



Ordinary Meeting of Council Agenda

**to be held on Tuesday 18 February 2020 at 7.00pm
Fitzroy Town Hall**

Arrangements to ensure our meetings are accessible to the public

Council meetings are held at either the Richmond Town Hall or the Fitzroy Town Hall. The following arrangements are in place to ensure they are accessible to the public:

- Entrance ramps and lifts (off Moor Street at Fitzroy, entry foyer at Richmond).
- Interpreting assistance is available by arrangement (*tel. 9205 5110*).
- Auslan interpreting is available by arrangement (*tel. 9205 5110*).
- A hearing loop is available at Richmond only and the receiver accessory is available by arrangement (*tel. 9205 5110*).
- Proposed resolutions are displayed on large screen.
- An electronic sound system amplifies Councillors' debate.
- Disability accessible toilet facilities are available at each venue.

Recording and Publication of Meetings

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Order of business

- 1. Statement of recognition of Wurundjeri Woi-wurrung Land**
- 2. Attendance, apologies and requests for leave of absence**
- 3. Declarations of conflict of interest (Councillors and staff)**
- 4. Confidential business reports**
- 5. Confirmation of minutes**
- 6. Petitions and joint letters**
- 7. Public question time**
- 8. Delegates' reports**
- 9. General business**
- 10. Questions without notice**
- 11. Council business reports**
- 12. Notices of motion**
- 13. Urgent business**

1. Acknowledgment of Country

“Yarra City Council acknowledges the Wurundjeri Woi Wurrung people as the Traditional Owners and true sovereigns of the land now known as Yarra.

We acknowledge their creator spirit Bunjil, their ancestors and their Elders.

We acknowledge the strength and resilience of the Wurundjeri Woi Wurrung, who have never ceded sovereignty and retain their strong connections to family, clan and country despite the impacts of European invasion.

We also acknowledge the significant contributions made by other Aboriginal and Torres Strait Islander people to life in Yarra.

We pay our respects to Elders from all nations here today—and to their Elders past, present and future.”

2. Attendance, apologies and requests for leave of absence

Anticipated attendees:

Councillors

- Cr Misha Coleman (Mayor)
- Cr Mi-Lin Chen Yi Mei (Deputy Mayor)
- Cr Danae Bosler
- Cr Jackie Fristacky
- Cr Stephen Jolly
- Cr Daniel Nguyen
- Cr Bridgid O’Brien
- Cr James Searle
- Cr Amanda Stone

Council officers

- Vijaya Vaidyanath (Chief Executive Officer)
- Ivan Gilbert (Group Manager Chief Executive’s Office)
- Lucas Gosling (Director Community Wellbeing)
- Gracie Karabinis (Group Manager People, Culture and Community)
- Chris Leivers (Director City Works and Assets)
- Diarmuid McAlary (Director Corporate, Business and Finance)
- Bruce Phillips (Director Planning and Place Making)
- Mel Nikou (Governance Officer)

3. Declarations of conflict of interest (Councillors and staff)

4. Confidential business reports

Item

4.1 Contractual matters

4.2 Contractual matters

Confidential business reports

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the *Local Government Act* 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

RECOMMENDATION

1. That the meeting be closed to members of the public, in accordance with section 89 (2) of the *Local Government Act* 1989, to allow consideration of contractual matters.
2. That all information contained within the Confidential Business Reports section of this agenda and reproduced as Council Minutes be treated as being and remaining strictly confidential in accordance with the provisions of sections 77 and 89 of the *Local Government Act* 1989 until Council resolves otherwise.

5. Confirmation of minutes

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on Tuesday 4 February 2020 be confirmed.

6. Petitions and joint letters

7. Public question time

Yarra City Council welcomes questions from members of the community.

Public question time procedure

Ideally, questions should be submitted to Council in writing by midday on the day of the meeting via the form available on our website. Submitting your question in advance helps us to provide a more comprehensive answer. Questions that have been submitted in advance will be answered first.

Public question time is an opportunity to ask questions about issues for which you have not been able to gain a satisfactory response on a matter. As such, public question time is not:

- a time to make statements or engage in debate with Councillors;
- a forum to be used in relation to planning application matters which are required to be submitted and considered as part of the formal planning submission;
- a forum for initially raising operational matters, which should be directed to the administration in the first instance;

If you wish to raise matters in relation to an item on this meeting agenda, Council will consider submissions on these items in conjunction with and prior to debate on that agenda item.

When you are invited by the Mayor to ask your question, please come forward, take a seat at the microphone, state your name clearly for the record and:

- direct your question to the Mayor;
- refrain from making statements or engaging in debate
- not raise operational matters which have not previously been raised with the Council administration;
- not ask questions about matter listed on the agenda for the current meeting.
- refrain from repeating questions that have been previously asked; and
- if asking a question on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

Once you have asked your question, please remain silent unless called upon by the Mayor to make further comment or to clarify any aspects.

8. Delegate's reports

9. General business

10. Questions without notice

11. Council business reports

Item		Page	Rec. Page	Report Presenter
11.1	Options for a four bin kerbside service	9	22	Joe Agostino – Manager City Works
11.2	Option and implications for ceasing the use of glyphosate	23	31	Joe Agostino – Manager City Works
11.3	Business Advisory Group - Appointment of Business Representatives	33	35	Bruce Phillips – Director Planning and Place Making
11.4	Richmond Town Hall & Former Police Station Public Realm Design	36	43	Bruce Phillips – Director Planning and Place Making
11.5	2019/20 Annual Plan Quarterly Progress Report - December	51	55	Mark Montague – Chief Financial Officer
11.6	December 2019 Financial Report (including Mid-Year Budget Review	108	110	Mark Montague – Chief Financial Officer
11.7	Report on Assemblies of Councillors	127	128	Ivan Gilbert – Group Manager - Chief Executive's Office

The public submission period is an opportunity to provide information to Council, not to ask questions or engage in debate.

Public submissions procedure

When you are invited by the Mayor to make your submission, please come forward, take a seat at the microphone, state your name clearly for the record and:

- speak for a maximum of five minutes;
- direct your submission to the Mayor;
- confine your submission to the subject under consideration;
- avoid repetition and restating previous submitters;
- refrain from asking questions or seeking comments from the Councillors or other submitters; and
- if speaking on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

Once you have made your submission, please remain silent unless called upon by the Mayor to make further comment or to clarify any aspects.

12. Notices of motion

Nil

13. Urgent business

Nil

11.1 Options for a four bin kerbside service

Executive Summary**Purpose**

To provide Council with a recommendation for a proposed four bin kerbside waste management model and a proposed timing for a roll out across Yarra.

Key Issues

The reason for the Holistic Waste Trial (HWT) was to explore an alternative kerbside recycling model that is focused on waste reduction, quality of material, diversion from landfill, maximum resource recovery, highest value of material (e.g. glass to glass), circular economy and development of local markets.

The Yarra HWT in Abbotsford has demonstrated that taking glass out of the commingled recycling bin provides a high quality source of kerbside glass that is suitable for local manufacturing into new glass and improves the quality of the commingled recycling (no glass) which is then also suitable for the local market.

The separation of glass out of the commingled recycling has yielded high quality glass with an approximate 90% recovery for new glass (compared to the current 45% recovery for new glass). The remaining 10% is suitable for sand replacement in asphalt mix. The commingled material without glass has yielded high quality paper, cardboard and plastics that are suitable for local markets.

The HWT to date has demonstrated that the introduction of a FOGO (food and organics) collection is viable within the Yarra environment. The FOGO has diverted approximately 45% of organics out of the landfill stream which is suitable for processing into compost.

Given the results of the HWT and the results of the Community Survey, the recommended model for a Yarra wide four bin kerbside waste management model is fortnightly garbage, fortnightly recycling no glass, fortnightly glass and weekly FOGO.

The preferred time for a roll out would be July 2020, however there needs to be flexibility around the timing pending the achievement of all the necessary project preparations.

Financial Implications

The roll out of a four bin kerbside waste management system across Yarra will have budget implications based on the model chosen by Council.

On 16 December 2019 Polytrade increased the recycling processing gate per tonne for Councils they service. This has budget implications for the current kerbside recycling model. DELWP have committed to fund the gap between December 2019 and March 2020. There is a potential that the funding may extend to June 2020, however this will have budget implications for the 2020/21 budget.

The pricing assumptions for a four bin system across Yarra are best estimates based on information available at this time. The financial modelling does not account for any potential increases in such items as landfill levies, landfill gate fees, recycling processing fees and the potential spike in fuel costs. Such increases are certainly possible based on the current state of the market in Victoria.

PROPOSAL

1. That Council:
 - (a) notes the report;
 - (b) endorses a four bin kerbside waste management model which consists of fortnightly recycling - no glass, fortnightly glass only, fortnightly garbage and weekly FOGO collections (Option B from Table 3 of this report);
 - (c) endorses a roll out of a four bin kerbside waste management system across Yarra for July 2020 subject to the allocation of appropriate funding in the 2020/21 Budget, and beyond, with some flexibility on the timing based on the achievement of all necessary project preparations;
 - (d) endorse officers to commence preparations for a four bin kerbside waste management roll-out, including to incur costs as necessary in 2019/20 to facilitate the roll out of this new system;
 - (e) authorises Officers to renegotiate the structure of the current garbage and recycling collection contracts with the current contractor to accommodate a four bin waste management system;
 - (f) authorises Officers to submit an s186 Ministerial Exemption for the logistics contracts; and
 - (g) authorises Officers to negotiate with all relevant contractors and stakeholders to achieve a four bin roll out by July 2020.

11.1 Options for a four bin kerbside service

Reference: D20/21560
Authoriser: Director City Works and Assets

Purpose

1. To provide Council with a recommendation for a proposed four bin kerbside waste management model and a proposed timing for a roll out across Yarra.

Background

2. At the Council Meeting on 17th December 2019, Council adopted the following recommendation:

That:

- (a) Council notes the report; and
 - (b) Council notes that Officers propose to bring a report to Council in February 2020 with a recommendation on a proposed model and the timing for roll out of a 4 bin model across Yarra.
3. The report presented to Council on the 17th December 2019 contained an extensive volume of contextual information within the report and in the attachments. This report is focused on providing pertinent information necessary to allow an informed decision to be made regarding the recommended model for a four bin system across Yarra and the recommended timing of a roll out.

Holistic Waste Trial

4. The reason for the holistic waste trial was in response to the collapse of the kerbside recycling market in Victoria and Australia post the implementation of China's National Sword Policy. This was a wakeup call for Victoria and Australia and demonstrated that without the development of local markets and a circular economy for kerbside recycling material, there is a risk that the only alternative would be landfill or waste to energy. Yarra committed to explore viable alternatives for kerbside recycling.

Holistic Waste Trial – Community Survey

5. During late September and early October 2019, a community survey was conducted in the HWT area. The purpose of the survey was to identify community sentiment towards the change in waste collection services and provide data to evaluate the effectiveness of the service models, the communications strategy and assess the appropriateness of a Holistic Waste Service (HWS) for a potential full scale rollout across Yarra. This has provided valuable information to gauge community acceptance and concerns including collection frequencies and bin sizes. This information will be taken into consideration to address behaviour change components of a HWS.
6. A significant number of individual responses (407), being just over one third of households, responded to the survey. This high response rate enables Council to have confidence that the views and opinions gathered in the survey are representative of the community that participated in the trial.
7. It is worth noting the survey responses showed that there was very little difference between responses from Single Unit Development (SUD's) occupants and Multi Unit Development (MUD's) occupant's responses. The survey identified a high acceptance rate for the HWT model.
8. Table 1 below provides a summary of the Community Survey results.

Table 1

Category	% Satisfied	Other Comments
Fortnightly Recycling (No Glass)	73.6%	Family groups were expressed dissatisfaction with frequency, however it appears that capacity is an issue rather than frequency
Fortnightly Glass	86.2%	There does not appear to be a definitive preference for either a glass crate or the 47 Litre Wheelie Bin
Fortnightly garbage	72.8%	<ul style="list-style-type: none"> Family groups expressed dissatisfaction with frequency, however it appears that capacity is an issue rather than frequency The collection frequency appears to present particular concerns from those with young children in nappies, and apprehension about the potential additional negative impact of hot weather. Their concerns however seem to be more related to the lack of capacity to cope with nappies and may be addressed with a larger bin rather than collection frequency. <i>NOTE: There is an opportunity for Council to explore the introduction of a nappy collection service should the issue of nappies in a fortnightly garbage service become a major barrier for a HWS roll out across the municipality.</i>
Weekly FOGO	84.7%	120 FOGO bins are too large for some properties. An option of a 60 litre bin can be provided to residents who prefer a smaller bin.

Community Survey Key Findings

9. Overall engagement and acceptance of kerbside recycling is high in the trial area. There is limited variation between MUDS, SUDS and family segments in terms of overall support for the trial and kerbside recycling.
- 79% of respondents believe HWT model is an improvement to their service;
 - 90.5% of respondents either agree or strongly agree that they understand why the trial is happening;
 - 84.5% of respondents either agree or strongly agree their actions during the trial are contributing to a positive outcome;
 - 79.15% of respondents either agree or strongly agree there are positive benefits for the environment;
 - 83.9% of respondents either agree or strongly agree that they are more conscious about the amount of waste they create; and
 - 82.2% of respondents either agree or strongly agree that they intend to reduce the amount of waste they create

Community Survey - Communications Reach

10. Direct print communications have the widest reported reach and recall according to survey responses. However, the survey respondents reported that there 5 sources of information that were referred to most frequently including:
- 86.2%: letters sent during the trial;
 - 60.5%: revolution kits and calendar;
 - 49.9%: bin stickers;
 - 32.1%: posters about what goes in each bin (MUD's only); and
 - 30.6%: email newsletter.

Timing of a HWS across Yarra

11. Should Council decide to roll out a HWS across Yarra, the timing will be critical as a number of emerging milestones need to be taken into consideration, including:
 - (a) at the time of authorising this report, the State Government is yet to release the Circular Economy Policy that was due to be released in December 2019. On that basis, the content of this Policy remains unclear, including any impact on the proposed kerbside recycling reforms. It is not clear if State Government intends to offer funding packages to assist Councils to transition to a new reformed model. At the time of writing this report the State Government has not released the Circular Economy Policy;
 - (b) it is anticipated that the Circular Economy Policy may be released in February 2020. Should Council make a decision to roll out a four bin kerbside model in Yarra prior to the release of the Policy, then Officers will review the Yarra Model to ensure alignment with the Policy and to take advantage of any funding that may be offered by the State Government to reform the kerbside recycling systems. If there are significant unforeseen implications, Officers would provide a formal report back to Council to outline these;
 - (c) a Container Deposit Scheme (CDS) has recently been announced by State Government as being proposed for introduction in Victoria in 2023. Whilst the details are not yet fully understood, and the timing of the proposed CDS would not impact on the kerbside collection until implemented in 2023, Officers will monitor any developments in relation to a CDS and the possible impacts on the kerbside collection model;
 - (d) the MWRRG is due to procure collective recycling processing services by May 2020 with a proposed starting date of July 2021. The tender may introduce new competitors into the market for processing services that include glass only and commingled recycling without glass;
 - (e) the Federal government has announced its intent to ban the export of recycling materials commencing July 2020 to be completed by June 2022. At this stage no additional details are available;
 - (f) the processing contract with Polytrade ends on 30th September 2020.
 - (g) the Four Seasons recycling collection contract ends on 30th September 2020;
 - (h) ministerial approval will be required to vary the garbage collection and recycling collection contracts;
 - (i) the processing contract for recycling without glass can be signed with APR up until June 2021 under the current blanket Ministerial approval for recycling processing contracts;
 - (j) a contract with APR that extends beyond June 2021 would need either ministerial approval or would require a tender process;
 - (k) the processing for kerbside recycled glass is discussed further into this report;
 - (h) based on the above comments the most appropriate time for a four bin kerbside waste management model roll out across Yarra would be July 2020 subject to the allocation of appropriate funding in the 2020/21 Budget, and beyond, with some flexibility based on the achievement of all necessary project preparations; and
 - (l) to achieve a roll out of a four bin system in July 2020 or within the first quarter of the 2020/21 financial year it will be necessary to allocate funding from the current 2019/20 budget. It is proposed that funding be made available via the Mid-year Financial Review for this purpose, should Council support a roll out of the four bin system in 2020. This would fund items such as community engagement, bin purchases and bin roll out costs. Accurate costs are not yet known and Officers are currently exploring funding requirements.

OTHER ISSUES

Council Buildings

12. In order to introduce consistency, and to ensure Council walks the talk, it is important that if a HWS is rolled out across Yarra, that Council buildings such as Town Halls, Libraries, Office Buildings, Child Care Centres and Leisure Centres have the same waste management practices, in accordance with a HWS model. This will require internal bin infrastructure, external bin infrastructure and an engagement/education program. This body of work needs to be done prior to the commencement of a roll out across Yarra, and is subject to budget allocation in 2020/21.

Community Engagement and Education

13. A successful roll out of a HWS across Yarra will require a fundamental behaviour shift for the entire Yarra Community. This will mean the necessity for additional resources, particularly in the first 12 months, but also a commitment for appropriate levels of community engagement and education on an ongoing basis. The costing for additional resources has been included in the option costing estimates. This is a critical success factor for a four bin kerbside service.

Access Yarra

14. It is anticipated that the first six months of transition to a HWS would generate a high rate of calls to Access Yarra. Based on the experience with the HWT an estimate of additional resources for Access Yarra during the transition period has been included in the options, costings and assumptions.

Bags for FOGO

15. The recommendation regarding compostable bags for the Yarra model is not to introduce bags as a weekly FOGO collection for a HWS is recommended. If there is a significant demand from the community for bags, this could be considered at a later point in time.

Bin Lid Colour Standardisation

16. It is anticipated that the Circular Economy Policy may call for the standardisation of bin lid colours across Victoria. If this is the case, depending on the standard, Yarra may only need to change the bin lids on the garbage bins. This has not been costed as it has been flagged by DELWP that they may provide financial support for a standardisation program. Should funding be available for standardisation, Officers would make all efforts possible to secure external funding towards this.

SV Funding

17. Yarra has received a \$400,000 infrastructure grant towards the purchase of bin infrastructure required to roll out a HWS across the municipality. The funding will be used to offset the purchase of new bin required for glass collections and FOGO collections. This has been included in the financial modelling of the four bin system.

Risk Management

18. The HWT has proven the model from a technical perspective including logistics, material quality, material volumes and diversion from landfill for the FOGO Material. The community survey highlighted that there is a high acceptance rate for the HWT model from the participants. Despite the positive results, there will undoubtedly be some members of the community that may resist any change to the current services and look to identify reasons not to support a HWS across Yarra. A detailed Risk Assessment/Management of a HWS was provided as Attachment 3 of the 17th December 2019 report. It is worth noting that changing community behaviour presents the greatest challenge and therefore is a priority risk.

CONTEXT AND BACKGROUND TO INFORM A DECISION

Kerbside Recycling Processors - Victoria

19. There are currently three kerbside recycling processors in Victoria (Visy, Polytrade and Cleanaway who have taken over the SKM sites) that process commingled kerbside recycling containing glass as per the current kerbside recycling model.
20. The three recycling processors each have a glass beneficiation plant at their sites which have been primarily designed to sort the mixed glass from the commingled bins into colours and grades that can then be used to manufacture new glass containers.
21. The major problem with this system is that approximately 45% of the kerbside recycled glass is recovered for the manufacture of new glass. The remaining 55% of the glass is full of contaminants such as fragments of recycling materials, bottle tops and rubbish. A further issue is that for approximately two decades the 55% has been stored. There is in excess of 500,000 tonnes of contaminated glass fragments stored around the Melbourne Metro area.

Yarra Waste Contracts

22. Further information about the Yarra City Council's current contracts for recycling processing, recycling and garbage collection and green waste collection has been provided in **Confidential Attachment One**.

Processing of Kerbside Recycling

23. It is possible that the MWRRG tenders for Victorian Recycling processing may result in the establishment of a kerbside recycled glass processing facility by July 2021. This is not a certainty and there is a requirement for an interim solution for glass processing.
24. In the interim, if there is no alternative when Yarra rolls out a four bin system, it is recommended that the kerbside recycled glass is processed to be used as replacement for virgin sand. Although this is not the long term preference, as the glass would not be utilised for the manufacture of new glass, it will still provide environmental benefits in that it would be used as a replacement for virgin material.
25. Further information about the processing of kerbside recycling has been provided in **Confidential Attachment One**.

Container Deposit Scheme (CDS)

26. On the 2nd Feb 2020 the Age released an article claiming that the State Government will introduce a CDS into Victoria and that details would be released within one month. It also claims that there has been a delay due to further consultation required with stakeholders to ensure that a CDS does not cannibalise the kerbside recycling system. According to the Age the scheme will not come into effect until 2023. This would have no immediate impact on kerbside recycling.
27. The NSW experience with the CDS has demonstrated that between 20%-30% of kerbside glass may flow into the CDS. A kerbside recycling system and a CDS can function in parallel and could serve to complement one another to ensure that maximum volumes of glass flow to local markets for the manufacture of new glass. Not all glass containers are covered by the CDS scheme and the details of the potential Victorian CDS are not known. When details become available any impacts or opportunities would be considered with regards to Yarra's kerbside recycling system.

Processing of Kerbside FOGO

28. There are three options for the processing of FOGO material including VEOLIA, Cleanaway and SYCR. Council Officers have visited and assessed these sites and have discussed processing options with the respective parties.
29. Further information about the processing of kerbside FOGO has been provided in **Confidential Attachment One**.

Publicly Owned Kerbside Recycling Processing Facility

30. At a Council Meeting on 8 October 2019 Council passed a resolution which included;

That Council:

- (g) *receives a report from officers within three months on the viability and options for establishing, or advocating for, a publicly-owned recycling provider, or similar in partnership with other councils, as a possible solution to ongoing challenges in the waste and recycling sector.*
31. With regards to this element of the Council resolution, Council officers have commenced a body of work to explore a collaborative effort between Yarra, Melbourne, Hobsons Bay, Port Phillip, Stonnington, Maribyrnong & Macedon Ranges to jointly facilitate the establishment of a glass only sorting facility in the Melbourne area.
32. Subject to Council's interest in Yarra exploring a role in processing of glass, Officers propose a further report to Council later in the first half of 2020. At that point, more should be known about the State and Federal Governments respective positions and proposed/possible investments in waste and recycling. There would also be a better understanding of the options and interest from other stakeholders in developing a publicly-owned recycling provider, whether independent of, or in conjunction with Yarra.
33. The decision to roll out of a HWS across Yarra is not dependent on the establishment of a publicly owned recycling processing facility. A transition to a HWS is recommended because the current model of kerbside recycling is not sustainable. The implementation or the advocacy for a publicly owned recycling processing facility can be carried out in parallel to a HWS roll out.

Metro Waste & Resource Recovery Group (MWRRG) - Recycling Tender Process

34. The MWRRG is currently in the process of preparing to go out to the market for the next round of collective recycling processing tenders. The intent is to put out tenders focused on clusters of Councils in order to draw more competitors into the market. The clusters are based on combined volumes of recycling materials to make it viable for a tenderer to invest in infrastructure.
35. The timing of the tender process is to complete the procurement process by May 2020, with a scheduled start date of 1 July 2021. The timing of the commencement dates for the new recycling processing tenders is in close alignment with the end date of Yarra's recycling processing contract with Polytrade. This places Yarra in a position that minimises financial risks and material security risks associated with the recycling processing contract.

Next Steps

36. The next steps will require 2 key decisions from Council, should Council wish to implement a roll out in 2020:
- (a) A decision regarding the recommended model, and
- (b) A decision regarding the timing of a roll out across Yarra.

External Consultation

37. The external consultation involved engagement with a number of relevant stakeholders including Yarra Contractors, Sustainability Victoria, DELWP, Owens Illinois, APR, Alex Fraser, other Councils and RMIT.
38. There has been significant consultation with residents as part of the HWT, and this has been essential to the success of the HWS and to informing the proposed model for the HWS.
39. Engagement with residents will be an essential component of the successful roll out of a four bin system.

Internal Consultation (One Yarra)

40. The internal consultation involved engagement with a number of relevant stakeholders including Yarra Staff, Executive, Communications, Access Yarra and Councillors.

Financial Implications

41. The roll out of a four bin kerbside waste management system across Yarra will have budget implications based on the model chosen by Council. Modelling shows significant additional costs in the 2020/21 period. Table 3 below provides a cost variance over a six year period. These will be reflected in the Long Term Financial Plan, subject to Councils decision.
42. The pricing assumptions for a four bin system across Yarra are best estimates based on information available at this time. The financial modelling does not account for any potential increases in such items as landfill levies, landfill gate fees, recycling processing fees and the potential spike in fuel costs.
43. Further information about the financial implications has been provided in **Confidential Attachment One**.

Economic Implications

44. In the longer term, the adoption of a HWS across Yarra would assist to generate local markets, a circular economy and the generation of local employment.
45. There is potential for a publicly owned recycling processor to generate employment and economic benefits to the area in which this is located.

Sustainability Implications

46. The current Victorian kerbside recycling model has collapsed due to the collapse of export markets and the lack of local markets for the recycling material. The major issue is the poor quality of the commingled kerbside recycling material. A HWS will provide high quality kerbside recycling material and can be replicated to other Councils across Australia. This will develop a more sustainable kerbside recycling system.
47. There are a range of environmental benefits that would be generated from a HWS across Yarra including a greater volume of kerbside recycled glass that would be suitable to make new glass and/or to replace virgin materials, a greater recovery of commingled recycling with no glass recovered for the local markets and a reduction in greenhouse emissions by diverting organics out of the landfill stream. According to initial calculations a HWS across Yarra would reduce CO2 emissions by approximately 10,600 tonnes per annum.
48. The challenge is to introduce the additional services without increasing additional collection vehicles into the physical Yarra environment. The recommended model has been structured to minimise additional collection vehicles into the services. This aligns with Yarra's sustainability principles and aligns with the focus of the Climate Emergency plan.
49. Yarra has been running a fully electric Tipper for booked hard waste collections since July 2019 and has proven very successful. Officers will explore the potential for Yarra to transition to electric kerbside collection vehicles over the next five years.

Social Implications

50. A HWS across Yarra will require a fundamental shift by the Yarra Community. This may create resistance from some members of the community and will need to be strongly supported by ongoing community engagement and education programs.

Human Rights Implications

51. There no known human rights implications for the purposes of this report.

Communications with CALD Communities Implications

52. Community engagement and education programs will be tailored to ensure the inclusion of CALD communities.

Council Plan, Strategy and Policy Implications

53. A HWS across Yarra aligns with the principles of the Waste Minimisation and Resource Recovery Strategy 2018 – 2022. A HWS model would also align with the principles of Yarra's Climate Emergency Plan.

Legal Implications

54. The kerbside waste collection contracts would need to be renegotiated to accommodate a HWS if rolled out before June 2023.

Other Councils

55. Hobsons Bay is rolling out a four bin system in February 2020 based on the same model as the Yarra Trial. The commingled recycling with no glass will be processed at APR and the recycled glass will be processed at Alex Fraser as an interim.
56. Macedon Ranges Shire Council is rolling out a four bin system in around April 2020 based on the same model as the Yarra Trial. The commingled recycling with no glass will be processed at APR and the recycled glass will be processed at Alex Fraser as an interim.

Points to Highlight

57. There are a number of points that need to be highlighted including:
- (a) the State Government has yet to release its long awaited Circular Economy Policy, so the implications of this Policy, if any, are unknown;
 - (b) the State Government has announced the intent to commence a Container deposit Scheme in 2023; details of the proposed scheme are not yet known, however Officers do not believe the announcement of a CDS is reason to delay the roll out of a HWS in Yarra;
 - (c) the financial modelling in this report does not account for any potential increases in such items as landfill levies, landfill gate fees, recycling processing fees and the potential spike in fuel costs;
 - (d) the financial modelling has been further refined and takes into account all costs associated with kerbside waste management services. The increased recycling processing gate fees have also been accounted for. The financial modelling provided in this report differs from the financial modelling provided in the report on 17th Dec 2019.
 - (e) the financial implications of a four bin waste management system will be significant in Year 1 and for several years; at least for the six years of the proposed contract term.
 - (f) community engagement and education is a critical success factor for a four bin system to ensure long term sustainability of kerbside recycling. There must be an ongoing commitment to ongoing community engagement and education;
 - (g) there will need to be a tailored and concentrated community engagement and education program for Multi-Unit Developments (MUD's);
 - (h) contamination control is also a critical success factor and imperative for material quality. It is vital that Council supports the policy that recycling bins that are contaminated will not be collected. Council staff will work with residents that have contaminated bins to engage and educate. When contamination has been removed from the bin, the contractor will empty the bin in question;
 - (i) it is critical not to collect material in the recycling stream that does not have end markets;
 - (j) to accommodate for space restrictions within Yarra a range of bin sizes would be available including 60 litre, 80 litre, 120 litre and 240 litre across the four services;
 - (k) larger families that are struggling with a fortnightly collections due to volumes could be provided with a larger bin to accommodate the volumes. Council staff will work with residents to ensure flexibility in the system;

- (l) the kerbside recycled glass will at this stage be processed at Alex Fraser to replace virgin sand in the interim while a more suitable glass processing plant is being established; and
- (m) rolling out a four bin kerbside system across Yarra is a significant undertaking. There will be a transition period of approximately 3 - 4 months in the initial implementation period where the service needs to be bedded in. It is important that during this period all stakeholders understand that a transition is not business as usual and that there are likely to be teething issues.

Options for a four bin Kerbside Service – Qualitative Summary

58. Table 2 below provides a summary of four bin options and respective qualitative evaluations. This intended to provide a guide and understanding of how the recommended model was identified outside of an isolated financial evaluation process. This provides an understanding of the best alignment with community expectations, the Waste Minimisation & Resource Recovery Strategy 2018-2022 and the Climate Emergency Plan.

Table 2 – Qualitative Evaluation

OPTION	BENEFITS	DISADVANTAGES
CURRENT MODEL <ul style="list-style-type: none"> Weekly Recycling Weekly Garbage Booked Green Waste 	<ul style="list-style-type: none"> Budget will only increase to accommodate the increase in recycling processing gate fees 	<ul style="list-style-type: none"> Contaminated kerbside recycling material due to broken glass Not sustainable due to industry change Loss of resources
A <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Fortnightly Glass Fortnightly FOGO Fortnightly Garbage 	<ul style="list-style-type: none"> Minor increase in collection vehicles from current Minimal impact on emissions and the physical environment Most cost effective 	<ul style="list-style-type: none"> Fortnightly FOGO may be an issue for some residents e.g. perceived smell Larger families may struggle with a fortnightly collection (<u>Larger bins can be provided</u>) Perception about space for disposable nappies in a fortnightly garbage collection (<u>Larger bins can be provided</u>)
B <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Fortnightly Glass <u>Weekly FOGO</u> Fortnightly Garbage CURRENT TRIAL MODEL	<ul style="list-style-type: none"> The trial community have accepted this model; proven model Fortnightly garbage collection has been introduced and accepted in other Municipalities Reduced issues with perceived smell from FOGO No need for compostable bags for FOGO Minimal impact on emissions and the physical environment 	<ul style="list-style-type: none"> Increased vehicle movements compared to Option A Increased costs compared to Option A Larger families may struggle with a fortnightly collection (<u>Larger bins can be provided</u>) Perception about space for disposable nappies in a fortnightly garbage collection (<u>Larger bins can be provided</u>)
C <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Monthly Glass <u>Weekly FOGO</u> <u>Weekly Garbage</u> 	<ul style="list-style-type: none"> No community barriers regarding fortnightly garbage Decreased glass collections 	<ul style="list-style-type: none"> Significant increase in vehicle movements compared to Option A Impact on emissions and the physical environment Significant cost increase Monthly glass would create issues with storage and space

OPTION	BENEFITS	DISADVANTAGES
D Fortnightly Recycling (No glass) Fortnightly Glass <u>Weekly FOGO</u> <u>Weekly Garbage</u>	<ul style="list-style-type: none"> No community barriers regarding fortnightly garbage 	<ul style="list-style-type: none"> Significant increase in vehicle movements compared to Option A Significant impact on emissions and the physical environment Significant cost increase Monthly glass would create issues with storage and space
E <ul style="list-style-type: none"> <u>Weekly Recycling</u> <u>Weekly Glass</u> <u>Weekly FOGO</u> <u>Weekly Garbage</u> 	<ul style="list-style-type: none"> No community barriers regarding fortnightly garbage 	<ul style="list-style-type: none"> Excessive increase in vehicle movements compared to Option A Excessive impact on emissions and the physical environment Excessive cost increase

Options for a four bin Kerbside Service – Financial Summary

59. Table 3 below provides a comparison of cost increases over a six year period for the respective four bin kerbside service models. Key assumptions in the financial modelling include:
- the cost of current kerbside services including the recent increase in recycling processing fees has been used to provide the increased variance for each option;
 - costs only include the cost of kerbside services, not total waste management services;
 - costs include landfill fees;
 - costs include recycling processing fees;
 - costs include processing fees for FOGO;
 - CPI is not included;
 - does not account for any potential future increases in landfill fees’;
 - does not account for any potential future increase in landfill levies;
 - does not account for any potential future increase in recycling processing fees;
 - does not account for funds that would need to be spent out of the 2019/20 financial budget in order to prepare for a July 2020 roll out;
 - includes the funding from Sustainability Victoria towards the purchase of new bins; and
 - allows for increased costing for community engagement and roll out costs in year.

Table 3 – Financial Evaluation

60. The financial information in the table below, represent the best estimates, and reflects approximate variances, based on assumptions, as outlined above, made at the time of authoring the report.

Six Year Period	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Cost of Current Kerbside Services	\$ 8,367,500	\$ 8,367,500	\$ 8,367,500	\$ 8,367,500	\$ 8,367,500	\$8,367,500
4 Bin Model Options	Increase per Annum for each option compared to current costs					
A <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Fortnightly Glass Fortnightly FOGO Fortnightly Garbage 	\$ 752,500	\$ 352,500	\$ 252,500	\$ 127,500	\$ 127,500	\$ 127,500

B <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Fortnightly Glass <u>Weekly FOGO</u> Fortnightly Garbage CURRENT TRIAL MODEL	\$ 1,752,500	\$ 1,352,500	\$ 1,252,500	\$ 872,500	\$ 872,500	\$ 872,500
C <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Monthly Glass <u>Weekly FOGO</u> <u>Weekly Garbage</u> 	\$ 2,252,500	\$ 1,852,500	\$ 1,752,500	\$ 1,372,500	\$ 1,372,500	\$1,372,500
D <ul style="list-style-type: none"> Fortnightly Recycling (No glass) Fortnightly Glass <u>Weekly FOGO</u> <u>Weekly Garbage</u> 	\$ 2,552,500	\$ 2,152,500	\$ 2,052,500	\$ 1,672,500	\$ 1,672,500	\$1,672,500
E <ul style="list-style-type: none"> <u>Weekly Recycling</u> <u>Weekly Glass</u> <u>Weekly FOGO</u> <u>Weekly Garbage</u> 	\$ 3,852,500	\$ 3,802,500	\$ 3,702,500	\$ 3,322,500	\$ 3,322,500	\$3,322,500

Conclusion

61. The reason for the HWT was to explore an alternative kerbside recycling model that is focused on waste reduction, quality of material, diversion from landfill, maximum resource recovery, highest value of material (e.g. glass to glass), circular economy and development of local markets.
62. The Yarra HWT in Abbotsford has demonstrated that taking glass out of the commingled recycling bin provides a high quality source of kerbside glass that is suitable for local manufacturing into new glass and improves the quality of the commingled recycling (no glass) which is then also suitable for the local market.
63. The separation of glass out of the commingled recycling has yielded high quality glass with an approximate 90% recovery for new glass (compared to the current 45% recovery for new glass). The remaining 10% is suitable for sand replacement in asphalt mix. The commingled material without glass has yielded high quality paper, cardboard and plastics that are suitable for local markets.
64. The HWT to date has demonstrated that the introduction of a FOGO collection is viable within the Yarra environment. The FOGO has diverted approximately 45% of organics out of the landfill stream which is suitable for processing into compost.
65. Given the results of the HWT and the results of the Community Survey the recommended model for a Yarra wide four bin kerbside waste management model is Option B which is fortnightly garbage, fortnightly recycling no glass, fortnightly glass and weekly FOGO.
66. The most appropriate time for a four bin kerbside waste management model roll out across Yarra would be July 2020 subject to the allocation of appropriate funding in the 2020/21 Budget, and beyond, with some flexibility based on the achievement of all necessary project preparations;
67. To achieve a roll out of a four bin system in July 2020 or within the first quarter of the 2020/21 financial year it will be necessary to allocate funding from the current 2019/20 budget. It is proposed that funding be made available via the Mid-year Financial Review for this purpose, should Council support a roll out of the four bin system in 2020. This would fund items such as community engagement, bin purchases and bin roll out costs. Accurate costs are not yet known and Officers are currently exploring funding requirements.

RECOMMENDATION

1. That Council:
 - (a) notes the report;
 - (b) endorses a four bin kerbside waste management model which consists of fortnightly recycling - no glass, fortnightly glass only, fortnightly garbage and weekly FOGO collections (Option B from Table 3 of this report);
 - (c) endorses a roll out of a four bin kerbside waste management system across Yarra for July 2020 (subject to the allocation of appropriate funding in the 2020/21 Budget, and beyond), with some flexibility on the timing based on the achievement of all necessary project preparations;
 - (d) endorse officers to commence preparations for a four bin kerbside waste management roll-out, including to incur costs as necessary in 2019/20 to facilitate the roll out of this new system;
 - (e) authorises Officers to renegotiate the structure of the current garbage and recycling collection contracts with the current contractor to accommodate a four bin waste management system;
 - (f) authorises Officers to submit an s186 Ministerial Exemption for the logistics contracts; and
 - (g) authorises Officers to negotiate with all relevant contractors and stakeholders to achieve a four bin roll out by July 2020.

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Attachments

- 1 Options for a Four Bin Kerbside Service - Commercial in Confidence Information - *Confidential*

11.2 Option and implications for ceasing the use of glyphosate

Executive Summary

Purpose

To inform Council regarding the options including costing, methodology, timing and implications for Yarra to transition away from glyphosate based products for weed control as per the resolution from 25 June 2019.

Key Issues

Yarra officers undertook a detailed analysis of the glyphosate usage in Yarra.

Yarra officers conducted both a desktop and in-field trial of a number of different applications to determine efficacy, safety, scientific data and OHS requirements to analyse the prospective alternative applications.

Whilst Officers have not identified a suitable alternative chemical to replace glyphosate based products, they have identified options to assist with a transition away from the use of glyphosate based products.

A number of potential viable options and associated financial and service implications are outlined within this report.

Financial Implications

There will be increased budget implications for a transition away from glyphosate products for weed control. The level of implications will depend on the preferred option chosen by Council, and range from approximately \$280k to \$880k per annum.

PROPOSAL

That:

- (a) Should Council wish to proceed with a transition away from the use of glyphosate, officers recommend this be done by undertaking primarily mechanical removal, supported by glyphosate for use in the kerb and channel, via hand spray units only, as outlined in Option E within the report; and
- (b) Council refer an amount of \$280k to the 2020/21 budget process for consideration, to fund the implementation of Option E - mechanical removal, supported by glyphosate for use in the kerb and channel, via hand spray units only – to be considered as part of the 2020/21 budget development process.

11.2 Option and implications for ceasing the use of glyphosate

Reference: D20/20127
Authoriser: Director City Works and Assets

Purpose

1. To inform Council regarding the options including costing, methodology, timing and implications for Yarra to transition away from glyphosate based products for weed control as per the resolution from 25 June 2019.

Background

2. Council resolved in June 2019 that officers bring a report to Council;
 - (a) outlining the current practices used for weed management in the City of Yarra;
 - (b) referencing known alternative procedures for weed management;
 - (c) referencing current controls or codes applied to the use of glyphosate and any reviews underway by authorities, concerning the use of glyphosate; and
 - (d) noting trials of alternative weed management practices being conducted by other Victorian councils.
3. Following the Council resolution in June 2019, Officers undertook significant research on the alternatives to using glyphosate in order to manage weeds, and the approaches being taken to manage weeds in other municipalities', and by other agencies. They also established trials using alternative methods for weed management, to test their cost, efficiency and efficacy.
4. Information on the finding of this research and advice on the trials was provided to Councillors via a Councillor Briefing on 25 November 2019. This information is provided again within this report.
5. This report also provides advice on the outcomes of the trials, and options for a transition away from the use of glyphosate for managing weeds in the roadway.

Current Weed Control Methods in Yarra

6. Table 1 below provides a summary of current weed control methodology within Yarra. This is provided for context as a baseline when comparing other options.

Table 1

Location	Weed control method	Why do we use this method?
<ul style="list-style-type: none"> • Laneways • Footpaths • Kerb and channel • Tree squares • Park garden beds • Park mulched tree beds 	Glyphosate-based herbicide	<p>In these large-scale locations, glyphosate-based herbicide is the most effective and efficient product available.</p> <p>We spot-spray to minimise use and we find that most of Yarra's invasive plants respond well to spot-spraying at the minimum concentration. We use this product sparingly and closely track our herbicide use. We have found that over the last 12-months we used 87% less glyphosate-based concentrate than the recommended label usage.</p> <p>According to available information, there is very little run-off from glyphosate based herbicide and in most cases the product begins to break down and be absorbed by the soil immediately. Within a few days, the effects in soil become harmless to vegetation.</p> <p>We do not spray on windy days.</p> <p>Glyphosate-based herbicide is approved by The Australian Pesticides and Veterinary Medicines Authority. Alternative products require much higher concentrations to be effective and there is little scientific data available for alternative products.</p>

Natural habitats	Specialised herbicides, including some limited use of glyphosate-based herbicide	In natural habitats we use specialised products, most of which are not glyphosate-based. We use glyphosate-based herbicide only when there is not an effective or efficient alternative and to mitigate against the risk of losing significant biodiversity because of weeds that are best controlled by the use of glyphosate based products.
Playgrounds	Manual removal	We manually remove weeds in playgrounds. This is possible because of the relative small scale of these locations and is desirable because of the high levels of community activity. Manual removal is not suitable for larger areas.
Around <ul style="list-style-type: none"> • Childcare centres • Kindergartens • Schools • Hospitals • Retail areas 	Steam technology	In other areas of high community use and pedestrian activity, we use steam technology. The use of steam technology is being assessed as it requires diesel engines to generate the steam, which may have ongoing environmental implications.

7. It is worth noting that according to data over the past 12 months the City of Yarra has used 87% less glyphosate concentrate than the volume recommended by the label instructions.

Context

8. The report presented to Councillors via Councillor Briefing on 25 November 2019 contained relevant information that included available scientific data about the current use of glyphosate products and extensive research carried out by other councils for the use of alternative organic herbicides such as Slasher and BioWeed. A summary of this information is provided in **Attachment One**.
9. Although these alternatives are classified as organic, they are still a chemical designed to kill weeds. There is no scientific research available regarding the long term effects of these herbicides and they are not endorsed by the relevant authorities.
10. Maribyrnong Council carried out extensive trials across the entire municipality over a 12 month period using the organic alternatives and found that the efficacy of these products is poor, while the cost was excessive. Maribyrnong also reported that one of the contractors applying the organic herbicide suffered extensive skin damage during the application process.

Yarra Weed Control Trials

11. Between September 2019 and December 2019, which is the most aggressive growing season for weeds, Council officers in collaboration with the current weed control contractor, conducted a range of field trials to test alternative weed control methods. The focus of the trials was to collect data that could be used to assess weed control methods and option to transition away from glyphosate based products.
12. Methodologies trialled for alternative weed control included:
- flame weeding which relies on gas generated heat to destroy the weed. This did not prove to be effective and was eliminated as an option. This was also considered a safety and fire risk;
 - mechanical weed removal using rechargeable battery powered equipment. This did prove to be effective in the laneways and footpaths including building lines. It was very difficult to access the kerb and channel area due to parked cars blocking access for the purpose of manual removal. Using mechanical removal in the kerb and channel would also increase risk for the operators due to traffic; and

- (c) mechanical weed removal using rechargeable battery powered equipment, plus the use of glyphosate based herbicide in the kerb and channel. The herbicide in the kerb and channel was applied using a hand held pump rather than a quad bike. The benefits of this type of application method include improved access between parked cars, less overspray and 50% less herbicide required compared to the use of the quad bike method.
13. Council's current weed management contractor have been an integral and willing partner in this trial. The existing contract is not expected to be an impediment to making a change to the approach to weed management.

Focus of this Report

14. The focus of this report is to provide Council with a number of options for a transition away from glyphosate based products which are based on trial data, information from other councils, research about current practices and information from the relevant authorities.
15. The volumes of glyphosate based products for weed control in Yarra are broken down in a number of categories:
- (a) Road reserve and laneways: Approx. 95%;
 - (b) Open space maintenance: Approx. 2%;
 - (c) Horticulture maintenance: Approx. 2%; and
 - (d) Bushland maintenance: Approx. 1%.
16. Because approximately 95% of herbicide is applied in the road reserve, and because officers believe the transition away from glyphosate based products in the other contexts above will be more challenging and significantly more costly, this report is focused on finding a viable option to transition away from glyphosate based products in the road reserve applications.
17. Table 2 below provides a summary and context of categories within the road reserve where herbicide is used for weed control.

Table 2

CATEGORY	SQUARE METRES M ²	PERCENTAGE OF TOTAL %
Footpath	1,000,000	58.75%
Kerb & Channel	362,000	21.25%
Laneways	340,000	20%
TOTAL	1,702,000	100%

18. Whilst Officers acknowledge the options proposed to not eliminate the use of glyphosate completely, finding solutions for the remaining 5% would be costly and difficult, and have a flow on effect for a numbers of applications and would need to be a separate body of work, for example:
- (a) Open space maintenance - glyphosate based herbicide is used to control weeds where there are bluestone edges and mulched areas such garden beds and under tree plantings. Capital works projects in the Open Space area at times require glyphosate based herbicide to ready sites for the project works. Glyphosate removes some risk associated with mowing around brittle assets, as well as control of weeds that may erode open space areas for the public in a timely fashion;
 - (b) Horticulture maintenance - glyphosate based herbicide is used to control weeds in garden beds and tree squares. Glyphosate allows for a high level of productivity for weed maintenance and allows for overall quality of thriving plantings; and

- (c) Bushland maintenance – a range of specialised herbicides and flame weeding are used to control weeds within the natural habitats. Glyphosate based herbicide is used to control weeds in the natural habitats when there is no other option and is kept to a minimum as part of the daily work procedures. Glyphosate based herbicide is essential to reduce the impact of exotic flora within the natural habitat and to control some plant species such as federally listed weeds. There are no suitable alternatives at this stage.

Internal Consultation (One Yarra)

- 19. All appropriate Yarra staff and executive were consulted.

External Consultation

- 20. The external consultation process included a range of relevant stakeholders and reference points including:
 - (a) Compliance with the Australian Pesticides and Veterinary Medicines Authority (APVMA) – (chemical manufacture, importation, registration, and review, up to and including the point of sale and supply);
 - (b) Compliance with the commonwealth controls agricultural and veterinary chemicals through the *Agricultural and Veterinary Chemicals Code Act 1994* and associated regulations;
 - (c) *Compliance with Environment Protection Act 1970, Drugs, Poisons and Controlled Substances Act 1981, Dangerous Goods Act 1985, Health Act 1958, Occupational Health and Safety Act 2004;*
 - (d) other councils and authorities such as Parks Victoria and Melbourne Water; and
 - (e) relevant contractors.

Other Councils and Authorities

- 21. Melbourne Water, the Department of Environment, Land, Water and Planning, Parks Victoria and the Environment Protection Authority have stated that they are still using glyphosate based herbicides due to the lack of alternative suitable herbicides.
- 22. Yarra has consulted with its insurance provider and the Australian Services Union regarding the use of glyphosate. Neither has requested Council stop using glyphosate.
- 23. A number of other municipalities, such as Moreland, Moonee Valley and Maribyrnong, have researched and trialled, or are in the process of trialling, the suitability and effectiveness of alternatives to glyphosate.
- 24. Moreland's trial determined that glyphosate was still the most effective method to control weeds. Steam was found to also be reasonably effective; however the organic weed management chemicals did not meet the desired standards.

Moreland Council Trial

- 25. Moreland trialled the use of Slasher and Bioweed herbicides on a small scale as a potential replacement for glyphosate based products. Although they noted that alternatives such as Slasher, Exonerate and Bioweed are not as effective as glyphosate products, the trial was inconclusive. Irrespectively, Moreland has made the decision to phase out the use of glyphosate over the next two year period.
- 26. Moreland also sought advice from a number of other relevant organisations regarding the use of glyphosate based products;
 - (a) Worksafe stated that they believe glyphosate is safe to use when applied as per the manufacturers requirements;
 - (b) The APVMA state that it considers glyphosate safe to be used while following labelled instructions; and

- (c) The Department of Health and Human Services, Parks Victoria and Melbourne Water all defer to the APVMA's advice regarding the use of glyphosate based products, but are just reviewing how they use the glyphosate.

Maribyrnong Council

- 27. Maribyrnong trialled Slasher and Bioweed across the entire municipality over a 12 month period as an alternative to glyphosate. Maribyrnong reported a number of key issues including:
 - (a) the trial was in the road reserve and laneways as they did not consider it suitable for open space maintenance;
 - (b) users of the Slasher and Bioweed products reported strong odours and skin irritation;
 - (c) the move away from glyphosate by using either Bioweed or Slasher cost council around 300% more than traditional glyphosate weed management practices over a 12 month period. This was put down to an increase in labour and chemicals required;
 - (d) the effectiveness of Slasher and Bioweed to control weeds was not acceptable when used across the municipality. In other words, weed regrowth outstripped the application of the products;
 - (e) the lack of scientific data to support the long term effects of using Slasher or Bioweed;
 - (f) the asset lifespan of spray equipment, such as bottles and nozzles, drastically reduced when using Slasher and Bioweed. The seals on the equipment were quickly compromised, resulting in leaking equipment; and
 - (g) Maribyrnong Officers have indicated their preference would be to return to the use of glyphosate based products rather than Slasher or Bioweed.

Other Councils

- 28. Moonee Valley City Council also begun investigation of steam and organic weed control methods to determine their appropriateness and effectiveness.
- 29. Cook Shire Council (QLD) has implemented steam weed management in kerb and channel situations, but retain the use of glyphosate in other situations, particularly in bushland environments.
- 30. The Town of Bassendean (WA) has trialled a number of alternatives after it stopped using glyphosate on hard surfaces in 2016. It believes that steam is the best solution of the remaining options, but more investigation needs to be completed.
- 31. Moyne Council (Vic) has banned Round Up, but will continue using other glyphosate based products as per the labelled instructions.
- 32. Waverley Council (NSW) has banned the use of glyphosate in sensitive areas and will phase out the product by 2021. Waverley will move towards manual removal and increasing mulched areas to reduce the presence of weeds.
- 33. Frankston City Council will ban glyphosate in July 2020. Frankston has authorised a six month trial of a number of different organic compounds prior to this coming into effect.
- 34. There may be other Councils trialling or considering alternatives to glyphosate; Officers are aware this is something a number of Councils are considering.

Yarra Trials – Non Glyphosate

- 35. The trials carried out by Moreland and particularly Maribyrnong for current alternatives such as Slasher and Bioweed have provided enough information regarding the viability of these products. It was considered important to understand other methods that will allow a transition away from glyphosate products for weed control.
- 36. City Works began an infield trial in September 2019 to explore potential methods that will allow the transition away from glyphosate based products for weed control. The scope of the trials included:

- (a) manual mechanical removal utilising electric rechargeable whipper snippers for large scale weed control;
 - (b) the viability of steam technology for large scale weed control;
 - (c) the viability of flame weeding (use of gas fired weed gun);
 - (d) regrowth rates to determine intervention level; and
 - (e) cost and resource requirements for each methodology.
37. In field trials were completed in December 2019, with analysis of the applications discussed later in this report.

Financial Implications

38. There will be increased budget implications for a transition away from glyphosate products for weed control. The level of implications will depend on the preferred option chosen by Council, and range from approximately \$280k to \$880k per annum. Further detail is provided in Table 3 further into this report which provides a summary of potential options.
39. Subject to a Council resolution in support of a transition away from the use of glyphosate, the funding required to implement this option would be referred to the 2020/21 budget for consideration. Officers note that funding for new initiatives in 2020/21 is likely to be highly competitive.

Economic Implications

40. There are no apparent economic implications for the purposes of this report.

Sustainability Implications

41. A transition away from or a significant reduction in the volume of glyphosate based herbicide used for weed control would be expected to provide environmental benefits.

Social Implications

42. A transition away from, or a significant reduction in the volume of, glyphosate based herbicide used for weed control, is likely to improve community perceptions and concerns.
43. Resident participation to maintain nature strips, footpath, and kerb and channel areas outside their property would also assist to reduce the application of herbicide for weed control. Essentially, where there are no weeds, there is no need to apply herbicide.

Human Rights Implications

44. There are no apparent human rights implications for the purposes of this report.

Communications with CALD Communities Implications

45. There are no apparent CALD community implications at this time.

Council Plan, Strategy and Policy Implications

46. Yarra's Council Plan 2017-2021 states that one of the roles of local government is "infrastructure provision, improvement and maintenance". Many Yarra residents see weed management as a key indicator of amenity condition.

Legal Implications

47. A number of lawsuits have been successful in the United States that have delivered compensation to a worker in the agriculture industry that had historically applied glyphosate without the proper protections.
48. There are no legal impediments in Australia at this point in time for the continued use of glyphosate based products if used in accordance with the label instructions and safe work practices.

Potential Options for a Transition from Glyphosate

49. Under the current contract, there is a clause that allows the transition to alternative weed management practices which council can utilise.
50. Table 3 below provides a summary of potential options for a transition away from glyphosate based products for weed control. The summary has been compiled based on Yarra's experience with glyphosate usage, Yarra's experience with steam technology usage, Yarra field trials, information and trials by other councils, reference to relevant authorities and available scientific research available at the present time.
51. The financial impact of these options has been provided confidentially to Council, and whilst it is not appropriate to provide this information publicly, it should be noted that the financial implications for a change in approach ranges from in the order of \$280k per annum to \$880k per annum, pending the model. This has also been presented as a percentage over our current costs for comparison.

Table 3

OPTION	ASSESSMENT	EFFICACY	PRO's	CON's	Variance from existing
A Glyphosate Based Product CURRENT METHOD	Based on current method in Yarra	Very Good	<ul style="list-style-type: none"> • Very effective • Cost effective • Scientific data available • Supported by relevant Authorities 	Public perception & concern about glyphosate	N/A
B Alternative Herbicide (Slasher, BioWeed)	<ul style="list-style-type: none"> • Extensive municipal wide trials by Maribyrnong Council • Extensive trials and research by other Councils 	Poor	<ul style="list-style-type: none"> • Not glyphosate based • Improved public perception 	<ul style="list-style-type: none"> • No scientific data available • Not endorsed by relevant Authorities • Field trials have been unsatisfactory • Has created significant skin damage to a Maribyrnong contractor during application • Cost 	\$579K variance from current
C Steam Technology	<ul style="list-style-type: none"> • Yarra currently utilise steam technology • Based on data over a 5 year period 	Good	<ul style="list-style-type: none"> • No chemicals • Positive public perception 	<ul style="list-style-type: none"> • Requires diesel engines for steam • Uses gas • High volume of water usage • Requires large vehicle • Access issues • Cost 	\$879K variance from current
D Mechanical Removal (Lithium Battery Equipment)	Based on field trials within Yarra	Very Good	<ul style="list-style-type: none"> • No chemicals • Instant result • Low risk • Positive public perception 	<ul style="list-style-type: none"> • Difficult to access kerb & channel due to parking • OH&S concerns working in the path of traffic • Cost 	\$779K variance from current
E Mechanical Removal + Glyphosate for kerb & channel with hand spray units RECOMMENDED METHOD	Based on field trials within Yarra	Very Good	<ul style="list-style-type: none"> • Minimal chemicals (80% less than current) • Hand spray kerb & channel only • Can be applied from the footpath to eliminate OH&S concerns • Instant result for lanes & footpaths • Lowest practical risk • Improved public perception 	<ul style="list-style-type: none"> • Glyphosate use in kerb & channel • Cost 	\$279K variance from current

52. A version of the above table containing further information about the projected costs of the alternative options has been provided in **Confidential Attachment Two**.

53. Council officers have placed significant weight on the sustainability of each option, including reducing the reliance on fossil fuels such as diesel and gas.

Conclusion

54. According to APVMA, glyphosate based products are approved for large scale weed control. The scientific studies available have noted that glyphosate based products are safe to use if used in accordance with the label requirements.
55. Members of the community have expressed concern about the use of glyphosate irrespective of the scientific data.
56. There is no scientific data available for the long term effects or safety of alternative herbicides such as Slasher and Bioweed.
57. Numerous councils have trialled the organic alternatives and have deemed them unsatisfactory and costly.
58. A move away from glyphosate will have increased budget implications, the scale of which will depend on the option chosen by Council. Any funding required to implement a change in approach will need to be referred to the 2020/21 budget process for consideration.
59. Confidential information, including contract and other commercial in confidence information has been provided in **Confidential Attachment Two**.
60. The information provided in this report is based on Yarra's experience with glyphosate usage, Yarra's experience with steam technology usage, Yarra field trials, information and trials by other councils, reference to relevant authorities and available scientific research available at the present time.
61. A hybrid option of primarily mechanical removal, supported by the use of glyphosate delivered via hand spray units for kerb and channel, would not remove the dependence on glyphosate based products completely, however it would significantly reduce volumes by approximately 80%. This provides a significant step towards a transition away from herbicide and eliminates the use of all chemicals from laneways and the footpath areas.
62. Subject to Council support and the allocation of appropriate funding, such an approach could commence 1 July 2020.

RECOMMENDATION

1. That:
- (a) Should Council wish to proceed with a transition away from the use of Glyphosate, officers recommend this be done by undertaking primarily mechanical removal, supported by glyphosate for use in the kerb and channel, via hand spray units only, as outlined in Option E within the report; and
 - (b) Council refer an amount of \$280k to the 2020/21 budget process for consideration, to fund the implementation of Option E - mechanical removal, supported by glyphosate for use in the kerb and channel, via hand spray units only – to be considered as part of the 2020/21 budget development process.

CONTACT OFFICER: Patrick Orr
TITLE: Coordinator of Services Contracts
TEL: 9205 5554

Attachments

- 1 [↓](#) Weed Control Options Summary
2 Ceasing the use of glyphosate - Commercial in Confidence Information - *Confidential*

Attachment 1 - Weed Control Options Summary

WEED CONTROL OPTIONS SUMMARY – YARRA CITY COUNCIL

CATEGORY	GLYPHOSATE BASED	STEAM	NON GLYPHOSATE, SLASHER	NON GLYPHOSATE, BIO WEED	NON GLYPHOSATE, EXONERATE	MANUAL CONTROL
Active Ingredients	Glyphosate + Other	N/A	Pine Oil Extract + Other	Pine Oil Extract + Other	Ammonium, Phosphoric Acid Derivative	N/A
Application Method	Mix with water & spray	Steam + Heat	Mix with water & spray	Mix with water & spray	Mix with water & spray	Electric Whipper Snipper
Surface Contact	Partial Contact	Full Contact	Full Contact	Full Contact	Full Contact	N/A
Spectrum of Weeds	Non Selective	Non Selective	Selective	Selective	Selective	N/A
Weed Destruction Method	Targets Roots	Steam + Heat targets foliage	Desecrates foliage surface (Acid base to burn plant)	Desecrates foliage surface (Acid base to burn plant)	Desecrates foliage surface (Acid base to burn plant)	Mechanical
Energy for Application	Pump runs off vehicle engine	Additional Diesel Engine required	Pump runs off vehicle engine	Pump runs off vehicle engine	Pump runs off vehicle engine	Rechargeable Battery
Surface Contact	Partial	Full	Full	Full	Full	N/A
Concentrate Mix with Water	100:1	N/A	100:7	100:7	100:7	N/A
Concentrate per Hectare	4	N/A	14	14	14	N/A
Scientific Data	Long Term Data Available	No long term research	No long term research	No long term research	No long term research	N/A
Australian Health Authorities	To Date support glyphosate usage	N/A	Not Available	Not Available	Not Available	N/A
World Health Authorities	To Date support glyphosate usage	N/A	Not Available	Not Available	Not Available	N/A
SDS Toxicological Information	Potentially harmful if swallowed in large quantities	N/A	No adverse effects expected if the product is handled in accordance with the label	There is no data available	No information to hand indicating any particular target organs	N/A
PRO's	<ul style="list-style-type: none"> Still supported by the Health Organisations and relevant Authorities Long term scientific data available Less concentrate required Cost Product is a known quantity 	<ul style="list-style-type: none"> No Chemicals Public perception 	<ul style="list-style-type: none"> Non Glyphosate Public perception 	<ul style="list-style-type: none"> Non Glyphosate Public perception 	<ul style="list-style-type: none"> Non Glyphosate Public perception 	<ul style="list-style-type: none"> No Chemicals Public perception Local employment
CON's	<ul style="list-style-type: none"> Litigation Risk Reputational Risk 	<ul style="list-style-type: none"> Cost High Volume Water Diesel engines + Heat required 	<ul style="list-style-type: none"> Cost 7 times the concentrate No long term scientific data available No long term assessment from health Organisations and Authorities All active ingredients not specified Unknown risks 	<ul style="list-style-type: none"> Cost 7 times the concentrate No long term scientific data available No long term assessment from health Organisations and Authorities All active ingredients not specified Unknown risks 	<ul style="list-style-type: none"> Cost 7 times the concentrate No long term scientific data available No long term assessment from health Organisations and Authorities All active ingredients not specified Unknown risks 	<ul style="list-style-type: none"> Cost Parked areas would be difficult Long term safety risks from repetitive activity

11.3 Business Advisory Group - Appointment of Business Representatives

Reference: D20/8034
Authoriser: Director Planning and Place Making

Purpose

1. For Council to appoint six representatives from the business community to fill vacancies on the Business Advisory Group (BAG).

Background

2. The BAG Terms of Reference (TOR) require that one-third of the Advisory Group rotate each year.
3. The BAG includes sixteen business representatives. There are currently six vacant positions on the BAG.
4. Council's policy on the appointment of community and/or other members to Council Committees states that the *Council will by resolution make the final determination on the selection and appointment of members to any Council Committee.*
5. Members appointed to the BAG will be appointed for a two year term and will be eligible to serve no more than two consecutive terms (four years).

External Consultation

6. The nomination process for the six positions on the BAG was held for a period of four weeks. Advertisements calling for nomination for membership of the BAG appeared on Council's website and Facebook and in two separate editions of Council's Business e-bulletin.

Internal Consultation (One Yarra)

7. Information on the nomination process was featured on Council's website.

Financial Implications

8. The ongoing costs associated with the BAG are covered by the Economic Development Unit operational budget. There are no significant financial implications that would arise out of appointing the additional members.

Economic Implications

9. The objective of the BAG include:
 - (a) capitalising on the knowledge, experience and skills available in Yarra's large and dynamic local business community to assist Council with the implementation of the objectives in the Yarra Economic Development Strategy;
 - (b) raising the profile of the business community in Council activities and planning to support the significant contribution made to our local economy;
 - (c) ensuring that a key sector of the community is provided with an appropriate communication mechanism with Council; and
 - (d) providing strategic advice to Council on issues that affect the business community.

Sustainability Implications

10. There are no apparent sustainability implications.

Social Implications

11. There are no apparent social implications.

Human Rights Implications

12. There are no apparent human rights implications.

Communications with CALD Communities Implications

13. There are no apparent implications relating to CALD communities.

Council Plan, Strategy and Policy Implications

14. The BAG will continue to play a key role in overseeing the implementation and review of Council's Economic Development Strategy.

Legal Implications

15. There are no known legal implications.

Nominations

16. A total of 16 nominations were received. These have been assessed by two BAG Council delegates Cr Fristacky and Cr Nguyen and the Coordinator Economic Development.
17. An assessment of all nominations has been circulated as a confidential addendum to this report. Nominations considered the following:
- (a) representation across the municipality;
 - (b) representation of different size businesses;
 - (c) representation of different business sectors;
 - (d) local business proprietor, property owner and/or employee based in the City of Yarra;
 - (e) not a member of another Yarra City Council Community Advisory Committee;
 - (f) business experience and skills, relevant network connections;
 - (g) willing to commit 2 hours per quarter (8 hours per annum) in attending Business Advisory Group meetings; and
 - (h) an ability to complement the skills and attributes of other members of the group.
18. The individual expressions of interest, assessments of the submissions and list of recommended applicants can be found at **Confidential Attachments One, Two and Three** respectively.

Conclusion

19. Six business representatives are required to be appointed to the BAG.
20. Council is requested to now make these formal appointments.

RECOMMENDATION

1. That:
 - (a) Council note the report of officers in relation to the Business Advisory Group;
 - (b) Council, having considered the nominations received for the six business representatives positions on the BAG, appoint the following applicants to the BAG:
 - (i) _____;
 - (ii) _____;
 - (iii) _____;
 - (iv) _____;
 - (v) _____; and
 - (vi) _____.
2. That the successful and non-successful nominees be advised in writing of the outcome of their nomination.

CONTACT OFFICER: Kim Swinson
TITLE: Coordinator Economic Development
TEL: 9205 5303

Attachments

- 1 BAG Expressions of Interest - *Confidential*
- 2 EOI Assessments - *Confidential*
- 3 Business Advisory Group - Selection Sub-Committee Recommendation - *Confidential*

11.4 Richmond Town Hall & Former Police Station Public Realm Design

Reference: D20/19734

Authoriser: Director Planning and Place Making

Purpose

1. To seek Council's authorisation for the proposed design for the Richmond Town Hall (RTH) and former Richmond Police Station public realm to be placed on public exhibition and community consultation including:
 - (a) Concept design renders (**Attachment 1**);
 - (b) Concept Design Plan (**Attachment 2**); and
 - (c) Potential Tree Species Information Sheet (**Attachment 3**).

Background

2. This report addresses the RTH forecourt and former Richmond Police Station.
3. The adopted *Urban Design Framework (2007)* (UDF) and the *Bridge Road Streetscape Master Plan 2017* identify the precinct around the RTH as the civic heart, centred around the iconic town hall, civic and institutional uses with opportunities to enhance and improve the streetscape frontage along Bridge Road to reflect on the civic setting.
4. The project was generated from the UDF, Streetscape Master Plan, representations from the community, Bridge Road traders and Councillors interest to improve the streetscape as well as capital works funding in 2019/20 to commence the design and documentation works. It is proposed to conduct community consultation in February/March with the intention of progressing towards construction works in 2020/21.
5. Previously temporary planter boxes and seating had been located outside the former Police Station. This demonstrated that the area and seating was well used and the planter boxes provided a relief to the dominance of the asphalt footpaths.
6. This project is an opportunity to recognise and celebrate the civic importance of the Town Hall and former Police Station by exploring opportunities to provide a flexible space that allows for gatherings, provides an attractive useable space and green infrastructure such as tree planting.



Figure 1. Site Extent

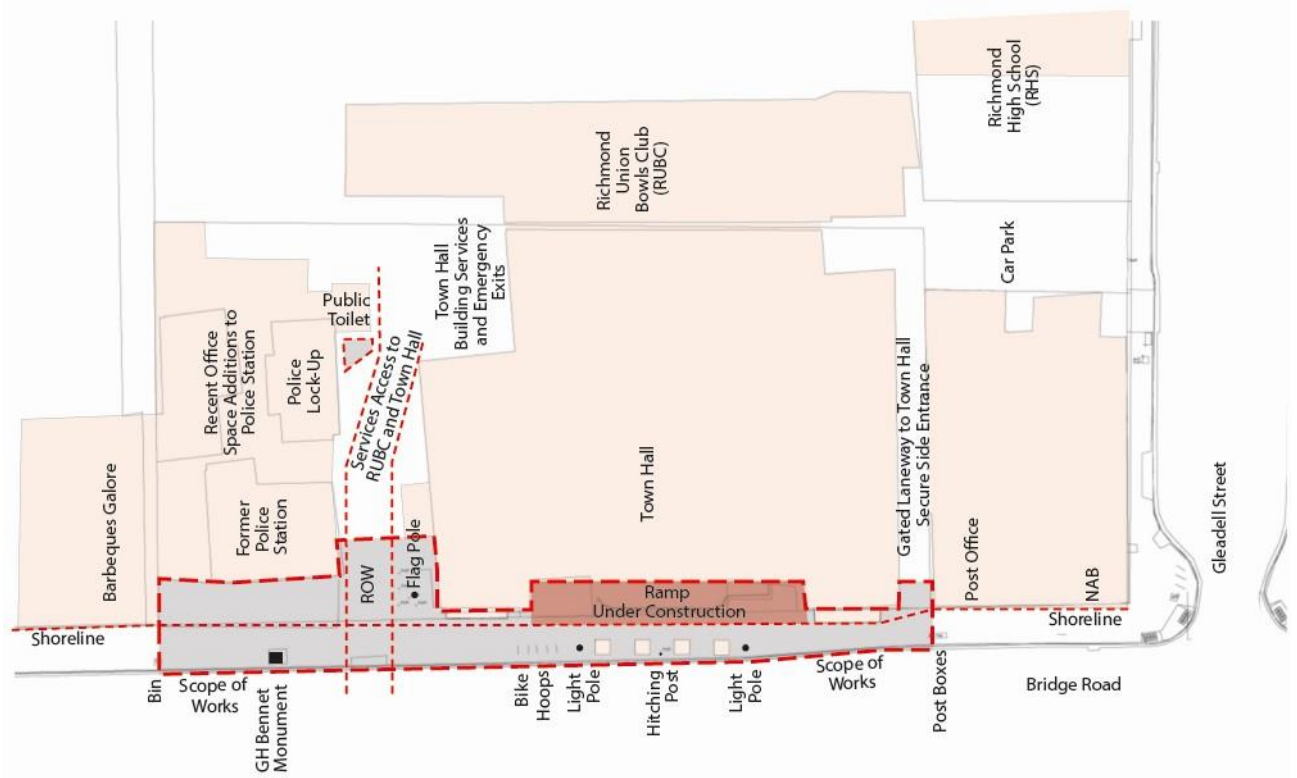


Figure 2. Site Conditions Overview

7. The key features for the study area are:
 - (a) Richmond Town Hall (RTH);
 - (b) former Richmond Police Station;
 - (c) monument; and
 - (d) historical fixtures.
8. Currently, the space provides poor visual amenity and no greenery or canopy trees.
9. Further, it is located within the broader Bridge Road Major Activity Centre and is in need of vast improvement as a civic heart of Bridge Road and Richmond; and is in close proximity to recreation, education and community facilities.
10. Recently works were commenced to construct a new RTH entry ramp.
11. The civic function of the area is reflected in the important gatherings and flag raising ceremonies currently held in this space. e.g. (Remembrance Day, IDAHOBIT, Smoking Ceremony and Flag Raising ceremonies).



Figure 3. GH Bennett Memorial



Figure 4. Civic Flag Pole

Site Constraints, Opportunities and Issues

12. Site Constraints include:
 - (a) access - ROW vehicular and pedestrian (to RTH and Richmond Union Bowls Club) and along Bridge Road;
 - (b) services – existing underground services, limited space for in ground planting;
 - (c) solar - lack of sunlight in winter months;
 - (d) heritage fabric – building fabric and external monument/features (statue, lamp posts, hitching post);
 - (e) safety – lighting; and
 - (f) access to the front entrances to the former Richmond Police Station.
13. Site Opportunities include:
 - (a) greening – trees and low cover planting;
 - (b) seating and places to gather;
 - (c) lighting – building and public realm;
 - (d) creation of a cohesive civic frontage;
 - (e) coordination of infrastructure upgrades such as sewer and drainage to the Town Hall;
 - (f) linking in thematic planting for RTH ramp new planter boxes;

- (g) activation – event functionality (Remembrance, IDAHOBIT, Smoke Ceremony and Flag Raising ceremonies); and
 - (h) acknowledge and commemorate – pre-settlement, memorials and plaques.
14. Issues and considerations include:
- (a) possible future works to former police station;
 - (b) potential future tram stop upgrade and re-location. There is no current information where tram stops will be located or the timing for the works;
 - (c) services locations and services cabinets;
 - (d) service authority approvals;
 - (e) completion of feature survey pending completion of ramp construction works; and
 - (f) BBQ's Galore's wall, potential greenery may obscure advertising on wall.

Heritage Considerations

15. Context (Heritage Consultants) were engaged to undertake a review of the historical objects within the study area in June 2019.
16. The purpose of the study was to understand the significance of each object (within the context of HO310 – Bridge Road) and provide recommendations for the potential relocation of historical streetscape elements. Key recommendations are summarised as follows:
- (a) GH Bennett Memorial statue should remain in its current position to maintain a presence on Bridge Road. Installed in 1910 in front of the original Town Hall, the statue was relocated a short distance in the 1930s as part of the RTH remodelling. An opportunity exists within the scope of the proposed works for the memorial to undergo necessary repairs and conservation work including the re-instating of the original drinking taps if sufficient evidence can be found of their original design;
 - (b) Streetlamps (x2) can be relocated directly in front of the Former Police Station building. Re-positioning the nineteenth century lamps in front of the intact civic building would allow for a more accurate understanding of the original streetscape;
 - (c) The Hitching Post (x1) can be repositioned within the study area. There is evidence of hitching posts along Bridge Road from 1877 and they are important historical streetscape elements. The existing hitching post likely dates from the remodelling of the Town Hall in the 1930s; and
 - (d) Bollards (x4) can be removed as they appear to be contemporary elements and do not contribute to the historical significance of the precinct.

Project Methodology

17. A detailed design brief was developed by the Urban Design Unit following initial discussions with key internal stakeholders including Arts & Culture and Buildings to gather background and discuss coordination of Council projects.
18. The brief was sent to eight (8) Landscape Architecture consultancies and responses were received from six (6). Submissions were reviewed and scored by a Panel of four (4) Council Officers from the Urban Design Unit, Open Space Planning & Design and Economic Development Units. The submissions were then shortlisted and four (4) applicants were invited to an informal interview with the Panel to present their vision and concept ideas for the precinct.
19. **Site Office** (landscape architects) were awarded the contract following this rigorous process.
20. Broadly the project is proposed in four stages:
- (a) Stage 01: Inception and Sketch Plan Development (completed);
 - (b) Stage 02: Sketch Design & Internal Consultation (current);

- (c) Stage 03: Concept Design Report & External Consultation (Feb/April); and
- (d) Stage 04: Detail Design Development and tender documentation (April-June 2020).

External Consultation

- 21. The Urban Design office has engaged with directly affected external stakeholders during the current Gleadell and Griffiths Streets streetscape initial engagement process. During these meetings the RTH project was mentioned at a high level with no proposals tabled. The relevant groups that engaged with Council included:
 - (a) Richmond Union Bowls Club;
 - (b) Yarra Energy Foundation (current tenants in the 1st floor of the former police station);
 - (c) Post Office; and
 - (d) NAB.
- 22. Responses were positive when the project was mentioned at a high level (without the presentation of any concept plans). Key comments were that an upgrade with greenery is wanted to improve appearance and encourage usage of the space. Need for additional street furniture was also mentioned, such as additional bike parking along the RTH frontage to Bridge Road.
- 23. BBQs Galore and Bridge Road Traders Association were not available to engage with Council at that time but will be part of the proposed formal consultation program.
- 24. A communications and engagement plan has been prepared, which would be implemented once Council approval is received to progress the concept design to consultation. The purpose of the engagement is to seek community and key stakeholder feedback on the proposed concept design. Following consultation, officers will summarise the feedback for Councillors, participants and the general community.

Internal Consultation (One Yarra)

- 25. Two internal discussions have been held, where the consultant's background work and proposed concept were presented. The first presentation focused on the technical and environmental aspects of the project and were attended by Council officers from:
 - (a) Building & Property Management;
 - (b) City Works & Assets;
 - (c) Open Space Planning & Design; and
 - (d) Streetscapes and Natural Values.
- 26. The second presentation focused on the social and heritage aspects and were attended by Council officers from:
 - (a) Arts and Culture;
 - (b) Civic Facilities;
 - (c) Economic Development;
 - (d) Governance Heritage Advisor;
 - (e) Statutory Planning; and
 - (f) People, Culture and Community / Aboriginal Partnerships.
- 27. The overall response to the proposal and presentation was positive. Feedback, where possible, has been incorporated into the concept plan and the detailed items will also be included in the design development.
- 28. Collaboration is occurring with Council Aboriginal Partnership Officers to explore opportunities for pre-settlement acknowledgement and reflection; this could be realised through design elements and/or the functionality of the space.

Concept Design

29. The concept (Attachment 1 and 2) has been developed based upon 3 principles that include:
- (a) supporting street life and public life;
 - (b) creative appreciation of history; and
 - (c) focus on natural systems.
30. The concept aims to:
- (a) establish a civic hub / plaza to support community and institutional uses around the Town Hall precinct and for the space to reflect the civic nature of the surrounding buildings;
 - (b) improve amenity and ambience and become a usable space for visitors to the Town Hall and adjacent civic buildings through an attractive resting point and improved experience for pedestrians traversing the precinct when walking along Bridge Road;
 - (c) green the precinct including potential new canopy tree plantings and garden beds; and
 - (d) improve and strengthen the physical presence and setting of the RTH and former Richmond Police Station buildings, both during the day and night.
31. The concept explores the roughened bluestone edge to the Police Station building, which extends out into the public realm. The roughened edge provides opportunities for people to gather and incorporate a series of larger planters containing a collection of Victorian volcanic grassland plants, celebrating the underlying geology and the edge of the basalt lava flows (see concepts and illustrations).
32. The proposed palm tree plantings (native to Australia) are considered to reflect and emphasise the Egyptian Revival style of the Town Hall and reference this era. Also, due to their small root ball they are suitable for planting in confined spaces (**Attachment 3**).
33. Canopy trees providing shade are proposed to be planted in the footpath where there is a greater volume of soil to allow the trees to reach their full potential in height and width.
34. It is considered that the proposal provides a timeless, elegant, high quality design that would have longevity and not date with changing trends.

Financial Implications

35. A capital works bid for \$500K has been prepared for consideration in the 2020/21 budget to undertake the required construction works to implement this project.
36. The proposed improvements would create a new distinctive public space with places to sit, trees/greenery, lighting and high quality paving. The space would bring many benefits to the area, however, would also require additional maintenance due to the design, plantings and proposed use of bespoke materials, furniture and lighting.

Economic Implications

37. If implemented the public realm improvements would provide high quality public space and improved footpaths, including places to sit, trees and lighting. This would support the vitality of Bridge Road, attract more visitors and encourage people to spend more time in the area, in turn benefiting the local economy.

Sustainability Implications

38. The concept design offers the opportunity to address the following sustainability issues:
- (a) additional tree planting to provide shade and reduce localised heat island effect;
 - (b) street tree surrounds that allow water to infiltrate through to the ground;
 - (c) garden beds that would contribute to the capture and infiltration of rain water and minimise water run-off;

- (d) improved amenity of footpaths and public spaces to encourage people to walk in the precinct;
- (e) improved bicycle parking to encourage people to cycle to the area;
- (f) indigenous low cover planting to increase bio-diversity and create a micro-habitat; and
- (g) energy efficient lighting.

Social Implications

39. The project would result in the following key social benefits:
- (a) improved public space to encourage social interaction;
 - (b) increased lighting to improve the vitality and safety of the area in the evening and improve connections between night time community uses and venues; and
 - (c) improved space for small gatherings and ceremonies.

Human Rights Implications

40. There are no identified human rights implications from the proposed design.
41. Universal design principles would underpin the final design.

Communications with CALD Communities Implications

42. During the community consultation and exhibition stage of the concept design, Council's website and all information distributed within the community would provide contact numbers for interpreter services for the CALD community seeking information/clarification.

Council Plan, Strategy and Policy Implications

43. The project is an initiative from the adopted Urban Design Framework (2007) (UDF) and the Bridge Road Streetscape Master Plan (2017).
44. The Master Plan recognises the area as a *"Key destination"* with opportunities for:
- (a) *"Improved streetscape interface to the RTH and former police building, and improved setting for built form";*
 - (b) *"Creation of a public plaza and rest node in front of the former police building, with seating and planting to create a comfortable pedestrian scale space";* and
 - (c) *"High quality paving materials and street furniture to support the significance of RTH's civic function".*
45. The project also aligns with the overarching Council Plan (2017-2021) that supports:
- (a) Strategy 5.1: *"Maintain and strengthen the vibrancy and local identity of retail and commercial precincts";*
 - (b) Strategy 2.1 *"Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community"* and
 - (c) Strategy 2.4 *"Acknowledge and celebrate our diversity and people from all cultural backgrounds".*
46. The project is consistent with the Yarra Urban Design Strategy (2011) which advocates for a quality public realm in Yarra, universal access, social interaction and walkability.
47. The project also aligns with the Urban Forest Strategy (2017), to increase tree canopy cover to mitigate the urban heat island effect and help to further enhance Yarra's liveability.
48. The project also relates to the Nature Strategy: Protecting Yarra's Unique Biodiversity (2020-24) (draft in progress), in that the proposed design reflects and integrates:
- (a) *"The landscape of Yarra has been shaped by its geology. The Victorian Volcanic Plain, characterised by its basaltic rock and clay soils, formed by volcanic eruptions to the west of Melbourne covering the majority of the municipality";* and

- (b) *“indigenous flora into an urban setting that will contribute to increased bio-diversity in a highly urbanised zone of Richmond, create micro-habitat and also promote the beauty and usage of indigenous flora within the community.”*

49. The project would incorporate green infrastructure elements such as WSUD principles where possible, in line with the ‘Embedding Green Infrastructure Best Practice Toolkit’. This would assist in mitigating climate change and the project would also strive to be a flagship project within Yarra to set the precedence for future planning applications and private sector developments.

Legal Implications

50. There are no identified legal implications from this report.

Other Issues

51. There is a strong community desire especially from the traders along Bridge Road for Council to invest in upgrade works to help invigorate and promote the precinct.
52. It is unclear when the tram stop upgrade in Bridge Road will occur in the future.
53. The proposed design elements in the RTH and former Richmond Police are anticipated not to be affected by potential future tram/road works.
54. Services authorities are being contacted to confirm if works are planned within the area that may affect the project.

Conclusion

55. The concept design would result in creating an elegant, welcoming and safe public space that would celebrate the civic nature of the buildings while reflecting back to the pre-settlement landscape of the area.
56. Undertaking community consultation in early 2020 would provide Council with feedback from the community, which can then be considered when finalising the design.

RECOMMENDATION

1. That Council:
 - (a) note the officer report regarding the concept design for the Richmond Town Hall and former Richmond Police Station public realm;
 - (b) note that background research and reports have informed the development of the concept design including a Heritage Study, external discussions and site analysis;
 - (c) note the site extent of the project; and
 - (d) authorise the concept plan to go to public consultation in February/March 2020.
2. That following the community consultation, feedback as appropriate will be incorporated into the development of the detailed design and presented back to Council for consideration.

CONTACT OFFICER: Christian Lundh
TITLE: Landscape and Urban Designer
TEL: 9205 5736

Attachments

- 1 [!\[\]\(05a3150ca7eafd44fce8deaa48838121_img.jpg\)](#) Attachment 1 - Concept Design Renders
- 2 [!\[\]\(6ce459b4dcae8e7d92253a855b1dd385_img.jpg\)](#) Attachment 2 - Concept Design Plan
- 3 [!\[\]\(9bc524f09d89ff34ea77fbf6b37ad4f3_img.jpg\)](#) Attachment 3 - Proposed Tree Selection

Attachment 1 - Attachment 1 - Concept Design Renders



Attachment 1 - Attachment 1 - Concept Design Renders



Attachment 1 - Attachment 1 - Concept Design Renders



Attachment 1 - Attachment 1 - Concept Design Renders



Attachment 1 - Attachment 1 - Concept Design Renders



Attachment 2 - Attachment 2 - Concept Design Plan



Attachment 3 - Attachment 3 - Proposed Tree Selection

ATTACHMENT 3 - POTENTIAL TREE SPECIES INFORMATION

The considerations in choosing the palm tree species for the Richmond Town Hall and the old Police Station include:

- it pays homage to the Egyptian Revival Style of architecture, which the Richmond Town Hall was remodelled on in the 1930's
- is a native plant to Australia
- the small root ball is ideally suited the conditions of the site (see example image of City of Melbourne laneway planting below)
- this species can successfully be replanted
- considered to be suitable for the changing climatic conditions due to climate change

CABBAGE FAN PALM *Livistona australis*



Cabbage Fan-palm (*Livistona australis*) Native to Australia, listed as vulnerable in Victoria in the Flora and Fauna Guarantee Act 1988

Palm-tree, up to 30 m high. Trunk c. 15–35 cm diameter. Leaves with petiole 1–1.5 m long, spreading to slightly recurved, laterally with strong recurved spines; lamina circular and fan-like, 1–1.5 m diam. when fully expanded, deeply divided (almost to middle) into 30–50 radiating, narrow, pleated lobes; apex of lobes drooping. Inflorescence 1–1.5 m long, with individual spike-like branches c. 3–18 cm long; subtending bracts 15–25 cm long, blunt. Flowers cream-coloured to white. Fruit 10–20 mm diam. black. Flowers Aug.–Sep.

<https://vicflora.rbg.vic.gov.au/flora/taxon/8bce21c0-d48f-4408-83ac-c510c417bdb0>

11.5 2019/20 Annual Plan Quarterly Progress Report - December

Executive Summary

Purpose

To present the 2019/20 Annual Plan Quarterly Progress Report for the December period to Councillors for noting.

Key Issues

The 2019/20 Annual Plan has 43 Actions, 42 were scheduled to have commenced by December.

As at 31 December 34 of the 42 (81%) Actions commenced were assessed as On Track or Complete.

Annual targets set a requirement for 75% of Annual Plan actions to be Complete or On Track (>90%) by 30 June each year.

Financial Implications

There are no financial implications.

PROPOSAL

That Council note the 2019/20 Annual Plan Quarterly Progress Report December 2019.

11.5 2019/20 Annual Plan Quarterly Progress Report - December

Trim Record Number: D20/19764

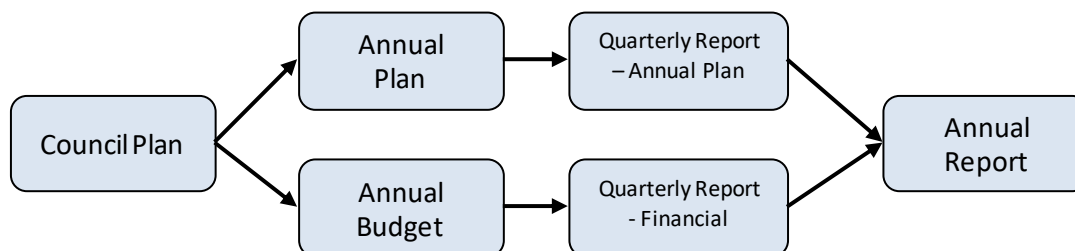
Responsible Officer: Director Corporate, Business and Finance

Purpose

1. To present the 2019/20 Annual Plan Quarterly Progress Report for the December period to Councillors for noting.

Background

2. This year, 2019/20, represents the third year of the 4-year *Council Plan 2017-21*, adopted by Council on 1 August 2017.
3. The Annual Plan and Annual Plan Quarterly Progress Reports are two of Council's key accountability documents to the community.



4. The 2019/20 Annual Plan was endorsed by Council on 25 June 2019 and details the organisation's annual response to Initiatives contained in the 4-year Council Plan.
5. Council Plan Initiatives are significant projects and activities that are proposed to be worked on over the term of the Council Plan.
6. The Annual Plan Quarterly Progress Report notes the year-to-date progress of the Annual Plan Actions and Milestones providing a performance rating and supporting commentary.
7. The 2019/20 Annual Plan contains 43 Actions spread across the Council Plan's Strategic Objectives. It is achievable, delivers on Council's priorities and reflects the organisation's focus on delivering the Council Plan's Initiatives in 2019/20.

Strategic Objective	Number of Actions
	2019/20 Annual Plan
A healthy Yarra: a place where Community health, safety and wellbeing are a focus in everything we do	6
An inclusive Yarra: a place where Inclusion, diversity and uniqueness are welcomed, respected and celebrated	4
A sustainable Yarra: a place where Council leads on sustainability and protects and enhances its natural environment	9
A liveable Yarra: a place where Development and growth are managed to maintain and enhance the character and heritage of the city	11
A prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive	4
A connected Yarra: a place where Connectivity and travel options are	6

Strategic Objective	Number of Actions
	2019/20 Annual Plan
environmentally sustainable, integrated and well-designed	
A leading Yarra: a place where Transparency, performance and community participation drive the way we operate	3
Total	43

8. The *Council Plan 2017-21* has 49 Strategies with 99 associated Initiatives. Not all of these have a corresponding Action in the 2019/20 Annual Plan. The Council Plan is a four-year document and Initiatives will commence across a range of years.

9. To ensure the integrity and transparency of the Annual Plan, which is endorsed by Council, Actions including their descriptions and milestones can only be changed by resolution of Council.

10. Officers or Councillors may propose changes to the Annual Plan.

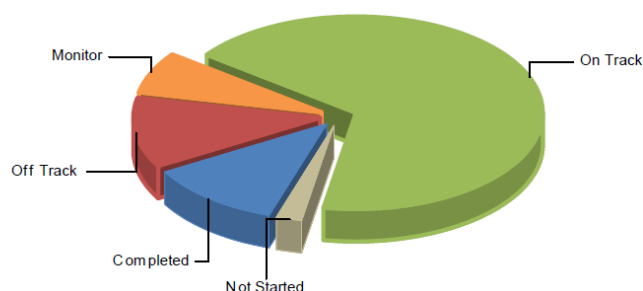
2019/20 Annual Plan Progress Report – December, Attachment 1

11. The progress of an Action is measured by the status of its individual milestones which are weighted to represent the relative time and effort they contribute to achievement of the overall Action.

12. The following thresholds are used to determine the status of an Action:

- (a) On track $\geq 90\%$
- (b) Monitor 75-89%
- (c) Off track $< 75\%$

13. Annual Plan Action progress summary as at 31 December 2019:



Strategic Objective	No. of Actions Reported	Complete	On track ($\geq 90\%$)	Monitor (75-90%)	Off track ($< 75\%$)	Not Started
A healthy Yarra	6	0	5	0	1	0
An inclusive Yarra	4	1	2	0	1	0
A sustainable Yarra	9	0	7	1	1	0
A liveable Yarra	11	2	5	1	2	1
A prosperous Yarra	4	0	3	1	0	0
A connected Yarra	6	1	5	0	0	0
A leading Yarra	3	1	2	0	0	0
	43 (100%)	5 (11.63%)	29 (67.44%)	3 (6.98%)	5 (11.63%)	1 (2.33%)

14. The 2019/20 Annual Plan has 43 Actions scheduled to be completed this year.

15. Annual targets set a requirement for 75% of Annual Plan Actions to be Complete or On Track (>90%) by 30 June each year.
16. Of the 43 Actions in the Annual Plan, 42 were scheduled to have commenced by December. Council achieved a result of 81% or 34 of 42 Actions in progress assessed as On Track or Complete.
17. The following Actions are recorded as Monitor or Off Track at the end of December. These Actions have experienced delays to one or more of their milestones. More detail is contained in the attached report.

Monitor

- 3.01 Yarra Environment Strategy
- 4.03 Queens Parade Design and development Overlay
- 5.01 economic Development Strategy

Off track

- 1.04 Provision of boat storage and clubhouse facility design - Panther Pavilion
- 2.02 Active and Healthy Ageing
- 3.04 Review and update Council's Urban Agriculture guidelines
- 4.06 Structure planning for Major Activity Centres in Yarra
- 4.07 Negotiate joint Use Agreement with Richmond High School

2019/20 Annual Plan Other Initiatives Progress Report – December, Attachment 2

18. Annual Plan Other Initiatives arise from Initiatives identified in the Council Plan that are predominantly operational in nature. These are reported on six monthly, as part of the Annual Plan progress reporting in December and June.
19. There are 31 Other Initiatives in the *2019/20 Annual Plan Other Initiatives Progress Report*, the December update is contained in Attachment 2.

External Consultation

20. Significant community engagement and consultation was undertaken during the development of the *Council Plan 2017-21*. The 2019/20 Annual Plan reflects the community priorities identified during this process, included in the *Council Plan 2017-21* initiatives.
21. Members of the community will have the opportunity to comment on the progress report when it is presented to Council on 18 February 2020.
22. Projects contained in the 2019/20 Annual Plan are subject to external consultation and engagement on a case-by-case basis.

Internal Consultation (One Yarra)

23. Managers and Directors were consulted during development of the 2019/20 Annual Plan Actions, and are responsible for providing quarterly updates on their progress against delivery of these Actions.

Financial Implications

24. Actions in the 2019/20 Annual Plan are resourced within the 2019/20 Budget.

Economic Implications

25. The *Council Plan 2017-21* includes the Strategic Objective *A prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive*. The 2019/20 Annual Plan includes 4 actions that respond to initiatives under this Strategic Objective.

Sustainability Implications

26. The *Council Plan 2017-21* includes the Strategic Objective *A sustainable Yarra: a place where Council leads on sustainability and protects and enhances its natural environment*. The 2019/20 Annual Plan includes 9 actions that respond to initiatives under this Strategic Objective.

Social Implications

27. The *Council Plan 2017-21* includes the Strategic Objective *A healthy Yarra: a place Community health, safety and wellbeing are a focus in everything we do*. The 2019/20 Annual Plan includes 6 actions that respond to initiatives under this Strategic Objective.

Human Rights Implications

28. The *Council Plan 2017-21* includes the Strategic Objective *An inclusive Yarra: a place where inclusion, diversity and uniqueness are welcomed, respected and celebrated*. The 2019/20 Annual Plan includes 4 actions that respond to initiatives under this Strategic Objective.

Communications with CALD Communities Implications

29. CALD groups were specifically targeted as part of the engagement plan for the *Council Plan 2017-21* and were represented in a group workshop which included Council's advisory groups.
30. Translation service assistance is available via Council's website for members of the CALD community and this service extended to the Council Plan engagement process.

Council Plan, Strategy and Policy Implications

31. The 2019/20 Annual Plan represents Year 3 of the *Council Plan 2017-21* adopted on 1 August 2017.

Legal Implications

32. There are no legal implications.

Other Issues

33. There are no other issues.

Options

34. The report does not include any options.

Conclusion

35. The 2019/20 Annual Plan Quarterly Progress Report December 2019 is presented to Council for noting.

RECOMMENDATION

1. That Council note the end of December result as reported in the 2019/20 Annual Plan Quarterly Progress Report - December.

CONTACT OFFICER: Shane Looney
TITLE: Corporate Planner
TEL: 9205 5397

Attachments

- 1 [↓](#) Attachment 1 2019-20 Annual Plan Quarterly Progress Report December
2 [↓](#) Attachment 2 2019-20 Annual Plan Other Initiatives Progress Report December



Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

Introduction

The Yarra City Council adopted its Council Plan 2017 – 21 on 1 August 2017. The Council Plan 2017 – 21 sets out the medium-term direction of Council and the outcomes sought by Councillors for their term. For the first time, the Council Plan incorporates the Health and Wellbeing Plan. This financial year, 2019/20 is Year three of the Council Plan 2017 – 21.

Under the Local Government Act 1989 (the Act), each council is required to produce a four-year Council Plan by 30 June in the year following a general election. The Plan must include Strategic Objectives, Strategies, Strategic Indicators and a Strategic Resource Plan.

Council has identified a number of initiatives under each Strategic Objective which are significant projects and activities that are proposed to be worked on over the term of the Council Plan, subject to approval through the annual budget process.

Council produces an Annual Plan alongside each year's Budget, setting out specific projects and activities that Council will undertake towards achieving the Strategic Objectives. This will include priority projects, capital works projects, actions in response to initiatives in the Council Plan and other Council strategies and plans as well as service reviews and improvements.

The Council Plan 2017 – 21 has seven Strategic Objectives which relate to a different aspect of service delivery :

A healthy Yarra: Community health, safety and wellbeing are a focus in everything we do. Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

An inclusive Yarra: Inclusion, diversity and uniqueness are welcomed, respected and celebrated. Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

A sustainable Yarra: Council leads on sustainability and protects and enhances its natural environment. As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

A liveable Yarra: Development and growth are managed to maintain and enhance the character and heritage of the city. With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

A prosperous Yarra: Local businesses prosper and creative and knowledge industries thrive. Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

A connected Yarra: Connectivity and travel options are environmentally sustainable, integrated and well-designed. Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

A leading Yarra: Transparency, performance and community participation drive the way we operate. Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

In response to its Strategic Objectives, Council has committed to 43 projects and activities from a broad cross-section of services in the 2019/20 Annual Plan.

Progress of these projects and actions will be reported in the 2019/20 Annual Plan Quarterly Progress Reports. Further information can be found in the published version of the Council Plan 2017 – 21 on the City of Yarra's website (<https://www.yarracity.vic.gov.au/about-us/council-information/council-plan>).

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

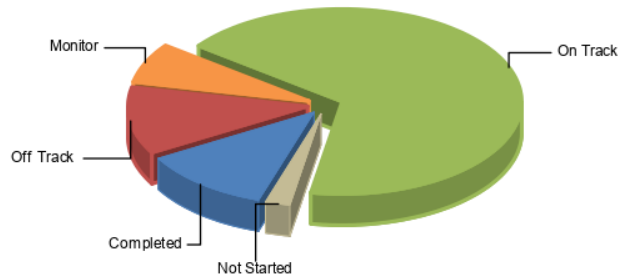
Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

Quarter Summary

Council has committed to 43 actions across a range of services. Any variations to the Annual Plan are made openly and transparently in the context of priorities that arise over the course of the year.

The status of actions is classified based on the percentage of targets achieved as assessed by the responsible officer (forecast milestones compared to actual work completed).



Strategic Objective	No. of Actions Reported	Complete	On track (>=90%)	Monitor (75-90%)	Off track (<75%)	Not Started
A healthy Yarra	6	0	5	0	1	0
An inclusive Yarra	4	1	2	0	1	0
A sustainable Yarra	9	0	7	1	1	0
A liveable Yarra	11	2	5	1	2	1
A prosperous Yarra	4	0	3	1	0	0
A connected Yarra	6	1	5	0	0	0
A leading Yarra	3	1	2	0	0	0
	43 (100%)	5 (11.63%)	29 (67.44%)	3 (6.98%)	5 (11.63%)	1 (2.33%)

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

1 . A healthy Yarra

a place where...Community health, safety and wellbeing are a focus in everything we do

Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

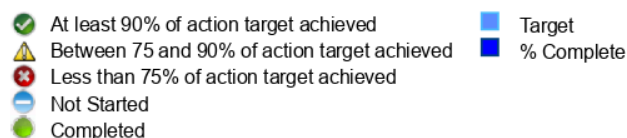
Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 1.1 Maintain and enhance Yarra's open space network to meet the diverse range of community uses
- 1.2 Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing
- 1.3 Provide health promoting environments that encourage healthy eating and active living
- 1.4 Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with State Agencies and key service providers
- 1.5 Promote environments that support safe and respectful sexual practices, reproductive choices and gender equity
- 1.6 Promote a gender equitable, safe and respectful community
- 1.7 Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing
- 1.8 Provide opportunities for people to be involved in and connect with their community

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A healthy Yarra.

Action Progress Summary



Action	Start Date / End Date						
1.01 Yarra Open Space Strategy	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%
1.02 National Aged and Disability Care Reforms	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%
1.03 Yarra 0 to 25 Plan	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%
1.04 Provision of boat storage and clubhouse facility design - Panther Pavilion	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%
1.05 Ryan's Reserve Netball/Tennis Court and Pavilion	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%
1.06 Malcolm Graham Pavilion - Kevin Bartlett Reserve	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

1.01 Yarra Open Space Strategy

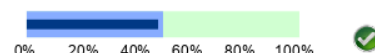
Council Plan initiatives:

Develop an open space strategy to ensure Yarra's public open space is managed as a functional network that encourages shared use and active living

Prepare a Planning Scheme Amendment to introduce the open space strategy into the Yarra Planning Scheme and increase the rate of contribution towards open space (Strategic Objective 4: A liveable Yarra)

The Yarra Open Space Strategy guides the future provision, planning, design and management of public open space in Yarra. The new Open Space Strategy is a renewed direction for the provision and enhancement of the open space network, including changes in community needs since the last strategy was developed. The strategy aims to achieve a cohesive, linked and well managed network of open space to meet the full range of residents' needs.

Following adoption of the new Open Space Strategy, Council will prepare a Planning Scheme amendment seeking to include open space design overlay controls in the Yarra Planning Scheme.



Branch *City Strategy*

Quarterly Milestones

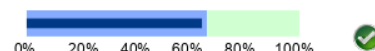
September	Brief Councillors on consultant's work and funding aspects Finalise draft Open Space Strategy technical report Refine analysis regarding priorities, locations and acquisition considerations
December	Present draft Open Space Strategy to Council for endorsement for public exhibition
March	Consider submissions and finalise Strategy Present Open Space Strategy to Council for adoption
June	Present report to Council seeking authorisation from the State Government for the amendment to be placed on public exhibition Formulate Planning Scheme amendment regarding open space contribution percentage
Quarterly Progress Comments	A technical report has been completed for the purpose of consultation, final adjustments to occur after consultation. Councillors have been briefed on the draft Strategy and endorsed it for exhibition and community consultation during January – March 2020.

1.02 National Aged and Disability Care Reforms

Council Plan Initiative:

Continue to implement the National Aged and Disability Care reforms and develop new strategic directions for support of older people and people with disability

The Federal Government is making major changes to the aged and disability care service system and this requires Council to determine its role and implement changes already announced.



Branch *Aged and Disability Services*

Quarterly Milestones

September	Make a submission to the National Disability Information, Linkages and Capacity Building – Economic and Community Participation grant program to support locally based community building initiatives
December	Continue to advocate directly and through the Municipal Association of Victoria to achieve the best outcomes for older people and people with disability from the national reform
March	Work with local partner agencies to maintain CHSP funding that support at risk groups to access basic support services Support residents currently within the Linkages service to transition to Home Care Packages by 31 March 2020, pending the Federal Government's final decision Subject to Federal Government decisions on the Commonwealth Home Support Program (CHSP), determine Council's position on future delivery of the program and individual services

February 07, 2020

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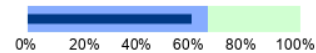
June	Support the transition of the Regional Assessment Service to the new model adopted by the Federal Government by 1 July 2020, pending the Federal Government's final decision
Quarterly Progress	Advocacy has occurred at MAV Strategy level meetings on the Regional Assessment Service (proposed model); Navigation models and MetroAccess program.
Comments	<p>The Disability Advisory Committee provided input to inform advocacy on NDIS. Input has also informed the submission to the Royal Commission on Quality Aged Care.</p> <p>Individual support and advocacy has occurred to assist resident access to the new system and care arrangements.</p>

1.03 Yarra 0 to 25 Plan

Council Plan initiative:

Continue to provide a range services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community

Yarra's 0 to 25 Plan takes an integrated life-stage approach to guide priorities and actions relating to children, young people and their families. Council will work with external groups to improve the delivery of coordinated, responsive and evidence-based services.



Branch *Family, Youth and Children's Services*

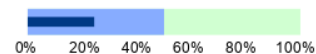
Quarterly Milestones

September	Coordinate delivery and promotion of Council programs and activities for children and young people across school holidays to provide better services
December	Review data from school survey of children and young people and facilitate with partners the Communities that Care Action Plan for 2020/21
March	Investigate areas of identified need in the Australian Early Development Census 2018 and other relevant data to improve service responsiveness
Quarterly Progress	Data collection activity has been completed, Council reached 16 out of the 17 primary schools in Yarra that were invited to participate engaging over 1,000 students across Grade 6, 8 & 10, over 500 year 6 students.
Comments	The surveys are currently being collated by Deakin University, once completed the data will be reviewed by the Yarra Communities That Care partnership in Term 1, 2020.

1.04 Provision of boat storage and clubhouse facility design - Panther Pavilion

Panther Pavilion was identified as one of the highest priorities for investment in a recent report - Status of Council owned Sporting Facilities and Pavilion report. A design for the pavilion will guide future investment and enable the facility to better meet community needs now and into the future.

The Panther Pavilion currently stores around 227 boats within it and the Ivanhoe Northcote Canoe Club (INCC) wish to create a dedicated storage facility to enable the removal of boats from the club house. Removing the 227 boats from the Pavilion will be an important first step in enabling greater use and functionality of the Pavilion and enable design work to take place.



Branch *Recreation and Leisure Services*

Quarterly Milestones

September	Commence boat storage construction
December	Complete boat storage construction
March	Commence pavilion design
June	Complete pavilion design
Quarterly Progress	Planning decision pending 30 day appeal. Subject to Planning approval, project is on track for delivery.
Comments	

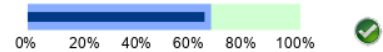
Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

1.05 Ryan's Reserve Netball/Tennis Court and Pavilion

Following a community campaign, the State Government reversed a decision to rezone Ryan's Reserve and has provided funding for a major upgrade of the netball courts and old pavilion. The redevelopment will include an upgrade of the pavilion to ESD (Environmentally Sustainable Design) and DDA (Disability Discrimination Act) requirements, resurfacing four netball courts, increasing run-off outside courts to meet competition standards, replacement of sports lights and alterations to boundaries and open space.



Branch Recreation and Leisure Services

Quarterly Milestones

September Apply for Planning Permit for pavilion and court works

December Complete court refurbishment works

June Commence pavilion refurbishment works

Quarterly Progress Stage 1 Netball Court Reconstruction Complete

• Four courts have had acrylic surface application as per Netball Vic specification

Comments • Sports lights installed.

Stage 2 Pavilion construction currently delayed pending advice from Sport and Recreation Victoria.

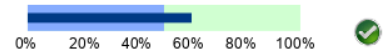
1.06 Malcolm Graham Pavilion - Kevin Bartlett Reserve

State Government funding has been provided to refurbish Malcolm Graham Pavilion in Kevin Bartlett Reserve. The refurbishment and extension allow local clubs to grow, provide them greater flexibility and capacity to train, and boost their ability to host competitions.

The works will take place in two stages:

Stage 1 – Extension with two additional change rooms, storage areas, disability change and toilet facilities, first aid room and covered spectator viewing area

Stage 2 – Refurbish Pavilion that meets functional, DDA and environmental sustainability requirements



Branch Building and Asset Management

Quarterly Milestones

September Commence extension constructions works

December Complete extension construction works

March Commence refurbishment works for DDA and sustainability requirements

June Complete refurbishment works for DDA and sustainability requirements

Quarterly Progress Pavillion extension construction works completed.

Comments Refurbishment works for DDA compliance commenced ahead of schedule.

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

Highlights and Achievements

Branch *Family, Youth and Children's Services*
Unit *Service Planning and Development*

Completed initial launch of community information and consultation for the Chas Farquhar Community Hub project: flyer distributed to 330 letterboxes in the immediate local area; on line landing page on Yarra's Have Your Say; SMS to current kindergarten and registered wait list families which included a link to the Have your Say page; similar email with link sent to individuals and groups who used to book the Stables; Yarraberg Children's Centre families. Richmond Maternal and Child Health clients and playgroup organisers and to the Richmond Community Learning Centre. Presentation of report with options provided to Council for consideration.

Branch *Family, Youth and Children's Services*
Unit *Youth and Middle Years*

September/October school holiday program – piloted a different approach, including joint excursion with young people attending the drum youth services program.

Other initiatives included:

- DJ Skills program participants performed at Yarra Libraries' Community Wellbeing Day at Bargoonga Nganjin
- Yarra Communities That Care successfully delivered several Tuning Into Kids™ and Tuning Into Teens™ workshops.
- Submitted grant application for Victorian Youth Week 2020 (\$2,000)
- YYS' Artists in Residence supported Council's Children's Week event, running sock puppetry activities at Collingwood Children's Farm event.
- Negotiation & Crisis Intervention Training for all YYS staff.
- Youth Ambassadors planned and delivered a successful event at the Fitzroy Town Hall Reading Room.
- Applause Awards (Commendation for Gabrielle Nolan, Innovation for DJ Skills Program)
- Young people through the FreeZA program planned and produced The Jam – a showcase event at Youth Centre.
- YYS staff participated in the 30th Challenge Cup event in Fitzroy on 14 December, with well over 100 young people taking part in junior and senior round robin tournaments.
- Young Eritrean Women's Group workshop, approximately 20 people attended, with great feedback

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

2019/20 Annual Plan Quarterly Progress Report - December

2 . An inclusive Yarra

a place where...Inclusion, diversity and uniqueness are welcomed, respected and celebrated

Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.








Strategies







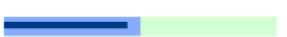

Council's work to achieve this Strategic Objective will include the following strategies :

- 2.1 Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community
- 2.2 Remain a highly inclusive Municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues
- 2.3 Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners
- 2.4 Acknowledge and celebrate our diversity and people from all cultural backgrounds
- 2.5 Support community initiatives that promote diversity and inclusion

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of An inclusive Yarra.

Action Progress Summary

-  At least 90% of action target achieved
 -  Between 75 and 90% of action target achieved
 -  Less than 75% of action target achieved
 -  Not Started
 -  Completed
-  Target
 % Complete

Action	Start Date / End Date		
2.01 Deliver the Volunteer Strategy and implementation plan	01/07/19 30/06/20		
2.02 Active and Healthy Ageing	01/07/19 30/06/20		
2.03 Social Justice Charter	01/07/19 30/06/20		
2.04 LGBTIQ Strategy	01/07/19 30/06/20		

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

Council Plan 2017-2021 : Year 3

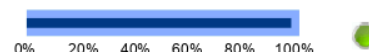
2019/20 Annual Plan Quarterly Progress Report - December

2.01 Deliver the Volunteer Strategy and implementation plan

Council Plan initiative:

Develop and adopt a Volunteer Strategy

Most community organisations in Yarra rely on volunteers and Council can support these groups in promoting their volunteer opportunities. A Volunteer Strategy and implementation plan will provide clear direction for Council in how it supports volunteering in Yarra.

Branch *People, Culture and Community*

Quarterly Milestones

September Present draft Volunteer Strategy and implementation plan to Council for adoption

Quarterly Progress Yarra's Volunteer Strategy 2019-2023 and Year One Action Plan was formally adopted at Council in September.

Comments

2.02 Active and Healthy Ageing

Council Plan Initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities

The Active and Healthy Ageing Strategy was developed with the support of Council's Active Ageing Advisory Group (AAAG). In the midst of the national aged care reforms, it provides an opportunity to consider strategic directions to ensure our 50+ residents remain engaged, active and independent.

Branch *Aged and Disability Services*

Quarterly Milestones

September Implement the Good Access is Good Business Project

Pilot new social support group model which is interest based, and combines centre and community based activities to better engage diverse groups

December Pilot age friendly approach to develop new initiatives in identified neighbourhoods that are vulnerable (SEIFA index)

Complete community consultation on opportunities for improvement and development of a Hub at the Collingwood Seniors Centre

March Evaluate new social support group model

Quarterly Progress The Good Access is Good Business activity will occur in the January 2020 to 30 June 2020 period. This change has occurred due to the cessation of the MetroAccess program and the need to re-orientate the work plan.

Comments

Consultants have been selected to undertake needs analysis and community consultation and desk top analysis for the development of a Hub at the Collingwood Seniors Centre. Consultations to occur February, with a report due end of March 2020.

Secured additional external funding to pilot age friendly approach in Richmond and Collingwood using an asset based community development framework. Two key projects commenced are the establishment of a Dementia Alliance and a Seniors Participation Project. The project is in partnership with Collingwood and Belgium Ave Neighbourhood Houses. Project planning has been completed and implementation is occurring over the next 6 months.

Two social support initiatives were developed and implemented – the establishment of an LGBTI Elders Social Group which is now on-going and meeting independently of direct Council support and a Digital Technology Group for older people.

2.03 Social Justice Charter

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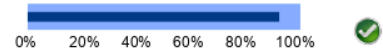
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Council Plan initiative:

Develop a social justice/human rights charter to better articulate council's commitment

The development of a Social Justice Charter for Council will provide an over-arching commitment to human rights which will then inform everything Council does. The Charter will be developed in consultation and engagement with stakeholders.



Branch *People, Culture and Community*

Quarterly Milestones

September Present draft Charter to Council for endorsement for public exhibition

December Present draft Charter to Council for adoption

Quarterly Progress The Charter is currently on public exhibition and the final version will be presented to Council early - mid 2020.

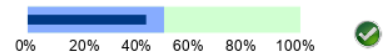
Comments

2.04 LGBTIQ Strategy

Council Plan initiative:

Advocate to support social justice and community issues including preventing family violence, LGBTIQ rights, and welcoming refugees

Develop a whole of Council LGBTIQ strategy.



Branch *People, Culture and Community*

Quarterly Milestones

December Present draft Strategy to Council for endorsement for public exhibition

June Present draft Strategy to Council for adoption

Quarterly Progress Consultations with key internal and external stakeholders are complete, data is being collated and analysed. The draft strategy will be presented to Council early 2020.

Comments

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Highlights and Achievements

Branch *People, Culture and Community*
Unit *Community Partnerships*

Yana Ngargna Plan 2020-2023 and inaugural Volunteering Strategy adopted by Council .

Homelessness Strategy & Social Justice Charter endorsed for consultation.

A record number of annual grant applications was received (267) and 150 grants approved by Council totalling \$938,100.

Sixty-five community groups have received discounted use of town halls for their events in the 2019/20 year to the value of \$94,897. We have received 98 small grant applications from which 65 have been approved totalling \$75,000.

Neighbourhood Houses annual planning day and community event.

Attachment 1 - Attachment 1 2019-20 Annual Plan Quarterly Progress Report December

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2019/20 Annual Plan Quarterly Progress Report - December

3 . A sustainable Yarra

a place where...Council leads on sustainability and protects and enhances its natural environment

As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.








Strategies

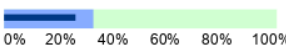

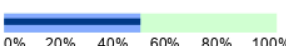



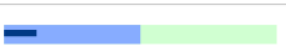





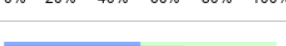



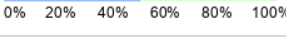

Council's work to achieve this Strategic Objective will include the following strategies :

- 3.1 Investigate strategies and initiatives to better manage the long term effects of climate change
- 3.2 Support and empower a more sustainable Council and Community
- 3.3 Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organisation.
- 3.4 Reduce the amount of waste-to-landfill with a focus on improved recycling and organic waste disposal
- 3.5 Promote responsible water usage and practices
- 3.6 Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community
- 3.7 Investigate strategies and initiatives to improve biodiversity

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A sustainable Yarra.

Action Progress Summary

-  At least 90% of action target achieved
-  Between 75 and 90% of action target achieved
-  Less than 75% of action target achieved
-  Not Started
-  Completed
-  Target
-  % Complete

Action	Start Date / End Date								
3.01 Yarra Environment Strategy	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.02 Climate Emergency	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.03 Embedding Sustainability (including adaptation)	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.04 Review and update Council's Urban Agriculture guidelines	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.05 Actively Avoid and Reduce Waste	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.06 Commence holistic waste system trial in selected areas with 1300 households	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.07 Investigate replacing paved spaces with permeable surfaces	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.08 Edinburgh Gardens storm water harvesting project	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	
3.09 Develop an Integrated Water Management Strategy	01/07/19 30/06/20		0%	20%	40%	60%	80%	100%	

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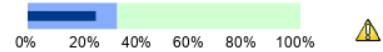
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3.01 Yarra Environment Strategy

Council Plan initiative

Continue to be a leading Council and Municipality in the field of Environmental Sustainability

Yarra's Environment Strategy provides direction and actions required to integrate sustainable practices into Council's operations, as well as its community programs and services. Council has been developing a new Environment Strategy and this year will be seeking public comment on, and adopting, a new Environment Strategy.



Branch Sustainability

Quarterly Milestones

December Present draft Yarra Environment Strategy to Council seeking endorsement for public exhibition

March Consider submissions and finalise draft Strategy

June Present Yarra Environment Strategy to Council seeking adoption

Quarterly Progress Comments A working draft Yarra Environmental Strategy has been prepared for internal consideration and will be presented for Council endorsement early in 2020. Priority was given to the preparation of the Climate Emergency Plan (CEP). Council considered a draft CEP in December resolving to place it on public exhibition to seek comment.

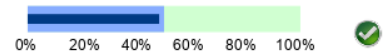
3.02 Climate Emergency

Council Plan Initiative:

Promote programs that monitor and reduce emissions across the municipality and strive to maintain its carbon neutral status

Climate Emergency is a growing global movement that seeks to dramatically accelerate climate action to an emergency response by invoking mass-mobilisation of people and practices. Council's Community Greenhouse Action Plan will be renamed its Climate Emergency Plan in light of scientific advice that we have just 12 years to dramatically reduce greenhouse gas emissions before runaway climate change.

Council will develop a Climate Emergency Plan in partnership with the Yarra Energy Foundation (YEF) to support programs and initiatives to reduce its energy use and greenhouse emissions across the municipality.



Branch Sustainability

Quarterly Milestones

December Achieve certification for Council as a carbon neutral organisation

Present draft Climate Emergency Plan (including plan to reduce organisational emissions) to Council seeking endorsement for public exhibition

March Consider submissions and finalise draft Strategy

June Present Climate Emergency Plan and Action Plan to Council seeking adoption

Quarterly Progress Comments The draft Climate Emergency Plan was received by Council in December where it was resolved to be placed on public exhibition from January to mid February.

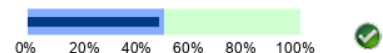
Council submitted its carbon neutral certification application for carbon neutrality for 2018/19 in November and is awaiting the assessment results.

3.03 Embedding Sustainability (including adaptation)

Council Plan Initiative:

Improve integration across environmental and sustainability policies and strategies

Council will continue to embed sustainability and adaptation across its decision making processes and report to Council on its progress.



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Branch Sustainability

Quarterly Milestones

September Present report to Council on ways to improve embedding sustainability and adaptation at Council**March** All new initiative bids include assessment through the Quadruple Bottom Line Tool**Quarterly Progress** A briefing was provided to Councillors on ways to improve embedding sustainability and adaptation at Council.

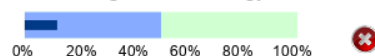
Comments

3.04 Review and update Council's Urban Agriculture guidelines

Council Plan Initiative:

Showcase urban agriculture and support community initiatives in sustainable practices

In 2018/19, City of Yarra developed a new Urban Agriculture Strategy 2019 – 2023. The new Urban Agriculture Strategy moves toward a food systems approach comprising how food is grown, processed, distributed, consumed and recycled. Review of the Urban Agriculture Guidelines is an action within the new Urban Agriculture Strategy.



Branch City Works

Quarterly Milestones

September Commence guideline review processes**December** Consult internal and external stakeholder**March** Update draft Guidelines**June** Present report on new Guidelines to Council

Quarterly Progress This has commenced in conjunction with North Carlton Neighborhood House Urban Agriculture project to increase the scope and complexities associated with community gardens. A revised plan includes the following time frames:

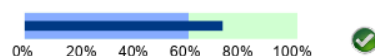
1. Data gathering and initial draft-Feb/March
2. Stakeholder consultation-Early April
3. Design work for new guidelines-Mid April
4. Draft guidelines submitted-Early May
5. Report draft complete-Late May

3.05 Actively Avoid and Reduce Waste

Council Plan Initiative:

Reduce volume of kerbside waste collection per capita by behaviour change programs and increase of recycling. (Promote the use of recycled materials through procurement and advocacy)

Develop and deliver education/engagement program to encourage residents to consume mindfully as an initiative to reduce the volumes of waste materials going to landfill.



Branch City Works

Quarterly Milestones

September Develop education / engagement campaign about waste reduction, avoidance, recycling and re-use
Promote the use of recycled materials through procurement and advocacy**December** Commence delivery of campaign**March** Evaluate program**June** Brief Council on outcomes**Quarterly Progress** Delivery of the campaign commenced in November 2019, evaluation of early outcomes is underway.

Comments

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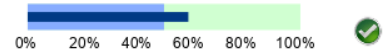
2019/20 Annual Plan Quarterly Progress Report - December

3.06 Commence holistic waste system trial in selected areas with 1300 households

Council Plan Initiative:

Investigate, implement and promote initiatives to divert organic waste from landfill

Undertake a trial aimed at introducing a holistic program to reduce volume of kerbside waste collection per capita by behaviour change programs and increase of recycling.



Branch City Works

Quarterly Milestones

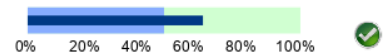
- September** Commence collection of food and green waste and glass in selected trial areas
- December** Evaluate trial program and brief Council on outcomes
- March** Depending on outcome of trial, develop plan for delivery of holistic waste system municipal wide
- June** Commence engagement, communication and marketing to get community ready for roll out
- Quarterly Progress** Council received a report on the evaluation of the trial and outcomes in December. A decision on the way forward is expected in February.
- Comments**

3.07 Investigate replacing paved spaces with permeable surfaces

Council Plan initiative:

Investigate feasibility of replacing road and paved space with permeable surfaces

Permeable surfaces have the potential to increase infiltration of water to the subsoil, act as a water retention system and reduce high run off rates during a storm event. Council will investigate and identify at least 3 possible trial sites for permeable surfaces to replace road or paved space. Identified trial sites will be delivered and sites, monitor/report to Council in following financial year.



Branch Traffic and Civil Engineering

Quarterly Milestones

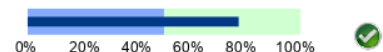
- December** Report to Council on at least 3 possible trial sites for permeable surfaces
- June** Deliver trial sites as identified in report to Council, and monitor/analyse for 6 month period
- Quarterly Progress** Council officers have nominated 4 sites to introduce permeable surfaces;
 - Holtom St East Princes Hill – Introduce a permeable median between Lygon Street and McIlwraith Street completed.
 - Intersection of Richardson Street and Nicholson Street Carlton North – Replace bluestone pavement with a permeable surface on one kerb outstand scheduled to be completed 2019/20 Financial Year
 - Roseneath Street Clifton Hill – Introduce a permeable median between the railway bridge and Clifton Avenue scheduled to be completed 2019/20 Financial Year.
 - Ramsden Street Oval car park - A joint project with the University of Melbourne to trial the possibility to introduce a permeable pavement to complement a stormwater harvesting system. The concept design has been completed and a bid submitted to DELWP seeking State funding.
- Comments**

3.08 Edinburgh Gardens storm water harvesting project

Council Plan initiative:

Continue to implement and promote evidence based water conservation initiatives

Council will design and commence installation of a large scale storm water harvesting system in Edinburgh Gardens to reduce potable water use, and better use storm water within the Gardens.



Branch City Works

Quarterly Milestones

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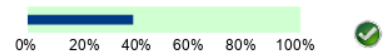
December	Award contract for design and construction of the Edinburgh Gardens storm water harvesting project
June	Complete detailed design and site establishment for the Edinburgh Gardens storm water harvesting project
Quarterly Progress Comments	<p>All quotes received have been evaluated and City West Water consultation completed. The consultancy agreement is being drafted in preparation for awarding of the Contract.</p> <p>The detailed design is on track for completion ahead of schedule. Site establishment will commence after June 2020.</p>

3.09 Develop an Integrated Water Management Strategy

Council Plan initiative:

Continue to implement and promote evidence based water conservation initiatives

Undertake investigation of Council's water management assets, and use this to inform the development of an Integrated Water Management Strategy.



Branch City Works

Quarterly Milestones

March	Brief Council on the findings from the investigations and analysis of Councils drainage infrastructure
June	Develop a draft Water Management Strategy
Quarterly Progress Comments	<p>Conducted initial investigation into drainage asset data accuracy and brick drains condition. Multiple service providers have been engaged to look into costs and available solutions.</p> <p>First draft of the Water Management Strategy completed, and is proposed to be presented to Council Briefing in first Quarter 2020. Stakeholder engagement and consultation to follow</p>

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4 . A liveable Yarra

a place where... Development and growth are managed to maintain and enhance the character and heritage of the city

With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.








Strategies



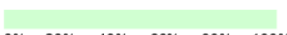



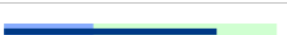









Council's work to achieve this Strategic Objective includes the following strategies:

- 4.1 Protect Yarra's heritage and neighbourhood character
- 4.2 Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing
- 4.3 Plan, promote and provide built form, open space that is accessible to all ages and abilities
- 4.4 Protect Council assets through effective proactive construction management
- 4.5 Encourage and promote environmentally sustainable building, urban design, place-making and public realm outcomes
- 4.6 Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework
- 4.7 Encourage engagement with the community when developments are proposed

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A liveable Yarra.

Action Progress Summary

-  At least 90% of action target achieved
-  Between 75 and 90% of action target achieved
-  Less than 75% of action target achieved
-  Not Started
-  Completed
-  Target
-  % Complete

Action	Start Date / End Date		
4.01 Development Contributions Plan – Planning Scheme Amendment	01/07/19 30/06/20		
4.02 Strategies for the hospital and education precincts	01/07/19 30/06/20		
4.03 Queens Parade Design and Development Overlay	01/07/19 30/06/20		
4.04 Built Form Analysis for Heidelberg Road, Alphington	01/07/19 30/06/20		
4.05 Built Form Analysis for Major Activity Centres	01/07/19 30/06/20		
4.06 Structure planning for Major Activity Centres in Yarra	01/07/19 30/06/20		
4.07 Negotiate Joint Use Agreement with Richmond High School	01/07/19 30/06/20		
4.08 Review and develop a framework for management of Council's own heritage assets	01/07/19 30/06/20		

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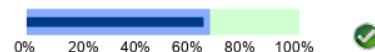
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4.01 Development Contributions Plan – Planning Scheme Amendment

Council Plan Initiative:

Progress a Planning Scheme amendment to implement a Development Contribution Plan

Council approved a Development Contributions Plan (DCP) in 2018/19. The DCP will require developers to contribute to infrastructure upgrades like roads and footpaths and community facilities to help provide for the needs of our growing city. Council will prepare a Planning Scheme Amendment to implement the DCP approved by Council, for submission to the Minister of Planning for approval.



Branch Office of the Director Planning and Place Making

Quarterly Milestones

September Advocate to Minister for Planning to approve DCP Amendment post Council adoption**December** Complete internal systems to capture contributions and systematically record receipt and acquittals (if approved)**March** Implement system once approved by Minister for Planning

Quarterly Progress The Development Contributions Plan Planning Scheme amendment was lodged with the Ministers office mid 2019. Advocacy is ongoing at the regular meetings between the CEO and the Local Member of Parliament (also the Minister for Planning) and the Director Planning and Place Making with Executive officers urging the timely approval of the DCP Planning scheme Amendment.

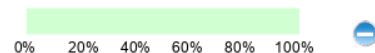
Internal systems have been developed to capture contributions and systematically record receipt and acquittals in readiness for the approval of Planning Scheme amendment.

4.02 Strategies for the hospital and education precincts

Council Plan Initiative:

Prepare strategies for the Epworth and St Vincent's hospital precincts and the Australian Catholic University education precinct identified in Plan Melbourne 2017-2050

Council will scope proposal and engage with state agencies to prepare strategies for the hospital and education precincts around St Vincent's and Epworth hospitals, and the Australian Catholic University.



Branch City Strategy

Quarterly Milestones

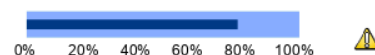
March Scope proposal and seek engagement and support from state agencies**Quarterly Progress** No Milestones to report on this quarter.**Progress****Comments**

4.03 Queens Parade Design and Development Overlay

Council Plan Initiative:

Prepare a Planning Scheme amendment seeking permanent development and design overlay controls for Queens Parade North Fitzroy

Council will prepare and exhibit a new Design and Development Overlay for the Queens Parade area of Fitzroy North to introduce improved planning policy and guidance for the area within the Yarra Planning Scheme.



Branch City Strategy

Quarterly Milestones

September Advocate Council's position at panel**December**

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Consider the report and recommendations of the Planning Panel and seek Council adoption of the Amendment

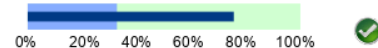
Quarterly Progress Comments Advocacy at Planning Panel completed. The Panel's report has been received and will be considered by Council in February/March 2020. Consideration of the amendment and Panel recommendations have been delayed due to legal issues.

4.04 Built Form Analysis for Heidelberg Road, Alphington

Council Plan initiative:

Develop planning controls for Heidelberg Road, Alphington in conjunction with Darebin Council

Council will undertake built form analysis for Heidelberg Road, Alphington, which will be implemented by planning controls in the Yarra Planning Scheme.



Branch City Strategy

Quarterly Milestones

December Prepare draft Local Area Plan for consultation

March Seek Council consent to undertake consultation

June Finalise Local Area Plan and commence preparations for a Planning Scheme Amendment

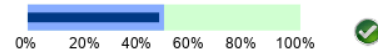
Quarterly Progress Comments Draft Local Area Plan has been prepared. Given community feedback seeking immediate interim planning controls, a draft Design and Development Overlay (DDO) has been prepared, rather than undertake community consultation. Council will consider a report in February 2020 proposing seeking the Minister for Planning to introduce interim planning controls based on the draft DDO. Community consultation will occur once a planning scheme amendment is prepared proposing permanent controls and the additional strategic planning work is completed by Darebin Council.

4.05 Built Form Analysis for Major Activity Centres

Council Plan Initiative:

Prepare a built form analysis as part of the preparation of structure plans for major activity centres

Council will prepare Built Form Analysis to inform Structure Plans for the Brunswick Street/Smith Street Major Activity Centres in Yarra and to support the future preparation of Design and Development Overlays in the Yarra Planning Scheme.



Branch City Strategy

Quarterly Milestones

September Consider report on the Built Form Studies and commence preparation of a planning amendment for interim planning controls

June Seek Council consent to undertake consultation on draft studies and draft amendment

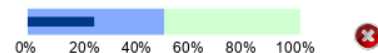
Quarterly Progress Comments Council considered a report from officers in December recommending interim Design and Development Overlays (DDO's) for centres within the Collingwood/Fitzroy precinct. Council determined to request these DDO's from the Minister for Planning.

4.06 Structure planning for Major Activity Centres in Yarra

Council Plan Initiative:

Continue to develop structure plans for Yarra's major activity centres which build on the unique character of each precinct

Council will prepare Built Form Analysis and Structure Plans for Major Activity Centres in Yarra to support the future preparation of Design and Development Overlays in the Yarra Planning Scheme.



Branch City Strategy

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Quarterly Milestones

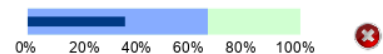
September	Complete background analysis report for Victoria Street and Bridge Road
December	Finalise draft Structure Plans
March	Seek Council consent to undertake community consultation
June	Report to Council seeking consideration of final Structure Plans
Quarterly Progress	Preliminary work being undertaken for Victoria Street and Bridge Road ; the substantive work has been delayed due to resources required for Amendment C231 Queens Parade.
Comments	

4.07 Negotiate Joint Use Agreement with Richmond High School

Council Plan Initiative:

Campaign for appropriate joint use agreements for shared use community facilities as part of the Richmond High School project

Council will work with the Department of Education and Training to develop a Joint Use Agreement for community facilities as part of the Richmond High School project.



Branch Office of the Director City Works and Assets

Quarterly Milestones

September	Continue to engage with School Principal regarding use of facilities in the precinct to determine the details of the Joint Use Agreements , including potential stakeholders and user groups for the school facilities
December	Finalise draft Joint Use Agreement with the School Principal
March	Seek School Council and Yarra City Council endorsement of Joint Use Agreement
Quarterly Progress	Officers have had ongoing constructive conversations with the Richmond High School Principal , and both parties agree in principle to develop a Joint Use Agreement (JUA) to enable school use of Council and community facilities, and community use of school facilities. The Richmond High School Principal had indicated a preference to formalise a JUA in the latter part of 2019, once the operations and needs of the school were better understood, however this has been further delayed by unfortunate circumstances leading to an Acting Principal taking over to finish the school year .
Comments	

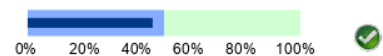
Discussions are proposed to recommence with the new Principal in early 2020. The former Principal had informed officers that the school facilities in Gleadell Street are already being heavily utilised for both formal and informal community uses, and that the school will continue to support and facilitate this use.

4.08 Review and develop a framework for management of Council's own heritage assets

Council Plan initiative:

Strengthen the protection of Yarra's heritage through the planning scheme , education, and resource provision

Council will identify and assess properties with shared heritage value and update their statements of significance.



Branch CEO Office

Quarterly Milestones

September	Initiate preparation of a framework for management of Yarra's own heritage assets
December	Consult with internal and external stakeholders
March	Present a draft framework to Executive
June	Present a draft framework to Council
Quarterly Progress	Preparation of a framework for management of Yarra's own heritage assets commenced . Internal consultations have been held.
Comments	

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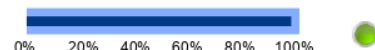
4.09 Deliver Social and Affordable Housing Strategy

Council Plan Initiative:

Advocate to federal and state governments through Yarra IMAP, MAV, ISMMF, VLGA on affordable and community housing.

Through Council Plans and other strategic documents, Council has expressed its commitment to maintain and support a socially, economically and culturally diverse community. This commitment is further evidenced by the financial support it has provided to the community housing sector, its resolute pursuit of affordable housing outcomes at major development sites and strategic advocacy to state and commonwealth governments.

A Social and Affordable Housing strategy, will encompass strategic directions for Council through its roles as a planning authority and community advocate.



Branch Social Strategy and Community development

Quarterly Milestones

September Complete public exhibition/consultation
Present draft Strategy to Council for adoption

December Commence implementation of strategy
Support and participate in quarters 1 and 2 meetings

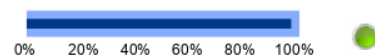
Quarterly Progress Comments The Social and Affordable Housing Strategy was adopted by Council in November 2019 along with an updated Policy Guidance Note: Affordable Housing Outcomes at Significant Developments.
Implementation of the adopted Strategy commenced in November 2019 and is ongoing. The Strategy contains a mix of policy directions and specific activities. As committed in the Strategy, an annual update will be provided to Council on progress.

4.10 Nicholson Village Bus Depot

Council Plan Initiative:

Develop planning controls for the Nicholson Street Bus Depot, North Fitzroy

Progress a built form analysis for the Nicholson Village Bus Depot Precinct.



Branch City Strategy

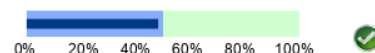
Quarterly Milestones

September Brief Councillors on a planning assessment for the bus depot site

Quarterly Progress Comments Council received a briefing in September on the outcomes of the review of the existing planning controls for the Nicholson Street Bus Depot site.

4.11 Progress the Yarra Planning Scheme rewrite

The Planning Scheme sets out how land can be used, developed and protected. Council has been working on a major rewrite of the Planning Scheme to update areas of local policy that needed to be strengthened. This year Council will finalise the draft Planning Scheme and seek authorisation from the Minister for Planning to put it on exhibition for public consultation.



Branch City Strategy

Quarterly Milestones

September Continue to draft policies in the new format required by DELWP, and Continue to brief Councillors of the proposed policies

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December	Seek Council consent to seek 'authorisation' from the Minister for Planning to place on exhibition a draft new Yarra Planning Scheme
March	If authorisation provided, brief Councillors on submissions received
June	Report back to Council post exhibition regarding submissions and recommend final planning scheme provisions
Quarterly Progress	In December Council resolved to seek authorisation from the Minister for Planning to exhibit the draft Local Planning Framework amendment and undertake community consultation. Preliminary contact has been made with resident community groups to outline the work and the amendment process.
Comments	Council awaits authorisation before it can be placed on exhibition. A communications and engagement process is ready once this authorisation is received.

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5 . A prosperous Yarra

a place where...Local businesses prosper and creative and knowledge industries thrive

Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.








Strategies









Council's work to achieve this Strategic Objective include the following strategies :

- 5.1 Maintain and strengthen the vibrancy and local identity of retail and commercial precincts
- 5.2 Strengthen and monitor land use change and economic growth including new and emerging economic clusters
- 5.3 Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses
- 5.4 Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future
- 5.5 Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities
- 5.6 Attract and retain creative and knowledge industries in Yarra
- 5.7 Ensure libraries and neighbourhood houses support lifelong learning, wellbeing and social inclusion

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A prosperous Yarra.

Action Progress Summary

-  At least 90% of action target achieved
-  Between 75 and 90% of action target achieved
-  Less than 75% of action target achieved
-  Not Started
-  Completed
-  Target
-  % Complete

Action	Start Date / End Date	
5.01 Economic Development Strategy	01/07/19 30/06/20	 
5.02 Local retail precincts	01/07/19 30/06/20	 
5.03 Brunswick Street Streetscape Master Plan (BSSMP)	01/07/19 30/06/20	 
5.04 Develop Yarra as a Smart City	01/07/19 30/06/20	 

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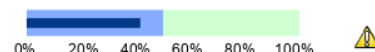
2019/20 Annual Plan Quarterly Progress Report - December

5.01 Economic Development Strategy

Council Plan initiative:

Promote the benefits of doing business locally including the benefit of access by walking and cycling

Yarra's Economic Development Strategy outlines how Council can best support economic development by fostering greater investment and jobs growth in the municipality. Council will review the current Strategy, including consultation with stakeholders, for adoption by Council.

Branch *City Strategy*

Quarterly Milestones

September Commence project inception**December** Complete review and prepare draft strategy**March** Seek Council consent to undertake consultation on draft strategy**June** Finalise strategy and seek Council adoption

Quarterly Progress Consultants for the project have been appointed and a draft background paper prepared with preliminary findings discussed at the Business Advisory Group's meeting.

Comments

Preliminary consultation has been undertaken to help inform the draft Economic Development Strategy. Council has received 147 responses to the Your Say Yarra survey titled Help Shape the future of Yarra's economy.

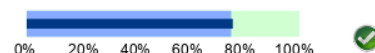
5.02 Local retail precincts

Council Plan initiatives:

Promote the benefits of doing business locally including the benefit of access by walking and cycling

Engage with local traders, leasing agents and property owners to strengthen the viability of Yarra's activity centres such as Bridge Road including the activation of empty spaces

To support local retail precincts, this year Council will trial various marketing channels to help inform an annual marketing strategy to encourage residents to shop locally, with an emphasis on walking/cycling options, participate in State Government project to better manage retail vacancies using Bridge Road and Victoria Street as a pilot and complete Year 3 of the Victoria Street shop front improvement program.

Branch *City Strategy*

Quarterly Milestones

September Participate in revitalisation project sponsored by the Minister for Planning

Complete development of digital maps for 12 precincts that will provide content for marketing on various media and marketing platforms

December Promote and advocate the benefits of walking, cycling and supporting local businesses**March** Complete third year program of shop front improvements in Victoria Street

Quarterly Progress Digital maps have been completed for 4 retail precincts with the remaining 8 to be completed by June 2020.

Comments Council officers are participating in the revitalisation project and have attended all project meetings to date.

Council implemented a shop local campaign in Nicholson Village targeting residents living 500m from the precinct, promoting and advocate the benefits of walking, cycling and supporting local businesses.

Permits have been approved for the designs for three shop front windows/ facades on Victoria Streets. Shade banners have been installed on 9 shops as part of the third year of shop front improvements in Victoria Street.

5.03 Brunswick Street Streetscape Master Plan (BSSMP)

Council Plan Initiative:

February 07, 2020

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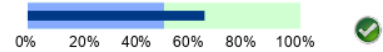
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Undertake at least three streetscape masterplans for shopping strips based on Place Making principles

Council will prepare a masterplan for the Brunswick Street activity centre, undertake consultation and seek adoption of final masterplan by Council.



Branch *City Strategy*

Quarterly Milestones

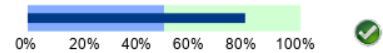
September	Finalise background report on issues, opportunities and vision
December	Seek Council consent to undertake consultation on background report
March	Prepare draft masterplan for Council consideration
June	Report back to Council post submissions
Quarterly Progress Comments	Background report and consultation completed and draft master plan endorsed by Council for consultation during February/March 2020. Following consultation the master plan will be refined before being considered by Council.

5.04 Develop Yarra as a Smart City

Council Plan initiative:

Implement an innovation hub to bring people together to focus on creative solutions, enabling a culture of continuous improvement, innovation and collaboration

Collaborate with the local community and relevant stakeholders to ensure Yarra becomes a Smart City which delivers a connected, informed and sustainable future.



Branch *Office of the Director City Works and Assets*

Quarterly Milestones

September	Identify and implement the hub for smart and future city solutions (Yarra CityLab) Establish a dedicated Internet of Things network to enable Yarra and its community to connect
March	Connect with 20 Local Government Authorities and Industry organisations around smart city and smart infrastructure opportunities
June	Initiate 4 Internet of Things and smart city trials
Quarterly Progress Comments	Yarra CityLab is operational as the Yarra's Smart City Office (hub for smart and future city solutions). The core foundation has been established which includes development and implementation of the strategy, governance structure, prioritisation process and measures/KPIs.

38 connections have been made to date across smart and future technology industries, businesses, government and education sectors. Seven of these have been entered into our partnership ecosystem of smart city vendors, consultants and SMEs. This ecosystem will continue to be expanded on across the coming months.

A number of IoT and smart city trials are in place including: Yarra Science Play (Primary School STEM program), bin sensor and water quality and fill level sensors. Upcoming trials include AI pedestrian count technology, graffiti sensors and syringe bin sensors, and a smart screen trial.

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Highlights and Achievements

Branch *Arts, Culture and Venues*
Unit *Arts and Cultural Services*

Highlights and Achievements for September to December 2019 for Arts and Cultural Services include:

A decision on the future of the Collingwood Field Gun.

Significant progress on the Room to Create Program including residencies, grants and fundraising.

The securing of \$150,000 in funding for CHANGES MUSIC SUMMIT for 2019 (through The Push).

The review of the multi-year arts funding program, this occurred after 6 years of operations.

Branch *City Strategy*
Unit *Economic Development*

Retail Precinct Audit, 2,700 ground floor premises across 12 retail precincts (covering approx. 20km) visited to record changes in businesses and vacancies. 2018 data uploaded into GIS for internal use. Produced 2018 Precinct Pulse fact sheets, a series of one-page infographic publications communicating mix and trends of each precinct. Precinct Pulses published on council website along with interactive graph of retail changes over the past five years. Presented findings to Business Advisory Group.

Branch *Library Services*
Unit *Community Learning and Partnerships*

Children's Activities -
 July 99 Activities - attendance 3199
 Aug 108 Activities - attendance 3593
 Sep 100 Activities - attendance 3398 Total Children's attendance - 10,190
 Adult Activities -
 July 85 Activities - attendance 686
 Aug 80 Activities - attendance 598
 Sep 71 Activities - attendance 1580 Total Adult attendance - 2,864

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6 . A connected Yarra

a place where...Connectivity and travel options are environmentally sustainable, integrated and well-designed

Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

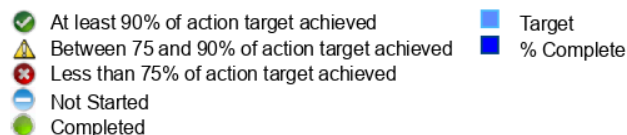
Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 6.1 Manage traffic movement and promote road safety within local roads
- 6.2 Work in partnership with Vicroads and influence traffic management and road safety on main roads
- 6.3 Investigate and implement effective parking management options
- 6.4 Improve accessibility to public transport for people with mobility needs and older people
- 6.5 Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport, improves safety and connectedness
- 6.6 Advocate for increased infrastructure and performance of public transport across Melbourne

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A connected Yarra.

Action Progress Summary



Action	Start Date / End Date							
6.01 Variable parking trial and consultative forum	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	✓
6.02 Low speed traffic environments	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	✓
6.03 Complete Wellington Street Bike Lane	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	●
6.04 Review Local Area Place Making Policy	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	✓
6.05 Advocate for Disability Discrimination Act compliant tram stops	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	✓
6.06 Public Transport Advocacy	01/07/19 30/06/20	0%	20%	40%	60%	80%	100%	✓

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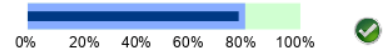
6.01 Variable parking trial and consultative forum

Council Plan Initiative:

Continue to utilise data, technology and community consultation in considering the appropriate management of parking

A trial of variable paid parking options on Bridge Road commenced in 2018/19 to understand how variable pricing will influence occupancy rates of the on-street Bridge Road parking. Council will analyse trial data and consider options of variable pricing for different sections of Bridge Road and develop a template that can be applied to other locations within Yarra.

Council will consult with the community to seek further ideas and input into car-parking initiatives and the use of road space.



Branch Compliance and Parking Services

Quarterly Milestones

September Complete variable parking trial

December Analyse data

Hold a community consultative forum on parking and related matters

March Present report to Council on results of trial to consider any further action

Quarterly Progress Variable parking trial completed and analysis of data undertaken.

Comments A Parking forum was held in December, attended by over 80 residents and traders. A report will be presented to Council briefing in February on the outcomes of the trial and forum.

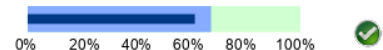
6.02 Low speed traffic environments

Council Plan Initiative:

Continue to provide low speed environments and community education for pedestrians, cyclists, motor-cyclists and vehicle drivers and passengers

Yarra became the first council in Australia to trial a 30km/h area-wide speed limit in September 2018. The trial area is in the neighbourhood streets bordered by Alexandra Parade, Johnston Street, Hoddle Street and Nicholson Street and aims to create safer and more liveable streets, especially for people who walk and cycle. Council will continue to monitor the effectiveness of the trial and the potential for wider application across Yarra.

Council will advocate to State Government for reduced speed through activity centres on arterial roads to a consistent 40 km/h, including Nicholson Street and St Georges Road activity centres.



Branch Traffic and Civil Engineering

Quarterly Milestones

September Conclude 12 month 30km/h trial in Fitzroy and prepare initial report to Council

December Advocate to State Government for reduced speed through activity centres on arterial roads to a consistent 40 km/h, including Nicholson Street and St Georges Road activity centres

March Following analysis, present a report to Council on results of trial to consider any further action

Quarterly Progress The 30kmh trial has concluded, however the speed limit will remain in place while officers liaise with

Comments Department of Transport on trial outcomes, their approval will be required should Council resolve to extend/expand 30km zone.

Council successfully advocated State Government who established a 40km speed limit through the Nicholson Street activity Centre.

6.03 Complete Wellington Street Bike Lane

Council Plan Initiative:

February 07, 2020

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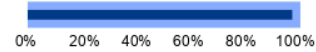
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Complete construction of the Wellington Street Bike (Copenhagen style) Lane to Johnston Street

Council is extending the existing protected bike lanes on Wellington Street in Collingwood to provide a safer and better connected journey for cyclists. Construction of the bike lane on Wellington Street, between Gipps Street and Johnston Street, commenced in 2018/19 and will be completed this year.



Branch Strategic Transport

Quarterly Milestones

September Complete Stage 2 separated bicycle lane project

Quarterly Progress Construction of stage 2 of the wellington street bike lane was completed with formal launch by the local Member of Parliament in October 2019.

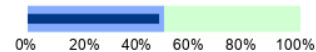
Comments

6.04 Review Local Area Place Making Policy

Council Plan initiative:

Transition Local Area Traffic Management programs to Local Area Place Making programs

Council will review the Local Area Place Making policy following the transition from a Local Area Traffic Management approach to ensure appropriate coverage and inclusion of all relevant place making aspects.



Branch Traffic and Civil Engineering

Quarterly Milestones

September Undertake an internal review of the current policy

March Inform Council of results of internal review of policy

Quarterly Progress The review of the Local Area Place Making Policy is in progress with a number of internal stakeholders having been consulted. A report to Executive on the outcomes is scheduled for April.

Comments

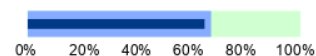
6.05 Advocate for Disability Discrimination Act compliant tram stops

Council Plan Initiatives:

Continue to facilitate the upgrade of local tram stops to comply with the Disability Discrimination Act to support both access and viability of activity centres

Advocate to the state government for improved accessibility to public transport services

Public transport in the City of Yarra needs to be made more accessible for people with disability and to comply with the provisions of the Commonwealth Government's Disability Discrimination Act (1992) (DDA) and the Disability Standards for Accessible Public Transport (2002). Accessibility is at the forefront of ensuring independence and engagement for people 50+ and people with disability in our municipality.



Branch Strategic Transport

Quarterly Milestones

September Agree MOU with Yarra trams re DDA tram stops

December Provide advice on DDA trams stops on Brunswick Street as part of the streetscape master plan

March Continue to advocate for Disability Discrimination Act compliant tram stops on Bridge Road

Quarterly Progress Council has signed an MOU with Yarra trams regarding tram safety and this topic ties into the broader question of DDA tram stops. Meetings have occurred between Council, Yarra Trams, Public Transport Victoria and Department of Transport to discuss tram stop upgrades in advance of the state government budget bid process.

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Council continues to lobby and provide advice to improve tram stop compliance and safety on Brunswick Street.

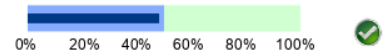
6.06 Public Transport Advocacy

Council Plan initiative:

Advocate to the State Government for improved accessibility to public transport services

Advocate for improved public transport services to meet population growth including Chandler Highway north-south bus route, Doncaster Rail, Hoddle Street Study, Airport Rail, MM2 and Alexandra Parade.

The North East Link (NEL) is a proposed \$16 billion freeway connection of the M80 Ring Road to the Eastern Freeway. The project also includes new cycle paths and construction of a busway on the Eastern Freeway. While the NEL is some distance from Yarra, it has the potential to bring large volumes of additional traffic to Yarra via the Eastern Freeway. In May 2019, Council resolved to make a formal submission on the NEL Project and Environment Effects Statement.



Branch Strategic Transport

Quarterly Milestones

September	Deliver Council submission to NEL Panel hearings including on the NEL busway and public transport solutions
December	Prepare mitigation plans and other projects to discuss with consortia if the NEL is tendered
March	Hold discussions with NEL consortia regarding Councils position
June	Provide briefing to Councillors on NEL updates and on ongoing public transport advocacy
Quarterly Progress Comments	Officers presented Council's submission on the North East Link (NEL) at the panel hearings in July 2019. NEL Panel released their initial responses to issues raised with the majority being deemed out of scope and or having insignificant impact to Yarra.

An MOU with NEL has been agreed and includes working arrangements and objective decision making.

Process for preparation of mitigation plans commenced.

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7 . A leading Yarra

a place where...Transparency, performance and community participation drive the way we operate

Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.






Strategies




Council's work to achieve this Strategic Objective includes the following strategies:

- 7.1 Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability
- 7.2 Continue to develop a culture of continuous improvement and innovation
- 7.3 Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decision-making
- 7.4 Ensure Council services are efficient, well-planned, accessible and meet community needs
- 7.5 Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities
- 7.6 Enable greater transparency and access to the conduct of Council Meetings
- 7.7 Develop innovative Smart City solutions in collaboration with Government, Industry and Community which will use open data technology
- 7.8 Continue a 'customer centric' approach to all service planning and delivery
- 7.9 Advocate for the best interests of our community

The following actions are being undertaken in 2019/20 to work toward achieving Council's strategic objective of A leading Yarra.

Action Progress Summary

-  At least 90% of action target achieved
 -  Between 75 and 90% of action target achieved
 -  Less than 75% of action target achieved
 -  Not Started
 -  Completed
- Target % Complete

Action	Start Date / End Date		
7.01 Community engagement	01/07/19 30/06/20	<div><div></div></div> 0% 20% 40% 60% 80% 100%	
7.02 Customer Experience Strategy 2019-2022	01/07/19 30/06/20	<div><div></div></div> 0% 20% 40% 60% 80% 100%	
7.03 Council meeting live streaming	01/07/19 30/06/20	<div><div></div></div> 0% 20% 40% 60% 80% 100%	

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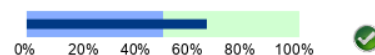
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7.01 Community engagement

Council Plan initiative:

Design and deliver planned engagement processes to encourage community involvement in Council decision making in line with the Community Engagement Policy

Engaging our community and stakeholders is an important part of making decisions at Yarra. Our community engagement policy sets out our commitment to inclusive community engagement. Council is undertaking a number of community consultations and engagements in 2019/20 involving targeted methods to reach out to traditionally under-represented groups and creative approaches to involve broad representation of the community.



Branch Advocacy and Engagement

Quarterly Milestones

September Utilise digital mapping tools to engage a wide demographic of residents in the North Carlton LAPMS engagement process

December Partner with the finance branch to deliver a municipal-wide early 2020/21 budget consultation

March Present refreshed Community Engagement Policy (with a greater focus on tailored engagement to our diverse community) to Council for adoption

June Commence implementation of Engagement Policy year 1 actions

Quarterly Progress A detailed pre Budget community engagement process was undertaken for 2 months which included on-line forums and 4 community face to face pop-up across the municipality.

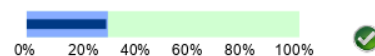
Comments

7.02 Customer Experience Strategy 2019-2022

Council Plan Initiative:

Continue to implement strategies that enhance customer and community experience with Council across services

Our approach is to create experiences where we value our connection, engagement and relationship with every customer and provide consistency, ease and speed across all customer channels.



Branch Customer Service

Quarterly Milestones

September Promote and implement Customer Experience Strategy

March Develop customer journey maps for high volume/high impact requests

Quarterly Progress CX strategy developed and promoted at a meeting with senior management. The strategy outlines a three year road map of improvements to support internal and external service experience transformation. First stages of promotion and implementation included a presentation to Executive. During the current quarter the project engaged leaders across the organisation.

Comments

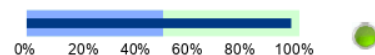
Ongoing promotion and implementation will occur over the life of the strategy.

7.03 Council meeting live streaming

Council Plan initiative:

Implement a cost effective system to broadcast Council meetings

Commission and install equipment and infrastructure to enable live streaming of Council meetings from Collingwood, Fitzroy and Richmond Town Halls. Commence live streaming meetings with the Ceremonial Meeting in November 2019.



Branch CEO Office

Quarterly Milestones

February 07, 2020

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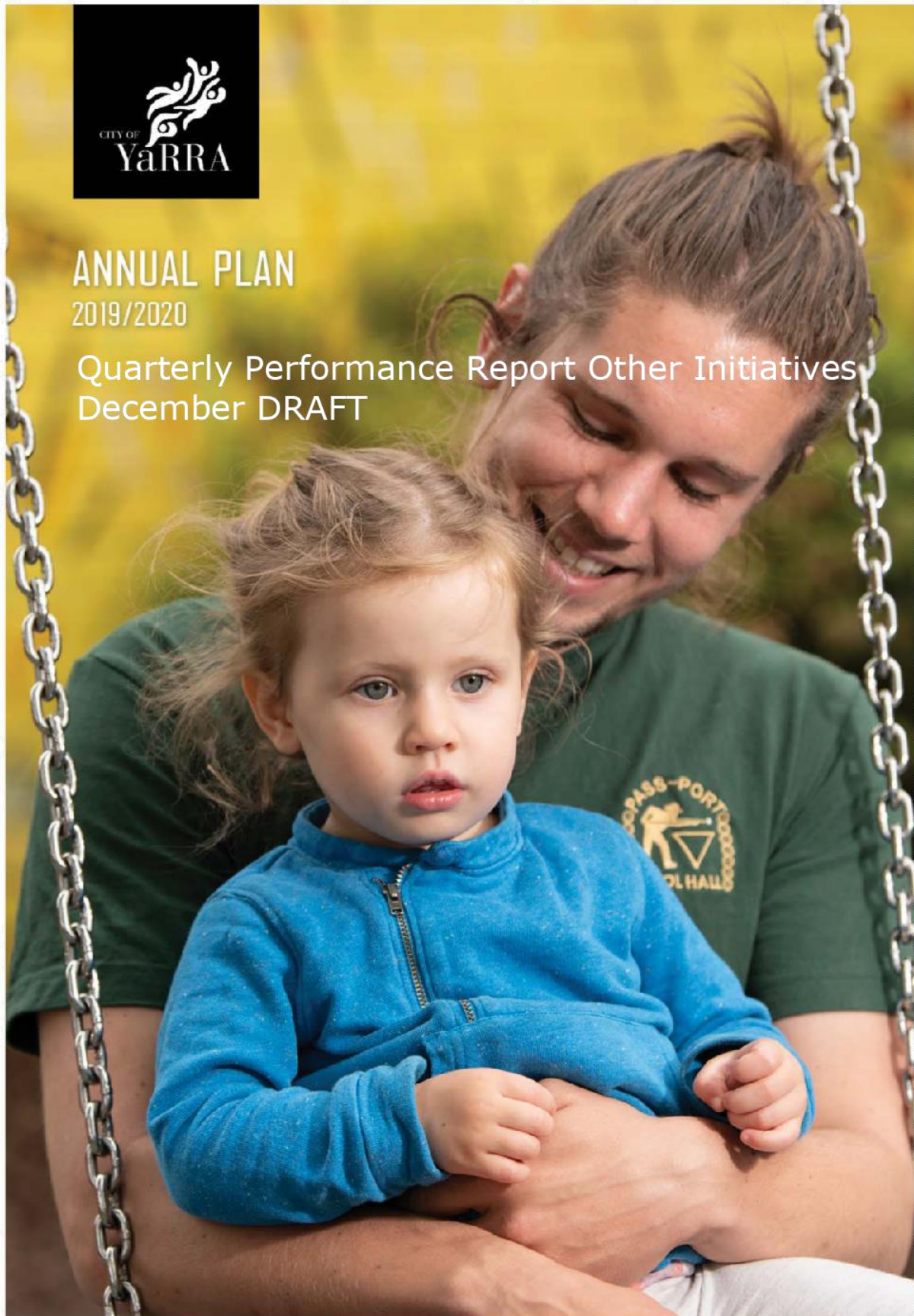
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September	Develop project scope and undertake procurement process
December	Stream ceremonial meeting from Collingwood Town Hall Install and commission equipment
March	Commence streaming of ordinary meetings from Fitzroy Town Hall
June	Commence streaming of ordinary meetings from Richmond Town Hall
Quarterly Progress Comments	All equipment has been installed and commissioned, .two meetings were streamed from Richmond Town Hall in November 2019 including the Ceremonial Meeting. as a 'soft launch' of the initiative. The December Council meeting at Fitzroy Town Hall, was successfully streamed.

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December**



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1A Other Council Plan initiative: Deliver the Yarra Health and Wellbeing Advisory Committee

Council Plan initiative:

Continue to provide a range services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community

Continue to provide a range services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community.

The Yarra Health and Wellbeing Advisory Committee of community members and locally-based professionals oversees the delivery of the Yarra Health and Wellbeing Plan.

Branch *Social Strategy and Community development*

Quarterly Milestones

June Support and participate in quarters 3 and 4 meetings

Quarterly Progress It was unanimously decided at its Council meeting on 8 October 2019 to discontinue the HWPAC in its form based on feedback from members with the proposal to recommence the Committee prior to the next Council

Comments Plan planning cycle in relation to the Municipal Health and Wellbeing Plan planning (no less than six months prior to the next Council Plan).

1B Other Council Plan initiative: Support prevention of family violence

Council Plan initiative:

Work with local and regional partners for greater awareness and intervention to prevent family violence

Work with local and regional partners to lead work to advance gender equity, prevent violence against women and promote respectful relationships

Council is committed to the prevention of family violence in the Yarra community and to partner with key service providers, police, schools and community members to raise awareness to prevent family violence.

Branch *People, Culture and Community*

Quarterly Milestones

December Participate in networks, support Building Respectful Communities and other relevant initiatives

Participate in networks, identify, undertake and evaluate prevention of family violence projects

June Participate in networks, support Building Respectful Communities and other relevant initiative

Participate in networks, identify, undertake and evaluate prevention of family violence projects

Quarterly Progress Council's bicultural inclusion worker in Family Services co-facilitated a Family Violence Recovery group for Vietnamese women in partnership with In Touch Multicultural Centre Against Family Violence.

Comments

Council staff also:

- Participated in the Yarra Family Violence Network.
- Participated in the Walk Against Family Violence.

1C Other Council Plan initiative: Homelessness outreach

Council Plan initiative:

Continue to deliver effective homelessness outreach in the municipality with partnering agencies.

Collaboration with inner-city municipalities will be a key to maintaining a compassionate response to people experiencing primary homelessness. This collaboration will occur in such ways as participating in any council networks, sharing of information or joint projects.

Branch *People, Culture and Community*

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Quarterly Milestones

December	Participate in relevant networks. Engage with residents, traders and other stakeholders around rough sleeping. Refer rough sleeping sites to Launch Housing Outreach Service.
June	Participate in relevant networks. Engage with residents, traders and other stakeholders around rough sleeping. Refer rough sleeping sites to Launch Housing Outreach Service.
Quarterly Progress	Council continues to coordinate the Yarra Housing and Homelessness Network and attend relevant network meetings.
Comments	<p>To date:</p> <ul style="list-style-type: none"> - 24 Rough sleeping sites referred to Launch Housing assertive outreach - 41 Oracle requests received relating to homelessness and rough sleeping - 66 Rough sleeping site inspections/visit (twice weekly Ed gardens grandstand visits included)

1D Other Council Plan initiative: Annual Community Grants Program

Council plan Initiative:

Continue to support community led activities through provision of community grants and in kind support.

The Annual Grants program provides funding and in kind support to projects that are led by the community to address a myriad of local social issues. This program funds activities through a variety of streams and applications are assessed under set criteria.

Branch *People, Culture and Community*

Quarterly Milestones

December	Continue to support the community through grants and in-kind support Continue to support initiatives that promote diversity and inclusion
June	Continue to support the community through grants and in-kind support Continue to support initiatives that promote diversity and inclusion
Quarterly Progress	Council supported a range of LGBTIQ organisations and events including Pride Football Australia Tournament 2019, Victorian Aids Council, Hares & Hyenas and the Melbourne Gay and Lesbian Chorus. We have supported more than 40 CALD community organisations through our annual grants program, including Multicultural Centre for Women's Health, Australia-China Veterans Club, National Council of Jewish Women (Vic), Fitzroy Somali Women's Group and the Russian Ethnic Representative Council Of Victoria.
Comments	<p>The Community Grants unit has received and assessed the following:</p> <ul style="list-style-type: none"> -99 Small Project Grant applications received, 64 approved in the 2019/20 round; -54 Discounted Use for Council Town Hall applications for 2019/20.

1E Other Council Plan initiative: Promote Gender Equity

Council Plan initiative:

Continue to take a leadership role by implementing Gender Equity Strategy 2016-2021

Promote gender equity through community organisations, local groups and employers.

Branch *People, Culture and Community*

Quarterly Milestones

December	New action plan endorsed and communicated including reporting and accountability measures Partner with local organisations to deliver programs or services, promote messages of gender equity through various communication channels Report on Gender Equity strategy actions
March	Report on Gender Equity strategy actions
June	Partner with local organisations to deliver programs or services, promote messages of gender equity through various communication channels

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Report on Gender Equity strategy actions

Quarterly Progress	Council's recreation team undertook the following:
Comments	<ul style="list-style-type: none"> Supporting Renegades Pride Round at Victoria Park Melbourne Rovers Pride Cup Event

Council also partnered with Neighbourhood Justice Centre and Women's Health in the North to deliver a staff and stakeholder breakfast for 16 Days of Activism against gender based violence.

A great deal of work on key Gender Equity action has continued. some examples include::

- Funding secured to undertake a Gender impact Analysis - will focus on leisure masterplan and procurement
- Ongoing engagement with the Building a Respectful Community partnership
- Conducted gender based violence training at the City Works Depot
- Leadership seminar on gender diversity in the workplace
- Participated in gender impact analysis training at the MAV in preparation for the Gender Equality Bill Implementation Pilot

1F Other Council Plan initiative: Homelessness Strategy

Council Plan initiative:

Continue to deliver effective homelessness outreach in the municipality with partnering agencies

The development of the Homelessness Strategy will provide the policy framework for Council to ensure an effective and compassionate approach to rough sleeping.

Branch *People, Culture and Community*

Quarterly Milestones

December Present Homelessness Strategy to Council for endorsement

Quarterly Progress The Homelessness Strategy was endorsed by Council for public exhibition from November - December 2019.

Comments The final version will be presented to Council in early - mid 2020.

1G Other Council plan initiative: Plan and deliver a range of children's and youth-led events

Council Plan Initiative:

Promote programs to educate and encourage young people in decision making and participation in their local community

Develop and deliver an event and /or activities during Children's Week in 2019.

Support young people to design, develop and deliver an event and/or activities in Yarra during Victorian Youth Week 2020.

Branch *Family, Youth and Children's Services*

Quarterly Milestones

September Apply for funding for Victorian Youth Week through DHHS Office for Youth
Work with families to plan and develop a family event/activities for Children's Week

December Deliver and report on Children's Week event
Work with young people to design and develop Victorian Youth Week events and/or activities

March Complete planning, and promote Victorian Youth Week to young people in Yarra and other key stakeholders

June Deliver Victorian Youth Week event (April 2020), and report on event both internally and externally (including funding acquittal)

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Quarterly Progress Comments	Applications for funding closed in October 2019. Yarra Youth Services applied for funding for a youth-led event in Fitzroy, showcasing young people's talents and achievements. Council is still awaiting the funding outcome from DPC. Once funding is confirmed, planning for the event will commence.
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2A Other Council Plan initiative: Advocate to challenge discrimination and disadvantage

Council Plan initiative:

Work with the community and other levels of government and advocate to challenge discrimination , and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities.

Advocacy which tries to bring about changes in policy, practice and attitudes in order to ensure the communities' rights are upheld.

Branch *People, Culture and Community*

Quarterly Milestones

December Advocate on behalf of Council to challenge instances of discrimination and disadvantage

June Advocate on behalf of Council to challenge instances of discrimination and disadvantage

Quarterly Yarra hosted a multi-council and community January 26 Network meeting with a special focus on racism.

Progress

Comments Public drinking (Local Law 8) consultation began.

Yarra remains an executive member of the Local Government Taskforce supporting People Seeking Asylum, advocating for rights of people seeking asylum.

Scoping more structured pathway opportunities from volunteering to employment for young people, liaising with Youth Services.

2B Other Council Plan initiative: Support community advisory committees

Council Plan initiative:

Support community groups and Yarra's existing advisory committees to participate in consultations and civic life , connect with each other and build community connectedness and resilience

Support community groups and Yarra's existing advisory committees to participate in consultations and civic life

Branch *People, Culture and Community*

Quarterly Milestones

December Invite relevant advisory committees and community groups to participate in Council consultations and attend Council events

June Invite relevant advisory committees and community groups to participate in Council consultations and attend Council events

Quarterly Activity included:

Progress - Consultation with Aboriginal Advisory Group re new public drinking laws

Comments - Yarra Housing and Homelessness network invited to participate in consultations for Homelessness Strategy and Social Justice Charter.

- Organised morning tea event for Yarra's volunteer managers to celebrate International Volunteer Managers Day in November.

- Promoted Yarra's volunteers and organisation to nominate and attend the Yarra Community Awards and event.

- Encouraged volunteers to attend Council events eg. 'Racism in a modern Australia' for Human Rights Day in December.

- Inclusion of volunteer strategy action items into the CoY and Yarra Neighbourhood Houses annual Planning session in October.

- Provided an invitation list to the Councillor's Support team of community groups to invite to the Ceremonial Council Meeting in November.

2C Other Council Plan initiative: Plan and deliver community programs that promote community connection and support

Council Plan initiative:

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Support community groups and Yarra's existing advisory committees to participate in consultations and civic life , connect with each other and build community connectedness and resilience

Develop and deliver a range of programs for families with a key outcome of connecting families to other services, programs and families.

Branch *Family, Youth and Children's Services*

Quarterly Milestones

December Plan and deliver: 5 Smalltalk groups per term, 8 First time parent groups and transition to baby playgroups per term and 1 Parent education and support groups per term

June Plan and deliver: 5 Smalltalk groups per term, 8 First time parent groups and transition to baby playgroups per term and 1 Parent education and support groups per term

Quarterly Progress Comments Collingwood Neighbourhood House, Princes Hill Maternal and Child Health (MCH), Abbotsford MCH, North Richmond Community Health Centre and the Fitzroy Primary School. Six families also received in-home support as part of the Smalltalk program. Seven (7) First Time Parent groups transitioned to baby playgroups, with two more groups in process at the end of December ready to transition mid-January.

Further parent education and support was provided through a Tuning Into Teens group ,, delivered as part of Yarra Communities That Care and co-facilitated with Relationships Australia. A support group for Vietnamese women affected by family violence, was delivered and co-facilitated with In-Touch. A Mothers Matter Too parent support group was delivered as part of an established program partnership with St Vincent's Mental Health Unit. Nine (9) parent information sessions were delivered on the following topics: Introduction to solids (3 sessions); First Aid for parents(3 sessions); Toilet Training; Talking to Children about Climate Change; Cloth Nappy Workshop.

2D Other Council Plan initiative: Review Councils policy and procedures relating to road closures to support community events

Council Plan initiative:

Implement policies and procedures that enable community groups to conduct events and activities

Review Council's position with relation to neighbourhood street parties , school fetes and community fairs that require Council sponsored road closures and establish a clear, transparent and equitable approach

Branch *Arts, Culture and Venues*

Quarterly Milestones

September Complete review and establish policy position

December New policy drafted and adopted by Council

Quarterly Progress Comments Officers are reviewing the current process for temporary road closures and budgets sources.

2E Other Council Plan initiative: Implement Aboriginal Partnership Plan

Council Plan Initiative:

Implement the Aboriginal Partnerships Plan

The Aboriginal Partnerships Plan sets out Council's commitment and work with the Aboriginal and Torres Strait Islander community. Council is seen as a leader, not only in its programs, but also in its commitment to social justice and the way it approaches issues, opens discussion, and listens to the community. Council will continue to implement its Aboriginal Partnerships Plan through annual action plans endorsed by Council.

Branch *People, Culture and Community*

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Quarterly Milestones

December	Implement actions from Year 1 Action Plan of the APP 2019 - 2022
June	Implement actions from Year 1 Action Plan of the APP 2019 - 2022
Quarterly Progress	All Aboriginal Partnership Plan Year 1 actions on-going or completed, additional tasks not in the plan undertaken ie. the public drinking consultation.
Comments	

2F Other Council plan initiative: Implement Multicultural Partnerships Plan 2019-22

Council Plan initiative:

Support community groups and Yarra's existing advisory committees to participate in consultations and civic life , connect with each other and build community connectedness and resilience

The Multicultural Partnerships Plan promotes a community which is engaged, valued and has equitable access to services and information.

It strive to ensure that Yarra is a safe and welcoming place where people feel free to express their cultural , linguistic and religious identity.

Branch *People, Culture and Community*

Quarterly Milestones

September	Present draft MMP 2019-2022 to Council for adoption
December	Implement actions from Year 1 Action Plan of the MPP 2019 - 2022
June	Implement actions from Year 1 Action Plan of the MPP 2019 - 2022
Quarterly Progress	Multicultural Partnership activities included: - Organisation and promotion of the Yarra Multicultural Advisory Group November meeting - Collaboration on We Stand Together project including holding 2 public forums in September for 200 people with low English literacy, to increase capacity in identifying discrimination / racism and how to report. - Involvement in induction training re cultural diversity and inclusion. - Yarra Settlement Forum meetings held October and December 2019. - Continued involvement on Local Government Taskforce supporting People Seeking Asylum . - Involved in Connecting Fitzroy network, workshop to build capacity of community leaders from the Atherton Gardens housing estate.
Comments	

2F Other Council Plan initiative: Promote volunteering in community organisations

Council Plan initiative:

Develop and adopt a Volunteer Strategy

Most community organisations in Yarra rely on volunteers and Council can support these groups in promoting their volunteer opportunities. A Volunteer Strategy provides clear direction for Council in how it supports volunteering in Yarra.

Branch *People, Culture and Community*

Quarterly Milestones

September	Continue to promote and encourage volunteering through a variety of organisations and services
December	Continue to promote and encourage volunteering through a variety of organisations and services
March	Continue to promote and encourage volunteering through a variety of organisations and services
June	Continue to promote and encourage volunteering through a variety of organisations and services
Quarterly Progress	Volunteering opportunities have been promoted by the following activities : -offering free training for Yarra's volunteer managers 'Volunteers and the Law' (with Justice Connect) in August; -the quarterly Yarra Volunteer Leaders Network meeting was held in September , offering a place for networking, promotion and information sharing.
Comments	

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-the inaugural Volunteering eNewsletter was developed in September and is receiving positive feedback .

Volunteering in Yarra stall at Community Wellbeing Day in October .

- Volunteering in Yarra eNewsletter (Spring edition) and also promoting volunteering in other newsletters eg. LINK (Housing estates), Business in Yarra , etc.
- Yarra Volunteer Leaders Network meetings.
- Hosted Inclusive Volunteering SIG at Richmond Town Hall in December .
- Promoted International Volunteer Day across Yarra's volunteering involving organisations in December .

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4A Other Council Plan initiative: Deliver the Capital Works Program

Deliver a capital works program that caters for current and future needs.

Council's 2019/20 Capital Works Program has been developed to support service delivery and will be delivered in accordance with agreed targets.

Branch *Building and Asset Management*

Quarterly Milestones

December Monitor and report on delivery of Council's 2019/20 Capital Works Program

June Monitor and report on delivery of Council's 2019/20 Capital Works Program

Quarterly At the end of December the Capital Works program achieved 43% of Adopted Budget completed, 31% of

Progress Adopted Budget spent.

Comments

4B Other Council Plan initiative: Former Amcor site development

Council Plan initiative:

Implement the 2016 approved development plan for the former Alphington Paper Mill (AMCOR) site

The Approved Development Plan (May 2016) outlines the design aspects for the redevelopment of the former Amcor site

Branch *Office of the Director Planning and Place Making*

Quarterly Milestones

December Continue to assess civil works and planning applications against the approved Development Plan

June Continue to assess civil works and planning applications against the approved Development Plan

Quarterly Six applications for planning permit approvals for major developments on the former AMCOR site have been
Progress received in the past 6 months proposing approximately 800 dwellings.

Comments

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5A Other Council Plan initiative: Partnerships with Industry and Community

Other Council Plan initiative:

Identify opportunities to support retain and expand the arts sector as a viable and thriving industry in Yarra

Identify new ways to support the arts sector through strategic partnerships with industry and community.

Branch *Arts, Culture and Venues*

Quarterly Milestones

December Explore a new partnership with Collingwood Arts Precinct and the Lord Mayor's Charitable Foundation

June Explore partnership opportunities with new developments, including the Collingwood Arts Precinct

Quarterly Progress Comments Partnership formed between the Yarra City Council Room to Create Fund (RTC), Lord Mayor's Charitable Foundation (LMCF) and Collingwood Arts Precinct to fund subsidised studio spaces program over a three year period. Funds committed by LMCF and RTC in December 2019.

5B Other Council Plan initiative: Libraries and Neighbourhood House program partnership

Council Plan initiative:

Run targeted events and programs promoting health, life-skills and life-issues

Support and deliver a variety of community focused programs promoting health, Wellbeing, Life-skills and life-issues and Social Inclusion out in the community for all ages.

Branch *Library Services*

Quarterly Milestones

December Report on number of events and attendance of joint partnership programming with the Yarra Libraries and Neighbourhood Houses

June Report on number of events and attendance of joint partnership programming with the Yarra Libraries and Neighbourhood Houses

Quarterly Progress Comments Yarra libraries committed to doing 1 big event with each Neighbourhood House per annum. 8 out of the 10 houses have worked with us on co-events or had us attend 1-2 events. All of these big events have been done in the first half of 2019,

Libraries continued to run regular tech (digital help) and outreach sessions and storytimes with Art collage clubs in seven of our Neighbourhood Houses.

5C Other Council Plan initiative: Promote and Grow the Yarra Room to Create Fund

Other Council Plan initiative:

Continue to promote and grow the Room to Create charitable fund

Promote the awareness of the need for affordable creative spaces in the City of Yarra and build the charitable fund .

Branch *Arts, Culture and Venues*

Quarterly Milestones

December Room to Create event held to raise awareness and grow the fund

June Room to Create event held to raise awareness and grow the fund

Quarterly Progress Comments Room to Create (RTC) event held to raise awareness and grow the fund at Juddy Roller in Fitzroy in July. Over 50 attendees (established and new supporters). Introduced many people to the highly regarded Juddy Roller studio space and extensive work of this local group. Linked with photo graphic exhibition about mural work on Collingwood Housing Estate by Adnate. Raised: \$17k donations.

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Conners Conners Gallery at the Fitzroy Town Hall (FTH) was launched in November. Conner Conners have a 1 year lease agreement at FTH, supported as part of RTC program at peppercorn rent. Pre-launch VIP event for Room to Create supporters to give insight into RTC program and provide special experience for supporters. Raised: \$3,100 donations.

5D Other Council Plan initiative: Neighbourhood Houses Partnership Strategy and Action Plan 2018-2021

Council Plan Initiative:

Run targeted events and programs promoting health, life-skills and life-issues

Branch *People, Culture and Community*

Quarterly Milestones

December Implement Year 3 actions from Neighbourhood Houses Action Plan

June Implement Year 3 actions from Neighbourhood Houses Action Plan

Quarterly Neighborhood Houses Partnership Year 3 action plan developed, to be implemented in 2020.

Progress

Comments

5E Other Council Plan initiative: Facilitating business growth through Brainfood for Business

Working with Small Business Victoria to deliver training to assist small businesses.

Branch *City Strategy*

Quarterly Milestones

December Undertake selected training with SBV and ATO

June Undertake selected training with SBV and ATO

Quarterly The activities undertaken to support business has included:

- Progress**
- DYI Graphic design;
- Comments**
- Debt recovery;
 - Resilience and self-care;
 - Leadership;
 - Digital strategies for small business and non-profits; and
 - Business success for introverts.

5F Other Council Plan initiative: Yarra's street based festivals and events

Council Plan initiative:

Continue to support a broad range of community festivals and events

Support the development and delivery of festivals and events that benefit our local businesses and creative sector.

Branch *Arts, Culture and Venues*

Quarterly Milestones

September Deliver CHANGES music conference as part of consortium
Support events such as Gertrude Projection Festival, Smith Street Dreaming
Deliver Leaps and Bounds Music Festival

December Develop the All Ages Gigs concept
Support events such as Johnston Street Fiesta

March Support events such as Victoria Street Lunar Festival

June Develop the themes for the City of Yarra Venues roundtable

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Quarterly Progress Comments CHANGES Conference; two day forum and showcase for contemporary music with a focus on providing skills that support emerging and mid-career music industry professionals. Programmed 10 live music venues in Brunswick Street, Fitzroy, featuring over 100 artists. Supported by The Push, Yarra City Council, Music Victoria, APRA AMCOS, VMDO and the Victorian music community.

Leaps and Bounds Music in Winter Festival highlighted 25 live music events across Yarra over 10 days, with a focus on diversity. This year's program included a Yarra Record Store Day and a draw the band competition. Highlights – two events at the Corner Hotel- sold out Rock-a-bye Baby concert (650 capacity) and accessibility event for residents of aged care facilities and their carers.

Seventh year of the Smith Street Festival delivered including Parkies of Old Fitzroy public art poster display, Gertrude Projection Festival, Rock-a-bye Baby, LGBTI+ Elders Dance Club, Exhibition Program across – Richmond Town Hall, Bargoonga Nganjin North Fitzroy Library, Fitzroy Library, Richmond Library and Carlton Library Lightboxes, Peel Street Projection Project and Fringe Festival Fringe Furniture.

Everyone All ages Music Series in development for March commencement. Stakeholders include PBSfm, live music venues in Yarra, the Push, Artful Dodgers, Yarra Youth Services, Minus 18, Girls Rock! Melbourne, Yowowo, Collarts, Arts Access, Bandmates, Afro Hub.

5G Other Council Plan initiative: Protect affordable creative infrastructure

Council Plan initiative:

Implement initiatives that will protect affordable and appropriate creative infrastructure including Council owned spaces for arts purposes

Investigate ways to retain the creative infrastructure and develop new opportunities.

Branch Arts, Culture and Venues

Quarterly Milestones

September Strategic Grant to an arts organisation for the Room to Create Fund for a creative space
Identify short term tenancies in Council surplus spaces

March Identify short term residencies in Council surplus spaces for 2020

Quarterly Progress Comments Short term office space leased to West Space in Fitzroy Town Hall in transition to Collingwood Arts Precinct – new space for program

Room to Create Strategic Grant (from the RTC Fund) of \$30k awarded to West Space for infrastructure support to move to Collingwood Arts Precinct.

5H Other Council Plan initiative: Yarra the live music city

Council Plan initiative:

Continue to recognise and support live music in Yarra through advocacy, grants, funding and partnerships

Work with the music industry to document, advocate, facilitate and deliver a range of initiatives to promote music vibrancy in the City of Yarra.

Branch Arts, Culture and Venues

Quarterly Milestones

September Deliver LEAPS and Bounds Music Festival
Deliver CHANGES music conference as part of a consortium

December Develop the All Ages Gigs concept

June Develop the themes for the City of Yarra Venues roundtable

Quarterly Progress Comments CHANGES Conference –two day forum and showcase for contemporary music with a focus on providing skills that support emerging and mid-career music industry professionals. Programmed 10 live music venues in Brunswick Street Fitzroy, featured over 100 artists. Supported by The Push, Yarra City Council, Music

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Victoria, APRA AMCOS, VMDO and the Victorian music community.

Leaps and Bounds Music in Winter Festival highlighted 25 live music events across Yarra over 10 days, with a focus on diversity. This year's program included a Yarra Record Store Day and a draw the band competition. Highlights – two events at the Corner Hotel- sold out Rock-a-bye Baby concert (650 capacity) and accessibility event for residents of aged care facilities and their carers.

Everyone All ages Music Series in development for March commencement. Stakeholders include PBSfm , live music venues in Yarra, the Push, Artful Dodgers, Yarra Youth Services, Minus 18, Girls Rock! Melbourne, Yowowo, Collarts, Arts Access, Bandmates, Afro Hub.

51 Other Council plan initiative: Arts and Culture as an everyday Experience

An integrated, community focused arts and culture program that includes projects and partnerships.

Branch Arts, Culture and Venues

Quarterly Milestones

September Support a youth music project

March Deliver a diverse family focused program in Fairfield

Quarterly Progress Everyone All ages Music Series in development for March commencement. Stakeholders include PBSfm, live music venues in Yarra, the Push, Artful Dodgers, Yarra Youth Services, Minus 18, Girls Rock!

Comments Melbourne, Yowowo, Collarts, Arts Access, Bandmates, Afro Hub.

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6A Other Council Plan initiative: Traffic safety grant applications

Council Plan initiative:

Investigate and apply for appropriate funding opportunities relating to road safety, innovation and streetscape improvements

Council will apply for grants to deliver key projects such as 30km/h speed limit and Safe Travel Strategy initiatives.

Branch *Traffic and Civil Engineering*

Quarterly Milestones

December Apply for funding opportunities

March Advocate to VicRoads for priority list of traffic treatments as per LAPM 3, 13 and 19 Council resolutions

June Apply for annual funding opportunities

Quarterly Progress Comments Council successfully applied for funding from the TAC Local Government Grant Program, receiving \$400k Safe Systems Road Infrastructure Program and \$100k to contribute to implementation of the Rose Street Shared Zone. Works on the project will commence late this financial year.

Council received \$628k from Federal Blackspot funding.

6B Other Council Plan initiative: Bicycle infrastructure projects

Council Plan initiative:

Improve bike parking, road signage including bicycle excepted signs, road marking, surfaces and streetscapes to better protect and enhance conditions for cyclists and pedestrians

Branch *Strategic Transport*

Quarterly Milestones

December Rollout additional bike parking and other signage in line with allocated budget

June Rollout additional bike parking and other signage in line with allocated budget

Quarterly Progress Comments Preparatory work is underway for these installations.

6C Other Council Plan initiative: Continue to ensure connectivity for bicycle routes

Council Plan initiative: Continue to work with adjacent councils to ensure connectivity for bicycle routes (inc. via IMAP and Resilient Melbourne)

Branch *Strategic Transport*

Quarterly Milestones

September Assist other IMAP Councils with bicycle forecast model

Assist VicRoads with the delivery of the Preston CBD bike route

December Brief Councillors on the outputs of the bicycle forecast model

Quarterly Progress Comments Council continues to work with IMAP Councils in the development of the bicycle forecasting model.

Comments Officers are working with VicRoads on the Preston CBD bike route proposal.

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7A Other Council Plan initiative: Prepare and update LTFS, SRP and current and future year Budgets

Council Plan Initiative:

Regularly review and update long-term financial planning to guide our budget decisions to ensure they are responsible and sustainable

Prepare and update LTFS, SRP and Budgets to reflect Council's current and future financial position

Branch *Finance*

Quarterly Milestones

September	Ensure 2018/19 Financial year is accurately closed off and all reporting obligations completed
December	Update 2019/20 LTFS (including SRP) for next year's budget. Update to include incorporation of 2018/19 actual results and any new potential strategic changes
March	Review 2019/20 mid-year financial position and end of year forecast and work with Councillors and Executive to formulate the next Budget, SRP and LTFS
June	Present 20120/21 Budget, SRP and LTFS for Council adoption.
Quarterly Progress	Development of the annual Budget and LTFS has commenced, budget planning meetings have been held with all Managers and an extensive community consultation process undertaken during November - December to identify community issues and priorities.
Comments	

7B Other Council Plan initiative: Strategic Advocacy Framework

Council Plan initiative:

Continue Council's strategic advocacy program, advocating to other levels of government and stakeholders in the best interests of the Yarra community

Branch *Advocacy and Engagement*

Quarterly Milestones

September	Brief Council on current actions and prioritise new actions
December	Continue to implement Strategic Advocacy Action Plan
March	Continue to implement Strategic Advocacy Action Plan
June	Continue to implement Strategic Advocacy Action Plan
Quarterly Progress	Updated Advocacy Action Plan presented to confidential Council meeting in August 2019.
Comments	

7C Other Council Plan initiative: Business Improvement

Council Plan Initiatives:

Continue to train staff in the application of appropriate continuous improvement methodologies
Continue to implement the service review program

Executive endorsed the Business Improvement Framework in 2017/18. Framework identifies the operating context, goals, key activities, outputs and outcomes to be delivered. Building on the work in recent years for Branch Service Plans and Service Reviews, it incorporates a stronger and more consistent approach to continuous quality improvement.

Implementation of the framework and staff training in continuous improvement methodologies will ensure that Yarra's business improvement priorities are driven by a stronger customer-focused approach in a financially sustainable way.

Branch *Corporate Planning and Performance*

Quarterly Milestones

February 07, 2020

Attachment 2 - Attachment 2 2019-20 Annual Plan Other Initiatives Progress Report December

2019/20 Annual Plan Other Initiatives December 2

December	Implement Business Improvement projects in accordance with agreed priorities
June	Implement Business Improvement projects in accordance with agreed priorities
Quarterly Progress	Training on Lean Thinking for 31 officers from a range of business units , provided attendees with knowledge, skills and techniques to problem solve and address everyday work challenges.
Comments	<p>Key Projects</p> <p>IT service desk inquiries , achieving a significant reduction in the number of backlog requests and the waiting times for internal customers.</p> <p>Complaints, Infringement and Prosecutions Project, achieving greater flexibility for officers in the field through access to all of Yarra's corporate systems on one device for the 'field teams'</p> <p>The Unit facilitated a number of Strategic Thinking and Business Planning workshops for Customer Service (Understand First Point Contact Resolution) and Information Services (Business Planning for GIS). In addition, the Unit has an active role in supporting the implementation of the Cx Strategy.</p> <p>Process Mapping and Reviews continues to be a high priority and focus for the Unit. Processes have been revised and updated in the following areas of Council - City Works, Family Services , Customer Service, Construction, Compliance and Information Services.</p>

February 07, 2020

11.6 December 2019 Financial Report (including Mid-Year Budget Review)

Reference: D20/24380
 Authoriser: Director Corporate, Business and Finance

Purpose

1. To provide Councillors with the December 2019 Quarterly Finance Report and Mid-Year Budget Review.
2. To provide Councillors with the end-of-year forecast position for the 2019/20 Budget.
3. To consider projects officers may recommend commencing; if sufficient additional affordability is available.

Background

4. Under the Local Government Act, Council is required to report on its financial results on a quarterly basis.
5. The December 2019 Finance report (including mid-year budget review) is provided at **Attachment 1** for noting and discussion.
6. The December 2019 Capital Adjustments Running Table is provided at **Attachment 2** for noting.

Finance Report – December 2019 (Attachment 1)

7. As at 31 December 2019 Council is favourable to YTD Adjusted Budget by \$8.3m. This result is predominantly due to the following areas:
 - (a) higher YTD parking income attributable to an increase in metered parking income and parking infringement income, \$1.1m;
 - (b) higher YTD grants received of \$1.9m, mostly attributable to operating grants of \$1.4m, with higher than anticipated income in both aged services and children's services;
 - (c) higher YTD open space monetary contributions relating to developer contributions received of \$3.7m;
 - (d) lower YTD employee costs of \$0.8m due to the timing of some employee payments; and
 - (e) lower YTD materials and services expenditure, mainly due to favourable consultancy and contract payments to budget, \$1.6m.
8. These favourable outcomes are offset by unfavourable variances of:
 - (a) lower YTD rates and charges of \$0.5m, mostly attributable to the timing of supplementary rate income;
 - (b) lower YTD user fee income of \$0.5m, mostly attributable to property income being below budget; and
 - (c) higher YTD bad and doubtful debts resulting from an increase in the doubtful debt percentage rate used, \$0.3m.

It is important to note that not all of these favourable results translate to additional cash as most are restricted for future use.

2019/20 Full year forecast – December 2019 (Attachment 1)

9. As at 31 December 2019, from a forecast year-end position, Council is anticipating a full year operating result of \$14.7m, favourable to Adjusted Budget by \$4.0m. This result is due to:
 - (a) higher than budgeted parking meter income and parking infringements issued, \$0.8m;

- (b) higher than budgeted user fees received, mostly attributable to higher town planning and childcare fees, \$0.3m;
 - (c) higher than budgeted grant income, attributable to higher than anticipated income in both aged services and children's services, as well capital grant income, \$2.3m;
 - (d) higher than budgeted open space monetary developer contributions; \$2.2m; and
 - (e) lower than budgeted materials and services costs of \$1.2m, mostly attributable to legal costs of \$750k, consultancy costs of \$500k, and other contract payments of \$500k. However these favourable variances incorporate the assumption of Council achieving a budgeted efficiency dividend of \$500k, which is a key assumption built into the 2019-20 budget.
10. These favourable outcomes are offset by:
- (a) higher than budgeted employee costs, attributable to a higher number of EFT's in areas including, recreation and leisure, to support legislative changes relating to pool life guard numbers, and also children's services to support higher utilisation rates that are driving higher income for Council, \$1.8m; and
 - (b) higher than budgeted bad and doubtful debts resulting from an increase in the doubtful debt percentage rate used, \$1.0m.
11. It is Important to note that of the \$4.0m favourable forecast variance to budget identified, \$3.5m of this is restricted to be spent on eligible open space projects or relates to specific purpose grants. Additionally, \$264k in affordability was allocated to projects by Council resolution in November 2019 as part of the quarter 1 forecast review.
12. Council's cash position is anticipated to exceed budget, however the majority of funds over budget have either already been committed, or are restricted to fund operating and capital expenditure commitments and eligible open space projects.
13. Based on the forecast financial position, Council does potentially have an additional \$245k to potentially make available to further projects.
14. It also needs to be noted that we are carrying a potential financial risk regarding recent changes to our waste contract.

External Consultation

15. No external consultation was required.

Internal Consultation (One Yarra)

16. This report has been presented to the Executive Group on Monday 3 February 2020.

Financial Implications

17. The financial implications will be for Council to utilise its modest additional affordability available of up to \$245k to fund further projects. This would then reduce the amount of cash available going in to the 2020/21 budget year by the same amount.

Economic Implications

18. No implications.

Sustainability Implications

19. No implications.

Social Implications

20. No implications.

Human Rights Implications

21. No implications.

Communications with CALD Communities Implications

22. No implications.

Council Plan, Strategy and Policy Implications

23. No implications.

Legal Implications

24. No implications.

Other Issues

25. No implications.

Options

26. Council has the following options:
- (a) Accepting the officer's recommendation; or
 - (b) Holding all of the forecast surplus for carry over into the 2020/21 Budget; or
 - (c) Changing the officer's recommendation and choosing different projects.

Conclusion

27. Council has a small amount of affordability available; up \$245k, to potentially allocate to fund further projects.
28. Officers have confirmed based on forecast expectations that sufficient funding is available to allocate up to \$245k in the 2019/20 financial year.
29. There does remain a further financial risk associated with recent changes to waste contract.

RECOMMENDATION

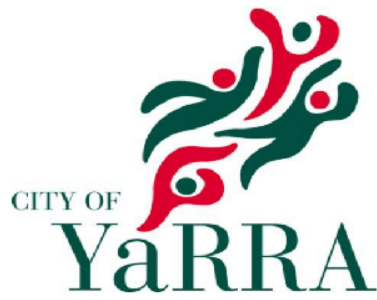
1. That Council:
- (a) note the December 2019 Finance Report (Including Mid-Year Budget Review);
 - (b) allocate \$200k of the available surplus cash identified from the mid-year budget review to pre-work and planning to support the commencement of the four bin waste collection system which will be the subject of a report in the February 18th Council Agenda and (subject to Council endorsement) will require funding in 2019/2020 to enable consultation, engagement and promotion to support a roll-out in 2020/2021;
 - (c) note the potential establishment of a Youth Employment Officer position was previously referred for consideration by this mid-year budget review. It is Officers recommendation that the recruitment of a full time Youth Employment Officer be referred to the 2020/21 budget discretionary bid process. It is Officers recommendation that the current affordability level indicated by this mid-year review does not lend itself well to funding an on-going operational commitment of \$100,000 each year;
 - (d) in the circumstance of our current financial position, officers suggest that this mid-year budget allocation is best put towards discrete project spends which are 'one off' or alternatively, should be those that save Council money in future budgets. Should the potential move to 4 bin waste collection model be approved by Council on February 18th, it will be beneficial for that work to be allocated \$200k of 2019/2020 funds;
 - (e) retain \$45k within the budget for any potential contingencies between now and June 30; and
 - (f) note that there remains further financial risk associated with waste contract.

CONTACT OFFICER: Mark Montague
TITLE: Chief Financial Officer
TEL: 9205 5503

Attachments

- 1 [!\[\]\(38441ceaa711016e0bf2ad46ad394ff4_img.jpg\)](#) Finance Report - July to December 2019
- 2 [!\[\]\(6e027340d4263908f264926b1ad81c5e_img.jpg\)](#) Capital Adjustments 2019-20

Attachment 1 - Finance Report - July to December 2019



Finance Report
for the period
1 July 2019 to 31 December 2019

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Dashboard									
Income Statement	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)
	\$'000	\$'000	\$'000	\$'000	\$'000	%	\$'000	\$'000	%
Revenue from ordinary activities									
Rates and charges	112,465	112,465	111,326	110,775	(551)	-0.5%	112,465	-	0.0%
Statutory fees and fines	32,935	32,935	17,661	18,807	1,146	6.5%	33,735	800	2.4%
User Fees	32,330	32,330	16,780	16,273	(507)	-3.0%	32,681	351	1.1%
Reimbursements	1,055	1,055	485	599	114	23.5%	1,287	232	22.0%
Grants - Operating	12,542	12,587	6,180	7,579	1,399	22.6%	14,351	1,764	14.0%
Grants - Capital	2,433	2,433	668	1,220	552	82.6%	2,994	561	23.1%
Contributions - OSR	4,300	4,300	2,150	5,892	3,742	174.0%	6,500	2,200	51.2%
Contributions - Other monetary	397	397	199	271	72	36.2%	261	(136)	-34.3%
Net gain/(loss) on disposal	180	180	90	30	(60)	-66.7%	180	-	0.0%
Other Income	2,036	2,036	1,018	960	(58)	-5.7%	1,912	(124)	-6.1%
Total Revenue	200,673	200,718	156,557	162,406	5,849	3.7%	206,366	5,648	2.8%
Expenses from ordinary activities									
Employee Costs	87,115	87,443	44,318	43,439	879	2.0%	89,301	(1,858)	-2.1%
Materials and services	73,303	73,719	34,102	32,122	1,980	5.8%	72,487	1,232	1.7%
Bad and doubtful debts	4,000	4,000	2,179	2,568	(389)	-17.8%	5,000	(1,000)	-20.0%
Depreciation & Amortisation	22,800	22,800	11,400	11,449	(49)	-0.4%	22,800	-	0.0%
Borrowing costs	2,035	2,035	1,018	975	43	4.2%	2,035	-	0.0%
Total Expenses	189,254	189,997	93,017	90,553	2,464	2.6%	191,623	(1,626)	-0.9%
Net Result	11,418	10,719	63,541	71,850	8,309	13.1%	14,743	4,024	37.5%

Income Statement by Division	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)
Chief Executive Revenue	1,716	1,716	839	646	(193)	-23.0%	1,426	(290)	-16.9%
Chief Executive Expense	15,654	15,608	8,412	7,967	445	5.3%	15,493	115	0.7%
Net (Exp)/Rev	(13,939)	(13,892)	(7,573)	(7,321)	252	3.3%	(14,067)	(175)	-1.3%
Corporate, Business and Finance Revenue	153,789	153,789	133,485	134,781	1,296	1.0%	154,782	993	0.6%
Corporate, Business and Finance Expense	60,539	60,889	28,735	28,993	(258)	-0.9%	58,592	2,297	3.8%
Net (Exp)/Rev	93,250	92,900	104,750	105,788	1,038	1.0%	96,190	3,290	3.5%
Planning and Place Making Revenue	7,833	8,182	4,091	8,838	4,747	116.0%	11,200	3,018	36.9%
Planning and Place Making Expense	15,050	15,105	7,694	8,027	(333)	-4.3%	16,757	(1,652)	-10.9%
Net (Exp)/Rev	(7,216)	(6,923)	(3,603)	811	4,414	122.9%	(5,557)	1,366	19.7%
Community Wellbeing Revenue	15,344	15,244	8,000	8,870	870	10.9%	17,016	1,772	11.6%
Community Wellbeing Expense	36,011	36,296	18,027	17,263	764	4.2%	37,269	(973)	-2.7%
Net (Exp)/Rev	(20,667)	(21,052)	(10,027)	(8,393)	1,634	16.3%	(20,253)	799	3.8%
City Works and Assets Revenue	22,090	21,786	10,143	9,269	(874)	-8.6%	21,942	156	0.7%
City Works and Assets Expense	62,000	62,100	30,149	28,304	1,845	6.1%	63,513	(1,413)	-2.3%
Net (Exp)/Rev	(39,910)	(40,314)	(20,006)	(19,035)	971	4.9%	(41,571)	(1,257)	-3.1%
Total Net (Exp)/Rev	11,418	10,719	63,541	71,850	8,309	13.1%	14,743	4,024	37.5%

Legend:	> (\$0,000) and/or (5%) Unfavourable variance
	>= \$0,000 and/or 5% Favourable variance
	No highlight indicates that the item is within tolerance

Note: The adjusted budget Net Result has decreased by \$0.7m after adjusting for the impact of carry over items.

Cash Position	Full year Budget Target	Current period Result	Forecast result	VAGO Ranges for Liquidity		
				Low Risk	Medium Risk	High Risk
Liquidity Ratio	2.68	3.56	2.68	> 1	0.75 - 1	< 0.75

Greater detail is included in the VAGO Indicators section on page 8

EFT	Full year Budget	Current period Result	Forecast result
Establishment	854.3	866.7	866.7
Vacant positions (included in above)		50.7	

Greater detail is included in the EFT section on page 4

Transfers to/from the Open Space Reserve	Balance as at 30/06/2019 \$'000	Current period balance \$'000	Movement Inc/(Dec) \$'000	Comments
Open Space Reserve	7,799	13,502	5,703	Movement in contributions received less expenditure YTD for 2019/20.

Greater detail is included in the Open Space Reserves section on page 6

Borrowings	Balance as at 30/06/2019 \$m	Current period balance \$m	Movement Inc/(Dec) \$m	Comments
Total Borrowings	43.7	43.1	(0.6)	Principal repayment of \$0.6m YTD

Greater detail is included in the Borrowings section on page 7

Debtors	Balance as at 30/06/19 \$'000	Current period balance \$'000	Movement Inc/(Dec) \$'000	Comments
Total Debtors	14,797	77,834	63,037	Debtors have increased due to the raising of 2019/20 Rates and FSL. Balance will progressively reduce throughout the year and convert to cash as rate instalments are paid.

Greater detail is included in the Debtors section on page 5

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Income Statement by Revenue and Expenditure with Variance Commentary										
Income Statement	Full Year Adopted Budget	Full Year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav(Unfav)	YTD Variance Fav(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav(Unfav)	Forecast variance Fav(Unfav)	Variance Comments (including variance comments for adjusted budget change)
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	%	\$ '000	\$ '000	%	
Revenue from ordinary activities										
Rates and charges	112,485	112,485	111,326	110,775	(561)	-0.5%	112,485	-	0.0%	YTD unfavourable variance to budget mostly attributable to timing in the processing of supplementary valuation income, and reimbursement from the state government for pensioner government rebates. Expected to finish in line with budget.
Statutory fees and fines	32,895	32,895	17,661	18,807	1,146	8.5%	33,735	800	2.4%	YTD favourable variance to budget due to an increase in infringements being issued this year as well as an increase in parking meter income. Full year forecast expected to exceed budget as a result.
User Fees	32,330	32,330	19,780	16,273	(907)	-3.0%	32,681	351	1.1%	YTD unfavourable variance to budget mostly attributable to property income being below budget as a result of the bottom level of 345 Bridge road being unoccupied since the end of September 2019. User fees are expected to finish favourable to budget primarily due to an increase in Town Planning fees being received for major applications, which are attracting a larger fee, as well as an increase in childcare fees due to utilisation rates being higher than anticipated.
Reimbursements	1,055	1,055	485	599	114	23.5%	1,287	232	22.0%	YTD favourable variance to budget mostly attributable to unbudgeted reimbursement received from contractors for traffic and engineering works to be undertaken, and also reimbursements for resourcing assistance at the former Amcor site. Full year forecast expected to finish ahead of budget.
Grants - Operating	12,542	12,587	6,180	7,579	1,399	22.6%	14,351	1,764	14.0%	YTD favourable variance to budget mostly attributable to aged services receiving higher funding than budgeted and also an increase in childcare funding due to utilisation rates being higher than budgeted. Full year forecast expected to exceed budget.
Grants - Capital	2,433	2,433	668	1,220	552	82.6%	2,994	561	23.1%	YTD favourable variance due to unbudgeted income received in traffic and civil engineering relating to Stage 2 of Wellington Street. This income was used to fund Wellington Street bike lanes capital works. Full year forecast expected to exceed budget as a result.
Contributions - OSR	4,300	4,300	2,150	5,882	3,742	174.0%	6,500	2,200	51.2%	YTD favourable variance due to open space development contributions being ahead of budget which is determined by the progress of completion of individual developments. These funds are committed to be spent on eligible open space projects.
Contributions - Other monetary	387	387	199	271	72	36.2%	261	(138)	-34.3%	YTD favourable variance relates to developer contributions received through city works relating to road maintenance. Amount received varies depending on rectification and maintenance work required as a consequence of development activity. Full year forecast is expected to finish under budget mainly due to a decrease in drainage contributions for the year.
Net gain/(loss) on disposal	180	180	90	30	(50)	-66.7%	180	-	0.0%	YTD unfavourable variance due to other income being behind budget in a number of areas including arts, venues and events, strategic planning and corporate (due to lower interest rates on investments). Full year forecast expected to finish behind budget.
Other Income	2,036	2,036	1,018	960	(58)	-5.7%	1,912	(124)	-6.1%	YTD unfavourable variance due to other income being behind budget in a number of areas including arts, venues and events, strategic planning and corporate (due to lower interest rates on investments). Full year forecast expected to finish behind budget.
Total Revenue	200,673	200,718	156,557	162,406	5,849	3.7%	206,366	5,648	2.8%	
Expenses from ordinary activities										
Employee Costs	87,115	87,443	44,318	43,439	879	2.0%	89,301	(1,858)	-2.1%	YTD favourable variance due to the timing of employee payments and vacant positions, which will fluctuate throughout the year. Full year forecast expected to finish over budget primarily due to new regulated positions required in leisure resulting from legislative changes as well as an overall increase in EFT across Council.
Materials and services	73,393	73,719	34,102	32,122	1,980	5.8%	72,487	1,232	1.7%	YTD favourable variance primarily due to the timing of contract payments. Full year forecast is expected to finish under budget as a result of expected savings in legal and consultancy costs.
Bad and doubtful debts	4,000	4,000	2,179	2,568	(389)	-17.9%	5,000	(1,000)	-20.0%	YTD unfavourable variance due to a higher doubtful debts percentage being applied to parking infringements in comparison to the budget. The collection issues Council is currently experiencing with Fines Victoria is a key contributing factor here.
Depreciation & Amortisation	22,800	22,800	11,400	11,449	(49)	-0.4%	22,800	-	0.0%	
Borrowing costs	2,035	2,035	1,018	975	43	4.2%	2,035	-	0.0%	
Total Expenses	189,234	189,997	93,617	90,553	2,464	2.6%	191,623	(1,626)	-0.9%	
Net Result	11,439	10,721	62,940	71,853	8,913	13.1%	14,743	4,624	37.5%	

Legend: >=30,000 and/or 31% Unfavourable variance
>= 30,000 and/or 5% Favourable variance
No highlight indicates that the item is within tolerance

Note: The adjusted budget net result has decreased by \$0.7m after adjusting for the impact of carry over items.

Reconciliation of Mid year			
Full year forecast - expected variance to	4,024		
Quarter 1 Restricted			
Operating Grant carry forward funding	- 699	Quarter 1 forecast	
Open Space project funding	- 463	Quarter 1 forecast	
Quarter 2 Restricted Adjustments			
Restricted Capital Grants	- 616	Quarter 2 forecast	
Open Space project funding	- 1,737	Quarter 2 forecast	
Total Affordability	509		
Deduct available funds spent at Q1 forecast	- 264	Funding taken up into the capital works forecast	
Revised Mid-year Affordability	245		

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 EFT			
Directorate	Budget 01/07/2019	Current period balance	Movement Fav(Unfav)
CEO Division			
Permanent	49.9	52.8	(2.9)
Temporary	5.4	6.2	(0.8)
Casual	3.2	1.2	2.0
	58.5	60.1	(1.6)
Corporate, Business & Financial Services			
Permanent	155.5	168.5	(13.0)
Temporary	-	-	-
Casual	10.2	11.3	(1.1)
	165.7	179.8	(14.1)
Community Wellbeing			
Permanent	268.0	263.3	4.7
Temporary	3.1	5.9	(2.8)
Casual	20.6	20.3	0.4
	291.7	289.5	2.2
City Works & Assets			
Permanent	227.7	215.5	12.2
Temporary	3.6	4.6	(1.0)
Casual	18.4	25.5	(7.1)
	249.7	245.6	4.1
Planning & Placemaking			
Permanent	85.8	89.8	(4.0)
Temporary	2.8	1.0	1.8
Casual	0.2	0.8	(0.6)
	88.8	91.6	(2.8)
Total Permanent	786.9	789.9	(3.0)
Total Temporary	14.9	17.7	(2.8)
Total Casual	52.6	59.1	(6.5)
Total EFT	854.3	866.7	(12.4)

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 31 December 2019
Debtors

Rate Debtors Aging (years)	<1 \$'000	1 \$'000	2 \$'000	3+ \$'000	Total \$'000
Commercial	10,486	204	54	36	10,780
FSL - Commercial	3,126	74	18	12	3,230
Industrial	3,173	44	10	8	3,236
FSL - Industrial	1,400	5	18	12	1,436
Residential	41,217	1,247	496	753	43,713
FSL - Residential	3,208	100	43	41	3,392
FSL - Public Benefit	24	3	4	0	31
FSL - Vacant	17	1	0	0	18
FSL - Interest	11	14	6	4	34
Legal Fees	58	25	3	12	98
Bridge Road Special Charge	71	1	0	0	72
Garbage & Other	30	3	1	7	42
Sub Total	62,822	1,721	654	885	66,082

Parking Debtors	Balance as at 30/06/19 \$'000	Current period balance \$'000	Movement Inc/(Dec) \$'000	Comments
	4,867	5,424	557	Movement in additional parking infringement debtors raised less payments received and debt provision.

Parking Debtors Aging Aging (days)	Total	Current	30	60	90+
	5,424	650	344	428	4,002

General/Sundry Debtors	Balance as at 30/06/19 \$'000	Current period balance \$'000	Movement Inc/(Dec) \$'000	Comments
	528	735	207	No adjustment to debt provision at this time.

General/Sundry Debtors Aging Aging (days)	Total \$'000	Current \$'000	30 \$'000	60 \$'000	90+ \$'000
Sundry Debtors (3250 / 3270)	1,463	821	345	182	115
Provision for Doubtful Debt (3252)	(727)	-	-	-	(727)
RAMs Debtors (3256) - Property development applications	11,587	4,390	371	237	6,590
Animal Debtors (3257)	(1)	(0)	(0)	-	(1)
PLUS Debtors (3258) - Misc. permits for advertising and footpath occupation	195	191	1	1	2
Local Laws Debtors (3259)	91	14	0	1	76
Building Debtors (3261)	1,544	608	48	31	858
Salary Sacrifice (3264)	10	10	-	-	-
Fines and Costs (3265)	1,379	138	122	129	990
BAGS Control Debtors (3271) - Asset Protection applications	41	-	-	-	41
Bin Debtors (3272)	39	15	1	1	22
MCC Superannuation (3222)	(7)	(7)	-	-	-
GST Clearing (3249 / 3255)	2,695	2,695	-	-	-
WorkCover Wages / Receipts (3230 / 3232) - WorkCover wages claims	25	25	-	-	-
Perin Cheques - Parking (3273)	(570)	-	-	-	(570)
S/Total	19,085	9,995	888	581	7,622
Services Contracts (3262) - Asset Protection bonds	(12,617)	(4,745)	(405)	(259)	(7,207)
CD Bonds (3277) - Construction Development bonds	(140)	(140)	-	-	-
S/Total	(12,757)	(4,886)	(405)	(259)	(7,207)
Total	6,328	5,109	482	322	415

(0.0)

Attachment 1 - Finance Report - July to December 2019

**YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 31 December 2019
Open Space Reserve**

Council receives contributions specifically for Open Space as part of development permits. This reserve is then expended on eligible open space projects. Contributions are received into Council's income statement first, as they are required to be recognised as revenue before being transferred into the reserve.

Open Space Reserve Account	Amount \$'000
Opening Balance as at 30 June 2019	7,799

Funds Received (Transfers to Reserve)	Amount \$'000
19-21 Judd Street Richmond - 30 lot subdivision	176
487-489 Nicholson Street Carlton North	49
61-69 William Street Abbotsford	495
110 Leicester Street Fitzroy	167
223 Napier Street Fitzroy	140
15-21 Derby Street Collingwood	337
44-46 Greaves St Fitzroy	144
429-437 Swan St Richmond	367
87-89 Church St Richmond	63
247-259 Johnston St & 36-40 Stafford St Abbotsford	675
271 Bridge Rd Richmond	2,761
172-174 Lennox Street Richmond	360
229 Smith Street Fitzroy	158
Total	5,892

Projects (transfers from Reserve)	Amount \$'000
Condeil Street Reserve	78
Alphington Park	1
Alphington Park Oval	49
Burnley Park Oval	49
Edinburgh Gardens	11
Total	189

Open Space Reserve Account	Amount \$'000
Closing Balance as at 31 October 2019	13,502

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Borrowings								
Amount \$m	Lender	Type	Term years	Maturity Date	Balance as at 30/06/19 \$m	Current period balance \$m	Movement Inc/(Dec)	Comments
\$32.5M	NAB	Interest only	7	2021	32.5	32.5	-	Interest only
\$13.5M	CBA	P&I	10	2027	11.2	10.6	(0.6)	YTD repayments made (approx \$300k per quarter)
					43.7	43.1	(0.6)	

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 31 December 2019
Financial Sustainability Indicators

VAGO Indicators			VAGO Ranges			Commentary
Indicator/Description	Formula	Current Period Result	Low Risk	Medium Risk	High Risk	
Net Result (%)	Net Result / Total Revenue	44%	> 0%	-10% - 0%	< -10%	It should be noted that all Financial sustainability indicators are intended to be measured on an annual basis to ensure an accurate picture is presented. YTD result ahead of budget due to the annual rates being raised in Aug19. Final result expected to be in line with budget placing Council in the Low Risk range.
A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. The net result and total revenue are expected to be in line with budget placing Council in the Low Risk range.						
Liquidity (ratio)	Current assets / Current liabilities	3.86	> 1.0	0.75 - 1.0	< 0.75	YTD result ahead of budget due to the annual rates being raised in Aug19. Final result expected to be in line with budget placing Council in the Low Risk range.
This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities.						
Internal financing (%)	Net operating cash flow / Net capital expenditure	299%	> 100%	75% - 100%	< 75%	YTD result well ahead of budget due to net operating cashflows significantly higher than capital works. This is the result of cashflow from rates starting to flow in. Final result expected to be in line with budget placing Council in Low Risk range.
This measures the ability of Council to finance capital works from generated cash flow. The higher the percentage, the greater the ability for Council to finance capital works from their own funds. Net operating cash flow and capital works.						
Indebtedness (%)	Non-current liabilities / own-sourced revenue	29%	< 40%	40% - 60%	> 60%	Full year result expected to be more favourable than YTD result as Council continues to generate revenue from operations in line with budget. Low Risk range expected.
Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less Council is able to cover non-current liabilities from the revenues Council generates itself. Own-sourced revenue.						
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	0.9	>1.5	1.0 - 1.5	< 1.0	Full year result expected to be more favourable than YTD result as Capital spend continues to pick up throughout the year. Medium Risk range expected.
Comparison of the rate of spending on infrastructure with depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. This is a long-term indicator, as capital expenditure can be deferred in the long term.						
Renewal gap (ratio)	Renewal and upgrade expenditure/depreciation	0.8	>1.0	0.5 - 1.0	<0.5	Full year result expected to be more favourable than YTD result as Capital spend continues to pick up throughout the year. Low Risk range expected.
Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1.0 indicate that spending on existing assets is faster than the depreciation rate.						
Local Government Performance Reporting Framework Indicators						
Indicator/Description	Measure	2018-19 Result	Current Period Result	Variance		
Liquidity						
L1	Current assets compared to current liabilities	282.2%	386.0%	36.7%		
L2	Unrestricted cash compared to current liabilities	183.5%	299.9%	63.4%		
Obligations						
O1	Asset renewal as a % of depreciation	96.1%	64%	-33.8%		
O2	Loans and borrowings as a % of rates	40.3%	38.9%	-3.4%		
O3	Loans and borrowings repayments as a % of rates	1.1%	1.2%	4.0%		
O4	Non-current liabilities as a % of own source revenue	26.4%	28.8%	9.0%		
Operating Position						
OP1	Adjusted underlying surplus (or deficit) as a % of underlying revenue	8.4%	41.0%	389.8%		
Commentary						
YTD result higher than budget due to Rates being raised in Aug-18. Full year result expected to be in line with budget.						
YTD result higher than budget due to timing of cashflows. Full year result expected to be in line with budget.						
YTD result impacted by timing in Capital spend. Full year result expected to be in line with budget.						
YTD result impacted by timing of revenues from operations. Full year result expected to be in line with budget.						
YTD result higher than budget due to timing of Rates being raised in Aug-18. Full year result expected to be in line with budget.						

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Capital Works Program with Variance Commentary												
Adopted Budget Classification	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)	Carry Over	Deferred	Variance Analysis/Comments (including explanation of budget movements)
	\$'000	\$'000	\$'000	\$'000	\$'000	%	\$'000	\$'000	%	\$'000	\$'000	
Property												
Buildings	12,485	13,295	5,680	3,368	2,311	59.3%	13,314	(19)	-0.1%	-	-	YTD variance due to slow start on buildings program which is a historical trend, expected to catch up as the year progresses. Full year forecast still on track.
Total buildings	12,485	13,295	5,680	3,368	2,311	59.3%	13,314	(19)	-0.1%	-	-	
Total property	12,485	13,295	5,680	3,368	2,311	59.3%	13,314	(19)	-0.1%	-	-	
Plant and equipment												
Plant, Machinery and Equipment	1,902	1,902	639	188	451	38.3%	1,902	-	0.0%	-	-	YTD variance due to the timing of passenger car purchases being behind budget. Expected to finish in line with budget.
Computers & Telecommunications	2,704	2,970	1,454	292	1,162	79.9%	2,820	150	5.0%	-	-	YTD variance due to timing of payments for software and network infrastructure, now expected later than budgeted.
Total plant and equipment	4,606	4,872	2,093	480	1,613	77.1%	4,722	150	5.0%	-	-	
Infrastructure												
Roads	9,268	9,368	3,008	2,432	576	19.1%	9,072	296	3.2%	-	-	
Bridges	93	93	-	2	(2)	0.0%	93	-	0.0%	-	-	
Lanes	1,099	1,099	934	808	126	13.5%	1,098	1	0.1%	-	-	
Transport	3,507	4,661	2,152	1,044	1,108	51.5%	4,661	-	0.0%	-	-	YTD variance due to works on the LATM's being behind schedule. Expected to finish in line with budget.
Waste Management	70	70	-	-	-	0.0%	70	-	0.0%	-	-	
Parks, Open Space And Streetscapes	4,000	4,149	1,532	1,407	126	8.2%	4,223	(74)	-1.8%	-	-	YTD variance due to projects behind schedule due to start dates later than originally programmed. Expected to finish in line with budget.
Street Furniture	270	270	20	3	17	0.0%	270	-	0.0%	-	-	
Retail Strips	200	200	200	-	200	0.0%	200	-	0.0%	-	-	
Priority Projects	971	971	205	88	117	56.9%	959	12	1.2%	-	-	YTD variance due to timing of work on Bridge road activity centre.
Library Resources	690	724	327	207	120	36.8%	724	-	0.0%	-	-	YTD variance due to timing of purchases. Expected to finish in line with budget.
Total infrastructure	20,168	21,605	8,378	5,990	2,388	28.5%	21,370	235	2.7%	-	-	
Total capital works expenditure	37,259	39,772	16,151	9,839	6,313	39.1%	39,406	366	0.9%	-	-	

Note: Full year adopted budget figure of \$31.244M has been adjusted to incorporate unspent carry over funds of \$6.014M from the 2018/19 Capital Works program. Further movement of \$2.3M in Adjusted Budget YTD primarily due to Malcolm Graham Pavillion and the Black-spots Improvement project for which Federal Government funding is to be received.

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019								
City of Yarra Income Statement								
For Period 06 - December								
	19/20 CL Actuals YTD	19/20 CL Bud Adjust YTD	Actuals vs Budget YTD Variance	Actuals vs Budget YTD Variance %	19/20 CL Bud Adopted Full Year	19/20 CL Bud Adjust Full Year	Current Forecast Full Year	Budget vs Forecast Full Year Variance
	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000
Revenue from ordinary activities								
Rates and charges	110,775	111,326	(551)	0%	112,465	112,465	112,465	0
Statutory fees and fines	18,807	17,661	1,146	6%	32,935	32,935	33,735	800
User Fees	16,273	16,780	(507)	-3%	32,330	32,330	32,681	351
Reimbursements	599	485	114	24%	1,055	1,055	1,287	232
Grants - Operating	7,579	6,180	1,399	23%	12,542	12,587	14,351	1,764
Grants - Capital	1,220	668	552	83%	2,433	2,433	2,994	561
Contributions - OSR	5,892	2,150	3,742	174%	4,300	4,300	6,500	2,200
Contributions - Other monetary	271	199	72	36%	397	397	261	(136)
Net gain/(loss) on disposal of property, infrastructure, pla	30	90	(60)	-67%	180	180	180	0
Other Income	960	1,018	(58)	-6%	2,036	2,036	1,912	(124)
	162,406	156,557	5,849	4%	200,671	200,718	206,366	5,648
Expenses from ordinary activities								
Employee Costs	43,439	44,318	879	2%	87,115	87,443	89,301	(1,858)
Materials and services	32,122	34,102	1,980	6%	73,303	73,719	72,487	1,232
Bad and doubtful debts	2,568	2,179	(389)	-18%	4,000	4,000	5,000	(1,000)
Depreciation & Amortisation	11,449	11,400	(49)	0%	22,800	22,800	22,800	0
Borrowing costs	975	1,018	43	4%	2,035	2,035	2,035	0
	90,553	93,017	2,464	3%	189,254	189,997	191,623	(1,626)
	71,850	63,541	8,309	13%	11,418	10,719	14,743	4,024

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Balance sheet				
	Balance as at 30/06/2019 \$'000	Balance as at period end \$'000	Movement Inc/(Dec) \$'000	Comments
ASSETS				
Current Assets				
Cash and cash equivalents	87,653	106,591	18,938	Change in cash levels due to two instalment of rates for 2019/20 being received.
Receivables - Rates	5,561	66,082	60,521	Rates for 2019/20 were raised in August 2019 and Receivables reduce with each payment instalment received.
Receivables - Parking	4,867	5,424	557	Jul19 - Dec19 infringement debtors raised less payments and debt provision.
Receivables - Other	4,369	6,328	1,959	Movement due to increase in construction and development works.
Accrued income	58	188	130	Accrued income relates to interest income that will be received in cash when term deposits mature.
Prepayments	562	-	(562)	
Inventories	129	129	-	
Assets Held for Resale	-	-	-	
Total Current Assets	103,199	184,742	81,543	
Non-Current Assets				
Non-current receivables	230	230	-	
Financial assets	5	5	-	
Property, infrastructure, plant and equipment	1,984,061	1,982,791	(1,270)	Depreciation expense for PPE YTD.
Total Non-Current Assets	1,984,296	1,983,026	(1,270)	
TOTAL ASSETS	2,087,495	2,167,768	80,273	
LIABILITIES				
Current Liabilities				
Payables	7,999	1,563	(6,436)	Payments have been made which reduce the payables owing amount. This will vary during the financial year.
Fire Services Levy	5,563	17,511	11,948	Raised at the same time as Rate Income and payments made quarterly to SRO.
Trust funds	6,735	8,699	1,964	The movement is mainly due to construction management and asset protection bonds received.
Accrued Expenses	4,730	5,973	1,243	Accruals raised for expenditure not yet paid. This will vary during the financial year. Accruals include contract payments and utilities.
Income in advance	157	356	199	
Employee benefits	13,158	13,147	(11)	
Interest-bearing liabilities	1,218	617	(601)	
Total Current Liabilities	39,560	47,866	8,306	
Non-Current Liabilities				
Non-current employee benefits	1,393	1,505	112	
Non-current interest bearing liabilities	42,473	42,473	-	
Non-current Trust Liability	237	241	4	
Total Non-Current Liabilities	44,103	44,219	116	
TOTAL LIABILITIES	83,663	92,085	8,422	
NET ASSETS	2,003,833	2,075,683	71,850	
Represented by:				
Accumulated surplus	666,415	660,714	(5,701)	
Asset revaluation reserves	1,329,540	1,329,540	-	
Other reserves	7,878	13,579	5,701	Open space contributions for the year less transfers out.
Suspense Accounts	-	-	-	
Retained Earnings	-	71,850	71,850	Net result for the year YTD.
EQUITY	2,003,833	2,075,683	71,850	

Attachment 1 - Finance Report - July to December 2019

**YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 31 December 2019
Cash Flow Statement**

	Balance as at period end \$'000
Cash Flows from Operating Activities	
Rates and Charges	62,147
Parking Revenue	15,377
Government Grants Received	6,848
Victoria Grants Commission	602
User Charges, Fees and Other Fines Received	22,982
Reimbursements and Contributions Received	27
Interest Revenue	344
Other Revenue	4,267
Payments to Suppliers	(38,678)
Payments to Employees	(42,913)
Net GST	(603)
Net Cash Provided by Operating Activities	30,401
Cash Flows from Investing Activities	
Proceeds from Sale of Property, Plant & Equipment	63
Payments for Infrastructure, Property Plant & Equipment	(10,231)
Net Cash (Used in) Investing Activities	(10,169)
Cash Flows from/(used in) Financing Activities	
Finance Costs	(886)
(Proceeds from Borrowings)/Payments Towards	(408)
Net Cash (Used In) Financing Activities	(1,294)
Cash Balances	
Change in Cash Held	18,938
Cash at beginning of year	87,653
Cash at the End of the Financial Period	106,591

End of year Budgeted cash balance	78,531
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Council needs to fund the following items from the current cash balance. This may include expenses associated with revenue received in a previous financial year (eg: grants)

Future items to be funded	\$'000
Grant Commission Funding (2019-20 funds received in 2018-19)	1,000
Capital Carry Forwards	6,000
Depot Relocation Grant Funding	16,700
Other Capital Grants	2,500
Operating Grant Income Received - to be paid back in 2019-20 (NDIS Funding Target Shortfall)	1,500
Open Space Reserve to be cash backed	13,502
Total	41,202

Attachment 1 - Finance Report - July to December 2019

YARRA CITY COUNCIL FINANCIAL REPORT 1 July 2019 to 31 December 2019 Capital Works Statement											
Adopted Budget Classification	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)	Carry Over	Deferred
	\$'000	\$'000	\$'000	\$'000	\$'000	%	\$'000	\$'000	%	\$'000	\$'000
Property											
Buildings	12,485	13,295	5,680	3,368	2,311	40.7%	13,314	(19)	-0.1%	-	-
Total Property	12,485	13,295	5,680	3,368	2,311	40.7%	13,314	(19)	-0.1%	-	-
Plant and equipment											
Plant, Machinery & Equipment	1,902	1,902	639	188	451	70.6%	1,902	-	0.0%	-	-
Computers & Telecommunications	2,704	2,970	1,454	292	1,162	79.9%	2,820	150	5.0%	-	-
Total plant and equipment	4,606	4,872	2,093	480	1,613	77.1%	4,722	150	3.1%	-	-
Infrastructure											
Roads	9,268	9,368	3,008	2,432	576	19.1%	9,072	296	3.2%	-	-
Bridges	93	93	-	2	(2)	0.0%	93	-	0.0%	-	-
Lanes	1,099	1,099	934	808	126	13.5%	1,098	1	0.1%	-	-
Transport	3,507	4,661	2,152	1,044	1,108	51.5%	4,661	-	0.0%	-	-
Waste Management	70	70	-	-	-	0.0%	70	-	0.0%	-	-
Parks, Open Space And Streetscapes	4,000	4,149	1,532	1,407	126	8.2%	4,223	(74)	-1.8%	-	-
Street Furniture	270	270	20	3	17	87.0%	270	-	0.0%	-	-
Retail Strips	200	200	200	-	200	100.0%	200	-	0.0%	-	-
Priority Projects	971	971	205	88	117	56.9%	959	12	1.2%	-	-
Library Resources	690	724	327	207	120	36.8%	724	-	0.0%	-	-
Total infrastructure	20,168	21,605	8,378	5,990	2,388	28.5%	21,370	235	1.1%	-	-
Total capital works expenditure	37,259	39,772	16,151	9,839	6,313	39.1%	39,406	366	0.9%	-	-

Note: Full year adopted budget figure of \$31.244M has been adjusted to incorporate unspent carry over funds of \$6.014M from the 2018/19 Capital Works program. Further movement of \$2.4M in Adjusted Budget YTD primarily due to Malcolm Graham Pavillion and the Blackspots Improvement project for which Federal Government funding is to be received.

Attachment 2 - Capital Adjustments 2019-20

Capital Adjustments Running Table - 2019-20 Q2.XLSX

Project ID	Description	Project Budget Before Change \$	Net Change to Project Budget \$	Change Request Type	Reason	Approval Date	2019/20 Adjusted Budget Running Total \$	Cumulative Variance to Adopted Budget \$
	2019/20 Capital Works Program				2019/20 Capital Works Program (incorporating changes as per budget resolution 25 June 2019)		31,243,606	
	2018/19 Capital Works Carried Forward		6,015,100	Carry Forward	2018/19 Capital Works carried forward to 2019/20; Running total is effective adopted 2019/20 capital works budget after application of carry forwards.		37,258,706	
2619	Federal Blackspot Program	0	1,154,000	New Project (Grant)	Project funded via VicRoads to reduce accidents at various locations	28/08/2019	38,412,706	+1,154,000
2305 2487	Ramsden Street Oval Sports Lights	131,000	119,000	Scope/Budget Increase	Additional foundations work required & extra costs associated with climate policy	28/08/2019	38,531,706	+1,273,000
2621	Brunswick Street Oval Precinct Redevelopment	0	750,000	New Project (Grant)	Funding for preliminary consulting services and site testing	28/08/2019	39,281,706	+2,023,000
2620	Ewing Collection	0	10,000	New Project (Grant)	Fitzroy Library Ewing Trust grant (purchase of library assets)	28/08/2019	39,291,706	+2,033,000
New	Truro Street Intersection Works	0	120,000	New Project (Grant)	Receiving funding from Major Road Project Victoria for safety works at Hoddle Street	25/09/2019	39,411,706	+2,153,000
2250	Asset Management System Upgrade	198,000	116,000	Scope/Budget Increase	Project scope increased to include CRM integration	25/09/2019	39,527,706	+2,269,000
2615	Libraries Extended Hours Access Point	80,000	24,000	Scope/Budget Increase	Project scope increased to also do works at the Richmond library	25/09/2019	39,551,706	+2,293,000
2533	Carlton Library Security Works	24,000	- 24,000	Deferral	Project works deferred to 2020/21 and budget re-allocated to project 2615	25/09/2019	39,527,706	+2,269,000
2419	Docker Street Drainage	70,000	- 70,000	Project Completed 18/19	Project completed in late 2018/19 financial year	23/10/2019	39,457,706	+2,199,000
2420	Gardner Street Drainage	70,000	- 70,000	Project Completed 18/19	Project completed in late 2018/19 financial year	23/10/2019	39,387,706	+2,129,000
2421	Gipps Street Drainage	100,000	- 100,000	Project Completed 18/19	Project completed in late 2018/19 financial year	23/10/2019	39,287,706	+2,029,000
New	Lennox Street Drainage	0	50,000	New Project	New project - Drainage issues near existing pits	23/10/2019	39,337,706	+2,079,000
New	Brunswick Street Drainage	0	135,000	New Project	New project - Replace collapsed pipe as a result of CCTV inspection	23/10/2019	39,472,706	+2,214,000
New	Lt Turner Street Drainage	0	35,000	New Project	New project - Rectify stormwater flooding issues off Hoddle Street.	23/10/2019	39,507,706	+2,249,000
2245	Sherrin Stand Waterproofing	300,000	310,000	Scope/Budget Increase	Stage 2 works brought forward so that the AFLW redevelopment can proceed	23/10/2019	39,817,706	+2,559,000
2202	Bob Rose Pavilion Works	590,000	- 190,000	Savings	Project savings expected and savings re-allocated to project 2245	23/10/2019	39,627,706	+2,369,000
2564	Ryder Stand Waterproofing	125,000	- 120,000	Deferral	Project deferred to 2020/21 financial year and budget re-allocated to project 2245	23/10/2019	39,507,706	+2,249,000
2486	Open Space Minor Works	27,000	42,646	Scope/Budget Increase	Project scope increased to include work at Mayors Park tennis/netball courts	27/11/2019	39,550,352	+2,291,646
2508	Smith Reserve Turf Renovations	10,000	- 10,000	Scope/Budget Decrease	Project completed in late 2018/19 financial year	27/11/2019	39,540,352	+2,281,646
2484	Citizens Park Cricket Nets	41,000	- 32,646	Scope/Budget Decrease	Project works completed under budget	27/11/2019	39,507,706	+2,249,000
New	Collingwood Children's Farm Elevated Walkway	0	63,000	New Project	Replace deck (safety issues)	27/11/2019	39,570,706	+2,312,000
2509	Walker Street Soccer Oval	78,000	- 63,000	Scope/Budget Decrease	Project scope reduced to do only necessary works.	27/11/2019	39,507,706	+2,249,000
2239	Malcolm Graham Pavilion	1,371,000	220,000	Scope/Budget Decrease	Budget increased due to latent conditions	27/11/2019	39,727,706	+2,469,000
2242	Richmond Recreation Centre Dry-side Change Rooms	630,000	- 220,000	Scope/Budget Decrease	Project works completed under budget	27/11/2019	39,507,706	+2,249,000
New	GIS Replacement	0	659,000	New Project	Replace existing GIS as Ministerial exemption will expire	27/11/2019	40,166,706	+2,908,000
2576	PC Replacement Program	510,000	200,000	Scope/Budget Increase	Extra funding required to facilitate move to a mobile workforce	27/11/2019	40,366,706	+3,108,000

Attachment 2 - Capital Adjustments 2019-20

Capital Adjustments Running Table - 2019-20 Q2.XLSX

Project ID	Description	Project Budget Before Change \$	Net Change to Project Budget \$	Change Request Type	Reason	Approval Date	2019/20 Adjusted Budget Running Total \$	Cumulative Variance to Adopted Budget \$
1931	Property & Rating Software Upgrade	859,000	- 859,000	Project Removed	Project not proceeding as vendor readiness with new software uncertain	27/11/2019	39,507,706	+2,249,000
1932	Carlton Hall (Dancehouse) Air-conditioning	70,000	84,000	Scope/Budget Increase	Council increased the scope of project. Funded from Quarter 1 Operating surplus.	12/11/2019	39,591,706	+2,333,000
New	Brunswick Street Oval - Scoreboard	0	30,000	New Project	New Council included project. Funded from Quarter 1 Operating surplus.	12/11/2019	39,621,706	+2,363,000
New	On-Line Digital Planning	0	150,000	New Project	New Council included project. Funded from Quarter 1 Operating surplus.	12/11/2019	39,771,706	+2,513,000
Adjusted 2019/20 capital works budget							39,771,706	+2,513,000



This amount indicates an adjusted budget cumulative variance of \$2,513,000 to the adopted budget (inclusive of final carry forwards from 2018/19) of \$37,258,706 (noting the inclusion of a total \$2,298,000 of additional external funding not in the adopted budget)

11.7 Report on Assemblies of Councillors

Trim Record Number: D20/13320

Responsible Officer: Group Manager Chief Executive's Office

Purpose

1. To provide a report on Assemblies of Councillors.

Background

2. The *Local Government Act* 1989 (The Act) requires that ... "The Chief Executive Officer must ensure that the written record of an Assembly of Councillors is, as soon as practicable:
 - (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting.....".
3. This report includes all Assemblies of Councillors reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Consultation

4. Not applicable.

Financial Implications

5. Not applicable.

Economic Implications

6. Not applicable.

Sustainability Implications

7. Not applicable.

Social Implications

8. Not applicable.

Human Rights Implications

9. Not applicable.

Communications with CALD Communities Implications

10. Not applicable.

Council Plan, Strategy and Policy Implications

11. Not applicable.

Legal Implications

12. The Act requires the above information be reported to a formal Council Meeting and also be recorded into the Minutes of the Council.

Other Issues

13. Not applicable.

Options

14. Nil.

Conclusion

15. That Council formally note and record the Assemblies of Councillors report as detailed in **Attachment 1** hereto.

RECOMMENDATION

1. That Council formally note and record the Assemblies of Councillors report as detailed in ***Attachment 1*** hereto.

CONTACT OFFICER: Mel Nikou
TITLE: Administration Officer - Governance Support
TEL: 9205 5158

Attachments

- 1 [!\[\]\(4c660a3c4ce1da3313488b7854f55083_img.jpg\)](#) Assemblies of Councillors Report - February 2020

Attachment 1 - Assemblies of Councillors Report - February 2020

Record of Assemblies of Councillors

Report cut-off	7 February 2020
Council Meeting	18 February 2020

This report includes all Assemblies reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Assembly	Attendance	Matters considered	Disclosures
Councillors Briefing 16 December 2019 6.30pm	Councillors <ul style="list-style-type: none"> • Cr Misha Coleman • Cr Mi-Lin Chen Yi Mei • Cr Danae Bosler • Cr Jackie Fristacky • Cr Daniel Nguyen • Cr James Searle • Cr Amanda Stone Officers <ul style="list-style-type: none"> • Vijaya Vaidyanath • Ivan Gilbert • Bruce Phillips • Chris Leivers • Diarmuid McAlary • Lucas Gosling • Gracie Karabinis • David Walmsley 	1. C191 Swan Street and C231 Queens Parade Amendments 2. Update on Yarra Riverbank 3. Alpha Partners Affordable Housing 4. Tram Route 96 5. Agenda Review	Nil

Attachment 1 - Assemblies of Councillors Report - February 2020

Assembly	Attendance	Matters considered	Disclosures
Councillors Briefing 3 February 2020 6.30pm	Councillors <ul style="list-style-type: none"> • Cr Misha Coleman • Cr Mi-Lin Chen Yi Mei • Cr Danae Bosler • Cr Jackie Fristacky • Cr Bridgid O'Brien • Cr James Searle • Cr Amanda Stone Officers <ul style="list-style-type: none"> • Vijaya Vaidyanath • Ivan Gilbert • Bruce Phillips • Chris Leivers • Diarmuid McAlary • Lucas Gosling • Julie Wyndham • Sarah Young • Mark Montague • David Walmsley • Sally Jones • Graham Wilsdon • Natalie Thomas 	<ol style="list-style-type: none"> 1. Community Vision and Council Plan 2021-25 2. Community Engagement Policy and Action Plan 3. Procurement Policy 4. Gleadell and Griffith Street Precinct Plan 5. Richmond Town Hall and Former Police Station Public Realm Design 6. Weed Control to transition away from glyphosate 7. Walmer Street Bridge Advocacy Update 8. Confidential matter 9. Burnley Street – 203-213 10. Collingwood Leisure Centre Update 11. Review Forward Report Schedule 12. Agenda Review 13. VCAT Activity Report 14. Connie Benn Centre – Voice of the child project 15. Advocacy update – Gleadell Street and LAPM15 	Nil
Active Ageing Advisory Committee 5 February 2020 1.00pm	Councillors <ul style="list-style-type: none"> • Cr Amanda Stone Officers <ul style="list-style-type: none"> • Adrian Murphy • Cheryl Gray • David Hennessy • Fran Moloney • Julia Mardjuki 	<ol style="list-style-type: none"> 1. New initiatives – budget bids from Aged and Disability Services 2. Active and Healthy Ageing Action Plan – current and developing 2020-2022 3. Community Members individual reports 4. Linking, Support and Navigation Model 5. AAAG expressions of interest 6. Open Space draft strategy consultation 7. Link to have your say. 	Nil

Attachment 1 - Assemblies of Councillors Report - February 2020

Assembly	Attendance	Matters considered	Disclosures
Yana Ngargna Advisory Group 6 February 2019 11.00am	Councillors <ul style="list-style-type: none"> • Cr Bridgid O'Brien Officers <ul style="list-style-type: none"> • Kiewa Austin-Rioli • Sarah Ernst • Julia Bennet-Mitrovski • Julia Mardjuki • Emma Hart • Kelly Heffer 	1. Minute silence for those impacted by fires 2. Discussion of January 26 3. Updated Terms of Reference 4. Yarra's Open Space Strategy 5. Gender Equity at Leisure Centres 6. Yarra's Climate Emergency Plan 7. Update on Yarra's Public Drinking Consultation 8. Community Updates	Nil