in relation to major initiatives identified in the 2022/23 Budget for the year. Some major initiatives also appeared in the 2022/23 Annual Plan.	
Major Initiatives	Progress
<p>Transport Action Plan implementation</p> <p>We are allocating funds to commence implementation of the Transport Action Plan that will deliver a range of bicycle infrastructure projects and network improvements.</p> <p>Budget \$1.2M Actual \$600K</p> <p>Annual Plan Action Status On-Track</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>a) Develop and deliver a Transport Action Plan that prioritises safe and connected cycling and walking infrastructure networks to facilitate an increase in active transport and reduction in car usage</i></p>	<p>The <i>Yarra Transport Strategy</i> (YTS) was adopted by Council in July 2022.</p> <p>The draft Transport Action Plan has been developed including 3 detailed implementation plans for the 3 New Deal policies for walking, cycling and schools and is currently out for community engagement.s</p> <p>Other projects undertaken included delivering intersection upgrade pilots on Coppin Street Richmond and scoping the Balmain/Cotter/Church streets intersection upgrade in Cremorne.</p>
<p>Local Area Place Making program (\$1.1M)</p> <p>We are delivering traffic calming and placemaking measures to improve safety and encourage walking and cycling in North Carlton, North Fitzroy, Clifton Hill, Abbotsford and Richmond.</p> <p>Budget \$1.1M Actual \$1.189M</p> <p>Annual Plan action – On-track</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p><i>f) Develop and deliver road safety studies and work with State Government for support to implement 30kms zones</i></p>	<p>An internal Road Safety review was undertaken for The Vaucluse as a corridor study for Richmond. This identified that The Vaucluse would benefit from a painted Shared Zone. Design, approvals, and delivery of a Shared Zone will be progressed during 2023/24.</p> <p>Designs for LAPM treatments were completed for 10 sites across LAPM 2 (Carlton North), LAPM 3 (Scotchmer) and LAPM 13 (Abbotsford). A range of treatments were delivered including raised pedestrian crossings on Gipps Street, Langridge Street, Stanton Street and Victoria Street; intersection improvements on Albert Street, Langridge Street, Otter Street and Rae Street; and speed reduction treatments on Drummond Street, George Street and Station Street.</p> <p>The Alphington precinct/corridor study did not commence as we negotiated a co-funding agreement with Victorian School Building Authority (VSBA) and are currently finalising the details of the agreement. The study will be carried out in partnership with, and co-funded by the VSBA. This study will commence in July 2023 having been deferred from the 2022/23.</p>
<p>Road Safety Spot Treatments</p> <p>Road safety spot treatments, including to support a new pocket park in Otter Street, Collingwood, will be delivered.</p> <p>Budget \$380K Actual \$380K</p> <p><i>This major initiative links to the following council plan initiative</i></p>	<p>A range of road safety treatments were undertaken including scoping work for the remodelling of the Dean Street Barkly Street Zebra crossing and works to support a new pocket park in Otter Street, Collingwood.</p>

<p>f) Develop and deliver road safety studies and work with State Government for support to implement 30kms zones</p>		
<p>New and upgraded pedestrian provisions Various new and upgraded pedestrian crossings and infrastructure will be delivered.</p> <p>Budget \$150K Actual \$103K</p> <p><i>This major initiative links to the following council plan initiative</i></p> <p>c) Plan, design, deliver and maintain high-quality active and sustainable transport infrastructure</p>	<p>A range of works and studies were undertaken to improve pedestrian amenity including preparation for a street lighting upgrade at the Scotchmer Street priority crossing and delivering a raised threshold treatment on Madden Grove. Balance of budget carried forward into 2023/24.</p>	
<p>Services</p>		
<p>The following statement provides information in relation to the services funded in the 2022/23 Budget and those in the community who are provided the service.</p>		
<p>Service</p>	<p>Description</p>	<p>Net Cost <u>Budget</u> Actual Variance \$000</p>
<p>Infrastructure, Traffic and Civil Engineering</p>	<p>Infrastructure, Traffic and Civil Engineering provides technical assessment, planning, community consultation, design and project management of all road infrastructure and development works throughout the municipality.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Road services • Development and civil engineering • Capital project delivery • Drainage and stormwater • Traffic (including LAPMS) • Construction management 	<p><u>Budget</u> <u>\$3,550</u></p> <p>Actual \$2,869</p> <p>Variance \$680</p>
<p>Parking Services</p>	<p>Parking Services is responsible for a range of statutory enforcement services to maximise the safety, compliance and harmony of the City and for the management of limited parking resources.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Parking enforcement program • Processing parking Infringements • Parking Permit Scheme 	<p><u>Budget</u> <u>\$(20,903)</u></p> <p>Actual \$(21,211)</p> <p>Variance</p>

	• Prosecutions	\$307
Strategic Transport	<p>Strategic Transport focuses on advocacy and policy and delivers cycling infrastructure projects.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Advocating for improved public transport services • Improving bicycle infrastructure • Developing initiatives to increase number of cyclists • Delivering road safety projects for cyclists and pedestrians 	<p><u>Budget</u></p> <p><u>\$796</u></p> <p>Actual</p> <p>\$561</p> <p>Variance</p> <p>\$234</p>

Service performance indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.

<i>Service/ Indicator measure</i>	2020	2021	2022	2023	Comments
<p>Roads</p> <p>Satisfaction of use</p> <p><i>Sealed local road requests</i></p> <p>[Number of sealed local road requests / Kilometres of sealed local roads] x100</p>	153.38	111.78	136.23	132.35	There was a slight decrease in the number of local road requests (420) compared to 2021/22 (429). This year's result is mid-range compared to results over the past four years' range of 111- 153.
<p>Condition</p> <p><i>Sealed local roads maintained to condition standard</i></p> <p>[Number of kilometres of sealed local roads below the renewal intervention level set by council / Kilometres of sealed local roads] x100</p>	98.78%	98.31%	92.88%	97.96%	We have consistently demonstrated our commitment to maintaining the local road network over the last five years with 97.96% of our roads above the renewal intervention level.
<p>Service cost</p> <p><i>Cost of sealed local road reconstruction</i></p> <p>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</p>	\$243.84	\$386.93	\$288.81	\$357.12	Traditionally, the majority of our sealed road reconstruction works involve reconstruction of bluestone laneways which significantly increases the cost per square metre. Overall, average unit rate costs increased due to a CPI increase of 5.5%, plus rising bitumen supply costs. Further, the specific mix of projects adopted for completion in 2023/24 resulted in cost increases per m ²

Service performance indicators					
The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.					
<i>Service/ Indicator/ measure</i>	2020	2021	2022	2023	Comments
					due to site specifics such as more traffic management, the proportion of full depth pavement reconstruction for some projects and the scope of bluestone work being undertaken.
<i>Cost of sealed local road resealing</i> [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$37.88	\$37.97	\$41.49	\$49.22	The cost of sealed local road resealing has increased compared to previous years due to a CPI increase of 5.5%, plus rising bitumen supply costs. Further, the specific mix of projects adopted for completion in 2023/24 resulted in cost increases per m ² due to site complexity, traffic management and other factors.
Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]	75.00	73.00	63.24	59	<p>We scored an average of 59% for Satisfaction with sealed local roads in the Annual Customer Satisfaction Survey 2023 (ACSS), a decrease of 6% compared to 2021/22.</p> <p>A breakdown of the scores by category, showing the % of respondents, between 2023 and 2022 respectively are:</p> <p>Very good/Good 48% compared to 57%; Average 31% compared to 29%; and Very Poor/Poor 21% compared to 14%.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Precincts and Regions.</p> <p>Scores were collected on a five-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.</p>
Annual Plan Highlights					
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.					

Action Description	Result	Comments
<p>Active transport</p> <p>We prioritise sustainable and active transport, to help people move safely and sustainably through and within our municipality. Planning, designing, delivering and maintaining a range of high-quality active and sustainable transport infrastructure makes walking and cycling possible as a part of everyday life.</p> <p><i>This action links to the following council plan Initiative</i></p> <p><i>c) Plan, design, deliver and maintain high-quality active and sustainable transport infrastructure</i></p>	>90% complete	<p>The Transport Action Plan has been prepared and is currently out for community engagement. The Transport Strategy projects progressed during the year included Somerset Street/Davison Street modal filter (complete) and the Scotchmer Street priority crossing lighting upgrade which was delayed due to ongoing negotiations with the Department of Transport and Planning.</p> <p>A bicycle parking corral at Moor Street is currently being redesigned with the aim of delivery next financial year. A design plan for another one at Easey Street has also been developed.</p> <p>Works for the remaining year 1 projects have been completed.</p>
<p>Advocate for improved public transport</p> <p>Advocate to State Government and agencies for increased and well-connected public transport options including DDA tram upgrades and safer cycling facilities.</p> <p><i>This action links to the following council plan initiative:</i></p> <p><i>d) Advocate to State Government and agencies for increased and well-connected public transport options including DDA tram upgrades and safer cycling facilities particularly on strategic cycling corridors</i></p>	Completed	<p>A program of advocacy initiatives regarding <i>Disability Discrimination Act 1992</i> standards for tram stop implementation and safer cycling facilities has been developed and discussion are underway with our Advocacy and Partnerships unit on branding and promotion that links back to the Transport Action Plan.</p> <p>Our ongoing advocacy program included regular discussions with Yarra Trams, DTP and other statutory and non-statutory bodies. Recent success includes the State Government announcement of planning and design for accessible tram stop upgrades on Smith Street and Gertrude Street following many years of community and Council advocacy.</p>
<p>Support shared micro-mobility, car share and ride share schemes</p> <p>We are committed to supporting shared micro-mobility, car share and ride share schemes to help people get around when other sustainable and active modes of transport aren't available or preferred. For the times when a car is necessary, car sharing is a cost-effective alternative to owning a car and reduces car usage. E-scooter trials are an important step in making e-scooters more readily available as an affordable, convenient and low-emissions alternative form of transport.</p>	>90% complete	<p>We continued to meet with the State Government, operators and other councils to monitor the e-scooter trial progress. We are also working closely with shared e-scooter and e-bike scheme operators to identify opportunities and manage issues arising. These include implementing geofencing technology, trialling designated e-scooter parking bays and improving reporting mechanisms for footpath riding and parking. A report was presented to Council in May 2023 to provide an update on progress. The State Government announced an extension of the trial to October 2023. A final report will be provided to Councillors once the trial has ended and evaluation is completed.</p> <p>Car share operators have only recently approached Council seeking to increase their available spaces. We are currently meeting with operators to finalise next steps.</p>

Action Description	Result	Comments
<p>Parking technology improvements</p> <p>Improve parking technology with focus on optimising processes and assets to create efficiency and better customer experience. Better utilise data to enable more strategic and considered short and long-term decision-making relating to parking throughout the municipality.</p>	<p>90% complete</p>	<p>New cashless parking meter technology and equipment were promoted to traders and the wider community.</p> <p>A series of meetings are currently taking place with Melbourne, Port Phillip and Stonnington councils relating to benchmarking services, joint procurement opportunities and efficiency initiatives.</p> <p>Council's Digital Technology team is investigating available options and associated costs to enable data capture from all on-street parking assets.</p>

Strategic objective 6 – Democracy and governance

<p>Strategic objective 6 - Democracy and governance</p> <p>Yarra is smart, innovative and sustainable. Our decisions and advocacy are built on evidence and meaningful engagement. Good governance is at the heart of our processes and decision-making.</p>
<p>Strategies</p> <ol style="list-style-type: none"> 1. Provide opportunities for meaningful, informed and representative community engagement to inform Council's decision-making. 2. Manage our finances responsibly and improve long-term financial management planning. 3. Maximise value for our community through efficient service delivery, innovation, strategic partnerships and advocacy. 4. Practice good governance, transparency and accountable planning and decision-making. 5. Progress and embed our culture of organisational continuous improvement and build resilience to adapt to changing requirements in the future. <p>Strategic indicators</p> <p>The following statement reviews our performance against the council plan including results achieved in relation to the strategic indicators included in the council plan.</p>
<p>Delivering outcomes for the community requires an agile and responsive organisation. We are proud of our strong advocacy on issues of community importance. We are committed to good governance, financial stewardship, authentic community engagement and enhancing our culture of continuous improvement. Involving our community in decision-making is fundamental to the way Council functions. We are committed to community engagement that supports the building of respectful relationships and community capacity.</p> <p>The strategic indicators measure community satisfaction across a number of dimensions including council decision-making and performance, consultation and engagement and advocacy as well as the volume of engagements and the community's participation in them.</p>

Council Plan 2021-25 – 2022/23 Strategic Indicator Results

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Strategic objective 6 - Democracy and governance							
Community satisfaction with Council decisions	Increase	2022 49.3	49.3	49.3	46.2		<p>We received an index score of 46 (out of 100) for council decisions in the Annual Customer Satisfaction Survey 2023 (ACSS), representing a decrease of three points compared to 2022.</p> <p>A detailed breakdown of the scores by category, with the percentage of respondents for both 2023 and 2022, is as follows:</p> <ul style="list-style-type: none"> • Very good/Good: 33% in 2023 compared to 36% in 2022. • Average: 32% in 2023 compared to 34% in 2022. • Very Poor/Poor: 35% in 2023 compared to 30% in 2022.
Overall community satisfaction with Council performance	Increase	2022 44	44	44	37		<p>We received an index score of 37 (out of 100) for council decisions in the Annual Customer Satisfaction Survey 2023 (ACSS), representing a decrease of seven points compared to 2022.</p> <p>A detailed breakdown of the scores by category, with the percentage of respondents for both 2023 and 2022, is as follows:</p> <ul style="list-style-type: none"> • Very good/Good: 37% in 2023 compared to 44% in 2022. • Average: 34% in 2023 compared to 37% in 2022.

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
							<ul style="list-style-type: none"> Very Poor/Poor: 26% in 2023 compared to 22% in 2022.
Community satisfaction with responsiveness to community needs	NA	NA	NA	NA	NA	NA	This indicator is no longer included in the ACSS from 2022
Community satisfaction with Council's advocacy efforts	Increase	2022 49.6	49.6	49.6	45.7		<p>We continue to advocate to State and Federal Governments on a wide range of topics. This includes advocating for policy change through submissions, correspondence and direct engagement with ministers, departments and government stakeholders as well as advocating for investment made by other levels of government in the City of Yarra through funding and grants.</p> <p>We received an index score of 45.7 (out of 100) for <i>community consultation and engagement</i> in the Annual Customer Satisfaction Survey 2023 (ACSS), representing a decrease of 3.9 points compared to 2022.</p> <ul style="list-style-type: none"> Very good/Good: 32% in 2023 compared to 38% in 2022. Average: 30% in 2023 compared to 30% in 2022. Very Poor/Poor: 38% in 2023 compared to 32% in 2022.

Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
Community satisfaction with community consultation and engagement	Increase	2022 49.9	49.9	49.9	45		<p>We received an index score of 45 (out of 100) for <i>community consultation and engagement</i> in the Annual Customer Satisfaction Survey 2023 (ACSS), representing a decrease of five points compared to 2022.</p> <p>A detailed breakdown of the scores by category, with the percentage of respondents for both 2023 and 2022, is as follows:</p> <ul style="list-style-type: none"> • Very good/Good: 31% in 2023 compared to 39% in 2022. • Average: 32% in 2023 compared to 31% in 2022. • Very Poor/Poor: 37% in 2023 compared to 31% in 2022.
Number of community engagements on strategies, plans and projects	Maintain	2021/22 25	25	-	24	●	<p>During the year, we undertook 24 community engagements with our community on strategies, plans and projects. A number of strategies and plans were rescheduled to the following financial year for different reasons.</p> <p>We engage with our community on all relevant strategies, plans and projects. The number of engagements varies year-to-year and is unpredictable. Engagements are dependent on the budget and volume of projects being delivered.</p> <p>The 2021/22 actual result has been used as the baseline. We experienced a higher than usual number of engagements in 2021/22 as a result of engagements being put on hold in the previous year due to COVID.</p>

	Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
	Number of respondents to Your Say Yarra	Increase	2020/21 3,700	4,696	4,500	3,206	●	<p>During the year, 2,510 contributors logged on to the Your Say Yarra portal making 3,206 contributions on various topics.</p> <p>The decrease in contribution rate experienced may be associated with the following:</p> <ul style="list-style-type: none"> • Internal staff capacity • Delays in Yarra Council projects due to various organisational reasons, specifically in the planning and placemaking areas • Topic and interest in scheduled engagements • Allowing necessary space in between high profile engagements <p>The drop in contributions by the community are being investigated and addressed through changes in engagement approaches and increased promotions to raise awareness of engagement opportunities. The delays in projects will result in more engagements being undertaken in 2023/24.</p>

<p>Number of community engagements employing extra accessibility, communication or outreach methods to involve groups at risk of underrepresentation</p>	<p>Maintain</p>	<p>2021/22 16</p>	<p>16</p>	<p>-</p>	<p>21</p>	<p>●</p>	<p>All engagements are delivered in line with our Community Engagement Policy and engagement principles, and we ensure a variety of engagement opportunities are provided for our diverse community. This includes targeted outreach to groups at risk of under-representation. The number of engagements varies year-to-year and is unpredictable.</p> <p>During the year, we undertook 21 community engagements using additional accessibility resourcing, including an accessibility widget to support people with a disability and a translation ribbon that can instantly translate any webpage into our top ten languages. These are support functions provided on our Your Say Yarra online engagement platform.</p> <p>A number of engagements undertaken during the year included additional accessibility and outreach methods to ensure that underrepresented voices were captured. Examples include:</p> <ul style="list-style-type: none"> • Organising Bicultural Liaison Officers to be present at pop-up information sessions for Golden Square, Smith Reserve, Charlotte Street Park, Fast-tracking Neighbourhood Batteries engagements • Using traditional market research techniques to reach underrepresented community members for the Fitzroy Collingwood Design and Development Overlay engagement. • Tactical use of translated collateral in our libraries and parks for the 2023/24 Budget stage one and Council Order Review engagements. • Dedicated youth engagement events as part of the design and exhibition stages of the 2023/24 Budget. This was the first Yarra Youth Forum which was held in December 2022. • Easy English surveys for our community with a disability to encourage participation in stage one of the 2023/24 Budget engagement.
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Indicator	Desired trend	Baseline	Year 1 2021/22 Actual	Year 2 2022/23 Target	Year 2 2022/23 Actual	Result	Comment
							<p>In addition, a significant engagement was undertaken on the <i>2023/24 Budget</i> in March/April 2023. This stage included Council making a decision to separate the waste service charges from general rates. Additional steps were undertaken to ensure our culturally and linguistically diverse (CALD) community had equitable opportunity to participate in this engagement. These steps included:</p> <ul style="list-style-type: none"> • Providing in-language translations of brochures. • In-language advertisements in CALD newspapers (Neos Kosmos, Asian Multi Media, Il Globo and Viet Times). • Promoting through CALD radio stations. • Bicultural Liaison Officers representing the top five ratepayer language groups on-location at all waste stations and all necessary pop-up events.
Relevant Victoria Auditor-General's Office (VAGO) indicators 1. Adjusted underlying result 2. Liquidity ratio 3. Indebtedness 4. Renewal gap	Maintain or Improve	2020/21	>5%	-4.6%	5%		
		-9.0%	>1.4	1.7	1.9		
		7.9%	<40%	22.6%	16%		
		1.1	>1.00	1.2	1.7%		

Major initiatives		
The following statement reviews our progress in relation to major initiatives identified in the <i>2022/23 Budget</i> for the year. Some major initiatives also appeared in the <i>2022/23 Annual Plan</i> .		
Major Initiatives	Progress	
<p>Website Redevelopment Project (\$566K)</p> <p>Our website will be redeveloped to provide an excellent user experience, support the community to intuitively access information, easily complete transactions and genuinely engage with Council.</p> <p>Initial Budget \$566K</p> <p>Revised Budget \$198K Actual \$198K</p>	<p>Supporting the delivery of the <i>Council Plan 2021-2025</i>, Council identified the need to redevelop our website to advance our digital presence and embed a customer-centred approach to respond to our community's increasing digital-first expectations and needs.</p> <p>In this first year of a two-year project, Council conducted an extensive discovery and procurement process resulting in a tender being awarded to a digital partner to build our new website. With a project management plan in place, and comprehensive business requirements identified through internal and external stakeholder engagement, Council is on track to launch our new web presence in the 2023/2024 Financial Year.</p>	
Services		
The following statement provides information in relation to the services funded in the <i>2022/23 Budget</i> and those in the community who are provided the service.		
Service	Description	Net Cost <u>Budget</u> Actual Variance \$000
Advocacy and Engagement	<p>Advocacy and Engagement provides an end-to-end communications function (internal, external, media, brand, digital channels, civic events, brand management, marketing, graphic design, speeches, consultation).</p> <p>Key services:</p> <ul style="list-style-type: none"> • Communications and engagement • Digital communications and marketing • Strategic advocacy 	<p><u>Budget</u></p> <p><u>\$4,176</u></p> <p>Actual</p> <p>\$3,310</p> <p>Variance</p> <p>\$856</p>

<p>Building and Asset Management</p>	<p>Building and Asset Management is responsible for Council's building assets as well as coordinating asset management and capital works planning and reporting activities across all of Council's asset classes.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Strategic asset management • Capital works planning, development, delivery, monitoring and reporting • Building services and facilities maintenance • Building projects delivery • Development Contribution Plan administration 	<p><u>Budget</u> <u>\$6,457</u></p> <p>Actual \$6,496</p> <p>Variance \$(39)</p>
<p>CEO Office</p>	<p>The CEO Office includes the Governance and Support Office, Office of Mayor and Councillors and the Property Management Unit. It is responsible for a range of professional services to internal and external clients, with an emphasis on governance related issues including compliance, regulation, transparency probity and Internal Audit. It is also responsible for managing Council's property portfolio including leases, licences and management agreements. Internal Audit ensures the organisation has policies and procedures in place to manage its risks and engender confidence in our corporate governance. It is responsible for oversight of the organisation's Internal Audit Program and provides the Secretariat function for Council's Audit Committee.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Council agendas and minutes • Freedom of Information • Internal ombudsman • Mayor and Councillors Office • Place naming • Public registers • Management of legal services • Audit Committee • Internal Audit program 	<p><u>Budget</u> <u>\$647</u></p> <p>Actual \$716</p> <p>Variance \$68)</p>
<p>Corporate Planning and Performance</p>	<p>The Corporate Planning and Performance Branch's purpose is to provide leadership and resources to support and enable the organisation to achieve Council's service delivery objectives, legislative requirements and strategic objectives. A key purpose of the Branch is to support councillors and the community to develop their long and medium-term strategic direction, through the community vision and Council Plan, and achieve their stated goals and outcomes.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Corporate planning and reporting • Community vision and Council Plan development • Project management office • Community infrastructure planning • Business improvement • Council plan development, monitoring and implementation 	<p><u>Budget</u> <u>\$312</u></p> <p>Actual \$763</p> <p>Variance \$(450)</p>
<p>Customer Service</p>	<p>The Customer Service Branch is responsible for engaging and assisting customers/community with information, issues and business transactions across all corporate channels.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Customer service 	<p><u>Budget</u> <u>\$2,161</u></p> <p>Actual</p>

	<ul style="list-style-type: none"> • Customer relationship management system and Customer Experience Strategy • Records management 	<p>\$1,142</p> <p>Variance</p> <p>\$1016</p>
Finance	<p>The Finance Branch provides high quality financial services across Council, ensuring that robust systems and processes are in place to safeguard the integrity of Council's assets and to ensure the long-term financial sustainability of Council.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Management accounting • Revenue management • Rates and valuation services • Financial accounting • Financial audit • Contracts and procurement <p>*(In 2021/22, Yarra City Council received a large portion of the VGC grants commission in advance this reduced the net cost of finance by (\$929K). There was also a road discontinuance in Valuations adding another unbudgeted \$300K.)</p>	<p><u>Budget</u></p> <p><u>\$1,849</u></p> <p>Actual</p> <p>\$658</p> <p>Variance</p> <p>\$1,191</p>
Human Resources Services and Support	<p>People and Culture manages the employee lifecycle (this includes, on boarding and off boarding) and administering employee benefits whilst enabling the organisation to get the most out of their employees and enhance the overall employee experience.</p> <p>Key services:</p> <ul style="list-style-type: none"> • HR business partnering • Recruitment • Employee and Industrial matters • Payroll 	<p><u>Budget</u></p> <p><u>\$1,120</u></p> <p>Actual</p> <p>\$1,602</p> <p>Variance</p> <p>\$(481)</p>
Digital and Technology	<p>Digital and Technology facilitates the acquisition, maintenance, retirement and usage of all information systems maintained or used by the operations and staff of Yarra City Council, including fixed and mobile hardware, installed and cloud sourced software and telecommunications equipment.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Business analysis • Support of business applications and process improvements • Administration and maintenance of the IS infrastructure • GIS administration 	<p><u>Budget</u></p> <p><u>\$13,975</u></p> <p>Actual</p> <p>\$11,456</p> <p>Variance</p> <p>\$2,518</p>
Organisational Culture, Capability and Diversity	<p>The Organisational Culture, Capability and Diversity Team works with leadership, individuals, teams and across the whole of Yarra to ensure that Yarra offers a safe, vibrant and inclusive culture where everyone can make a positive difference in our community.</p>	<p><u>Budget</u></p> <p><u>\$1,269</u></p> <p>Actual</p>

	<p>Key services:</p> <ul style="list-style-type: none"> • Diversity and inclusion including gender equality • Safeguarding children and young people • Culture and organisational development • Leadership, learning and development 	<p>\$9781</p> <p>Variance</p> <p>\$291</p>
Risk and Safety	<p>The Risk and Safety team provides both strategic and operational guidance, advice and resources to support and enable the organisation in minimising risk and safety exposure in Yarra Council's service delivery objectives, legislative requirements and strategic objectives.</p> <p>Key services:</p> <ul style="list-style-type: none"> • Risk management and business continuity • Occupational health and safety • Injury management • Insurance management • Emergency management 	<p><u>Budget</u></p> <p><u>\$3,925</u></p> <p>Actual</p> <p>\$3,401</p> <p>Variance</p> <p>\$423</p>

Service performance indicators					
The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.					
<i>Service/ Indicator/ measure</i>	2020	2021	2022	2023	Comments
<p>Governance</p> <p>Transparency</p> <p><i>Council decisions made at meetings closed to the public</i></p> <p>[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of councillors] x100</p>	7.13%	6.95%	9.58%	3.26%	A decision to consider major procurement decisions in public Council meetings has resulted in a 65% drop in the percentage of Council decisions made at meetings closed to the public. This has continued an ongoing trend of transparent decision-making where management continues to conduct a rigorous assessment of each proposed confidential report against the definition of confidential information in the <i>Local Government Act</i> .

Service performance indicators					
The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.					
<i>Service/ Indicator measure</i>	2020	2021	2022	2023	Comments
<p>Consultation and engagement</p> <p><i>Satisfaction with community consultation and engagement</i></p> <p>[Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]</p>	72.00	65.00	50.00	45.00	<p>We scored an average of 45% for Satisfaction with community consultation and engagement in the Annual Customer Satisfaction Survey 2023 (ACSS), a decrease of 10 % compared to 2021/22.</p> <p>A breakdown of the scores by category, showing the % of respondents, between 2023 and 2022 respectively are:</p> <p>Very good/Good 31% compared to 38%</p> <p>Average 32% compared to 37%</p> <p>Very Poor/Poor 37% compared to 31%.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Precincts and Regions.</p> <p>Scores were collected on a five-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.</p>
<p>Attendance</p> <p><i>Councillor attendance at Council meetings</i></p> <p>[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last council general election)] x100</p>	92.89%	93.98%	95.65%	88.89%	<p>The election of one of Yarra's Councillors to the Victorian Parliament in 2022 resulted in a period where they were absent from Council meetings, yet still technically held the office of Councillor. Adjusting for this anomaly brings the attendance figure above 90% in line with prior years.</p>
Service cost					The cost of Councillor representation is primarily made up of allowances

Service performance indicators					
The following statement provides the results of the prescribed service performance indicators and measures including explanation of results in the comments.					
<i>Service/ Indicator/ measure</i>	2020	2021	2022	2023	Comments
<p><i>Cost of elected representation</i></p> <p>[Direct cost of the governance service / Number of Councillors elected at the last Council general election]</p>	\$41,032.00	\$38,849.87	\$47,596.22	\$53,345.00	paid to Councillors. The 2022/23 year was the first full year following the Victorian Independent Remuneration Tribunal's February 2022 determination to increase the allowance of mayor and Councillors and to introduce an allowance for the deputy mayor.
<p>Satisfaction</p> <p><i>Satisfaction with Council decisions</i></p> <p>[Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]</p>	71.00	66.00	49.30	46.009.30	<p>We scored an average of 46% for Satisfaction with Council decisions in the Annual Customer Satisfaction Survey 2023 (ACSS), a decrease of 6% compared to 2021/22.</p> <p>A breakdown of the scores by category, showing the % of respondents, between 2023 and 2022 respectively are:</p> <p>Very good/Good 33% compared to 36%</p> <p>Average 32% compared to 34%</p> <p>Very Poor/Poor 35% compared to 30%.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the Victorian Local Government Community Satisfaction Survey conducted by the Department of Jobs, Precincts and Regions.</p> <p>Scores were collected on a five-point scale in 2022 and a 11-point scale prior to 2022. Average scores prior to 2022 are not directly comparable and should be considered in the context of the scale change.</p>

Retired service performance indicators

Retired indicators	
<i>Service / indicator / measure</i>	Comment
<p>Aquatic Facilities</p> <p>Service cost</p>	

<p><i>Cost of indoor aquatic facilities</i> [Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]</p>	<p>This measure was replaced by <i>Cost of aquatic facilities</i> for 2020.</p>
<p><i>Cost of outdoor aquatic facilities</i> [Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]</p>	<p>This measure was replaced by <i>Cost of aquatic facilities</i> for 2020.</p>
<p>Animal Management Service cost <i>Cost of animal management service</i> [Direct cost of the animal management service / Number of registered animals]</p>	<p>This measure was replaced by <i>Cost of animal management service per population</i> for 2020.</p>
<p>Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]</p>	<p>This measure was replaced by <i>Animal management prosecutions (%)</i> for 2020.</p>
<p>Libraries Service cost <i>Cost of library service</i> [Direct cost of the library service / Number of visits]</p>	<p>This measure was replaced by <i>Cost of library service per population</i> for 2020.</p>
<p>Maternal and Child Health (MCH) Satisfaction <i>Participation in first MCH home visit</i> [Number of first MCH home visits / Number of birth notifications received] x100</p>	<p>This measure was replaced by <i>Participation in 4-week Key Age and Stage visit</i> for 2020.</p>

Annual Plan Highlights		
The following are highlights and achievements of action undertaken in Council's 2022/23 Annual Plan.		
Action Description	Result	Comments
<p>Investigate the Sustainable Development Goals</p> <p>The United Nations Sustainable Development Goals (SDGs) provide a global framework for sustainable development to 2030. Our progress towards sustainability is well established and work to align and measure our contribution to sustainable development using the SDGs as a reference point will be investigated.</p>	Completed	Initial investigation of the Sustainable Development Goals has been undertaken, including high level mapping of current services and strategies to each of the SDGs. A working group has been formed and relationships established with other local governments engaged in similar activity. Reference of Yarra Council's alignment to the SDGs will be reflected in the new council plan.
<p>Communications campaign</p> <p>Undertake a coordinated communications campaign to promote the work of Yarra City Council and the ways people can engage in the decision-making process. Actively provide content to the bi-cultural liaison officers so they can disseminate information to their channels and ensure under- represented and hard to reach audiences have opportunities to participate in decision-making.</p>	Completed	<p>The Your Say Yarra subscription campaign continued to develop with an increase in subscribers during the year. Updated branding was used to promote a dedicated monthly email newsletter through other Council e-newsletters, corporate social media ads, a dedicated space in Yarra News, corporate and sub brand social media feeds and across the Yarra Council website. Branding was embedded across the Your Say Yarra site, including homepage visibility and subscription to the e-newsletter became one of the key constant calls to action. Collateral was made available at all in-person consultations including the new Councillor Conversations with Community sessions, which were launched in September 2022.</p> <p>The Your Say Yarra subscription campaign was targeted to underrepresented groups, such as Vietnamese, Chinese, Greek and Arabic speaking residents via culturally and linguistically diverse (CALD) newspaper advertisements. We also undertook outreach activities with our Bicultural Liaison Officers who provide support for Vietnamese, Chinese, Somali, Greek and Arabic languages.</p> <p>From a base of zero, we currently have 529 subscribers for our emailed e-news. This has created an active engagement channel with an average open rate of 77.266% and an average click through rate of 12.283% across the seven editions of the EDM disseminated to date. For a comparison average government email newsletters typically have an open rate of 19.5% and a click through rate of only 2.8%.</p>

<p>Establish a youth-based forum</p> <p>Establish a new youth-based forum focused on targeted engagement with young people from across Yarra.</p>	<p>Completed</p>	<p>We formed a Youth Advocacy Group with diverse representation from across Yarra. This was undertaken through a competitive Expression of Interest process.</p> <p>We held our first Youth Forum in December 2022, attended by approximately 25 young people. Their contributions informed a formal budget submission by the Yarra Youth Advocacy Group to Council in February.</p> <p>During the draft budget public exhibition period in April, another engagement session for young people was held at the Yarra Youth Centre to reaffirm their priorities and ensure their priorities were reflected within the 2023/24 Budget. The nearly 30 young people in attendance were able to speak to their budget submission and advocate for an accredited mental health first aid program for young people from culturally and linguistically diverse backgrounds living in Yarra's Public Housing Estates. This was adopted within the 2023/24 Budget, alongside a program to promote young people's voices and enhance youth engagement and participation in decision-making and employment opportunities.</p> <p>Plans are underway for future youth forums. These will not only guide the future direction and priorities of Yarra's Youth Advocacy Group but also allow Yarra Council to glean valuable information and insights about what priorities are important to young people living in Yarra.</p> <p>A guide to engaging with children is also in the early stages of development, and preliminary discussions have been held -on the formation of a children's jury for primary school aged children, so they can feed into and influence Council decision-making processes on projects relevant to them.</p>
<p>Building strategic partnerships to support Yarra's advocacy priorities</p> <p>Build strategic partnerships with critical stakeholders, including other councils, peak bodies and industry, that supports Yarra City Council's advocacy agenda and aligns with endorsed priorities and projects.</p>	<p>Completed</p>	<p>We continued our participation in forums such as M9 and Inner Metropolitan Partnership fostering greater alignment and sharing knowledge. We led the discussions on the topics of e-scooters and the circular economy throughout 2023.</p> <p>In the lead up to the November 2022 State Election, we developed a 'pitch' of Victorian Election Advocacy Priorities which set out an ambitious list of commitments across a broad range of topics including infrastructure, transport, sustainability, jobs, the economy and the arts. Meetings and correspondence with every candidate in each electorate occurred.</p> <p>Regular (quarterly) meetings were scheduled with MPs, stakeholders, State Government ministers, Federal MPs and department executives to discuss local issues, explore opportunities for collaboration and engagement, and promote the City of Yarra. Key advocacy topics included the Medically Supervised Injecting Room, state planning controls, planning amendments, public transport and circular economy, housing affordability and aged care.</p>
<p>Community Vision and Council Plan</p> <p>For the first time, Yarra City Council will adopt a long-term Community Vision</p>	<p>Complete</p>	<p>The <i>Council Plan 2021-25</i>, incorporating the Municipal Public Health and Wellbeing Plan, was adopted unanimously by Council on 19 October 2021. The <i>Council Plan 2021-25</i> was informed by one of our most</p>

<p>that will guide its strategic planning. We have engaged extensively with the community, including a deliberative panel of representative Yarra community members. The <i>Council Plan 2021-2025</i> will reflect the community's aspirations as set out in the community vision. The council plan is the major strategic document that outlines the goals of Council and guides the delivery of services over the next four years.</p>		<p>comprehensive community engagement processes, including deliberative engagement and addresses the <i>Yarra 2036 Community Vision</i>.</p>
<p>Our Voice, Our Actions, Our Customer Experience (CX): CX Program 2020-2022</p> <p>Our CX Program frames a three-year program of internal and external service experience improvements to build our vision of 'working together to build a better experience for all' into a reality.</p>	<p>Complete</p>	<p>A priority focus of the CX Program for 2021 was centred on the strategic objective of Empathy. A project, 'In Your Shoes' – Active Empathy. Through the program we are embedding an organisation- wide approach that will deeply connect our care for community, our values and workplace culture.</p> <p>The purpose of the project is to establish empathy as a professional practice. To date, the project has developed an organisation wide learning program in readiness for implementation phase.</p>
<p>Business Improvement</p> <p>Our Business Improvement Framework identifies the operating context, goals, key activities, outputs, and outcomes to be delivered. It incorporates a stronger and more consistent approach to continuous quality improvement.</p> <p>Implementation of the framework and staff training in continuous improvement methodologies will ensure that our business improvement priorities are driven by a stronger customer-focused approach.</p>	<p>Complete</p>	<p>The Business Improvement Program (BIP) is focused on building key business improvement capabilities, skills and competencies across the organisation. The program aligns with the council plan strategy to build a culture of organisational continuous improvement.</p> <p>The BIP consists of:</p> <ol style="list-style-type: none"> 1. Business Improvement Foundation Course <p>In-house program has been designed by the BIU. Engaging and interactive half day introduction to key improvement concepts, methods and tools based on workplace examples.</p> <ol style="list-style-type: none"> 2. Introduction to Process Mapping <p>The aim of these online sessions is to build capacity and skills in process mapping as the basis for process improvement.</p>
<p>Asset Management Framework and Plan</p> <p>Development of Yarra City Council's Asset Management Framework and Asset Plan in line with the ISO 55000 Asset Management standard and Council's asset management obligations under the <i>Victorian Local Government Act 2020</i> to ensure that council-owned infrastructure assets are managed sustainably to agreed levels of service and risk.</p>	<p>Complete</p>	<p>The <i>Asset Management Policy</i> and <i>Asset Management Plan 2022-2032</i> were adopted by Council in June 2022</p>

Health and wellbeing

Under section 26 of the *Public Health and Wellbeing Act 2008* (PHWA), local governments in Victoria are required to take responsibility for public health and wellbeing planning on behalf of their community. As part of this, councils must develop a Municipal Public Health and Wellbeing Plan (MPHWP). At Yarra, the MPHWP for 2021-25 is integrated within the *Council Plan 2021-25*.

The heart symbol  throughout this report denotes which strategies and initiatives align and contribute to 6 themes for addressing health and wellbeing matters in Yarra. These themes align to the Victorian Public Health and Wellbeing Plan 2019-23 (VPHWP) and connect across the Council Plan. The 6 themes are:

1. Assisting to reduce the harms from tobacco, alcohol, illicit drugs and gambling
2. Promoting gender equality and reducing gendered violence
3. Promoting physical wellbeing
4. Promoting community safety
5. Promoting mental wellbeing
6. Assisting to reduce the health harms from climate change

In addition, Council has developed the *Operational Supplement: Health and Wellbeing Activities (OSHWA) 2021-25*. The OSHWA provides further detail on the health and wellbeing actions being delivered by Council, in line with the strategic objectives.

The majority of the health and wellbeing indicators are measured by external agencies. As such, we do not have ownership of the processes and cannot ensure that measurement is conducted in the most current year. Therefore, some indicators may have fewer current data than others. Though we do not have a direct line of impact with the externally measured indicators, much of our work (detailed in the council plan and OSHWA) contributes to the health and wellbeing indicators, alongside other work done by external providers. Tracking these indicators provides important information on the Yarra community and assists with planning for future health and wellbeing work.

2022/23 Highlights - Operational Supplement: Health and Wellbeing Activities (OSHWA) 2021-25.

Assisting to reduce the harms from tobacco, alcohol, illicit drugs, and gambling

Alcohol

Yarra Liquor Forum

In 2022/23 there were 4 Yarra Liquor Forums. These forums engage with licensees and provide them with information and support to promote best practice in-venue operations and reduce alcohol related issues in the community.

- Discussion topics included:
 - public intoxication trials
 - sobering up service
 - drinking alcohol in public places local law update
 - unfreezing of late-night liquor licences
 - occupational health and safety
 - sexual offences and issues of concern

Tobacco

Engagement with tobacco and e-cigarette retailers

Council works with retailers of tobacco and e-cigarettes through education and enforcement visits, and monitors signage to ensure that no smoking areas are clearly designated to reduce tobacco related harms.

- There were 475 visits conducted to retailers and premises with drinking and dining areas (an increase of 64 from the previous year)

Promoting gender equality and reducing gendered violence

Gender Impact Assessments

Over 2022/23, support was provided to council staff to complete Gender Impact Assessments, which aim to ensure all people have equal access to opportunities and resources. This included:

- Gender Impact Assessment (GIA) Pilot Project completed, process reviewed, and learnings incorporated into the final Yarra Gender Impact Assessment Toolkit
- 4 GIA Divisional Roadshows delivered
- 6 GIAs completed

Child Safe Action Plans

In 2022/23 activities included:

- Completed major review and upgrade of the 'Child Safe' all staff compliance module
- Strong uptake of new child safe competency-based sessions, including sessions on the following practice areas: Mad, Bad or Sad? A Pathway to Healing, Gender Glorious: Gender Identity and Expression, and Naked Truths: Consent, Respectful Relationships & eSafety and Who Cares Wins – Caring for Self in Order to Care for Others
- Delivery of 10 in-person compliance training sessions for prescribed roles. In total, 216 staff attended.

Promoting physical wellbeing

Social Sports Programs

Council promotes opportunities for Yarra's young people to get physically active through the delivery of several social sports programs, including:

- Supported sports programs through Council's Community Grants program, including support for Fitzroy Lions Soccer Club, Yarra United futsal team and a skateboarding program through The Seed Network.
- Supported other community sports programs, such as Helping Hoops (basketball) and the Yarra Challenge Cup (soccer), providing in-kind venue and staffing support.
- Through the Youth Support Program provided 30 Yarra Leisure passes to young people to participate in activities at no-cost.

Local Food Production and Urban Agriculture Strategy

Council continues to support local food production through the delivery of the Urban Agriculture Strategy. Council and the community work together to identify sites for growing food as well as providing information and training on growing, harvesting and preserving food. Selected outcomes include:

- Delivering 36 new planter boxes and approving 2 new temporary laneway gardens through the Community Growing Spaces program.
- Delivering 6 workshops (online and in the community) involving over 150 people on topics including beginners guide to gardening.
- Participating in the Olives to Oil festival at Ceres where over 20 tonnes of olives were picked across Yarra, Darebin, Merri-bek and beyond, and delivered for oil pressing.

Food Security

Council continues to support local food security through engagement with local food relief agencies. In partnership with City of Melbourne and City of Port Phillip, Council was awarded a large grant through the Inner Metro Partnership to support immediate food relief activities and engage a consultant to report on food relief activities across the three municipalities. The council allocated \$33,000 in food relief grants. The outcome of the project is to develop a plan for a more sustainable and coordinated food relief system across the inner metro region in the future.

Promoting community safety

Yarra Local Safety Reference Group

4 meetings of the Yarra Local Safety Reference Group were held in 2022/23. Membership of the group includes key stakeholders in the municipality. This group coordinates a whole of community partnership response to community safety issues in Yarra including:

- homelessness
- empowering youth
- family violence
- women's safety and wellbeing
- alcohol and other drugs issues
- night-time economy
- crime prevention.
-

Promoting mental wellbeing

Yarra is home to nine neighbourhood houses (including learning and community centres), located in Alphington, Carlton North, Collingwood, Fitzroy, Fitzroy North and Princes Hill and Richmond. Neighbourhood house programs are often targeted to different life stages and cultural needs, focussing on lifelong learning through skills development, wellbeing and social connection. Through the houses, people can equitably access a range supportive assistance, including settlement processes, life skills, employment and business incubation, health literacy and mental and physical wellbeing programs, all of which can tangibly improve health outcomes. Houses are also spaces for informal support and connection, where people can simply drop in to have a hot drink, a meal or a conversation. At the core of the houses' function is their ability to provide safe, friendly, equitable spaces that facilitate human connection.

Volunteering

Council supports volunteers and the important role volunteering plays in building strong, inclusive, and resilient communities. Project highlights from 2022/23 include:

- Providing opportunities for the community to volunteer in Council-led programs with an identified need to extend reach or capacity, aligning with the Council Plan. Volunteers were recruited for new programs for Council including the Chatty Café, Digital Help, Companion Animal Support Program, Gardens for Wildlife and Thread Together Store.
- Supported the capacity building needs of volunteers and volunteer leaders through inter-agency collaboration (Yarra Volunteer Leaders Network), training, mentoring and support, community grants, partnerships, investing in technology and advocacy.

Assisting to reduce the health harms from climate change

Healthy Homes

Healthy Homes project provided home energy assessments to 39 Aged and Disability Service clients, including draughtproofing upgrades to 31 clients. Energy saving information was delivered to 259 clients.

Draughtproofing continues to be offered as an ongoing service to Aged and Disability Home Maintenance Service clients, at a low cost to the client. Through the Healthy Homes project, excess stock was purchased for ongoing delivery. While stock remains, clients can access the draughtproofing service for a minimal installation fee only.

Tree Planting

Tree planting is guided by Council's Priority Planting Plans, which aim to increase tree canopy cover, diversity, and climate resilience of Yarra's urban forest.

- Planning is currently underway for autumn street tree planting. Approximately 400 trees will be planted in over 30 streets throughout the municipality.
- Large size tree plots within angle parking bays will be provided to support the growth of larger canopy trees. Existing cut outs will be enlarged in several streets to provide additional permeability near existing trees.
- A five-year review of Yarra's canopy cover and progress towards meeting canopy targets is underway.

Yarra libraries

Our libraries have bounced back with a 70% increase to library visits, and an increased membership to 52% of the relative municipal population. Library materials hardly spent any time on the shelf with 965,315 recorded transactions – each item in our libraries was borrowed an average of 4 times this year. These figures are well above the national standards set by the Australian Library and Information Association, demonstrating just how much our community value and appreciate library services.

Yarra's libraries continue to perform well above national benchmarks from the Australian Library and Information Association.

National standard	Benchmark	Yarra
Visitation to libraries for a population under 100,000	4.0 visits per head	5.7 visits per head
Library membership for a population under 100,000	35%	51.8%
Loan/turnover standard on a collection	3.0	4.1

Highlights

- Expanded the Open Library program to include Carlton and North Fitzroy libraries
- Won the LGPro VIC (Local Government Professionals) Award for Excellence in the Service Delivery Initiative category (for the Open Library program)

Yarra Libraries Key Performance Indicators 2020-2023

KPI	2020/21	2021/22	2022/23
Loans	208,872	319,120	*965,315
Visits	226,566	309,498	528,747

Membership	47,534	**45,277	47,822
Program Attendance	121,473	**84,904	***58,274
Computer Usage	18,471	18,670	39,734
Wi-Fi Usage	69,299	77,442	160,996
Website Visits	261,051	260,538	318,301

*Figure includes physical and digital loans, plus renewals; previous years reported physical loans only

**The figures in the Annual Report 2021/22 for membership and program attendance are incorrect and have been updated in the table above, from 47,800 and 68,545 respectively.

***Decrease in program attendance was expected following the winding up of our emergency food relief program and associated outreach markets.

Yarra leisure centres

Highlights

- Collingwood Leisure Centre was nominated for the AUSActive Leisure Centre of the Year.
- Multiple nominations in the Aquatics and Recreation Victoria awards for outstanding performance within the industry.
- All 3 centres achieved Platinum Pools status from LifeSaving Victoria, an accreditation to highlight aquatic facilities achieving the highest standards in aquatic safety and risk management, with accreditation recognised as a sign of excellence within the industry.

The Leisure team has provided the following in the last financial year:

- 32,390 swimming lessons were delivered for 85,000 children and adults
- 800,000 visits to our centres (leisure centres and golf)
- 100,000 total visits to our group exercise classes
- 1.2m visits to our leisure centre websites

In addition, we have some outstanding data from ActiveXchange regarding the social value report for each of our leisure centres. ActiveXchange's Social Value tool is a predictive model that monitors actual member on-premises activity over time, to predict the relative health, education, productivity and drowning prevention community savings as a result of the continued engagement of active members.

The Social Value report shows the predicted monetary value savings our sites have generated as a result of our members staying active and in turn reaching the activity thresholds, subsequently reducing their risk to a number of health indicators and/or increasing their productivity.

Yarra's leisure centres made an equivalent of \$13.6in community savings in 2022/23.

Our top 4 community savings indicators are:

1. mental health benefits – \$3,774,885
2. reduced risk of drowning – \$2,126,235
3. improved educational outcomes – \$1,838,812
4. health system savings – \$1,730,149

Governance, management and statutory information

Councillor participation

There were 17 Council Meetings during 2022/2023, with a total of 151 formal resolutions.

In addition to the formal Council Meetings, Councillors participated in Councillor Workshops, meeting of Council's Planning Decisions Committee, meetings of Advisory Committees, meetings of external organisations as Council's representative, training and workshops and individual meetings with constituents.

Council Meeting Attendance 2022/2023

Councillor	Attended	Apology	Leave of absence
Cr Edward Crossland	16	1	0
Cr Michael Glynatsis (from 25 January 2023)	7	0	0
Cr Stephen Jolly	14	2	1
Cr Herschel Landes	15	2	0
Cr Anab Mohamud	13	4	0
Cr Claudia Nguyen	15	0	2
Cr Bridgid O'Brien	15	2	0
Cr Amanda Stone	14	3	0
Cr Sophie Wade	16	0	1

In addition, former councillor Gabrielle de Vietri attended two, submitted apologies for two and was granted leave for five Council Meetings prior to her resignation on 9 December 2022.

Councillor allowances

In accordance with the *Local Government Act 2020*, Council pays Councillor allowances in recognition of the long hours and many obligations associated with their role.

These payments help to ensure that the role of Councillor is not restricted to people already in receipt of significant independent incomes.

Since December 2021, these allowances have been determined independently of Council by the Victorian Independent Remuneration Tribunal. The allowance amounts are:

Mayor	Deputy Mayor	Councillor
\$ 126,958	\$ 63,480	\$ 38,316

Councillor expenses

The *Local Government Act 2020* provides that the Mayor and Councillors are offered appropriate tools and support to enable them to properly undertake their statutory obligations.

There are substantial time commitments required of Councillors in order for them to properly represent their constituents and perform their significant legal responsibilities, which often require travel and late hours. To assist Councillors to carry out their duties, Victorian councils provide them with efficient communication equipment and reimburse their official travel and phone expenses and (where applicable) childcare expenses.

Councillor expenses in 2022/2023 amounted to \$445,882. This figure includes Councillor allowances.

Councillor expenses 2022/2023

Councillor	Allowances	Communication	Travel	Representation	Development	Other
Cr Edward Crossland	61,141	694	120	1,881	-	
Cr Michael Glynatsis (from 25 January 2023)	16,373	179	52	-	-	
Cr Stephen Jolly	36,887	694	-	-	-	
Cr Herschel Landes	36,887	694	-	-	-	
Cr Anab Mohamud	36,887	694	570	190	2,857	
Cr Claudia Nguyen	87,970	694	92	2,122	2,697	
Cr Bridgid O'Brien	36,887	694	222	-	3,768	
Cr Amanda Stone	36,887	694	182	25	200	
Cr Sophie Wade	71,021	694	49	25	781	
Gabrielle De Vietri (to 9 December 2023)	3,195	185	-	-	-	

Freedom of Information

Council is committed to making a wide range of policy, reports, data, research and other documents available to residents without the need to lodge a formal request under the *Freedom of Information Act 1982*.

Where the law requires that applications are required, Council will strive to provide all information to which applicants are entitled, while preserving the privacy of third parties.

During 2022/2023, 124 Freedom of Information applications were received, an increase of roughly one third over the previous year. While the *Freedom of Information Act 1982* provides Council with 30 days to respond, we were able to respond to most requests within 14 to 21 days.

Freedom of information requests 2018-2023

Year	Number of requests
2022/23	124
2021/22	95
2020/21	74
2019/20	71
2018/19	87

Freedom of information – application outcomes 2022/2023

Outcome	Number of requests
Access fully granted	60
Access partially granted	38
Access refused	7
No documents to provide	8
Withdrawn or not proceeded with	6
Total	119

126, Ministerial Directions – Food Act 1984

Under section 7E of the *Food Act 1984*, Council is required to detail any Ministerial Directions it has received in relation to its administration of this Act.

Council did not receive any Ministerial Directions during 2022/23.

Ministerial Directions – Road Management Act 2004

Under section 22(4) of the *Road Management Act 1984*, Council is required to detail any Ministerial Directions it has received in relation to its administration of this Act.

Council did not receive any Ministerial Directions during 2022/23.

Protected disclosures

Council employees have the right to report alleged unethical practices within the organisation without fear of repercussion.

Reports of this kind are treated in accordance with the *Protected Disclosure Act 2012* and Council's Protected Disclosures Policy, which is available on its website or via the Governance Support Unit at Richmond Town Hall.

During 2022/2023, no Protected Disclosures were notified to the Independent Broad-based Anti-corruption Commission (IBAC) under section 21(2) of the *Protected Disclosure Act 2012*.

For further details contact Phil de Losa, Protected Disclosure Coordinator, on 9205 5058 or email phil.delosa@yarracity.vic.gov.au

Carer support

Under section 12 of the *Carers Recognition Act 2012*, Council is required to provide information on its recognition and support of carers in its Annual Report.

Council provides paid carers' leave and offers flexible working arrangements for employees with caring responsibilities, guided by a Flexible Working Policy.

Community members with carer responsibilities are also supported through Council's Aged and Disability Services branch.

During 2022/23 this included:

- In 2022-2023 a total of 1292.50 hours delivered to 90 carers in carer support, assessment and respite
- Provision of a dedicated community bus service to help carers manage their daily living needs. The bus service employs jockeys to assist vulnerable people to attend therapeutic activities, such as hydrotherapy and exercise groups.
- Promotion and continued delivery of the digital equipment grant / respite care service for hard-to-reach carers, including younger carers (under 25 years), carers of people with dementia and carers from CALD, LGBTIQ+ and Aboriginal and Torres Strait Islander communities in Yarra and neighbouring cities.
- The service delivers a free digital device: laptop, iPad or tablet with 12 months free Wi-Fi and up to 10 hours per year of flexible respite care to approximately 30 people.
- 35 carers were provided with digital devices in 2022/2023.
- Aged and Disability Services has worked in partnership with Library Services to procure digital equipment and provide technical support and training to carers.
- Ongoing advocacy with the National Disability Insurance Scheme Brotherhood of St Laurence Manager Local Area Coordinator and Community Access and Inclusion Officer.
- Yarra City Council partnered with Pathways for Carers and launched a monthly carers' walk. The monthly carers' walk offers carers of people with disability, older person, or mental illness an opportunity to attend walking events in the City of Yarra. Carers have the opportunity to learn more about news, services and supports available to carers. The informal supports in the walks allow for carers to connect and share with other carers in their municipality.
- Yarra City Council has continued the monthly walks despite Pathways for Carers not continuing due to funding.
- Two Carers Gateway Forums were held online, providing carers with an opportunity to connect with other carers and share their own experience, and to provide information on supports and services available. One forum on Preparing for an Emergency – what carers need to know and on forum on Balancing your life strategies for carers

Disability Action Plan

The following information outlines our work implementing Council's *Access and Inclusion Strategy 2018-24* (Disability Action Plan), as required under section 38(3) of the *Disability Discrimination Act 2006*.

The *Access and Inclusion Strategy 2018-24* and the first of three two-year action plans (2018-2020) were endorsed by Council on 16 October 2018, after widespread consultation with the community and key service providers. Consultation was undertaken via focus groups, an online survey and internal feedback. Four overarching themes emerged: freedom, life experiences, knowledge and independence.

The second of three two-year action plans (2021-2023) was developed in the first half of 2021 after consultation across Council, with the Disability Advisory Committee (DAC) and the community. Much of the consultation was undertaken online due to COVID-19 restrictions.

Key achievements in 2022/2023 included:

- Ongoing support and resourcing of the Disability Advisory Committee (DAC), to enable members to continue contributing advice to Council and external parties on a broad range of issues.
- DAC members advocated for the introduction for mandatory minimum accessibility standards (silver standards) recommend for the National Construction Code 2022 to include the standards in the Planning Scheme Amendment C269.
- Continued advocacy with Council support for major accessible tram routes, such as Church Street, Victoria Street and Bridge Rd and Swan Street, Gertrude Street and Brunswick Street.
- Established a working group and received input from interested DAC members to decide on 2023 activities to celebrate International Day People with Disability. The focus was to engage and recognise younger people with a disability.
- Council was successful with the application for a state universal design funding round in 2022. The grant funded an entry upgrade to the southern side of the Collingwood Senior Citizen Centre now known as the Djerring Centre.

Domestic Animal Management Plan

Under section 68(A) 1 of the *Domestic Animals Act 1994*, each Council must, in consultation with the Secretary, prepare a domestic animal management plan on 4 December 2021 and at the end of each period of 4 years after that day. The Domestic Animal Management Plan forms part of the Annual Report.

Council continued to fulfil its ongoing commitments as outlined in the Domestic Animal Management Plan (DAMP) by:

- Ensuring all DAMP actions are considered and actioned appropriately.
- Offering and promoting reduced registration fees on Council's website and on the registration renewal form.
- From February each year, Council also offers two months of free registration for all new registrations, which is given via a 14-month expiry date. In addition, all cats, and dogs under the age of six months are registered free for the remaining part of their first year of registration.
- Prior to renewals, non-desexed pets are advised of the reduced fee if their pet has been desexed since the initial registration.
- Free registration is also available for pets adopted directly from the Lost Dog's Home and registered within Yarra. This is a partnership initiative with our contracted shelter/pound to promote and encourage the rehoming of cats and dogs.
- Raising awareness of animal overpopulation by conducting authorised officer patrols. Council also provides information to help reduce the number of stray cats and other animals being a nuisance. Council has, as per its DAMP commitment, begun the review of the Council Order, which regulates the control of dogs and cats within the municipality.
- Council has begun a review of the Council order which includes a potential cat curfew. In the event of a cat curfew being adopted council will undergo an extensive education program
- Collecting and reuniting stray domestic animals with their owners and achieving a relatively high reclaim rate particularly for dogs.

- Ensuring all seized and impounded animals are registered prior to release. This data is recorded daily with the council pound contractor and reported on as required in the Government reporting system. All targets have been met.
- Conducting regular reviews of the pound operation and performance, and meeting with pound operators to address any issues. Council continues to work closely with the pound operators, which includes regular meetings.
- Completing an annual audit of registered domestic animal businesses as per the yearly schedule
- Completing an annual audit of all registered dangerous and menacing dogs as per the yearly schedule.
- Investigating and responding to all animal complaints, including those related to barking dogs and dog attacks, within the internal key performance indicator timeframe, and provided results for government reporting. Appropriate enforcement action is taken including prosecution via the Magistrates Court.
- Evaluate outcomes in relation to complaints and update processes as required with any identified gaps and or improvements to communicating and educating the community as well as the authorised officers.
- Officers attend appropriate industry related training, in particular matters relating to legislative amendments.

Delegated committees

The following delegated committee was in operation during 2022/2023.

Planning Decisions Committee

By resolution of Council, the Planning Decisions Committee was constituted under the Local Government Act 2020 in September 2020.

All Councillors are members of the Planning Decisions Committee, with three councillors making up each meeting on a rotational basis. This committee has the authority to make decisions on applications for planning permits that are referred to it by Council officers.

The Planning Decisions Committee met nine times during 2022/2023 and made determinations on 24 separate planning matters.

Governance and management checklist

The following are the results of Yarra City Council's assessment against the prescribed governance and management checklist.

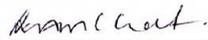
Governance and Management Items	Assessment
1 Community engagement policy (policy under section 55 of the Act outlining Council's commitment to engaging with the community on matters of public interest)	Adopted in accordance with section 55 of the Act Date of adoption: 15 September 2020
2 Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines were developed late 2020 and officially launched in July 2021.
3 Financial Plan (plan under section 91 of the Act outlining the financial and non-financial resources required for at least the next 10 financial years)	Adopted in accordance with section 91 of the Act Long Term Financial Plan 2023/24-2032/33 Date of adoption: 19 June 2023
4 Asset Plan (plan under section 92 of the Act setting out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Adopted in accordance with section 92 of the Act Asset Plan Date of adoption: 23 June 2022
5 Revenue and Rating Plan (plan under section 93 of the Act setting out the rating structure of Council to levy rates and charges)	Adopted in accordance with section 93 of the Act 2023/2024 Revenue and Rating Plan Date of adoption: 19 June 2023
6 Annual budget (plan under section 94 of the Act setting out the services to be provided and initiatives to be undertaken during the budget year and the funding and other resources required)	Adopted in accordance with section 94 of the Act 2023/24 Budget Date of adoption: 19 June 2023
7 Risk policy (policy outlining council's commitment and approach to minimising the risks to council's operations)	Policy Date of commencement of current policy: 30 August 2021
8 Fraud policy (policy outlining council's commitment and approach to minimising the risk of fraud)	Policy Date of commencement of current policy: 22 July 2020 □

Governance and Management Items	Assessment
<p>9 Municipal emergency management plan (plan under section 60ADB of the Emergency Management Act 2013 for emergency mitigation, response and recovery)</p>	<p>Prepared and maintained in accordance with section 108 of the Act Date of preparation: 03 April 2023</p>
<p>10 Procurement policy (policy under section 108 of the Act outlining the principles, processes and procedures that will apply to the purchase of goods and services by the Council)</p>	<p>Adopted in accordance with section 108 of the Act Date of adoption: 07 December 2021</p>
<p>11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)</p>	<p>Council's current Business Continuity Plan was updated and adopted by Council. Council undertakes Business Continuity planning as part of its Risk Management framework Date of adoption: 25 January 2022</p>
<p>12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)</p>	<p>Council's Disaster Recovery Plan Date of endorsement: 03 April 2023.</p>
<p>13 Risk management framework (framework outlining council's approach to managing risks to the council's operations)</p>	<p>Framework Date of commencement of current framework: 30 June 2021</p>
<p>14 Audit and Risk Committee (see sections 53 and 54 of the Act)</p>	<p>Established in accordance with section 53 of the Act Date of establishment: 01 September 2020</p>
<p>15 Internal audit (independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)</p>	<p>Engaged Date of engagement of current provider: 20 January 2020 An independent internal audit function is a long-standing part of Council's management framework, our current independent accounting professionals were engaged by Council following a competitive tender process.</p>

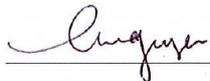
Governance and Management Items	Assessment
<p>16 Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the Local Government Act 2020)</p>	<p>Framework</p> <p>Date of adoption of current framework: 25 October 2022</p>
<p>17 Council Plan report (report reviewing the performance of the council against the council plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</p>	<p>No report</p> <p>Council Plan progress is reported in the Annual Report including the performance results for the Strategic Indicators. The Annual Report was presented to Council on 25 October 2022. Council also endorses an Annual Plan, linked to initiatives in the Council Plan. Progress is reported to Council via the Annual Plan Quarterly Progress Report.</p>
<p>18 Quarterly Budget reports (quarterly reports to the Council under section 97(1) of the Local Government Act 2020, comparing actual and budgeted results and an explanation of any material variations)</p>	<p>Reports presented to the Council in accordance with section 138(1) of the Local Government Act 1989</p> <p>Date reports presented: 13 September 2022, 15 November 2022, 14 March 2023, 16 May 2023</p>
<p>19 Risk reporting (6-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)</p>	<p>Reports</p> <p>Date of reports: 9 March 2023, 1 June 2023</p>
<p>20 Performance reporting (6-monthly reports of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the Local Government Act 2020)</p>	<p>Reports</p> <p>Council reports on the LGPRF and Council Plan performance indicators annually in the Annual Report in accordance with section 98 of the Local Government Act 2020.</p>
<p>21 Annual report (annual report under sections 98, 99 and 100 of the Local Government Act 2020 containing a report of operations and audited financial and performance statements)</p>	<p>Presented at a meeting of the Council in accordance with section 100 of the Act</p> <p>Date statements presented: 25 October 2022</p>

Governance and Management Items	Assessment
<p>22 Councillor Code of Conduct (Code under section 139 of the Act setting out the standards of conduct to be followed by Councillors and other matters)</p>	<p>Reviewed and adopted in accordance with section 139 of the Act</p> <p>Date reviewed: 8 March 2022</p>
<p>23 Delegations (documents setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff, in accordance with sections 11 and 47 of the Act))</p>	<p>Reviewed in accordance with section 11(7) of the Act and a register kept in accordance with sections 11(8) and 47(7) of the Act</p> <p>Instrument of Delegation from Council to the Chief Executive Officer dated 20 August 2020 was reviewed 19 August 2021 with no changes required.</p> <p>Instrument of Delegation from Council to Council staff was reviewed and endorsed and executed by Council on 7 September 2021.</p>
<p>24 Meeting procedures (Governance Rules under section 60 of the Act governing the conduct of meetings of Council and delegated committees)</p>	<p>Governance Rules adopted in accordance with section 60 of the Act</p> <p>Date Governance Rules adopted: 23 August 2022</p>

I certify that this information presents fairly the status of council's governance and management arrangements.



Kerry McGrath
Acting Chief Executive Officer
 Dated: 12 September 2023



Cr Claudia Nguyen
Mayor
 Dated: 12 September 2023

Annual financial report

For the year ended 30 June 2023.

Independent Auditor's Report

To the Councillors of Yarra City Council

Opinion	<p>I have audited the financial report of Yarra City Council (the council) which comprises the:</p> <ul style="list-style-type: none">• balance sheet as at 30 June 2023• comprehensive income statement for the year then ended• statement of changes in equity for the year then ended• statement of cash flows for the year then ended• statement of capital works for the year then ended• notes to the financial statements, including significant accounting policies• certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2023 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 4 of the <i>Local Government Act 2020</i>, the <i>Local Government (Planning and Reporting) Regulations 2020</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's <i>APES 110 Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the <i>Local Government Act 2020</i> and the <i>Local Government (Planning and Reporting) Regulations 2020</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
18 September 2023



Travis Derricott
as delegate for the Auditor-General of Victoria

**Yarra City Council
Financial Report
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Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

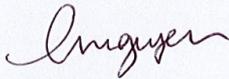


Wei Chen CPA
CFO and Principal Accounting Officer
12 September 2023
Richmond

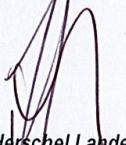
In our opinion, the accompanying financial statements present fairly the financial transactions of the Yarra City Council for the year ended 30 June 2023 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

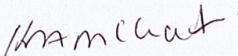
We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.



Cr Claudia Nguyen
Mayor
12 September 2023
Richmond



Cr Herschel Landes
Councillor
12 September 2023
Richmond



Kerry McGrath
Acting Chief Executive Officer
12 September 2023
Richmond

Comprehensive Income Statement For the Year Ended 30 June 2023

	Note	2023 \$'000	2022 \$'000
Income / Revenue			
Rates and charges	3.1	126,300	120,957
Statutory fees and fines	3.2	35,682	23,168
User fees	3.3	31,718	26,014
Grants - operating	3.4 (a)	19,410	20,256
Grants - capital	3.4 (b)	5,833	4,558
Contributions - monetary	3.5	6,528	5,737
Net gain on disposal of property, infrastructure, plant and equipment	3.6	756	-
Other income	3.7	4,238	1,872
Total income / Revenue		230,465	202,563
Expenses			
Employee costs	4.1	99,037	97,865
Materials and services	4.2	76,357	73,017
Depreciation	4.3	24,231	23,960
Amortisation - right of use assets	4.4	1,192	1,263
Bad and doubtful debts	4.5	4,525	2,271
Borrowing costs	4.6	1,050	1,163
Finance costs - leases	4.7	74	147
Net loss on disposal of property, infrastructure plant and equipment	3.6	-	1,068
Other expenses	4.8	723	695
Total expenses		207,189	201,449
Surplus for the year		23,276	1,113
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation (decrement) increment	6.1, 9.1	(125,864)	8,122
Total comprehensive result		(102,588)	9,235

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet
As at 30 June 2023

	Note	2023 \$'000	2022 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1 (a)	31,124	54,801
Trade and other receivables	5.1 (c)	25,721	23,578
Other financial assets	5.1 (b)	50,000	25,000
Inventories	5.2 (a)	147	180
Other assets	5.2 (b)	2,148	1,267
Total current assets		109,139	104,827
Non-current assets			
Investments in joint arrangements	6.2	5	5
Property, infrastructure, plant and equipment	6.1	1,926,440	2,041,598
Right-of-use assets	5.8	279	1,337
Total non-current assets		1,926,724	2,042,940
Total assets		2,035,862	2,147,766
Liabilities			
Current liabilities			
Trade and other payables	5.3 (a)	5,699	11,075
Trust funds and deposits	5.3 (b)	15,797	15,359
Unearned income/revenue	5.3 (c)	13,413	10,994
Provisions	5.5	17,759	18,527
Interest-bearing liabilities	5.4	4,399	4,271
Lease liabilities	5.8	249	1,260
Total current liabilities		57,315	61,486
Non-current liabilities			
Trade and other payables	5.3 (a)	1,489	1,870
Other Liabilities	5.3 (b)	386	386
Provisions	5.5	1,227	1,443
Interest-bearing liabilities	5.4	30,501	34,900
Lease liabilities	5.8	50	200
Total non-current liabilities		33,654	38,799
Total liabilities		90,969	100,285
Net assets		1,944,894	2,047,481
Equity			
Accumulated surplus		674,426	654,053
Reserves	9.1	1,270,468	1,393,428
Total Equity		1,944,894	2,047,481

The above balance sheet should be read in conjunction with the accompanying notes.

**Statement of Changes in Equity
For the Year Ended 30 June 2023**

2023	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,047,481	654,053	1,370,757	22,671
Surplus for the year		23,276	23,276	-	-
Net asset revaluation increment	6.1	(125,864)	-	(125,864)	-
Transfers to other reserves	9.1(b)	-	1,307	-	(1,307)
Transfers from other reserves	9.1(b)	-	(4,211)	-	4,211
		<u>1,944,894</u>	<u>674,426</u>	<u>1,244,893</u>	<u>25,575</u>
Balance at end of the financial year		1,944,894	674,426	1,244,893	25,575

2022		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,038,246	656,661	1,362,635	18,950
Surplus for the year		1,113	1,113	-	-
Net asset revaluation increment	6.1	8,122	-	8,122	-
Transfers to other reserves	9.1(b)	-	1,095	-	(1,095)
Transfers from other reserves	9.1(b)	-	(4,817)	-	4,817
		<u>2,047,481</u>	<u>654,053</u>	<u>1,370,757</u>	<u>22,671</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

**Statement of Cash Flows
For the Year Ended 30 June 2023**

	Note	2023 Inflows/ (Outflows) \$'000	2022 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		123,227	117,522
Statutory fees and fines		36,719	24,500
User fees		30,524	22,184
Grants - operating		21,828	25,547
Grants - capital		5,833	4,558
Contributions - monetary		6,529	5,737
Interest received		2,785	284
Trust funds and deposits taken		25,773	31,265
Other receipts		2,414	2,410
Net GST refund		125	516
Employee costs		(100,020)	(97,470)
Materials and services		(88,208)	(80,970)
Trust funds and deposits repaid		(25,336)	(27,760)
Net cash provided by operating activities	9.2	<u>42,193</u>	<u>28,325</u>
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	6.1	(35,291)	(33,635)
Proceeds from sale of property, infrastructure, plant and equipment	3.6	1,111	801
Payments for investments	5.1(b)	(125,000)	(45,000)
Proceeds from sale of investments	5.1(b)	100,000	30,000
Net cash used in investing activities		<u>(59,180)</u>	<u>(47,833)</u>
Cash flows from financing activities			
Finance costs	4.6	(1,050)	(1,163)
Proceeds from borrowings		-	32,500
Repayment of borrowings		(4,271)	(34,532)
Interest paid - lease liability	4.7	(74)	(147)
Repayment of lease liabilities		(1,295)	(1,278)
Net cash used in financing activities		<u>(6,690)</u>	<u>(4,620)</u>
Net decrease in cash and cash equivalents		(23,677)	(24,128)
Cash and cash equivalents at the beginning of the financial year		54,801	78,930
Cash and cash equivalents at the end of the financial year	5.1(a)	<u>31,124</u>	<u>54,801</u>
Financing arrangements	5.6		

The above statement of cash flows should be read in conjunction with the accompanying notes.

**Statement of Capital Works
For the Year Ended 30 June 2023**

	2023 \$'000	2022 \$'000
Property		
Buildings	10,207	12,217
Total buildings	<u>10,207</u>	<u>12,217</u>
Total property	<u>10,207</u>	<u>12,217</u>
Plant and equipment		
Heritage plant and equipment	-	-
Plant, machinery and equipment	1,103	1,887
Fixtures, fittings and furniture	196	110
Computers and telecommunications	2,767	1,835
Library books	638	635
Total plant and equipment	<u>4,705</u>	<u>4,468</u>
Infrastructure		
Roads	6,750	6,036
Bridges	83	2
Footpaths and cycleways	3,152	2,790
Drainage	2,900	3,579
Waste management	100	65
Parks, open space and streetscapes	4,444	2,777
Other infrastructure	2,951	1,701
Total infrastructure	<u>20,380</u>	<u>16,951</u>
Total capital works expenditure	<u>35,291</u>	<u>33,635</u>
Represented by:		
New asset expenditure	3,246	4,912
Asset renewal expenditure	27,892	25,137
Asset upgrade expenditure	4,154	3,586
Total capital works expenditure	<u>35,291</u>	<u>33,635</u>

The above statement of capital works should be read in conjunction with the accompanying notes.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 1 OVERVIEW

Introduction

The City of Yarra was established by an Order of the Governor in Council on 22 June 1994 and is a body corporate. The Council's main office is located at 333 Bridge Road Richmond.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, *the Local Government Act 2020*, and *the Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Significant accounting policies

(a) Basis of accounting

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Accounting policies applied are disclosed in sections where the related balance or financial statement matter is disclosed.

The accrual basis of accounting has been used in the preparation of these financial statements, except for the cash flow information, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 Revenue from Contracts with Customers or AASB 1058 Income of Not-for-Profit Entities (refer to Note 3)
- the determination, in accordance with AASB 16 Leases, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- whether or not AASB 1059 *Service Concession Arrangements: Grantors* is applicable
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Goods and Services Tax (GST)

Income and expenses are recognised net of the amount of associated GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 2 ANALYSIS OF OUR RESULTS

Note 2.1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of 10 percent and at least \$0.5 million where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

2.1.1 Income / revenue and expenditure

	Budget 2022/23 \$'000	Actual 2022/23 \$'000	Variance \$'000 Fav/(Unfav)	Variance % Fav/(Unfav)	Ref
Income / Revenue					
Rates and charges	125,163	126,300	1,137	0.9%	1
Statutory fees and fines	35,754	35,682	(71)	(0.2%)	
User fees	33,174	31,718	(1,456)	(4.4%)	2
Grants - operating	16,234	19,410	3,176	19.6%	3
Grants - capital	11,825	5,833	(5,992)	(50.7%)	4
Contributions - monetary	6,985	6,528	(457)	(6.5%)	
Net gain on disposal of property, infrastructure, plant and equipment	80	756	676	845.3%	5
Other income	1,707	4,238	2,531	148.3%	6
Total income	230,922	230,465	(457)	(0.2%)	
Expenses					
Employee costs	103,092	99,037	4,055	3.9%	7
Materials and services	82,691	76,357	6,334	7.7%	8
Depreciation	24,837	24,231	606	2.4%	
Amortisation - Right of use assets	1,163	1,192	(29)	(2.5%)	
Bad and doubtful debts -allowance for impairment losses	5,075	4,525	550	10.8%	9
Borrowing costs	1,050	1,050	(0)	(0.0%)	
Finance costs - Leases	58	74	(16)	(27.8%)	
Other expenses	746	723	23	3.0%	
Total expenses	218,712	207,189	11,523	5.3%	
Surplus/(deficit) for the year	12,210	23,276	11,066	(90.6%)	

Notes to the Financial Report for the Year Ended 30 June 2023

Note 2.1 Performance against budget (Cont'd)

2.1.1 Income and expenditure (Cont'd)

(i) Explanation of material variations

Ref	Item	Explanation
1	Rates and charges	Rates and Charges are favourable primarily due to an increase in supplementary rates and interest.
2	User fees	User fees unfavourable variance is primarily due to lower than budgeted user fees in Statutory Planning, Children Services, Property and Traffic and Civil Engineering. Partly offsetting these unfavourable variances is an increase in income from Compliance.
3	Grants - operating	Operating Grants favourable due to the timing of grant income for Online Portal Development as well as unbudgeted grant income for Victoria Street Pop-Up Community Space, Covid relief program, Cremorne Precinct Digital Infrastructure Upgrade, and Live music on the road again as well as the forward payment of 2023/24 allocation of Financial Assistance Grant. Partially offsetting these is a reduction in grant funding for Children Services due to lower utilisation than expected.
4	Grants - capital	Capital grants received for projects Brunswick Street Oval, Atherton Gardens and Curtain Square have been carried forward to 2023/24, to align the grant income with the timing of expenditure as the projects will be delivered 2023/24 onwards.
5	Net gain on disposal of property, infrastructure, plant and equipment	Disposals favourable due to unbudgeted income from road discontinuance.
6	Other income	Other income favourable variance is due to increased interest on investments.
7	Employee costs	Employee costs are favourable to budget as a result of more leave taken compared what is accrued on an annual basis and staff vacancies.
8	Materials and services	Material and services is favourable to budget as a result of timing of projects including, digital transformation and gasworks' stadium contribution.
9	Bad and doubtful debts -allowance for impairment losses	Bad and doubtful debts expense were less than budget as a result of improved collection rates during the second half of 2022/23.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 2.1 Performance against budget (Cont'd)

2.1.2 Capital works

	Budget 2022/23 \$'000	Actual 2022/23 \$'000	Variance \$'000 Fav/(Unfav)	Variance % Fav/(Unfav)	Ref
Property					
Buildings	18,951	10,207	(8,744)	(46.1%)	1
Total buildings	18,951	10,207	(8,744)	(46.1%)	
Total property	18,951	10,207	(8,744)	(46.1%)	
Plant and equipment					
Plant, machinery and equipment	2,688	1,103	(1,585)	(59.0%)	2
Fixtures, fittings and furniture	150	196	46	30.9%	
Computers and telecommunications	2,713	2,767	54	2.0%	
Library books	640	638	(2)	0.0%	
Total plant and equipment	6,191	4,705	(1,486)	(24.0%)	
Infrastructure					
Roads	7,636	6,750	(886)	(11.6%)	3
Bridges	108	83	(25)	(23.2%)	
Footpaths and cycleways	2,488	3,152	664	26.7%	4
Drainage	3,752	2,900	(852)	(22.7%)	5
Waste management	100	100	(0)	(0.0%)	
Parks, open space and streetscapes	9,585	4,444	(5,141)	(53.6%)	6
Other infrastructure	5,295	2,951	(2,344)	(44.3%)	7
Total infrastructure	28,964	20,380	(8,584)	(29.6%)	
Total capital works expenditure	54,106	35,291	(18,815)	(34.8%)	
Represented by:					
New asset expenditure	12,218	3,245	(8,973)	(73.4%)	
Asset renewal expenditure	35,730	27,892	(7,838)	(21.9%)	
Asset upgrade expenditure	6,158	4,154	(2,004)	(32.5%)	
Total capital works expenditure	54,106	35,291	(18,815)	(34.8%)	

2.1.2 Capital works (Cont'd)

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Buildings	The buildings program underspend of (\$8.74m) was primarily due to budget reductions including: Collingwood College Early Childhood Centre \$2.66m (works to be performed by Victorian Schools Building Authority instead of Council), Atherton Gardens Kindergarten \$0.69m (carried forward), Richmond Town Hall facade/roof remediation works and HVAC renewal \$2.53m (deferred), Fitzroy Town Hall main hall HVAC and related works \$2.26m (deferred by decision of Council).
2	Plant, machinery and equipment	The plant, machinery and equipment program underspend of (\$1.59m) underspend was primarily due to budget reductions including: trucks \$0.54m (savings), compactors \$0.50m (deferred), passenger cars \$0.19m (savings).
3	Roads	The roads program underspend of (\$0.89m) was due to savings achieved in various projects and the deferral of some projects due to delays caused by external authorities and property developments.
4	Footpaths and cycleways	The footpaths and cycleways program overspend of \$0.66m was primarily due to \$0.81m of unbudgeted expenditure on Nicholson Street activity centre works, noting that this was offset by \$0.41m in unbudgeted external funding received from the Department of Transport and Planning and \$0.45m of funds from the deferral of road works in Wangaratta Street.
5	Drainage	The drainage program underspend of (\$0.85m) was primarily due to the removal of the Curtain Square Stormwater Harvesting Scheme project (\$1.14m, part externally funded), partially offset by \$0.34m of unbudgeted expenditure on the Edinburgh Gardens sediment trap project.
6	Parks, open space and streetscapes	The parks, open space and streetscapes program variance of (\$5.14m) underspend was primarily due to budget reductions including: Cambridge Street Reserve \$0.68m (planned carry forward), Otter Street Pocket Park \$0.44m (planned carry forward), Burnley Golf Course risk mitigation works \$1.65m (carried forward), Land purchase \$2.00m (deferred).
7	Other infrastructure	The other infrastructure program underspend of (\$2.34m) was primarily due to budget reductions including: various Local Area Place Making (LAPM) projects \$1.04m (deferred), Federal Spot Safety Program \$0.80m (carried forward).

Notes to the Financial Report for the Year Ended 30 June 2023

Note 2.2 Analysis of Council results by program

In December 2022, Council implemented a revised structure to ensure delivery of community needs and ensure delivery of Council Plan. The new structure will embed a strong focus on continuous improvement and financial sustainable service delivery.

2.2.1 Chief Executive Office

The Chief Executive Officer's division is responsible for the oversight of the organisation to ensure provision of high quality Council services as well as delivery of the capital works program.

Corporate Services and Transformation

The Corporate Services and Transformation division provides efficient, effective and proactive support services across council to enable the delivery of policy commitments, council vision and mission. The provision of these services includes financial services, procurement, people and culture, digital information and technology, procurement, strategy and program delivery and program integration and development.

City Sustainability and Strategy

The City Sustainability division is responsible for providing strategic input into the overall management of the city. It includes, City Strategy (Economic Development, Strategic Planning, Urban Design, Open Space and heritage), Statutory Planning, Sustainability, Strategic Transport, Building Services and Parking and Compliance.

Community Strengthening

The Community Strengthening division provides high quality community focused programs, service delivery and communication to residents. Community Wellbeing is comprised of community care, connected communities, family services, health communities and social planning and investment.

Infrastructure and Environment

The Infrastructure division is responsible for asset management, maintenance and provision of a range of assets that contribute to liveability, including buildings, civil infrastructure such as drains, roads and footpaths, sporting facilities, gardens and trees. It also supports the local amenity through services such as waste collection, recycling service, and street cleansing. The division ensures safety and amenity related to development within Yarra, and seeks to manage traffic and the impact of works from external authorities. The division also support health and wellbeing through the management of Councils Recreation and Leisure services as well as Council's property portfolio including leases, licenses and management agreements.

Governance, Communications and Customer Service

The Governance, Communications and Customer Service division is responsible for providing support to the mayor and Councillors. The division also oversees Council meetings, legal, public registers, delegations and freedom of information requests, and has oversight of Council's integrity processes including public interest disclosures and enquiries. It is also responsible for delivering strategic communications and advocacy, media relations, publications, digital communications and marketing, community consultation and engagement and civic events.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 2.2 Analysis of Council results by program (Cont'd)

2.2.2 Summary of income / revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2023					
Chief Executive Office	-	716	(716)	-	6,999
Corporate Services and Transformation	133,956	46,458	87,497	3,982	120,633
City Sustainability and Strategy	51,979	39,877	12,103	3,460	1,568
Community Strengthening	17,647	42,384	(24,737)	12,966	2,011
Infrastructure and Environment	26,850	68,660	(41,809)	4,834	1,904,651
Governance, Communications and Customer Service	33	9,095	(9,062)	-	-
	230,465	207,190	23,276	25,243	2,035,862

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Chief Executive Office	-	672	(672)	-	7,151
Corporate Services and Transformation	125,471	46,024	79,447	4,069	115,166
City Sustainability and Strategy	38,662	37,955	708	3,026	904
Community Strengthening	17,319	41,559	(24,240)	13,311	2,221
Infrastructure and Environment	20,675	64,823	(44,148)	4,408	2,022,324
Governance, Communications and Customer Service	435	10,418	(9,983)	-	-
	202,562	201,450	1,113	24,814	2,147,766

In 2022-2023 a new organisational structure was implemented to better align to the organisations objectives. As a result comparatives have been adjusted accordingly.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 3 Funding for the delivery of our services

3.1 Rates and charges

Council uses Net Annual Value as the basis of valuation of all properties within the municipal district. The NAV of a property is its imputed rental value.

The valuation base used to calculate general rates for 2022/23 was \$3,465 million (2021/22 \$2,999 million).

	2023	2022
	\$'000	\$'000
General rates	92,080	88,839
Commercial	24,533	22,789
Industrial	7,024	7,241
Special rates and charges	141	141
Supplementary rates and rate adjustments	1,336	1,899
Garbage bin charges	49	49
Interest on rates and charges	1,138	(1)
Total rates and charges	126,300	120,957

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2023, and the valuation will be first applied in the rating year commencing 1 July 2023.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

	2023	2022
	\$'000	\$'000
Infringements and costs	16,550	10,916
Court recoveries	3,642	2,442
Fees - parking meters/ticket machines	13,186	7,947
Permits	2,304	1,864
Total statutory fees and fines	35,682	23,168

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 3 Funding for the delivery of our services (Cont'd)	2023	2022
	\$'000	\$'000
3.3 User fees		
Leisure centres and golf course fees	10,918	6,363
Child care/children's program fees	2,995	2,856
Town planning fees	3,426	4,114
Registration fees	1,855	1,750
Aged services fees	288	228
Road occupation permit fees	4,383	4,826
Footpath advertising & display	1,585	411
Building services fees	283	290
Valuation fees/supplementary charges	177	198
Kerb market fees	200	183
Land information certificates	143	175
Local laws fines	349	181
Rent	1,362	1,556
Permits - bins and skips	193	199
After school program	253	211
Report and consent fees	159	173
Road and drainage inspection fees	814	1,037
Hall hire	693	155
Asset protection permits	197	216
Occupation area permit fees	428	236
Other fees and charges	1,016	657
Total user fees	31,718	26,014

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Yarra City Council

2022/2023 Financial Report

Notes to the Financial Report for the Year Ended 30 June 2023

Note 3 Funding for the delivery of our services (Cont'd)

3.4 Funding from other levels of government	2023	2022
Grants were received in respect of the following :	\$'000	\$'000
Summary of grants		
Commonwealth funded grants	13,079	12,362
State funded grants	12,163	12,452
Total grants received	25,243	24,814

(a) Operating Grants

Recurrent - Commonwealth Government

Financial Assistance Grants	3,503	3,384
Children services	4,126	4,385
Primary care partnerships	1,464	1,472
General home care	1,233	1,592

Recurrent - State Government

Family and children services	3,151	2,727
Maternal and child health	784	1,015
Aged care services	807	924
Library	671	707
School crossing supervisors	414	339
Tobacco Act Reform	36	49

Total recurrent operating grants

16,188 **16,594**

Non-recurrent - Commonwealth Government

Drainage maintenance	-	-
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Non-recurrent - State Government

COVID-19 response	551	2,359
Regulatory reform	1,592	319
Working for Victoria	-	221
Environmental planning	-	-
Family and children services	138	204
Drainage	-	-
Other	940	560

Total non-recurrent operating grants

3,221 **3,662**

Total Operating Grants

19,410 **20,256**

(b) Capital Grants

Recurrent - Commonwealth Government

Roads to recovery	259	259
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Total recurrent capital grants

259 **259**

Non-recurrent - Commonwealth Government

Roads - Black Spot funding	405	128
Roads LRCI program	1,828	1,142
Public Artwork	130	-
Community Safety	132	-

Non-recurrent - State Government

Buildings	1,790	2,335
Roads	325	387
Open space	676	197
Drainage	211	-
Other	78	110

Total non-recurrent capital grants

5,574 **4,299**

Total Capital Grants

5,833 **4,558**

Total Grants

25,243 **24,814**

Notes to the Financial Report for the Year Ended 30 June 2023

Note 3 Funding for the delivery of our services (Cont'd)

3.4 Funding from other levels of government (Cont'd)

	2023	2022
	\$'000	\$'000
(c) Unspent grants		
<i>Operating</i>		
Balance at start of year	3,662	2,604
Received during the financial year and remained unspent at balance date	1,512	2,616
Received in prior years and spent during the financial year	(2,104)	(1,558)
Balance at year end	<u>3,070</u>	<u>3,662</u>
<i>Capital</i>		
Balance at start of year	21,741	18,636
Received during the financial year and remained unspent at balance date	5,633	6,229
Received in prior years and spent during the financial year	(2,350)	(3,124)
Balance at year end	<u>25,024</u>	<u>21,741</u>

*The major portion of unspent capital grants at the start of the year relates to state government funding received for the Fitzroy Depot relocation.

(d) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with *AASB 15 Revenue from Contracts with Customers*. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies *AASB 1058 Income for Not-for-Profit Entities*.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

Income recognised under AASB 1058 Income of Not-for-Profit Entities

General purpose	16,188	16,594
Specific purpose grants to acquire non-financial assets	259	259
Revenue recognised under AASB 15 Revenue from Contracts with Customers		
Specific purpose grants	8,795	7,961
	<u>25,243</u>	<u>24,814</u>

3.5 Contributions

Monetary	6,528	5,737
Total contributions	<u>6,528</u>	<u>5,737</u>
Monetary		
Public Open Space contributions	4,211	4,817
Developer contributions plan levy	1,558	181
Road maintenance/works (other)	222	181
Open space and planning	161	254
Park rental	53	53
Other	324	251
Total monetary contributions	<u>6,528</u>	<u>5,737</u>

Monetary contributions are recognised as revenue at their fair value when Council obtains control over the contributed asset.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 3 Funding for the delivery of our services (Cont'd)	2023	2022
3.6 Net gain on disposal of property, infrastructure, plant and equipment	\$'000	\$'000
Proceeds of sale	1,111	801
Written down value of assets disposed	(354)	(1,869)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	756	(1,068)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income	4,238	1,872
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Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

The increase from prior year is primarily due to interest on deposits.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 4 The cost of delivering services

	2023	2022
4.1 (a) Employee costs	\$'000	\$'000
Wages and salaries	72,050	72,908
Work Cover	994	663
Casual staff	8,427	6,920
Superannuation	8,628	8,158
Fringe benefits tax	244	247
Agency staff (external)	3,499	3,621
Other	5,195	5,348
Total employee costs	99,037	97,865

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	308	335
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Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	3,702	3,606
Employer contributions - other funds	4,617	4,217
	8,320	7,823

Employer contributions payable at reporting date.

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and services

Materials and services	21,338	21,320
Aged services contract payments	1,481	1,569
Waste services contract payments	4,299	4,270
Recycling contract payments	3,777	3,723
Tipping fees	3,089	3,085
Open space contract payments	3,547	3,573
Bushland tree maintenance contract payments	1,843	1,506
Street cleaning services contract payments	3,514	3,422
Other contract payments	7,485	7,195
Building maintenance	4,191	3,710
General maintenance	5,360	4,983
Utilities	3,766	3,340
Information technology	5,978	5,460
Insurance	2,080	2,015
Consultants	4,608	3,847
Total materials and services	76,357	73,017

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

4.3 Depreciation

Property	3,215	2,859
Plant and equipment	6,216	6,402
Infrastructure	14,800	14,698
Total depreciation	24,231	23,960

Refer to note 5.8 and 6.1 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 4 The cost of delivering services (Cont'd)

	2023	2022
	\$'000	\$'000
4.4 Amortisation - Right of use assets		
Equipment	1,192	1,263
Total Amortisation - Right of use assets	<u>1,192</u>	<u>1,263</u>
4.5 Bad and doubtful debts - allowance for impairment losses		
Parking infringement debtors	4,128	2,405
Other debtors	397	(133)
Total bad and doubtful debts - allowance for impairment losses	<u>4,525</u>	<u>2,271</u>
Movement in provision for doubtful debts - allowance for impairment losses		
Balance at the beginning of the year	34,507	43,943
New provisions recognised during the year	4,440	2,263
Amounts already provided for and written off as uncollectible	(289)	(11,699)
Balance at end of year	<u>38,658</u>	<u>34,507</u>
<p>Provision for doubtful debt in respect of debtors is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.</p>		
4.6 Borrowing costs		
Interest - borrowings	1,050	1,163
Total borrowing costs	<u>1,050</u>	<u>1,163</u>
<p>Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.</p>		
4.7 Finance Costs - Leases		
Interest - lease liabilities	74	147
Total finance costs	<u>74</u>	<u>147</u>
4.8 Other expenses		
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	61	61
Auditors' remuneration - internal	209	208
Councillors' allowances	424	372
Others	29	53
Total other expenses	<u>723</u>	<u>695</u>

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position

5.1 Financial assets	2023	2022
(a) Cash and cash equivalents	\$'000	\$'000
Cash at Bank	11,060	23,596
Cash on Hand	10	10
Term deposits	20,053	31,195
Total cash and cash equivalents	31,124	54,801
(b) Other financial assets		
Term deposits - current	50,000	25,000
Total other financial assets	50,000	25,000
Total financial assets	81,124	79,801

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.1 Financial assets (Cont'd)

	2023	2022
	\$'000	\$'000
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	18,060	15,703
Provision for doubtful debts - rates	(813)	(715)
Infringement debtors	41,460	36,500
Provision for doubtful debts - parking infringements	(36,314)	(32,186)
Provision for doubtful debts - non-parking infringements	(1,326)	(1,384)
GST recoverable from ATO	1,650	1,775
<i>Non statutory receivables</i>		
Other debtors	3,210	4,107
Provision for doubtful debts - non statutory receivables	(205)	(223)
Total trade and other receivables	25,721	23,578

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of Receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	2,331	3,326
Past due by up to 30 days	148	1,115
Past due between 31 and 180 days	1,121	398
Past due between 181 and 365 days	292	326
Past due by more than 1 year	763	495
Total trade and other receivables	4,655	5,659

(e) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of \$38.7m (2022: \$34.5m) were impaired. The amount of the provision raised against these debtors was \$2.0m (2022: \$2.2m). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date

Current (not yet due)	402	332
Past due by up to 30 days	255	178
Past due between 31 and 180 days	719	558
Past due between 181 and 365 days	3,145	1,684
Past due by more than 1 year	34,137	31,756
Total trade and other receivables	38,658	34,507

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.2 Non-financial assets	2023	2022
(a) Inventories	\$'000	\$'000
Inventories held for distribution	147	180
Total inventories	147	180

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets		
Prepayments	1,646	1,228
Accrued income	501	39
Total other assets	2,148	1,267

5.3 Payables, trust funds and deposits and unearned income/revenue

(a) Trade and other payables

Current

Trade payables	444	7,029
Superannuation	20	14
Accrued expenses	5,235	4,033
	5,699	11,075

Non-current

Accrued expenses	1,489	1,870
Total trade and other payables	7,188	12,945

(b) Trust funds and deposits

Current

Drainage works deposits	30	30
Leased properties	31	31
Refundable deposits	6,687	6,587
Fire services levy	8,898	8,602
Other refundable deposits	151	110
	15,797	15,359

Non-current

Other liabilities	386	386
Total trust funds and deposits	16,183	15,745

(c) Unearned income/revenue

Income in advance	1,056	1,329
Grants received in advance - operating	3,070	3,662
Grants received in advance - capital	9,287	6,004
Total unearned income/revenue	13,413	10,994

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers in respect of leisure services, facility hire, child care and infrastructure reinstatements. Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.3 Payables (Cont'd)

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Refundable deposits - deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

5.4 Interest-bearing liabilities	2023 \$'000	2022 \$'000
Current		
Treasury Corporation of Victoria borrowings - secured	2,979	2,922
Bank loans - secured	1,420	1,349
	<u>4,399</u>	<u>4,271</u>
Non-current		
Treasury Corporation of Victoria borrowings - secured	25,904	28,145
Bank loans - secured	4,597	6,755
	<u>30,501</u>	<u>34,900</u>
Total	<u>34,900</u>	<u>39,171</u>

Borrowings are secured by way of mortgages over the general rates of Council.

The maturity profile for Council's borrowings is:

Not later than one year	4,399	4,271
Later than one year and not later than five years	17,317	21,818
Later than five years	13,184	13,082
	<u>34,900</u>	<u>39,171</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition. At present all Council's loans are classified at amortised cost.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.5 Provisions

	Employee	
	\$'000	
2023		
Balance at beginning of the financial year	19,970	
Additional provisions	5,134	
Amounts used	(6,127)	
Change in the discounted amount arising because of time and the effect of any change in the discount rate	10	
Balance at the end of the financial year	<u>18,987</u>	
2022		
Balance at beginning of the financial year	19,574	
Additional provisions	5,901	
Amounts used	(5,234)	
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(272)	
Balance at the end of the financial year	<u>19,970</u>	
	2023	2022
Employee provisions	\$'000	\$'000
Current provisions expected to be wholly settled within 12 months		
Annual leave	5,684	6,221
TOIL	62	101
Long service leave	2,838	1,265
	<u>8,585</u>	<u>7,587</u>
Current provisions expected to be wholly settled after 12 months		
Annual leave	1,895	2,074
Long service leave	7,280	8,866
	<u>9,175</u>	<u>10,939</u>
Total current employee provisions	<u>17,759</u>	<u>18,527</u>
Non-current		
Long service leave	1,227	1,443
Total non-current employee provisions	<u>1,227</u>	<u>1,443</u>
Aggregate carrying amount of employee provisions:		
Current	17,759	18,527
Non-current	1,227	1,443
Total aggregate carrying amount of employee	<u>18,987</u>	<u>19,970</u>

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.5 Provisions (Cont'd)

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

Key assumptions:

	2023	2022
Weighted average increase in employee costs	1.75%	1.75%
Weighted average discount rates	4.06%	3.43%
Weighted average settlement period	5 Years	5 Years

5.6 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2023.

	2023	2022
	\$'000	\$'000
Bank overdraft	10,000	10,000
Credit card facilities	495	495
Treasury Corporation of Victoria facilities	28,883	31,067
Bank loan facilities	6,017	8,104
Total facilities	<u>45,395</u>	<u>49,666</u>
Used facilities	<u>(35,009)</u>	<u>(39,303)</u>
Unused facilities	<u>10,386</u>	<u>10,363</u>

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

(a) Commitments for expenditure

2023	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Street cleaning services	3,192	3,420	11,681	9,172	27,465
Garbage collection and recycling	9,191	234	82	-	9,507
Open space management	4,164	1,523	1,626	-	7,313
Information systems & technology	5,552	2,640	1,391	1,778	11,360
Cleaning contracts for Council buildings	1,909	-	-	-	1,909
Animal pound services	83	89	-	-	172
Drainage maintenance	207	221	236	-	665
Total	24,298	8,127	15,016	10,950	58,391
Capital					
Buildings	4,908	-	-	-	4,908
Total	29,206	8,127	15,016	10,950	63,298
2022					
	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Street cleaning services	3,270	-	-	-	3,270
Garbage collection and recycling	7,756	136	69	-	7,961
Open space management	2,105	1,288	2,692	-	6,084
Information systems & technology	5,126	1,731	167	75	7,100
Cleaning contracts for Council buildings	1,582	-	-	-	1,582
Animal pound services	70	70	210	-	350
Drainage maintenance	201	207	323	-	732
Total	20,111	3,432	3,462	75	27,079
Capital					
Buildings	2,386	-	-	-	2,386
Total	22,497	3,432	3,462	75	29,465

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

(b) Operating lease receivables

The Council has entered into commercial property leases of freehold office complexes. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 10 years. All leases include a CPI based revision of the rental charge annually.

Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:

	2023	2022
	\$'000	\$'000
Not later than one year	324	388
Later than one year and not later than five years	838	954
Later than five years	187	117
	1,349	1,459

5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Under AASB 16 Leases, Council as a not-for-profit entity has elected not to measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 5 Our financial position (Cont'd)

5.8 Leases (Cont'd)

<i>Right-of-Use Assets</i>	Plant and equipment	Total
	\$'000	\$'000
Balance at 30 June 2022	1,337	1,337
Additions	135	135
Amortisation charge	(1,192)	(1,192)
Balance at 30 June 2023	<u>279</u>	<u>279</u>
Balance at 1 July 2021	2,374	2,374
Additions	226	226
Amortisation charge	(1,263)	(1,263)
Balance at 30 June 2022	<u>1,337</u>	<u>1,337</u>
<i>Lease Liabilities</i>	2023	2022
Maturity analysis - contractual undiscounted cash flows	\$'000	\$'000
Less than one year	256	1,307
One to five years	52	203
More than five years	-	-
Total undiscounted lease liabilities as at 30 June:	<u>308</u>	<u>1,510</u>
Lease liabilities included in the Balance Sheet at 30 June:		
Current	249	1,260
Non-current	50	200
Total lease liabilities	<u>299</u>	<u>1,460</u>

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of AUD\$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2022	Additions	Contributions	Revaluation	Depreciation	Disposal	Write-off	Transfers	At Fair Value 30 June 2023
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	1,262,539	8,811	-	(126,094)	(3,215)	(34)	-	6,579	1,148,586
Plant and equipment	37,350	6,456	-	-	(6,216)	(105)	-	1,947	39,431
Infrastructure	729,322	14,720	-	230	(14,800)	(12)	-	1,418	730,879
Work in progress	12,387	5,304	-	-	-	-	(203)	(9,944)	7,544
	2,041,598	35,291	-	(125,864)	(24,231)	(151)	(203)	-	1,926,440

Summary of Work in Progress

	Opening WIP	Additions	Write-off	Transfers	Closing WIP
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	8,237	2,166	(2)	(6,579)	3,822
Plant and equipment	2,713	2,240	(196)	(1,947)	2,810
Infrastructure	1,437	898	(5)	(1,418)	912
Total	12,387	5,304	(203)	(9,944)	7,544

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

(a) Property

	Land - specialised	Land - non specialised	Land improvements	Total Land & Land Improvements	Heritage buildings	Buildings - specialised	Buildings - non-specialised	Building improvements	Leasehold improvements	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2022	857,002	181,231	12,547	1,050,780	-	320,797	657	-	-	321,454	8,237	1,380,470
Accumulated depreciation at 1 July 2022	-	-	-	-	-	(109,103)	(591)	-	-	(109,694)	-	(109,694)
	857,002	181,231	12,547	1,050,780	-	211,694	66	-	-	211,760	8,237	1,270,776
Movements in fair value												
Additions	-	(18)	100	82	-	8,701	28	-	-	8,729	2,166	10,977
Revaluation	(104,348)	(21,746)	-	(126,094)	-	-	-	-	-	-	-	(126,094)
Disposal	-	-	-	-	-	(380)	-	-	-	(380)	-	(380)
Write-off	-	-	-	-	-	-	-	-	-	-	(2)	(2)
Transfers	-	-	348	348	-	6,232	-	-	-	6,232	(6,579)	-
	(104,348)	(21,764)	448	(125,664)	-	14,552	28	-	-	14,581	(4,415)	(115,499)
Movements in accumulated depreciation												
Depreciation and amortisation	-	-	-	-	-	(3,209)	(7)	-	-	(3,215)	-	(3,215)
Accumulated depreciation of disposals	-	-	-	-	-	345	-	-	-	345	-	345
Accumulated depreciation of revaluations	-	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	(2,863)	(7)	-	-	(2,870)	-	(2,870)
At fair value 30 June 2023	752,654	159,467	12,995	925,116	-	335,349	685	-	-	336,034	3,822	1,264,972
Accumulated depreciation at 30 June 2023	-	-	-	-	-	(111,966)	(598)	-	-	(112,564)	-	(112,564)
Carrying amount	752,654	159,467	12,995	925,116	-	223,383	87	-	-	223,470	3,822	1,152,408

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

(b) Plant and Equipment

	Heritage plant and equipment	Motor Vehicles	Plant, machinery and equipment	Irrigation and sprinkler systems	Street furniture	Parks and gardens furniture and equipment	Playground equipment	Fencing	Mobile garbage bins/recycling crates	Computers and Mobile Phones	Office furniture and equipment	Library books	Work In Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2022	4,974	7,949	8,698	4,193	19,894	19,753	3,676	2,427	3,143	24,592	12,837	10,573	2,713	125,422
Accumulated depreciation at 1 July 2022	(454)	(4,684)	(7,046)	(2,281)	(14,241)	(8,651)	(1,951)	(2,058)	(2,777)	(21,666)	(11,198)	(8,353)	-	(85,359)
	4,520	3,265	1,652	1,912	5,653	11,102	1,725	369	366	2,926	1,639	2,220	2,713	40,063
Movements in fair value														
Additions	-	728	78	44	61	1,983	-	69	100	2,597	158	638	2,240	8,696
Disposal	-	(715)	-	-	-	-	-	-	-	-	-	-	-	(715)
Write-off	-	-	-	-	-	-	-	-	-	-	-	-	(196)	(196)
Transfers	-	26	105	-	-	607	-	45	-	1,165	-	-	(1,947)	-
	-	39	183	44	61	2,589	-	113	100	3,763	158	638	97	7,784
Movements in accumulated depreciation														
Depreciation and amortisation	(50)	(947)	(488)	(265)	(613)	(664)	(229)	(58)	(80)	(1,678)	(363)	(782)	-	(6,216)
Accumulated depreciation of disposals	-	610	-	-	-	-	-	-	-	-	-	-	-	610
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	(50)	(337)	(488)	(265)	(613)	(664)	(229)	(58)	(80)	(1,678)	(363)	(782)	-	(5,606)
At fair value 30 June 2023	4,974	7,988	8,880	4,236	19,955	22,342	3,676	2,540	3,243	28,355	12,995	11,211	2,810	133,206
Accumulated depreciation at 30 June 2023	(504)	(5,021)	(7,534)	(2,545)	(14,854)	(9,315)	(2,180)	(2,116)	(2,856)	(23,344)	(11,561)	(9,135)	-	(90,965)
Carrying amount	4,470	2,967	1,346	1,691	5,101	13,028	1,496	424	387	5,011	1,434	2,076	2,810	42,241

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

(c) Infrastructure

	Roads	Footpaths and cycleways	Drainage	Kerb and channel	Bridges	Lanes	Trees and Tree Infrastructure	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2022	434,166	156,373	148,228	133,712	5,358	108,646	7,318	1,437	995,239
Accumulated depreciation at 1 July 2022	(62,949)	(73,847)	(59,031)	(45,750)	(2,742)	(20,160)	-	-	(264,480)
	371,217	82,526	89,197	87,962	2,616	88,486	7,318	1,437	730,760
Movements in fair value									
Additions	6,127	2,959	2,369	1,578	172	1,516	-	898	15,618
Revaluation	-	-	-	-	(386)	-	-	-	(386)
Disposal	-	-	-	-	-	(20)	-	-	(20)
Write-off	-	-	-	-	-	-	-	(5)	(5)
Transfers	1,122	186	8	100	2	-	-	(1,418)	-
	7,248	3,145	2,377	1,678	(212)	1,496	-	(525)	15,208
Movements in accumulated depreciation									
Depreciation and amortisation	(5,848)	(3,333)	(1,239)	(2,668)	(44)	(1,670)	-	-	(14,800)
Accumulated depreciation of disposals	-	-	-	-	-	8	-	-	8
Accumulated depreciation of revaluations	-	-	-	-	616	-	-	-	616
	(5,848)	(3,333)	(1,239)	(2,668)	572	(1,662)	-	-	(14,176)
At fair value 30 June 2023	441,415	159,518	150,605	135,390	5,146	110,142	7,318	912	1,010,447
Accumulated depreciation at 30 June 2023	(68,797)	(77,180)	(60,270)	(48,418)	(2,170)	(21,822)	-	-	(278,656)
Carrying amount	372,618	82,338	90,335	86,972	2,976	88,320	7,318	912	731,791

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

	Depreciation Period	Threshold Limit \$'000
Asset recognition thresholds and depreciation periods		
Land & land improvements		
land	Nil	Nil
land improvements	Nil	10
Buildings		
buildings	100 years	10
Plant and Equipment		
heritage plant and equipment	100 years	Nil
plant, machinery and equipment	6 - 10 years	5
furniture, equipment & computers	3 - 14 years	5
library books	6 - 7 years	5
library audio and visual	4 years	Nil
mobile garbage bins/recycling crates	10 years	5
motor vehicles	5 - 10 years	5
Infrastructure		
roads - substructure	120 years	50
roads - seal	20 years	15
footpaths - substructure	75 years	25
footpaths - seal	30 years	15
kerb & channel	50 years	25
drains	120 years	25
bridges	120 years	25
lanes - substructure	120 years	50
lanes- seal	50 years	15
irrigation & sprinkler systems	10 years	5
street furniture	10 - 20 years	5
parks & gardens furniture & equipment	10 - 20 years	5
playground equipment	10 - 20 years	5

Land under roads

Council recognises land under roads it controls at fair value.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 40 to 100 year period.

Valuation of land and buildings

Given market volatility regarding value of land and buildings post COVID-19 and in accordance with accounting standards management determined that a formal assessment should be performed on Council owned land and buildings. As a result an Interim valuation of land and buildings were undertaken by a qualified independent valuer, Westlink Consulting. The interim valuation indicated to management that Council owned land had decreased in value by 12%. Given, the significance of the decrease, management has determined that the fair value of land should be adjusted downwards. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2023 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation	Type of valuation
Land - Non specialised	-	159,467	-	June 2023	Interim by Valuer
Land - Specialised	-	-	752,654	June 2023	Interim by Valuer
Buildings - Specialised	-	87	223,383	June 2022	Full Revaluation
		159,555	976,036		

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

6.1 Property, infrastructure, plant and equipment (Cont'd)

Valuation of infrastructure

Valuation of infrastructure assets - Roads, Footpaths, Lanes, Kerb and Channel - was undertaken by the Senior Coordinator Asset Management and Capital Works, BSc. MConstMgt. The valuations are at replacement costs less accumulated depreciation and were first applied as at 30 June 2022. An independent valuation was performed for bridges for 30 June 2023 by an independent valuer, JJ Ryan Consulting Pty Ltd.

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2023 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation	Type of valuation
Roads	-	-	372,618	June 2022	Full Revaluation
Bridges	-	-	2,976	June 2023	Full revaluation
Footpaths, Lanes and Kerb and Channel	-	-	257,632	June 2022	Full Revaluation
Drainage	-	-	90,335	June 2022	Full Revaluation
Trees	-	-	7,318	June 2004	
Total	-	-	730,879		

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 20% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$1 and \$3,000 per square metre.

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from \$300 to \$5,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 20 years to 150 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 20 years to 120 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2023 \$'000	2022 \$'000
Reconciliation of specialised land		
Land under roads	283,787	283,787
Parks and reserves	468,867	573,215
Total specialised land	752,654	857,002

Notes to the Financial Report for the Year Ended 30 June 2023

Note 6 Assets we manage (Cont'd)

	2023	2022
	\$'000	\$'000
6.2 Investments in joint arrangements		
Municipal Association Purchasing Scheme (Procurement Australia)	5	5
Total investments	<u>5</u>	<u>5</u>

Investments in joint arrangements are classified as either joint operations or joint ventures depending on the contractual rights and obligations each investor has, rather than the legal structure of the joint arrangement.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related Parties

Parent entity

Yarra City Council is the parent entity.

Subsidiaries and Associates

Interests in subsidiaries and associates are detailed in Note 6.2.

(b) Key Management Personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

Cr Sophie Wade	28 November 2022 – 30 June 2023
Cr Sophie Wade (Mayor)	1 July 2022 – 27 November 2022
Cr Gabrielle de Vietri*	1 July 2022 – 9 December 2022
Cr Edward Crossland (Deputy Mayor)	1 July 2022 – 30 June 2023
Cr Claudia Nguyen	1 July 2022 – 27 November 2022
Cr Claudia Nguyen (Mayor)	28 November 2022 – 30 June 2023
Cr Amanda Stone	1 July 2022 – 30 June 2023
Cr Anab Mohamud	1 July 2022 – 30 June 2023
Cr Bridgid O'Brien	1 July 2022 – 30 June 2023
Cr Herschel Landes	1 July 2022 – 30 June 2023
Cr Stephen Jolly	1 July 2022 – 30 June 2023
Cr Michael Glynatsis *	25 January 2023 - 30 June 2023

*The resignation of a Langridge Ward Councillor on 9 December 2022 created a vacancy which remained until the swearing in of a new Councillor on 25 January 2023 following their election by countback.

Chief Executive Officer & other Key Management Personnel

Chief Executive Officer

General Manager Governance, Communications and Customer Service (Previously incorporated Group Manger, Advocacy & Engagement)

General Manager Infrastructure and Environment (Previously Director City Works & Assets)

General Manager Community Strengthening (Previously Director Community Wellbeing)

General Manager City Sustainability and Strategy (Previously Director Planning & Placemaking)

General Manager Corporate Services and Transformation (Previously Director Corporate, Business & Finance)

Group Manager, CEO's Office*

Group Manager, People & Culture*

Group Manager, Advocacy & Engagement*

* On the 2nd of December 2022, a new organisational structure was implemented to better align the organisation to the Council Plan objectives. As a result three key management personnel positions were removed from the organisational structure.

	2023	2022
	No.	No.
Total Number of Councillors	10	9
Total of Chief Executive Officer and other Key Management Personnel	8	8
Total Number of Key Management Personnel	<u>18</u>	<u>17</u>

(c) Remuneration of Key Management Personnel

Remuneration comprises employee benefits including all forms of consideration paid, payable or provided by Council, or on behalf of the Council, in exchange for services rendered. Remuneration of Key Management Personnel and Other senior staff is disclosed in the following categories.

Short-term employee benefits include amounts such as wages, salaries, annual leave or sick leave that are usually paid or payable on a regular basis, as well as non-monetary benefits such as allowances and free or subsidised goods or services.

Other long-term employee benefits include long service leave, other long service benefits or deferred compensation.

7.1 Council and key management remuneration (Cont'd)

(c) Remuneration of Key Management Personnel (Cont'd)

Post-employment benefits include pensions, and other retirement benefits paid or payable on a discrete basis when employment has ceased.

Termination benefits include termination of employment payments, such as severance packages.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 7 People and relationships (Cont'd)

7.1 Council and key management remuneration (Cont'd)

	2023	2022
	\$'000	\$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	2,353	2,400
Long-term benefits	390	55
Post-employment benefits	185	194
Termination benefits	346	48
Total*	<u>3,274</u>	<u>2,697</u>

* Total remuneration increased in 2023 following retirement of long-term staff, organisational realignment, and staff who were in an acting capacity.

	2023	2022
	No.	No.
The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:		
\$1 - \$9,999	1	-
\$10,000 - \$19,999	1	-
\$20,000 - \$29,999	-	1
\$30,000 - \$39,999	5	5
\$40,000 - \$49,999	-	1
\$50,000 - \$59,999	-	1
\$60,000 - \$69,999	1	-
\$70,000 - \$79,999	1	-
\$80,000 - \$89,999	1	1
\$210,000 - \$219,999	-	3
\$230,000 - 239,999	1	-
\$240,000 - \$249,999	1	-
\$250,000 - \$259,999	1	1
\$280,000 - \$289,999	1	3
\$290,000 - \$299,000	1	-
\$380,000 - \$389,999	1	1
\$420,000 - \$429,999	1	-
	<u>18</u>	<u>17</u>

Key management personnel (KMP) include the Councillors, the CEO and the Executive Management Team.

(d) Remuneration of other senior staff *

Other senior staff are officers of Council, other than Key Management Personnel, whose total remuneration exceeds \$160,000 and who report directly to a member of the KMP.

	2023	*2022
	\$'000	\$'000
Total remuneration of other senior officers was as follows:		
Short-term benefits	3,041	3,714
Long-term benefits	52	88
Post-employment benefits	300	351
Termination benefits	853	-
Total	<u>4,246</u>	<u>4,153</u>

Notes to the Financial Report for the Year Ended 30 June 2023

Note 7 People and relationships (Cont'd)

7.1 Council and key management remuneration (Cont'd)

The number of other Senior officers are shown below in their relevant income bands:

Income Range:	2023 No.	*2022 No.
\$160,000 - \$169,999	2	5
\$170,000 - \$179,999	3	7
\$180,000 - \$189,999	4	6
\$190,000 - \$199,999	4	3
\$200,000 - \$209,999	1	1
\$210,000 - \$219,000	1	-
\$240,000 - \$249,999	1	-
\$280,000 - \$289,000	1	-
\$350,000 - \$359,999	1	-
\$370,000 - \$379,000	1	-
	<u>19</u>	<u>22</u>

Total Remuneration for the reporting year for other senior staff included above, amounted to: 4,246 4,153

Several factors affected total remuneration payable to key management personnel and other senior officers over the year. A number of employees resigned and positions were made redundant. This has had a significant impact on remuneration figures for the termination benefits category.

* Due to a definitional change the comparative figures in this note may not align with the previous year's annual report which included disclosure of senior officers as defined in the Local Government Act 1989.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 7 People and relationships (Cont'd)

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council did not enter into any other transactions with related parties.

(b) Outstanding balances with related parties

There were no balances outstanding at the end of the reporting period in relation to transactions with related parties.

(c) Loans to/from related parties

There were no loans in existence at balance date that have been made, guaranteed or secured by the council to a related party.

(d) Commitments to/from related parties

There were no commitments in existence at balance date that have been made, guaranteed or secured by the council to a related party.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council. At balance date the Council are aware of one contingent asset relating to an insurance claim for building damages. The value is estimated at \$100,000.

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or the amount of the obligation cannot be measured with sufficient reliability.

There are two litigations currently underway at balance date. The details of which are not disclosed in order not to prejudice the cases.

(i) arising from Public Liability

As a local authority Council manages parks, reserves, roads, and other land holdings and, as a result, receive potential claims arising from incidents which occur on land managed by Council. There are a number of outstanding claims against Council in this regard. Council carries \$600 million of public liability insurance and an excess of \$50,000 on this policy in 2022/23. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is LMI Insurance. There are no claims of which Council is aware which would fall outside the terms of Council's policy.

(ii) arising from Professional Indemnity

As a local authority with statutory regulatory responsibilities, including the responsibility of issuing permits and approvals, Council receives potential claims for damages arising from actions of Council or its officers. Council carries \$600 million of professional indemnity insurance and an excess of \$50,000 on this policy in 2022/23. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is LMI Insurance. There are no instances or claims of which Council is aware which would fall outside the terms of Council's policy.

(iii) Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future superannuation contributions

In addition to the disclosed contributions, Council has not paid unfunded liability payments to Vision Super during 2022/23. There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2023. At this point in time it is not known if additional contributions will be required, the timing or potential amount. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2024 are \$0.32 million.

Note 8 Managing uncertainties (Cont'd)

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2023 reporting period. Council assesses the impact of these new standards. As at 30 June 2023 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2024 that are expected to impact Council.

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) bank and Treasury Corporation Victoria borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly some areas of credit risk exist in relation to outstanding fees and fines. To help manage risk associated with fees, Council utilises agreements and where appropriate seeks collateral.

Council invest surplus funds with financial institutions. To help manage risks associated with investments, Council only invests in financial institutions with recognised credit rating as specified in Council's investment policy.

Note 8 Managing uncertainties (Cont'd)

8.3 Financial instruments (Cont'd)

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the council's financial assets is minimal because the main debtor is secured by a charge over the rateable property. Council recognises a level of risk associated with parking infringement debtors.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of 1.0% and 2.0% in market interest rates (AUD) from year-end rates.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 8 Managing uncertainties (Cont'd)

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 *Fair value measurement*, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Asset class	Revaluation
Land	2 years
Buildings	2 years
Roads	4 years
Bridges	4 years
Footpaths and cycleways	4 years
Drainage	4 years
Recreational, leisure and community facilities	4 years
Parks, open space and streetscapes	4 years
Kerb & channel	4 years
Lanes	4 years
Bridges	4 years

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 8 Managing uncertainties (Cont'd)

8.4 Fair value measurement (Cont'd)

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 9 Other matters

9.1 Reserves	Balance at beginning of reporting period	Increment (decrement)	Balance at end of reporting period
(a) Asset revaluation reserves	\$'000	\$'000	\$'000
2023			
Property			
Land	843,554	-126,094	717,460
Buildings	42,842	-	42,842
Heritage buildings	2,860	-	2,860
	<u>889,256</u>	<u>(126,094)</u>	<u>763,162</u>
Infrastructure			
Road Substructure	229,910	-	229,910
Road Seal	1,930	-	1,930
Footpaths Substructure	35,952	-	35,952
Footpaths Seal	20,301	-	20,301
Drains	29,626	-	29,626
Bridges	1,000	230	1,230
Lane Substructure	22,754	-	22,754
Lane Seal	58,870	-	58,870
Kerb and channel	81,073	-	81,073
Open space	27	-	27
Trees	13	-	13
Art, Heritage and Culture	44	-	44
	<u>481,501</u>	<u>230</u>	<u>481,731</u>
Total asset revaluation reserves	<u>1,370,757</u>	<u>(125,864)</u>	<u>1,244,893</u>
2022			
Property			
Land	808,639	34,915	843,554
Buildings	28,892	13,950	42,842
Heritage buildings	2,860	-	2,860
	<u>840,391</u>	<u>48,865</u>	<u>889,256</u>
Infrastructure			
Road Substructure	202,446	27,464	229,910
Road Seal	9,850	(7,920)	1,930
Footpaths Substructure	61,444	(25,491)	35,952
Footpaths Seal	37,259	(16,958)	20,301
Drains	31,063	(1,437)	29,626
Bridges	1,000	-	1,000
Lane Substructure	23,266	(513)	22,754
Lane Seal	45,272	13,599	58,870
Kerb and channel	110,560	(29,487)	81,073
Open space	27	-	27
Trees	13	-	13
Art, Heritage and Culture	44	-	44
	<u>522,244</u>	<u>(40,743)</u>	<u>481,501</u>
Total asset revaluation reserves	<u>1,362,635</u>	<u>8,122</u>	<u>1,370,757</u>

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 9 Other matters (Cont'd)

9.1 Reserves (Cont'd)

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2023				
Statutory Reserves				
Public Open Space Reserve (i)	22,592	4,211	(1,307)	25,495
Parking (ii)	79	-	-	79
Total Statutory Reserves	22,671	4,211	(1,307)	25,575
Total Other reserves	22,671	4,211	(1,307)	25,575
2022				
Statutory Reserves				
Public Open Space Reserve (i)	18,871	4,817	(1,095)	22,592
Parking (ii)	79	-	-	79
Total Statutory Reserves	18,950	4,817	(1,095)	22,671
Total Other reserves	18,950	4,817	(1,095)	22,671

(i) Public Open Space Reserve to contributions received as Public Open Space Levies pursuant to the provisions of Section 18 of the *Subdivision Act 1988*. The reserve will be used to fund eligible open space capital works projects. In 2022/23 the following projects and amounts were acquitted from the Public Open Space Reserve:

	\$'000
Inner Circle Park	41
Charlotte street	102
Smith Reserve	39
Golden Square	48
Alphington Park	352
Cambridge Street Reserve	725
Total	1,307

(ii) Parking reserve relates to contributions received in lieu of the provision of parking spaces required for property developments. This reserve will be used in the provision of additional car parking spaces as required.

Notes to the Financial Report for the Year Ended 30 June 2023

Note 9 Other matters (Cont'd)

	2023	2022
	\$'000	\$'000
9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)		
Surplus/(deficit) for the year	23,276	1,113
Depreciation	24,231	23,960
Amortisation	1,192	1,263
Finance costs	1,124	1,310
(Profit)/Loss on disposal of non-current assets (refer to Note 3.6)	(756)	1,068
<i>Change in assets and liabilities:</i>		
(Increase)/decrease in trade and other receivables	(2,142)	(4,593)
(Increase)/decrease in other assets	(881)	135
Increase/(decrease) in trade and other payables	(3,339)	245
Increase/(decrease) in trust funds	438	3,505
Increase/(decrease) in other liabilities	0	9
(Increase)/decrease in inventories	33	(85)
Increase in provisions	(983)	395
Net cash provided by operating activities	42,193	28,325

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2023, this was 10.5% as required under Superannuation Guarantee (SG) legislation (2022: 10.0%)).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Yarra City Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Note 9 Other matters (Cont'd)

9.3 Superannuation (Cont'd)

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

A triennial actuarial investigation is currently underway for the Defined Benefit category which is expected to be completed by 31 December 2023. Council was notified of the 30 June 2023 VBI during August 2023 (2022: August 2022). The financial assumptions used to calculate the 30 June 2023 VBI were:

Net investment returns	5.70% pa
Salary information	3.50% pa
Price inflation (CPI)	2.80% pa

As at 30 June 2022, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.2%. The financial assumptions used to calculate the VBI were:

Net investment returns	5.5% pa
Salary information	2.5% pa to 30 June 2023, and 3.5%pa thereafter
Price inflation (CPI)	3.0% pa

Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021). Vision Super has advised that the estimated VBI at June 2023 was 104.10%.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2022 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

(a) Regular contributions

On the basis of the results of the 2022 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2023, this rate was 10.5% of members' salaries (10.0% in 2021/22). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2022 interim valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

(b) Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

Note 9 Other matters (Cont'd)

9.3 Superannuation (Cont'd)

The 2022 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2022 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2022 (Interim) \$m	2021 (Interim) \$m
- A VBI Surplus	44.6	214.7
- A total service liability surplus	105.8	270.3
- A discounted accrued benefits surplus	111.9	285.2

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2022.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2022.

The discounted accrued benefits surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2022.

The 2023 triennial actuarial investigation

A triennial actuarial investigation is being conducted for the Fund's position as at 30 June 2023. It is anticipated that this actuarial investigation will be completed by 31 December 2023. The financial assumptions for the purposes of this investigation are:

	2023 Triennial Investigation	2020 Triennial Investigation
Net investment return	5.7% pa	5.6% pa
Salary inflation	3.5% pa	2.5% pa
Price inflation	2.8% pa	for the first two years and 2.75% pa thereafter 2.0% pa

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to superannuation plans for the financial year ended 30 June 2023 are detailed below:

Scheme	Type of Scheme	Rate	2023 \$,000	2022 \$,000
Vision super	Defined benefit	10.5% (2022:10.0%)	308	335
Vision super	Accumulation fund	10.5% (2022:10.0%)	3,702	3,606
Australiansuper	Accumulation fund	10.5% (2022:10.0%)	766	685
Hostplus	Accumulation fund	10.5% (2022:10.0%)	654	599
HESTA	Accumulation fund	10.5% (2022:10.0%)	490	442
UniSuper	Accumulation fund	10.5% (2022:10.0%)	280	273
Rest	Accumulation fund	10.5% (2022:10.0%)	315	247
Cbus	Accumulation fund	10.5% (2022:10.0%)	223	218
VicSuper	Accumulation fund	10.5% (2022:10.0%)	248	218
Other	Accumulation fund	10.5% (2022:10.0%)	1,640	1,535
			8,628	8,158

There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2023.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2024 is \$0.32M.

Council has no unfunded liability payments to Vision Super during both 2022/23 and 2021/22 years.

Notes to the Financial Report for the Year Ended 30 June 2023

10 Change in accounting policy

There have been no changes to accounting policies in the 2022-23 year.

There are no pending accounting standards that are likely to have a material impact on Council.

Performance statement

Council has prepared the following performance statement in accordance with the Local Government Act 2020 and Local Government (Planning and Reporting) Regulations 2014.

Independent Auditor's Report

To the Councillors of Yarra City Council

Opinion	<p>I have audited the accompanying performance statement of Yarra City Council (the council) which comprises the:</p> <ul style="list-style-type: none">• description of municipality for the year ended 30 June 2023• sustainable capacity indicators for the year ended 30 June 2023• service performance indicators for the year ended 30 June 2023• financial performance indicators for the year ended 30 June 2023• other information and• certification of the performance statement. <p>In my opinion, the performance statement of Yarra City Council in respect of the year ended 30 June 2023 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 4 of the <i>Local Government Act 2020 and Local Government (Planning and Reporting) Regulations 2020</i>.</p>
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Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's <i>APES 110 Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
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Councillors' responsibilities for the performance statement	<p>The Councillors are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 2020</i> and the <i>Local Government (Planning and Reporting) Regulations 2020</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of a performance statement that is free from material misstatement, whether due to fraud or error.</p>
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Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
18 September 2023



Travis Derricott
as delegate for the Auditor-General of Victoria

Yarra Council

Performance Statement

For the year ended 30 June 2023

Performance Statement

For the year ended 30 June 2023

Description of municipality

The City of Yarra is an inner metropolitan municipality which is home to a diverse community of people. Yarra is one of Australia's smallest inner city municipalities at 19.5 square kilometres, and features lively arts and entertainment precincts, vibrant shopping and café strips, and numerous sports and recreational facilities.

Created in June 1994, the City of Yarra merged the former municipalities of: Collingwood; Richmond; Fitzroy; (including the annexed part of Carlton North); Northcote (Alphington & Fairfield: South of Heidelberg Road only).

In 2021 the Australian Bureau of Statistics forecast the Yarra population to be 103,125. In 2023 they revised their population estimates, the revision took into consideration the impact of the COVID-19 pandemic which for Yarra resulted in multi-year absences of international students and foreign workers coupled with people relocating to Victoria's regions or interstate which meant Yarra's residential population experienced a dramatic but temporary decline. The revision resulted in the 2023 forecast resident population dropping to 92,118. Our population forecasters, id@ consulting estimates that despite this temporary decline Yarra will continue to grow, with the population predicted to reach 123,995 by 2031.

Overview of 2023

During the financial year council experienced growth in residents and demand for services. Extensive works were undertaken to improve infrastructure.

Sustainable Capacity Indicators

For the year ended 30 June 2023

<i>Indicator / measure</i> [formula]	Results				Comment
	2020	2021	2022	2023	
Population					
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,857.25	\$1,927.03	\$2,022.13	\$2,249.18	The 2022/23 ABS population estimate decreased by 7.5% compared to the 2021/22 estimate, increasing the cost per head of population
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$9,928.65	\$9,913.72	\$9,945.76	\$10,870.01	The increases in 2022 and 2023 is due to the decrease in the ABS population forecasts for these years compared to 2021. In 2021 the population forecast was 103,124, revised in 2023 to 92,118 after considering the impact of COVID-19.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	323.23	327.48	316.32	290.59	The population density per length of road decreased by 8% compared to the 2021/22 due to a decrease in the 2022/23 ABS population estimate.

<i>Indicator / measure</i> [formula]	Results				Comment
	2020	2021	2022	2023	
Own-source revenue					
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,691.76	\$1,566.01	\$1,726.64	\$2,156.95	Own source revenue improved in 2022/23 compared to prior years as we continue to recover from the impacts of the COVID-19 pandemic.
Recurrent grants					
<i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$132.26	\$150.04	\$169.17	\$178.55	Recurrent grants have been impacted by the advance of 100% of the Financial Assistance Grants for 2023/24.
Disadvantage					
<i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	8.00	8.00	8.00	9.00	On average, Yarra has lower levels of disadvantage across the municipality with high levels of disadvantage concentrated in the main public housing areas within Richmond, Collingwood and Fitzroy.
Workforce turnover					
<i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff]	10.4%	7.4%	14.1%	16.6%	Council's staff turnover rates decreased during 2019/20 and 2021/22 which coincided with the period of COVID-19 pandemic restriction in Victoria and the slowing of the employment market. The end of COVID-19 restrictions has seen staff turnover rates continue to

<i>Indicator / measure</i> [formula]	Results				Comment
	2020	2021	2022	2023	
for the financial year] x100					increase to a level that is comparable with pre COVID-19 levels.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2023

Service / indicator / measure	Results				Comment
	2020	2021	2022	2023	
Aquatic facilities					
Utilisation					
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	7.08	3.57	6.21	7.02	Attendance at the Aquatic facilities has been increasing since their re-opening in November 2021 when they returned to normal operating hours and programs after the forced closures in March 2020, which continued on and off until November 2021 due to COVID- 19 restrictions.
Animal management					
Health and safety					
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	100%	100%	100%	100%	Council continues to perform well with all 13 animal management prosecutions ruled in favour of Council.

Service / indicator / measure	Results				Comment
	2020	2021	2022	2023	
Food safety					
Health and safety					
<i>Critical and major non-compliance outcome notifications</i>	100.00%	99.54%	100.00%	99.20%	Council responds to 100% of critical and major non-compliance outcome notifications. Results less than 100% occur where follow-up inspections are delayed due to closures and re-inspections fall in the next period.
[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100					
Governance					
Satisfaction					
<i>Satisfaction with council decisions</i>	71	66	49	46	Council scored an average of 46% for Satisfaction with council decisions in the Annual Customer Satisfaction Survey 2023 (ACSS), a decrease of 6% compared to 2021/22. A breakdown of the scores by category, showing the % of respondents, between 2023 and 2022 respectively are: Very good/Good 33% compared to 36%; Average 32% compared to 34%; and Very Poor/Poor 35% compared to 30%. The answer scale for the ACSS was updated in 2022 to align with the scale used in the Victorian Local Government Community Satisfaction Survey conducted by the Department of Government Services.
[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]					

Service / indicator / measure	Results				Comment
	2020	2021	2022	2023	
					This means that results prior to 2022 are not directly comparable with current results.
Libraries					
Participation					
Active library borrowers in municipality	16.24%	15.10%	13.23%	13.08%	While the percentage of active library borrowers has decreased, this calculation is based on an average of active borrowers over the past three years and includes borrowing activity during 2 years of COVID-19 restrictions. In actual terms there has been a 19.5% increase in the number of borrowers during 2022/23 compared to the number during 2021/22.
[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100					
Maternal and child health					
Participation					
Participation in the MCH service	84.20%	84.63%	80.55%	83.02%	Participation levels are aligned with previous trends. Council contacts every family whose details are provided as part of the birth notification process inviting them to participate, offering a first home visit. Council is not in control of how many families accept the offer.
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100					

Service / indicator / measure	Results				Comment
	2020	2021	2022	2023	
Participation					
<p><i>Participation in the MCH service by Aboriginal children</i></p> <p>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</p>	95.65%	97.34%	55.70%	51.85%	<p>This data includes Aboriginal children who participate with City of Yarra Maternal and Child Health services and the Victorian Aboriginal Health Services (VAHS) after a partnership was developed in 2020-21. While the total 26 Aboriginal children are registered with Council, 14 are active clients with Council and regularly attend their Key Age and Stage appointments. The remaining 12 attend VAHS who use a different recording program, these attendances are not included in the Council participation figures. Council continues to work with VAHS and promote the Maternal and Child Health services with Aboriginal families.</p>
Roads					
Satisfaction					
<p><i>Satisfaction with sealed local roads</i></p> <p>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	75	73	63	59	<p>Council scored an average of 59% for Satisfaction with sealed local roads in the Annual Customer Satisfaction Survey 2023 (ACSS), a decrease of 6% compared to 2021/22.</p> <p>A breakdown of the scores by category, showing the % of respondents, between 2023 and 2022 respectively are: Very good/Good 48% compared to 57%; Average 31% compared to 29%; and Very Poor/Poor 21% compared to 14%.</p> <p>The answer scale for the ACSS was updated in 2022 to align with the scale used in the Victorian Local Government Community Satisfaction Survey conducted by the Department of Government Services.</p>

Service / indicator / measure	Results				Comment
	2020	2021	2022	2023	
					This means that results prior to 2022 are not directly comparable with current results.
Statutory Planning					
Decision making					
<i>Council planning decisions upheld at VCAT</i>	86.00%	58.67%	70.53%	82.50%	Council made decisions on 1192 applications in 2022/23, a decrease of 11% compared to 2021/22 (1340). Yarra continues to have a significant number of appeals related to complex and controversial applications. In 2022/23 the number of appeals to VCAT decreased 16%, 80 compared to 95 in 2021/22, while the number of Council decisions upheld at VCAT increased by 17% compared to 2021/22. In 2022/23 66 were upheld out of 80 appeals.
[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100					
Waste Collection					
Waste diversion					
<i>Kerbside collection waste diverted from landfill</i>	36.33%	33.03%	30.36%	29.66%	The ratio of waste diverted from landfill decreased 0.7% compared to 2021/22.
[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100					

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library borrower" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under section 98 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Financial Performance Indicators

For the year ended 30 June 2023

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2020	2021	2022	2023	2024	2025	2026	2027	
Efficiency									
Expenditure level									
<i>Expenses per property assessment</i>	\$3,427.30	\$3,486.41	\$3,461.32	\$3,476.63	\$3,744.42	\$3,766.52	\$3,742.48	\$3,826.68	Indicator is consistent with prior years and forecasts for future years indicate no major variances.
[Total expenses / Number of property assessments]									
Revenue level									
<i>Average rate per property assessment</i>	\$2,030.69	\$2,037.22	\$2,075.05	\$2,097.03	\$2,208.00	\$2,233.02	\$2,252.70	\$2,267.37	Indicator is consistent with prior years and forecasts for future years indicate no major variances.
[General rates and Municipal charges / Number of property assessments]									
Liquidity									
Working capital									
<i>Current assets compared to current liabilities</i>	246.58%	126.61%	170.49%	186.56%	176.01%	175.06%	177.51%	178.01%	Improvement in indicator reflective of improved

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2020	2021	2022	2023	2024	2025	2026	2027	
[Current assets / Current liabilities] x100									operating performance in the net result 30 June 2023.
Unrestricted cash									This indicator is affected by term deposits of \$50 million that are treated as other financial assets. This indicator would be 29.39% if the \$50 million was held as cash and cash equivalents. The indicator in future years, is impacted by debt reduction and increases in statutory reserves.
<i>Unrestricted cash compared to current liabilities</i>	84.14%	13.27%	-7.38%	-54.13%	54.45%	55.41%	58.00%	55.19%	
[Unrestricted cash / Current liabilities] x100									
Obligations									
Loans and borrowings									
<i>Loans and borrowings compared to rates</i>	37.86%	35.45%	32.42%	27.66%	23.11%	19.08%	15.21%	11.48%	Improvement in indicator mainly due to loans and borrowings reducing from \$39.17 million in 2021/22 to \$34.90 million in 2022/23. Forecast indicator is impacted by a reducing reliance on debt.
[Interest and principle repayments on Interest bearing loans and borrowings / Rate revenue] x100									

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2020	2021	2022	2023	2024	2025	2026	2027	
Loans and borrowings									
<i>Loans and borrowings repayments compared to rates</i>	2.80%	2.70%	29.54%	4.22%	4.01%	3.92%	3.81%	3.71%	This indicator has return to trend following the repayment of interest only loan of \$32.5 million in 2021/22.
[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100									
Indebtedness									
<i>Non-current liabilities compared to own source revenue</i>	27.39%	7.93%	22.56%	16.94%	14.09%	11.23%	8.51%	6.67%	Indicator affected in 2020/21 by \$33.8 million of borrowings that moved to current liabilities. Indicator has now returned to trend.
[Non-current liabilities / Own source revenue] x100									
Asset renewal and upgrade									
<i>Asset renewal and upgrade compared to depreciation</i>	120.65%	107.26%	119.88%	132.25%	85.11%	100.00%	100.00%	100.00%	In June 2022, Council adopted a formal Asset Plan which directs and informs investment levels for renewal capital works. The 2024 ratio of 85.11% has been informed by the Council Asset Plan. This reduced forecast has been offset by higher than normal renewal spend during 2020, 2021, 2022 and 2023.
[Asset renewal and upgrade expense / Asset depreciation] x100									

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2020	2021	2022	2023	2024	2025	2026	2027	
Operating position									
Adjusted underlying result									
Adjusted underlying surplus (or deficit)	-1.02%	-9.01%	-4.63%	7.87%	3.53%	4.25%	5.95%	4.12%	This indicator has reflected the improvement in parking and user fee income as we emerge from the effects of the COVID-19. Forecast is that this indicator will continue to improve in future years.
[Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100									
Stability									
Rates concentration									
Rates compared to adjusted underlying revenue	60.11%	63.77%	62.75%	56.10%	57.05%	56.93%	56.77%	56.97%	Indicator is consistent with prior years and forecasts for future years indicate no major variances.
[Rate revenue / Adjusted underlying revenue] x100									
Rates effort									
Rates compared to property values	0.20%	0.20%	0.20%	0.18%	0.20%	0.20%	0.20%	0.20%	Indicator is consistent with prior years and forecasts for future years indicate no major variances.
[Rate revenue / Capital improved value of rateable									

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2020	2021	2022	2023	2024	2025	2026	2027	
properties in the municipality] x100									

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population "means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant "means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2023

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its financial plan on 19 June 2023 and which forms part of the council plan. The financial plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The financial plan can be obtained by contacting council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.



Wei Chen

Principal Accounting Officer

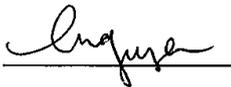
Dated: 12 September 2023

In our opinion, the accompanying performance statement of the City of Yarra Council for the year ended 30 June 2023 presents fairly the results of council's performance in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

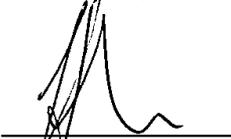
We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2020 to certify this performance statement in its final form.



Cr Claudia Nguyen

Mayor

Dated: 12 September 2023



Cr Herschel Landes

Councillor

Dated: 12 September 2023

Kerry McGrath

Acting Chief Executive Officer

Dated: 12 September 2023

Kerry McGrath

Developer contributions

Table 1 – Total DCP levies received in 2022/23 financial year

DCP name and year approved	Levies received in 2022/23 financial year (\$)
Yarra DCP (2021)	\$788,362
Total	\$788,362

Table 2 – DCP land, works, services or facilities accepted as works-in-kind in 2022/23 financial year

DCP name and year approved	Project ID	Project description	Item purpose	Project value (\$)
Yarra DCP (2021)		(Nil)		
Total				\$0

Table 3 – Total DCP contributions received and expended to date (for DCPs approved after 1 June 2016)

DCP name and year approved	Total levies received (\$)	Total levies expended (\$)	Total works-in-kind accepted (\$)	Total DCP contributions received (levies and works-in-kind) (\$)
Yarra DCP (2021)	\$955,703	\$6,081,020	\$0	\$955,703
Total	\$955,703	\$6,081,020	\$0	\$955,703

Table 4 – Land, works, services or facilities delivered in 2022/23 financial year from DCP levies collected

Project description	Project ID	DCP name and year approved	DCP fund expended (\$)	Works-in-kind accepted (\$)	Council's contribution (\$)	Other contributions (\$)	Total project expenditure (\$)	Percentage of item delivered
Renew - Bridge Program Bridge Redecking Gipps Street (Collins Bridge) Abbotsford	3	Yarra DCP (2021)	\$83,572	\$0	\$137,940	\$0	\$221,512	100%
Upgrade - building works Lord Street Neighbourhood House 92-94 Lord Street.	127	Yarra DCP (2021)	\$607,590	\$0	\$3,275,856	\$500,000	\$4,383,446	100%
Renew - RoW 359.1 Bloomburg St RoW 359.2- Lane Pavement Works	176	Yarra DCP (2021)	\$24,733	\$0	\$25,154	\$0	\$49,887	100%
Renew - RoW 1906 Brunswick St RoW 1907- Lane Pavement Works	178	Yarra DCP (2021)	\$32,156	\$0	\$44,608	\$0	\$76,764	100%
Renew - RoW 1192 RoW 1191 End of lane- Lane Pavement Works	182	Yarra DCP (2021)	\$27,312	\$0	\$4,688	\$0	\$32,000	100%
Renew-footpath works on Pigdon St from McIlwraith St to Lygon St (Left footpath)	462	Yarra DCP (2021)	\$9,785	\$0	\$76,614	\$0	\$86,399	100%
Renew-footpath works on South Audley St from Nelson St to Southampton Cres	514	Yarra DCP (2021)	\$17,666	\$0	\$56,720	\$0	\$74,386	100%
Renew-footpath works on Queens Pde from Michael St to Rushall Cres	583	Yarra DCP (2021)	\$31,055	\$0	\$179,011	\$0	\$210,066	100%
Renew-footpath works on Bowen Cr from Pigdon St to Holtham St West (Right footpath)	597	Yarra DCP (2021)	\$5,711	\$0	\$37,580	\$0	\$43,291	100%
Renew-footpath works on Church St from Nicholson St to St Georges Rd	758	Yarra DCP (2021)	\$22,908	\$0	\$22,092	\$0	\$45,000	100%
Renew-footpath works on Reid St from Rae St to Brunswick St (Left footpath)	769	Yarra DCP (2021)	\$37,104	\$0	\$38,859	\$0	\$75,963	100%

Project description	Project ID	DCP name and year approved	DCP fund expended (\$)	Works-in-kind accepted (\$)	Council's contribution (\$)	Other contributions (\$)	Total project expenditure (\$)	Percentage of item delivered
Renew-footpath works on Brunswick St from Reid St to St Georges Rd	856	Yarra DCP (2021)	\$34,417	\$0	\$66,583	\$0	\$101,000	100%
Renew-footpath works on Brighton St from Cotter St to Barkly Ave	906	Yarra DCP (2021)	\$6,311	\$0	\$13,689	\$0	\$20,000	100%
Renew-footpath works on Gertrude St from George St to Gore St	953	Yarra DCP (2021)	\$17,675	\$0	\$110,760	\$0	\$128,435	100%
Renew-pavement works on Bedford St from Johnston St to Perry St	987	Yarra DCP (2021)	\$44,391	\$0	\$81,212	\$0	\$125,603	100%
Renew-footpath works on Moor St from Napier St to George St	991	Yarra DCP (2021)	\$26,364	\$0	\$61,686	\$0	\$88,050	100%
Total			\$1,028,750	\$0	\$4,233,052	\$500,000	\$5,761,802	

Glossary

The following table defines key terms used in this report.

Term	Definition
2022/23	A reference to the financial year beginning 1 July 2022 and ending 30 June 2023.
Advocacy	Publicly supporting or recommending programs or services on behalf of the community to other tiers of government or service providers for community benefit.
Annual Plan	A strategic document outlining the actions Council will undertake to implement its Council Plan during a specific financial year.
Annual Plan Action	A specific Annual Plan activity designed to facilitate the achievement of a Council Plan strategic objective.
Assets	Everything owned by or owed to Council such as roads, equipment, and buildings. Assets are listed in the Financial Report.
Australian Accounting Standards	The accounting standards published by the Australian Accounting Standards Board.
Budget	A plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the Council Plan.
Councillors	Elected representatives of Council.
Council Plan	A major strategic document outlining Council's aims and initiatives for a four-year period.
Council Plan Initiative	A specific Council Plan activity designed to facilitate the achievement of a Strategic Objective.
COVID-19 / COVID	A highly contagious respiratory disease caused by a coronavirus. It was named CO for coronavirus, VI for virus, D for disease, and 19 for 2019, the year it was discovered.
Financial Statements	The financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards and other applicable standards as they apply to the general-purpose financial reports and statement of capital works, included in the Annual Report.
Financial year	The period of 12 months ending on 30 June each year.
Freedom of Information Request	A request for Council to provide access to documents pursuant to the Freedom of Information Act 1982.

Term	Definition
Governance	Governance relates to Council's purpose, objectives, role, and functions as set out in the Local Government Act 2020
Greenhouse gas emissions	Generated from a large number of processes and from a range of sources. Key sources of greenhouse gases include energy sector, transport emissions, agricultural, land use change and forestry, industrial processes and waste.
Indicator	A measure used to assess performance.
Local Government Act	Councils worked under the both the Local Government Act 1989 and the Local Government Act 2020 during the 2020/21 year. The 2020 Act received Royal Assent on 24 March 2020, with its provisions progressively replacing the equivalent provisions of the 1989 Act.
Local Law	The laws adopted by Council that prohibit, regulate, and control activities, events, practices, and behaviours within Yarra.
Masterplan	A high-level document outlining Council's plans for a key location within the municipality.
Measure	How an indicator will be measured and takes the form of a computation, typically including a numerator and denominator.
Minister	Refers to the Victorian Local Government Minister.
Performance Statement	A statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the Annual Report.
Planning and Accountability Framework	The key statutory planning and reporting documents that are required to be prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act.
Planning Scheme	Planning rules created by Council and endorsed by the Victorian Government to guide land use and development.
Regulations	The Local Government (Planning and Reporting) Regulations 2014.
Risk management	A policy and process for identifying business risks and controlling the likelihood and/or impact of a risk event occurring.
Services	Assistance, support, advice, and other actions undertaken by a council for the benefit of the local community.
Service outcome indicators	The prescribed service performance indicators to be included in the Performance Statement, which measure whether the stated service objective has been achieved.

Term	Definition
Service performance indicators	A prescribed set of indicators measuring the effectiveness and efficiency of council services covering appropriateness, quality, cost and service outcomes.
Strategic Resource Plan	A plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the Council Plan.
Strategy	A plan of action intended to accomplish specific objectives.
Sustainable	Meet present day needs without compromising future generations' ability to meet their needs.
Sustainable capacity indicators	A prescribed set of indicators measuring whether councils have the capacity to meet the agreed service and infrastructure needs of the local community and absorb foreseeable changes and unexpected shocks into the future covering financial performance, capacity and governance and management.
Values	Values are beliefs that underpin behaviours and processes. The values of an organisation guide its culture.
Victorian Civil and Administrative Tribunal (VCAT)	An independent body established by the Victorian Government to determine the outcome of disputes (e.g. planning appeals).
Vision	A description of the future we aim to achieve for Yarra – our city development and our community.
Ward	Defined electoral area to which a representative is elected as councillor.
Wellbeing	A general term to encompass health, happiness, welfare, security, comfort, quality of life and a sense of belonging.

Acronyms

Term	Definition
AAS	Australian Accounting Standards
CALD	Culturally and Linguistically Diverse
CEO	Chief Executive Officer
COVID-19	A highly contagious respiratory disease caused by a coronavirus. It was named CO for coronavirus, VI for virus, and 19 for 2019, the year it was discovered.
DELWP	Department of Environment, Water, Land and Planning
DDA	Disability Discrimination Act
EFT	Equivalent full-time – one EFT is equivalent to one person working 38 hours per week
IMAP	Inner Melbourne Action Plan
LGBTIQA+	Lesbian, gay, bisexual, transgender, intersex, queer/questioning, asexual/aromantic, plus
LGPRF	Local Government Performance Reporting Framework
M	Million
NDIS	National Disability Insurance Scheme
TAC	Transport Accident Commission
VAGO	Victorian Auditor-General's Office
VCAT	Victorian Civil Administrative Tribunal
VPA	Victorian Planning Authority

Contact us

Visit us

- Richmond Town Hall, 333 Bridge Road, Richmond
- Collingwood Town Hall, 140 Hoddle Street, Abbotsford
- Connie Benn Family and Children's Centre, 160 Brunswick Street, Fitzroy
- Bargoonga Nganjin – North Fitzroy Library, 182–186 St Georges Road, Fitzroy North

Get in touch

- email info@yarracity.vic.gov.au
- call 9205 5555
- fax 8417 6666
- mail to PO Box 168 Richmond VIC 3121

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- instagram.com/CityofYarra

If you do not have access to the internet, you can visit our website via the computers at your local Yarra library.

7.6 Council position on the Voice to Parliament

Reference	D23/383394
Author	Sarah Ernst - Acting Manager Equity and Community Development
Authoriser	Acting Chief Executive Officer
Disclosure	The authoriser, having made enquiries with members of staff involved in the preparation of this report, asserts that they are not aware of any general or material conflicts of interest in relation to the matters presented.

Purpose

1. To seek confirmation on Council's position on the Voice to Parliament, in support of the stated position determined by Elders of the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, as per their media release from Thursday 28 September 2023.

Critical analysis

History and background

2. In 2017, Aboriginal and Torres Strait Islander peoples from many nations gathered at Uluru for the National First Nations Constitutional Convention (the Convention).
3. The Convention was the culmination of a series of 12 dialogues held in major cities and regional centres across the country. These dialogues had the dual purpose of significant consultation and education, ultimately leading to the creation of a proposal for substantive recognition, agreed by a consensus amongst the Convention's Aboriginal and Torres Strait Islander nations' representatives.
4. This proposal is represented by the *Uluru Statement from the Heart*, which calls for self-determination, realised through Voice, Treaty and Truth by establishing:
 - (a) 'a First Nations Voice enshrined in the Constitution'; and
 - (b) an independent Makarrata commission (Makarrata means 'the coming together after a struggle'), to oversee a process of agreement-making between governments and First Nations and truth-telling about our history.'
5. While the statement itself is a single page (see **Attachment One**), it followed the handing down of the final report of the Referendum Council, which was delivered to the Prime Minister and Leader of the Opposition on 30 June 2017. The final report can be found at <https://www.referendumcouncil.org.au/>
6. In May 2022, the Prime Minister of Australia endorsed the Uluru Statement from the Heart in full, with a referendum on Constitutional Recognition (the Referendum) now scheduled to take place on 14 October 2023.
7. The Voice to Parliament that is proposed through the Referendum would be a constitutionally enshrined 'permanent advisory body that would give advice to the government about the issues that affect First Nations peoples.'
8. Whether or not to support the Voice is an intensely personal decision for many Wurundjeri Woi-wurrung and Aboriginal and Torres Strait Islander peoples and there are many diverse opinions as to how and why to vote either 'yes' or 'no'.
9. On Thursday 28 September 2023, Elders of the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation finalised the Corporation's official position to support the 'Yes' vote in the upcoming referendum (see **Attachment Two**).

Discussion

10. Yarra City Council's work with the local Aboriginal and Torres Strait Islander community is guided by our *Yana Ngargna Plan (2020–2023)*, which details Council's deep commitment to working in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation.
11. Yana Ngargna is a Wurundjeri Woi-wurrung phrase meaning 'continuing connection'. This refers to the Wurundjeri Woi-wurrung's continuing connection to culture, country and identity—as well as Yarra's commitment to developing continuing connections with Wurundjeri Woi-wurrung, Aboriginal and Torres Strait Islander people, communities and organisations.
12. In keeping with this important commitment, Council is guided by the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation's formal position on The Voice to Parliament.
13. It is noted in the statement by the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation that the decision by Elders to support a Yes campaign is not one taken lightly, coming after months of careful consideration. It is the result of much deliberation, extensive community consultation, and two in-person meetings with Hon. Linda Burney MP, Minister for Indigenous Australians.
14. The statement by the Wurundjeri further notes that there are 'many views across the Wurundjeri community' and that this is reflected in the fact that 'not all Board members voted on a formal position'. Officers are very mindful of this.
15. It is noted that the diversity of personal experiences, opinions and perspectives that inform the views of Wurundjeri Woi-wurrung and other Aboriginal and Torres Strait Islander peoples must always be kept in mind in relation to any discussion of the Referendum on the Voice to Parliament.
16. It is recommended that any actions relating to this matter be undertaken with respect and care, and an awareness of the impacts that discussion of the Referendum, Voice to Parliament and Uluru Statement from the Heart can have on individuals and communities.

Options

17. There are no options associated with this report.

Community and stakeholder engagement

18. Officers have spoken directly with spokespeople from the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to confirm that the media statement does reflect the formal position of the corporation and better understand the context of this position.

Policy analysis

Alignment to Community Vision and Council Plan

19. Yarra's Community Vision contains the Future Priority for Strong and Vibrant Community to: *1.4 Celebrate Aboriginal and Torres Strait Islander culture and community.*
20. Strategic Objective 2 in the Council Plan, 'Social Equity and Health' notes that Council is 'deeply proud of its connection to the Aboriginal and Torres Strait Islander community', and the commitment to 'increasing the visibility of Wurundjeri Woi Wurrung, Aboriginal and Torres Strait Islander people, culture, issues and achievements.'
21. Strategy 2.1, under this Council Plan objective, is to 'Celebrate, respect and embrace Wurundjeri Woi Wurrung, Aboriginal and Torres Strait Islander people and heritage, and reflect this in our decision-making, services and activities.'
22. As noted above, Council's Yana Ngargna Plan articulates a deep commitment to working in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation as the Traditional Owners of the Land now known as Yarra.

Climate emergency and sustainability implications

23. There are no climate emergency impacts from this report.

Community and social implications

24. There is a diversity of views and experiences held amongst the Wurundjeri Woi-wurrung and other Aboriginal and Torres Strait Islander peoples in Yarra on the matters discussed in this report, and it can be an intensely personal decision for many people as to how and why to vote either 'yes' or 'no'.
25. As noted above, it is of utmost importance that any actions relating to this report, and the issues discussed within it, be undertaken with respect and care, and with an awareness of the impacts that discussion of the Referendum, Voice to Parliament and Uluru Statement from the Heart can have on individuals and communities.

Economic development implications

26. There are no economic development implications for this report.

Human rights and gender equality implications

27. Self-determination is a principle enshrined in international human rights law, including through the United Nations' Declaration on the Rights of Indigenous Peoples, to which Australia is a signatory.

Operational analysis

Financial and resource impacts

28. There are no financial and resource impacts for this report.

Legal Implications

29. There are no legal implications for this report.

Conclusion

30. The Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation has articulated a formal position on The Voice to Parliament, to support the Yes campaign.
31. It is acknowledged that there is a diversity of personal experiences, opinions and perspectives that inform the views of Wurundjeri Woi-wurrung and other Aboriginal and Torres Strait Islander peoples.
32. It is in keeping with Council's deep commitment to working in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to also support the Yes campaign.
33. It is recommended that all actions relating to this matter be undertaken with respect and care, and an awareness of the impacts that discussion of the Referendum, Voice to Parliament and Uluru Statement from the Heart can have on individuals and communities.

RECOMMENDATION

1. That Council:
 - (a) reaffirms its commitment to work in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation;
 - (b) notes the Wurundjeri Woi-wurrung's strong continuing connection to culture, country and identity;
 - (c) reaffirms its commitment to developing continuing connections with Wurundjeri Woi-wurrung, Aboriginal and Torres Strait Islander peoples, communities and organisations;
 - (d) notes the importance of ensuring Wurundjeri Woi-wurrung, and Aboriginal and Torres Strait Islander peoples have input into the development of policies at all levels of government;
 - (e) notes that within the Wurundjeri Woi-wurrung and local Aboriginal and Torres Strait Islander communities there is a diversity of viewpoints that reflects differing experiences and perspectives;
 - (f) recognises the responsibilities inherent to Australia's role as a signatory to the United Nations' Declaration on the Rights of Indigenous Peoples, including the recommendation that to develop a Treaty with Aboriginal and Torres Strait Islander peoples;
 - (g) notes the full Uluru Statement from the Heart (2017), including the pillars of Voice, Treaty and Truth, and the call to enshrine a Voice for Aboriginal and Torres Strait Islander peoples in the Australian Constitution; and
 - (h) commits its strong support for the formal position of the Elders at the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation on the Voice to Parliament to actively support the Yes vote.

Attachments

- 1 [↓](#) Attachment 1 - Uluru Statement From The Heart
- 2 [↓](#) Attachment 2 - Media release - Wurundjeri Elders Support Voice to Parliament Yes Vote

ULURU STATEMENT FROM THE HEART

We, gathered at the 2017 National Constitutional Convention, coming from all points of the southern sky, make this statement from the heart:

Our Aboriginal and Torres Strait Islander tribes were the first sovereign Nations of the Australian continent and its adjacent islands, and possessed it under our own laws and customs. This our ancestors did, according to the reckoning of our culture, from the Creation, according to the common law from 'time immemorial', and according to science more than 60,000 years ago.

This sovereignty is *a spiritual notion: the ancestral tie between the land, or 'mother nature', and the Aboriginal and Torres Strait Islander peoples who were born therefrom, remain attached thereto, and must one day return thither to be united with our ancestors. This link is the basis of the ownership of the soil, or better, of sovereignty.* It has never been ceded or extinguished, and co-exists with the sovereignty of the Crown.

How could it be otherwise? That peoples possessed a land for sixty millennia and this sacred link disappears from world history in merely the last two hundred years?

With substantive constitutional change and structural reform, we believe this ancient sovereignty can shine through as a fuller expression of Australia's nationhood.

Proportionally, we are the most incarcerated people on the planet. We are not an innately criminal people. Our children are alienated from their families at unprecedented rates. This cannot be because we have no love for them. And our youth languish in detention in obscene numbers. They should be our hope for the future.

These dimensions of our crisis tell plainly the structural nature of our problem. This is *the torment of our powerlessness.*

We seek constitutional reforms to empower our people and take *a rightful place* in our own country. When we have power over our destiny our children will flourish. They will walk in two worlds and their culture will be a gift to their country.

We call for the establishment of a First Nations Voice enshrined in the Constitution.

Makarrata is the culmination of our agenda: *the coming together after a struggle.* It captures our aspirations for a fair and truthful relationship with the people of Australia and a better future for our children based on justice and self-determination.

We seek a Makarrata Commission to supervise a process of agreement-making between governments and First Nations and truth-telling about our history.

In 1967 we were counted, in 2017 we seek to be heard. We leave base camp and start our trek across this vast country. We invite you to walk with us in a movement of the Australian people for a better future.



Wurundjeri Woi-wurrung

Cultural Heritage
Aboriginal Corporation

WURUNDJERI CORPORATION SUPPORTS VOICE TO PARLIAMENT YES VOTE

Elders at the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation have taken a formal position on the Voice to Parliament to actively support the YES vote.

The decision, made by the Wurundjeri Board of Directors at their August meeting, came after months of careful consideration, including two face-to-face meetings between Elders and the Minister for Indigenous Australians Linda Burney.

The Wurundjeri Corporation acknowledges the many views across the Wurundjeri community and note that not all Board members voted on a formal position.

Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation Chair Allan Wandin said some Board members will not advise or encourage any individual living or working on Wurundjeri Country to vote YES or NO.

“People have a right to vote either way, and as a Wurundjeri man, I won’t be influencing anyone’s decision on this referendum,” Allan said.

“The decision to support the YES vote was not made by the full Board of Directors.”

The Wurundjeri community has a long history of post-colonial political engagement.

Esteemed Wurundjeri Ancestors Billibellary, Ningulabul, Bebejan, Simon Wonga, and William Barak were all well-known and active participants in the political scene as Melbourne was being built around them.

ENDS.

The Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation was established in 1985 by Wurundjeri Elders. As a representative body for Wurundjeri Woi-wurrung people, the Traditional Owners of Melbourne, and the Greater Melbourne region, it is the oldest and longest running Traditional Owner organisation in Victoria.

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