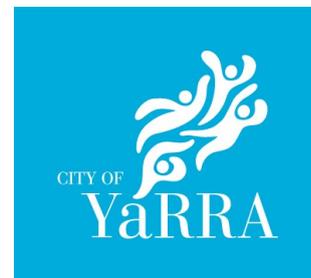


**Yarra City Council**  
**Business Advisory Group**  
**Meeting minutes**



**Meeting number 4 of 4 – 2022**

Date: Thursday 3 November 2022

Time: 8am to 10am

Location: Richmond Town Hall, 333 Bridge Road, Richmond

**Attendance:**

First Name	Initial	Business Name
<b>Present</b>		
Cr Herschel Landes	HL	Yarra Councillor (Chair)
Cr Edward Crossland	EC	Yarra Councillor
Guido Melo	GM	Melko
Jane Stewart	JS	Sustain Ability International
Jeremy Ellis	JE	LaunchPad
Mark Ryan	MR	Eureka Coffee/Growers Espresso
Mark Schiffer	MS	Blick Creative
Paula Glynn	PG	PixelStorm
Robyn Madeley	RM	Victoria Gardens Shopping Centre
Shane Hryhorec	SH	Push Mobility
Trang Du	TD	Two Square Pegs
<b>Apologies</b>		
Freya Berwick	FB	Sense of Self
Kevin Cahya	KC	Makmur Enterprises
Mary Minas	MM	Sense of Self
Matthew Kovacs	MK	Ventia
Sophie Travers	ST	Collingwood Yards
<b>Guest</b>		
Carlo Meneguzzi		Bendigo Kangan Institute
Leonie Kirkwood	LK	Yarra Council – Strategic Planning
Siu Chan	SC	Yarra Council – Arts, Culture & Venues
Esther Kennedy	EK	Yarra Council – Economic Development
Shelley Woolcock	SW	Yarra Council – Economic Development
Simon Osborne	SO	Yarra Council – Economic Development
Will Anderson	WA	Yarra Council – Economic Development

	Action/Update
<p><b>1. Acknowledgement of Country</b></p> <p>Yarra City Council acknowledges the Wurundjeri Woi Wurrung people as the Traditional Owners and true sovereigns of the land now known as Yarra. We also acknowledge the significant contributions made by other Aboriginal and Torres Strait Islander people to life in Yarra. We pay our respects to Elders from all nations here today—and to their Elders past, present and future.”</p>	
<p><b>1. Declaration of conflict of interest</b></p> <p>No conflicts of interest were declared.</p>	
<p><b>2. Actions arising from previous meeting and adoption of minutes</b></p> <p>Minutes adopted</p> <ul style="list-style-type: none"> <li>• Simon – return to work strategies were communicated to businesses via a special employment edition of the Yarra Business News and Yarra City Jobs. It's important that employers give workers a valid reason/justification/purpose on why they're being asked to come back to the office. Important to note this is a national and state-wide issue – not only Yarra. It's an employee's market at the moment.</li> <li>• Cr Landes – parking only an issue on Tuesdays, Wednesdays and Thursdays... not Mondays or Fridays!</li> </ul>	
<p><b>3. Cremorne Urban Design Framework (UDF)</b></p> <p>Presentation from Leonie Kirkwood</p> <ul style="list-style-type: none"> <li>• 10,000 workers and 770 businesses in Cremorne</li> <li>• Shane – I run wheelchair skills training starting from Richmond station. Getting rid of gutters for wheel and rollability, otherwise wheelchair users will avoid the area.</li> <li>• <a href="#">Read the draft UDF</a></li> <li>• Visit <a href="https://yoursayyarra.com.au/designcremorne">https://yoursayyarra.com.au/designcremorne</a> to have your say</li> </ul>	
<p><b>4. Kangan Institute</b></p> <p>Presentation from Carlo, Bendigo Kangan Institute</p> <ul style="list-style-type: none"> <li>• Trang – with internships/placements, SMEs and big business have different needs. SMEs need employees with a broad skillset and big business want workers with specific skills. How do you address this?</li> <li>• PG – How are you educating the teaching staff?</li> <li>• Trang – Do you train your educators in working with people with disability and people from multicultural backgrounds?</li> </ul>	
<p><b>5. Arts, Culture &amp; Venues in Yarra</b></p> <p>Presentation from Siu Chan</p> <ul style="list-style-type: none"> <li>• Shane – is there a best practice guide for event access at Yarra?</li> <li>• Shane - Changes Places funding grants – for accessible bathrooms</li> <li>• Graffiti and mural FAQs sound great – good marketing opportunity to promote to local business and community Facebook pages</li> <li>• Trang – grant writing sessions that cater to people who have limited experience with applying for grants or people with English as a second language <ul style="list-style-type: none"> <li>○ Siu - We have an arts officer dedicated to working with multicultural communities</li> </ul> </li> </ul>	
<p><b>6. General business</b></p> <ul style="list-style-type: none"> <li>• Mark Schiffer – excitement around internships at business. Legal definition of un/paid internships. Became a member of AGDA... unpaid internship is frowned upon.</li> <li>• PG – almost as soon as interns start, they get poached by other orgs via LinkedIn.</li> </ul>	

	Action/Update
<ul style="list-style-type: none"> <li>• Shane – can we record accessibility via the annual business audit?               <ul style="list-style-type: none"> <li>○ Simon – accessibility will be recorded as part of the next annual shopping precinct audit January 2023</li> <li>○ SH – can you please let the Disability Advisory Committee know?</li> </ul> </li> <li>• Shane – a couple of gyms at Yarra inaccessible</li> </ul>	
<p><b>7. Thank you to departing members</b></p> <ul style="list-style-type: none"> <li>• Robyn Madeley</li> <li>• Mark Schiffer</li> <li>• Mark Ryan</li> <li>• Jane Stewart</li> <li>• Trang Du</li> </ul>	
<p><b>7. Closing</b></p> <p>Meeting closed.</p>	