Ordinary Meeting of Council Agenda

to be held on Tuesday 22 October 2019 at 7.00pm Richmond Town Hall

Arrangements to ensure our meetings are accessible to the public

Council meetings are held at either the Richmond Town Hall or the Fitzroy Town Hall. The following arrangements are in place to ensure they are accessible to the public:

- Entrance ramps and lifts (off Moor Street at Fitzroy, entry foyer at Richmond).
- Interpreting assistance is available by arrangement *(tel. 9205 5110).*
- Auslan interpreting is available by arrangement *(tel. 9205 5110).*
- A hearing loop is available at Richmond only and the receiver accessory is available by arrangement *(tel. 9205 5110).*
- Proposed resolutions are displayed on large screen.
- An electronic sound system amplifies Councillors' debate.
- Disability accessible toilet facilities are available at each venue.

Recording and Publication of Meetings

An audio recording is made of all public Council Meetings and then published on Council's website. By participating in proceedings (including during Public Question Time or in making a submission regarding an item before Council), you agree to this publication. You should be aware that any private information volunteered by you during your participation in a meeting is subject to recording and publication.

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Order of business

1. **Statement of recognition of Wurundjeri Woi-wurrung Land**
2. **Attendance, apologies and requests for leave of absence**
3. **Declarations of conflict of interest (Councillors and staff)**
4. **Confidential business reports**
5. **Confirmation of minutes**
6. **Petitions and joint letters**
7. **Public question time**
8. **Delegates' reports**
9. **General business**
10. **Questions without notice**
11. **Council business reports**
12. **Notices of motion**
13. **Urgent business**

1. Statement of Recognition of Wurundjeri Woi-wurrung Land

"Welcome to the City of Yarra."

"Yarra City Council acknowledges the Wurundjeri Woi-wurrung as the Traditional Owners of this country, pays tribute to all Aboriginal and Torres Strait Islander people in Yarra and gives respect to the Elders past and present."

2. Attendance, apologies and requests for leave of absence

Anticipated attendees:

Councillors

- Cr Danae Bosler (Mayor)
- Cr Misha Coleman (Deputy Mayor)
- Cr Mi-Lin Chen Yi Mei
- Cr Jackie Fristacky
- Cr Stephen Jolly
- Cr Daniel Nguyen
- Cr Bridgid O'Brien
- Cr James Searle
- Cr Amanda Stone

Council officers

- Vijaya Vaidyanath (Chief Executive Officer)
- Ivan Gilbert (Group Manager Chief Executive's Office)
- Lucas Gosling (Director Community Wellbeing)
- Gracie Karabinis (Group Manager People, Culture and Community)
- Chris Leivers (Director City Works and Assets)
- Diarmuid McAlary (Director Corporate, Business and Finance)
- Bruce Phillips (Director Planning and Place Making)
- Mel Nikou (Governance Officer)

3. Declarations of conflict of interest (Councillors and staff)

4. Confidential business reports

Item

4.1 Personnel matters

4.2 Matters relating to legal advice and matters prejudicial to Council and/or any person

4.3 Personnel matters

Confidential business reports

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the *Local Government Act* 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

RECOMMENDATION

1. That the meeting be closed to members of the public, in accordance with section 89 (2) of the *Local Government Act* 1989, to allow consideration of:
   (a) Personnel matters;
   (b) Matters relating to legal advice; and
   (c) Matters prejudicial to Council and/or any person.
2. That all information contained within the Confidential Business Reports section of this agenda and reproduced as Council Minutes be treated as being and remaining strictly confidential in accordance with the provisions of sections 77 and 89 of the *Local Government Act* 1989 until Council resolves otherwise.

5. Confirmation of minutes

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on Tuesday 8 October 2019 be confirmed.

6. Petitions and joint letters

7. Public question time

Yarra City Council welcomes questions from members of the community.

Public question time procedure

Ideally, questions should be submitted to Council in writing by midday on the day of the meeting via the form available on our website. Submitting your question in advance helps us to provide a more comprehensive answer. Questions that have been submitted in advance will be answered first.

Public question time is an opportunity to ask questions about issues for which you have not been able to gain a satisfactory response on a matter. As such, public question time is not:

- a time to make statements or engage in debate with Councillors;
- a forum to be used in relation to planning application matters which are required to be submitted and considered as part of the formal planning submission;
- a forum for initially raising operational matters, which should be directed to the administration in the first instance.

If you wish to raise matters in relation to an item on this meeting agenda, Council will consider submissions on these items in conjunction with and prior to debate on that agenda item.

When you are invited by the Mayor to ask your question, please come forward, take a seat at the microphone, state your name clearly for the record and:

- direct your question to the Mayor;
- refrain from making statements or engaging in debate
- not raise operational matters which have not previously been raised with the Council administration;
- not ask questions about matter listed on the agenda for the current meeting.
- refrain from repeating questions that have been previously asked; and
- if asking a question on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

Once you have asked your question, please remain silent unless called upon by the Mayor to make further comment or to clarify any aspects.

8. Delegate's reports

9. General business

10. Questions without notice

11. Council business reports

Item		Page	Rec. Page	Report Presenter
11.1	Annual Grants 2020 Recommendations Report	8	14	Michael Van Vliet – Community Grants Team Leader
11.2	Q1 September 2019 Finance Report	97	99	Ange Marshall – Chief Financial Officer
11.3	Pricing Policy	114	122	Julie Wyndham – Manager Corporate Planning and Performance
11.4	Management by Council of Heritage Victoria Referrals	134	139	Ivan Gilbert - Group Manager Chief Executive's Office
11.5	Review of Statutory Planning Delegations	150	157	Mary Osman - Manager Statutory Planning
11.6	Public Availability of Planning Application Referrals on Council website	184	189	Mary Osman - Manager Statutory Planning
11.7	Yarra Youth Advisory Committee and new engagement opportunities	190	195	Malcolm Foard – Manager Family, Youth and Children's Services
11.8	Annual Report of the Yarra City Council 2018/19	197	198	Erin Marcon - Communications, Engagement and Media Advisor
11.9	Heritage significance of the former Sherrin factory in Wellington Street Collingwood	399	403	Richa Swarup – Senior Advisor City Strategy
11.10	Report on Assemblies of Councillors	452	453	Ivan Gilbert - Group Manager - Chief Executive's Office

The public submission period is an opportunity to provide information to Council, not to ask questions or engage in debate.

Public submissions procedure

When you are invited by the Mayor to make your submission, please come forward, take a seat at the microphone, state your name clearly for the record and:

- Speak for a maximum of five minutes;
- direct your submission to the Mayor;
- confine your submission to the subject under consideration;
- avoid repetition and restating previous submitters;
- refrain from asking questions or seeking comments from the Councillors or other submitters;
- if speaking on behalf of a group, explain the nature of the group and how you are able to speak on their behalf.

Once you have made your submission, please remain silent unless called upon by the Mayor to make further comment or to clarify any aspects.

12. Notices of motion

Nil

13. Urgent business

Nil

11.1 Annual Grants 2020 Recommendations Report

Executive Summary

Purpose

This report seeks Council endorsement of the Community Grants Panel's grant recommendations for the Annual Grants 2020 program.

Key Issues

The Annual Grants program continues to strengthen the community sector through providing a flexible and responsive source of funds to community-based not-for-profit organisations. Funding is used to support projects that deliver outcomes aligned with the Council Plan and target the areas of highest need within the community. A total of 267 applications were received across seven categories of grants. This is our largest number of applications ever; an increase from 222 last year.

Financial Implications

One hundred and fifty applications have been recommended to receive funding totalling $868,793. Council approved the 2020 Annual Grants budget in the Community Grants Program 2020 Initiation Report on 30 April 2019.

PROPOSAL

That Council endorses the Community Grants Panel's recommendations for the Annual Grants 2020 program as presented in the attachments to this report.

11.1 Annual Grants 2020 Recommendations Report

Reference: D19/164714
Authoriser: Community Partnerships Team Leader, Social Policy

Purpose

1. This report seeks Council endorsement of the Community Grants Panel's grant recommendations for the Annual Grants 2020 program.

Background

2. Yarra City Council's Community Grants Program is a significant investment in the community. It is one of Victoria's leading local government grant programs, through which Yarra has established a reputation for its strong support for the community.
3. The Community Grants Program aims are to:
   (a) develop partnerships between Council and community groups to achieve Council's strategic directions;
   (b) direct resources to both the emerging and specific needs of disadvantaged groups;
   (c) develop a positive approach to the resolution of local social issues;
   (d) support local groups, activities and community connectedness; and
   (e) support community organisations to develop skills and increase community participation.
4. The Annual Grants program is one of the primary avenues of support by Council to community-led projects and activities. The grants provide funding to a wide range of activities by some of Yarra's leading not-for-profit organisations and grassroots community organisations as well as to individual artists.
5. A total of 267 applications were received across seven categories of grants requesting a total of $4.4m funding. This represents an increase of 20 per cent from last year's 222 applications. One hundred and fifty applications have been recommended to receive funding totalling $934,760.
6. On 30 April 2019 Council approved the Annual Grants 2020 objectives, guidelines, assessment process and budget in the Community Grants 2019/20 Initiation Report (TRIM reference D19/51535). The Annual Grants were open for applications for six weeks between 10 June 2019 and 22 July 2019.
7. The Annual Grants are divided into seven funding categories: Community Development; Arts and Culture; Family, Youth & Children; Youth-Led Grants; Sport and Recreation; Community Housing; and Sustainability.
8. The Annual Grants are subject to regular review to improve the administration of the program and accessibility for applicants. Feedback provided by previous grant applicants, Council officers and other local government grant makers was incorporated into the current program.
9. Consultation and engagement activities were undertaken to support access to the grants program. Community information sessions were held in June at Bargoonga Nganjin, Collingwood Library, Richmond Town Hall, as well as separate sessions at Yarra Youth Services.
10. Applicants were advised to contact Council officers before submitting their application to discuss project ideas and gain assistance with the application process, including understanding program objectives, criteria and eligibility requirements.

External Consultation

11. The Annual Grants are a competitive grant round and the recommendations are made by external panels comprised of community representatives. The assessment process comprises the following stages as listed in the Initiation Report:

    (a) Stage 1: An eligibility check conducted by Council officers;

    (b) Stage 2: Internal Assessment. Council officers assessed the applications against a series of criteria such as the capacity of the applicant to deliver on project outcomes, clearly defined project aims, a complete and realistic budget and alignment with Council funding priorities;

    (c) Stage 3: Community Panels assess the applications and decide on the final recommendations to Council. Community Panels comprise a majority of external experts and some Council officers with relevant knowledge; and

    (d) Stage 4: Council endorsement.

Internal Consultation (One Yarra)

12. Council officers from the Sustainability team, Family, Youth & Children, Sports & Recreation, Arts & Culture, and the Community Partnerships unit are closely involved with the grants assessment process. Officers from each unit help determine the grant criteria and oversee the panels which make the grant recommendations.

13. We seek feedback on the grants process from Council Officers and have created a culture of continuous evaluation and improvement.

Financial Implications

14. A total of $934,760 has been recommended for 150 grants. This is an increase from $868,793 for 139 grants in 2019 and $842,374 to 134 grants in 2018.

15. The detailed list of applications recommended for funding can be found as **Attachment 1.** A summary list of applications recommended for funding, in alphabetical order of applicants, has been included as **Attachment 2**. The table below outlines the numbers of applications received in each funding category and compares funds recommended to the previous year.

Funding Category	**Number of Applications Received**		**Total Amount Recommended**	
	AG19	**AG20**	**AG19**	**AG20**
Community Development	98	106	$341,437	$351,241
Art & Culture	59	80	$214,000	$264,029
Family, Children & Youth	33	36	$160,998	$162,700
Sport & Recreation	15	13	$54,005	$52,990
Sustainability	12	27	$39,363	$42,000
Community Housing	2	2	$50,000	$53,500
Youth-Led	3	3	$9,000	$8,300
Total	**222**	**267**	**$868,793**	**$934,760**

16. Applicants were asked to specify the total cost of their project, as well as the amount requested from Council. In total, more than $4.4m was requested for projects worth more than $11.4m.

17. Council is enabling larger projects to take place through its funding. For example, if the total cost of a project is $10,000 and $2,000 is requested with the remaining $8,000 to be raised by the community or provided by in-kind donations or other grant funding, then Council's $2,000 enables a $10,000 community benefit. **Table 1** shows that $934,760 of Council

funding enables projects to occur that have a dollar value of more than $4.2m. This does not include the sizable social value also generated by these projects.

Table 1

Overall spending on Grants by Council	Overall project value that Council has enabled	Leverage potential of Granting
$934,760	$4,200,000	$1 spent : $4.50 value

Economic Implications

18. The Annual Grants continue to strengthen the community sector through providing a flexible and responsive source of funds to community-based not-for-profit organisations. Funding is used to support projects that deliver outcomes outlined within the Council Plan and target the areas of highest need within the community. The ultimate aim is to improve the long term outlook for local families and businesses through strengthening the capacity of the local not-for-profit sector and generate economic activity.

19. Annual Grants also redistribute funds to the disadvantaged in the community. The festivals and events bring economic benefits and assist with branding Yarra as a destination city. Projects that support new arrivals, young people and families through skills development or projects that support service coordination have a direct economic benefit.

Sustainability Implications

20. The Sustainability Stream grants aim to encourage and support projects that align with the Yarra Environment Strategy.

21. Applicants were advised that Council will give preference to those who consider incorporating activities that improve the sustainable outcomes of their projects. The application form asks applicants to consider the following ways of reducing and reusing resources including;

    (a) use recycled paper/packaging and environmentally friendly printing for promotional material;

    (b) include sustainable transport information on promotional material;

    (c) buy locally produced and seasonal and/or organic food for meals;

    (d) use reusable plates and cutlery when possible;

    (e) minimize landfill with composting and recycling;

    (f) purchase recycled products; and/or

    (g) use Green Energy.

22. Annual Grants applications are submitted and managed through an online grants management system. The online system means that applications do not need to be printed as the assessment process is performed online. The online grants management system has resulted in a dramatic reduction in the amount of paper used in the grants process.

Social Implications

23. Annual Grants aims to address a number of social needs across such areas as: arts and culture, sustainability, community development, sport and recreation, family, children and youth. The following social objectives are addressed within the grants program as they build a sense of community through:

    (a) cultural activities (community celebrations, observance of traditional celebration days, cultural festivals and events);

(b) recognition of diversity (projects that strengthen Yarra's diverse community or celebrate and recognise diversity);

(c) social cohesion (projects which seek to bring people together and support the development of communities with shared aims and aspirations); and

(d) promoting and improving community health and wellbeing through:

(i) recreation opportunities (sports, social recreation, walking and improving access to recreational activities);

(ii) improving health and wellbeing (food insecurity, nutrition, skills development, health information, social engagement and support); and

(iii) promoting community safety through diversionary or preventive projects.

24. Ninety-four applications (35% of all applications) were for projects that take place in one of Yarra's public housing estates or primarily engage public housing residents.

Human Rights Implications

25. The Annual Grants Guidelines are in alignment with the Victorian Charter of Human Rights and Responsibilities Act 2006 and actively supports people to participate in and contribute to their community.

Communications with CALD Communities Implications

26. Personal assistance in completing grant applications was provided to 33 groups from culturally and linguistically diverse backgrounds (CALD). The grants unit assisted groups to clarify their projects, develop project plans and also provided technical assistance to submit the applications using the online grants management system. Interpreters were used as necessary.

27. A communications plan was designed and enacted in consultation with Yarra's Communications unit. Actions included notices and an article in the Yarra News, A3 posters with translations for display at libraries, maternal and child health centres and leisure centres, Brightsign for Richmond Town Hall and libraries, email newsletter to subscriber database, website update, grants webpage and Hot Topics feature, Facebook and Twitter.

Council Plan, Strategy and Policy Implications

28. The 2017 - 2021 Council Plan closely guides the Community Grants objectives. Community Grants are intended to support the delivery of the Council Plan and are a key way in which those objectives can be achieved in partnership with the community.

29. All seven strategic objectives of the Council Plan are supported through the Grants Program:

(a) *Community health, safety and wellbeing* - The Community Grants Program provides a flexible and responsive source of funds to support projects and initiatives within the not-for-profit community sector. The program also supports community organisations within the recreational and sporting sector, to encourage greater participation and strengthen their capacity to deliver additional activities for the wellbeing of the whole Yarra community;

(b) *Inclusion, diversity and uniqueness* - The Community Grants Program supports Council's commitment to social justice and social inclusion principles, and provides support to communities living in Yarra's public housing estates. The program empowers community groups to offer inclusive and diverse activities, services, information and cultural celebrations, particularly in the arts and cultural and community development stream;

(c) *Sustainability and the natural environment* - The provision of a Sustainability Stream in the Annual Grants provides support to local community groups through community education and engagement in environmental sustainability. All applicants are asked to consider the environmental impact of their project;

(d) *The character and heritage of the city* - The community grants contribute immeasurably to Yarra's cultural heritage. The extra support provided to local community groups, schools and artists to run their projects, adds to the diversity of activities available for residents to participate in. Many of the grants celebrate and build on the cultural heritage of Yarra;

(e) *Local businesses prosper and creative and knowledge industries thrive* – The Community Development grants support a stream of grants providing funding and support to social enterprise small businesses within the City of Yarra. $30,000 was awarded to three small businesses through the social enterprise stream;

(f) *Connectivity and travel options are environmentally sustainable, integrated and well-designed* – The Community Strengthening stream of grants encourages projects that support community members to cycle and adopt cycling as a long term transport alternative, and help to improve perceptions of cyclists among non-cycling road users; and

(g) *Transparency, performance and community participation* - Yarra City Council's Community Grants Program is a recognised leader among Local Government in Victoria. As well as having one of the largest grant programs, Yarra's grants have been an innovative means of connecting with and supporting local communities and our administrative processes are highly regarded by other councils. The community participate in the deciding of the grants through the community panel making the recommendations.

30. Some of the other key strategic plans and policies which inform Annual Grants include the Aboriginal Partnerships Plan, Access and Inclusion Plan, Positive Ageing Strategy, Multicultural Partnerships Plan, Arts and Culture Strategy, Environment Strategy, Urban Agriculture Strategy and the 0-25 Years Plan.

Legal Implications

31. The grants program enables Council to achieve some of the basic tenets of the Local Government Act 1989:

(a) Section 3C - to promote the social, economic and environmental viability and sustainability of the municipal district;

(b) Section 3D - fostering community cohesion and encouraging active participation in civic life; and

(c) Section 3E - planning for and providing services and facilities for the local community.

32. Council has not sought legal advice in relation to the grants program.

Other Issues

33. There are no other issues.

Options

34. There are no other options.

Conclusion

35. The recommendations for Yarra City Council's Annual Grant program for 2020 are provided in the attachments to this report. All applicants are to be commended for their efforts to improve local amenity through their work. The grants round is competitive and there is a significant commitment from the citizens of Yarra and local groups and organisations to be involved in this process to the benefit of all.

36. The 2020 Annual Grants is one of the major ways in which Yarra City Council demonstrates its commitment to supporting the community and highlights the diversity of community initiated projects, events and activities that take place across the municipality and making Yarra such a vibrant place to live.

RECOMMENDATION

1. That Council:

   (a) endorse the Annual Grants 2020 Community Grants Panel's recommendations as listed in Attachment 1 to award 150 grants totalling $934,760; and

   (b) thank the members of the Community Grants Panels for their time, deliberation and commitment to Yarra's Community Grants program.

CONTACT OFFICER: **Michael Van Vliet**
TITLE: **Community Grants Team Leader**
TEL: **9205 5146**

Attachments

1⇩ Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications
2⇩ Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Alphabetical list of grant recommendations

Applicant	Project Title	Stream	Grant Amount
3000acres	Enabling Neighbourhood-Scale Composting in the City of Yarra	Partnering for Sustainability	$10,984
3CR Community Radio	Disability Radio Upskilling - developing my potential to have a voice in the media	Community Strengthening	$2,800
Aboriginal Housing Victoria	21st Annual NAIDOC Family Day at the Farm - 2020	Festivals & Events	$13,745
Afghan and Iranian Women's Group in the City of Yarra (Auspice: Fitzroy Learning Network)	Social and cultural activities for Afghan and Iranian Women living in the City of Yarra	Community Strengthening	$4,000
Mr Akolda Bil (Auspice: drummond street services)	Collingwood Designs	Youth-Led Grants	$3,000
APHIDS	Class Act	Arts Development	$8,000
Arena Foundation	Arena Residency Program	Community Strengthening	$3,000
Association of Oromo Women in Collingwood, City of Yarra	Recreational activities, information and social support for Oromo women and their families living in Collingwood	Community Support	$4,000
Australia-China Veterans Club	Australia-China Veterans Club Senior's Activities	Community Strengthening	$2,000
Australian Vietnamese Women's Association	Prevention of Family Violence	Community Support	$9,000
Australian Vietnamese Women's Association	Richmond Tutoring Program (cont.)	Youth & Middle Years	$9,000
Australian Yugoslav Pensioners	Australian Yugoslav Pensioners Social Club	Community Strengthening	$3,000
The Boite (VIC)	Boite Events In Yarra	Festivals & Events	$7,000
Brotherhood of St Laurence	MY Space: Fitzroy Middle Years Program	Youth & Middle Years	$10,000
Carlton North Primary School	The Young Dark Emu Indigenous Garden & Learning Walk	Partnering for Sustainability	$10,000
Carlton Scout Group (Auspice: The Scouts Association of Australia, Victorian Branch)	Carlton Scout Group Outreach and Accessibility Program	Youth & Middle Years	$5,000
Carringbush Adult Education	WAKE: Women and Kids Engagement	Community Support	$9,000
Centre For Projection Art	Masterclass and Mentorships in Projection Art	Arts Development	$10,009
Chinese Good Voice	Atherton Gardens Estate Chinese Choir	Community Strengthening	$3,000
Chinese Mandarin Community Friendship Association	The Silk Flowers Art Project	Community Strengthening	$1,500
Chinese Mandarin Community Friendship Association	Celebrating Community	Community Strengthening	$3,300
Circolo Pensionati Italiani Di North Fitzroy	The Ginnastica per Pensionati Exercise Program for Italian Seniors	Community Strengthening	$4,000
Circolo Pensionati Italiani di Richmond	Activities for Seniors	Community Strengthening	$2,000
Circus Australia Ltd	Sidesault at the Melba	Festivals & Events	$10,000

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Applicant	Project Title	Stream	Grant Amount
Circus Australia Ltd	Deadly Elders Circus	Community Arts	$15,400
Cohealth	Yarra Eid Ul Adha Celebration	Community Celebrations	$3,000
Cohealth	Billabong BBQ Christmas Celebrations	Community Celebrations	$3,000
Cohealth	Happy Yarra Year of the Rat	Community Celebrations	$3,000
Cohealth	Connections for Health	Community Support	$9,500
Collingwood Basketball Association	Access for All Abilities Basketball	Sports & Recreation	$4,825
Collingwood Basketball Association	Support for young basketballers to play competitive basketball	Sports & Recreation	$5,000
Collingwood Basketball Association	Support for young basketballers to participate in tournaments	Sports & Recreation	$5,000
Collingwood Basketball Association	Community Engagement with players and families from local public housing and CALD communities	Community Support	$10,000
Collingwood City Soccer Club	Collingwood Junior Eagles	Sports & Recreation	$3,965
Collingwood City Soccer Club	Richmond Estate Soccer Program	Sports & Recreation	$5,000
Collingwood Housing Estate Arts Committee (Auspice: Belgium Ave Neighbourhood House)	Collingwood Harvest Festival	Festivals & Events	$15,000
Collingwood Toy Library	Messy Play Day 2020	Family & Early Years	$1,800
Collingwood Underground Roller Disco (Auspice: Belgium Ave Neighbourhood House)	Collingwood Underground Roller Disco 2020	Community Support	$8,400
Mr Con Kalamaras	Rebetiko Jam Sessions	Community Arts	$5,000
Concern Australia	Lets get physical - Getting active after school	Sports & Recreation	$5,000
Concern Australia	Active Holidays Program	Family & Early Years	$10,000
Cultivating Community	Meet and Eat Communtiy Lunch	Community Support	$7,600
Dancehouse	Keir Choreographic Award - Competition and Public Program	Festivals & Events	$20,946
Mr Dave Houston	Raise the heART - Investigating youth drug and alcohol culture in Yarra	Community Arts	$8,900
Edinburgh Cricket Club	Atherton Gardens Cricket Program	Sports & Recreation	$4,000
Emerging Writers' Festival	Emerging Writers' Festival 2020 in City of Yarra	Festivals & Events	$4,140
Eritrean Australian Jeberti Council	How to Integrate Our Community to the Australian Community	Community Strengthening	$4,000
FareShare Australia	FareShare Urban Flower Garden Project	General Sustainability Grant	$2,000
FesTAVARES (Auspice: Belgium Ave Neighbourhood House)	FesTAVARES 2020	Festivals & Events	$13,400
Fitzroy Atherton Gardens Table Tennis Association	Friendship through Table Tennis at Atherton Gardens	Community Strengthening	$2,500
Fitzroy Chinese Association	Healthy Living in the Community	Community Strengthening	$3,000
Fitzroy Junior Football Club	Increase participation by upskilling our coaches (70) and get them to Level 1 accreditation	Sports & Recreation	$5,000

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Applicant	Project Title	Stream	Grant Amount
Fitzroy Lions Soccer Club (Auspice: Fitzroy Learning Network)	FLSC Eid Celebration Soccer Cup	Community Celebrations	$3,000
Fitzroy Lions Soccer Club (Auspice: Fitzroy Learning Network)	FLSC coaches and volunteers training	Sports & Recreation	$5,000
Fitzroy Lions Soccer Club (Auspice: Fitzroy Learning Network)	FLSC early prevention program	Family & Early Years	$10,000
Fitzroy Multicultural Families and Children's Group (Auspice: Belgium Ave Neighbourhood House)	Social activities for women and children of multicultural backgrounds living in Fitzroy	Community Strengthening	$3,500
Fitzroy Multicultural Families and Children's Group (Auspice: Belgium Ave Neighbourhood House)	Multicultural celebration of Eid Al Fitr and Eid Al Adha	Community Celebrations	$2,500
Fitzroy Primary School	Fitzroy Primary School SKILL Program	Youth & Middle Years	$10,000
Fitzroy Public Housing Residents	Community Care for Atherton Gardens residents	Community Strengthening	$3,000
Fitzroy Somali Women's Group (Auspice: Fitzroy Learning Network)	Community strengthening and social support for Somali women and their families living in Fitzroy	Community Strengthening	$4,000
Forest Collective	Max Lawrence's Chlorophyll	Arts Development	$2,500
Friends of Baucau	Yarra Neighbourhood House Extending Networks to Baucau	Community Strengthening	$1,400
Gertrude Contemporary	2020 Gertrude Glasshouse Program	Arts Development	$9,800
GR8M8S Foundation	Toolangi Adventure Sports Camp	Youth & Middle Years	$5,000
Greek Elderly Club North Fitzroy and North Carlton	Greek Cultural Activities in Fitzroy	Community Strengthening	$2,000
Greek Orthodox Archdiocese of Australia Parish of Holy Trinity Richmond Senior Citizens Club	Social and Recreational Activities for Richmond Greek Senior Citizens	Community Strengthening	$3,000
Greek Pensioners Club of North Fitzroy	Greek Pensioners Social Club	Community Strengthening	$3,000
Greek Senior Citizens District of Richmond	Richmond Greek Community Celebrations	Community Celebrations	$3,000
Green Music Australia	Green Music Leadership Program	Partnering for Sustainability	$5,448
Guide Dogs Victoria	Installing navigational technology for people with low vision or blindness in Yarra	Community Support	$9,159
Hepatitis Victoria	LiverWELL4Community – Vietnamese in City of Yarra	Community Support	$9,991
Mr Ibrahim Mahat (Auspice: Cohealth)	Connect Plus	Youth-Led Grants	$3,000
Isabel Henderson Kindergarten	Forest Celebration	Family & Early Years	$7,000
Mr Jason Cavanagh	Refuge	Community Arts	$8,000
Kids' Own Publishing	More than words: A wordless children's picture book illustrated by refugee/migrant women and their children	Community Arts	$7,999
Launch Housing	Community Housing Tenants Support Program	Community Housing	$50,000

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Applicant	Project Title	Stream	Grant Amount
Ms Matthias Schack-Arnott	PENDULUM	Arts Development	$8,680
Mei's Art (Mei Lan Fang's Art Chinese Beijing Opera Friendship Association)	Annual Concert at Richmond Theatrette	Community Strengthening	$2,500
Mei's Art (Mei Lan Fang's Art Chinese Beijing Opera Friendship Association)	Celebrating Chinese Beijing Opera in the City of Yarra	Community Strengthening	$3,500
Melbourne Comhaltas	St Patrick's Day Celebration	Community Celebrations	$1,500
Melbourne East Timorese Activity Centre (Auspice: Belgium Ave Neighbourhood House)	Timorese Australia Welome Dinners 2020	Community Strengthening	$4,000
Melbourne Irish Festival Committee	Melbourne Irish Festival	Community Celebrations	$3,000
Melbourne University Lightning Netball Club (MUL)	City of Yarra Netball Engagement & Tertiary Study Awareness Program for Adolescent African-Australian Women	Youth & Middle Years	$7,500
MiCare	Richmond Women's Wellness Group	Community Support	$8,676
MiCare	Yarra Women Behind the Wheel	Community Support	$9,000
MiCare	African Women's Group	Community Support	$6,620
Midsumma Festival	Queer Unsettled: A Midsumma program at Abbotsford Convent focused on Aboriginal and Pacifica LGBTQIA+ artists.	Festivals & Events	$15,000
Mission Australia/ Charcoal Lane	Smith Street Dreaming	Festivals & Events	$15,000
Multi Ethnic Slavic Senior Group Fitzroy	Maintaining Good Health and Wellbeing of the Senior Slavic people	Community Strengthening	$4,000
Multicultural Centre for Women's Health	SPACE (Strengthening Participation Advocacy Communication and Engagement) for Migrant and Refugee Women	Community Support	$10,000
National Council of Jewish Women (Vic) Community Services	Caring Mums	Family & Early Years	$10,000
North Richmond Community Health	Getting Ready to go to School	Family & Early Years	$7,500
North Richmond Community Health	Social Inclusion Program	Community Support	$9,000
North Richmond Community Health	Sorry Day 2020	Community Strengthening	$2,500
North Richmond Community Health	Look Good, Feel Good Day 2020	Community Strengthening	$2,500
North Richmond Community Health	Overdose Awareness Day 2020	Community Strengthening	$2,500
North Richmond Community Health	Hepatitis Awareness Day 2020	Community Strengthening	$2,000
North Richmond Community Health	Week Without Violence event -17 October 2019	Community Strengthening	$1,200
North Richmond Community Health	Tai Chi and QiGong for Gentle Exercise	Sports & Recreation	$3,200
North Richmond Elderly Chinese Friendship Association	Community Activities and Celebrations	Community Strengthening	$3,500
Northern And Inner Multiple Birth Association	Enhancing the PUMP (pop-ups for multiples)	Family & Early Years	$1,209
Northern And Inner Multiple Birth Association	Educating parents who have twins or triplets with developmental issues	Family & Early Years	$900

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Applicant	Project Title	Stream	Grant Amount
Open Table	No Waste Cook Club	Partnering for Sustainability	$9,690
Operation Newstart	Operation Newstart Yarra	Youth & Middle Years	$10,000
Oromo Community Women's Group in the City of Yarra	Celebration of Eid Al Adha, Festival of Sacrifice, Oromo Community Women's Group, Yarra	Community Celebrations	$3,000
Oromo Community Women's Group in the City of Yarra	Education, information and social activities for Oromo women living in the City of Yarra	Community Support	$4,000
PBS	Rock-A-Bye Baby	Festivals & Events	$5,700
The Pingju Opera Association of Australia	Pingju Opera	Community Strengthening	$3,000
Polyglot Theatre	Paper Planet	Arts Development	$9,500
Princes Hill Parents Group (Auspice: North Carlton Railway Neighbourhood House)	School Holiday Fun	Family & Early Years	$5,000
Project Respect	Community Connectedness – From Garden to Table	Community Support	$10,000
Ms Prue Lang (Auspice: Auspicious Arts Projects)	PROJECT F by Prue Lang	Arts Development	$12,000
Richmond & Burnley Historical Society	Collecting, Maintaining and Promoting the History of Richmond, Burnley and Cremorne	Community Strengthening	$3,000
Richmond Beijing Opera Study (Auspice: Belgium Ave Neighbourhood House)	Chinese Opera at the North Richmond Housing Estate for the community	Community Strengthening	$3,000
Richmond Chinese Elderly Welfare Association	Active living for Chinese in Richmond	Community Strengthening	$3,000
Richmond Hill Senior Citizens Club	Richmond Hill Senior Citizens: An Active Community	Community Strengthening	$3,000
Richmond Joy Choir	Richmond Joy Choir performances and activities	Community Strengthening	$3,000
Richmond Junior Football Club	Richmond Junior Football Club - "Opportunity for everyone" scholarship program	Sports & Recreation	$5,000
Richmond Junior Football Club	Richmond Junior Football Club - Injury education, prevention and treatment program	Sports & Recreation	$2,000
Richmond Scout Group	Operating a Successful Scouting program in 2020 for youth members of the Richmond Community	Youth & Middle Years	$7,500
Rotary Club of Richmond	Rotary Next Step Project	Youth & Middle Years	$10,000
Rubiks Collective Pty Ltd	2020 Pythia Prize Activities: Development, Recording & Video Launch	Arts Development	$7,010
Russian Ethnic Representative Council of Victoria	Bridging Yarra and the Russian Community Through Innovative Synergies	Community Strengthening	$3,000

Attachment 1 - Attachment 1 - Annual Grants 2020 - Alphabetical List of Recommended Applications

Applicant	Project Title	Stream	Grant Amount
Sacred Heart Primary School	Sacred Heart SKILL Narrative Language Program	Youth & Middle Years	$10,000
Sacred Heart Primary School	Sacred Heart Homework Club (SHHWC)	Youth & Middle Years	$10,000
Serbian Pensioners Club Fitzroy	Strengthening Serbian Seniors	Community Strengthening	$3,000
SisterWorks	Empowerment Hub Richmond: building quality support and capacity.	Social Enterprise	$12,500
The Social Studio	The Social Studio Retail Traineeship Pilot Program	Social Enterprise	$15,000
The Social Studio	The Social Studio's Youth Development Program	Youth & Middle Years	$9,500
Spensley Street Primary School	Towards a Zero Waste Community	General Sustainability Grant	$3,878
St Mary's House of Welcome	Breakfast Program for Elderly CALD Service Users	Community Support	$10,000
State of Being Foundation	STREAT Yoga Project	Youth & Middle Years	$5,791
Mx Teneille Clerke	Fast Fashun: An interactive & educational fashion show	Community Arts	$5,300
U3A Chinese in Yarra	Chinese U3A in Yarra	Community Support	$5,000
U3A Yarra City	U3A Yarra City Connecting Neighbours	Community Support	$4,500
Unison Housing	Increasing Stability for a comfortable HOME	Community Housing	$3,500
Unison Housing	Chefs BBQ for all the Rooms	Community Support	$5,200
Verve Magazine	Verve Magazine art exhibition and print publication	Youth-Led GrantsYouth-Led Grants	$2,300
West Space	West Space 2020 Artistic Program	Community Arts	$16,000
Women's Art Register	Preserve Your Story	Festivals & Events	$10,000
Yarra Chinese Friendship Association	Show You Have a Loving Heart	Community Strengthening	$3,000
Yarra Chinese Friendship Association	Activities for the Elderly Chinese at Atherton Gardens	Community Strengthening	$3,000
Yarra Chinese Mini-Fiction Writer's Association Of Australia	Chinese Mini-Story Cultural Program	Community Strengthening	$3,000
Yarra Chinese Women's Group	Health and Happiness for Chinese Women	Community Strengthening	$3,000
Yarra Ethnic Arts Exchange Association	Community Celebrations	Community Celebrations	$2,700
Yarra Ethnic Arts Exchange Association	Community service for elderly people in North Richmond	Community Strengthening	$3,700
Yarra Healthy Life	Senior's Activities	Community Strengthening	$3,000
Yarralea Children's Centre	Community Defribulator	Community Support	$2,995
You Yi Zhi Qiao - Crossing The Bridge (Auspice: Auspicious Arts Projects)	Strengthen the harmonious community	Community Strengthening	$4,000

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Annual Grants 2020
Recommended Applications

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Community Development: Community Support 19
Community Development: Community Celebrations 30
Community Development: Social Enterprise 36
Arts and Culture: Arts Development 37
Arts and Culture: Festivals & Events 43
Arts and Culture: Community Arts 48
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Family, Children & Youth: Youth & Middle Years 57
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Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Community Development: Community Strengthening

AG20-006: **Australia-China Veterans Club**

Australia-China Veterans Club Senior's Activities

Project Description: We would like to continue our weekly activities at the Collingwood Seniors Club which include dancing, singing, calligraphy, painting, fishing and photography. We usually have around 50 - 80 people attending the club each week, people providing their own lunch and socializing, We have a karaoke machine and a small kitchen and we perform songs and dace too. The purpose is to bring people together and celebrate nationals days including the New Year, Harvest Festival, Dragon Boat Festival and Half Moon Festival. We see the immense benefit to the community in having the opportunity to come together and share our stories.

Total Project Cost: $23,000
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: Panel thought that this was a good group doing important work reducing social isolation in a target community. However, they were concerned that the numbers reached were overstated and that some of their budget items were also high. Therefore they are offering a lower amount.

AG20-009: **Fitzroy Somali Women's Group (Auspiced by Fitzroy Learning Network)**

Community strengthening and social support for Somali women and their families living in Fitzroy

Project Description: We propose to hold a range of social events and community celebrations where Somali women and their children can get to know each other, form networks and friendships, relax and enjoy each other's company, share food, spend time in the outdoors and celebrate the two main Muslim festivals of Eid Al Fitri and Eid Al Adha. Social activities will include regular, informal get-togethers at Atherton Gardens to share food, BBQs in local parks and possibly outings for children to adventure playgrounds and bus excursions to see other parts of Melbourne.

Total Project Cost: $21,642
Amount Requested: $4,592 **Minimum Required:** $4,400 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A strong application addressing the stream priorities in building capacity and fostering community connection. Could not fully fund as requested more than the $4,000 maximum for the stream.

AG20-013: **Russian Ethnic Representative Council of Victoria**

Bridging Yarra and the Russian Community Through Innovative Synergies

Project Description: The Project begins with the support of multicultural networks in Yarra and will compare the Yarra network with Russian community networks based on RERC's membership. Groups in Yarra will approached about building networks with the Russian community. A series of initiatives will follow to build bridges: firstly, networking meetings between identified and matched partner organisations, one from the Russian community and one from the Yarra networks. Synergies will be identified, ways of collaboration brainstormed leading to concrete collaborative activities. Activities selected will be based on maximised mutual benefit for the Russian community and for Yarra. Examples of this includes artistic synergies between performance groups, schools, culture, literature and philosophy groups. It won't be limited to any specific style or genre. A target of 15 meetings will be organised. Other synergies will contribute to public events based on alignments between a partner in the Russian community and a partner in Yarra. Joint events will be open to the public, in "Russian House" and in Yarra generally. They will be targeted broadly, with each of RERC's 61 member organisations invited to participate. Synergies not obvious from the outset will be showcased at the event to drive both the participating groups' interaction and the public's participation. 10 events will be facilitated. At each, questionnaires will be provided of a community development nature,

utilising a Likert Scale to measure Yarra community synergies and participation. The project concludes with empirical evidence quantifying the degree of engagement between Russians and Yarra.

Total Project Cost: $28,000
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A strong application that addresses the needs of the Russian community, and developing the connections and links with the community. In a competitive funding round could not fully fund.

AG20-014: **Multi Ethnic Slavic Senior Group Fitzroy Inc.**

Maintaining Good Health and Wellbeing of the Senior Slavic people

Project Description: The project is a packaged program of relevant health and wellbeing activities, held weekly at the North Fitzroy Library (Level 2) for two hours.

The first hour will focus on exercise and the second on arts and crafts. Each week will feature a stress relief activity and healthy eating education (as part of a lunch that follows each event-which creates a social world for participants and ensures they eat something healthy in their diet). Lunchtime social gatherings are also good opportunities for people to share stories and raise problems that could be addressed by advice and support from others. Participants will be encouraged to identify and support isolated people in the community (hard to find expect through word of mouth and trust) and to get new people to the program.

Our aim is to collaborate with organisations which are running exercise classes to offer more opportunities to engage isolated Slavic seniors. We have identified opportunities such as healthy eating (older people tend not to look after themselves, especially if they are on their own), art and crafts (to alleviate boredom, keep minds busy and prevent/improve depression) and innovative stress relief programs. The need for stress relief programs came from a workshop we held that incorporated Chinese medicine, stretching, meditation and simple stress reducing exercises. The feedback was overwhelming in that the audience was people who had suffered trauma earlier in their lives. The project is an opportunity to take this further to develop a program of activities for isolated seniors.

Total Project Cost: $5,200
Amount Requested: $4,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: Good application with clear outcomes and demonstrated connection with the community. The panel were impressed with the number of participants involved and the project addresses the stream priorities well.

AG20-015: **Yarra Chinese Mini-Fiction Writer's Association Of Australia**

Chinese Mini-Story Cultural Program

Project Description: The Chinese Mini-Story Cultural Program involves a series of events and competitions to celebrate the achievements of the Yarra Chinese Mini-Fiction Writer's Association. These will be held at various venues including the Richmond and Fitzroy Yarra Libraries. We have 50 members that will attend and help to promote Chinese writing. We will also launch a contest which will last from April to September and involve global competition. The yearly contest attracts around 200 entries from around the world. The pieces of fiction are limited to 1,500 characters each. We have a judging panel who selects the best pieces and then we intend to produce a short book which contains the best pieces. Our club supports cultural storytelling and expression and promotes the linguistic diversity or the City of Yarra.

Total Project Cost: $14,850
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Application for a project addressing stream priorities with a clear project outline and outcomes. In a competitive funding round, could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-017: **Afghan and Iranian Women's Group in the City of Yarra (Auspiced by Fitzroy Learning Network)**

Social and cultural activities for Afghan and Iranian Women living in the City of Yarra

Project Description: The group plans to hold the following activities:

Weekly social get togethers, to be held at Collingwood CoHealth and 125 Napier Street (2 Fridays a month). Meetings to be held every week except during Ramadan

Two trips to Dandenong to visit the markets and Afghan shops, and to have lunch

One trip to the Dandenongs to go cherry-picking

Visit to the Melbourne Flower Show

Creative activities at weekly meetings: embroidery, knitting and machine sewing

Four celebrations:

- Nowruz, Afghan-Persian New Year
- Eid Al Fitri, end of Ramadan
- Eid Al Adha, Festival of Sacrifice
- International Women's Day

Total Project Cost: $16,572
Amount Requested: $5,402 **Minimum Required:** $4,400 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A good project that addresses a need and directs resources to a group that doesn't receive as much support. It directly addresses the stream priorities. The maximum available in this stream has been offered.

AG20-020: **Yarra Ethnic Arts Exchange Association Inc.**

Community service for elderly people in North Richmond

Project Description: Our organization has many free activities for local elder people, such as singing, dancing, Chinese painting and calligraphy, free English class, Ping Pong activity, ballroom dancing, lectures on gardening and cooking, etc. We will keep all free activities for local people and welcome people from other communities as well. We will have a show for Chinese painting and calligraphy next year. We will hold a Ping Pong competition next year as well. We will still do free performance for two Age Care every quarterly, but we will plan to do free performance for one more Age Care next year. We will take members of our organization to do the excursion next year.

Total Project Cost: $11920
Amount Requested: $4,000 **Minimum Required:** $3,700 **Venue Subsidy Requested:** N/A
Recommendation: $3,700

Panel Comments: An application that addresses the community strengthening stream well and aims to be inclusive of all elderly from different ethnicities. In a competitive funding round could not fully fund.

AG20-035: **You Yi Zhi Qiao - Crossing The Bridge Inc. (Auspiced by Auspicious Arts Projects)**

Strengthen the harmonious community

Project Description: Our project has the targets as:

A greater understanding in the general community of our issues, values, and contributions to Australia society. To achieve this, We have English class once a week. Attend seminars from government departments. Attend more activities(such like visiting museums) to integrate with mainstream.

Increase mental and physical wellbeing of our members. Each week we have physical exercises(Taiji martial art, Badminton). Some Birthday party for members over 80 years old.

Develop our skills to participate the community activities. Once a week the choir will have a rehearsal, learning not only Australia and Chinese songs but also the Africa, the indigenous, and many countries songs.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Increase community participation. Maintenance and build up relationships with Neighborhoods of City of Yarra. We will attend most activities of the City of Yarra which we can.

Recruit new members from the City of Yarra community.

Total Project Cost: $13,900
Amount Requested: $5,250 **Minimum Required:** $4,500 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A good application that aligned well the stream priorities. The application was well supported with documentation that demonstrated the capacity of the group and their reach. Good community connections. However, the group requested more than the maximum for this stream.

AG20-049: **Friends of Baucau Inc**

Yarra Neighbourhood House Extending Networks to Baucau

Project Description: Yarra Council and Friends of Baucau are committed to supporting decentralisation of services and municipal management for Baucau in Timor-Leste through a Friendship Association and an MOU with LGV and State Gov of Timor-Leste. Friends of Baucau would like to engage the Neighbourhood House

Network of Yarra to develop strategies to draw on their experiences, expertise and assets to reach out to women's organisations in Baucau who are working with local government to improve family welbeing and social welfare. This will be achieved by conducting an asset mapping exercise involving all Neighbourhood Houses of Yarra City and developing a plan to use this resource to enhance and strengthen women's networking among the 11 village communities across Baucau Vila. The project will begin with a workshop on Asset Based Community Development (ABCD). This approach to community development facilitates the identification and mobilisation of locally available competences and resources to achieve community vision for what people most care about. It is a community driven process that encourages sustainability and resilience.

Total Project Cost: $8,700
Amount Requested: $1,800 **Minimum Required:** $1,400 **Venue Subsidy Requested:** N/A
Recommendation: $1,400

Panel Comments: A good application that brings local organisations together while supporting community development in Timore-Leste.

AG20-053: **North Richmond Community Health**

Sorry Day 2020

Project Description: We plan to host an event to reflect on the experiences of the Stolen Generations and recognize moments of resilience, healing and the power of saying Sorry. We aim to target both Indigenous peoples as well as the wider community in order to promote reconciliation. The event will include a BBQ with kangaroo steaks and salads. A Welcome to Country and Smoking Ceremony will be conducted by an Elder from the Wurundjeri tribe. The Djirri Djirri Dance Group will present a series of dances with cultural explanations accompanied by a didgeridoo player. Indigenous musicians will also perform throughout the event. Attendees will be gifted with a flower (Native Hibiscus) badge to commemorate the day. Attendees will be able to participate in boomerang painting.

Total Project Cost: $9,388.05
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A clearly written application for a project that with high value for the local community. An important opportunity for the aboriginal community to showcase and share their culture and strengthen networks with the local community. In a competitive funding round could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-054: **North Richmond Community Health**

Hepatitis Awareness Day 2020

Project Description: The Alcohol and Other Drug Program plans to hold a community lunch with healthy sandwiches, yogurt tubs and fruit smoothies. The fruit smoothies will be made by attendees using blender bikes. A Welcome to Country and Smoking Ceremony will be conducted by the Wurundjeri Tribal Council. We will have music as entertainment by either a local band or DJ. Attendees will be gifted with a World Hepatitis Day Badge and custom beanies and scarves which promote hepatitis awareness. Attendees will be offered hepatitis testing on the day and will be linked in with support and treatment services as required. Printed resources will be available which provide further information on hepatitis, transmission, testing and treatment.

Total Project Cost: $9,799
Amount Requested: $3,000 **Minimum Required:** $2,000 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: The application demonstrates that they're responding to a clear and pressing need in the community. The application also demonstrates good cross-agency collaboration. In a competitive funding round could not fully fund.

AG20-055: **North Richmond Community Health**

Overdose Awareness Day 2020

Project Description: We plan to host an event to raise awareness of overdose and reduce stigma in the community against people at risk of overdose. We aim to target the family and friends that are mourning the loss of someone to overdose. Overdose is preventable. Our Overdose Awareness Day Event will commemorate those who have lost their lives or have been impacted by injury resulting from non-fatal overdoses.

The event will be held during the day will include a symbolic activity and short presentations from key people within the community. The event will be open to the wider public and will include a BBQ lunch, a local band will play. Attendees will be given the opportunity to learn about overdose prevention and overdose response at several Naloxone training workshops throughout the day. People who have been affected by overdose will be invited to join a community art project which commemorates the lives lost to overdose and educates people about overdose prevention and response.

Total Project Cost: $10,488.90
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A positive, pro-active response to a need in the community. The application is clear and directly addresses a number of the stream priorities. In a competitive funding round could not fully fund.

AG20-057: **North Richmond Community Health**

Look Good, Feel Good Day 2020

Project Description: We are planning to hold an event where disadvantaged clients who access alcohol and drug services at North Richmond Community Health are given the opportunity to raise their self-esteem and confidence. We plan to hold a BBQ with blender bikes for making fruit smoothies and will host a team of people to make our clients look and feel great. Services provided on the day would include barbers and hairdressers and podiatry. We would give clients packs including toothpaste and tooth brushes, hairbrushes, women's sanitary items. We will provide information and support to enable clients to gain access to mental health services. This event coincides with International Drug Users Day, which aims to promote the health and well-being of people who use drugs and to reduce stigma in the community.

Total Project Cost: $9,857
Amount Requested: $3,500 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A considered an well written application. Program provides services to one of our most marginalised communities. In a competitive funding round could not fully fund.

AG20-062: **Fitzroy Chinese Association**

Healthy Living in the Community

Project Description: The Fitzroy Chinese Association has 170 members and meets weekly and organizes weekly activities for elderly Chinese residents (Cantonese speaking) at the Atherton Garden's Estate. The activities include:

- Workshops delivered by volunteers on well-being, welfare and health
- Mild exercise sessions
- Free lunch for members
- Monthly excursion
- Lawn bowling
- Singing
- Festival celebration

The Association also coordinates volunteers to visit elderly members at home and to help with grocery shopping. The Association provides a social environment for its members and has fostered friendships and a social network among the Chinese community in Yarra. It also helps the elderly members to stay active. The project run by the local residents for the local residents, aims to reduce the social isolation experienced by Chinese residents and to nurture meaningful and socially inclusive life.

Total Project Cost: $20,620
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** $N/A
Recommendation: $3,000

Panel Comments: An active group that clearly meets the criteria and will have a strong impact on the lives of members in reducing social isolation for elderly residents. In a competitive funding round could not fully fund.

AG20-063: **Yarra Chinese Women's Group**

Health and Happiness for Chinese Women

Project Description: Our group provides a range of activities and weekly meetings for the Chinese Australian women of the City of Yarra. We provide healthy lunches, play Mahjong, do Tai Chi, go on outings and excursions, have seminars and guest lecturers. We have seminars in regard to health and hygiene for women. We have a series of activities and special days that we celebrate throughout the year. These include International Women's Day, Mother's Day, Chinese Dragon Boat Festival, a special Anniversary Celebration, Mid Autumn Festival, Senior's Week, Christmas and Chinese New Year celebrations. Also people can come and be grouped together with others that enjoy the same things.

Total Project Cost: $23,800
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A good application that aids reducing social isolation and supports the needs of Chinese women on the estate and strengthens their knowledge, participation skills and connectedness to the broader community. In a competitive funding round could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-064: **Greek Pensioners Club of North Fitzroy**

Greek Pensioners Social Club

Project Description: Our senior citizens club has around 40 members and we meet on Thursdays during the day at the Bargoonga Nganjin North Fitzroy Community Hub. We provide cooked meals and entertainment to our members on a weekly basis and offer a range of activities on a variety of topics such as cultural matters, health education, and education on social issues. We also plan to organise an exhibition of Greek traditional food along with an exhibition of Greek embroidery, some pieces of which are more than 100 year old.

Total Project Cost: $25,580
Amount Requested: $3,500 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A clear application with a well defined project plan delivering great outcomes for participants. Clear and reasonable budget too. Application clearly addresses stream priorities. In a competitive funding round could not fully fund.

AG20-065: **Richmond Chinese Elderly Welfare Association**

Active living for Chinese in Richmond

Project Description: The club provides daily activities and social opportunities to the elderly Chinese /Australian residents of the North Richmond housing estates. The club is open daily and we provide lunches on Fridays and Saturdays. We celebrate birthdays and national days and play table tennis, do karaoke, play mah-jong and many other activities including a bus excursion once a year and a Christmas celebration at a local restaurant. The club provides the opportunity for many Chinese-background people to come together and socialise and share their cultural experiences. We often have more that 100 people attending the lunches on Fridays and Saturdays. It gives everyone the chance to meet their neighbours and grow friendships.

Total Project Cost: $31,440
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A thorough submission which addresses the funding priorities of the stream, offering activities of great benefit to a large membership. However the panel had some concern about the equipment costs included in the application, and have not funded these.

AG20-071: **Greek Elderly Club North Fitzroy and North Carlton**

Greek Cultural Activities in Fitzroy

Project Description: We are seeking funding to support our everyday activities, including our weekly Monday meetings at the North Fitzroy Community Centre. The club provides meals and a number of social activities including dances and excursions. We would like to continue to provide our members with the services they require. This funding will support our activities for the next six months. The purpose of the program is to increase the health and well-being of elderly Greek community members who live in the City of Yarra. The program will also help to combat loneliness and provide the benefits of socialisation to members of the club. The funding will also be used to celebrate May Day and provide a special luncheon to our members.

Total Project Cost: $28,940
Amount Requested: $3,500 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: A strong application providing important support for a sector of the community at risk of social isolation. Address several key stream priorities. In a competitive funding round could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-073: **Serbian Pensioners Club Fitzroy**

Strengthening Serbian Seniors

Project Description: We meet once a week for social and educational activities. Meals are provided weekly and the community members can gather to discuss the news of the day. We cook and serve our own meals - there are traditional dishes such as chicken soup and cabbage rolls. We also like to provide speakers to inform and educate members of the Serbian community. We celebrate special anniversaries and national days, with singing and performances. We also travel once a year as a group by bus to the countryside. The community are very happy in the new premises at North Fitzroy Library and appreciate Council's continued support.

Total Project Cost: $24,690
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Good solid program with demonstrating good community connections and benefits to the participants. In this competitive round, the panel felt they could not fully fund all the events as requested.

AG20-074: **Fitzroy Public Housing Residents**

Community Care for Atherton Gardens residents

Project Description: Our group meets every Tuesday, and provide 50 free lunches over course of the year. We also do the following indoor activities: Cooking group, Sewing group, Exercise group, Singing group, Dance group, Riddles, Current affairs forum, ping-pong group, Festivals (dragon boat festival, mid autumn festival, Christmas, New Year, Chinese New Year), Mahjong group, Teaching tai chi. And there are outdoor activities: Farm excursion, Outings excursions, Walking Groups, Visiting the elderly and disabled in hospital, Swimming group, Participating in Community activities, Participating in government related activity, Aged and Disability Services. With festivals such as Chinese New Year, we invite people to perform and guests to come. We also provide a sewing service to the community.

Total Project Cost: $27,540
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A project that promises community participation and connectedness, and a good variety of activities. In a competitive funding round could not fully fund.

AG20-078: **Australian Yugoslav Pensioners**

Australian Yugoslav Pensioners Social Club

Project Description: The Club has regular luncheons every Wednesday at Bargoonga Nganjin at the North Fitzroy Library, for around 60 pensioners from Yugoslav backgrounds. These hot lunches are prepared specially in the kitchens of the community centre. We also have singing and dancing sessions and celebrate important national days like Australia Day, father's and mother;'s days., Easter and Christmas. We organise picnics, camping and other activities like fishing. We visit the sick in hospitals and in homes, assist the elderly with their shopping and visit other multicultural groups. Each year we take two trips - one to Yarrawonga and one to Bright staying for three nights each time. The purpose of this project is to provide pensioners with a Yugoslav background an opportunity to socialise with each other on an ongoing basis through weekly lunches and scheduled camping trips and picnics. This work needs to be done as it provides support to promote community and encourages greater participation, understanding and mutual respect. The community need is for people from similar cultural backgrounds to come together to socialise and share common experiences. It provides a network of support for people who may be disadvantaged and unconnected with mainstream community services. It encourages cross-cultural exchange demonstrating the value of our multicultural heritage.

Total Project Cost: $32,000
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Recommendation: $3,000

Panel Comments: A well-prepared and clearly written application. Meets the stream priorities and community needs well. In a competitive funding round could not fully fund.

AG20-080: **Fitzroy Atherton Gardens Table Tennis Association**

Friendship through Table Tennis at Atherton Gardens

Project Description: The Association provides table tennis playing opportunities at Atherton Gardens in Fitzroy two days per week on Tuesdays and Thursdays between 7:00pm and 9:30pm. Usually we have between 20 and 30 people playing each week and more than 100 on our competition days which are held three times a year. There are volunteer coaches and people attending come from many different cultures. Everyone is welcome. It is a great opportunity to make new friends and get to know other people from the Commission Estate.

Total Project Cost: $15,000
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A well established group that provides strong positive benefits. In a competitive funding round could not fully fund.

AG20-082: **Richmond Beijing Opera Study (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

Chinese Opera at the North Richmond Housing Estate for the community

Project Description: The group of around 30 people including singers and musicians meet twice a week to rehearse in order to perform in front of an audience about once a month at the North Richmond Housing Estate. Chinese opera performance does not mean simply showing musical instrumental playing, but with roles singing together to an audience. Our proper Chinese theatrical presentation must firstly choose a main subject of the whole performance, then the theme is to be gradually revealed by suitable stage background. The ingredients include beautiful musical accompaniments; attractive roles, singing; dancing; dialogue, and acrobatic fighting with martial arts. All of our stage accomplishment would aspiring Richmond community life mixed with Chinese long time created oriental features of theatrical beauty.

In order to strengthening the community, there are many methods: Our opera performance is one of it, because all community residents need beautiful music, skillful performance; and cultural achievement to enrich their lives. To adequately combine our performance with community, we have routine presentations in the Estate, and joining community celebrations; united clubs special performance to give enough chance satisfying community needs. A healthy community should have more people doing valuable cultural work than gambling.

Total Project Cost: $15,820
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A good program that does great work alleviating social isolation among ethnic seniors.

AG20-083: **North Richmond Elderly Chinese Friendship Association**

Community Activities and Celebrations

Project Description: These are activities we are planning for 2020:

- three cultural events: Dragon boat festival, Mid-autumn Festival and Chinese New Year celebration
- monthly cooking class
- bus trip for Chinese seniors twice a year
- weekly singing and dancing activities
- playing mah-jong three times a week

- visiting anybody who is sick or the family of somebody who has passed away
- bus to the Peking opera
- classes for English, both oral and written
- computer lessons.

The purpose is to help elderly Chinese people on the estate live long and healthy lives. project needs to be done as it helps to reduce isolation among the elderly. We help the community by visiting the sick. Playing mah-jong can help prevent dementia as we are using brain power. When members are happy they are healthy.

Total Project Cost: $27,460
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,500

Panel Comments: An application with clear aims, and a culturally appropriate activities that supports a sector of the community in particular need. In a competitive funding round could not fully fund.

AG20-084: **Chinese Mandarin Community Friendship Association**

The Silk Flowers Art Project

Project Description: The project takes place on the Atherton Gardens Housing Estate over 12 months and aims to encourage the Chinese community living on the estate as well as the elderly and people with disabilities. The activities that will be undertaken in the project will include: making silk flowers, using a range of fabrics and craft material to create a range of framed designs. The finished designs will be on display at various council and community locations. Some of the project items will be sold as fundraisers for various community initiatives. Some of the art pieces will also be given as birthday presents to the elderly over the age of 85. The project aims to strengthen the engagement and communication with the elderly, improve their mental outlook and create a positive and happy atmosphere. The project will also encourage the artistic creativity and skills of the elderly to assist them to maintain active brain function. The project aims to reduce loneliness and isolation of the elderly and assist them to engage with the broader community. The purpose is to bring people together, and develops skills in arts and crafts as well as increasing participation in the community. There are many and various needs among the older Chinese community at Atherton Gardens. Among their needs are the need for artistic self-expression. This project needs to be done in order to help people achieve their best artistic expression and fulfillment.

Total Project Cost: $8,900
Amount Requested: $2,000 **Minimum Required:** $1,500 **Venue Subsidy Requested:** N/A
Recommendation: $1,500

Panel Comments: Application shows many benefits of this project that directly addresses community needs and stream priorities. In a competitive funding round could not fully fund.

AG20-089: **Chinese Mandarin Community Friendship Association**

Celebrating Community

Project Description: We meet regularly and have singing, dancing and entertainment sessions to keep our elderly Chinese Australian members healthy and active. As well as providing educational lessons and talks about a range of subjects from healthy living to how to care for the environment. We also regularly visit any sick and frail members who may be in hospital or a nursing home. We are seeking funding to continue with our activities which apart from our weekly get-togethers includes the following four main celebrations; Chinese New Year, Dragon Boat Festival, Mid Autumn Festival and Christmas. Each celebration involves food and special activities.

Total Project Cost: $26,000
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,300

Community Development: Community Strengthening

Panel Comments: A strong application, that combats social isolation. The panel found the costs of materials and equipment overly high, and advise not to fund these.

AG20-093: **Eritrean Australian Jeberti Council Inc**

HOW TO INTEGRATE OUR COMMUNITY TO THE AUSTRALIAN COMMUNITY

Project Description: Our activities that we want to do are as follows:

1. Raise the awareness of our community to the level of the Australian society at large.
2. We get together every two weeks and discuss the problems that our community is passing through. High on the addenda is domestic violence and how to tackle the problem.
3.Husbands and dads to be the role models for their family members.
4.We choose some other topics like women equality, that parents shouldn't discriminate their kids. If the parents discriminate their kids then it will reflect on their kids.
5. Environmental awareness like planting trees, having plastic free society, recycling, sustainability.
6. Increase the standard of education of the kids, so they can be responsible citizens when they grow up.
7.Arrange sporting clubs like soccer swimming tennis etc to keep the kids fit and healthy.
8.Try to get small projects to make the youth more productive like helping them with their home work, moreover making ladies more carrier oriented. Like developing skills in hairdressing and sewing.

These are but a few that we intend to do, might be ambitious but a thousand miles journey starts with a step.

Total Project Cost: $28,920
Amount Requested: $4,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: Strong application with a clear plan and budget. Group is doing great work addressing needs identified with the target community and several of the stream priorities.

AG20-096: **Circolo Pensionati Italiani di Richmond**

Activities for Seniors

Project Description: Our group meets every Wednesday to share a good meal and take part in social activities. We also have special healthy lunch outings five times per year to celebrate special events and holidays. The group provides important support for our members who are mostly widows and widowers now living alone. Several of our members have mobility difficulties and the group helps them to get to the hall. These activities are important to our pensioner members by supplementing their diet with hearty, healthy meals and by supporting their mental health and connection to the community. As primarily widows and widowers who live alone and whose primary language is Italian, this group is the main social activity for most of our members.

Total Project Cost: $21,660
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: A good submission doing important work to reduce social isolation of Italian seniors. However the panel felt the budget was overly high for the small number of participants and so could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-097: **Yarra Healthy Life**

Senior's Activities

Project Description: We would like to meet weekly for our different activities. These include square dancing classes for seniors, sewing group, seasonal fishing outings to different locations (public transport or carpools arranged as necessary to help members attend), cooking classes sharing local, family and our favourite recipes with each other. We also would like to continue meeting twice a week in the evening for ping ping exercise activities. We will also have special celebrations for Christmas, Chinese New Year, Moon Day and the Dragon Boat Day.

In these classes and groups, we both bring in special speakers and teachers to bring new skills to the group and encourage group members to share their ideas and knowledge. These classes encourage our growing membership to learn new skills, meet new people, stay connected, help each other and save money. At the weekly meetings we will share food received from Second Bite.

We also will run seminars with relevant officers to talk about the social welfare system, avoiding gambling, and aged care, with members able to request topics. In addition, we will visit senior members when they are sick in hospital.

Total Project Cost: $32,560
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Good application that demonstrates the groups capacity well. Good detailed description of planned activities which meet the stream objectives well. In a competitive funding round could not fully fund.

AG20-098: **Richmond Hill Senior Citizens Club**

Richmond Hill Senior Citizens: An Active Community

Project Description: The purpose of our club is to bring together a group of elderly people to socialise, talk to one another, share their joy and problems, provide support, play cards, bingo, singing, dance, have meals and cultivate diversity. We meet once a week at the church hall of St Ignatius on Richmond Hill. During the year we have a few excursions. The project will support our activities and the elderly community of Richmond. The majority of our members are from Italian backgrounds although some come from other countries too. Most of us are over 70 years old and look forward to this activity each week.

Total Project Cost: $12,280
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: The application identifies a clear need to be addressed in the Yarra community and clearly brings a lot of joy to participants. In a competitive funding round could not fully fund.

AG20-102: **Circolo Pensionati Italiani Di North Fitzroy**

The Ginnastica per Pensionati Exercise Program for Italian Seniors

Project Description: The Ginnastica per Pensionati exercise program for Italian seniors is held in the Edinburgh Gardens. The program has been running since 2010. The program is run by volunteers, and employs an exercise trainer to run the sessions. This year we have a new instructor who is a qualified gym instructor who works for Yarra Council and is from an Italian background. 50 - 60 people come weekly to the sessions and for a simple hot lunch, such as soup, pizza or pasta. Also, four times per year we run a healthy lunch for all members together. These are important because the pensioner members can have a traditional home cooked meal and socialise, which is particularly important for the widows and widowers who live alone.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Total Project Cost: $28,900
Amount Requested: $4,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: Clear aims and outcomes outlined in this application. Program addresses key priorities well and provides strong benefits for the community.

AG20-104: **Greek Orthodox Archdiocese of Australia Parish of Holy Trinity Richmond Senior Citizens Club**

Social and Recreational Activities for Richmond Greek Senior Citizens

Project Description: We will run social and recreational activities for the Greek elderly of Richmond including meals, games, celebrating national and Saints' days, excursions, health lectures and visits from speakers. We support each other as we grow older and meet once a week together at the Church Hall for lunch on a Wednesday. The recreational activities help to keep us healthy and active and stay in touch with our community. We go on excursions several times a year and often this is the only opportunity for some of the older ones to go away. We also keep an eye out for those who are now living alone.

Total Project Cost: $23,000
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A simple and straightforward application with clear objectives an pleasing outcomes for the community members. In a competitive funding round could not fully fund.

AG20-107: **Mei's Art (Mei Lan Fang's Art Chinese Beijing Opera Friendship Association)**

Celebrating Chinese Beijing Opera in the City of Yarra

Project Description: We are an amateur Chinese Opera group based at the Richmond Housing Estate. The purpose of our project is to provide an ongoing opportunity for our members to come together and practice in a social setting. Our members enjoy learning and it keeps them in contact with their culture. The members also enjoy performing and sharing their culture with other members of the community. We meet weekly at the community centre at 110 Elizabeth St, Richmond. It is a great social event for our members and helps to prevent social isolation. During the year we perform at many different venues including the Lunar New Year Festival in Victoria St and the Moon Lantern festival at the Richmond Estate. This year we also had a show at the Richmond Theatrette on a Sunday afternoon and we intend to do this again next year.

Total Project Cost: $19,570
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,500

Panel Comments: Clearly articulated outcomes and demonstrated capacity to achieve the stated aims. Good evaluation included in an application that also directly addresses community needs. In a competitive funding round could not fully fund.

AG20-109: **Richmond & Burnley Historical Society**

Collecting, Maintaining and Promoting the History of Richmond, Burnley and Cremorne

Project Description: The society has a large collection to maintain and grow, requiring storage, archiving, indexing and restoration. We have over 50,000 photographs, hundreds of maps and thousands of items of information about people, places, events, properties and industry. The collection is a vital resource accessed by many members of the community, the City of Yarra - library, planners and communications team. Our rooms are open to the public and we provide responses to up to 100 enquiries a month. We promote the history of the area through schools, walks and talks and the publication of newsletters and reference materials.

Our project is:

1. To continue to grow and maintain our collection, through preservation, storage, digitation and indexing of items. This requires materials for copying, archiving and storage.

2. To promote the history of the area with at least 5 talks and 3 walks over the 2020 year.

3. To promote and communicate the history by publishing and distributing newsletters and information to the community and community groups.

4. To provide training and upskilling of our volunteers in the work of the society.

5. To increase the level of participation and engagement of the community in or activities and awareness of history and heritage.

Total Project Cost: $42,000
Amount Requested: $3,500 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A strong application that reflects the long term community strengthening the organisation has provided. There will be strong community benefit from this project. In a competitive funding round could not fully fund.

AG20-111: **Mei's Art (Mei Lan Fang's Art Chinese Beijing Opera Friendship Association)**

Annual Concert at Richmond Theatrette

Project Description: Each year we hold an annual concert at the Richmond Theatrette. It attracts an audience of around 200 people, mostly from Chinese descent living in Yarra. There are around four hours of performances of all types of Chinese opera. There are 15 musicians live on stage along with individual and choir performers. There is food and a true celebration of Chinese culture.

Total Project Cost: $4,620
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A good application for a clear project that addresses the needs of it's targeted community and enriches cultural awareness and promotes respectful relationships. In a competitive funding round, could not fully fund.

AG20-113: **Fitzroy Multicultural Families and Children's Group (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

Social activities for women and children of multicultural backgrounds living in Fitzroy

Project Description: We plan to hold the following activities:

Four excursions to other parts of Melbourne/outside Melbourne;

Four BBQs or picnics, to be held locally;

Eight fortnightly casual get-togethers to be held on the Atherton Gardens estate during the summer months.

The purpose of the project is to give women and children from different cultural backgrounds, the majority also with a refugee background, the opportunity to make friends, enjoy social activities and visit parts of Melbourne they might not otherwise get to visit and with a wider social group than just their own cultural group. This year we aim to try and include more Christian women in what is at the moment a predominantly Muslim group, although from different cultural backgrounds

Total Project Cost: $6,100
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,500

Panel Comments: A well considered application for a worthwhile application that addresses the needs of families from culturally and religiously diverse backgrounds. Application was able to be quite specific in the budget and how it related to the application. However in a competitive funding round could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Community Development: Community Strengthening

AG20-162: **3CR Community Radio**

Disability Radio Upskilling - developing my potential to have a voice in the media

Project Description: The Disability Radio Upskilling project will provide a much-needed opportunity for further training to a group of existing community radio broadcasters with a disability at 3CR Community Radio. 3CR has an increasing number of volunteer broadcasters with a disability. We are thrilled that the pool of radio broadcasters with a disability at our station continues to grow but we are struggling to provide them with the training they require. This is due, in part, to the inaccessible nature of our training room which is upstairs in our old building at 21 Smith Street, Fitzroy. The Disability Radio Upskilling project will provide a small group of up to six existing programmers with mobility issues with specialised training that they have not been able to access as part of our general radio broadcast course. The training will be delivered downstairs in our large studio and cover modules such as interviewing, scripting, media law, program design and presentation, and digital editing. The training will be delivered across eight sessions of 2-hours each, thereby tailoring the content and duration to the specific cohort. The result will be happy and trained volunteers who are able to enjoy broadcasting issues of importance to them across a range of dedicated disability radio shows. This project will fill a gap in skills and enable greater inclusion and expertise within our existing cohort of broadcasters with a disability (specifically wheel-chair users).

Total Project Cost: $3,534.45
Amount Requested: $2,800 **Minimum Required:** $2,000 **Venue Subsidy Requested:** N/A
Recommendation: $2,800

Panel Comments: A very well put together application with great supporting evidence. The project addresses a clearly identified need and with clear and measurable impacts.

AG20-193: **Richmond Joy Choir**

Richmond Joy Choir performances and activities

Project Description: We plan to hold several community celebration activities which can strengthen the function for our choir. These celebration include the major Chinese Festivals as follows:

1) Chinese New Year Festival,

2) Duan Wu Festival

3) Mid-Autumn Festival

We plan to hold our celebration at the community hall at 106 Elizabeth Street Richmond. We believe that it is important to have the celebration within the housing estate because this will most effectively impact everyday community life.

Total Project Cost: $24,240
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Application that shows a good demonstration of community need and addresses the stream priorities very well. In a competitive funding round could not fully fund.

AG20-198: **Chinese Good Voice**

Atherton Gardens Estate Chinese Choir

Project Description: We intend to put on a series of performances for Yarra residents during 2020. We are performing at eight cultural events including Chinese New Year, Dragon Boat Festival, Mid Autumn Festival, Chinese National Day, Australia Day, Seniors' Week, Housing Week and Christmas.

Total Project Cost: $16,600

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A well written application for a worthwhile activity for engaging the community, promoting cultural activities and spreading joy and goodwill to others, including the elderly, isolated, and disadvantaged. In a competitive funding round could not fully fund.

AG20-226: **Melbourne East Timorese Activity Centre (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

Timorese Australia Welome Dinners 2020

Project Description: This project provides a space where East Timorese and non-East Timorese residents of Yarra and Melbourne can meet and support each other on a monthly basis. The local East Timorese community actively organises and runs the Welcome Dinners. This involves publicising the event, organising the catering, entertainment, and other displays or activities, managing the logistics of the event, and acting as 'hosts' for the evening. These events have become a key focal point for social life in the East Timorese Community of Melbourne, as well as attracting participants from many organisations and groups who are actively involved with East Timor, such as aid organisations, friendship groups, schools, tertiary institutions, and other East Timorese community groups. The Dinners have also become an occasion for visiting Timorese Leaders and Politicians to meet with the Timorese Community from across Melbourne. Based on the experience of organising these dinners, METAC has developed a number of other cultural and social activities, including photographic and art exhibitions, and a community choir, which has performed throughout Victoria. The Welcome Dinner is a buffet style meal showcasing Timorese Food and provided by Cultural Catering of the City of Yarra.

Total Project Cost: $17,500
Amount Requested: $6,000 **Minimum Required:** $5,500 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A great project for a local sector of the of the community with specialized needs. Great community strengthening events promoting respectful relationships and connectedness. Have offered the maximum available in this stream.

AG20-235: **Yarra Chinese Friendship Association**

Activities for the Elderly Chinese at Atherton Gardens

Project Description: This project aims to get elderly Chinese members of our club out of their homes to exercise and socialise for the health benefits. We have around 200 members based at the Atherton Gardens Estate. Our members sing, dance, play chess and mahjong. We hold various seminars on issues like health, Centrelink, consumer affairs and multicultural issues. We undertake day trips twice per year. We meet weekly on Monday and Saturdays and monthly on a Sunday. We hold 12-13 activities per month.

Total Project Cost: $32,500
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A project that brings together residents from the Atherton Gardens community, strengthening community connectedness. In a competitive funding round could not fully fund.

AG20-238: **Yarra Chinese Friendship Association**

Show You Have a Loving Heart

Project Description: The Show You Have a Loving Heart program supports senior public housing residents and members of the Yarra Chinese Friendship Association through regular home visits, delivering meals, helping with medical needs, visiting local doctors and hospitals. We have also developed and run regular Mahjong, Chess and Dancing sessions for the elderly which happen three times a week on the Atherton

Gardens Estate involving around 100 people. There are birthday celebrations, Christmas Day celebrations, special activities and excursions to the city and gardens.We also wish to help the members improve their English in terms of listening, speaking, reading and writing to be able to communicate in daily conversation and build vocabulary.

Total Project Cost: $26,500
Amount Requested: $4,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Good application well aligned with the stream priorities. Clearly identified community need. In a competitive funding round could not fully fund.

AG20-241: **The Pingju Opera Association of Australia**

Pingju Opera

Project Description: We will meet weekly and practice our singing in groups and as individuals. There will be a music teacher present to help guide us and build our repertoire. We will perform at the end of the year on the estate and at Chinese festivals. Mainland opera differs from Beijing opera as it is more a grassroots folk culture than the traditional Chinese opera.

Total Project Cost: $18,900
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A strong application with clear goals and evaluation, meeting the needs of a part of the community for culturally meaningful interaction. In a competitive funding round could not fully fund.

AG20-260: **Arena Foundation**

Arena Residency Program

Project Description: Arena proposes a residency program, where emerging writers from a range from various backgrounds who live, study, or work in the local region, can connect and engage with each other and the broader community through a piece of work, either be it via a written piece or podcast. Arena in the recent past secured a grant from a local philanthropic foundation which allowed a small renovation and establishment of a library and workspace attached to the Arena Project Space in Fitzroy. Recognising the difficulty for a younger people to find work after finishing either school, university or TAFE (an average of 4.7 years to gain a full time job), this residency would be about giving four young people from marginalised backgrounds the space and support to develop a piece of writing or podcast which would add to both their skills and portfolio.

Good writing and communication skills is necessary for many different kinds of employ, and so the residency aims to assist younger, emerging writers in developing their professional writing skills by providing desk space and office resources, a stipend, as well as editing and mentoring assistance to develop a piece or pieces of writing for publication over the course of the residency. There will also be a public talk component, depending on the confidence of the participant, this could either be a lecture, or a panel in style, a free event open to the public based on the topic of the pieces written.

Total Project Cost: $10,060
Amount Requested: $4,000 **Minimum Required:** $2,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: The panel thought this was a strong application for a valuable program. They were unable to offer full funding in this highly competitive round.

Community Development: Community Strengthening

AG20-315: **North Richmond Community Health**

Week Without Violence event -17 October 2019

Project Description: The week without violence (WWV) is a global campaign to end violence against women and raise awareness about gender inequality. It occurs on the third week of October, each year. This year, the campaign will run from 15-21 October.

NRCH in collaboration with other health and social services, including the Office of Housing, Neighbourhood Justice House, run a series of events during the WWV in the city of yarra. This includes pop up events around the estate.

This year marks the 20th year anniversary of the campaign in the City of Yarra and is of great significance to residents of the community especially those who've experienced and are still experiencing family violence.

The event this year will include the following activities:

- Yoga session (1hr).
- Afternoon tea/catering
- Therapeutic massage
- T-shirt painting/art session
- Music therapy

Total Project Cost: $3550
Amount Requested: $1,660 **Minimum Required:** $1,200 **Venue Subsidy Requested:** N/A
Recommendation: $1,200

Panel Comments: An important and needed community project with well defined aims, goals and outcomes expected. In a competitive funding round could not fully fund. Community Development: Community Support

Community Development: Community Support

AG20-005: **Multicultural Centre for Women's Health**

SPACE (Strengthening Participation Advocacy Communication and Engagement) for Migrant and Refugee Women

Project Description: The SPACE Project will deliver a series of tailored workshops and events for migrant and refugee women aimed at strengthening their capacity to take the lead in improving their health and well-being in a safe and supportive environment. The SPACE Project is informed by human rights and gender equality principles and is based on MCWH's PACE Leadership Model. The PACE Model has four guiding principles that together aim to increase immigrant and refugee women's capacity to:

- Participate in the workforce, civic and community life
- Advocate on issues that concern them to effect change
- Communicate leadership qualities and skills
- Engage with issues and others in the community for the purposes of providing ongoing support to other immigrant and refugee women

The specific content and themes of the workshops and events will be tailored in consultation and in collaboration with migrant women living in Collingwood and will be delivered at Collingwood Neighbourhood House and at MCWH's Collingwood premises. At the conclusion of the project, a 'graduation' event will be held with all project participants to acknowledge their contribution to the project's development and success.

In summary, the Project will conduct the following activities:

1. Implement project establishment tasks, including development of a communications and engagement plan and an evaluation framework
2. Conduct targeted consultations with potential project participants to inform co-design
3. Tailor the PACE leadership model
4. Deliver a series of workshops and events tailored to women's access and capacity building needs
5. Hold a 'graduation' event

Total Project Cost: $14,208
Amount Requested: $10,000 **Minimum Required:** $8,000 **Venue Subsidy Requested:** The Venue Subsidy request for the Fitzroy Reading Room ($1050) was not approved as the booking number provided was for a 2019 event and was therefore was not eligible for this subsidy.
Recommendation: $10,000
Panel Comments: A very strong application that aligns well with stream priorities, and a reasonable budget.

AG20-045: **Carringbush Adult Education**

WAKE: Women and Kids Engagement

Project Description: Carringbush has been delivering education programs that are accessible to mothers and their pre-school aged children since 2010. The English as an Additional Language (EAL) programs for women, delivered at the Collingwood Neighbourhood House provides a quality childcare program, which includes children's development support from trained Volunteer Family Literacy Tutors and free nutritious snacks each week.

Since the conception of the women's EAL program, Carringbush has encountered a growing number of community members seeking non-education or employment related support. As a result, our education programs have evolved to include connecting vulnerable community members to local service providers for issues related to areas such as housing, family violence, family and parenting support, health and financial difficulties.

In 2018, Carringbush expanded the women's EAL program targeted at mothers with young children to meet increasing demands from the community. To support the growing EAL program, WAKE: Women and Kids Engagement project will:

- Recruit one additional CALD childcare worker from the Collingwood community who is experiencing long-term unemployment
- Provide wrap-around support for women who are participating in the Carringbush women's EAL program, referring them to other appropriate services and provide material support in the interim as necessary
- Deliver tailored information sessions that are relevant to the women, in partnership with local service providers
- Provide emergency food vouchers and material aid for women in crisis
- Recruit, train, and support of 3 volunteer family literacy tutors to deliver children's engagement activities.

Total Project Cost: $32,825
Amount Requested: $10,000 **Minimum Required:** $9,000 **Venue Subsidy Requested:** N/A
Recommendation: $9,000
Panel Comments: The panel thought this was a strong application. The panel felt that this program aligned well with the stream objectives. In a highly competitive round, the panel was unable to fully fund.

AG20-070: **Association of Oromo Women in Collingwood, City of Yarra**

Community Development: Community Support

Recreational activities, information and social support for Oromo women and their families living in Collingwood

Project Description: Planned activities are:

- Four information sessions, to be organised in co-operation with MiCare/New Hope Foundation

- Three community celebrations: Eid Al Fitri, Eid Al Adha and a New Year's Cultural Diversity Day. All our celebrations include other communities

- A number of excursions or outdoor activities including BBQs and trips to children's adventure playgrounds.

Total Project Cost: $24,935
Amount Requested: $6,575 **Minimum Required:** $6,575 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A strong application with well defined aims, very clear budget, and for a project that offers significant benefits to the community and is supported by a strong community partnership. As there was some concern this application was better suited to the Community Strengthening stream, panel recommends the maximum available in that stream.

AG20-079: **Guide Dogs Victoria**

Installing navigational technology for people with low vision or blindness in Yarra

Project Description: Guide Dogs Victoria (GDV), in partnership with Yarra residents living with low vision or blindness, will use assistive navigation technology to make Yarra's built environment more accessible to people with disability, building their capacity to lead full and independent lives. This will be achieved by installing Beacon Positioning System (BPS) and Customised Location Services (CLS) at an iconic site in Yarra, such as The Melbourne Museum, Collingwood Children's Farm or Abbotsford Convent.

When combined, BPS and CLS technologies trigger location-specific auditory information via personal smart phone apps (such as 'BlindSquare'), creating the auditory equivalent of visible signage and cues important to experiencing an event or location. These existing, low cost technologies have a demonstrated capability to greatly enhance the accessibility of public spaces, events and experiences for people living with blindness or low vision. A video demonstrating beacon technology is available here: https://www.youtube.com/watch?v=r0Xf6NaEDRQ

Total Project Cost: $22,083
Amount Requested: $9,159 **Minimum Required:** $9,159 **Venue Subsidy Requested:** N/A
Recommendation: $9,159

Panel Comments: The panel thought this was a strong application with a clear project plan and the budget was justified well. The panel were impressed by the strong evaluation in the project and felt that the application demonstrated a clear capacity to achieve the aims. Fits well with stream priorities.

AG20-101: **MiCare**

Richmond Women's Wellness Group

Project Description: The Richmond Women's Wellness Group is a multicultural women's group established by and for women of the Richmond housing estate. The group places an important focus on leadership through building on the strengths, skills and knowledge-base of the women. It also provides a safe space for building social support networks.

1. Fortnightly meetings that will include information sessions, community forums, health-related exercises, and other socially-based activities. The information session topics are determined by the women, based on the issues that are most relevant to their lives. They also serve the purpose of keeping the women informed of local issues and providing important links to local services.

2. Three community/school holiday events that celebrate the strengths and abilities of women, and also the cultural and religious diversity of the City of Yarra.

3. Supporting the development of a new leadership team to enable a new group of women to build leadership skills. This will be done through several meetings throughout the year.

Total Project Cost: $23,901
Amount Requested: $9,676 **Minimum Required:** $8,676 **Venue Subsidy Requested:** N/A
Recommendation: $8,676

Panel Comments: A well written and thorough submission for an excellent sounding program that has demonstrated ongoing success.

AG20-103: **MiCare**

African Women's Group

Project Description: To run monthly information sessions at the Neighbourhood Justice Centre in Collingwood on a range of topics such as law, consumer rights, parenting, family violence, health and wellbeing and Centrelink. These information sessions operate within a framework of an empowerment model enabling women to extend their leadership skills. This means developing skills in planning, public speaking, facilitation of sessions and promotion of the group through creating flyers and invitations. Mentoring is an important part of the program and is provided by the workers involved in the project.

One outing and two cultural celebrations/events are also proposed for the year.

Total Project Cost: $13,145
Amount Requested: $6,620 **Minimum Required:** $5,878 **Venue Subsidy Requested:** N/A
Recommendation: $6,620

Panel Comments: A strong and clear application that linked well to the stream priorities. The panel felt that this program will be an important initiative with significant impacts and strong evaluation processes in place.

AG20-105: **MiCare**

Yarra Women Behind the Wheel

Project Description: This program specifically targets women from refugee and migrant backgrounds who have had difficulty obtaining their driver's license. This is an issue that is often raised in case work and community consultations. Yarra Women Behind the Wheel was developed in response to this growing need and has been successfully running now for 2 years. We wish to continue this program and run it twice during 2020 with approximately 13 women in each round.

Program components include:

- A leadership and mentoring focus as two of the participants from each round will become the leaders of the program. They will be supported to create flyers, facilitate the sessions including opening and closing the sessions and introduce speakers. They will also be involved in devising and presenting a quiz and an evaluation during the final session.

- Three 2 hour sessions on road rules with an English-language component run in collaboration with Carringbush Adult Education.

- Three 2 hour information sessions covering important topics including the law and driving, road safety, fines, role of the police, buying a car, loans, insurance and child safety restraints. Sessions will be run in

partnership with Victoria Police, Fitzroy Legal Service and financial counsellors from Neighbourhood Justice Centre.

- Five driving lesson vouchers per participant to assist with the development of practical driving skills.

Total Project Cost: $15,585
Amount Requested: $10,000 **Minimum Required:** $7,500 **Venue Subsidy Requested:** N/A
Recommendation: $9,000

Panel Comments: Impressive application that is specific and well targeted, with strong alignment with other programs and clear deliverables. The application demonstrated significant benefits to the community and clear evaluation processes.

AG20-106: **Project Respect**

Community Connectedness – From Garden to Table

Project Description: This project will develop a therapeutic healing and wellbeing space for women who have been trafficked for sexual exploitation and women with experience of the sex industry. The space and activities will provide the opportunity for women to continue their healing from violence and trauma, regardless of their stage of healing. It will be a safe space for all women involved to experience increased social inclusion, foster connections and build confidence. It will provide an opportunity for women to meet other women and share their similar, or different, lived experiences, and form bonds that will last well beyond the allocated times of the activities.

This will be achieved by holding two regular inclusion initiatives:

- A monthly peer-led community lunch where women can come together to eat a nutritious meal, relax and build new connections and friends in a space free from stigma and discrimination; and,

- A fortnightly therapeutic community gardening session delivered by a skilled worker from Cultivating Communities, our partner organisation, to develop a welcoming, functional and therapeutic garden space. Women can assist in growing the food utilised in the community lunch to promote a holistic approach to food. This activity will also provide the opportunity to educate and build women's knowledge about gardening and sustainability.

The relaxing and therapeutic garden space will be open to women to come and sit and relax at any time during the week, regardless of whether the structured activities are running, providing a safe sanctuary.

Total Project Cost: $19,200
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: The panel thought this was an application for some very important work that addresses a clearly identified need and fills a gap in other service provision services. The group provides specialized support for a high risk group and the program fits well with the stream priorities.

AG20-126: **Oromo Community Women's Group in the City of Yarra Inc**

Education, information and social activities for Oromo women living in the City of Yarra

Project Description: 1. Six information sessions to cover topics including women's health, parenting in a cross-cultural context and child protection

2. Saturday social gatherings for women once an fortnight, except during Ramadan

3. Knitting sessions for 20 women and sewing classes for the whole group
4. An Iftar during Ramadan for Oromo families to which representatives of local agencies will be invited
5. Language and culture classes for young people, to be held weekly except during Ramadan
6. Two excursions, and two BBQs to be held locally

Total Project Cost: $35,020
Amount Requested: $9,820 **Minimum Required:** $9,820 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: The panel felt that this group runs good programs that provide important support for the Oromo community. It also allows for community-led solutions and supported with good documentation. A lower amount than requested has been provided because of the group has applied for a higher amount than is available in the appropriate stream, however the ready scalabiity of the program justifies still offering the group support.

AG20-128: **Cohealth**

Connections for Health

Project Description: The Connections for Health project aims to provide an opportunity for Horn of African community members living in Yarra, to discuss important health and social issues and plan and devise a positive approach to their resolution with the support of local service providers, including Yarra Council.

The project will work strategically with the communities to:

- Plan and organise social support activities where people can build resilience, skills, confidence and support one another
- Co-design networking activities that increase the sense of belonging and pride in their place of living in Yarra,
- With local partners, offer information workshops and follow up sessions on community health and social well-being related topics that range from health, prevention of family violence, drug and alcohol abuse/, to raising awareness on and improve mental health,
- Encourage the need for physical activities that build physical health but also consolidate the family framework,
- Create a sense of connectedness and social networking that strengthen community life in Yarra and foster healthy and respectful relationships
- Work together to raise awareness and learning on rights of the elderly community and prevention of elder abuse,
- Work together to work towards building up positive parenting.
- Co-design inter-generational social activities within a safe and comfortable environment to all concerned
- Assist with building healthy realtionships between Muslim and Non-Muslim communities

The project will build connection with local service providers and agencies, with Yarra Council, and develop positive working relationship with the agencies and the community for the common good of City of Yarra residents

Total Project Cost: $21,520
Amount Requested: $10,000 **Minimum Required:** $9,500 **Venue Subsidy Requested:** N/A
Recommendation: $9,500

Panel Comments: An application for a worthy and extremely powerful project with potential for much to come out of it. The application demonstrated that this project offers significant benefits to the community, addressing the needs of a range of communities in Yarra. Positive also to see child care costs incorporated into the application budget.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-129: **North Richmond Community Health**

Social Inclusion Program

Project Description: This program has been developed to be conducted in the local area and within the city of yarra where individuals/families live and work and interact. It is designed to improve health and wellbeing through building social connectedness between client and other members of the community (ie a volunteer). The program is aimed for residents who are vulnerable, socially isolated, with limited or likely to disengage with health and social services and/or receive minimal or no support.

A client will be assigned a volunteer from their local community. The volunteer will be supervised by the client's allocated counselling and casework worker to participate in approved activities outlined by the client which may include the following:

Support to access required services and other activities e.g. hospital or doctors' appointments, attending social groups, shopping, walking, catching public transport, taking resident to a Cafe and helping with other important lifeskills.

Total Project Cost: $22,020
Amount Requested: $10,000 **Minimum Required:** $8,500 **Venue Subsidy Requested:** N/A
Recommendation: $9,000

Panel Comments: The panel thought this was a strong application with impressive outcomes. It was well supported with additional documentation which helped demonstrate the details and structure of the program. It fits well with the stream priorities.

AG20-159: **Cultivating Community**

Meet and Eat Communtiy Lunch

Project Description: Meet and Eat is a weekly cooking group and community lunch held on a Wednesday afternoon during school terms. The program is coordinated and facilitated by Cultivating Community in partnership with cohealth and the Fitzroy Learning Network and is held in the Fitzroy Community Food Centre at the Atherton Gardens public housing estate. The group offers opportunities to build social and health capital for participants as well as increasing understanding of the health and community services available locally. The group cook together for the first hour enabling participants to develop skills in food preparation, practise verbal and written English skills, learn meal planning skills and negotiate their contribution to the group. The second hour involves sitting to share the meal, practising social and English skills, trying new foods, learning about local community health services. Guest speakers from local organisations are regularly invited to discuss and promote relevant programs and events and the facilitators offer nutrition advice and information to participants. Running since 2016, the group is attended by the broader community as well as Fitzroy Learning Network students from culturally and linguistically diverse backgrounds who are interested in extending their language skills in a real life setting. Participants are encouraged to take a lead and share recipes from their own cultures providing an opportunity for cultural awareness and community building. Attendance also includes tenants from neighbouring rooming houses as well as people currently experiencing homelessness. All are welcomed and included with multiple levels of participation available and encouraged by facilitators.

Total Project Cost: $21,050
Amount Requested: $7,600 **Minimum Required:** $6,000 **Venue Subsidy Requested:** N/A
Recommendation: $7,600

Panel Comments: A well written application which addresses the funding priorities of the Community Support stream, and has clear and strong impacts.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-171: **Hepatitis Victoria**

LiverWELL4Community – Vietnamese in City of Yarra

Project Description: Hepatitis Victoria is committed to assisting the Vietnamese community within the City of Yarra to achieve an effective response to viral hepatitis, which is the leading cause of liver cancer.

The LiverWELL4Community project will work comprehensively with key Vietnamese community stakeholders to develop informed awareness about liver health and an effective response to viral hepatitis B & C. We will deliver training sessions, health and wellbeing activities/events, multilingual resources to enable the community to build broad awareness, reduce stigma, and promote testing, treatment and liver health support within the community.

It is estimated that without appropriate management and treatment, up to 25% of people living with chronic hepatitis B (CHB) will die from complications of cirrhosis, liver failure or from hepatocellular carcinoma. Hepatitis C is an infectious disease caused by the hepatitis C virus and can develop into a serious lifelong illness that may cause cirrhosis (scarring of the liver), liver cancer or liver failure if left untreated.

Data collected by the Viral Hepatitis Mapping Project, 2017 reports that in Yarra, there are:

- 1,007 people living with hepatitis B and treatment uptake is only at 12.7%;
- 1,137 people living with hepatitis c and treatment uptake is only at 32.9%;

There is a significant disparity between Culturally and Linguistically Diverse (CALD) communities, in particularly the Vietnamese community, compared to those born in Australia when it comes to vaccination against hepatitis B, treatment for hepatitis C and general awareness and understanding of liver disease.

Total Project Cost: $15,776
Amount Requested: $9,991 **Minimum Required:** $9,991 **Venue Subsidy Requested:** N/A
Recommendation: $9,991

Panel Comments: The panel thought this was a really strong application that provided a strong justification for the impact of the work. It also clearly demonstrated capacity and good community connections.

AG20-192: **St Mary's House of Welcome**

Breakfast Program for Elderly CALD Service Users

Project Description: Over the past few years, St Mary's House of Welcome has experienced a growing number of older, local Chinese residents using the centre's meals and services facility. We currently support approximately 60 elderly Chinese service users who are all residents of the City of Yarra, living in Fitzroy public housing.

The participants are aged between 74 and 94 years; Chinese; are extremely socially and culturally isolated; report symptoms of depression and mental illness, with many having reported attempting suicide; live in public housing; experience disadvantage; have chronic illness; and lack connection with family and friends.

As these older Chinese residents do not fit the organisation's service criteria, we receive no funding for the services and programs we provide to this isolated group. This situation is not economically sustainable for our organisation and we may be forced to re-evaluate what services - if any - we can provide to this group in the future. As such, we are seeking funds to implement a Breakfast Program for this group.The Breakfast Program will provide a soft-entry point to extended support and care, which is key to finding solutions to the group's specific social issues. Not only will breakfast provide these vulnerable men and women with basic

sustenance, it will also provide them with the opportunity to come together in a safe, warm and welcoming environment and receive assistance from community support workers. An additional benefit is that St Mary's House of Welcome will be able to direct all resources to assist its core service users.

Total Project Cost: $93,558
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: Strong application with a clear rationale and demonstrated linkages within the community and local services. The panel thought that this will be an important service which provides a promising contribution towards addressing a clear need in the community.

AG20-207: **Unison Housing**

Chefs BBQ for all the Rooms

Project Description: Unison provides secure long term rooming house housing to people that are disadvantaged members of our community due to mental health, many of whom have previously experienced homelessness. Unison manage 101 x rooms in the City of Yarra, under Patch 5.

Unison is committed to not only providing affordable housing but also to support the Tenant in their home and community.

Unison would like to facilitate a Tenant BBQ once a month 12 – 2pm at their rooming house at 171 & 183 Hoddle st Richmond.

The invitation will to be open to the rooming house Unison City of Yarra tenants and their outreach support workers.

The cooking support will be provide by Homesglen or William Angliss College from hospitality students.

Total Project Cost: $12,760
Amount Requested: $5,200 **Minimum Required:** $5,200 **Venue Subsidy Requested:** N/A
Recommendation: $5,200

Panel Comments: A positive program that provides a good way for those in rooming houses to connect with other people and with services.

AG20-242: **U3A Chinese in Yarra**

Chinese U3A in Yarra

Project Description: This U3A provides a variety of classes covering history, literature, geographer, English dialogue, Chinese languages, Chinese calligraphy, painting, dancing and cooking. The project would also facilitate excursion, fitness, exercise and other activities for members. The U3A is aimed at providing educational opportunities for seniors from a Chinese background. The activities we intend to pursue are: English studies, Healthy Living, Cooking Classes(Northern-Style Chinese), Chess and Card games, Local Geography and history, Educational Walking Tours. We are also providing Chinese language classes to the local mainstream Yarra U3A. The classes began in 2019 and now have eight students.

Total Project Cost: $33,200
Amount Requested: $8,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: The panel thought this group offers a important learning opportunities that directs much needed resources to a sector in the community with demonstrated need. A more detailed budget may have helped justify funding at the full amount.

AG20-266: **Collingwood Underground Roller Disco (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

Collingwood Underground Roller Disco 2020

Community Development: Community Support

Project Description: The project is the Collingwood Underground Roller Disco's 2020 activities.

In 2020 there will be four editions of the event - one each in Summer, Autumn, Winter and Spring.

Each event will follow the same structure: 3 - 11pm opening times, food station, skate-rink and performances by some of Melbourne's favourite DJs and performers.

The events will be curated and managed by Collingwood Housing Estate local resident Joshua Tavares with the support of the Collingwood Neighbourhood House and a team of volunteers and local residents who have worked together to design and produce the preceding nine Roller Disco events.

The project will engage local residents to work on the event in roles including door staff, sale of food, skate hire, safety monitoring on the roller rink, bump in and bump out.

Each event will be curated around a particular theme which will be the basis and inspiration for the design, decoration, artist selection, food and drink for each event.

The events will create the opportunity for the CU Roller Disco to deepen existing community partnerships with local agencies located on the estate including LiveWires, Drummond Street, Co-Health and Carringbush; ensuring the local community is actively and directly engaged in the event.

The events will also further develop event partnerships with local businesses including Friends of the Earth, Northside Records, Plug Seven, PBS, Neighbourhood Justice Centre and Impala Skates.

Total Project Cost: $38,800
Amount Requested: $8,400 **Minimum Required:** $8,400 **Venue Subsidy Requested:** N/A
Recommendation: $8,400

Panel Comments: The panel thought this was a very strong application that demonstrated the capacity and impact that this event has in the community. Demonstrated good partnerships with the community and local business.

AG20-281: **U3A Yarra City**

U3A Yarra City Connecting Neighbours

Project Description: In order to increase social connectedness and mutual support amongst our members, we plan to establish and promote a Facebook Group along the lines of a Good Karma Network (GKN) (http://www.goodkarmaeffect.com/) for the members of U3A Yarra City. It will be a closed group and operate along simple principles:

- Members' posts would seek support on such things as advice (eg about local services); requests for practical assistance; rehoming unwanted items
- Other members' responses, offering advice or assistance
- All communication on the group would be moderated

Planning for, establishing and promoting the group will involve contracting a project officer, estimated to be for 50 hours over a 6-month period. Their role would be to work in partnership with U3A management committee and volunteers from U3A in order to:

- facilitate the planning for the project

- provide advice regarding the appropriate social media platform, that meets the needs of our community for safety and ease of access
- lead the design and construction of the online 'site'
- facilitate the development of guidelines and protocols for members of the online group
- lead the design and implementation of strategies to promote the online group and build engagement with it amongst U3A members
- train and assist volunteer moderators, recruited from U3A membership
- facilitate and lead U3A volunteers in the collection and analysis of appropriate data to evaluate the project

We will evaluate the project, its impact and consider the feasibility of approaching other community groups that cater for older residents, to expand membership across Yarra City.

Total Project Cost: $24,827.50
Amount Requested: $5,500 **Minimum Required:** $4,500 **Venue Subsidy Requested:** N/A
Recommendation: $4,500

Panel Comments: The panel thought this was an innovative project with great possible benefits to the community. Application was supported by a high level of community consultation. They were impressed with the evaluation measures given the potential to share their learning with other groups. Minimum amount has been provided because of some concern about the level of some budget items.

AG20-294: **Collingwood Basketball Association**

Community Engagement with players and families from local public housing and CALD communities

Project Description: Collingwood Basketball has proactively engaged with players from local public housing and CALD communities. There are currently over 100 participants, from many countries, including a majority from South Sudan.

The club wishes to ensure the ongoing success of this engagement by expanding the Community Liaison role. Akech Manyiel has worked with the club since April 2013 and has proved invaluable in facilitating connection between players, families, team managers, coaches, and club administration. Akech now has a full time job but we wish to retain his role at the club on a consultancy basis, as he has very strong contacts at many levels within the community. We will employ another person in an expanded Community Engagement role. The new role will have a particular emphasis on engagement with player's families.

Responsibilities of the roles includes:

-Visiting families in their homes to explain involvement with the club in their own language, organising events particularly focussed on parents, encouraging families to attend training and games, Welcome Days and the club Presentation Day

-Liaising with team managers and coaches to assist with communication, transport and understanding of individual player and family situations

-Mentoring players regarding behaviour and attitude

-Providing advice to the club and players in responding to racial discrimination from outside the club

-Attending basketball tournaments such as Eltham and Ballarat, providing confidence to African families whose children are attending, mentoring players and liaising with team managers and coaches

-Speaking at community information nights about the challenges for players from CALD backgrounds

Total Project Cost: $20,8586

Amount Requested: $10,000 **Minimum Required:** $7,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: Well presented case that meets a real need in a segment and the community, and providing wrap around support beyond engaging children into support.

AG20-295: **Yarralea Children's Centre**

Community Defribulator

Project Description: Install an Automated External Defibrillator to protect Children's centre members and their guests.

Total Project Cost: $2,995
Amount Requested: $2,995 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,995

Panel Comments: A clear application directly addressing a priority area of the round.

AG20-300: **Australian Vietnamese Women's Association INC**

Prevention of Family Violence

Project Description: Multiple workshops are conducted in Vietnamese to facilitate discussions of Family Violence in the Vietnamese community. The workshops are aimed at both women and men and intended to deliver the message that Violence of any kind is not acceptable, particularly Family Violence. Besides common Family Violence topics such as what constitute Family Violence, also known as Domestic Violence; recognising or examples of Family Violence; impact of Family Violence; support services available, etc. other topics include "Stop it at the Start – Learn to respect", Men's Behaviour Change Program.

Participants will learn to recognise signs of Family Violence and appropriate actions to prevent Family Violence before it occurs or actions to be taken when confronted with Family Violence.

There is an inherent fear and distrust against the authority, commonly experienced by refugee communities. In this instance, the authority is the Victoria Police. This animosity hinders police works in the Vietnamese community. The workshops also aim to promote and foster a positive relationship between the Vietnamese community and Victoria Police by creating a harmonious atmosphere for conversation between the two parties to get to know each other better.

The workshops will be conducted with assistance from Victoria Police and include catering/refreshment afterwards providing the Police with an opportunity to create rapport with participants, thereby strengthening the relationships between police and Vietnamese Community.

Total Project Cost: $13,400
Amount Requested: $10,000 **Minimum Required:** $9,000 **Venue Subsidy Requested:** N/A
Recommendation: $9,000

Panel Comments: Application demonstrated that the project addresses a pressing need in the community.

Community Development: Community Celebrations

AG20-022: **Yarra Ethnic Arts Exchange Association Inc.**

Community Celebrations

Project Description: We are going to have a big party to celebrate the fourth anniversary of our organization in September 2020. We will invite the people from other organization to join with us as well. We will do the performance during the celebration party before lunch and then have lunch together. We will have a lottery after lunch. We will have Karaoke after drawing.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

Community Development: Community Support

We are going to have a fancy party to celebrate the Christmas in December of 2020 and then have big lunch together. We will do the ballroom dancing after lunch.

Community Development: Community Celebrations

Total Project Cost: $3,840
Amount Requested: $3,000 **Minimum Required:** $2700 **Venue Subsidy Requested:** N/A
Recommendation: $2,700

Panel Comments: A worthwhile project supporting community connections, and reducing isolation. In a competitive funding round could not fully fund.

AG20-038: **Melbourne Comhaltas Inc**

St Patrick's Day Celebration

Project Description: The aim of the project is to celebrate St Patrick's Day, a day of special cultural significance for the Irish community. This is an Irish festival but is now known and celebrated all over the world, enjoyed by many cultures. It is always on 17th March. In 2020 this will be on a Tuesday night. We will hire St Philip's Hall on Hoddle Street. We hope to start at 6 pm to make it easier for young families who need to go home early with children. We will finish at 10.30 so as not to interfere with the local communities' sleep time. Our night will consist of Irish cultural activities, such as music, dancing, storytelling and poetry. We will have activities and games for the children, prizes for the child best dressed in green and prizes for children who wish to show their talents in music or dance. We will have a nice supper and tea and coffee will be available all night. Our night will be a real family night, where grandparents will be partying with their grand-kids.It is a night when young and old come together to celebrate their culture and preserve the traditions. It will be advertised widely, among many different communities who wish to share the day with the Irish. This promotes cultural diversity and helps us to develop an enjoyment and appreciation of what different cultures have to offer. Many of the Collingwood communities join us and celebrate with us.

Total Project Cost: $4,900
Amount Requested: $1,500 **Minimum Required:** $900 **Venue Subsidy Requested:** N/A
Recommendation: $1,500

Panel Comments: A good application that fits well with the progressive policy of multiculturalism. An event with broad appeal.

AG20-039: **Melbourne Irish Festival Committee**

Melbourne Irish Festival

Project Description: We will organize a Sunday afternoon of Irish related activities in a city park. The Edinburgh Gardens has been used since 2006. This is an annual Festival on the Sunday afternoon next to St Patrick's Day (17th March)

In 2020 this will be Sunday 15th March

Our Festival always attracts large numbers of people from all cultures. Everyone is happy to be Irish for St Patrick's Day.

The Festival will run from 12 noon to 5 pm. The activities will include a main stage where local talent in music and dance will be displayed. The schools of Irish Dance will put on displays during the afternoon. Irish music groups such as Comhaltas will have a gig. Entry is free and families come from all over to picnic on the grass and enjoy catching up with friends and enjoying Irish culture. Activities will be organised for the children such as face painting, craft activities, music, theatre, sporting events such as team games and also fun type races. Vendors will be selling Irish type food (baked potatoes) also coffee, ice cream and cold drinks.

No alcohol will be sold. All the Irish groups will be invited to be present. Many will have their own tent or stall and will be promoting their activities, for example the Irish Families Group, Irish Language group, Irish History Circle, Irish Mothers'Group, and all the sporting groups. This is especially valuable to new and smaller Irish community groups as a chance to promote themselves and build partnerships.

Total Project Cost: $27,000
Amount Requested: $3,000 **Minimum Required:** $1,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A good clear application for an appropriate and inclusive community celebration. involving a diverse range of activities that meet the needs of different age groups, and is accessible for all community members.

AG20-067: **Cohealth**

Yarra Eid Ul Adha Celebration

Project Description: Eid Ul Adha is a significant celebration for Muslim communities, also known as the Feast of Sacrifice. The event will provide an opportunity for Muslim communities that reside in the City of Yarra to interact with people from different backgrounds to celebrate and support Yarra's diverse communities. cohealth aims to promote a harmonious multicultural environment for all by organising the Eid Ul Adha in 2020. The community and local partners will join hands to plan for the event to occur on the Collingwood housing estate, and stressing on the multicultural nature of the celebration. The event will invite participation and attendance from both Muslim and non-Muslim community members (men, women, boys, girls, children, elderly) whilst offering cultural and social activities that will include: organising halal BBQs, have water drinks to encourage water and environmental support, coffee booths (Eritrean/Somali), child-safe rides, cultural performances and story-telling sessions, for all to enjoy.

It will have a special atmosphere of peace, respect, giving and receiving, sharing and caring. Everyone will have the opportunity to socialize with family, friends, neighbours on the estate and other children in celebrating Eid al-Adha. Many Muslims who would be united in prayer at mosques and other appropriate venues will come back and join in the celebration. People also exchange gifts with one another and celebrate feasts together.

Total Project Cost: $5,450
Amount Requested: $3,000 **Minimum Required:** $2,900 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A very strong application with detailed considered responses. The event is an inclusive celebration highlighting the diversity of the Yarra community.

AG20-121: **Fitzroy Multicultural Families and Children's Group (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

Multicultural celebration of Eid Al Fitr and Eid Al Adha

Project Description: We plan to hold two events, to observe each of the two important religious festivals in the Muslim calendar. Our celebrations will be held at the Atherton Gardens estate and our multicultural group will share food and friendship with other residents of Atherton Gardens of all religions and cultures, men, women and children. We will provide a meal and the opportunity for different groups on the estate to meet and get to know each other and to find out a it more about our religion and the meaning of the two festivals.

Total Project Cost: $7,800
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: A well articulated application with a specific purpose and outcomes, for events directly benefiting the Yarra community. In a competitive funding round could not fully fund.

AG20-132: **Cohealth**

Happy Yarra Year of the Rat

Project Description: 2020 is the "Year of the Metal Rat". According to the Chinese horoscope, 2020 will be a year marked by radical positions and choices. Yarra's celebration of the 'Metal Rat' will celebrate Multiculturalism, tolerance, building cohesion and harmony. Traditional Lunar Year celebrations are meant to chase away the uncertainty and sadness from the previous year while welcoming a

new/enthusiastic/happy luck in the New year. Through this celebration of the new year, communities from Greek, China, Hong Kong, New Zealand Vietnam, Yugoslavia, Horn of Africa, Afghan, Aboriginal and Torres Strait Islanders, and Australia will come together with the local agencies to celebrate and build acceptance of cultures/ differences and promote inter-generational harmony. We are all part of the consultation, planning, and delivery process for the event. Our newly elected Mayor then will open the event, followed with welcoming speeches from our local members/Federal members, cohealth and Collingwood Neighbourhood House. Community cultural entertainment, children's activities and musical performances will be the flavour of the day. We will welcome the Two Beautiful Lions dancing to the sound of the trumps band, savouring the lettuce and reaching out the red envelopes, and our Lovely Laughing Buddha will be laughing all the way with its gigantic fan. Our local 'Cultural Catering' social enterprise will deliver the main cultural dishes, coupled with Chinese vegetarian noodles and African delights. We hope to have some shared services from our local partners. All will help with the setting up, preparation, welcoming guests, serving the food, socialising and packing up.

Total Project Cost: $4,920
Amount Requested: $3,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A thorough and well-prepared application for an flagship Yarra event that offers benefits for a wide cross section of Yarra's community.

AG20-154: **Oromo Community Women's Group in the City of Yarra Inc**

Celebration of Eid Al Adha, Festival of Sacrifice, Oromo Community Women's Group, Yarra

Project Description: We plan to hold our successful annual Eid Al Adha Festival once again in the grounds of the Elizabeth Street Richmond housing estate. It will be held probably on a Saturday in September when the weather is becoming warmer, and will run from lunchtime until late afternoon. It will be open to all residents of the estate plus other Yarra residents, local Councillors, other office-holders and organisations as well as members of the Oromo community from other parts of Melbourne. It will include a BBQ lunch and a range of play activities for children, including face-painting and jumping castles

Total Project Cost: $11,600
Amount Requested: $4,600 **Minimum Required:** $4,600 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A positive application that sets out the benefits to the community and demonstrating the experience of those running the event. Application provided a good balance of qualitative and quantitative data. Could not fully fund as had requested more than the stream maximum.

AG20-174: **Cohealth**

Billabong BBQ Christmas Celebrations

Project Description: The Billabong BBQ is a multidisciplinary assertive outreach program that works to improve engagement with, and service access for, Aboriginal people living within the City of Yarra. It has been successfully operating since 2,000. A range of staff and agencies attend on a regular basis. A number of events of cultural significance are held including events to mark Reconciliation Week, NAIDOC Week, Memorial Day and Closing the Gap Day. The Billabong BBQ is an opportunity for Aboriginal people to get together and connect with mob. The Billabong provides people with a healthy hot breakfast, groceries from Foodbank and Second Bite and access to a diverse range of health, welfare, justice and employment services on site.

This project "Billabong BBQ Christmas Celebration" 2019 aims to bring Aboriginal people together at Christmas to connect for a festive celebration but also recognizing that it is a time that can highlight the marginalization and disadvantage that many in the Aboriginal community experience in terms of financial hardship, food insecurity and disconnection from people, land and culture . The Christmas event would be held at Harmsworth Hall at the regular Tuesday Billabong time on Tuesday 15th December 2020. The grant

would assist in providing a memorable event with a sit-down meal for community, entertainment for the family, food hampers and gifts.

Total Project Cost: $4,140
Amount Requested: $3,000 **Minimum Required:** $2,300 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: Application for a program that effectively addresses a clear need in the community. An important connection point between an at risk community and service providers.

AG20-195: **Greek Senior Citizens District of Richmond**

Richmond Greek Community Celebrations

Project Description: We are planning five community celebrations in 2020 which are significant days for our community:

Easter, Mothers Day, National Day, Fathers Day and Christmas. All of the members will come together for these special celebrations which will include a special lunch and entertainment.

Total Project Cost: $21,780
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A good program that fits well into the stream and promotes healthy aging for members, supporting participation and connectedness.

AG20-253: **Fitzroy Lions Soccer Club (Auspiced by Fitzroy Lions Soccer Club)**

FLSC Eid Celebration Soccer Cup

Project Description: Hosting an Eid Soccer Cup for youth and community to come together to celebrate Eid and unite the Muslims and wider community in a friendly game of soccer. A chance for the community to showcase talents and culture while educating the community more about Eid.

Total Project Cost: $16,520
Amount Requested: $12,000 **Minimum Required:** $12,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: The panel thought that this was an application from a really impressive group. They have funded for the maximum amount the group is eligible for in this category.

AG20-269: **Societa Isole Eolie**

Children's Christmas Party

Project Description: On the second-last Sunday in November 2020, we are holding our annual children's party where we bring adults and their children together to be given gifts by Santa Claus and la Befana, a friendly Italian witch-she is the counter part of Father Christmas in Italian culture. As well as food, we do face painting, games and provide music and other entertainments for the kids. Santa Claus is Salvatore (Sam) Portelli-see attached Working with Children clearance, who calls children by name and hands over individually selected gifts- in recent years, increasing of an educational and gender-neutral nature.

Total Project Cost: $6,150
Amount Requested: $3,000 **Minimum Required:** $2,000 **Venue Subsidy Requested:** N/A
Recommendation: $1,500

Panel Comments: A great project aiming to be inclusive and engaging of children in Yarra. Positive to see working with children checks. Funded less than minimum as panel found present costs to be high.

Community Development: Social Enterprise

AG20-181: **The Social Studio**

The Social Studio Retail Traineeship Pilot Program

Project Description: The Social Studio's Retail Traineeship pilot program will provide practical, on the job training and employment to people from refugee and migrant backgrounds who often face significant barriers to securing employment in Australia. The program will provide an opportunity for participants to gain essential skills, knowledge and experience working in a retail store, assisting them to establish career pathways and goals and eventually to transition into further training, study and/or employment.

The proposed project will provide an opportunity for young people from refugee, asylum seeker or migrant backgrounds to undertake a part-time traineeship at The Social Studio, in our retail clothing store, located within the Collingwood Arts Precinct.

Each traineeship is part time (two days per week), for a 12 week period. We intend to run 2 traineeships at a time. The entire pilot program will therefore run for a total of 24 weeks.

Alongside the practical experience participants gain, they will also be offered one on one support to develop career pathways goals and to set plans in place for their futures. This support will include assistance to develop a resume and to write a cover letter, support and learning on how to conduct job searches and/or support to explore different education courses and access training that can assist them in their future careers.

Total Project Cost: $63,880
Amount Requested: $15,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $15,000

Panel Comments: An excellent application for a positive program that strongly aligns with the stream priorities and will provide great community benefit. The panel noted positively the inclusion of a detailed budget cost breakdown.

AG20-194: **SisterWorks Incorporated**

Empowerment Hub Richmond: building quality support and capacity.

Project Description: The Empowerment Hub Richmond (EHR) is a space to learn, share, support women from migrant & refugee backgrounds. This strategy wants to give a solution to 'Present Problems' to impulse our Sisters future in their new Australian home.

Currently, we are in need of the following elements to keep supporting more women:

1. Better Warehousing: Our production is increasing in partnership with IGA and Australia Post. We need with urgency a more effective storage layout for improving the safety and better management of our products. For instance, Enclosed heavy-duty shelvings and cabinets to protect our Food Products from the Sun and temperature change exposure, as well as safely carrying the weight of the Food Products.

2. Increase Training Capacity: Our Sisters are growing in technical and entrepreneurial skills, developing amazing ideas and products. We need more materials and specific equipment to support new and advanced entrepreneurs. We want to encourage more women to grow their talents and confidence, and for that, we need to provide quality support and training. Having new equipment we can impact the training and life of

more than 60 SisterWorks' women a month. Helping them to produce more products, with a higher quality finish, in less time.

3.Personalised Support: The Hub will also formalise Social and Development Support for our entrepreneurs with the new role: Connections & Development Lead. There is a growing need around this support lead to SisterWorks formalising the role, that will promote new pathways for our entrepreneurs to achieve their Australian dream.

Total Project Cost: $35,800
Amount Requested: $15,000 **Minimum Required:** $12,500 **Venue Subsidy Requested:** N/A
Recommendation: $12,500

Panel Comments: A clear application for a project with strong demonstrated benefits to the community. The budget was well justified and the the pressing need was clearly identified. Meets the criteria of providing a community led solution in a pro-active and innovative manner.

Arts and Culture: Arts Development

AG20-043: **Circus Australia Ltd**

Sidesault at the Melba

Project Description: We will showcase up to six new circus works, selected by an expert panel of Circus Oz senior artistic staff and external peers, to represent the most innovative, interdisciplinary, diverse, new voices in Australian circus. Sidesault-at-Melba will include:

1. Curated presentation by a leading company as part of an award-winning performance program;

2. A high level of individualised, professional support from the entire Circus Oz team;

3. Eligibility to apply for creation support through the Project Springboard partnership with Melbourne Fringe;

3. Purpose built circus rehearsal studios at no cost to the artists;

4. The Melba as a venue at no cost to the artists;

5. Additional amenities such as dressing rooms, circus equipment, and hot desks;

5. Our major rehearsal room, re-purposed as a specialised circus venue suitable for larger scale aerials, and shows which requiring a theatrically focussed setting;

7. Access to presenters and promoters for potential national and international touring;

8. Access to reviewers from major publications;

9. Mentoring, peer support, networking and critical dialogue through partnerships with Melbourne Fringe and Theatre Network Australia;

10. Marketing focussed on engaging new and diverse audiences. We will encourage and support culturally diverse artists, mixed ability artists, women artists, and LGBTQI artists and other diverse artists through communication with our increasing networks of diverse community organisations, community media and social media, with a view to curating a range of shows which explore themes relevant to diverse audiences told through the voices and passions of the diverse artists involved.

Total Project Cost: $152,280
Amount Requested: $16,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: This application was for a good, highly innovative event with high quality artistic merit. The program supports independent artists and produces strong creative outcomes in Yarra that also benefit an international community.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-072: **Polyglot Theatre**

Paper Planet

Project Description: Polyglot proposes a presentation of its immersive installation "Paper Planet" designed for children with special needs and their families at Abbotsford Convent in the 2020 Convent Kids program.

"Paper Planet" is an immersive creative experience where the participants enter a space filled with tall cardboard trees. Children are invited to create animals, fantasy creatures, costumes and plants to populate an imaginative wonderland. Polyglot artists work with the participants to facilitate each child's understanding of their place in the imaginary world they are helping create – be it development of a story or using their different senses. Interactive touch-activated sound will be developed as a strong element in this world, inviting sensory exploration and immersion.

"Paper Planet" offers creative participation tailored to the needs and abilities of individual children, ensuring an inclusive experience for all. Using principles of universal design to encourage the participation of school groups and families with children with different abilities, it will provide opportunities for interactivity and creative expression, promoting free choice, play and social connection.

This is the first time that a fully inclusive iteration of "Paper Planet" has been presented publicly, and significant artist training and creative development will take place in preparation. Polyglot will also create a 'social story' resource to prepare children, teachers and families for their visit, and consult with accessibility experts to ensure that accessibility is designed into marketing materials, the ticketing process and all aspects of the audience experience at the event.

Total Project Cost: $40,700
Amount Requested: $9,500 **Minimum Required:** $9,500 **Venue Subsidy Requested:** N/A
Recommendation: $9,500

Panel Comments: The panel thought that this was a strong application that would build capacity for participating artists. The application demonstrated good community participation and the project is enhanced by innovative elements that will attract new audiences.

AG20-130: **Gertrude Contemporary**

2020 Gertrude Glasshouse Program

Project Description: Gertrude Glasshouse was established in late 2015 as the designated project space of Gertrude Contemporary to commission and present new solo projects and exhibitions by artists participating in Gertrude's two-year studio program. Founded in 1985, Gertrude is an independent not for profit organisation with a unique model of supporting both the presentation and production of art. The artistic and studio programs at Gertrude support the expanded field of contemporary art practice, including painting, photography, sculpture, video, installation, performance and dance. Each year, 8 artists are invited into the 2 year studio program through a competitive open call process, with Gertrude maintaining 16 highly subsidised studios for visual artists at key moments in their careers. During the course of the residency, each of the 16 artists are offered the opportunity and provided financial resources to develop a new body of work or project to be presented at Glasshouse. The gallery maintains Gertrude's presence in Collingwood and Fitzroy, where the organisation has creatively contributed to for over three decades. We are seeking funding support to present a program of 7 new commission solo projects by current Gertrude Studio Artists, as well to support the exhibition outcome of the 2020 Gertrude Emerging Curators Program. Glasshouse will also host an additional externally funded project during 2020, being the Glasshouse Stonehouse Residency exhibition. This funding support from Yarra will go directly to artists through artist fees and production budgets, and artist speaker fees, with all other operational and administrative costs covered by Gertrude.

Total Project Cost: $74,775

Arts and Culture: Arts Development

Amount Requested: $9,800 **Minimum Required:** $9,800 **Venue Subsidy Requested:** N/A
Recommendation: $9,800

Panel Comments: The panel thought this was a well articulate and thorough application for a unique and innovative program. It demonstrated a strong connection with Yarra and was supported by clear planning and strong benefits for new and emerging artists.

AG20-143: **Ms Matthias Schack-Arnott**

PENDULUM

Project Description: PENDULUM explores the musical and choreographic potential of large-scale pendulums in a major new performance work. Created by percussive artist Matthias Schack-Arnott in collaboration with celebrated Australian choreographer Lucy Guerin.

This application is for the first creative development of PENDULUM, culminating in a work-in-progress showing at Dancehouse. The key artists will also undertake an Open Studio session as part of the project, which will be free to public.

KEY ROLES:

Matthias Schack-Arnott: Concept, Music Performance, Composition

Lucy Guerin: Choreography

Nick Roux: Tech Design and Construction

Michaela Coventry: Producer

ARTISTIC RATIONALE

Pendulums have been used for centuries for measuring time, gravity and detecting earthquakes, as well as playing a role in spiritual and ceremonial practices. The symbol of the pendulum has many evocative references, from the destructive power of a wrecking ball to the tolling of church bells and the pulsation of a metronome. As a percussionist, Schack-Arnott's artistic practice has always been governed by pulse, which in it's purest form can be represented by the swing of a pendulum. Using this rich conceptual starting point, Schack-Arnott will use multiple large-scale pendulums, 5-10 meters in height, to create a musical world that explores the intersection of pulsating sound and kinetic movement, working with world renowned choreographer Lucy Guerin to explore it's potential expansion into a major music-centered performance work with choreographic elements.

Total Project Cost: $35,130
Amount Requested: $8,680 **Minimum Required:** $8,680 **Venue Subsidy Requested:** N/A
Recommendation: $8,680

Panel Comments: The panel thought this was a very strong application demonstrating a strong artistic plan and content that brings together artists from different fields. The concept is intriguing and the supporting materials give great confidence as to how the project will be realised.

AG20-208: **West Space**

West Space 2020 Artistic Program

Project Description: West Space's exhibition model consists of solo commissions and thematic group shows of local and international artists, as well as education and discursive public programs. We program through a combination of curatorial research and open-call opportunities. In 2020 we will present seven major exhibitions at CAP, and deliver a new initiative, West Space Window (WSW), a public-facing micro gallery on the exterior of West Space. Programmed entirely through our open call, WSW will provide presentation opportunities to an additional 6 artists each year.

Arts and Culture: Arts Development

The first half of the 2020 artistic program has been curated via invitation and partnerships, and it includes two keynote exhibitions, IMPROVABLE and WELFARE, and two solo commissions by Carmen Winant (USA) and Steven Rhall (AU). The select artists within IMPROVABLE put forward strategies for operating within, or resisting, the pressures of our rapidly accelerating world. Participating artists include Mark Smith (Mel), Katie West (Mel), Georgia Robenstone (Mel), Eugenia Lim (Mel), Fiona Connor (NZ/USA), Fayen D'evie (Mel), Ilana Harris-Babou (USA), Moorina Bonini (Mel). WELFARE is a group exhibition that focuses on the working conditions of young artists in Melbourne, as rents rise and working conditions decrease for many in one of "the world's most liveable cities". Partnerships for these presentations include 1856, This Mob, New Agency, Arts Project, and PHOTO. The second half of the artistic program will be programmed through clearly structured open access models, in consultation and collaboration with our dedicated artist committee.

Total Project Cost: $153,790
Amount Requested: $16,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $16,000

Panel Comments: A strong application for an exciting and ambitious project with very strong outcomes. The application showed considerable support for the project which raises issues around ethnicity, gender and history in a particularly appropriate setting.

AG20-234: **Rubiks Collective Pty Ltd**

2020 Pythia Prize Activities: Development, Recording & Video Launch

Project Description: In 2020, Rubiks Collective will undertake a series of activities in the City of Yarra linked to the development, documentation and promotion of a new work by the winner of the 2019 Pythia Prize. Launched in 2017, the Pythia Prize is a commissioning project designed to specifically address issues of diversity in gender representation in Australian art music. The prize is open to all Australian female and non-binary composers. In the interests of removing barriers to participation, there is no fee for composers to submit an application and no age limit for applicants. The recipient of the prize works closely in collaboration with Rubiks over the course of 12 months on the development, premiere and recording of a new piece.

In 2020, Rubiks will work with the recipient of the 2019 Pythia Prize to:

- complete three creative development workshop sessions with the composer at the Rubiks Office in Fitzroy North

- create a high-quality audio and video recording of the work at Fight Night Records in Abbotsford, following the work's premiere at the Melbourne Recital Centre in September

- hold a video launch event for the release of the Pythia video at 75 on Reid in Fitzroy North, including a panel discussion with the composer and ensemble members reflecting on the collaborative and creative processes behind this work

The City of Yarra's support will allow Rubiks to further amplify diverse voices in contemporary art music, and to explore new modes of connecting with audiences in Yarra, broader Melbourne, and the digital realm.

Total Project Cost: $19,280
Amount Requested: $7,010 **Minimum Required:** $5,690 **Venue Subsidy Requested:** N/A
Recommendation: $7,010

Panel Comments: An impressive application from a music ensemble that is committed to developing and performing new musical works by female and non-binary composers. The panel were impressed with how the structure of the project connects with the City of Yarra in a number of interesting ways. The application demonstrates a good track record of highly regarded works while the budget is reasonable and supported by considerable 'in-kind' support.

Arts and Culture: Arts Development

AG20-261: **APHIDS**

Class Act

Project Description: We are applying for a development of a new performance work, CLASS ACT. The project will be lead by myself, Mish Grigor, in collaboration with Lara Thoms and Eugenia Lim, the lead artists of APHIDS.

In 2018 I wrote an autobiographical opinion piece for The Guardian. In it, I talked about making space in the arts for working class voices. I received a lot of email responses from people similar to me: from lower class backgrounds, now struggling to reconcile their feelings about a new-found social mobility. This sparked a curiosity: what does 'working class' look like in 2019? How do we perform class? Or hide it? Why is there so much shame? How can we promote equality? How do we call for change?

I have been keenly following the Yellow Vest movement in France. Motivated by tax cuts for the upper classes, working-class protestors are taking to the streets weekly, wearing high-vis vests.

I have recently moved to Melbourne's Northern Suburbs, and observe the rapidly shifting socio-economic demographics. I see many changes exampled in the speedy development of new apartment buildings built to house new types of residents. I wonder what it would take for Australians to protest, to take to the streets. I wonder how we talk to each other about these changes.

In order to make CLASS ACT, we will undertake a two-week creative development in North Fitzroy Intrinsic to the development is a series of public conversations exploring the themes of class and protest.

Total Project Cost: $20,218
Amount Requested: $8,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $8,000

Panel Comments: This application demonstrated good engagement with and relevance to the Yarra community. The application also evidenced good project development and planning that inspired confidence in good outcomes and benefits for the community.

AG20-280: **Centre For Projection Art Inc**

Masterclass and Mentorships in Projection Art

Project Description: Following on from a very successful Masterclass in Projection Art program held in Yarra this year, the Centre for Projection Art (CPA) proposes to extend this program further, running a site-specific masterclass for 12 participants at Collingwood Arts Precinct early 2020. Two participants from this Masterclass will then be extended a further opportunity to be mentored by recognised projection artists Yandell Walton and Kate Geck, developing site-specific works for public exhibition in Yarra. There will be two public outcomes from this project: the masterclass public open evening on the final night of the course; and the exhibition of developed works by the mentee's in the Collingwood Arts Precinct courtyard. We also hope the works will be aligned with the curatorial framework of the 2020 Gertrude Street Projection Festival and be exhibited later in the year.

In the 2020 Yarra Masterclass participants will learn about the art form, technical skills, projection mapping techniques and proposal development. At the end of the masterclass program, participants will have developed a proposal to deliver site-specific works for public exhibition under the guidance of mentors Yandell Walton and Kate Geck. These proposals will be assessed by the Centre for Projection Art's Creative Advisory Committee along with the mentors, and two mentees will be selected for mentorship. The mentorship will offer mentees three months of mentorship, studio space in Centre for Projection Arts space at Collingwood Arts Precinct, technical assistance, marketing, production assistance and an artist fee on presentation of their final works.

Total Project Cost: $46,769
Amount Requested: $10,009 **Minimum Required:** $9,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,009

Arts and Culture: Arts Development

Panel Comments: An application with good Yarra partnerships, great connection to the Gertrude St festival. The panel were pleased to see that the festival would achieve this additional, strong positive outcome and benefit for the public audience through this project.

AG20-282: **Ms Prue Lang (Auspiced by Auspicious Arts Projects)**

PROJECT F by Prue Lang

Project Description: PROJECT F (PF) is the latest creation by multi award-winning Melbourne choreographer Prue Lang and her collaborators.

It began with a successful first-stage development commissioned by the Keir Choreographic Award presented at Dancehouse in March 2018, followed by a second-stage development and outstanding Work in-progress Showing at the Abbotsford Convent in Dance Massive March 2019. We are now seeking support for a final development, which includes open rehearsals for City of Yarra residents, into the world premiere of PROJECT F at the ABBOTSFORD CONVENT in February 2020.

Created in collaboration with an all-female team: Niharika Senapati, Amber McCartney, Jana Castillo and Lauren Langlois (Performers), Jenny Hector (Lighting design), Dr.Phillipa Rothfield (Research/Dramaturgy) and Alison Halit (Producer), the work explores and illuminates outstanding artistic, intellectual and technical achievements made by women; providing positive and powerful female role models for inter-cultural and socially diverse audiences. At the heart of this investigation is the shared experience of the human body from an explicitly female perspective - celebrated through women's bodies. We believe it will offer a new artistic working model and give hope to a feminist future.

We have chosen the Abbotsford Convent to premiere PF because of its diverse history and association with women. From 1863 to 1975 thousands of girls and women in need were placed in care at the Convent, many labouring in the onsite Magdalen Laundries now transformed into this new performance space where we will premiere PF. It will mark a significant moment in the history of the Laundries.

Total Project Cost: $87,000
Amount Requested: $12,000 **Minimum Required:** $12,000 **Venue Subsidy Requested:** N/A
Recommendation: $12,000

Panel Comments: This project offered strong, well supported artistic outcomes. It offered a good use of and engagement with iconic Yarra locations and was supported by a clear and comprehensive application.

AG20-323: **Forest Collective**

Max Lawrence's Chlorophyll

Project Description: Forest Collective regularly creates and performs in and to City of Yarra audiences, with a strong presence in Abbotsford Convent and with other smaller arts hubs such as Collingwood Arts Precinct, 75 Reid Street, Fitzroy Town Hall, and local community spaces such as St Stephen's Anglican Church and Richmond Uniting Church.

After a successful collaboration with Abbotsford Convent for 2019 Midsumma Festival with premiere of new ballet-opera Orpheus, we are planning to begin an annual performance at Abbotsford Convent each year that is registered as part of Midsumma Festival. We have begun talks with both Abbotsford Convent and Midsumma Festival who have offered their support for our project.

Forest Collective has also established a relationship within Abbotsford Convent and as part of the Convent Live series we have presented more diverse and experimental programming with wider audience reach and marketing support.

This project will be for a series of performances as part of the Convent Live series and Midsumma Festival in 2020 of a new song cycle by pop music doyen Max Lawrence.

Total Project Cost: $45,913
Amount Requested: $5,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,500

Panel Comments: The panel thought this was a strong proposal with high level creative outcomes and a proven capacity. The panel wanted to support the project but did not have sufficient funds to fully fund.

Arts and Culture: Festivals & Events

AG20-003: **Collingwood Housing Estate Arts Committee (Auspiced by Belgium Ave Neighbourhood House)**

Collingwood Harvest Festival

Project Description: The Harvest Festival takes place in the parklands of the Collingwood Housing Estate and it is a community built festival in which many residents of the estate take ownership of the event through participation.

Collingwood Neighbourhood House includes residents by providing roles in the planning and staging of this event such as MC, production coordinator, catering, music, performances, etc. This is a day event and the activities include choirs performed by local groups, art activities for children and families, food, dance and craft sessions facilitated by local artists.

Total Project Cost: $35,940
Amount Requested: $28,000 **Minimum Required:** $25,000 **Venue Subsidy Requested:** N/A
Recommendation: $15,000

Panel Comments: An important Grass roots celebration that is inclusive and supported by a clear project plan that demonstrated excellent community involvement.

AG20-153: **PBS**

Rock-A-Bye Baby

Project Description: Rock-A-Bye Baby (RABB) is a series of family friendly events providing a safe and supportive environment for local and visiting families to experience high quality, live, contemporary music. PBS 106.7FM programs a musical act, sourced from within our rich and diverse local music community, to perform a daytime concert at a CoY venue. Each event is free for children and only $7 or $5 (PBS members) for adults, plus free entry for the first 50 concession card holders, ensuring that the events are accessible to all families. Throughout the 2020 calendar year we aim to hold six RABB events each featuring a unique band or artist. RABB is a highly successful event series that has been running for over 10 years, connecting families from within the CoY with each other, and attracting many visiting families from outside the council area.

Total Project Cost: $36,512.80
Amount Requested: $9,905 **Minimum Required:** $8,255 **Venue Subsidy Requested:** $5,700
Recommendation: $0 **Venue Subsidy Recommend:** $5,700

Panel Comments: The panel thought this was a good application for a much loved event. However, given the highly competitive nature of this round they felt that were higher priority events and could not fully fund.

Attachment 2 - Attachment 2 - Annual Grants 2020 - Detailed List of Recommended Applications

AG20-169: **Aboriginal Housing Victoria**

21st Annual NAIDOC Family Day at the Farm - 2020

Project Description: AHV's NAIDOC Family Day at The Farm is an opportunity for the community to acknowledge and celebrate Aboriginal history and culture. 2020 will mark our 21st year celebrating NAIDOC Week at The Collingwood Children's Farm. Again we plan to provide a culturally appropriate, safe, welcoming and inclusive winter festival for the whole community.

The day has become a loved tradition in the community, thanks to our long-standing supporters. The event supports broader community awareness of Indigenous issues and provides an essential opportunity for sharing knowledge and pride in Aboriginal history, languages, culture and achievements.

Our program provides a presentation opportunity for Indigenous performers, including traditional dancing, hip hop acts and musicians plus cultural craft activities (performed and led by Aboriginal professionals). Entry, activities and food are free for the whole community, with past activities including Boomerang painting, weaving, Emu feather crafts and bead jewellery making. Performances have included Djirri Djirri Dance Group, Indigenous Hip Hop Projects, Dave Arden and Alex Splitt.

The event is enjoyed by AHV tenants and their families (many who face challenges accessing cultural or recreational activities) and by the broader community, regardless of cultural background or race.

AHV is the largest Aboriginal housing organisation in Australia. We are proud of the history and culture of the Aboriginal people of Victoria, whom we serve. NAIDOC Week is an opportunity to demonstrate leadership and pride in our community. Our event provides an opportunity to recognise the rich traditions of Aboriginal cultures and celebrate NAIDOC Week.

Total Project Cost: $40,500
Amount Requested: $15,000 **Minimum Required:** $12,500 **Venue Subsidy Requested:** N/A
Recommendation: $13,745

Panel Comments: A strong application for an arts event that is well connected to the Yarra community. The application is well supported by a clear and innovative project plan and a clear and realistic budget.

AG20-213: **Midsumma Festival**

Queer Unsettled: A Midsumma program at Abbotsford Convent focused on Aboriginal and Pacifica LGBTQIA+ artists.

Project Description: Queer Unsettled is a project in partnership with Abbotsford Convent during Midsumma Festival 2020 (Jan/Feb).

Taking place at Abbotsford Convent, this is the major project and focal point for Midsumma Festival 2020, and is focused on profiling Aboriginal and Pacifica LGBTQIA+ artists.

This project includes:

- One night performance event featuring FAFSWAG (NZ): a party-meets-performance vogue-inspired dance ball. Based in Aoeteroa, FAFSWAG is an arts incubator for queer indigenous creatives from across the Pacific.

- Queer Pacifica Music Showcase curated by Ripley Kavara: a music event featuring a line-up of queer Pacifica artists. Kavara (aka Wahe) is a producer/vocalist born in Papua New Guinea and now based in Melbourne.

- Five workshops/talks events hosted by leading Aboriginal and CALD LGBTQIA+ artists throughout the festival: hosts include Australian-Filipino writer/dancer Adolfo Aranjuez, Australian-Samoan Fa'afafine/advocate/dancer Amao Leota Lu, Australian-Aotearoan performance artist Bella Waru, Wiradjuri academic/artist Todd Ferdando and Pibbulman visual artist Pierra Van Sparkes.

This project aims to:

- Create a platform and visibility for queer-identifying people with multiple-minority experience

- Further build the capacity of Midsumma and Abbotsford Convent to deliver innovative, safe and creative programs for artists and audiences with minority experiences

- Connect Midsumma's core audience and a broader mainstream audiences to diverse queer artists and attract them into City of Yarra

- Harness the difference made possible by Yarra funding to provide City of Yarra with outstanding artistic value (at low cost/free entry) that reflects the municipality's diversity and values of inclusivity.

Total Project Cost: $109,455
Amount Requested: $15,000 **Minimum Required:** $12,000 **Venue Subsidy Requested:** N/A
Recommendation: $15,000

Panel Comments: A thorough and comprehensive application that demonstrates the organisation's capacity to produce a quality and engaging program of events that fit well with the priorities for this grant program.

AG20-264: **FesTAVARES (Auspiced by Belgium Ave Neighbourhood House Incorporated)**

FesTAVARES 2020

Project Description: FesTAVARES is a one-day Festival celebrating the newly named Tavares Lane with a showcase of the food, music and culture of Australians of African heritage.

The inaugural FesTAVARES event will take place in November 2019, and the 2020 iteration will build on this foundation to further develop the concept into an annual event.

The Festival will be a joyful, uplifting, inclusive and safe celebration of contemporary culture, music and food from Victorians of African heritage. Artists include: Joshua Tavares (Festival Director / MC), DJ Kotare (FKA DJ Sezzo), Thando, Jade Zoe, Sampa the Great, Drummond Street Band, Chris NG.

The laneway will be painted by local Indigenous artist and Collingwood Housing Estate resident Robert Michael Young in collaboration with kids on the estate, including those of African migrant background. Facilitated by local agencies including LiveWires.

The event will run from 3pm - 8pm and will feature a stage for performances, food from the estate's Cultural Catering group, Yarra Men's Shed, METAC, Filomena Tavares and Boss Man Food.

The event has been conceived and will be overseen by Joshua Tavares, Antonio Tavares' son. Joshua is a respected musician and singer, and a passionate representative of the Collingwood Housing Estate Community where he lives and works. He is the Founding Director of the vibrant Collingwood Underground

Roller Disco and brings his experience and extensive community networks to the design and delivery of FesTAVARES.

Total Project Cost: $38,160
Amount Requested: $13,400 **Minimum Required:** $12,000 **Venue Subsidy Requested:** N/A
Recommendation: $13,400

Panel Comments: The panel felt that this was an important new initiative that recognizes the Australian African community in the City of Yarra. The application is supported by a good budget and demonstrates strong local support.

AG20-272: **Dancehouse Inc.**

Keir Choreographic Award - Competition and Public Program

Project Description: Dancehouse seeks funding to support the presentation of the eight Keir Choreographic Award (KCA) commissioned artists in a week-long performance season and the adjoining public program.

Presented in partnership with Carriageworks (Sydney) and the Keir Foundation, KCA is the only Australian cash award dedicated biannually to the commission, presentation, promotion and dissemination of new Australian choreography.

Now in its fourth incarnation, KCA has assumed an irreplaceable place in the Australian dance landscape. It offers eight artists the time and space to create and present a fully funded new work, a remarkable context in which to engage with international perspectives and an opportunity to connect with new and ever-expanding audiences for dance in Australia.

As such, KCA has the dynamic of a mini-festival, assembling an inspiring and diverse community of artists, international guests and audiences, enabled by and pioneering and sustainable model of public- private funding and interstate collaboration.

The rich and diverse KCA public program with its array of iconic national and international jury members, panellists, guests and workshop leaders, runs concurrently with the performance season, providing a vital context for related and relevant discourse, reflection and debate. Delivered in partnership with Yarra-based arts partners and local businesses, the public program also generates inclusive accessible dance experiences particularly crafted for audiences unfamiliar with contemporary dance.

So far, KCA has commissioned 24 new works, directly employed over 130 artists, attracted over 3,000 audiences and activated over 15 partnerships. The online KCA public program content was accessed over 25k times since 2016.

Total Project Cost: $107,190
Amount Requested: $22,000 **Minimum Required:** $20,000 **Venue Subsidy Requested:** $946
Recommendation: $20,000 **Venue Subsidy Recommend:** $946

Panel Comments: An impressive application that was strengthened further by the artistic reach of the program and the inspiring artistic new outputs this event enables. The panel felt the application clearly showed that Dancehouse has the ability, partnerships and reputation to deliver another high quality with good community engagement.

AG20-273: **The Boite (VIC) Inc**

Boite Events In Yarra

Project Description: The Boite program is designed to enhance the cultural life of Yarra with a vibrant program of participatory arts events - concerts, workshops, a small festival, a schools singing program,

various choir projects, a partnership with Gertrude Street Projection Festival, a weekly radio program, an annual series of arts events which are multicultural, participatory and inclusive:

The Boite Singers' Festival

Boite World Music Cafe concerts

Gertrude Street Projection Festival partnership local choirs inclusion

Timorese community collaborations

Melbourne Georgian Choir

Music Sans Frontieres (3CR 855AM, Tuesdays 12pm -2pm)

The Boite proposes to direct available funding from City of Yarra to support a series of small, multicultural concerts at 1 Mark St. North Fitzroy and Abbotsford Convent plus METAC and GSPF involvement. This concert series is key to the activities of The Boite in offering connections with young, emerging and unknown artists. With Boite radio on 3CR, these concerts provide opportunities for mentoring performers who have little experience in the music industry. Boite promotion places these performers in a context that provides a stepping stone to other possible performance opportunities at venues and festivals. These events bring unfamiliar music to listeners in Yarra and beyond. Artists who have arrived recently in Australia, who are looking for a context in which they can start to practise their music, sometimes after a traumatic experience of migration, are welcomed into The Boite and given opportunities with receptive and respectful audiences. Our relationships with various migrant and refugee support networks assist this process.

Total Project Cost: $40,325
Amount Requested: $10,000 **Minimum Required:** $7,000 **Venue Subsidy Requested:** N/A
Recommendation: $7,000

Panel Comments: The panel thought that this is a very important event supporting multicultural music in Yarra. The proposal is supported by a strong application that clearly demonstrates the community support for and engagement with the program.

AG20-306: **Mission Australia/ Charcoal Lane**

Smith Street Dreaming

Project Description: Smith Street Dreaming 2019 celebrates the footprint of Koorie history in Collingwood and Fitzroy, featuring some of the best established and emerging Aboriginal and Torres Strait Islander musicians and artists.

Moving into its eighth year, this project was developed by the Smith Street Working Group to celebrate the relationships between people who live, work or visit Smith Street, and to foster understanding and respect for everyone, focusing on community spirit Smith Street Dreaming is the biggest street celebration of long-standing indigenous history on the calendar, bringing together many mobs on the corner of Stanley & Smith Street, Collingwood.

The annual event plays host to some of Australia's best indigenous talent featuring live sets from Frank Yamma, Emma Donovan, Yung Warriors, hip hop dance group Indigenous Hip Hop Projects, Jindi Worabak traditional dancers Jirri Jirri Dancers, Archie Roach, and many more established and emerging artists.

Since the conception of Smith Street Dreaming relationships have improved with the Smith Street Dreaming motto – One Street, Many Mobs, One Community – becoming a reality. Personally, I have been involved with Smith Street Dreaming from the onset and I have seen it firsthand be embraced and accepted by all stakeholders, investors and most of all our community. It a very special Festival one of those I am proud to be part of.

Total Project Cost: $33,850

Amount Requested: $15,000 **Minimum Required:** $15,000 **Venue Subsidy Requested:** N/A
Recommendation: $15,000

Panel Comments: The panel thought this is an important event celebrating indigenous history of Fitzroy. The believe that it will improve relationships between a number of groups within the area while simultaneously showcasing a diverse range of talented artists and musicians.

AG20-311: **Emerging Writers' Festival**

Emerging Writers' Festival 2020 in City of Yarra

Project Description: In 2020, the Emerging Writers' Festival seeks to cement and expand our presence in the City of Yarra through a continued relationship with Melba Spiegeltent and a new partnership with City of Yarra libraries.

EWF is a place where creativity and innovation are celebrated, new talent is nurtured and diverse voices from across Australia are represented – and this suite of events will engage local community as both audience and artists.

After successfully moving our most popular event, Amazing Babes, to the Melba Spiegeltent in 2019, we are keen to continue building upon our connections with local artists and audiences – as well as making this cornerstone event accessible for community members who may not otherwise be able to engage with this special event.

Through our local libraries program, we will provide capacity-building opportunities for the local creative sector in the form of a day-long series of free writing workshops at City of Yarra Libraries, as well as a performance event drawn from an open call-out collaboratively curated EWF and City of Yarra Libraries staff.

This opportunity aims to support the development of new literary voices in the City of Yarra, providing an entry point for those in the early stages of their practice to learn through listening, through workshops, employment for local artists in a teaching capacity and a paid opportunity to be an EWF artist as part of a performance event.

Total Project Cost: $13,499
Amount Requested: $5,409 **Minimum Required:** $4,140 **Venue Subsidy Requested:** N/A
Recommendation: $4,140

Panel Comments: An application demonstrating great collaboration with libraries and commended for its strong focus on women writers. A well developed and exciting application.

Arts and Culture: Community Arts

AG20-108: **Mx Teneille Clerke**

Fast Fashun: An interactive & educational fashion show

Project Description: In 2020, Tenfingerz in collaboration with local artist Sebastian Berto, will host Fast Fashun: an interactive and educational installation as part of the Melbourne Fashion Festival at Schoolhouse Studios.

A tonne of salvaged op-shop waste, otherwise destined for landfill, will be delivered to the studios where a three-week interactive exhibition will take place.

The project will bring together the Schoolhouse Studio's community as well as wider LGBTIQ community to participate in skill-sharing and art making in a fun and accessible environment. As queer and neurodiverse people, Tenfingerz and Berto, have designed this project to prioritise people with those experiences.

Two one-day events will be held where audiences from the general public, designers, local LGBTIQ and the community attached to the Schoolhouse Studios, will be invited to participate or just watch the activities.

They will create costumes and outfits from the waste provided, sharing skills throughout the day: sewing, design, millinery, crafting, performance, photography. Runway presentations, showcasing outfits will happen every 1.5 hours.

Specific workshops will be offered to young LGBTIQ people facilitated by myself and other local LGBTIQ creatives who work with young people.

A one-day event will be a low-sensory experience, where quiet crafting will be offered as an activity to people who are neurodiverse and have mental health issues that prevent them from attending the other workshop/runway shows.

Photographs of participants' creations will be compiled into a book.

Total Project Cost: $28,240
Amount Requested: $5,740 **Minimum Required:** $5,300 **Venue Subsidy Requested:** N/A
Recommendation: $5,300

Panel Comments: The panel felt this proposal aligns well with funding priorities and that working over a period of time and providing a platform for an exhibition would maximise the reach and impact of this project. A valuable and convincing project to engage and support students experiencing disadvantage.

AG20-110: **Circus Australia Ltd**

Deadly Elders Circus

Project Description: In 2020 Deadly Elders Circus, in partnership with the Victorian Aboriginal Health Service (VAHS), will continue to provide Aboriginal and Torres Strait Islander Elders living in the City of Yarra and inner-north Melbourne with a weekly circus program and shared community time in the form of a meal.

Although Circus Oz and VAHS would like more participants to be involved in the program on a weekly basis, the effects on the individuals who do regularly participate cannot be underestimated. For our regular participants, this weekly program is crucial for their physical, social and emotional health. Through weekly and annual feedback received, the Elders have expressed their enjoyment of the program, some even saying that the program is the reason they get out of bed on a Tuesday.

Circus as an artform is unique as it provides an environment where participants cannot help but have fun and laugh during the warm up games which helps to improve fitness, release endorphins and develop a strong bond with fellow participants.

The program would like to incorporate some of the following suggestions made by the Elders in weekly and annual feedback: attending a show together, such as one put on by Bangarra; more engagement with BLAKflip artists and Koori Youth Circus participants; scheduling a workshop outside with a BBQ for lunch afterwards; and printing Deadly Elders Circus t-shirts. This last one is currently pending due to funding constraints but is something the Elders are very excited about.

Total Project Cost: $74,537
Amount Requested: $15,400 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $15,400

Panel Comments: The panel thought this was good project supported by a strong application. The project directly addresses the funding priorities of the round and provides clear creative and health outcomes for the participants.

Arts and Culture: Community Arts

AG20-118: **Mr Con Kalamaras**

Rebetiko Jam Sessions

Project Description: These weekly Jam sessions occur every Wednesday night, the aim is to encourage second and third generation Greeks to participate in these weekly Jam sessions, this is done by encouraging local students and also local musicians, this also extends to musicians who are not Greek. The sessions have been organised by local music teacher / Greek Musician Wayne Simmons and local Musical and events producer Con Kalamaras (me!). The sessions are structured around a collection of Greek songs from the period of 1920-1950 and sheet music is readily available for all who attend. The sessions are inclusive and supportive. The sessions have been running since May 2018 and have been consistently busy . It should be noted that Wayne Simmons is also a music teacher at Alphington Grammar, and we've been able to invite the students and their families along to participate in these public jam sessions.

Total Project Cost: $13,000
Amount Requested: $5,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: This application demonstrated a strong rationale for the program and high artistic merit. There is clearly a high level of engagement with existing participants and the event will promote and celebrate cultural diversity within Yarra.

AG20-163: **Women's Art Register**

Preserve Your Story

Project Description: 1) A series of archiving workshops for our members, volunteers, artists and the general public, to learn how to preserve the special items that tell significant stories about our culture, families, communities and history. The workshops will be conducted by skilled conservators from our pool of volunteers, trained at the Grimwade Centre for Cultural Materials Conservation, University of Melbourne. The series of 5 workshops will cover, in turn, a range of topics; objects, paper, photography & film, digital archives and collection management. Participants may enroll in one or multiple workshops, as the content will be cumulative. As well as enhancing the skills base of our members and other volunteers, the program will broaden our community in Yarra, and address strategic goals of audience development and marketing.

2) Update the Women's Art Register Catalogue by interfacing with the workshop series to enhance our database format and content. The Women's Art Register Catalogue has not been updated since 1999 and is a high priority for us, however to date this work has been beyond our capacity. The Preserve Your Story project will provide support to audit our catalogue databases, re- organise meta data formats, and add new data as compiled throughout the workshop series. For example, the introduction of accession numbering and keyword search terms will be part of the workshops, and simultaneously created on our database, to enhance our catalogue's functionality and accessibility. There is a strong demand for our service and we want to enhance the experience of our audience.

Total Project Cost: $33,750
Amount Requested: $13,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: An important program supporting the promotion of female artists and general public. The panel were pleased to support a project providing up-skilling opportunities to both volunteers and artists as well as members of the general community.

AG20-170: **Mr Jason Cavanagh**

Refuge

Project Description: Refuge is a collaborative artistic program spanning multiple disciplines, which aims to engage audiences with the struggles and triumphs of Refugees and Asylum seekers. Over the course of one

month, the Motley Bauhaus will facilitate the creation and exhibition of various podcasts, musical performances, poetry readings, and visual artworks. This multidisciplinary project is uniquely suited to our new art space and seeks to make best use of our facilities whilst creating an exciting artistic program.

In order to guarantee authentic engagement with the community, we have partnered with the Asylum Seeker Resource Centre (ASRC), and various other organisations, and artists themselves for their input. We have already locked in a number of participants who show incredible artistic merit and stretch across various disciplines (see support documentation for quality of work).

We believe that art is uniquely placed to cut through politics and allow for honest and open engagement with contemporary issues. We chose the title Refuge, defined as "the state of being safe or sheltered from pursuit, danger, or difficulty", as this reflects the environment and artistic program we are creating.

Refuge is a platform to communicate stories and experiences from diverse backgrounds from people living in our community, and will, if only in a small way, foster community and connectedness within the City of Yarra.

Total Project Cost: $38,500
Amount Requested: $8,000 **Minimum Required:** $0 **Venue Subsidy Requested:** N/A
Recommendation: $8,000

Panel Comments: This is an application for a strong project engaging directly with refugee artists. The panel was impressed with the partnerships that have been put in place to ensure a high level of sensitivity to and ethical dealing with the sensitive issues involve in managing this program.

AG20-237: **Mr Dave Houston**

Raise the heART - Investigating youth drug and alcohol culture in Yarra

Project Description: A need has been identified in regard to youth drinking and drug culture within Yarra. A youth video documentary exploring alcohol culture will be made by students of Collingwood College. This project is based on a successful evidence-based project that I facilitated for the Horsham City Council with Vic Health Funding. This project involves several activities.

1. FORMATION of collaborative partnerships with key stakeholders. These involve Collingwood College, Full-On Theatre and key members of the 'Communities that Care' group. I have spoken with Rupert North about aligning partners to the project. A Steering Committee will guide the project.

2. ENGAGING the students with 2 facilitators and a documentary filmmaker. Through the use of drama and explorations of wellbeing we will explore youth culture and its relationship to drugs and alcohol.

3. SKILL DEVELOPMENT. Documentary and theatre skills to be developed. Students will begin to create dramatic and comedic material to become part of the documentary.

4. FILMING & EDITING. Students will conduct interviews, create art & physical content. A 15-20 minute documentary will be created

5. SCREENINGS & FORUMS. The documentary will be screened in classes and for school cohorts. This will be followed by forums on Drug & Alcohol Youth Culture, made up of health professionals, drug and alcohol experts and students. There will be a public screening and forum for parents.

6. EVALUATION. The project will be evaluated by the Steering Committee and address the question of 'Where to from here?'

Total Project Cost: $17,900
Amount Requested: $8,900 **Minimum Required:** $7,900 **Venue Subsidy Requested:** N/A
Recommendation: $8,900

Panel Comments: A thorough application with demonstrable benefits for the program participants as well as broader school communities. The application was well supplemented with effective support materials and a realistic and clear budget.

AG20-303: **Kids' Own Publishing**

More than words: A wordless children's picture book illustrated by refugee/migrant women and their children

Project Description: The 'More than words' project aims to create a visually rich, wordless ('silent') colour picture book that tells the unique stories of migrant/refugee women and their children in the City of Yarra through visual imagery. This community publishing project is a collaboration between Kids' Own Publishing, Carringbush Adult Education ('Carringbush'), and Ink and Spindle. The project will culminate in a book that can be interpreted uniquely, each time, by the reader.

"I only know a little bit (of) English. I can't read books to my kids. When I try to read to my younger kids, my big kids say, 'Mum you don't know, you can't read.' So (if there are) no words, just pictures, I can say the story." (Martha, English Student at Carringbush).

The students at Carringbush have expressed feeling a sense of shame about not being able to read with their children. The wordless book will encourage oral storytelling and verbal exchange between children and their parents/carers, and build the confidence of both parents and children to engage with both books and art.

Lead artist, Ana-Rita Pires, will curate creative spaces for a group of women and their children to explore their own narratives, and express these through the medium of printmaking, using recycled materials and the immediate environment.

An immersive printmaking workshop will also be facilitated by Ink & Spindle, at the Abbotsford Convent. It will encourage experimentation with the production of textural, abstract images on fabric, that reflect the narrative of the collaborative story.

Total Project Cost: $15,965
Amount Requested: $7,999 **Minimum Required:** $6,679 **Venue Subsidy Requested:** N/A
Recommendation: $7,999

Panel Comments: This is a clear and detailed application with very clear community consultation. The panel thought there was good potential for widespread community benefit and that the project offered strong support and benefits for the participants.

Family, Children & Youth: Family & Early Years

AG20-008: **National Council of Jewish Women (Vic) Community Services Inc**

Caring Mums

Project Description: The Caring Mums program is a confidential, non- denominational, home-based, free service providing emotional support to mothers of newborn babies and pregnant women. The program matches trained volunteers, all of whom are mothers themselves, to new mums with the goal of developing a secure trusting relationship in order to provide emotional support. This occurs through regular weekly meetings with the mums for up to a period of 12 months. Through regular weekly meetings for up to a period of 12 months, mums' feelings of isolation, anxiety and depression decrease, while their parenting confidence, sense of belonging and connection significantly increase. This process has countless benefits on their infants' development, wellbeing and attachment.

Family, Children& Youth: Family & Early Years

The specific project for the grant period is to expand and strengthen the Caring Mums program in the City of Yarra. These actions are required to address an ever-growing need for additional emotional support to pregnant women and new mothers in Yarra. Our mission is to continue our work and keep ensuring that isolated new mums living in the area will not have to face the journey of motherhood alone. We wish to deepen our presence by networking and advertising the program in Yarra to capture more new mothers as participants and local women who are looking for a meaningful way to contribute to their community through volunteering. This promotion will also be aimed at local perinatal professional services to increase our referral base in the area.

Total Project Cost: $173,945
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: A strong application that demonstrates the organisation's ability to make a significant impact in the lives of the participants.

AG20-142: **Collingwood Toy Library**

Messy Play Day 2020

Project Description: Messy Play Day is an annual community family event run by the Collingwood Toy Library. The day is all about coming together as a community of local families to celebrate the joy of playing together. This will be our 5th Messy Play Day and we anticipate over 500 people (approx 150 families) attending based on the popularity of previous years. The event helps us share our passion free, unstructured play and showcase its value.

In 2020 - building on our relationship with Carringbush Adult Education who have brought along a group of their students and their children as special guests of the Collingwood Toy Library for the past two years - we will focus on extending the same invitation to other local community organisations who support families.

We place high value on this event being an inclusive and accessible event for all families. We will not charge an entry fee, we simply ask families for a voluntary gold coin donation. We also run a (standard, halal and vegetarian) sausage sizzle to contribute to the cost of the day.

We will hold a Messy Play Day at Victoria Park, Abbotsford in February-March 2020 (date TBC). Families join in the fun at their own pace, with messy activities on offer including slime, mud, foam, paint and food play. We also welcome local performing artists to participate, e.g. mad scientists, a music group and face painter all added to the festive atmosphere in 2019.

Total Project Cost: $9,520
Amount Requested: $1,800 **Minimum Required:** $1,000 **Venue Subsidy Requested:** N/A
Recommendation: $1,800

Panel Comments: A strong application that will expand the offerings and reach for the Collingwood Toy Library. The panel was impressed with how this application responded to an identified need through evaluation, collaboration and consultation.

AG20-146: **Northern And Inner Multiple Birth Association Inc.**

Enhancing the PUMP (pop-ups for multiples)

Project Description: The project will meet the ongoing demand for a multiples specific playgroup in City of Yarra, through the continuation of Northern and Inner Multiple Birth Association's (NIMBA) Sunday monthly playgroup at Bargoonga Nganjin. The aim of the project is connecting and supporting families with twins and triplets in the City of Yarra, by addressing the specific challenges of raising multiples (ie the affordability

of attending activities with multiple same aged children, accessibility for twin and triplet prams, keeping 2 or more same aged children safe whilst out in public).

This playgroup occurs on the last Sunday of each month (10 playgroups per year) with approximately 15 adults and 26 children attending each session. Running a playgroup on a Sunday provides an opportunity for members of the community who work full time to attend and connect with their children in a safe play space.

NIMBA engages third party providers to facilitate playgroup activities with themes around early childhood development. These sessions are well-received and NIMBA aims to deliver similar sessions again in 2020.

An example of the providers we would like to engage for sessions in 2020 include "Sports 4 Kinders", "Messy Me" (sensory play), "Music with Razz" and "Dance Beat Dance School". These providers enhance the playgroup experience for the children who attend.

Total Project Cost: $3,689
Amount Requested: $1,209 **Minimum Required:** $642 **Venue Subsidy Requested:** N/A
Recommendation: $1,209

Panel Comments: A good application that provides important support for a group in the community that is less often recognised as being in need.

AG20-148: **North Richmond Community Health**

Getting Ready to go to School

Project Description: The child health and development team at North Richmond Community Health will partner with Boroondara Kinder and Richmond West Primary school to support children in their four year old kinder year to prepare for leaving kinder and to make a smooth transition to school in 2021.

The program encompasses 2 main activities:

1)The School Readiness Group is a 7 week program (1.5 hours per week) that runs in Term 4 for children who will be starting school in the following year. The program is designed for children experiencing delays in their development, to support them to develop the skills required for school. The program targets social skills, attention and listening skills, fine motor skills, oral language skills and early literacy development. The program also aims to improve parents' confidence in supporting their child's development.

2) Allied Health in the Kinder (Speech Pathology, Occupational Therapy and Dietetics)

This program builds on existing service delivery models of in-clinic appointments, group programs and teacher consultations, to provide a targeted place-based model for supporting four-year old children. In the vital year prior to school commencement, the NRCH CHAD team plan to provide a half day session per fortnight, where an allied health professional will provide support to educators and the children, though a range of activities including Assessment and Therapy, Resource Development, Staff Education, Parent Drop-In Sessions and small group activities. A schedule of appropriate activities will be planned with the Kindergarten Educators at the start of each term, as determined by identified needs.

Total Project Cost: $22,233
Amount Requested: $9,253 **Minimum Required:** $7,500 **Venue Subsidy Requested:** N/A
Recommendation: $7,500

Panel Comments: A strong application for a program with a clear rational. It addresses a strong need in the community well and provides important support for vulnerable young people.

Family, Children& Youth: Family & Early Years

AG20-166: **Concern Australia**

Active Holidays Program

Project Description: The LiveWires Holiday Program offers children and young people (aged 3-16 years) living in and around the Collingwood Housing Estate with fun recreational activities and excursions during the school holidays. This program would run 2 days per week of the school holidays between 8:30am - 4:30pm (for a minimum of 6 hours).

We will provide a variety of activities that include fun, engaging and participatory learning experiences for young people and their families living at Collingwood Housing Estate. This may include visiting local activities and events in the City of Yarra, including multicultural celebrations (such as NAIDOC or Harmony Day events), along with going to inner Melbourne venues or locations in outer Melbourne region where children or families may not have had an opportunity to visit (such as the beach or the snow).

Our Holiday Program also schedules a program of in-house activities days at the Collingwood Neighbourhood House, at Collingwood Housing Estate. Inhouse activities would include indoor and outdoor activities, cooking, gardening, art and craft activities, incursions and community events that get the children out of their homes and into community participation.

Our active holiday program aims to cater for about 20-30 children, two days per week during school holidays four times per year. We will facilitate this program with support from the LiveWires Program Coordinator, 2 Collingwood Soup Van Coordinators, and about 10 volunteers supervising them over the course of a year. 10 – 20 parents usually attend, providing them with a social connection with members of their community.

Total Project Cost: $26,440
Amount Requested: $10,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: A good application that provides effective support for both children and parents of vulnerable families. The application was strengthened by a high level of demonstrated collaboration and planning.

AG20-248: **Fitzroy Lions Soccer Club (Auspiced by Fitzroy Learning Network)**

FLSC early prevention program

Project Description: As a club made up of young players entirely from the public housing estates, led by community and that has demonstrated growth, we are innovating programs that supports children and their families.The Club offers children the opportunity to participate in skills development training in a team environment which requires cooperation and commitment under the guidance of qualified coaches to enhance families confidence, support and connections. While also improving the club capacity to provide a range of additional skills and resources to children (aged 5-8 years) and boost families engagement.

Total Project Cost: $27,360
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: A project which fits very clearly with the priority areas of this grant category. The application was clearly planned out and demonstrated significant benefits to the community.

AG20-255: **Isabel Henderson Kindergarten**

Forest Celebration

Project Description: In 2019 Isabel Henderson Kindergarten has been transforming a disused warehouse in the middle of Fitzroy North into an innovative and interactive learning space for our kindergarten children.

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We are calling this space our Forest Garden. The kindergarten has invested in its site (Crown land), increasing the number of native trees, flowers and grasses. Our program uses nature and our surroundings to teach three key objectives; transformation in nature, treading softly on the earth and creating a sense of belonging through land and country.

In 2020 we would like to document, share and celebrate the Kindergarten's move into nature based teaching and the changes we have seen to the pedagogy at the kindergarten with the wider communities of Fitzroy North and City of Yarra.

We'd like to do this in two ways. First, we would like to host an event where we can invite the broader community to engage with our pioneering efforts to transform urban spaces to places of education, Indigenous culture and childhood exploration.

Second, we want to document and communicate this transformation. During 2019 the kindergarten has recorded footage of the development of the Forest Garden and intends to document the changes to the pedagogy and the benefits of green spaces in the inner city and the connecting of children to Indigenous culture and nature. In 2020 we would like to develop this footage into a 7-10 minute film that will tell the story of the transformation and the benefits for the children and our wider community.

Total Project Cost: $18,230
Amount Requested: $10,000 **Minimum Required:** $7,000 **Venue Subsidy Requested:** N/A
Recommendation: $7,000

Panel Comments: The panel thought this was a unique and innovative program. They were impressed with the demonstrated impacted in the broader community that this program will have.

AG20-275: **Northern And Inner Multiple Birth Association Inc.**

Educating parents who have twins or triplets with developmental issues

Project Description: The aim of the project is to educate and support families with twins and triplets in the City of Yarra by delivering two tailored parenting sessions. The sessions are aimed at parents of premature babies or children with developmental concerns.

"Babies born moderately-to-late preterm are three times more likely to have delays in their language development and motor skills and twice as likely to have delays in cognitive development, such as ability to perform tasks and follow directions. They were also more likely to have difficulty coping in different social settings" (The Age, 7/2/2017).

We will partner with an occupational therapist and a speech pathologist to deliver the sessions.

Total Project Cost: $1,620
Amount Requested: $1,200 **Minimum Required:** $900 **Venue Subsidy Requested:** N/A
Recommendation: $900

Panel Comments: This application provided an excellent rationale for this program. It also demonstrated a clear need for the program among this high risk community group.

AG20-310: **Princes Hill Parents Group (Auspiced by North Carlton Railway Neighbourhood House)**

School Holiday Fun

Project Description: We are seeking funding to provide school holiday activities for children residing at the Princes Hill Public Housing Estate. We would like to do this in collaboration with the North Carlton Railway Neighbourhood House (which is located directly across the road from the estate) as the estate has no indoor

communal spaces. Furthermore, many of the children attend after school activities at the Railway House and they have a good relationship with the staff there. Many families living at the estate are low income families and are not able to afford costly school holiday activities for their children. We hope to secure funding to enable our children to participate 2-4 activities during each of the school holidays in 2020 at the Railway House, including one special excursion each school holidays.

Total Project Cost: $8,681
Amount Requested: $7,061 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: The panel thought this was a strong application for a program that brings significant benefits to a vulnerable community in great need. The program was well thought out and supported with a clear plan and rationale.

Family, Children & Youth: Youth & Middle Years

AG20-026: **Melbourne University Lightning Netball Club (MUL)**

City of Yarra Netball Engagement & Tertiary Study Awareness Program for Adolescent African-Australian Women

Project Description: 1. Provide a platform for marginalized adolescent African-Australian girls to to participate in sport, fitness and recreation activities. Weekly netball skill development sessions will be conducted with African teen girls who traditionally, are not supported or encouraged to engage in sport.

2. Provide opportunities for participants to form new friendships & cultural integration within the local netball network – a positive, healthy and supportive community of sportspeople. A long term objective is to integrate interested program participants into the Richmond Netball Association & regular competition.

3. Provide academic immersion experiences at the University of Melbourne to normalize expectations & aspirations of attending university. Three University experience days will be conducted including;

- Pre-tertiary classes in a variety of the university faculties
- University familiarization tours
- Advice on subject selection and requirements for specific university courses

4. Mentoring & support from University students & athletes in finding out how to pursue university education.

5. Introduce participants to elite sporting role models & raise sporting and health aspirations. Melbourne Vixens player & African born Mwai Kumwenda, has been appointed program ambassador.

6. This program will provide an opportunity to be part of a new challenge & to learn new sporting & social skills within a supportive environment (netball community). Working with key local community service providers, disadvantaged African-Australian girls will be identified & encouraged to play sport. Additionally, many children from disadvantaged families cannot participate in sport due to costs of registration fees and uniforms. There will be no cost to participation in the program.

Total Project Cost: $32,800
Amount Requested: $10,000 **Minimum Required:** $7,500 **Venue Subsidy Requested:** N/A
Recommendation: $7,500

Family, Children& Youth: Youth & Middle Years

Panel Comments: The panel thought this was a promising program and were impressed by the mentoring element that was built into this program. In this competitive grant round, the minimum amount has been provided to support the establishment of this innovative program at a manageable level.

AG20-030: **Carlton Scout Group (Auspiced by The Scouts Association of Australia, Victorian Branch)**

Carlton Scout Group Outreach and Accessibility Program

Project Description: This project will support Carlton Scout Group to be at the forefront of driving outreach and accessibility initiatives to ensure that more young people, especially young people who experience marginalisation, can participate in Scouting and have access to the benefits that Scouting offers: leadership, life skills, community, and adventurous and challenging fun.

The project has four strategic imperatives that will enhance the broader Yarra community's access to Scouting:

(1) Outreach: to foster healthy & respectful relationships in the community by running 'try scouting and bushwalking' events among culturally and linguistically diverse youth in Carlton

(2) Youth leadership: to fulfil our core mission of enabling 'young people to lead young people' by sponsoring members of the Carlton Scout Group to attend state-run leadership and management courses & initiatives

(3) Equipment: purchasing of equipment to enable the participation of young people safely accessing and enjoying the outdoors

(4) Accessibility: direct resources to the emerging and specific needs of young people in the Carlton Scout Group experiencing socio-economic and other forms of disadvantage to enable their long-term participation in Scouting.

Total Project Cost: $24,805
Amount Requested: $10,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: The panel thought this was a solid application for a program that offers an important alternative form of activity that is currently out of reach for many vulnerable kids.

AG20-044: **Sacred Heart Primary School**

Sacred Heart Homework Club (SHHWC)

Project Description: The SHHWC runs once a week on Wednesday afternoons and provides support to Sacred Heart Primary School children from Atherton Gardens Estates in their homework tasks. This homework support program is evidence of community partnership between Sacred Heart Primary School and Australian Catholic University (ACU) in response to community concern about ways to improve the children's learning experience in a safe and culturally responsive environment.

The tutors are students from ACU's Bachelor programs (including initial teacher education programs). On an annual basis, more than 200 tutors provide their support to the 100 school children. They have 1 on 1 support from their tutors who are students from Australian Catholic University. The activities organised by SHHWC are focused upon developing the learning and social experience of the children. Homework sheets are prepared by class teachers according to the respective curriculum and tutors ensure that the school children complete these task sheets. The children, for whom attendance is compulsory, benefit from the tutor's individual support and a collaborative approach through peer to peer learning. After their homework tasks, educational games & resources are provided to enhance their literacy & numeracy skills.

Total Project Cost: $195,500
Amount Requested: $10,000 **Minimum Required:** $9,500 **Venue Subsidy Requested:** N/A

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Recommendation: $10,000

Panel Comments: This application successfully demonstrated a strong need and significant benefits to the community. They were also impressed by the level of volunteer support for the program. The project plan and budget were clear and detailed.

AG20-068: **Richmond Scout Group**

Operating a Successful Scouting program in 2020 for youth members of the Richmond Community

Project Description: The full array of activities taught and encouraged by Scouting are via learning through instruction,
participating, having fun, camping, hiking, bush walking, canoeing, Camberwell Showtime, and including the badge-work schemes relevant across the four youth sections (Joey Cubs, Cubs, Scouts & Venturers).

The volunteer Adult Leaders will operate a variety of Scouting activities over the course of the year. These range from outdoor activities such as hiking, bike rides, camping, abseiling, and visits to community organisations like the Victorian Police, Emergency Services, and learning activities such as first aid, safety, knot tying, flags, cooking, health, construction, environment, wildlife, singing, acting, and map reading. These activities are undertaken in a variety of locations across the Yarra Council area.

The Richmond Scout Group commenced in July 2016 and continues to grow in many ways. The youth interest in the program continues to grow with our biggest challenges being financial and having sufficient trained Adult Leaders to conduct the program.

The program is conducted weekly, during school term. Additional Camps are held 2 - 3 times per year over weekends.

Scouting is about participating in a program that encourages youth of similar ages, in age appropriate sections, to grow through adventure by experiencing new challenges, making new friends, building confidence, building skills, taking responsibility for themselves, and being provided with opportunities to explore their own abilities, interests, whilst nurturing and building their resilience. It also brings families together, through volunteering assistance at specific activities and camps (set up, catering and assisting with activities)

Total Project Cost: $198,500
Amount Requested: $10,000 **Minimum Required:** $7,500 **Venue Subsidy Requested:** N/A
Recommendation: $7,500

Panel Comments: The panel thought that this was a well thought out program with some demonstrated uptake that gives confidence in the capacity to deliver the program. Greater community consultation and demonstration of community partnerships would have helped justify funding to the full, rather than the minimum amount in the context of this competitive round.

AG20-099: **Brotherhood of St Laurence**

MY Space: Fitzroy Middle Years Program

Project Description: The MY Space Middle Years program is designed to meet the needs of children and young people aged between 8 and 14 years in the City of Yarra, with a particular focus on engaging and being responsive to the needs of children and young people from refugee and migrant backgrounds.

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The program will provide a safe space in which middle years children and young people can:

- Engage positively with peers, free from responsibilities of caring for younger siblings and pressure from older peers
- Engage with role models from their community
- Improve their engagement and outcomes in education
- Explore ideas and concepts, such as identity, sexuality and gender
- Benefit from healthy food after school and learning about good nutrition
- Develop and build social skills and leadership skills including opportunities to have their voice heard in shaping the program space and activities
- Build and maintain connections with local service providers targeting children
- Develop relationships with service providers targeting young people
- Build confidence to support positive transitions.

Examples of specific activities include: Science experiments - eg: making slime, lava lamps; Literacy games; Cooking; art and craft – eg: tie-dying, Portrait and Watercolour lessons; Spoken word workshop; Drama workshop; Gymnastics workshop; Leadership workshops and Homework support.

Total Project Cost: $71,630
Amount Requested: $10,000 **Minimum Required:** $8,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: This program addresses and strong, clearly articulated need with significant benefits for a wide range of children from the community.

AG20-155: **Sacred Heart Primary School**

Sacred Heart SKILL Narrative Language Program

Project Description: Funding was kindly granted in 2017 and 2018 to run SKILL (Supporting Knowledge in Language and Literacy) program at Sacred Heart School; an evidence-based, direct instruction program proven to develop language abilities in children by developing their storytelling skills, predominantly for students in Yrs 1/2. The program was highly successful, resulting in improvements of at least 1 std deviation or more on measures of comprehension and/or production for 30 (15 per semester) students in 2017 and 30 students in 2018 (15 per semester).

Funding is sought in 2020 by Sacred Heart to provide the above assistance again but with directing intervention to at-risk students using an in-class model of support, to prepare for secondary schooling. The in-class model of support will ensure that students are working on oral language and their curriculum concurrently, rather than a withdrawal model, which also tends to increase stigmatisation.

Program organisers seek further funding to make adaptations to increase program effectiveness:

- greater intensity of support for students
- increasing teacher professional development across the school
- mentoring in classrooms on importance of oral language
- assessment of students by speech-language pathologists
- greater interactions support for parents with additional training
- expanding the program to work with Grades 5/6
- reducing numbers of volunteers but providing more supervision
- providing additional classroom resources on oral language development to teachers

- closer ties with ACU as part of the Community Engagement program

Currently, no other funding avenues exist within the Department of Education to deliver oral language programs of this type.

Total Project Cost: $53,075
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: A strong application for a valuable program with good reach and strongly demonstrated impact for vulnerable young people in the community. The program aligns strongly with the youth and middle years priorities.

AG20-203: **Operation Newstart Incorporated**

Operation Newstart Yarra

Project Description: Operation Newstart uses challenging outdoor adventure activities as a means to reconnect young people, deemed to be at significant educational and social risk who live in Yarra and aged 14-17 . Outdoor acitivities in surfing, hiking,mountain biking and caving promote personal growth in line with adventure therapy research. The 8 week program also promotes personal development opportunities through experiences in TAFEs, fitness and physical wellbeing,first aid and community projects. Community partnerships with local agencies such as YSAS and Headspace allow mental health, sexuality and drug and alcohol workshops,as well as providing post program mentoring.The program utilises Yarra facilities such as the Richmond Recreation Centre and Yarra Youth Services space at Napier St to run activities and introduce the young people to the local programs in Yarra. These workshops will include a hip hop session which allows the young person an opportunity to express their life situation through a narrative and a street art project to illustrate their values. Victoria Police Youth Resource Officer, Tony Brewin will engage with students on activities and run community safety awareness classes as part of his proactive policing and community engagement role in Yarra, The donate a bike program will allow our young people to fix up a bike, gain skills in teaching basic bike skills to a newly settled student from the Collingwood English Language Centre . As well as providing a school re-engagement focus, the program promotes strong community connection through the participation in Yarra Youth Centre programs that are run by youth workers. .

Total Project Cost: $43,900
Amount Requested: $10,000 **Minimum Required:** $8,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: This is a well written application, addressing clearly demonstrated needs, proposed outcomes and community partnerships. There is a strong evaluation process and the program provides significant outcomes for particularly vulnerable kids.

AG20-206: **Fitzroy Primary School**

Fitzroy Primary School SKILL Program

Project Description: The SKILL program has been kindly supported by the City of Yarra since 2017. In 2020, we would like to be able to continue to support those students already undertaking the program. Whilst they are making gains, many of their scores continue to fall into the Low-Low Average range when measured on standardised tests. It takes years to bring underperforming students up to standard, thus funding is sought to continue to provide intensive in-class support to current students in the program, but also including additional students as required. The activities that we want to achieve are:

-deliver the evidence-based SKILL program to identified students from Grades 1-6 within the classroom setting, thus capitalising on the additional expertise of teachers

-continue to deepen teachers knowledge and skill on the connection of oral language to literacy acquisition

-work on involving parents into the program by continuing to expand knowledge on the importance of developing academic oral language whilst preserving home languages

-conduct additional assessments where required. In addition to the TNL, CELF-5, WJ IV, WJ OL, PPVT, PEVT, we have also been using the TILLs- an assessment specifically designed to assess oral language within an academic context. These assessments provide valuable information to teachers

-also include a focus on persuasive language- a demanding academic skill that is essential for success in upper primary and secondary settings, which children from EAL backgrounds often fail to develop

- FPS has experienced additional funding cuts this year particularly to their Speech Pathology support

Total Project Cost: $59,375
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: This application demonstrates a clear need for this program of extracurricular support. The proposal is supported with good planning, community consultation and demonstrated support from the community.

AG20-224: **Rotary Club of Richmond**

Rotary Next Step Project

Project Description: The Rotary "Next Step" Project is now in its 12th Year. Each year we recruit 30 disadvantaged young people nominated by the Collingwood College and Fitzroy High School Youth Workers and teachers because they are disadvantaged, need longer term individual mentoring support and guidance to overcome the effects of their background, life experiences and environment. Our mission is to help them identify and understand their strengths (using online career guidance testing donated by CmyPeople) and guidance from Katrina Dwyer our Youth Worker who is also an experienced recruitment specialist. This strengths analysis helps identify appropriate job focus (this discovery is very motivating) We arrange work experience using our Rotary and community networks. This helps discover if the career direction interests the young person. Our next step is to develop job application skills then interviewing skills with volunteer business professionals. The relationship and support with each young person will last until they leave school for further education at College or University and /or employment or both. This may be at the end of Year 11 or 12. 70% of all the young people who commence this project will achieve this objective. This project is made possible because the schools value this project enough to integrate it into their operations with an office, privileged access to the schools database. Some young people need the support of a young adult, Try Mentoring manages this service. The Rotary Network helps identify the job opportunities and companies provide work experience will also employ the student.

Total Project Cost: $66,800
Amount Requested: $10,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: A very strong application with clearly articulated plans, evaluation, consultation and benefits for the community. The assessors felt the application clearly showed how the program would support and guide a group of young people in significant need.

AG20-251: **State of Being Foundation Incorporated**

STREAT Yoga Project

Project Description: The STREAT Yoga Program aims to democratise access to body-mind practices for young people participating in STREAT training programs. This partnership program between State of Being and STREAT, is designed as a proactive response to the complex needs amongst young people participating in STREAT training - many of whom experience poverty, homelessness, substance dependency and isolation. The program will be facilitated by a highly skilled State of Being yoga teacher, with content co-designed with participants. Key activities to be shared include: supportive exercises to promote sleep and rest;

mindfulness-based activities for conflict resolution, and tools for emotional health, wellbeing and connection. The shared vision and mission of the STREAT Yoga Program is that 'young people are supported to develop transferable life skills that promote health, wellbeing and connection with community.'

Staff professional development forms a second component of this project. State of Being will support staff to embed these approaches and techniques in existing practice via professional development on trauma-informed somatics and mindfulness techniques, and staff care and burnout.

With the support of a Lululemon 'Here to Be' Grant, a trial of this project has been funded for August 2019. A State of Being Facilitator previously piloted a version of this project, and if funded, the 2020 program will build on the insights and learnings of both pilots, to develop an ongoing offering for the STREAT community.

Total Project Cost: $20,886
Amount Requested: $6,800 **Minimum Required:** $4,300 **Venue Subsidy Requested:** N/A
Recommendation: $5,791

Panel Comments: The panel thought this was an innovative project with the potential to add good value and benefits to existing local services. They were impressed with the strong evaluation process and feel that the program offers a very promising means of reengaging a high risk group of young people.

AG20-268: **The Social Studio**

The Social Studio's Youth Development Program

Project Description: The Social Studio's Youth Development Program will formalise and increase support given to our youth participants, increasing the number of transitions into employment or further education.

The Social Studio's Youth Development Program has a focus on young people (16-25) from a refugee or migrant background who may have experienced barriers to accessing education and/or securing first employment. The Youth Development Program will increase support for TSS' participants' transition in to employment or further education by providing a dedicated program of holistic wraparound support to address such barriers as English language proficiency, job readiness and life circumstances.

The activities of The Social Studio's Youth Development Program will include:

- Creation of individualised learning plans and tailored goal setting
- Work-readiness workshops (eg job seeking, CV writing, interview preparation)
- English language support
- Assistance sourcing work experience, internship and employment opportunities
- Women's empowerment workshops
- 'Know Your Rights' workshops (specifically relating to Australian laws)

Total Project Cost: $148,820
Amount Requested: $9,500 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $9,500

Panel Comments: A well written application for an important service. The program focuses on employment outcomes for local young people and thereby addresses a pressing need.

AG20-292: **Australian Vietnamese Women's Association INC**

RICHMOND TUTORING PROGRAM (cont.)

Project Description: The Richmond Tutoring Program is an excellent example of the collaboration between CALD families, Australian Vietnamese Women's Association Inc. and Melbourne Girls' College. The program had enormous success in previous years, and we propose that it continues in 2020.

Family, Children& Youth: Youth & Middle Years

Many children in CALD families in Richmond housing estate came from low socio-economic background. Their parents were unable to help them with the homework due to the English language barrier and could not afford tutoring for the children. The Richmond Tutoring Program addressing this need by providing free tutoring support to primary school students from all CALD families. Although organised and operated by the Australian Vietnamese Women's Association Inc., the tutoring program is opened to all ethnic communities, particularly the newcomers, not just Vietnamese.

This program has been particularly successful as it aims to create a harmonious environment for learning and has the support of the parents, encouraging/ensuring the children attend the program and the resourceful and conscientious tutors from Melbourne Girls' College, consistently available every Tuesday to work with the children.

The program will be run every Tuesday afternoon during the school terms to strengthen the children's bilingual language and communication skills.

Total Project Cost: $35,840
Amount Requested: $10,000 **Minimum Required:** $9,000 **Venue Subsidy Requested:** N/A
Recommendation: $9,000

Panel Comments: The panel thought this was a strong, clear application for a worthy program that delivers strong benefits to the community.

AG20-305: **GR8M8S Foundation**

Toolangi Adventure Sports Camp

Project Description: The Toolangi Adventure Sports Camp (TASC) provides young males aged 13-18yrs living in the Yarra High Rise Estates (Richmond, Collingwood & Fitzroy) an opportunity to receive ongoing mentoring to reduce the risk of criminal involvement.

TASC partners with Yarra Youth Services, Victorian Police, Outdoors Inc, Special Olympics and Melbourne Victory as a core structure, whilst using camp facilities in Toolangi which are provided each camp by Anglicare.

The young people who participate are predominantly of African descent and also regularly participate in Yarra weekly after school and weekend programs.

TASC attendees are mixed according to needs and strengths to ensure mutual benefits for each participant. The teams compete against each other over the 4 days and gain points through soccer or basketball outdoor and indoor activities. The camp incorporates crucial life skills such as cooking, cleaning, preparation, activity planning and working in a team environment. Melbourne Victory attends the camp to run a half-day clinic at soccer camps. Currently, basketball camps utilise the basketball coaching expertise of TASC organising committee. Outdoors Inc's services are used for off-campus adventure-based activities such as hiking, kayaking, and caving. TASC camps are run 4 times per year during school holidays and alternate between basketball and soccer each holiday program.

Total Project Cost: $86,400
Amount Requested: $10,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: This application offers good programs for vulnerable kids. However, in the context of this competitive grant round, there were not enough funds available to offer the full amount.

Youth-Led Grants

AG20-167: **Mr Akolda Bil (Auspiced by drummond street services)**

Collingwood Designs

Project Description: The "Collingwood Designs" project will empower young people aged 8-15 who live on the Collingwood Public Housing Estate to design and produce clothing that represents them and their communities. The project will be led by Akolda Bil, who is a Youth Peer Leader with the drum, as well as they engage a local young artist aged 18-25 as a co-facilitator. Over 10 sessions, young people will develop their creativity and leadership skills as well as improve their sense of belonging, identity and confidence through the creative process. Participants will learn about the clothing design and production processes then work individually or in groups, with support from facilitators, to design their own imagery that reflects them and their communities. Their designs will be printed onto items of clothing for participants to keep and distribute to their peers. Moreover, participants will share their journey with their communities through social media with the project culminating in a celebration where young people will showcase their work. The idea for the project came from the young people themselves with Akolda and the drum committed to supporting them to achieve their goals. In line with the drum's co-design model, young people will be empowered to influence and lead at all stages of the project from planning to delivery to evaluation.

Total Project Cost: $10,389.12
Amount Requested: $3,000 **Minimum Required:** $2,500 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: A good application from an applicant that the panel has confidence can deliver well on the program. The program addresses a clearly identified need and the panel was impressed at how it moved beyond just a normal sports program. They were also impressed at the number of young people the program has the capacity to involve.

AG20-178: **Mr Ibrahim Mahat (Auspiced by Cohealth)**

Connect Plus

Project Description: The project will provide youth led support to Somali community youth and their families living in City of Yarra. The project will provide a safe environment where youth and members of their community can have a respectful conversation about the complex interaction of personal and social factors that facilitate resilience:

Activities include:

- Meetings led by youth and refreshments
- Physical activities such as indoor soccer and basketball
- Story-telling and cultural connections
- Group work enhancing social connectedness and peer support.
- Working with mentors to enhance their life skills to deal with everyday emotions, social relations and practical skills

Total Project Cost: $4,820
Amount Requested: $3,000 **Minimum Required:** $2,800 **Venue Subsidy Requested:** N/A
Recommendation: $3,000

Panel Comments: The panel is pleased to be able to support this growing program of events for a group that is already doing great work within its target community. The application established an ongoing need for the programs and the community's willingness to engage with the group.

Youth Led Grants

AG20-296: **Verve Magazine**

Verve Magazine art exhibition and print publication

Project Description: In the short term, we want to organise an art exhibition that will showcase the work of 5-6 emerging Australian artists. In conjunction with the exhibition, we want to collaborate with the 'Dinner Collective' to set up a pop-up style food van that follows the ethics of zero waste and affordability, especially since climate change is of huge importance to our generation. We need funds to cover the cost of renting out a venue because our events in the past have had a free entry policy. The cost of the venues we have been looking at was around 1,000AUD e.g. Schoolhouse Studios in Collingwood and thus we would break even using the money from a grant obtained from the City of Yarra. This event is a priority for us in the short-term and one which would foster a sense of community, inclusivity and creativity for the City of Yarra and with a proven track record of success (our events tend to attract 300-450 people over the course of the event).

Our priority with this event is to support the creative work of young artists who are up-and-coming and have not yet been given the opportunity to share their works with the general public. The creative industry is very competitive and to counter its sometimes toxic elements, we want to push for community and interconnectedness instead.

Total Project Cost: $9,300
Amount Requested: $2,300 **Minimum Required:** $2,300 **Venue Subsidy Requested:** N/A
Recommendation: $2,300

Panel Comments: The panel is happy to support a program that aligns very well with the funding priorities of the youth led stream. The group's track record also inspired confidence in the their capacity to deliver.

Sustainability: Partnering for Sustainability

AG20-140: **Spensley Street Primary School**

Towards a Zero Waste Community

Project Description: In 2018 Spensley Street Primary School embarked on a Towards Zero Waste Movement to reduce the amount of waste the school community produces at its annual events and in doing so reduce the schools impact on the environment. We are working together with students, staff & families to empower and influence the wider community to change behaviour and reduce waste.

Spensley Street Primary School is a Government primary school with a passionate community and has always considered the environment when planning events but we want to strengthen our commitment and work towards a zero waste to land fill outcome by removing single use plastic at events, investing in an effective compost system and partnering with Green Collect to achieve a zero waste to landfill outcome at our annual fete by sorting donated items that are not suitable for sale and produce a report for the school to measure outcomes.

This initiative began by asking people to bring bags, drink bottles and keep cups to school events and has gained momentum, the school community is motivated to take a lead so Spensley Street Primary can achieve its zero waste goal. We are focused on large and small actions to create a sustainable outcome for the school community. Already we have stopped selling bottled water at school events, reduced the landfill by one third and reduced the amount of recycling required but we want to do more.We plan to create systems that can be used by future generations and continue to improve outcomes.

Total Project Cost: $9,048
Amount Requested: $3,878 **Minimum Required:** $3,086 **Venue Subsidy Requested:** N/A
Recommendation: $3,878

Panel Comments: This is a strong application with well thought out plans, clear outcomes and big potential benefit through the ripple effect through the school community. The applicant is building on the work

already being done, has strong outcome measures, and good engagement with he community. The panel particularly commended the application as one targeting kids, and positioning themselves as a model that other schools can follow.

AG20-271: **FareShare Australia Incorporated**

FareShare Urban Flower Garden Project

Project Description: FareShare's Abbotsford kitchen garden site is a key source of fresh vegetables for inclusion in the free, healthy meals that FareShare prepares for less fortunate members of the community.

FareShare has identified that greater vegetable production could be achieved at its Abbotsford garden site through the development of a new urban flower garden to support increased numbers of pollinators and beneficial insects. Increased beneficial insect numbers would contribute to the production of more vegetables at the Abbotsford site, e.g. by enhancing opportunities for pollination of vegetable crops and supporting integrated pest management within the garden environment.

The proposed new urban flower garden is at the heart of this pollination and integrated pest management strategy. Development of the garden will involve:

- planting a mixture of colourful plants, including natives, shrubs, groundcovers and trees which will produce flowers throughout the year in order to attract beneficial insects;

- installation of watering infrastructure to support the new garden (whilst the majority of new plants will be drought-tolerant, they will still require some watering during the Summer months); and

- installation of bee-hotels to support the presence of native bees in the garden.

In addition to supporting the growth of increased vegetables at the Abbotsford kitchen garden site, the new flower garden would also serve to beautify the space for the local community. It would also provide an urban oasis for commuters to look upon as they pass by on the train at Victoria Park station.

Total Project Cost: $131,800
Amount Requested: $3,800 **Minimum Required:** $2,000 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: A strong application, with the budget and planned project very clear. The project aligns with the urban agriculture and biodiversity priorities, and may have spillover benefits to neighboring properties. The panel also noted substantial volunteer contributions to the maintenance of the facility.

Sustainability: General

AG20-185: **Green Music Australia**

Green Music Leadership Program

Project Description: We are proposing to run two collaborative workshops to upskill and inspire musicians and music venues in the Yarra region to become green leaders in their field. The workshops will encourage the implementation of environmental sustainable practices, and show the participants how they can inspire their peers and audiences to create positive cultural shifts for the environment.

Sustainability: General

Green Music Leadership Program: Musicians

A workshop for musicians delivered by musicians, on how to reduce your environmental impact as a musician; and use your social platform to bring about wider cultural change. Drawing upon our well developed educational tools and resources, we would hold a collaborative session to brainstorm strategies for reducing and offsetting emissions, as well as waste minimisation, and open up important conversations about how to engage in climate change advocacy.

Green Music Leadership Program: Arts Venues

In partnership with Victoria Health, we are in the process of assisting popular Yarra music venues Yah Yah's and The Corner to reduce their waste through education and the installation of water bubblers. We would like to expand the impact of our work with as many arts venues in the Yarra region as possible by using our proven venue conversion successes as examples. Our aim would be to facilitate more venues transitioning to becoming a single-use plastic-free business, reducing their energy usage, and guide them in other ways to becoming green leaders.

Total Project Cost: $19,020
Amount Requested: $11,500 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,448

Panel Comments: The project is an innovative way of getting the message to a very large audience, to scale the potential impact, and supported by substantial in-kind contributions. The applicant is commended for taking an area they know, and using this to address sustainability. The panel felt there was good potential for a wide reach. In a competitive funding round could not fully fund, and so panel recommends prioritising the the workshops for artists if cannot run both.

AG20-221: **Carlton North Primary School**

The Young Dark Emu Indigenous Garden & Learning Walk

Project Description: Carlton North Primary School (CNPS) has been working in collaboration with Australian Indigenous Author, Bruce Pascoe, CERES, the Wurundjeri Tribal Council to identify eight areas of the school grounds that could be developed as gardens that represent different Indigenous landscapes:

(1) Western plains grassland (assembly area – planting in blue stone garden beds)
(2) Secret wildflower garden (along the O'Grady street fence line)
(3) Banksia woodland (in planter boxes along the football field fence line)
(4) River reed bed (in front of the main building on the Lee street side)
(5) Lizard lounge (blue stone garden bed on Lee street side)
(6) Butterfly bar (prep playground near the she-oaks)
(7) Plantings beneath some of the established trees – some next to fence lines
(8) Edible Indigenous garden (existing garden beds between the two school buildings)

The school plans to develop these gardens in to a learning walk including an audio tour of the gardens describing the significance of the Indigenous plants to educate the wider school community. The school is working with Bruce Pascoe to educate the wider community on the significance of Indigenous plants and sustainability including attracting local wildlife back to the school grounds.

CNPS opens the school ground to the wider community of Carlton North and actively promotes community use of the school grounds. Many of the Indigenous plants within the proposed gardens will be edible and the wider community will be able to access these plants as the school promotes urban agriculture through the planting of Indigenous plants.

Sustainability: General

Total Project Cost: $52,000
Amount Requested: $15,000 **Minimum Required:** $10,000 **Venue Subsidy Requested:** N/A
Recommendation: $10,000

Panel Comments: This is a highly culturally significant project with strong partnerships, and both cultural and biodiversity significance for the broader Australian community. The application demonstrates a project that could clearly leverage the school community to be successfully implemented and reach a broad audience. Good to see strong investment from the school as well. The applicant is encouraged not only work with current list of partners but to extend and leverage these networks to get the message of Dark Emu out as broadly as possible.

AG20-223: **3,000acres**

Enabling Neighbourhood-Scale Composting in the City of Yarra

Project Description: Over one year, 3,000acres will significantly increase community composting capacity on private land right across Yarra.

We will begin by finding and providing training for 25 residents who are currently doing some small composting at home. These residents will commit to being a Community Compost Hub and collecting data on their composting in exchange for Compost Masterclass training and supplies (including a 400L compost bin, scales and whiteboard). The training and materials will focus on high level composting and how to act as a composting hub.

In the six months after the training, the composters will be assisted to create an online composting profile (utilising ShareWaste), connect with people without composting facilities in their area (such as apartment dwellers) and be linked to sources of brown materials in their area (such as carpenters, coffee roasters, animal hutch keepers and similar). They will allow compost donations into their system from at least 3 other households and keep records on the people making the donations and the amount of waste being diverted from landfill. Throughout this time the composters will be provided with support from 3,000acres with any issues that arise.

At the conclusion of the program, all of the data will be drawn together to show a complete picture of the amount of waste diverted from landfill, the amount of compost produced and the number of people working together on the project. The composters will be encouraged to continue acting as advocates for large scale composting in the area.

Total Project Cost: $28,963.50
Amount Requested: $10,984 **Minimum Required:** $10,984 **Venue Subsidy Requested:** N/A
Recommendation: $10,984

Panel Comments: A strong application with well developed design, objective partnering and outcomes. The panel felt that the project will be effective in communicating the need for composting, with a broad reach. Strong capacity for ongoing legacy, and the panel felt that it was particularly positive that the project is targeting renters and high rise residents.

AG20-259: **Open Table**

No Waste Cook Club

Project Description: Open Table's No Waste Cook Club is a free cooking workshop series open to all. The project expands on our existing programming but places greater emphasis on active resident participation and food sustainability education. Workshops will be held at the Bargoonga Nganjin Community Room and will teach participants to waste less food at home, think more creatively in the kitchen, shop and cook in a way that is healthier and more sustainable. During these 12 workshops participants will cook a meal together made from donated surplus food.

The proposed monthly activities are:

Sustainability: General

1. Food Waste Workshop - addresses food sustainability through group cooking workshop using donated surplus food aimed at demonstrating ways to both reduce food waste, tips on appropriate food storage, meal planning, composting practices as well as food preservation;

2. Food Waste Workshop lunch - improve social cohesion and connection through a shared meal following the workshop where participants and the facilitator will have the chance to discuss their learnings, share experiences and further embed their collective knowledge around sustainability practices;

3. Provision of Food Waste education materials following the workshop - equip participants with the skills, recipes and knowledge to apply in their own food preparation practice at home.

In addition we will partner with Yarra Libraries to run six specially designed workshops aimed at engaging Seniors Groups and CALD groups. These workshops will focus on zero waste cooking and composting (incorporating the planned compost and worm farm that is to be installed at the Bargoonga Nganjin, North Fitzroy Library).

Total Project Cost: $33,224
Amount Requested: $14,337 **Minimum Required:** $9,690 **Venue Subsidy Requested:** N/A
Recommendation: $9,690

Panel Comments: This project addresses council priorities well, with strong intersecting social and environmental objectives, and deliverables around issues of zero waste, composting, healthy eating and shared meals for diverse / CALD communities. The applicant has a proven track record and a clear plan of action across all grant criteria. In a competitive funding round could not fully fund. If project is to be scaled down because of this, applicant is required to ensure some targeted sessions still included.

Community Housing

AG20-036: **Unison Housing**

Increasing Stability for a comfortable HOME

Project Description: Unison provides secure long term self contained and rooming house housing to people that are disadvantaged members of our community due to mental health, many of whom have previously experienced homelessness. Unison manage 101 x rooms and 129 x Studios in the City of Yarra, under Patch 5.

Unison is committed to not only providing affordable housing but also to support the Tenant in their home and community. Most people experiencing mental health and homelessness will require intermittent multidisciplinary support and on-site services. Unison would like to support an expansion program that offers further support during tenant crisis with the access to brokerage funds that will sustain tenancies to prevent homelessness and build a cohesive and resilient community.

Unison is applying for Grant funding for when the tenant requires accommodation support like: Pest control, room cleaning, tenant damage repairs and apartment modifications due to disability. Most tenants are living on a low income and cannot afford to fund modifications or repair tenant damage items that fall outside of the landlords responsibility. This affects all aspects of their physical and mental health, therefore the HACC support worker would use the Grant funding to help during these times.

Total Project Cost: $9,800
Amount Requested: $10,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $3,500

Panel Comments: The panel thought this application had promise. They acknowledge the proposed program fits well with the stream priorities and addresses a clear need. They were not able to fully fund in this round, but have offered a lower amount to enable a pilot version of the program enabling further development and preliminary evaluation of the program.

Community Housing

AG20-051: **Launch Housing**

Community Housing Tenants Support Program

Project Description: The Community Housing Tenants Support Program (CHTSP) will provide advocacy and specialist support for community housing tenants in the City of Yarra. The program aims to prevent homelessness by supporting people whose tenancies are at risk. Our target population are people experiencing housing stress and those who are at risk of experiencing homelessness.

The activities of the Community Housing Tenants Support Program include:

- providing advice and information;
- offering liaison and support with legal/VCAT interventions;
- addressing rent arrears and making payment plans;
- delivering tenancy skills training and financial counselling;
- making referrals and linkages into a range of mainstream and specialist services;
- providing support and case coordination to people with hoarding behaviours; and
- providing support via a case management approach to address underlying issues impacting on the ability to sustain tenancies.

Sustaining stable and secure housing will be achieved through assertive outreach, practical day-to-day involvement with participants, casework and coordination. Case plans will be created to work towards reducing tenancy concerns or issues, developing participants' skills, accessing relevant services and support, improving their health and wellbeing, enhancing relationships and building resources, addressing challenging behaviours or areas of risk, and improving connections with local communities.

Total Project Cost: $60,137
Amount Requested: $50,000 **Minimum Required:** $50,000 **Venue Subsidy Requested:** N/A
Recommendation: $50,000

Panel Comments: This was a comprehensive application which demonstrated the positive impact that this program has for its participants. The program design is supported by good consultation and demonstrates good community connections and partnerships.

Sports and Recreation

AG20-133: **Collingwood City Soccer Club**

Collingwood Junior Eagles

Project Description: The Junior Eagles program is a soccer skills training program for children and young people aged 6 to 28 years with an intellectual or physical disability. The program includes 15 weekly training sessions in Terms 2 and 3. The aims of the program include to provide the children and young people with an opportunity to learn soccer skills in a safe and welcoming environment where the players' abilities and progress is valued; to improve player physical fitness and to prepare children for integration with other teams as appropriate. The program also supports families of children with special needs by providing recreational/ sporting opportunities for their children and inclusion in a community club, being the Collingwood City Soccer club. Recently, the goals of the program have been expanded to include working with the FFV to develop and maintain an All Abilities soccer league which commenced in 2017. The club now has 2 full teams playing in the new league. Additionally the program again has welcomed younger and older players (6-10 years and 18- 30 years).

Total Project Cost: $11,870
Amount Requested: $3,965 **Minimum Required:** $3,965 **Venue Subsidy Requested:** N/A
Recommendation: $3,965

Sports and Recreation

Panel Comments: The panel found this to be a really great sounding program, that is well thought out with clearly defined aims. It demonstrated significant benefits to the community, providing a positive environment integrating children with disabilities with those who don't, with beneficial outcomes for both.

AG20-150: **North Richmond Community Health**

Tai Chi and QiGong for Gentle Exercise

Project Description: Gentle Exercise for Tai Chi is a gentle, movement-based program. Tai Chi is effective in reducing the risk of falls (Monash University Research Institute 2013) and supports people with chronic complex health conditions such as: Diabetes, Arthritis, Osteoporosis and Back Pain. Tai Chi not only improves balance and reduces falls risk by teaching people to move forwards, backwards and sideways safely , it show's positive benefits in relaxation, fitness and overall health for people in a group environment (Sherrington et al. 2011). Qigong exercise is s a powerful system of healing and energy, an integration of physical postures breathing techniques and focus. The slow gentle movements of most Qigong forms can be easily adapted, even for the physically challenged and can be practised by all age groups which makes it easily adaptable to the client group with more challenged balance.

This project will provide participants with 1 hour weekly group exercise at North Richmond Community Health (currently run in Group room at Salvation Army at 22 Lennox Street Richmond) over school term dates as well as home-based exercises. It will enhance social connectedness for elderly, frail aged who experience a chronic disability living in the City of Yarra with particular scope for clients of social housing residents. It will encourage clients of Culturally Linguistically and Diverse backgrounds who may experience limited opportunity for exercise and participation.

Total Project Cost: $29,330
Amount Requested: $7,360 **Minimum Required:** $3,200 **Venue Subsidy Requested:** N/A
Recommendation: $3,200

Panel Comments: This application is positive focus on health and well-being, and a good initiative to promote fitness and help with promoting well being and help in bringing together the elderly and create a positive atmosphere in within the community. Could not fully fund, as requested more than the maximum for this stream - applicant should be aware of funding limits in future applications, and need to better articulate the need for the different items in budget.

AG20-182: **Fitzroy Lions Soccer Club (Auspiced by Fitzroy Learning Network)**

FLSC coaches and volunteers training

Project Description: As a newly established club, we would like to develop our coaches and volunteers to increase the skills, knowledge and understanding of the club. We want to make sure our club members get the best experience possible and by saying that we need all our coaches and volunteers skilled incase of an emergency. On the pitch minor and major injuries always happen. Having our volunteers and members skilled we create a safe environment for the youth to enjoy carefree. We want our members to be fully trained in first aid, food handling, concussion training, mentoring & female coaches training.

Total Project Cost: $28,100
Amount Requested: $5,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: A valuable project covering an important issue with concussion training and first aid.

AG20-183: **Concern Australia**

Lets get physical - Getting active after school

Sports and Recreation

Project Description: The LiveWires program wants to get children and young people (aged 3-16 years) living at Collingwood Housing Estate involved in more physical activities at our after-school program, which is based at Collingwood Neighbourhood House on Tuesday and Wednesday afternoons.

The LiveWires after-school program is fun and free, providing young people with access to a range of engaging and participatory learning experiences.

We intend to partner with community and sports and recreation groups in the City of Yarra to increase the physical activities in our programming that will enable us to get the children more active.

We already include a range of expressive arts, crafts, cooking, gardening, music, dance and mindfulness activities to help build experiential learning and improve wellbeing. Increasing the range of physical activities will continue to improve the children's health and build their resilience.

Funding will enable us to engage local community groups and pay for coaches to deliver a range of new and exciting program activities including Helping Hoops, Junior Jack Attack (lawn bowls), Tennis Hot Shots, Soccer, and other activities.

Total Project Cost: $11,200
Amount Requested: $5,000 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: A good program that encourages kids to take part in different sports activities. Clear concepts with multiple benefits and tangible outcomes, and strong measures of success.

AG20-250: **Richmond Junior Football Club**

Richmond Junior Football Club - "Opportunity for everyone" scholarship program

Project Description: The RJFC wish to ensure the opportunity to participate in Australian Rules football is open to all City of Yarra residents.

This grant application is to assist being able to make that commitment, largely to the CALD and social housing community.

The program is a year-long commitment, including both in season and out of season engagement activities.

Essentially the program means we can register, equip, transport and keep in touch with those children that come through our door that otherwise would not be able to afford to participate.

Total Project Cost: $16,750
Amount Requested: $5,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: A positive program to fund, with significant benefits to the community, and strong potential. The panel did note that the application would have been strengthened from greater detail on how they planned to operate the program.

AG20-254: **Richmond Junior Football Club**

Richmond Junior Football Club - Injury education, prevention and treatment program

Project Description: This initiative involves multiple activities to reduce the likelihood of injury to junior footballers, as well as improve the treatment once an injury occurs.

While not the sole focus of the initiative, particular attention is being directed towards the area of concussion, head and neck injuries.

There are 3 core components of the initiative:

- An education process for coaches...raise awareness, provide coaching skills and drills.
- An education process for players...raise awareness, provide strategies to reduce the occurrence.
- An education process for game day trainers...support, identification and treatment.

Total Project Cost: $7,700
Amount Requested: $3,000 **Minimum Required:** $1,500 **Venue Subsidy Requested:** N/A
Recommendation: $2,000

Panel Comments: This application addresses a relevant and important concern in the community, creating awareness and education on concussion. Te panel found it particularly strong that it includes educating the players as well as coaches. Could not fully fund as maximum of $1,000 per coaching training specified in the guidelines, and the application did not articulate the need for different training for coaches and trainers.

AG20-258: **Fitzroy Junior Football Club**

Increase participation by upskilling our coaches (70) and get them to Level 1 accreditation

Project Description: We want to improve the skills of all our current and future coaches through these nationally recognised, high value programs (DFS, Advanced Coach Mentoring online tool, and AFL Level 1 Accreditation Course) we will undertake in 2020. These programs will provide our volunteer coaches with the best possible professional training experience. It will help retain and increase participation (ideally within low participation groups). Through the help of the grant funding, we will be able to build capacity and increase participation among our community members by undertaking coach support sessions aimed at various levels: U9's-U12's, U13's-U17's, and Girls only through trusted, nationally recognised programs (DFS and Advanced Coach Mentoring) and obtaining the mandatory Level 1 coach accreditation for each of our nearly 70 coaches.

Total Project Cost: $26,350
Amount Requested: $5,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: A project with strong positive impact from good coaching training. The panel noted that this is an area that needs to be increased throughout football clubs in our community and Fitzroy has the ability to make a large impact.

AG20-289: **Collingwood City Soccer Club**

Richmond Estate Soccer Program

Project Description: A soccer program for children from culturally and linguistically diverse backgrounds whose low socioeconomic background limits their opportunity to be involved in formalised sporting activities.

The club coaches run soccer skills and games and welcome all who wish to attend

Total Project Cost: $8,874
Amount Requested: $5,000 **Minimum Required:** $5,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: Applicant has good intentions, and the program has potential to have a strong impact on the community.

Sports and Recreation

AG20-290: **Collingwood Basketball Association**

Access for All Abilities Basketball

Project Description: Weekly basketball program for young people with a disability / special needs who would like to learn

basketball skills in a fun, friendly, inclusive environment. We encourage brothers and sisters, and parents / guardians to be part of the program and get involved on court if they wish.

Programs are run by skilled coaches from the club who are sensitive to the needs of the participants. Participants are in a small group with a ratio of approximately 1 coach per 2 -3 participants. Each session covers appropriate activities depending on the ability of the participant, including skills such as passing, dribbling and shooting activities.

Participation, co-operation, teamwork and fun are the main goals of the program.

Total Project Cost: $11,812.50
Amount Requested: $4,825 **Minimum Required:** $3,000 **Venue Subsidy Requested:** N/A
Recommendation: $4,825

Panel Comments: A well written and thought out application with clearly defined aims and outcomes, and demonstrated capacity.

AG20-291: **Collingwood Basketball Association**

Support for young basketballers to play competitive basketball

Project Description: Collingwood Basketball Association has proactively engaged with players from local public housing and

CALD communities and has 80 players from these communities playing in the club's domestic teams.

Many of these families find it difficult to pay registration and game fees for their children who are playing in our Junior domestic competitions.

The club recognises that there are many benefits for these players to be involved with a local, community sporting club so currently subsidises registrations fees as needed.This project will allow the club to continue to provide some assistance to players from local public housing, CALD communities and financially disadvantaged families in order to assist with registration fees.

Total Project Cost: $100,827
Amount Requested: $5,000 **Minimum Required:** $4,000 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: A good project to support young players, that will have a large impact. Well written application and a good way of promoting social inclusion for CALD communities.

AG20-293: **Collingwood Basketball Association**

Support for young basketballers to participate in tournaments

Project Description: Collingwood Basketball Association has proactively engaged with players from local public housing and

CALD communities and currently has 45 players from these communities playing in the club's representative teams.

It is expected that players in these teams participate in at least two tournaments per year, but this is expensive for many families who are financially disadvantaged.

Sports and Recreation

This project will allow the club to subsidise registration and accommodation costs for players from local public housing, CALD communities and financially disadvantaged families so that the players in the teams can participate in two tournaments per year with their team mates.

This is important for skill development, self esteem, team cohesion and bonding and connectedness with community.

Total Project Cost: $155,775
Amount Requested: $5,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $5,000

Panel Comments: An important and positive program, particularly for team cohesion, and supporting the CALD community.

AG20-317: **Edinburgh Cricket Club**

Atherton Gardens Cricket Program

Project Description: The Edinburgh CC has now for a number of seasons run a successful cricket program at the Atherton Gardens housing estate in conjunction with the CoY, FASTA, Vic Police & ACU.

We are hoping this can continue in 2020-21.

The program this round will consist of 12 1.5 hour sessions held at Atherton Gardens as well as a gala/come and try day at the AG oval as a multi-cultural sport & recreation day.

On average 30-35 participants at each session, with min 50% girls. ECC view this program as a great opportunity to:

- introduce underprivileged children from diverse backgrounds to cricket,outdoor activities & team sport;
- provide new experiences (& potentially connections with diverse and new people);
- increase women & girls participation in sport,
- increase youth participation in outdoor activities and engage the local community.

Further, the programs offer exceptional leadership and community contribution opportunities for ECC's young members who under supervision, provide much of the coaching.

The sessions include training, games, and specialist coaching. The children are all provided with a cricket pack that includes Cap, shirt, bat, ball.

At the completion of the AG Project, ECC hopes both junior boys & girls from the program will move into junior program at the Brunswick Street Oval. Our program is undertaken mid week and Saturdays and provides flexibility to enable participation when available.

The club will aim to supply equipment, uniform, travel, food for all that participate. It's hoped that the club can enable 50% of the girls from the AG cricket project into a team sport.

Total Project Cost: $10,175
Amount Requested: $4,000 **Minimum Required:** $3,500 **Venue Subsidy Requested:** N/A
Recommendation: $4,000

Panel Comments: A great program with good involvement from the girls participating. The panel liked that catering is also factored in, to ensure the kids are provided with healthy food as part of the program.

11.2 Q1 September 2019 Finance Report

Executive Summary

Purpose

To provide Councillors with the September Quarterly Report.

Key Issues

Council's 2019/20 financial position as at 30 September 2019 is better than budget at this point in time.

Financial Implications

There are no financial implications.

PROPOSAL

That Council note the Quarter 1 September 2019 Finance Report.

11.2 Q1 September 2019 Finance Report

Trim Record Number: D19/178424
Responsible Officer: Director Corporate, Business and Finance

Purpose

1. To provide Councillors with the Quarter 1 September 2019 Finance Report.

Background

2. Under the Local Government Act, Council is required to report on its financial results on a quarterly basis.

Quarter 1 – September 2019 Finance Report (Attachment 1)

3. As at 30 September 2019 Council is favourable to YTD Budget by $3.6m. This result is due mostly due to timing differences in the following areas:

   (a) Higher YTD grants received of $1.9m, mostly attributable to Operating grants of $1.7m which are awaiting allocation and phasing to relevant programs;

   (b) Higher YTD open space monetary contributions relating to developer contributions received; $463k; and

   (c) Lower YTD materials and services expenditure, mainly due to favourable consultancy and contract payments to budget, $1.3m.

4. These favourable outcomes are offset by:

   (a) Lower YTD leisure membership income of $0.2m which is expected to pick up through the summer months; and

   (b) Higher YTD bad and doubtful debts resulting from an increase in the doubtful debt percentage rate used, $0.2m.

2019/20 Capital Works Program Adjustments Report – September (Attachment 2)

5. The 2019/20 Capital Works Program is subject to regular adjustments in response to variations to current projects and substitution in response to changing priorities and urgent new works being identified. The attached Capital Works Program Adjustments Report identifies changes which have taken place during the current quarter.

External Consultation

6. No external consultation was required.

Internal Consultation (One Yarra)

7. This report has been to the Executive on Wednesday 16 October 2019.

Financial Implications

8. There are no financial implications.

Economic Implications

9. There are no economic implications.

Sustainability Implications

10. There are no sustainability implications.

Social Implications

11. There are no social implications.

Human Rights Implications

12. There are no human rights implications.

Communications with CALD Communities Implications

13. There CALD Communities implications.

Council Plan, Strategy and Policy Implications

14. There are no Council Plan, Strategy and Policy implications.

Legal Implications

15. There are no legal implications.

Other Issues

16. There are no other issues.

Options

17. This report does not include any options.

Conclusion

18. The first quarter report demonstrates Council's progress toward achieving the 2019/20 Budget.

RECOMMENDATION

1. That Council:

   (a) notes the Quarter 1 – September 2019 Finance Report.

CONTACT OFFICER: **Mark Montague**
TITLE: **Deputy Chief Financial Officer**
TEL: **9205 5503**

Attachments

1⇩ Finance Report - September 2019 (Council)
2⇩ Capital Adjustments Running Table - September 2019

Attachment 1 - Finance Report - September 2019 (Council)

Finance Report

for the period
1 July 2019 to 30 September 2019

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Dashboard

Income Statement	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)
	$'000	$'000	$'000	$'000	$'000	%	$'000	$'000	%
Revenue from ordinary activities									
Rates and charges	112,465	112,465	110,314	110,237	(77)	-0.1%	112,465	-	0.0%
Statutory fees and fines	32,935	32,935	9,117	9,115	(2)	0.0%	32,935	-	0.0%
User Fees	32,330	32,330	8,330	8,106	(224)	-2.7%	32,330	-	0.0%
Reimbursements	1,055	1,055	179	340	161	89.9%	1,055	-	0.0%
Grants - Operating	12,542	12,587	2,885	4,521	1,636	56.7%	12,587	-	0.0%
Grants - Capital	2,433	2,433	608	836	228	37.5%	2,433	-	0.0%
Contributions - OSR	4,300	4,300	1,075	1,538	463	43.1%	4,300	-	0.0%
Contributions - Other monetary	397	397	99	204	105	106.1%	397	-	0.0%
Net gain/(loss) on disposal	180	180	45	15	(30)	-66.7%	180	-	0.0%
Other Income	2,036	2,036	509	546	37	7.2%	2,036	-	0.0%
Total Revenue	**200,671**	**200,716**	**133,161**	**135,458**	**2,297**	**1.7%**	**200,716**	-	**0.0%**
Expenses from ordinary activities									
Employee Costs	87,115	87,443	20,668	20,527	141	0.7%	87,443	-	0.0%
Materials and services	73,303	73,719	17,630	16,257	1,373	7.8%	73,719	-	0.0%
Bad and doubtful debts	4,000	4,000	1,199	1,377	(178)	-14.8%	4,000	-	0.0%
Depreciation & Amortisation	22,800	22,800	5,700	5,737	(37)	-0.6%	22,800	-	0.0%
Borrowing costs	2,035	2,035	509	488	21	4.1%	2,035	-	0.0%
Total Expenses	**189,253**	**189,997**	**45,706**	**44,386**	**1,320**	**2.9%**	**189,997**	-	**0.0%**
Net Result	**11,418**	**10,719**	**87,455**	**91,072**	**3,617**	**4.1%**	**10,719**	-	**0.0%**

Income Statement by Division	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)
Chief Executive Revenue	1,716	1,716	429	337	(92)	-21.4%	1,716	-	0.0%
Chief Executive Expense	15,654	15,608	4,465	4,290	175	3.9%	15,608	-	0.0%
Net (Exp)/Rev	*(13,939)*	*(13,892)*	*(4,036)*	*(3,953)*	83	2.1%	(13,892)	-	0.0%
Corporate, Business and Finance Rever	152,542	152,542	121,582	122,988	1,406	1.2%	152,542	-	0.0%
Corporate, Business and Finance Expen	59,608	59,710	14,323	14,822	(499)	-3.5%	59,710	-	0.0%
Net (Exp)/Rev	*92,934*	*92,831*	*107,259*	*108,166*	907	0.8%	92,831	-	0.0%
Planning and Place Making Revenue	7,833	8,182	2,045	2,456	411	20.1%	8,182	-	0.0%
Planning and Place Making Expense	15,050	15,105	3,832	3,925	(93)	-2.4%	15,105	-	0.0%
Net (Exp)/Rev	*(7,216)*	*(6,924)*	*(1,787)*	*(1,469)*	318	17.8%	(6,924)	-	0.0%
Community Wellbeing Revenue	15,244	15,244	3,926	4,201	275	7.0%	15,244	-	0.0%
Community Wellbeing Expense	36,011	36,296	8,681	8,026	655	7.5%	36,296	-	0.0%
Net (Exp)/Rev	*(20,767)*	*(21,052)*	*(4,755)*	*(3,825)*	930	19.6%	(21,052)	-	0.0%
City Works and Assets Revenue	23,337	23,033	5,179	5,476	297	5.7%	23,033	-	0.0%
City Works and Assets Expense	62,931	63,278	14,404	13,325	1,079	7.5%	63,278	-	0.0%
Net (Exp)/Rev	*(39,595)*	*(40,245)*	*(9,225)*	*(7,849)*	1,376	14.9%	(40,245)	-	0.0%
Total Net (Exp)/Rev	**11,418**	**10,719**	**87,455**	**91,072**	**3,617**	**4.1%**	**10,719**	-	**0.0%**

Legend:

> (50,000) and/or (5%)	Unfavourable variance
> = 50,000 and/or 5%	Favourable variance

No highlight indicates that the item is within tolerance

Note: The adjusted budget Net Result has decreased by $0.7m after adjusting for the impact of carry over items.

Cash Position	Full year Budget Target	Current period Result	Forecast result
Liquidity Ratio	2.68	3.87	2.68

VAGO Ranges for Liquidity

Low Risk	Medium Risk	High Risk
> 1	0.75 - 1	< 0.75

Greater detail is included in the VAGO Indicators section on page 8

EFT	Full year Budget	Current period Result	Forecast result
Establishment	854.3	863.1	863.1
Vacant positions (included in above)		53.3	

Greater detail is included in the EFT section on page 4

Transfers to/from the Open Space Reserve	Balance as at 30/06/2019 $'000	Current period balance $'000	Movement Inc/(Dec) $'000	Comments
Open Space Reserve	7,799	9,117	1,318	Movement in contributions received less expenditure YTD for 2019/20.

Greater detail is included in the Open Space Reserves section on page 6

Borrowings	Balance as at 30/06/2019 $m	Current period balance $m	Movement Inc/(Dec) $m	Comments
Total Borrowings	43.7	43.4	(0.3)	Principal repayment of $0.3M YTD

Greater detail is included in the Borrowings section on page 7

Debtors	Balance as at 30/06/19 $'000	Current period balance $'000	Movement Inc/(Dec) $'000	Comments
Total Debtors	14,797	110,717	95,920	Debtors have increased due to the raising of 2019/20 Rates and FSL. Balance will progressively reduce throughout the year and convert to cash as rate installments are paid.

Greater detail is included in the Debtors section on page 5

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Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Income Statement by Revenue and Expenditure with Variance Commentary

Income Statement	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Favi(Unfav)	YTD Variance Favi(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Favi(Unfav)	Forecast variance Favi(Unfav)	Variance Comments (including variance comments for adjusted budget changes)
	$'000	$'000	$'000	$'000	$'000	%	$'000	$'000	%	
Revenue from ordinary activities										
Rates and charges	112,465	112,465	110,314	110,237	(77)	-0.1%	112,465	-	0.0%	YTD unfavourable variance due to supplementary rate income being behind budget. Expected to finish in line with budget.
Statutory fees and fines	32,935	32,935	9,117	9,115	(2)	0.0%	32,935	-	0.0%	
User Fees	32,330	32,330	8,330	8,106	(224)	-2.7%	32,330	-	0.0%	YTD unfavourable variance due to leisure membership fees being behind budget. Expected to pick up throughout the summer months and finish in line with budget.
Reimbursements	1,055	1,055	179	340	161	89.9%	1,055	-	0.0%	YTD favourable variance due to unbudgeted reimbursements received from contractors for traffic and engineering works to be undertaken, and also reimbursements for resourcing assistance at the former Amcor site.
Grants - Operating	12,542	12,587	2,885	4,521	1,636	56.7%	12,587	-	0.0%	YTD favourable grant income received due to funding received but not yet identified and allocated to the relevant Council program. This variance will likely adjust back to budget when these programs are identified and program budgets appropriately phased.
Grants - Capital	2,433	2,433	608	836	228	37.5%	2,433	-	0.0%	YTD favourable variance due to unbudgeted income received in Traffic and Civil engineering relating to Stage 2 of Wellington Street. This income is to be spent on Wellington Street bike lane Capital works.
Contributions - OSR	4,300	4,300	1,075	1,538	463	43.1%	4,300	-	0.0%	YTD favourable variance due to open space development contributions being ahead of budget which is determined by the progress of completion of individual developments. These funds are committed to be spent on eligible open space projects.
Contributions - Other monetary	397	397	99	204	105	106.1%	397	-	0.0%	YTD favourable variance relates to developer contributions received through City Works relating to road maintenance. Amount received varies depending on rectification and maintenance work required as a consequence of development activity.
Net gain/(loss) on disposal	180	180	45	15	(30)	-66.7%	180	-	0.0%	
Other Income	2,036	2,036	509	546	37	7.2%	2,036	-	0.0%	
Total Revenue	**200,671**	**200,716**	**133,161**	**135,458**	**2,297**	**1.7%**	**200,716**	**-**	**0.0%**	
Expenses from ordinary activities										
Employee Costs	87,115	87,443	20,668	20,527	141	0.7%	87,443	-	0.0%	YTD favourable variance due to the timing of employee payments and will fluctuate throughout the year. Expected to finish in line with budget.
Materials and services	73,303	73,719	17,630	16,257	1,373	7.8%	73,719	-	0.0%	YTD favourable variance due to the timing of contract payments and utility costs. This variance is likely to unwind throughout the year as these costs are incurred.
Bad and doubtful debts	4,000	4,000	1,199	1,377	(178)	-14.8%	4,000	-	0.0%	YTD unfavourable variance due to a higher doubtful debts percentage being applied to parking infringements in comparison to the budget. The collection issues Council is currently experiencing with Fines Victoria is a key contributing factor here.
Depreciation & Amortisation	22,800	22,800	5,700	5,737	(37)	-0.6%	22,800	-	0.0%	
Borrowing costs	2,035	2,035	509	488	21	4.1%	2,035	-	0.0%	
Total Expenses	**189,253**	**189,997**	**45,706**	**44,386**	**1,320**	**2.9%**	**189,997**	**-**	**0.0%**	
Net Result	**11,418**	**10,719**	**87,455**	**91,072**	**3,617**	**4.1%**	**10,719**	**-**	**0.0%**	

Legend:
> (50,000) and/or (5%) — Unfavourable variance
> = 50,000 and/or 5% — Favourable variance
No highlight indicates that the item is within tolerance

Note: The adjusted budget Net Result has decreased by $0.7m after adjusting for the impact of carry over items.

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
EFT

Directorate	Budget 01/07/2019	Current period balance	Movement Fav/(Unfav)
CEO Division			
Permanent	49.9	50.7	(0.8)
Temporary	5.4	7.0	(1.6)
Casual	3.2	1.2	2.0
	58.5	**58.8**	**(0.3)**
Corporate, Business & Financial Services			
Permanent	155.5	167.5	(12.0)
Temporary	-	-	-
Casual	10.2	11.2	(1.0)
	165.7	**178.7**	**(13.0)**
Community Wellbeing			
Permanent	268.0	265.4	2.6
Temporary	3.1	3.1	(0.0)
Casual	20.6	18.9	1.7
	291.7	**287.4**	**4.3**
City Works & Assets			
Permanent	227.7	220.1	7.6
Temporary	3.6	3.6	-
Casual	18.4	25.5	(7.1)
	249.7	**249.2**	**0.5**
Planning & Placemaking			
Permanent	85.8	86.8	(1.0)
Temporary	2.8	2.0	0.8
Casual	0.2	0.2	-
	88.8	**89.0**	**(0.2)**
Total Permanent	**786.9**	**790.4**	**(3.5)**
Total Temporary	**14.9**	**15.7**	**(0.8)**
Total Casual	**52.6**	**57.0**	**(4.4)**
Total EFT	**854.4**	**863.1**	**(8.7)**

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Debtors

Rate Debtors Aging (years)	<1 $'000	1 $'000	2 $'000	3+ $'000	Total $'000
Commercial	16,550	315	74	40	16,979
FSL - Commercial	4,940	111	25	14	5,090
Industrial	5,223	84	28	17	5,352
FSL - Industrial	2,305	24	25	14	2,368
Residential	59,729	1,773	624	851	62,977
FSL - Residential	5,067	144	57	49	5,317
FSL - Public Benefit	41	5	4	-	50
FSL - Vacant	30	1	-	-	31
FSL - Interest	5	19	7	5	36
Legal Fees	77	22	3	15	117
Bridge Road Special Charge	121	2	-	-	123
Garbage & Other	39	7	1	7	54
Sub Total	**94,127**	**2,507**	**848**	**1,012**	**98,494**

Parking Debtors	Balance as at 30/06/19 $'000	Current period balance $'000	Movement Inc/(Dec) $'000	Comments
	4,867	5,739	872	Jul'19-Sep'19 Movement in additional parking infringement debtors raised less payments received and debt provision.

Parking Debtors Aging

Aging (days)	Total	Current	30	60	90+
	5,739	800	433	428	4,078

General/Sundry Debtors	Balance as at 30/06/19 $'000	Current period balance $'000	Movement Inc/(Dec) $'000	Comments
	528	518	(10)	Jul'19-Sep'19 debtors balance is consistent with prior year. No adjustment to debt provision at this time.

General/Sundy Debtors Aging

Aging (days)	Total $'000	Current $'000	30 $'000	60 $'000	90+ $'000
Sundry Debtors (3250 / 3270)	1,404	788	331	175	110
Provision for Doubtful Debt (3252)	(744)	-	-	-	(744)
RAMs Debtors (3256) - Property development applications	10,418	3,947	333	213	5,925
Animal Debtors (3257)	4	1	1	-	2
PLUS Debtors (3258) - Misc. permits for advertising and footpath occupation	322	316	1	1	4
Local Laws Debtors (3259)	105	16	0	1	88
Building Debtors (3261)	1,453	571	45	29	807
Salary Sacrifice (3264)	9	9	-	-	-
Fines and Costs (3265)	1,276	128	113	119	916
Child Care Debtors (3267)	-	-	-	-	-
BAGS Control Debtors (3271) - Asset Protection applications	45	-	-	-	45
Bin Debtors (3272)	38	15	1	1	21
CD Debtors (3276) - Construction Development works	2,033	1,686	-	-	347
GST Clearing (3249 / 3255)	1,864	1,864	-	-	-
WorkCover Wages / Receipts (3230 / 3232) - WorkCover wages claims	22	22	-	-	-
Perin Cheques - Parking (3273)	235	-	-	-	235
S/Total	**18,484**	**9,363**	**826**	**538**	**7,756**
Services Contracts (3262) - Asset Protection bonds	(11,389)	(4,284)	(366)	(234)	(6,506)
CD Bonds (3277) - Construction Development bonds	(610)	(610)	-	-	-
S/Total	**(11,999)**	**(4,894)**	**(366)**	**(234)**	**(6,506)**
Total	**6,484**	**4,469**	**460**	**305**	**1,250**

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Open Space Reserve

Council receives contributions specifically for Open Space as part of development permits. This reserve is then expended on eligible open space projects. Contributions are received into Council's income statement first, as they are required to be recognised as revenue before being transferred into the reserve.

Open Space Reserve Account	Amount $'000
Opening Balance as at 30 June 2019	7,799

Funds Received (Transfers to Reserve)	Amount $'000
19-21 Judd Street Richmond - 30 lot subdivision	176
487-489 Nicholson Street Carlton North	49
61-69 William Street Abbotsford	495
110 Leicester Street Fitzroy	167
223 Napier Street Fitzroy	140
15-21 Derby Street Collingwood	337
Total	1,364

Projects (transfers from Reserve)	Amount $'000
Condell Street Reserve	46
Total	46

Open Space Reserve Account	Amount $'000
Closing Balance as at 30 September 2019	9,117

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Borrowings

Amount $m	Lender	Type	Term years	Maturity Date	Balance as at 30/06/19 $m	Current period balance $m	Movement Inc/(Dec)	Comments
$32.5M	NAB	Interest only	7	2021	32.5	32.5	-	Interest only
$13.5M	CBA	P&I	10	2027	11.2	10.9	(0.3)	YTD repayment - $0.3M (Next repayment due in Nov'19).
					43.7	**43.4**	**(0.3)**	

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Financial Sustainability Indicators

VAGO Indicators			VAGO Ranges			Commentary
Indicator/Description	Formula	Current Period Result	Low Risk	Medium Risk	High Risk	**It should be noted that all Financial sustainability indicators are intended to be measured on an annual basis to ensure an accurate picture is presented.**
Net Result (%)	Net Result / Total Revenue	67%	> 0%	-10% - 0%	< -10%	YTD result ahead of budget due to the annual rates being raised in Aug19. Final result expected to be in line with budget placing Council in the Low Risk range.
A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. The net result and total revenue are						
Liquidity (ratio)	Current assets / Current liabilities	3.87	> 1.0	0.75 - 1.0	< 0.75	YTD result ahead of budget due to the annual rates being raised in Aug19. Final result expected to be in line with budget placing Council in the Low Risk range.
This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities.						
Internal financing (%)	Net operating cash flow / Net capital expenditure	442%	> 100%	75% - 100%	< 75%	YTD result well ahead of budget due to net operating cashflows significantly higher than capital works. This is the result of cashflow from rates starting to flow in. Final result expected to be in line with budget placing Council in Low Risk range.
This measures the ability of Council to finance capital works from generated cash flow. The higher the percentage, the greater the ability for Council to finance capital works from their own funds. Net operating cash flow and						
Indebtedness (%)	Non-current liabilities / own-sourced revenue	34%	< 40%	40% - 60%	> 60%	Full year result expected to be more favourable than YTD result as Council continues to generate revenue from operations in line with budget. Low Risk range expected.
Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less Council is able to cover non-current liabilities from the revenues Council generates itself.						
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	0.7	>1.5	1.0 - 1.5	< 1.0	Full year result expected to be more favourable than YTD result as Capital spend continues to pick up throughout the year. Medium Risk range expected.
Comparison of the rate of spending on infrastructure with depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. This is a long-term indicator, as capital expenditure can be deferred in						
Renewal gap (ratio)	Renewal and upgrade expenditure/depreciation	0.3	>1.0	0.5 - 1.0	<0.5	Full year result expected to be more favourable than YTD result as Capital spend continues to pick up throughout the year. Low Risk range expected.
Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1.0 indicate that spending on existing assets is faster than the						

Local Government Performance Reporting Framework Indicators					
Indicator/Description	Measure	2018-19 Result	Current Period Result	Variance	Commentary
Liquidity					
L1	Current assets compared to current liabilities	282.2%	387.3%	37.2%	YTD result higher than budget due to Rates being raised in Aug-18. Full year result expected to be in line with budget.
L2	Unrestricted cash compared to current liabilities	183.5%	318.3%	73.5%	YTD result higher than budget due to timing of cashflows. Full year result expected to be in line with budget.
Obligations					
O1	Asset renewal as a % of depreciation	96.1%	11%	-88.2%	YTD result impacted by timing in Capital spend. Full year result expected to be in line with budget.
O2	Loans and borrowings as a % of rates	40.3%	39.4%	-2.3%	
O3	Loans and borrowings repayments as a % of rates	1.1%	0.7%	-40.6%	
O4	Non-current liabilities as a % of own source revenue	26.4%	33.7%	27.8%	YTD result impacted by timing of revenues from operations. Full year result expected to be in line with budget.
Operating Position					
OP1	Adjusted underlying surplus (or deficit) as a % of underlying revenue	8.4%	65.9%	686.2%	YTD result higher than budget due to timing of Rates being raised in Aug-18. Full year result expected to be in line with budget.

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Capital Works Program with Variance Commentary

Adopted Budget Classification	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Favr/(Unfav)	YTD Variance Favr/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Favr/(Unfav)	Forecast variance Favr/(Unfav)	Carry Over	Deferred	Variance Analysis/Comments (including explanation of budget movements)
	$'000	$'000	$'000	$'000	$'000	%	$'000	$'000	%	$'000	$'000	
Property												
Buildings	12,485	13,211	2,691	1,142	1,549	42.4%	13,214	(3)	0.0%	-	-	YTD variance due to slow start on buildings program which is a historical trend, expected to catch up as the year progresses.
Total buildings	12,485	13,211	2,691	1,142	1,549	42.4%	13,214	(3)	0.0%	-	-	
Total property	12,485	13,211	2,691	1,142	1,549	42.4%	13,214	(3)	0.0%	-	-	
Plant and equipment												
Plant, Machinery & Equipment	1,902	1,902	309	89	220	38.3%	1,902	-	0.0%	-	-	YTD variance due to the timing of passenger car purchases being behind budget. Expected to finish in line with budget.
Computers & Telecommunications	2,703	2,820	337	69	268	79.5%	2,820	-	0.0%	-	-	YTD variance due to timing of payments for software and network infrastructure, now expected later then budgeted.
Total plant and equipment	4,605	4,722	646	158	488	75.5%	4,722	-	0.0%	-	-	
Infrastructure												
Roads	9,268	9,388	915	828	87	9.5%	9,297	91	1.0%	-	-	
Bridges	93	93	-	-	-	0.0%	93	-	0.0%	-	-	
Lanes	1,099	1,099	412	389	23	5.6%	1,107	(8)	-0.7%			
Transport	3,507	4,661	1,037	882	155	14.9%	4,661	-	0.0%	-	-	YTD variance due to work on Wellington Street bike lanes being further advanced then budget. This is partially offset by works on the LATM's being behind budget.
Waste Management	70	70	-	-	-	0.0%	70	-	0.0%	-	-	
Parks, Open Space And Streetscapes	4,000	4,119	217	298	(81)	-37.3%	4,208	(89)	-2.2%	-	-	YTD variance due to invoices for spend on Fairfield Park and Kevin Bartlett reserve for the year yet to be received.
Street Furniture	270	270	-	3	(3)	0.0%	270	-	0.0%	-	-	
Retail Strips	200	200	-	-	-	0.0%	200	-	0.0%	-	-	
Priority Projects	971	971	205	62	143	69.8%	971	-	0.0%	-	-	YTD variance due to work on Bridge road activity centre yet to commence.
Library Resources	690	724	151	47	104	68.9%	724	-	0.0%	-	-	YTD variance due to timing of purchases. Expected to finish in line with budget.
Total infrastructure	20,168	21,595	2,937	2,509	428	14.6%	21,601	(6)	-1.9%	-	-	
Total capital works expenditure	37,258	39,528	6,274	3,809	2,465	39.3%	39,537	(9)	0.0%	-	-	

Note: Full year adopted budget figure of $31.244M has been adjusted to incorporate unspent carry over funds of $6.014M from the 2018/19 Capital Works program. Further movement of $2.3M in Adjusted Budget YTD primarily due to Malcolm Graham Pavillion and the Blackspots Improvement project for which Federal Government funding is to be received.

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019

City of Yarra
Income Statement

For Period 03 - September

	19/20 CL Actuals YTD	19/20 CL Bud Adjust YTD	Actuals vs Budget YTD Variance	Actuals vs Budget YTD Variance	19/20 CL Bud Adopted Full Year	19/20 CL Bud Adjust Full Year	Current Forecast Full Year	Budget vs Forecast Full Year Variance
	$'000	$'000	$'000	%	$'000	$'000	$'000	$'000
Revenue from ordinary activities								
Rates and charges	110,237	110,314	(77)	0%	112,465	112,465	112,465	0
Statutory fees and fines	9,115	9,117	(2)	0%	32,935	32,935	32,935	0
User Fees	8,106	8,330	(224)	-3%	32,330	32,330	32,330	0
Reimbursements	340	179	161	90%	1,055	1,055	1,055	0
Grants - Operating	4,521	2,885	1,636	57%	12,542	12,587	12,587	0
Grants - Capital	836	608	228	38%	2,433	2,433	2,433	0
Contributions - OSR	1,538	1,075	463	43%	4,300	4,300	4,300	0
Contributions - Other monetary	204	99	105	106%	397	397	397	0
Net gain/(loss) on disposal of property, infrastructure, pla	15	45	(30)	-66%	180	180	180	0
Other Income	545	509	36	7%	2,036	2,036	2,036	0
	135,458	133,161	2,297	2%	200,671	200,716	200,716	0
Expenses from ordinary activities								
Employee Costs	20,527	20,668	141	1%	87,115	87,443	87,443	0
Materials and services	16,256	17,630	1,374	8%	73,303	73,719	73,719	0
Bad and doubtful debts	1,377	1,199	(178)	-15%	4,000	4,000	4,000	0
Depreciation & Amortisation	5,737	5,700	(37)	-1%	22,800	22,800	22,800	0
Borrowing costs	488	509	21	4%	2,035	2,035	2,035	0
	44,386	45,706	1,320	3%	189,253	189,997	189,997	0
	91,072	87,455	3,617	4%	11,418	10,719	10,719	0

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Balance sheet

	Balance as at 30/06/2019 $'000	Balance as at period end $'000	Movement Inc/(Dec) $'000	Comments
ASSETS				
Current Assets				
Cash and cash equivalents	87,653	99,563	11,910	Change in cash levels due to first instalment of rates for 2019/20 being received during the month.
Receivables - Rates	5,561	98,494	92,933	Rates for 2019/20 were raised in August 2019 and Receivables reduce with each payment instalment received.
Receivables - Parking	4,867	5,739	872	Jul19 - Sep19 infringement debtors raised less payments and debt provision.
Receivables - Other	4,369	6,484	2,115	Movement due to increase in construction and development works.
Accrued income	58	244	186	Accrued income relates to interest income that will be received in cash when term deposits mature.
Prepayments	562	-	(562)	
Inventories	129	129	-	
Assets Held for Resale	-	-	-	
Total Current Assets	**103,199**	**210,653**	**107,454**	
Non-Current Assets				
Non-current receivables	230	230	-	
Financial assets	5	5	-	
Property, infrastructure ,plant and equipment	1,984,061	1,982,349	(1,712)	Depreciation expense for PPE YTD.
Total Non-Current Assets	**1,984,296**	**1,982,584**	**(1,712)**	
TOTAL ASSETS	**2,087,495**	**2,193,237**	**105,742**	
LIABILITIES				
Current Liabilities				
Payables	7,999	6,935	(1,064)	Payments have been made which reduce the payables owing amount. This will vary during the financial year. Large amount payable in relation to FSL at the end of September.
Fire Services Levy	5,563	17,502	11,939	Raised at the same time as Rate income and payments made quarterly to SRO.
Trust funds	6,735	8,791	2,056	The movement is mainly due to construction management and asset protection bonds received.
Accrued Expenses	4,730	5,869	1,139	Accruals raised for expenditure not yet paid. This will vary during the financial year. Accruals include contract payments and utilities.
Employee benefits	13,158	13,885	727	The movement is due to leave accrued exceeding leave taken YTD. Balance will likely reduce across the Christmas and New Year period.
Income in advance	157	186	29	
Interest-bearing liabilities	1,218	1,218	-	
Total Current Liabilities	**39,560**	**54,386**	**14,826**	
Non-Current Liabilities				
Non-current employee benefits	1,393	1,492	99	
Non-current interest bearing liabilities	42,473	42,172	(301)	Repayment of loan principal.
Non-current Trust Liability	237	239	2	
Total Non-Current Liabilities	**44,103**	**43,903**	**(200)**	
TOTAL LIABILITIES	**83,663**	**98,289**	**14,626**	
NET ASSETS	**2,003,833**	**2,094,948**	**91,116**	
Represented by:				
Accumulated surplus	666,415	665,139	(1,276)	
Asset revaluation reserves	1,329,540	1,329,540	-	
Other reserves	7,878	9,197	1,319	Open space contributions for the year less transfers out.
Retained Earnings	-	91,072	91,072	Net result for the year YTD.
EQUITY	**2,003,833**	**2,094,948**	**91,116**	

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Cash Flow Statement

	Balance as at period end $'000
Cash Flows from Operating Activities	
Rates and Charges	29,155
Parking Revenue	6,278
Government Grants Received	4,145
Victoria Grants Commission	-
User Charges, Fees and Other Fines Received	10,038
Reimbursements and Contributions Received	83
Interest Revenue	169
Other Revenue	2,702
Payments to Suppliers	(20,735)
Payments to Employees	(15,699)
Net GST	210
Net Cash Provided by Operating Activities	**16,345**
Cash Flows from Investing Activities	
Proceeds from Sale of Property, Plant & Equipment	48
Payments for Infrastructure, Property Plant & Equipment	(3,748)
Net Cash (Used in) Investing Activities	**(3,700)**
Cash Flows from/(used in) Financing Activities	
Finance Costs	(628)
(Proceeds from Borrowings)/Payments Towards	(107)
Net Cash (Used In) Financing Activities	**(735)**
Cash Balances	
Change in Cash Held	11,910
Cash at beginning of year	87,653
Cash at the End of the Financial Period	**99,563**

End of year Budgeted cash balance	**78,531**

Council needs to fund the following items from the current cash balance. This may include expenses associated with revenue received in a previous financial year (eg: grants)

Future items to be funded	**$'000**
Grant Commission Funding (2019-20 funds received in 2018-19)	1,000
Capital Carry Forwards	6,000
Depot Relocation Grant Funding	16,700
Other Capital Grants	2,500
Operating grant carry overs	700
Operating Grant Income Received - to be paid back in 2019-20 (NDIS Funding Target Shortfall)	1,500
Open Space Reserve to be cash backed	9,117
Total	**37,517**

Attachment 1 - Finance Report - September 2019 (Council)

YARRA CITY COUNCIL
FINANCIAL REPORT
1 July 2019 to 30 September 2019
Capital Works Statement

Adopted Budget Classification	Full Year Adopted Budget	Full year Adjusted Budget	YTD Adjusted Budget	YTD Actuals	YTD Variance Fav/(Unfav)	YTD Variance Fav/(Unfav)	Full year forecast	Variance to Full Year Adjusted Budget Fav/(Unfav)	Forecast variance Fav/(Unfav)	Carry Over	Deferred
	$'000	$'000	$'000	$'000	$'000	%	$'000	$'000	%	$'000	$'000
Property											
Buildings	12,485	13,211	2,691	1,142	1,549	57.6%	13,214	(3)	0.0%	-	-
Total Property	**12,485**	**13,211**	**2,691**	**1,142**	**1,549**	**57.6%**	**13,214**	**(3)**	**0.0%**	-	-
Plant and equipment											
Plant, Machinery & Equipment	1,902	1,902	309	89	220	71.2%	1,902	-	0.0%	-	-
Computers & Telecommunications	2,703	2,820	337	69	268	79.5%	2,820	-	0.0%	-	-
Total plant and equipment	**4,605**	**4,722**	**646**	**158**	**488**	**75.5%**	**4,722**	**-**	**0.0%**	-	-
Infrastructure											
Roads	9,268	9,388	915	828	87	9.5%	9,297	91	1.0%	-	-
Bridges	93	93	-	-	-	0.0%	93	-	0.0%	-	-
Lanes	1,099	1,099	412	389	23	5.6%	1,107	(8)	-0.7%	-	-
Transport	3,507	4,661	1,037	882	155	14.9%	4,661	-	0.0%	-	-
Waste Management	70	70	-	-	-	0.0%	70	-	0.0%	-	-
Parks, Open Space And Streetscapes	4,000	4,119	217	298	(81)	-37.3%	4,208	(89)	-2.2%	-	-
Street Furniture	270	270	-	3	(3)	0.0%	270	-	0.0%	-	-
Retail Strips	200	200	-	-	-	0.0%	200	-	0.0%	-	-
Priority Projects	971	971	205	62	143	69.8%	971	-	0.0%	-	-
Library Resources	690	724	151	47	104	68.9%	724	-	0.0%	-	-
Total infrastructure	**20,168**	**21,595**	**2,937**	**2,509**	**428**	**14.6%**	**21,601**	**(6)**	**0.0%**	-	-
Total capital works expenditure	**37,258**	**39,528**	**6,274**	**3,809**	**2,465**	**39.3%**	**39,537**	**(9)**	0.0%	-	-

Note: Full year adopted budget figure of $31.244M has been adjusted to incorporate unspent carry over funds of $6.014M from the 2018/19 Capital Works program. Further movement of $2.3M in Adjusted Budget YTD primarily due to Malcolm Graham Pavillion and the Blackspots Improvement project for which Federal Government funding is to be received.

Attachment 2 - Capital Adjustments Running Table - September 2019

Capital Adjustments Running Table - September 2019.XLSX

Project ID	Description	Project Budget Before Change $	Net Change to Project Budget $	Change Request Type	Reason	Approval Date	2019/20 Adjusted Budget Running Total $	Cumulative Variance to Adopted Budget $
	2019/20 Capital Works Program				2019/20 Capital Works Program (incorporating changes as per budget resolution 25 June 2019)		31,243,606	
	2018/19 Capital Works Carried Forwarded		6,015,100	Carry Forward	2018/19 Capital Works carried forward to 2019/20; Running total is effective adopted 2019/20 capital works budget after application of carry forwards.		37,258,706	
2619	Federal Blackspot Program	0	1,154,000	New Project (Grant)	Project funded via VicRoads to reduce accidents at various locations	28/08/2019	38,412,706	+1,154,000
2305 2487	Ramsden Street Oval Sports Lights	131,000	119,000	Scope/Budget Increase	Additional foundations work required & extra costs associated with climate policy	28/08/2019	38,531,706	+1,273,000
2621	Brunswick Street Oval Precinct Redevelopment	0	750,000	New Project (Grant)	Funding for preliminary consulting services and site testing	28/08/2019	39,281,706	+2,023,000
2620	Ewing Collection	0	10,000	New Project (Grant)	Fitzroy Library Ewing Trust grant (purchase of library assets)	28/08/2019	39,291,706	+2,033,000
New	Truro Street intersection works	0	120,000	New Project (Grant)	Receiving funding from Major Road Project Victoria for safety works at Hoddle Street	25/09/2019	39,411,706	+2,153,000
2250	Asset Management System	198,000	116,000	Scope/Budget Increase	Project scope increased to include CRM integration	25/09/2019	39,527,706	+2,269,000
2615	Libraries Extended Hours access point	80,000	24,000	Scope/Budget Increase	Project scope increased to also do works at the Richmond library	25/09/2019	39,551,706	+2,293,000
2533	Carlton Library security works	24,000	- 24,000	Deferral	Project works deferred to 2020/21 and budget re-allocated to project 2615	25/09/2019	39,527,706	+2,269,000
					Adjusted 2019/20 capital works budget		**39,527,706**	**2,269,000**

This amount indicates an adjusted budget cumulative variance of $2,269,000 to the adopted budget (inclusive of final carry forwards from 2018/19) of $37,258,706 (noting the inclusion of a total $2,034,000 of additional external funding not in the adopted budget)

Page 1 of 1

11.3 Pricing Policy

Executive Summary

Purpose

To seek Council adoption of the Pricing Policy which articulates the principles and methodology (assessment framework) by which user fees and charges will be evaluated by officers and then given consideration by Council in the course of making future decisions on the setting of fees and charges.

Information is provided within this report on the broader policy and statutory context and the program of work completed in development of the Pricing Policy.

Key Issues

Council resources its services and responsibilities through rates and charges, statutory fees and fines, user fees and charges, and grants and contributions. Council offsets the cost of a number of services through user fees and charges, as evidenced by the fee schedule, in which Council has established those services which are not wholly funded from the rate base. There are currently 764 fees and charges levied by Council and approximately 10 percent are statutorily prescribed.

Council's Long Term Financial Strategy 2019-20 to 2028-29 (section 6.7) proposes that Council adopt a fees and charges policy that provides guidance about how fees and charges will be set in the Schedule of Fees and Charges in each Council budget and *'it is anticipated a fees and charges policy will be developed in 2019 for implementation in 2020/21'*.

The fees and charges schedule is reviewed annually as part of the budget process. Currently, advice on the setting of fees and charges is offered by officers of the respective service areas in concert with corporate and financial services. This process is not, however, informed by either overarching principles or processes.

The Pricing Policy has been developed with the purpose of providing a considered rationale for the assessment of fees and charges across Council's transactional services. It is a means to:

(a) Provide officers and Council with a framework that enables an integrated, consistent and systematic consideration of social, operational and financial factors;

(b) Promote accountability to the community by ensuring fees and charges are being assessed in accordance with the stated policy objectives of Council;

(c) Provide clarity to the service user and broader community as to the principles and methods by which user fees and charges are set;

(d) Make fees and charges simpler to administer so as to promote the optimal use of resources; and

(e) Comply with all statutory and legislative requirements in setting fees, including competitive neutrality.

Under the Pricing Policy, service-specific issues and objectives will continue to be considered but within an overarching framework that facilitates an integrated and systematic consideration of social, operational and financial factors for the whole-of-Council operations.

Financial Implications

Costs are incurred in undertaking the many services Council provides. These costs need to be recovered in some way to promote long-term financial sustainability - either from the users who benefit from the service, those whose actions give rise to it (for example federal funding for childcare and state grants for specific projects) or from the rate base more generally.

Fees and charges are a component of Council's revenue raising strategy in the Long term Financial Strategy and represent a significant portion of budgeted recurrent revenue.

The Pricing Policy neither sets nor make recommendations to the pricing of any of Council's fees and charges. Pricing decisions are made by Council either through the annual Council budget process (specifically the fees and charges schedule) or in response to reports presented to Council for consideration.

PROPOSAL

That Council:

(a) Notes the report and the information provided within it on the policy and statutory context and the program of work completed in development of the Pricing Policy;

(b) Notes that the Pricing Policy neither directly sets, nor makes recommendations to the pricing of any of Council's fees and charges and that these decisions will continue to be made by Council either through the annual budget or in response to reports presented to Council;

(c) Adopt the Pricing Policy as shown in Attachment 1; and

(d) Seeks further reports from officers on the application of the Pricing Policy respectively to Council's transactional service areas such as Aged and Disability Services, Children's Services, Civic Compliance, Construction Management, Health Protection, Leisure, Recreation and Venues for Hire, to inform future budget deliberations.

11.3 Pricing Policy

Trim Record Number: D19/167222
Responsible Officer: Director Community Wellbeing

Purpose

1. To seek Council adoption of the Pricing Policy which articulates the principles and methodology (assessment framework) by which user fees and charges will be evaluated by officers and then given consideration by Council in the course of making future decisions on the setting of fees and charges.
2. To provide contextual information on the broader policy and statutory context and the program of work completed in development of the Pricing Policy.

Background

3. Yarra's community is economically diverse. Many residents have the capacity to pay market-based rates for services with 60 percent of employed residents working in managerial and professional occupations and over one-third of households have high incomes (39 percent of households have weekly incomes of $2,395) and/or are asset-rich (18 percent of households fully own their home). However, there are many residents living with economic hardship and social disadvantage with around 7,550 residents (or 9.5 percent) in social housing and 20 percent of households earning less than $740 per week.
4. Council facilitates the economic, social and cultural development of the City, supports individuals and groups, and provides a wide range of essential and optional services for the wellbeing of the community. Council also manages statutory and regulatory obligations covering governance, asset and financial management and service delivery.
5. Council resources its services and responsibilities through rates and charges, statutory fees and fines, user fees and charges, and grants and contributions.
6. The Victorian legislation that enables councils to levy user fees and charges is *the Local Government Act 1989 (*the Act). The Act gives councils the power to set user fees and charges to offset the cost of their services.
7. Council offsets the cost of a number of services through user fees and charges, as evidenced by the fee schedule, in which Council has established those services which are not wholly funded from the rate base.
8. For some services listed in the fee schedule, Council is subject to the provisions of the National Competition Policy and Victoria's Competitive Neutrality Policy (CN Policy).
9. Currently, there are 764 fees and charges levied by Council and approximately 10 percent are statutorily prescribed with the remainder being set at the discretion of Council.
10. Historically, the range of factors considered by Council when determining user fees and charges have included Council's overall financial position, the rate of inflation, consumer or community feedback, selective benchmarking and precedent.
11. Many other local governments across Victoria and Australia have adopted overarching pricing policies. As with the Pricing Policy, these other council policies address the matter of public value in determining appropriate levels of cost to be recovered from users of a service, as well as consideration of direct and indirect costs of service delivery.
12. Fees and charges are a component of Council's revenue raising strategy in the Long term Financial Strategy and represent a significant portion of budgeted recurrent revenue ($32 million 2019/20 Budget).

13. Council's Long Term Financial Strategy 2019-20 to 2028-29 (section 6.7) proposes that Council adopt a fees and charges policy that provides guidance about how fees and charges will be set in the Schedule of Fees and Charges in each Council budget and *'it is anticipated a fees and charges policy will be developed in 2019 for implementation in 2020/21'*.

14. In developing the Pricing Policy, there has been an assessment of the full cost (direct plus indirect costs) to deliver services; which source/s of revenue (i.e. user fees and charges, the rate base, grants) are being used to fund services; and, consideration of the benefit derived by the client or customer (i.e. private value) alongside any benefits generated to the broader community (i.e. public value).

15. Fees and charges are significant for users of the service (who can be residents, businesses and visitors to the municipality) and also for ratepayers.

    (a) For the user, fees and charges represent the value, benefit and cost of the resources used to deliver the service. A user fee and charge implies that there is a benefit derived by the user; and

    (b) From a ratepayer's perspective (who can also be a user), fees and charges supplement Council's cost of service delivery and lessens reliance on rates to fund its delivery. Where Council does subsidise a service that has a user fee and charge, it is reasonable for the ratepayer to expect that there is a social policy objective or public value being realised through subsidisation.

Policy development

16. The following is an overview of the steps undertaken to establish the knowledge base to produce the Pricing Policy. This program of works centred on the selection of services that already have an associated fee or charge.

17. The services considered in the development of the Policy had to be external (i.e. community-facing), transactional, non-regulatory (i.e. not a dollar fee set by statute) and not be a penalty (e.g. fines were not in-scope).

18. The work program looked at the costs and customer bases of eight transactional services. These were: Aged and Disability Services, Children's Services, Civic Compliance, Construction Management, Health Protection, Leisure, Recreation and Venues for Hire.

19. The following activities were undertaken to better understand the pricing environment of Council's transactional services:

    (a) Classification of the 764 types of user fees into functional categories for analysis;

    (b) A review of documents from the Victorian Government (VAGO, Local Government Victoria, et.al) and an environmental scan of local government policy and practices on price setting domestically;

    (c) Production of service profiles that examined: the particulars of the service and associated programs; the presence or absence of alternate providers; any unique offering represented by the Council service; and, the degree of public and private value generated through the delivery of the service;

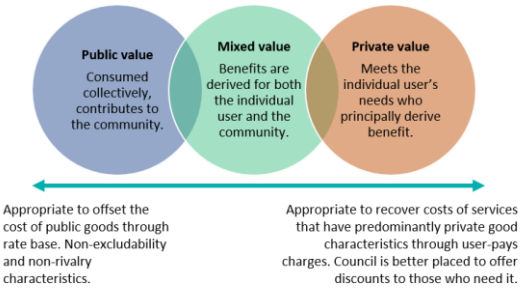
    (d) The retrieval of customer and transactional data from customer databases to produce customer profiles to better understand the user base of the in-scope services; and

    (e) An overhead allocation exercise, which assessed the degree to which Council service delivery costs, both direct and indirect, were being recovered through user fees and charges.

Public and private value

20. Pricing should recognise that it is more appropriate to recover the cost of services that have predominantly private value through user-pays charges and use rates and other revenue to offset the cost of services that generate public value and promote Council's social policy objectives.

21. The concept of private and public value is illustrated in the figure overleaf:



22. Council provides some services that can be unambiguously seen to be of exclusive public value such as public parks, drainage, bike paths and footpaths. There are some services which can justifiably be considered to be of principally private value, like a round of golf or a deep tissue massage at a leisure centre. Most Council services, however, can be located on a spectrum (or continuum) of public and private value. The eight transactional services assessed were for the most part of mixed value: i.e. they generate varying levels of public and private value.

Price setting

23. The overhead allocation exercise enabled a greater understanding of the use of rate and other revenue in the delivery of the eight in-scope transactional services. As to be expected, the essential differences of the services reviewed meant there was considerable variance in service delivery costs, mixes of revenue used to fund services and consequently, different subsidy and recovery levels.

24. The organisation now has an enhanced understanding of the direct and indirect costs of service delivery, its customer and clients and value generated by these services and the apparent degree of public and private value generated by the respective services.

25. The fee schedule is reviewed annually as part of the budget process. Advice on the setting of fees and charges is offered by officers from the various service areas of Council in concert with corporate and financial services. In giving this advice, those with oversight of specific services factor in operational considerations, policy, regulatory and statutory context and where substitute services are available locally.

26. This historic approach has it merits – enabling a deep consideration of the stated objectives of the respective services. However, it can result in inconsistencies, have unintended consequences and cause confusion for the user of services and for the broader community. Under the Pricing Policy, service-specific issues and objectives will continue to be considered but within an overarching framework that facilitates an integrated, consistent and systematic consideration of social, operational and financial factors for the whole-of-Council operations.

27. It should be noted that concession eligibility and application was considered another area in which processes can be improved. There are currently more than seven different card types and eight different user group types eligible for concession pricing, with differences in applications across and within services. For example, a student can receive a concessional discount on an annual leisure membership, however is ineligible for a concessional discount for a casual visit.

28. There are a number of issues that Council will get to consider in developing the 2020-21 budget and beyond, particularly in the setting of user fee and charges at the service and program level. Which services are producing the most public value? How do we apply our knowledge on the circumstances of our clients and customers, such as capacity to pay, in price setting? What is the best way to assess the accrual of private benefit? Should prices be adjusted, both up and down? Are there instances where some general fees could be higher so as to enable lower concession pricing (improving access to those with limited financial means)?

The Pricing Policy

29. The Pricing Policy (the Policy) has been developed with the purpose of providing a considered rationale for the setting of fees and charges schedule across the non-regulatory Council services listed. It is a means to:

    (a) Provide officers and Council with a framework that enables an integrated, consistent and systematic consideration of social, operational and financial factors;

    (b) Promote accountability to the community by ensuring fees and charges are being set in accordance with the stated policy objectives of Council;

    (c) Provide clarity to the service user and broader community as to the principles and methods by which user fees and charges are set;

    (d) Make fees and charges simpler to administer so as to promote the optimal use of resources; and

    (e) Comply with all statutory and legislative requirements in setting fees, including competitive neutrality.

30. The Policy (**Attachment 1**) seeks to achieve an appropriate balance between fiscal priorities and social objectives and ensuring ratepayers are not unduly subsidising services that do not generate a broader public benefit. It takes into account community benefit, the cost of running services and reflects corporate and strategic objectives. Immediately below is a list of its overarching principles.

Socially equitable	Council seeks to promote fair, just and equitable access to services
Financially sustainable	Price-setting is informed by the cost of provision
Transparent	How fees and charges are set is documented and presented in a way the community can understand
Consistent	We set our fees and charges in a consistent way across Council services and facilities
Promotes participation	Fees and charges are reflective of Council's commitment to supporting and promoting the participation of service target groups
Reflects standard and quality	Our fee schedule recognises the size, standard and/or quality of the services provided
Efficient to administer and regularly reviewed	Our fees and charges are simple to administer and review, in line with changes to the operating environments
Recognises competitive neutrality obligations	We have regard to fees and charges of private competitors, where relevant

31. The Policy sets out a list of pricing methods shown in the table immediately below that have different subsidy and/or cost-recovery levels that can be sought under each method. The intent is to show a pricing method against each individual fee schedule that is adopted with the annual Budget.

Statutory Pricing	Council sets the maximum available fee set by Statute. These prices may be below the full cost to deliver the service.
Full Council Subsidy	All cost is at Council's expense. There is no charge to the customer.
Partial Council Subsidy	Price between full subsidy and full cost pricing.
Full Cost Recovery	Price intends to cover direct and indirect costs, and in some cases there may be an allowance for profit.
Market Pricing	Price is reflective of competitive market considerations. Competitive neutrality is given due consideration.
Incentive Pricing	Price to cover full cost at a minimum and set to encourage certain behaviour.

32. In determining what pricing method (as outlined in table above) to use, the following considerations will be taken into account: the degree of private or public value of the service, competitive neutrality requirements, benchmarking of other providers, service delivery objectives and costs of delivering the service.

External Consultation

33. The Pricing Policy neither sets nor makes specific recommendations to the pricing of any of Council's existing fees and charges. The Pricing Policy is intended to act as an administrative framework which helps facilitate an integrated and systematic assessment of social, operational and financial factors. The outputs from these assessments are to be provided to Council to inform its deliberation and decision-making in the pricing of those transactional services not set by statute or regulation.

34. Whilst no specific community consultation is proposed for the Policy, consultation on pricing impacts can and will occur through other mechanisms. The Pricing Policy is a machinery of business process and is a decision for Council. This is considered consistent with previous Council practice such as the establishment of the Debt Recovery Policy in 2016.

35. Actual price setting decisions are subject to public consultation either through the annual Council budget process (specifically the fees and charges schedule) which by statute includes public consultation and exhibition at Council or will be facilitated in response to reports from specific activity areas in the future.

Internal Consultation (One Yarra)

36. Officers from across the entire organisation were engaged throughout the work program, while officers from the eight transactional services provided additional support in providing information on their services and operating environment; the collation, analysis and interpretation of customer and transactional data; reviewing financial information from the cost allocation exercise; and feedback on policy design.

Financial Implications

37. Costs are incurred in undertaking the many services Council provides. These costs need to be recovered in some way to ensure Council is financially sustainable - either from the users who benefit from the service, those whose actions give rise to it (for example federal funding for childcare and state grants for specific projects) or from the rate base more generally.

38. It is considered reasonable to recover some or all of the costs for some services where there is no benefit to the broader community.

39. Fees and charges are a component of Council's revenue raising strategy in the Long term Financial Strategy and represent a significant portion of budgeted recurrent revenue. Fees and charges are raised for a number of reasons:

    (a) to increase revenue available to Council to support the cost of service delivery;

    (b) to support Council's service delivery objectives; and

    (c) to help users of Council services understand the value and benefits they obtain when accessing those services.

40. The Pricing Policy neither sets nor make recommendations to the pricing of any of Council's fees and charges.

Economic Implications

41. In areas such as childcare, health and fitness programs, aquatic programs, golf and venue hire, Council provides service in a competitive market and pricing must correspond with consumer expectations and relevant legislation, not just the cost of delivery.

Sustainability Implications

42. There were no sustainability implications identified.

Social Implications

43. Council needs to consider the costs to deliver its transactional services, the capacity of individuals and/or households to pay for services, and balance these considerations to ensure sustainable and equitable service provision now and into the future.

44. To better ensure vulnerable members of the community can access services at an affordable rate, Council could set standard pricing (i.e. non-concession) at a rate that aims to recover full costs for services (where appropriate). This would allow Council to discount pricing for concession card holders to a level where the service is accessible and encourages participation.

Human Rights Implications

45. The Pricing Policy gives serious consideration to the promotion of social equity through accessible pricing and discounting of transactional services.

Communications with CALD Communities Implications

46. The annual budget process through which user fees and charges are commonly set, employ multiple strategies to address language barriers that can impede participation.

Council Plan, Strategy and Policy Implications

47. Council's Long Term Financial Strategy 2019-20 to 2028-29 (section 6.7) states:

    'It is proposed that Council adopt a fees and charges policy that provides guidance (specific to each fee/charge category and user group) about how fees and charges will be set in the Schedule of Fees and Charges in each Council budget. The Fees and Charges Policy will take account of cost of service provision and objectives for the level of subsidy, cost recovery or return on investment for each service and user group as appropriate and aligned with Council objectives. Compliance with competitive neutrality requirements will also be considered where applicable. It is anticipated a fees and charges policy will be developed in 2019 for implementation in the 2020/21 financial year.'

48. Strategy 7.4 of the Council Plan is to ensure Council services are efficient, well-planned, and accessible and meet community needs.

Legal Implications

49. The Victorian legislation that enables councils to levy fees and charges is the Local Government Act 1989 (the Act). The Act gives councils the power to set user fees and charges to offset the cost of their services. Council reviews its fee schedule each year and it is adopted with the annual budget.

50. The National Competition Policy (NCP) and Victoria's Competitive Neutrality Policy define the scope and application of competitive neutrality to government-owned business activities. The purpose of these policies promote competition within the economy where it is considered to be in the public benefit. The NCP seeks to remove any competitive advantage that government businesses may have solely as a result of public ownership, such as tax breaks, improved purchasing power or the absence of the imperative to make a profit.

51. The Pricing Policy gives due consideration to the NCP. Council understands and respects that competitive neutrality measures are designed to achieve a fair market environment i.e. government business activities, for example child care or leisure services, should not enjoy net competitive advantages over private sector competitors simply by virtue of public ownership.

Other Issues

52. Initiative 7.4.2 in the current Council Plan is 'Develop a Services Policy and establish performance standards and service levels'. Such a policy would clarify the types of services and levels of service Council provides within expected resources; articulate Council's role in service provision (i.e. when Council is a planner, provider, purchaser/commissioner,

advocate or facilitator); and establishes criteria to inform decision making relating to service provision.

53. A Services Policy should be founded on targeted community consultation, which would enable alignment with community needs and expectations with service delivery, as well as an understanding of service levels and costs.

54. On 1 August 2017, within its budget resolution Council called for a report outlining a proposed participatory/deliberative process to engage a representative sample of the community in the development of a Services Policy. Funding for a deliberative engagement activity - to inform the development of a Services Policy - was included in the discretionary project bidding processes that informed the 2018-2019 and 2019-2020 Budgets. Funding was not granted in either Budget.

Options

55. There are no options provided.

Conclusion

56. Social, economic and legal factors need to be taken into account when establishing pricing for transactional services. In setting prices, a fair determination should include a robust analysis of the costs of service delivery and critically, the consideration of whether benefits are being accrued to just the individual, household or business receiving the service (private value) or whether benefits may be simultaneously generated for the broader community (public value). In doing this, a reasoned determination can be made on the appropriateness of subsidising particular services out of the rate base or other revenue.

57. The Pricing Policy ensures accountability, provides transparency and promotes social equity in setting prices for transactional services. Essentially, the principles and methods to set user fees and charges are an expression of Council's determination of the mix of revenue sources used to cover the costs of transactional services.

RECOMMENDATION

1. That Council:

   (a) Notes the report and the information provided within it on the policy and statutory context and the program of work completed in development of the Pricing Policy;

   (b) Notes that the Pricing Policy neither directly sets, nor makes recommendations to the pricing of any of Council's fees and charges and that these decisions will continue to be made by Council either through the annual budget or in response to reports presented to Council;

   (c) Adopt the Pricing Policy as shown in Attachment 1; and

   (d) Seeks further reports from officers on the application of the Pricing Policy respectively to Council's transactional service areas such as Aged and Disability Services, Children's Services, Civic Compliance, Construction Management, Health Protection, Leisure, Recreation and Venues for Hire, to inform future budget deliberations.

CONTACT OFFICER: **Emily Woodin**
TITLE: **Coordinator Community Infrastructure Planning**
TEL: **9205 5230**

Attachments
1⇩ Pricing Policy

Attachment 1 - Pricing Policy



Attachment 1 - Pricing Policy

Title	Pricing Policy
Description	This policy sets out the principles and framework for how fees and charges for Council services are determined, reviewed and administered.
Category	Council
Type	Policy
Approval authority	Council
Responsible officer	Director Corporate, Business and Finance
Approval date	*To be inserted*
Review cycle	Annual
Document Reference	*To be inserted*
Human Rights compatibility	This policy has been assessed and is compatible with the Victorian Charter of Human Rights of Responsibilities

1. Purpose

The Pricing Policy (Policy) establishes a consistent and transparent approach to the setting of fees and charges for transactional services delivered by Yarra City Council (Council). It takes into account community benefit, the needs and capacity to pay of particular user groups, the cost of running services and reflects corporate and strategic objectives.

The Policy provides the basis for which the Fees and Charges Schedule, adopted with the annual Budget, is developed and reviewed. It does this by providing:

- Principles that guide how Council sets appropriate fees for services.
- Pricing methods that indicate the extent to which:
  - the general community benefits from a service, and therefore the extent to which the service will be subsidised from the rate base
  - the user or person benefiting from the product or service, will be asked to contribute to the cost of service provision.
- Direction for Service Managers on how to set fees using pricing methods.
- Roles and responsibilities of administering this Policy, including review times.

2. Objectives

This Policy seeks to ensure that the following objectives are met:

- Council, officers and the community clearly understand the basis by which fees and charges are determined and applied to services.
- Council and officers are held accountable for fee setting decisions to ensure that strategic objectives are met and that services respond to community needs.
- Fees and charges are simple to administer so that resources are maximised.
- Council complies with all statutory and legislative requirements in setting fees.

Attachment 1 - Pricing Policy

3. Definitions

Community benefit	The degree to which benefits are accrued to just the individual, household or business receiving the service (private value), or whether benefits may be simultaneously generated for the broader community (public or social value).
Cost recovery	The recovery of some or all costs of service provision recouped through user fees and charges.
Direct costs	Costs that are directly related to the delivery of a specific service.
Fees and Charges Schedule	The list of fees and charges, submitted for approval to Council as part of the annual Budget process.
Full Cost	Total costs, both direct and indirect costs, incurred in delivering a service.
Indirect costs	Costs that cannot be directly related to the delivery of a specific service. Also called a corporate overhead.
Public value	The value from services that are consumed collectively by the community rather than individually by the user. Examples include parks, clean air and street lighting. One person can consume these without reducing their availability to another person and nobody is excluded from consuming them.
Pricing method	The method for setting fees and charges which takes into account the costs of delivering the service, social policy objectives and community benefit. Pricing methods can be statutory or non-statutory.
Private value	The value derived by the user (i.e. an individual, household or business/organisation) who is receiving a service in a direct and typically voluntary, as well as generally economic, exchange.
Services	The wide variety of services, activities and facilities that Council provides to assist individual people, families and groups in the City of Yarra. Some services enforce various federal, state and local laws and Council has autonomy to provide services that meet the needs of the local community.
Social policy objective	The responsibilities, or obligations of Council, that are informed by the local community's needs, values, aspirations and priorities, and which are conveyed in strategic documents, for example the Council Plan.
Rate base	Council collects rates (or raises revenue) from residents and businesses to help fund local services and infrastructure. Property values are the basis for determining how much each property owner pays. The rate base refers to the revenue collected.

4. Background

Council provides a breadth of services to the community. In undertaking this role, Council assesses community needs and is guided by social policy objectives to determine which services it will support. Some services are required due to statutory obligations, whilst other services Council chooses to provide and at what level and quality.

Attachment 1 - Pricing Policy

In planning for a service, Council decides on the level of rate contribution it will allocate to support the service proportionate to its community benefit. Council places a high priority on ensuring accessibility to particular services and orientating them to its community. If the rate base does not cover the full cost of the delivering the service, the balance of the cost needs to be recovered from fees and charges or other revenue sources.

The underlying principle is that the role of the rate base is to finance the public value component of services and fulfil attendant social policy objectives; and that conversely, users are responsible for financing the cost of services from which they derive benefit, referred to as private value.

Fees and charges are significant from the perspective of the user and the rate payer. For the user, fees and charges represent the cost and value of resources used to produce the service, as well as setting an expectation about the level and quality. For the rate payers, fees and charges supplement Council's cost of delivering of a service and should lessen reliance on the rate base.

Fees and charges exist for different reasons. These include regulating behaviour to protect community health, safety and amenity; incentivising compliant behaviour; and enabling customer benefits that are sought by the user (i.e. they actively choose to partake in a service).

5. Scope

This Policy applies to services that have fees and charges listed in the annual Budget as well as any new fee or charge which has not previously been included in the schedule. The pricing for all non-statutory fees is determined in accordance with this Policy.

6. Principles

The following eight principles guide how Council sets fees and charges for its services:

1	**Socially equitable**	*Council seeks to promote fair, just and equitable access to services*
2	**Financially sustainable**	*Price-setting is informed by the cost of provision*
3	**Transparent**	*Fees and charges are documented and presented in a way the community can understand*
4	**Consistent**	*We set our fees and charges in a consistent way across Council services and facilities*
5	**Promotes participation**	*Fees and charges are reflective of Council's commitment to supporting and promoting the participation of service target groups*
6	**Reflects standard and quality**	*Our fee schedule recognises the size, standard and quality of the services provided*
7	**Efficient to administer and regularly reviewed**	*Our fees and charges are simple to administer and review and in line with changes to service operating environments*
8	**Recognises competitive neutrality obligations**	*We have regard to fees and charges of private competitors, except for services where there are no private competitors*

Attachment 1 - Pricing Policy

7. Cost recovery

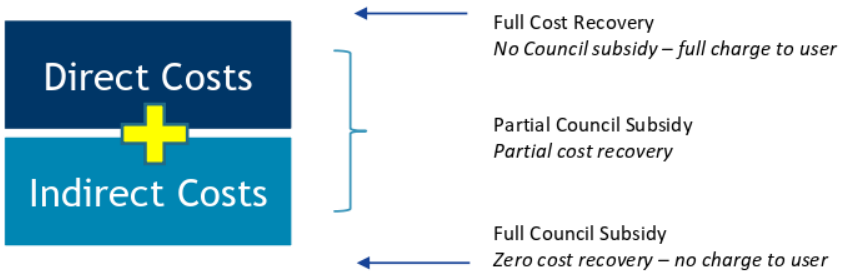
Cost recovery involves Council charging a service user some or all of the costs to deliver a service. Cost recovery can promote equity, whereby the recipients of a service, rather than the general public, bear its costs.

Council incurs direct and indirect costs in delivering services to the community. Direct costs (e.g. wages for leisure staff) are directly traceable to the service. Indirect costs or overheads (e.g. information services) are not directly traceable and common to many services, requiring allocation in proportion to how the service uses the overhead.

Costs need to be recovered in some way: either from the users who benefit from the service; grants or government subsidies; or from the rate base where Council recognises a social policy objective. Many services are funded from more than one revenue source.

The desired degree of cost recovery influences pricing. As shown graphically below, full cost recovery is achieved when the price is set with the intention to cover full cost (direct + indirect). When prices are set below full cost recovery, Council makes this decision based on identified social policy objectives. If not, the rate base would be being used to subsidise a service that does not have value accruing to the broader community.

A subsidy occurs when the price does not cover full costs and there is recognised community benefit in covering a portion of the costs from the rate base. The degree of subsidy is proportionate to the level of community benefit.



A consideration in setting fees are user volumes. These are used to determine the appropriate price per unit of a particular service (i.e. unit cost). When volumes are unknown, estimates are used and these are based on historical usage and other information that may shift user demand, for example:

Step 1: Establish the number of actual, estimated or intended users of the service.

Step 2: Calculate the unit cost of the service by dividing the total cost of the service by the number of actual, estimated or intended users.

8. Value to the community

Where Council sets prices for services Council determines the pricing method that is consistent with the level of individual and community benefit of the service. Council considers services at varying degrees along the public vs private value spectrum rather than one or the other. Council categorises its transactional services as being one of the following:

Public Value

Services that are consumed collectively and contribute to the community as a whole (rather than having an exclusive benefit to individual users). Council recognises a social policy objective and will fund the service entirely from rate revenue (with the possibility grant contributions).

- Likely pricing method: Full Council Subsidy

Note: Incentive pricing (see page 7) also seeks to contribute to the community as a whole, however this does not usually attract a Council subsidy.

Shared Value

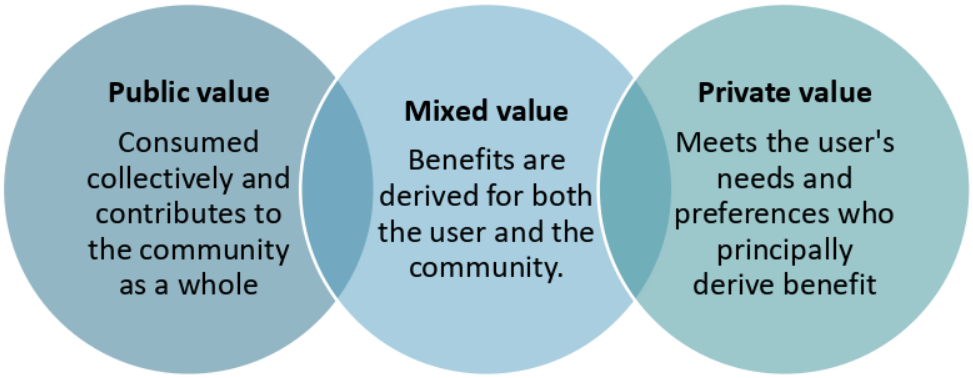
Services that have shared value benefit both the individual user and the community. A shared value service is likely to be provided by Council as part of a social policy objective and will be partially funded from the rate base or in some cases from government grant funding. The remainder of the cost is recovered from the user.

- Likely pricing method: Partial Council Subsidy

Private Value

Services that benefit the individual user, who principally derive benefit from the service, rather than the community as a whole. Price for services with high private value aim to recover the full cost (both direct and indirect costs) from fees and charges and in some instances also generate a surplus.

- Likely pricing method: Full Cost Recovery or Market Pricing



9. Pricing methods

There are a variety of pricing methods that Council uses when setting prices for services. In the first instance, fees and charges fall into two key categories; statutory and non-statutory.

Statutory pricing
The prices for some services are set or controlled under statute or funding agreement. This means that Council's role is to administer or deliver the service and apply the fees that are prescribed by state or federal government. These prices are set by legislation and may be below the full cost to deliver the service (i.e. the fee may only provide partial cost recovery). Council sets the maximum available.

Attachment 1 - Pricing Policy

Non statutory pricing
The prices for some services are <u>not</u> regulated by statute. For services that are subject to non-statutory pricing, there are a range of considerations that Council will take into account to determine the appropriate pricing method. These include: • The degree of private or public value of the service (see Section 8) • Competitive Neutrality requirements (see Section 11) • Benchmarking with other providers • Service delivery objectives • Financial implications.

Non-statutory pricing methods	
Full Council Subsidy *All cost is at Council's expense. There is no charge to the customer.*	A full Council subsidy occurs when all costs (direct and indirect) are funded entirely from the rate base and there is zero cost to the customer. <u>Application:</u> *where no charge to a customer will deliver community benefit and/or makes a service accessible to low-income or disadvantages users (public value).*
Partial Council Subsidy *Price between full subsidy and full cost pricing*	A partial Council subsidy occurs when some costs are recovered. A portion of the cost is funded from the rate base or other revenue sources and a portion of the cost is funded by the customer. <u>Application:</u> *where Council recognises community benefit as well as individual benefit (i.e. there is shared benefit).*
Full Cost Recovery *Price intends to cover direct and indirect costs, and in some cases there may be an allowance for profit.*	Full cost recovery occurs when all costs (direct and indirect) are intended to be recovered from the customer. There is no intent to subsidise the service. <u>Application:</u> *the service primarily benefits the individual user rather than the community as a whole.*
Market Pricing *Price is reflective of competitive market considerations. Competitive neutrality is given due consideration.*	Market price occurs when the service competes with others and there is pressure to set a price that will attract adequate usage of the service. Competitive Neutrality applies and the price must be consistent with the Competitive Neutrality Policy guidelines. <u>Application:</u> *the service primarily benefits the individual user, competes in a competitive market environment and the price must create a level playing field.*

Attachment 1 - Pricing Policy

Non-statutory pricing methods	
Incentive Pricing *Price to cover full cost at a minimum and to encourage certain behaviour.*	Incentive pricing occurs when full cost is recovered and in some cases the fee can generate a surplus (profit). Application: *The fee is issued to encourage compliant behaviour for the greater good and can act as a penalty for breaking rules and local laws. Council performs the role to regulate and restrict certain behaviour/activities.*

10. Competitive Neutrality

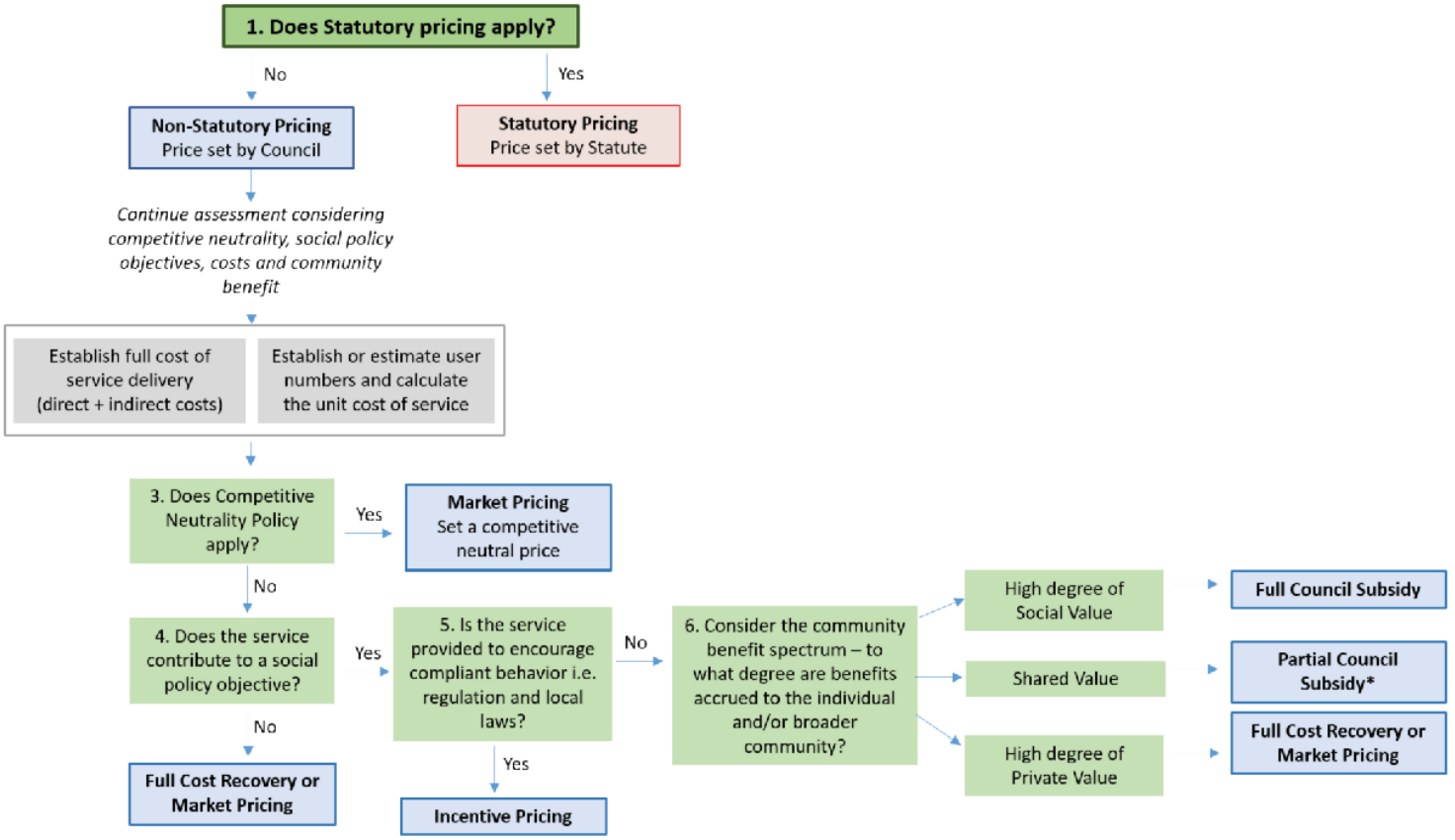
Council is subject to the provisions of the National Competition Policy and Victoria's Competitive Neutrality Policy (CN Policy).

CN Policy measures are designed to achieve a fair market environment i.e. government business activities, for example child care or leisure services, should not enjoy net competitive advantages over private sector competitors simply by virtue of public ownership.

The CN Policy states that it is appropriate to apply competitive neutrality principles when the business activity is significant; the benefits outweigh the costs; and it does not compromise other government objectives. Decisions on competitive neutrality must be documented in a manner sufficient to satisfy the accountability and transparency expected under the CN Policy.

Attachment 1 - Pricing Policy

11. Price setting process



12. Concession guidelines

Following the decision about what pricing method to use for a service, Council considers the capacity of users to pay and offers concessions to make some services more affordable for eligible members of the community. Concessional pricing aims to remove barriers to participation for low-income earners and people in the community who people who need it most. Concessions are given as a deduction on a fee or charge i.e. a discounted price.

Guidelines:

- Any person who holds an eligible concession card is eligible for a concession discount. For most individual concessions, the required cards are shown in the table below.
- For group or organisation concessions, proof of eligibility needs to be demonstrated.
- Rounding will occur on the deducted %.
- Generally, only one concession can be applied per fee or charge[1].

Eligible concessions	
Individual concession	Centrelink Health Care Card
	Centrelink Pensioner's Card
	Veterans Affairs Pensioner or Gold Card
	Child or youth
	Victorian Seniors Card
	Full-time Students (with proof of current enrolment)
Organisational concession type	Charity organisation[2]
	Not-for-profits
	Community groups
	Schools
	Organisation/group located in Yarra

13. Goods and Services Tax

Goods and Services Tax (GST) of 10% is payable on some services provided by Council. Some services provided by Council have been declared 'GST free' or excluded under section 81-5 of the *A New Tax System (Goods and Services Tax) Act 1999*. The Fee and Charge Schedule identifies where GST is applicable or not applicable.

14. Review process

All fees and charges will be reviewed annually during budget planning, however it is at the discretion of Council to amend fees and charges outside of the annual review period. The review process is the responsibility of Directors and Service Managers and it will:

[1]More than one concession may apply for certain services or target groups.
[2] To be eligible, you must be registered with the Australian Charities and Not-for-profit Commission.

Attachment 1 - Pricing Policy

- Be guided by the Pricing Policy principles.
- Reflect current social policy objectives and strategic priorities of Council as set out in strategic Council documents (i.e. Council Plan and other strategies).
- Consider service costs and any changes that may impact on these.
- Give regard to the prices charged for similar services delivered by other providers (applicable for services that compete with alternatives).

15. Transition period

The application of this Policy will be incremental. Where there is significant difference between current and new prices as a result of the implementation of this Policy, Council will consider phasing increases over a period of time.

16. Implementation and responsibilities

The implementation of this Policy is dependent on the following responsibilities being fulfilled:

- Council is responsible for endorsing the pricing for fees and charges as set out in the annual Budget in accordance with this Policy.
- Directors are responsible for ensuring Service Managers undertake an annual review of all fees and charges in accordance with this Policy, and that the Policy is used as a part of the Budget development process.
- Service Managers are responsible for annually reviewing fees and charges, with respect to Section 11 Review process; identifying any new fees and charges that should be applied; and updating the fees and charges schedule for inclusion in the proposed Budget document prior to its presentation to Council for public exhibition in accordance with section 223 *of the Local Government Act 1989.*
- Officers are responsible administering the fees and charges as set out in the schedule in the annual Budget.
- Providing accurate current information to Service Managers as it relates to matters that influence the setting of fees for services, for example costing information, benchmarking of other providers and community needs.

17. Explanatory notes

- Council is empowered under the Local Government Act to set fees and charges to offset the cost of their services.
- Council is required to set prices with respect to National Competition Policy (Federal Government) and Competitive Neutrality Policy (State Government).
- Section 3C of the Local Government Act notes that the primary objective of Council is to endeavour to achieve the best outcomes for the local community. It notes that in seeking to achieve this objective, Council should ensure that resources are used efficiently and effectively; services and facilities provided by the Council are accessible and equitable; ensure the equitable imposition of rates and charges; and ensure transparency and accountability in Council decision making.

For further information related to this policy and referenced legislation see:

- *Local Government Act 1989*
- National Competition Policy
- Competitive Neutrality Policy (Victoria)
- *A New Tax System (Goods and Services Tax) Act 1999*
- Fees and Charges – Cost Recovery by Local Government. Victorian Auditor-General's Report April 2010.

11.4 Management by Council of Heritage Victoria Referrals

Reference: D19/145390
Authoriser: Group Manager Chief Executive's Office

Purpose

1. To consider and determine on:
   (a) the process of management by Council of heritage referrals to Council from Heritage Victoria (HV); and
   (b) the review of Council's Planning Delegations Policy with regard to such applications.

Background

2. Council will recall its resolution of 2 July:

   "That:

   (a) Officers present to Council a report providing a review of the current process for managing Heritage Victoria referrals, including:

      (i) legislative restrictions, such as deadlines, and how they can be managed effectively by Council;

      (ii) opportunities for heritage and community groups, and interested Yarra residents, to submit and contribute to our referral response through a publicly listed meeting or public process; and

      (iii) any other matters relevant;

   (b) Council acknowledge the extensive work by Ms Elliot and the community on a draft policy and refer it to officers;

   (c) Officers prepare a draft policy for managing Heritage Victoria referrals, and consult with Yarra's Heritage Advisory Committee (and relevant community parties) to seek their input into this policy;

   (d) the report is presented in the August cycle of Council meetings; and

   (e) Officers expedite the review of Council Planning Delegations Policy with regard to such applications, to be considered in conjunction with this policy."

3. As background it is noted that Yarra has received the following approximate number of Heritage Referrals from HV over recent years:
   (a) 2017 – 20 referral applications;
   (b) 2018 – approximately 25 - 30 referral applications and
   (c) 2019 – 12 referral applications – to date.

4. Discussion with officials of HV have established as is summarised in ***Attachment 1*** hereto, the following details:
   (a) HV's statutory required processes;
   (b) HV's operational arrangements and
   (c) **An important note** as to the manner in which HV manages information submitted by a Council, within or outside of the statutory 14 day period in which the legislation prescribes that a "submission" can be received.

External Consultation

5. As requested in the 2 July resolution, a meeting was arranged and on 31July the HAC Councillor Delegates and Officers met with representatives of Council's Heritage Advisory Committee (HAC) and various community parties representing heritage interests, specifically to seek their input to the subject under review.

6. The meeting procedure:

   (a) firstly, included a detailed presentation explaining each of;

      (i) Council's current process for managing HV Referrals;

      (ii) the statutory requirements on HV in processing of Heritage Referrals and the day to day management procedures HV have in place to implement same; and

      (iii) a suggested detailed Policy process for Council's management of HV Referrals which was presented to Council on 2 July and subsequently with-drawn; ***refer Attachment 2*****;** and

   (b) secondly, provided an extensive opportunity for attendees to raise questions and make suggestions re the process of Yarra Council managing HV referrals. The referenced questions raised and suggestions presented are outlined in the following table with a brief officer comment, a more comprehensive response to each question can be found in ***Attachment 3***.

Item	Issue	Questions Raised and Suggestions Made	**Officer Response**
(i)	What process do other Councils use?	• Attendees queried what other Councils do and suggested Melbourne, Port Phillip, Moreland and Ballarat Councils as examples.	• Contact has been made with those Councils and the advice can generally be summarised as managed under delegation with only 'significant' applications referred to Councillors. ***Refer Attachment 3***
(ii)	How can the community be alerted about HV Applications and Referrals?	Comments noted that such applications are listed on the HV web-site. Suggested additional options presented at the meeting included: - Establishing a special page on Council's website listing HV applications received; - Placement of the "Yellow" Planning application signs on the subject site; - Encouraging HV to use the website: https://www.planningalerts.org.au/ as a community notification. - Making Council's responses to HV Referrals	The HV website lists all applications currently being advertised (see link below) https://www.heritage.vic.gov.au/permits/currently-advertised-permits It is unclear what benefit duplicating this information on Yarra's website would achieve. A link to the HV website could be included on Council's website. Providing notice of an application falls under the jurisdiction of HV and not the City of Yarra. All application material is available on HV website. Residents are encouraged to advocate to HV to use this a possible resource for the

		public via the Council website.	community. This would be a manual process of putting them on the Council website and would need to sit alongside the HV application documentation which would create additional workload for the Statutory Planning Unit. ***Refer Attachment 3***.
(iii)	Suggestion that Yarra's current process does not "tap" into heritage knowledge, held by people in the local community.	It was proposed that by Council providing some public notice of HV Referrals received, it would offer a mechanism to enable expert and historic knowledge held in the community, to be provided to Council as part of their assessment process of the HV Referral.	Through the notice period, the community can make submissions direct to HV. Council engages professional and experienced Heritage Advisors who present high quality reports to Council as required. ***Refer Attachment 3***.
(iv)	Quality of Heritage Advice	Suggestion that potential to have access to "knowledge in community", could enhance the quality of heritage advice. .	Through the HV permit process, the community have the opportunity to provide this 'community knowledge' direct to HV. ***Refer Attachment 3***.
(v)	The Determinations made by the Heritage Council on heritage application are final.	**Q.** Can they be appealed to the Supreme Court?	**A.** This has been checked and the response is Yes, but an appeal can only be based on a point of law.
(vi)	Do we respond to all HV Referrals		All referrals from HV are responded to.
(vii)	Referrals	Do all HV Referrals get diverted to a Heritage Advisor and is the Advisor selected based upon their particular experience?	Yes, the Statutory Planning Department refer all HV applications to their Heritage Advisors. The three advisors have different experience and based on the scale of the project the Referral is directed to advisor with the relevant experience.

Internal Consultation (One Yarra)

7. Discussion has been conducted with relevant officers in statutory planning, heritage and governance Units concerning the optional processes which could be considered.

Current Process

8. Whilst the deed of delegation implies full delegation to officers to respond to all HV referrals, the agreed position is for HV referrals to be reported to a Councillor briefing, IDAC or Full Council meeting. Email updates are also provided to Councillors dependant on time constraints and for very minor referral applications.

9. The current process in some instances means a referral response to HV is not received within the 14 day period.

Proposed

10. Discussions with Councillors' as part of the ongoing process improvements review including delegation, commenced a discussion regarding formalisation of a process for managing HV referrals.

11. As part of those discussions, one option explored was for all Heritage Victoria referrals to be emailed to the scheduled IDAC Councillors as soon as heritage advice has been received from Council's Heritage Advisors.

12. The IDAC Councillors would be provided a minimum of 2 days to respond. Where concerns are raised with the officer recommendation by a majority of the scheduled Councillors (*reasons need to be included*), Officers will advise Heritage Victoria that Council objects to the application based on those reasons. Where no consensus can be reached between the scheduled Councillors the matter is to be listed for the next available IDAC.

    NOTE: *where no response is received from the scheduled IDAC Councillors within the specified timeframe, this will be deemed agreeance with the officer recommendation.*

13. The proposed process would ensure that most referral responses back to HV are lodged within the 14 day period.

Financial Implications

14. Responding to Heritage Victoria referrals has a resourcing impact on the Unit. Dependant on what additional reporting Council seeks, this will impact further on the Unit in terms of:

    (a) resourcing (cost implications); and

    (b) impact on timeframes for statutory planning applications;

Economic Implications

15. Not relevant to this report.

Sustainability Implications

16. Not relevant to this report.

Social Implications

17. Not relevant to this report.

Human Rights Implications

18. Not relevant to this report.

Communications with CALD Communities Implications

19. Not relevant to this report.

Council Plan, Strategy and Policy Implications

20. All application must have regard to the Yarra Planning Scheme and other relevant legislation.

Legal Implications

21. Not particularly relevant to this report.

Other Issues

22. Nil.

Options

23. Following consideration of:

(a) the suggestions presented by and outcomes of consultation with representatives of the HAC and other relevant community parties;

(b) the advice provided by HV as to their statutory obligations and practical management processes; and

(c) officer comments and any impact on Council's resources;

it was established that there are several options which Council could consider as a process in which to manage the Heritage Referrals from Heritage Victoria, namely:

Option 1: To continue with Council's current process (refer to details noted in part (i) of **Attachment 1**)

Option 2: To implement that all Heritage Victoria referrals are to be emailed to the scheduled IDAC Councillors as soon as heritage advice has been received from Council's Heritage Advisors.

The IDAC Councillors would be provided a minimum of 2 days to respond. Where concerns are raised with the Officer recommendation by a majority of the scheduled IDAC Councillors (*reasons need to be included*), Officers will advise Heritage Victoria that Council objects to the application based on those reasons. Where no consensus can be reached between the scheduled Councillors the matter is to be listed for the next available IDAC. (Refer Attachment 5 to the Report headed "Review of Statutory Planning Delegations" and titled "Protocols for the use of delegated Authority" – extract noted hereunder…)

Heritage Victoria Referrals All Heritage Victoria referrals will be emailed to the scheduled IDAC Councillors as soon as heritage advice has been received. These Councillors will be provided a minimum of 2 days to respond. NOTE: where no response is received from the scheduled Councillors within the specified timeframe, this will be deemed agreeance with the officer recommendation.	
Where no concerns are raised with the officer recommendation by the scheduled Councillors, Heritage Victoria will be notified in writing.	Group A
Where concerns are raised with the officer recommendation by a majority of the scheduled Councillors (reasons need to be included), officers will lodge a submission to the Executive Director including those reasons.	Group A
Where consensus cannot be reached between the scheduled Councillors.	IDAC

Option 3: To adopt a formal Policy as outlined in **Attachment 2** meaning all HV heritage referrals to be presented to be presented formally on a Council Agenda.

Option 4: All HV heritage referrals are managed under delegation with only 'significant' applications referred to Council as determined by the Manager Statutory Planning and or the Director Planning and Place Making, similar to the process in place at the other Councils referenced in this report.

Option 5: To enhance Council's current process by means of providing additional advice of HV Referrals as suggested by community representatives, and including:

(i) listing HV referrals on the Council's public website Establishing a special page on Council's website listing HV applications received as public information;

(ii) placement of the "Yellow" Planning application signs on the subject site;

(iii) encouraging HV to use the website: https://www.planningalerts.org.au/ as a community notification; and

(iv) making Council's responses to HV Referrals public via the Council website.

Conclusion

24. That Council:

    (a) note the report, including:

        (i) comments / suggestions from community representatives meeting of 31 July and Officer comments thereon; **(Attachment 3);**

        (ii) advice from HV as to the statutory processes which it is required to address together with information from HV as to the process of day to day management within the statutory guidelines; (**Attachment 1**);

        (iii) the current process used by Yarra City to process HV Referrals; (**Attachment 1);**

        (iv) the draft formal Policy which was presented to the 2 July Council meeting for consideration and which if adopted would require all HV Referrals to be formally presented on a Council Agenda, (**Attachment 2**); and

        (v) advice from the Cities of Melbourne, Moreland, Port Phillip and Ballarat noting that their respective processes of responding to HV Referrals is principally via Delegated Officers, save in exceptional circumstances as noted; **(Attachment 3);** and

    (b) for reasons of flexibility and seeking to meet the HV timelines, Council adopt favourably consider either of Options 2 or 4 above.

RECOMMENDATION

1. That in the matter of the management by Council of Heritage Referrals, directed to Council from Heritage Victoria (HV), Council:

    (a) note the report, including:

        (i) comments / suggestions from community representatives at the meeting of 31 July together with Officer comments thereon; **(Attachment 3);**

        (ii) advice from HV as to the statutory processes which that Authority is required to address, together with information from HV as to the format of their day to day management procedures, within those statutory guidelines; (parts (ii), (iii) and (iv) of **Attachment 1**);

        (iii) the current process used by Yarra City to process HV Heritage Referrals; (Part (i) of **Attachment 1);**

        (iv) the draft proposed Policy which was presented to the 2 July Council meeting for consideration and which if adopted, would require all HV Heritage Referrals to be formally presented on a Council Agenda, (**Attachment 2**); and

        (v) advice obtained from the Cities of Melbourne, Moreland, Port Phillip and Ballarat, noting that their respective processes of responding to HV Heritage Referrals is principally via Delegated Officers, save in exceptional circumstances as noted; **(Attachment 3); and**

    (b) for reasons of flexibility and in seeking to best meet the specified HV statutory timeline requirements, Council adopt either of Options 2 or 4 above.

CONTACT OFFICER: **Ivan Gilbert**
TITLE: **Group Manager Chief Executive's Office**
TEL: **9205 5110**

Attachments

1⇩ Statutory Process for Heritage Victoria Referrals
2⇩ Suggested Policy for Heritage Victoria Referrals
3⇩ Suggestions and Questions raised by Heritage Representatives

Attachment 1 - Statutory Process for Heritage Victoria Referrals

Attachment 1

Yarra City Council – Councillors Briefing 12 August 2019

Item: Management by Council of Heritage Victoria Referrals

(i) Yarra City Councils current process of Managing HV Heritage referrals;
(ii) HV's Legislative obligations;
(iii) HV's Operational Arrangement – part 1; and
(iv) HV's Operational Arrangement s – Part 2.

Item	Process	Summary
(i)	**Yarra's current process**	Heritage Referrals upon receipt by Council Planners are: (a) Immediately referred to Council's Heritage Advisors for assessment and report; (b) Assessed if possible to be processed within the HV 14 day period and if yes, the report can be: • included on a Council meeting or IDAC meeting agenda; or alternatively; • referred to a Councillor's Briefing Session for any comments/feedback from Councillors which will be noted in the submission to Heritage Victoria; OR (c) Determined that if the Referral is not able to be processed within the HV 14 day period, via the process noted in 2 above, the Councillors will be emailed details of the Heritage Referral and the Heritage Advisors comments / report thereon for information and feedback/comment, to Officers. Officers will then summarise any comments received from Councillors and respond to HV accordingly to seeking achievement of the 14 day turnaround requirement, or as soon as possible thereafter.

Attachment 1 - Statutory Process for Heritage Victoria Referrals

(ii)	**HV's legislative required process**	Pursuant to provisions of the *Heritage Act* 2017, Heritage Victoria (HV) is required to process applications as follows: # HV is required to process applications within 60 days... # HV must refer applications received to the respective Council within 14 days... # The Council must respond to HV within 14 days of receiving the Referral.....
(iii)	**HV's Operational Arrangement – part 1.**	# HV advise: (a) that a submission received from a Council within the statutory 14 day period is referenced as a "submission"; (b) that a submission received from a Council outside of the statutory 14 day period is referenced as "other relevant material"; and (c) thus in considering the heritage application, HV reference and treat a Council presentation received:- * within the 14 day period -- as a "submission"; and * outside the 14 day period -- as "other relevant matter".
(iv)	**IMPORTANT NOTE HV's Operational Arrangement – part 2.**	# HV advise: (a) that for all intents and purposes, the consideration of the Council's information in either of the above circumstances (i.e. *"submission" or "other relevant material")* is the same.... (b) that provided HV has not considered and formally determined on the subject heritage application, the receipt of a Council response, whether a "submission" or "other relevant material" will be taken into account/consideration.... (c) the above advice should be noted in conjunction with the previous note that HV are required to process Heritage Applications within a 60 day period....

Attachment 2 - Suggested Policy for Heritage Victoria Referrals

Attachment 2

Yarra City Council – Councillors briefing 12 August 2019

Item: Management by Council of Heritage Referrals from Heritage Victoria

Suggested Policy -- which would require ALL HV Referrals to be presented formally on a Council Agenda...

Note: - This is the Suggested Policy which presented as a Notice of Motion on the Council Agenda 2 July 2019 and subsequently withdrawn. - It is referenced because it was subject of explanation at the community meeting as to optional processes.
"That in relation to Heritage Victoria referrals of permit applications and Heritage Council permit determination reviews, it is the policy of the City of Yarra that: (a) Copies of Heritage Victoria permit applications referred to Council as the responsible authority in accordance with Section 100(1) of the *Heritage Act 2017* are sent to the Chief Executive Officer to ensure that all applications for places of state significance in Yarra are part of a public process; (b) All Heritage Victoria permit application referrals will be placed on a Council meeting agenda so that Council in accordance with section 100(2) of the *Heritage Act* 2017 may make a written submission having considered the officer report and recommendation, together with any additional information provided by the community; (c) The level of detail in the referral reports listed on Council agendas will generally depend on whether the application is for a major permit application which requires a detailed heritage assessment as specified in sections 101(2) and 101(3) of the Act or minor works not visible from the public domain; (d) Minor permit applications where the proposed works are not visible outside the heritage place will generally be listed as a brief report on Council agendas, so that Council has sufficient information included in the in-house heritage advice to determine whether it requires a formal response to the referral;

Attachment 2 - Suggested Policy for Heritage Victoria Referrals

(e) If the proposal is visible from the public domain then a full report shall be provided on the Council agenda including a detailed heritage assessment of the application and its effect on the cultural heritage significance of the place, as well as the considerations in section 101(3) of the *Heritage Act*;

(f) Major heritage applications on Council agendas will have a full report that includes a heritage assessment from an independent expert with extensive experience with similar high-level heritage applications, together with PDFs of the application plans and documentation and the Heritage Victoria referral letter provided as attachments to the report;

(g) Council's resolutions in response to major permit applications will be sent to Heritage Victoria as the responsible authority's submission, as will any response to minor application assessments in those instances when Council determines a written reply to the referral is required;

(h) When additional time is required for a major application, Heritage Victoria will be advised that Council is preparing a submission that will be sent no later than four to five weeks after the referral is received, and similarly if Council determines a reply will be sent in relation to a minor application then Heritage Victoria will be advised it will be sent for the Executive Director to consider as "any other relevant matter" in accordance with Section 101(3) (b); and

(i) When the Heritage Council notifies the responsible authority about permit determination reviews in accordance with Section 106(5) (b) of the *Heritage Act 2017*, this will be placed on the next Council agenda together with the reasons for the appeal so that Council can consider what procedure it wishes to adopt in relation to the specified timetable for each submission deadline."

Attachment 3 - Suggestions and Questions raised by Heritage Representatives

Attachment 3

Yarra City Council – Councillors briefing 12 August 2019

Item: Management by Council of Heritage Referrals from Heritage Victoria

Questions Raised and Suggestions Made by Community Heritage Group Representatives…….

Item	Issue	Questions Raised and Suggestions Made
Question (a)	What process do other Councils use?	• Attendees queried what other Councils do and suggested Melbourne, Port Phillip, Moreland and Ballarat Councils as examples. • Contact has been made with those Councils and the answers noted therefrom is as follows in (a) (i) to (a) (iv) hereunder.
Answer (a) (i)	**Melbourne City Council**	***By Delegated Officers.*** Upon receipt from HV: • registered and referred to Heritage Advisor for comment and query if need extra time to respond; • referred to Statutory Planner in relation to the associated planning application issues; • if a sensitive issue, Councillors are advised; and • do not place signs on property or forward notices – that is function of HV. **Response is thus provided to HV by Delegated Officer.**

Attachment 3 - Suggestions and Questions raised by Heritage Representatives

Answer (a) (ii)	**Port Phillip City Council**	***By delegated officers.*** Upon receipt from HV: • registered and referred to Heritage Advisor to assess the degree of impact on local area or if of particular community interest; • referred to statutory planner in relation to the associated planning permit application; • maybe referred to other Units if relevant (e.g. Recreation Unit if impacted on significant facility; • response then forwarded to HV. • only referred to Councillors (or Ward Councillor) if of significance; • do not place signs on property or forward notices – that is function of HV. **Response is thus provided to HV by Delegated Officer**
Answer (a) (iii)	**Moreland City Council**	***By delegated officers.*** Upon receipt from HV: • registered and referred to the relevant Statutory Planner; • referred to Heritage Advisor for comment/advice; • do not place signs on property or forward notices – that is function of HV. **Response is thus provided to HV by Delegated Officer.**
Answer (a) (iv)	**Ballarat City Council**	***By delegated officers.*** Upon receipt from HV: • registered and referred to Heritage Advisor to assess the degree of impact on local area or if of particular community interest; • only referred to Councillors if considered to be of public or high profile interest; • no referrals have been referred to a Council meeting in the last 3 or so years; **Response is thus provided to HV by Delegated Officer.**

Attachment 3 - Suggestions and Questions raised by Heritage Representatives

		Note: *A listing of the HV Referrals received and a summary of the responses submitted is listed on the Council's Heritage Advisory Committee meeting agenda for information only.*
Further Suggestions Presented	How can the community be alerted about HV Applications and Referrals?	Following general discussion, a number of questions and suggestions were presented as noted in the rows below together with relevant comments thereon…..
Question (b) (i)		*Establishing a special page on Council's website to specifically list HV **applications received**?*
Answer (b) (i)		• The uploading of HV Referrals onto Council's website will be a manual task and will in effect be a duplication of information on the Heritage Victoria website.
Question (b) (ii)		*Placement of the "Yellow" Planning application signs on the subject site?*
Answer (b) (ii)		• As the processing of HV Heritage applications is an HV statutory function it is not the role of a Council to place such signage on the subject property. Such an action would require Council obtaining approval of the property owner to place such signage and would if approved by such owner, incur a cost to Council.
Question (b) (iii)		• *Encouraging HV to use the website: https://www.planningalerts.org.au/ as a community notification.* • *As a point of interest, the full list (ever-growing!) of municipalities covered by the program is listed on the site:* *https://www.planningalerts.org.au/authorities* • *Advice provided is that:-* ○ *The site is run by volunteers, and the "scrapers" which trawl council websites for the data are written by volunteer computer programmers!).*

Attachment 3 - Suggestions and Questions raised by Heritage Representatives

		○ *The upshot is, if there's any public website where information on planning applications is provided then updates on it can be subscribed via this service.* ○ *If Yarra publishes applications relating to heritage places on the Yarra website then the Yarra "scraper" could theoretically pick it up and notify residents who've elected to subscribe for such alerts.*
Answer (b) (iii)		The operation of the referenced website is noted. Also noted, is that the process of uploading data to the reference website is a voluntary process.
Question (b) (iv)		*Making Council's **responses** to HV Referrals public via the Council website?*
Answer (b) (iv)		The information is already displayed on HV's website. Having regard to the manual task required to upload the same data to the Council website, it would be easier to place a quick-link to the HV website and viewers would always have quick access to the HV website.
Question (c)	Suggestion that Yarra's current process does not "tap" into heritage knowledge, held by people in the local community.	*It was proposed that by Council providing some public notice of HV Referrals received, it would offer a mechanism to enable expert and historic knowledge held in the community, to be provided to Council as part of their assessment process of the HV Referral?*
Answer (c)		Council engages professional Heritage Advisors who present high quality reports to Council as required.
Question (d)	Quality of Heritage Advice	Suggestion that there is a potential to have access to "knowledge in community", which could enhance the quality of heritage advice.

Attachment 3 - Suggestions and Questions raised by Heritage Representatives

Answer (d)		Any person is able to present submissions in response to HV applications.
Question (e)	The Determinations made by the Heritage Council on heritage application are final.	Q. Can they be appealed to the Supreme Court?
Answer (e)		This has been checked and the response is Yes, but only on a point of law.
Question (f)	HV Referrals	Q. Do we respond to all HV Referrals?
Answer (f)		All referrals from HV are responded to.
Question (g)	HV Referrals	Q. Do all HV Referrals get diverted to a heritage Advisor and is the Advisor selected based upon their particular experience?
Answer (g)		Yes, the Statutory Planning Department refer all HV applications to their Heritage Advisors. The three advisors have different experience and based on the scale of the project the Referral is directed to advisor with the relevant experience.

11.5 Review of Statutory Planning Delegations

Reference: D19/131252
Authoriser: Director Planning and Place Making

Purpose

1. The purpose of this report is for Council to consider:
   (a) adopting a revised *Instrument of Delegation to the Internal Development Approvals Committee (IDAC) October 2012*;
   (b) a revised *Protocols for the use of delegated authority (Planning Protocols) Statutory Planning Branch and Strategic and Economic Planning and Development Branch November 2005*; and
   (c) to provide an update on the process of Consultation Meetings at the City of Yarra.

Background

2. A review of the Deed of Delegation and consultation meetings were two areas identified as requiring review as outlined within the Statutory Planning Service Review 2016.

   Statutory Planning Service Review - 2016

3. At the Council meeting of 16 September 2016, Council endorsed the commencement of Service Reviews which included the Statutory Planning Department.
4. A planning consultant Meredith Withers, from Fyfe Pty Ltd was engaged to undertake an audit of a sample of Council's statutory planning files to review the planning permit application process undertaken by the Statutory Planning Branch. The applications were selected randomly from the *simple, average* and *complex* categories of applications that had completed the process to the point of a decision by either the senior officer committee called the Development Assessment Panel (DAP), under delegation, or the Internal Development Approvals Committee (IDAC).
5. This review included compliance against the *Planning and Environment Act* and *Yarra Planning Scheme* provisions and in particular, an assessment of:
   (a) The request for further information;
   (b) Extent of notice and notice description;
   (c) Re-advertising and extent of notice;
   (d) Extent of public consultation;
   (e) Notice to external authorities;
   (f) Assessment of the application against all of the relevant sections of the planning scheme, including seriously entertained planning scheme amendments;
   (g) Acknowledgement of objections and letters of support;
   (h) Conditions or grounds of refusal;
   (i) Issuance of decision; and
   (j) VCAT submissions.
6. The purpose of the *permit application file audit* was to review the statutory planning process for planning permit applications within the City of Yarra and to recommend improvements that would contribute to a more time and resource efficient process.

Current Process

Delegation

7. The current process requires any application with 6 or more objections, which officers believe warrants support, must proceed to IDAC planning committee.

8. Other matters that result in an application proceeding to IDAC and/or Council include:

   (a) A car park waiver of more than 10 spaces where a Ward Councillor has not consented to the matter being determined under delegation (IDAC);

   (b) Development applications within the World Heritage Environs Areas or Buffer Zone which exceed the highest point of the existing building;

   (c) Heritage Victoria referrals reported to a Councillor Briefing or IDAC or Full Council. (NB. this process is not mandated by the Deed of Delegation);

   (d) Any matter called up to IDAC by a Councillor (NB. a call up to full Council follows a separate process), and

   (e) Any settlement at a compulsory conference at VCAT with more than 5 parties needs to be agreed to by IDAC before Council can sign off on any agreement.

9. Prior to the matter being listed on the forward agenda, a consultation meeting in most instances has been held. Officers then list the matter for discussion at the officers Development Approvals Panel (DAP) and once consensus has been reached between officers, the matter is scheduled for a forthcoming IDAC meeting.

10. Councillors are advised of a draft agenda prior to the forthcoming IDAC (an email from a Senior Coordinator), prior to the formal agenda being released.

Issues

11. As outlined in the service review report and audit reports – the IDAC process adds months to the processing time of an application (generally requires a consultation meeting to be held prior, which adds to timing and cost of processing / assessing / determining the application). It does therefore have a significant impact on the statutory planning unit in its ability to issue a decision on an application within statutory timeframes as outlined within the *Planning and Environment Act 1987* (the **Act**).

12. The current wording of the Deed of Delegation *('Protocols for the use of delegated Authority 2005)* has not been updated since 2005 and does not recognise current practices in the Statutory Planning Processes including:

   (a) the introduction of the VicSmart process by the State Government and the ongoing changes to this process relevant to City of Yarra;

   (b) Compulsory Conferences at VCAT; and

   (c) Heritage Victoria deadlines (addressed via a separate report).

Consultation Meetings

13. The current process involves any application with six or more objections, (which officers believe warrants some form of support) must, as a precursor to IDAC, have a consultation meeting scheduled.

14. Prior to a consultation meeting being organised, officers list the matter for discussion at the Development Approvals Panel (DAP) and once consensus has been reached between officers, the meeting is scheduled for the next forthcoming night of consultation meetings (held once a fortnight) with the applicant, objectors (Councillors informed).

15. Councillors are advised that a consultation meeting is scheduled but are not required to attend. However, the possibility of a Councillor attending a consultation meeting has an impact on when consultation meetings are scheduled (in that no two planning applications in the same ward can be held at the same time – which determines the time of the consultation meeting and can add to logistic aspects including the overall time and cost of the process.

Purpose of holding a consultation meeting

16. The principle purpose of a consultation meeting is for all parties in attendance to gain a better understanding / clarification of the submitted proposal; and for the issues and concerns raised by objectors to be aired through constructive, round-table discussions.

17. While many consultation meetings run smoothly and provide an opportunity for all parties to discuss issues, resolution of significant issues are rarely the outcome.

Issues

18. More recently, behaviour at Consultation Meetings by some participants has increasingly raised OH&S issues. Unacceptable behaviour has included:

    (a) unacceptable verbal comments directed to staff and permit applicant and in some cases their client;

    (b) bullying behaviour directed towards staff; and

    (c) the intimidation of staff.

    All of these behaviours are unacceptable and raise clear OH&S issues.

External Consultation

Delegation

19. A comparison of similar Councils and their Deeds of Delegation were reviewed, including the following Councils:

    (a) Stonnington;

    (b) Boroondara;

    (c) Moreland;

    (d) Port Phillip;

    (e) Maribrynong;

    (f) Darebin, and

    (g) Moonee Valley.

20. Attachment 1 to this report provides a summary of each Council's Deed of Delegation including Yarra's.

21. Of the 8 Councils (including Yarra), 3 of the Councils count the number of objections from different properties, not individual objections.

22. Where individual objections are counted, Darebin base their delegation on five objections, Yarra and Boroondara is based on six, Moonee Valley is based on 10 objections and Port Phillip is based on 16 objections triggering a Council reporting process.

    Notes:

    (a) All have provisions for Councillor 'call ups';

    (b) Yarra is the only Council with a trigger for parking reductions/waiver;

    (c) Moonee Valley has specific exclusions when counting objections;

    (d) All other Councils have a 'built form' trigger for a report going to a Council meeting; and

    (e) Processes vary across all Councils with respect to Compulsory Conferences.

Consultation Meetings

23. Consultation Meetings are a non-statutory process but is one currently mandated by Council to occur prior to a matter proceeding to IDAC.

    NB. Relevantly, a review of the Deed of Delegation and '*Protocols for the use of delegated authority (Planning Protocols – November 2005*) outlines no information regarding the holding of a 'consultation meeting'.

24. A comparison of similar Councils and their consultation processes were reviewed including the following Councils:

    (a) Stonnington;

    (b) Boroondara;

    (c) Moreland; and

    (d) Manningham.

25. At Stonnington, Councillors chair the meeting with the planners present to take notes and answer any technical questions. The purpose of the meeting is to provide Councillors an opportunity to hear resident concerns and also to provide the applicant the opportunity to explain their application.

26. At Boroondara, consultation meetings do not form part of the normal process and they are only held at the request of the applicant. If one is requested, planning officers run them.

27. Moreland have a similar Statutory Planning process to the current one at Yarra.

28. At Manningham, Coordinators chair the meeting with the relevant planning officer taking notes. Objectors have to RSVP to the invitation letter so that numbers are known and the correct size room and seating can be arranged. The Director attends and so do all of the Ward Councillors.

29. The purpose of the meeting at Manningham is to explore objector issues and at the end of each meeting enable Councillors to decide whether to call up the application to their IDAC equivalent. Consultation meetings are infrequent and do not necessarily lead to an IDAC meeting equivalent. Only major and controversial applications go to their equivalent of an IDAC meeting and this is typically where 10 or more objection have been received, however, it is on a case by case basis decided by the Director and Manager of Statutory Planning.

    <u>Findings of external planning auditor (Fyfe report)</u>

30. As part of the review, the independent auditor recommended:

    (a) *"The auditor considers the six (6) objector threshold to trigger a referral to IDAC is too low. This number should be increased and combined with qualitative criteria to provide a more reasonable basis for referral to IDAC and in line with other Council's. IDAC extends the decision-making process and generates significant resource demands on the unit. The auditor notes that Councillors can call in applications at any time, should they choose to do so."*

31. Another recommendation also relevant to delegation included:

    (a) *The auditor recommends that responsibility for assessing Heritage Permit applications is reviewed…. In the auditors experience with applications under the Heritage Act, many changes requiring a permit are likely to be minor and of a scale and impact that can be reasonably assessed by planners with advice from Council's heritage advisors.*

32. Relevant to consultation meetings:

    (a) *"The auditor supports a more targeted approach to public consultation meetings and recommends they are only arranged if the permit applicant is prepared to negotiate changes direct with objectors in this environment. This strategy would support a more efficient use of resources directed towards those applications with a genuine prospect*

of some satisfactory resolution between the permit applicant and the objectors being achieved."

33. Forming part of the review process, Councillors (at that time) were engaged to explore improvement opportunities around 2 key themes, Delegation and the Consultation Meeting process. Six Councillors provided feedback.

Delegation – Councillor Comments

34. In relation to delegation, there was no clear view with most Councillors suggesting the current 6 or more objections going to IDAC should be maintained. Some Councillors expressed a view that some applications presented to IDAC were not considered necessary.

35. Additionally, one specific aspect of delegation that was specifically discussed was car parking reductions greater than 10 spaces, which can only be determined under delegation with Ward Councillor consent. Some Councillors suggested that this process is redundant and applications with 6 or more objections are a good measure of community interest, regardless of the car parking reduction being sought. One Councillor suggested the current process should be maintained.

Consultation Meetings – Councillor Comment

36. In relation to the Consultation Meeting process some Councillors suggested they are not essential and applications with 6 or more objections should go straight to IDAC. Some Councillors suggested they should not be compulsory but only occur if an applicant agrees to modify plans afterwards, and one Councillor suggested the current process should be maintained.

Way Forward

Delegation

37. As outlined above, the current wording of the deed of delegation *('Protocols for the use of delegated Authority 2005)* has not been updated and does not recognise current practices in the Statutory Planning Processes and is in need of review and update.

38. After having regard to the Service Review findings, and undertaking a comparison from neighbouring Councils, officers suggest the following changes to the Current Delegation Schedule:

Current Delegation	Proposed Delegation	Comment
5 or more objections	*AMENDED* 9 or more objections from different properties.	The numeric value has been taken as a median point between what the reviewed Councils are using.
Implied delegation, any settlement at a compulsory conference with 6 or more parties needs to be agreed to by IDAC before Council officers can sign off on any agreement.	*NEW* Any settlement at a compulsory conference with more than 9 parties needs to be agreed to by IDAC before Council officers can sign off on any agreement.	
A car park waiver of more than 10 spaces where a ward Councillor has not consented to the matter being determined under delegation.	*DELETE*	This provision is redundant, an application to waiver parking of less than 10 spaces is deemed a VicSmart application. It makes little sense that 10 or more spaces triggers a potential IDAC process. This call up provision has rarely been used by Councillors over the last 2 - 3 years.

Current Delegation	Proposed Delegation	Comment
Development applications within the World Heritage Environs Area or Buffer Zone which exceed the highest point of the existing building	No change – inserted to accord with a previous Council resolution.	
Any matter called up by a Councillor.	No change	
	NEW Building height exceeds a preferred maximum height by more than 1 storey (not including plant equipment and roof terraces).	Council has now undertaken key strategic work regarding built form controls (Design & Development Overlays). In recognition of this, the delegation should require reporting to IDAC where applicants seek to go above the preferred heights.
Implied delegation (agreed position) Heritage Victoria referrals to be reported to Councillor briefing or IDAC or Full Council.	*NEW* To be addressed via a separate report	See separate report

Consultation Meetings

39. As outlined above, the process of a consultation meeting is intended to be a collaborative approach and one to inform and add value to the application process. While the Statutory Planning Branch acknowledges the value of these meetings, it also clearly recognises changes that need to occur to meet the purpose of the meeting, eliminate or significantly reduce risk to staff and the organisation and to ensure a sharp focus on the purpose of the meeting.

40. From mid-2018, the process was changed due to some significant Occupational Health and Safety matters arising at a particular session. The revised process is that the Manager Statutory Planning, with Coordinators, review all requests for a consultation meeting and determine if one should be held. The criteria for not holding a consultation meeting include if:

    (a) the number of objections received are high; with no real chance of the matter resolving via some consensus;

    (b) objectors have been aggressive on the phone / in their communication / at other meetings with officers; and

    (c) if it is foreseen that no possible constructive outcome can be achieved from having a consultation meeting.

41. The above considerations are documented and requires the officer to obtain approval from the Development Approvals Panel (DAP) to have/not have a Consultation Meeting. The Manager Statutory Planning emails Councillors to confirm that a consultation has not been had for a particular application, so that they are aware of this prior to IDAC.

42. Further training in running consultation meetings has also occurred for officers regarding facilitating a consultation meeting and an internal fact sheet has been prepared. More detailed workshops are planned and ongoing training will be provided to make sure staff feel confident in preparing for and chairing / facilitating a consultation meeting.

43. A further review is currently underway regarding the number of consultation meetings held for ‘average’ type applications and what value the consultation meeting has added to the process. This is the subject of a number of process currently being reviewed as part of continuous process improvements.

Internal Consultation (One Yarra)

44. Ongoing discussion with the CEO, Director and Governance Office.

45. Following consultation with the Governance office, proposed minor wording, structural and formatting changes have been discussed regarding both the Instrument of Delegation to IDAC and the Protocols for use of delegated authority.

46. While the marked up changes are presented for ease of consideration in the current format, the documents presented for Council adoption at Attachments Four and Five are in the proposed new format. There are some changes to terminology and document structure, but there is no material difference between the two.

Financial Implications

47. Efficiency and effectiveness are both important in the statutory planning process for all parties.

Economic Implications

48. N/A

Sustainability Implications

49. N/A

Social Implications

50. It is considered the proposed delegations provide a reasonable balance between timeliness of assessments, and recognising participation in the planning process and also the very significant application lists of the Council.

Human Rights Implications

51. Respect of all participants to one another and safety of staff are key considerations.

Communications with CALD Communities Implications

52. N/A

Council Plan, Strategy and Policy Implications

53. All planning assessments have regard to the Yarra Planning Scheme and other relevant legislation.

Legal Implications

54. Compliance aspects and Occupational Health and Safety risk aspects are important considerations.

Conclusion

55. The service review and changes to Victorian Planning Systems have been considered. The report recommends making a number of changes to the Deed of Delegations suite of documents and recommends a continual review of the process for consultation meetings.

RECOMMENDATION

1. That Council note the report of officers regarding the Deed of Delegation of Statutory Planning and protocols for processing planning applications including the benchmarking with other nearby Councils;
2. That, in the context of the Service Review, conversations with Councillors, and noting the benchmarking with nearby Councils, Council resolve to amend:
   (a) the Instrument of Delegation to the Internal Development Approvals Committee (IDAC) November 2016 in accordance with the tracked changes shown at **Attachment Two**; and
   (b) the revised Protocols for the use of delegated authority (Planning Protocols) Statutory Planning Branch and Strategic and Economic Planning and Development Branch November 2005 in accordance with the tracked changes shown at **Attachment Three**.
3. That having resolved to incorporate the amendments described above, Council:
   (a) adopt under the seal of the Council, the *Instrument of Delegation to the Internal Development Approval Committee* attached to this report as **Attachment Four**; and
   (b) adopt the *Protocols for the Use of Delegated Authority (Planning Protocols) Statutory Planning Branch* attached to this report as **Attachment Five.**

CONTACT OFFICER: **Mary Osman**
TITLE: **Manager Statutory Planning**
TEL: **9205 5300**

Attachments

1⇩ Deed of Delegation - Benchmarking Summary
2⇩ Track Changes - Instrument of Delegation to the Internal Development Approvals Committee
3⇩ Track Changes - Protocols for the use of delegated authority (Planning Protocols)
4⇩ Instrument of Delegation to the Internal Development Approvals Committee
5⇩ Protocols for the use of delegated authority (Planning Protocols)

Attachment 1 - Deed of Delegation - Benchmarking Summary

Deed of Delegation – Benchmarking Summary

Council	Applications determine by full Council or delegated committee	Council Structure	Public submissions	Officer delegation	Compulsory Conference Delegation
Yarra	▪ 6 or more objections. ▪ A car park waiver of more than 10 spaces where a ward Councillor has not consented to the matter being determined under delegation; ▪ Heritage Victoria referrals to be reported to Councillor briefing or IDAC or Full Council. ▪ Any matter called up by a Councillor.	IDAC – delegated committee of Council. Full Council	Yes – Applicant and objector submission can be made (5 minutes). Yes – Applicant and objector submission can be made (5 minutes).	All other decisions	▪ Implied delegation, any settlement at a compulsory conference with 6 or more parties needs to be agreed to by IDAC before Council can sign off on any agreement.
Stonnington	▪ 7 or more objection from different properties; ▪ Application over four storeys ▪ Any matter called up by a Councillor	Full Council	No - Applicants and objectors cannot make presentations or speak.	All other decisions	▪ If a development is over 4 storey or has 7 or more parties, the planner sends an email to the relevant ward Councillor advising of the outcome at the CC and requires written consent. To date 100% success.
Boroondara	▪ Between 6 - 12 objections ▪ Applications over three storey (Some exceptions apply) ▪ Building height exceeds a preferred maximum height. ▪ 13 or more objections ▪ Applications over three storey (Some exceptions apply) ▪ Building height exceeds a preferred maximum height. ▪ Any matter called up by a Councillor	SPAC – delegated committee of Council UPC – all Councillors	No - Applicants and objectors cannot make presentations or speak. Yes – Applicant and objector submission can be made (3 minutes).	All other decisions	▪ All CC must be carried by Coordinator level or above. ▪ Coordinator level and above can sign off on CC outcome if matters settled is of a minor nature and the intent of Council's decision is not compromised, if more substantial take it back to the equivalent of DAP.

Attachment 1 - Deed of Delegation - Benchmarking Summary

Council	Applications determine by full Council or delegated committee	Council Structure	Public submissions	Officer delegation	Compulsory Conference Delegation
Moreland	▪ 10 or more objections from different properties (some exceptions) ▪ If requested by 2 or more Councillors ▪ Building height exceeds height controls in an Activity Centre ▪ Any amendment to an application to further exceed Building height in an Activity Centre ▪ The Director or Manager considers the application to be sensitive or warrants determination by Council.	Full Council	Yes – Applicant and objector submission can be made.	All other decisions	▪ Where a matter, if supported would require a decision by Council is brought to a 'CC' at VCAT and all parties consent to the grant of a permit, the Council officer/s in attendance at the conference have delegation to consent to the agreed outcome. ▪ where the delegated officer is not of the view to exercise delegation, Council's position can be resolved in consultation with the Mayor, the Councillor responsible for Planning and the senior manager or Director responsible for Council decision-making.
Port Phillip	▪ 16 or more objections ▪ Any matter called up by a Councillor ▪ Application raises an issue of policy that should be debated at Council as determined by the Manager and/or Coordinators. ▪ substantive non-compliance with the Planning Scheme or Council policy but officers consider the application should be supported. ▪ Non-compliance with residential parking requirements (exception apply) ▪ Demolition of a 'contributory' or 'significant' building unless all policy tests are met ▪ Councillor call in.	Full Council (Planning Committee)	Yes – Applicant and objector submission can be made (3 minutes).	All other decisions (excluding some Fishermans Bend applications)	▪ No specific requirements

Attachment 1 - Deed of Delegation - Benchmarking Summary

Council	Applications determine by full Council or delegated committee	Council Structure	Public submissions	Officer delegation	Compulsory Conference Delegation
Maribrynong	▪ 10 or more objections from different properties ▪ Any applications with an estimated value of $10 million ▪ Any application which exceeds a preferred building height. ▪ Any application where the Minister for Planning is the RA. ▪ Any matter called up by a Councillor	Full Council (City Development Special Committee)	Yes – Applicant and objector submission can be made (3 minutes).	All other decisions	▪ No specific requirements
Darebin	▪ 5 or more objections ▪ 4 or more storeys in height ▪ Policy non compliance ▪ Politically sensitive applications as deemed by the Manager. ▪ Any matter called up by a Councillor (needs to have 3 or more Councillors need to agree); ▪ Development Plan applications (including amendments); ▪ Matters relevant to electronic gaming machines; ▪ Applications exceeding a height specified in the planning scheme.	Full Council (Planning Committee)	Yes – Applicant and objector submission can be made	All other decisions	▪ No specific requirements
Moonee Valley	▪ 10 or more objections (excluding objections based in as-of – right components and based on non-planning grounds and excluding properties outside a 500m radius from the centre of the application if for residential purposes). ▪ Approval of Major projects (value exceeding $10 Million, more than 20 dwellings or more than 4 storeys about ground. ▪ Where there is unclear policy support ▪ Politically sensitive applications ▪ Any matter called up by a Councillor	Full Council	No - Applicants and objectors cannot make presentations or speak.	All other decisions	▪ Planning applications/Council position for VCAT may be considered under delegation when they have received 10 or more "eligible" objections or are 'Major Projects' but not deemed to be controversial and have a high degree of compliance. These applications may, however, only be assessed at Council's Development Assessment Panel (DAP) and then considered under delegation by agreement of a majority of Ward Councillors.

Attachment 2 - Track Changes - Instrument of Delegation to the Internal Development Approvals Committee

Instrument of Delegation

INTERNAL DEVELOPMENT APPROVALS COMMITTEE

In exercise of the power conferred by section 86 (4) of the *Local Government Act 1989* and section 188 (1) of the *Planning and Environment Act 1987*, the Yarra City Council ("Council") delegates to the Internal Development Approvals Committee (IDAC), the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a resolution of Council passed on ~~9 November 2016.~~ 30 April 2019

2. the delegation

   2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;

   2.2 is subject to any conditions and limitations set out in the Schedule;

   2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

   2.4 remains in force until Council resolves to vary or revoke it.

3. for the purpose of this Instrument of Delegation, the Internal Development Approvals Committee shall comprise the three members of Council, as are rostered by rotation on a quarterly basis, or such substitute Councillors, deputising from time to time, in the instance where the rostered Councillor/s is/are unable to attend the scheduled IDAC meeting.

THE COMMON SEAL of the)
YARRA CITY COUNCIL was)
affixed hereto in the presence of:)

…….. Mayor

…….. Chief Executive Officer

Attachment 2 - Track Changes - Instrument of Delegation to the Internal Development Approvals Committee

SCHEDULE

The power to:

(a) consider planning applications which require formal consideration (and an opportunity for community consultation) but do not require referral to the Council;

(b) consider planning applications ~~where~~:

- ~~there is substantial non compliance with Council policy and guidelines or~~ that involve planning applications which are subject to ~~more than five~~ nine or more objections from different properties~~,~~ and where the recommendation from officers is for support;
- Where building height exceeds the preferred maximum height by more than one storey (not including plant equipment and roof terraces) specified in a Design and Development Overlay;
- That are within the world heritage environs area and buffer area where they propose works that are taller than the highest point of the existing building, excluding all applications which qualify as a VicSmart application;
- Any settlement at a compulsory conference with 9 or more parties (in addition to Council and the applicant); and
- ~~(b)~~ that have been called up by a Councillor ~~and~~

(c) determine on town planning applications received pursuant to the provisions of the Planning and Environment Act 1987.

~~(c)~~ (d) Consider Heritage Victoria referrals where there is no consensus between the scheduled IDAC Councilor's.

Conditions and Limitations

1. Membership

(a) All nine Yarra City Councillors are appointed to the Internal Development Approval Committee, with membership for each meeting comprising three Councillors as rostered on a quarterly basis (or their substitute Councillor), to meet as the scheduled Internal Development Approvals Committee, such roster being determined by the Chief Executive Officer in consultation with the Councillors.

(b) The Internal Development Approval Committee shall appoint its chairperson.

2. Substitute Councillors

In selecting a substitute Councillor, in the first instance, preference is to be given to a Councillor who represents the same Ward as the rostered Councillor.

3. Voting

(a) Voting by the Internal Development Approval Committee members shall be in accordance with Council's Meeting Procedures Local Law.

(b) Councillors other than the rostered committee members (or their substitute Councillors) are permitted to attend and participate at meetings of the Internal Development Approvals Committee, however, they do not have a voting entitlement.

4. Quorum

The quorum for meetings of the Internal Development Approval Committee is two Councillors.

5. Meeting Frequency

Meetings of the Internal Development Approvals Committee shall generally be convened on a fortnightly basis.

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the use of delegated authority

(Planning Protocols)

Statutory Planning Branch

~~Strategic & Economic Planning & Development Branch~~

(As adopted by Council 2 October 2001, and ~~subsequently d~~revised 15 November 2005 and subsequently revised and adopted ~~15 November 2005~~ XXXXXXXXX 2019)

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Introduction

These protocols form a guide to Officers within Council's ~~Strategic Planning Branch and~~ Statutory Planning Branches as to the proper exercise of powers and duties delegated to them by Council's Instrument of Delegation to Staff. More specifically, the protocols provide guidance in relation to the exercise of powers of Council under the *Planning and Environment Act 1987* ("P & E Act"), which have been delegated to those Officers.

Importantly these Protocols must be read in conjunction with the Council's:

- Instrument of Delegation to Staff (as amended from time to time)
- Instrument of Delegation to its Internal Development Approvals Committee (IDAC) (as amended from time to time.)

In any instance where this Protocol appears to contradict the Instrument of Delegation to Staff or the Instrument of Delegation to the IDAC, the relevant Instrument of delegation takes precedence.

In essence:

- the Instrument of Delegation to Staff allows Council to formally confer powers and duties upon specific officers
- this Protocol allows Council to set further guidelines upon the use of those delegated powers.

Table of Abbreviations (as relevant)

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Abbreviations	Position Title
IDAC	Councillors
G10	Director City Development Manager Statutory Planning Coordinator Statutory Planning Appeals Advocate
G20	Director City Development Manager Statutory Planning Coordinator Statutory Planning Appeals Advocate Principal Planner Senior Planner Subdivision Planner

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Operation of these Protocols

If a legislative power has been delegated by Council to a member of staff via the Instrument of Delegation to Council Staff and the conditions or limitation on that power require reference to these Protocols, the following procedures for the relevant category of application must be followed in the decision making process:

General Note: any reference in this document to an application in respect of which no objections have been received includes an application that is exempt from notice requirements in the Planning and Environment Act 1987 or as application when Council's delegate has determined that notice is not required to be given in order to comply with section 52 of that Act.

Categories of application	Officer or body empowered to make decision or recommendation
Heritage Overlay detailing	
- for *road side changes / furniture and detailing*	G2O
All applications for development where the development proposed is taller than the highest point of the existing building, excluding applications which qualify as a VicSmart application: • within the shaded area shown in clause 22.14 (development Guidelines for Heritage Places in the World Heritage Environs Areas [WHEA] of the Yarra Planning Scheme; and • within the area designated as the 'Buffer Zone' in Map 7 of the World Heritage Environs Area (See attachment 1)	IDAC

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Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Additions to buildings	
- for *urban conservation detailing* that generally comply with policy / guidelines:	
with **no objections**	G2O, Statutory Planning Coordinators
with between **1 and ~~8~~5 objections from different properties**	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
with **~~6~~ 9 or more objections from different properties**	IDAC
- for *residential additions* that generally comply with policy and **no objections**	G2O
- for *residential additions* that generally comply with policy and with between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- for *residential additions* with ~~6~~ 9 or more objections from different properties	IDAC
New Residential	
- *one house* that generally complies with policy and no objections	G2O
- *one house* that generally complies with policy and between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- *one house* with ~~6~~ 9 or more objections from different properties	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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- multi *unit~~s~~* (after advertising) that generally comply with ResCode and Council policies and no objections	G1O
- multi *unit~~s~~* (after advertising) that generally comply with ResCode and Council policies and between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- multi *unit~~s~~* (after advertising) with ~~6~~ 9 or more objections from different properties	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Discretionary uses in residential zones	
- (after advertising) that generally complies with any Council policies and with no objections	G1O
- (after advertising) that generally complies with any Council policies and with between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- (after advertising) with ~~6~~ 9 or more objections from different properties	IDAC
Demolition in heritage overlay areas	
- where the demolition generally complies with any Council policies, **no objections** have been received and where the demolition is: partial whole	 G2O G1O
- where the demolition generally complies with Council policies, and with between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- where ~~6~~9 or more objections from different properties have been received	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Commercial / Industrial	
- *additions* that comply with policy and no objections	G1O, G2O
- *additions* that generally comply with policy and with between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- *additions* with ~~6~~ 9 or more objections from different properties	IDAC
- *new* commercial / industrial that generally complies with policy and no objections	G1O, G2O
- *new* commercial / industrial that generally complies with policy and with between 1 and ~~5~~ 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- *new* commercial / industrial with ~~6~~ 9 or more objections from different properties	IDAC
Built form within a Design and Development Overlay	
- additions and or new works that generally comply with the preferred maximum height controls and have no objections	G10, G20
- additions and or new works that generally comply with the preferred maximum height controls and with between 1 – 8 objections from different properties	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- additions and or new works that generally comply with the preferred maximum height controls and with 9 objections from different properties	IDAC

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Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

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- additions and or new works that exceed the preferred maximum height controls by more than one storey (not including plant equipment and roof terraces)	IDAC
Change of use from one discretionary use to another	
With no objections	G1O
With between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
With ~~6~~ 9 or more objections from different properties.	IDAC
Non conforming uses	
change of use that is deemed no more detrimental with no objections	G1O
change of use that is deemed no more detrimental with between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
change of use that is deemed no more detrimental with ~~6~~ 9 or more objections from different properties.	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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~~Car parking~~	
~~Where the application involves a dispensation of up to 10 car parking spaces, but, in the delegate's view, meets the performance approach and principles set out in the policy~~	~~G1O~~ ~~(Dispensation of more than 5 car parking spaces must be in consultation with Ward Councillor.)~~
~~Where the application involves a dispensation of more than 10 carparking spaces, but, in the delegate's view, meets the performance approach and principles set out in the policy~~	~~Delegated officer to determine following consideration by the Development Approvals Committee (DAP).~~
~~Where the application involves a major dispensation of carparking, but, in the delegate's view, does not meet the performance approach and principles set out in the policy~~	~~IDAC~~
Outdoor Advertising	
- *under verandah height* signage (approx. 3 metres):	
without objections	G2O in consultation with Statutory Planning Coordinators
with between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
with ~~6~~ 9 or more objections from different properties.	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

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- *above verandah height* signage with no objections	G2O in consultation with Statutory Planning Coordinators
- *above verandah height* signage with between 1 and 5 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
- *above verandah height* signage with 6 9 or more objections from different properties.	IDAC
Major Promotion Signs – complying with policy and no objections	G1O
Major Promotion Signs – complying with policy and between 1 and 5 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
Major Promotion Signs – not in compliance with policy, or with 6 9 or more objections from different properties.	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Signage in Road Reservations and / or Public Spaces - complying with policy and no objections	G1O
Signage in Road Reservations and / or Public Spaces - complying with policy and with between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
Signage in Road Reservations and / or Public Spaces – not in compliance with policy, or with ~~6~~ 9 or more objections from different properties.	IDAC

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

Yarra City Council - Protocols for use of delegated authority
(As revised and adopted by Council ~~15 November 2005~~ XXXXXXXXX 2019)

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Subdivision	
Existing buildings - where the subdivision complies with the development plan, with no objections	G1O, G2O
Existing buildings - where the subdivision complies with the development plan, with between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
Existing buildings - where the subdivision complies with the development plan, with ~~6~~ 9 or more objections from different properties.	IDAC
New subdivision - without objections	G1O
New subdivision - with between 1 and ~~5~~ 8 objections from different properties.	Delegated officer to determine following consideration by the Development Approvals Committee (DAP).
New subdivision - with ~~between 5 and 10~~ 9 or more objections from different properties.	IDAC
- *certification* of plans of subdivision / other associated approvals such as Statement of Compliance	G3O

Attachment 3 - Track Changes - Protocols for the use of delegated authority (Planning Protocols)

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- for permission *to remove or vary an easement / restriction* where the following circumstances exist: (i) The application has been advertised or referred to the benefited party and no objection is received, and (ii) In the case of an *easement / restriction in favour of a public authority*, the authority that has benefit of the easement has advised the Council in writing that no service exists within the easement and/or is no longer required, and/or (iii) In the case of an *easement / restriction in favour of other lot owners*, no lot benefiting from the easement objects to its removal or variation and the service may be or has already been provided to that lot by another route or the easement physically cannot be of benefit to the lot.	G2O
- to *re-align a boundary* where the application has been advertised and no objection has been received	G2O
Other applications	
- *all other application types* not specified with or without objections	G1O Delegated officer to determine following consideration by the Development Approvals Committee (DAP). IDAC

Attachment 4 - Instrument of Delegation to the Internal Development Approvals Committee

Instrument of Delegation

INSTRUMENT OF DELEGATION BY THE COUNCIL TO THE
INTERNAL DEVELOPMENT APPROVALS COMMITTEE

In exercise of the power conferred by section 86 (4) of the Local Government Act 1989 and section 188 (1) of the Planning and Environment Act 1987, the Yarra City Council ("Council") delegates to the Internal Development Approvals Committee (IDAC), the powers, duties and functions set out in the Schedule to this Instrument of Delegation, and declares that:

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 30 April 2019;
2. the delegation
   - 2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
   - 2.2 is subject to any conditions and limitations set out in the Schedule;
   - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
   - 2.4 remains in force until Council resolves to vary or revoke it.
3. for the purpose of this Instrument of Delegation, the Internal Development Approvals Committee shall comprise the three members of Council, as are rostered by rotation on a quarterly basis, or such substitute Councillors, deputising from time to time, in the instance where the rostered Councillor/s is/are unable to attend the scheduled IDAC meeting.

The Common Seal of the Yarra City Council was affixed hereto in the presence of:

Cr Danae Bosler
Mayor
Yarra City Council

30 April 2019

Vijaya Vaidyanath
Chief Executive Officer
Yarra City Council

Attachment 4 - Instrument of Delegation to the Internal Development Approvals Committee

SCHEDULE

The power to:

1. consider planning applications which require formal consideration (and an opportunity for community consultation) but do not require referral to the Council;
2. consider planning applications:
   - 2.1 that involve planning applications which are subject to nine or more objections from different properties and where the recommendation from officers is for support;
   - 2.2 where building height exceeds the preferred maximum height by more than one storey (not including plant equipment and roof terraces) specified in a Design and Development Overlay;
   - 2.3 that are within the world heritage environs area and buffer are where they propose works that are taller than the highest point of the existing building, excluding all applications which qualify as a VicSmart application;
   - 2.4 that require a settlement at a compulsory conference with nine or more parties (in addition to Council and the applicant); or
   - 2.5 that have been called up by a Councillor
3. determine on town planning applications received pursuant to the provisions of the Planning and Environment Act 1987.
4. consider Heritage Victoria referrals where there is no consensus between the scheduled IDAC Councillors.

Conditions and Limitations

1. Membership

All nine Yarra City Councillors are appointed to the Internal Development Approval Committee, with membership for each meeting comprising three Councillors as rostered on a quarterly basis (or their substitute Councillor), to meet as the scheduled Internal Development Approvals Committee, such roster being determined by the Chief Executive Officer in consultation with the Councillors.

The Internal Development Approval Committee shall appoint its chairperson.

2. Substitute Councillors

In selecting a substitute Councillor, in the first instance, preference is to be given to a Councillor who represents the same Ward as the rostered Councillor.

3. Voting

Voting by the Internal Development Approval Committee members shall be in accordance with Council's Meeting Procedures Local Law.

Councillors other than the rostered committee members (or their substitute Councillors) are permitted to attend and participate at meetings of the Internal Development Approvals Committee, however, they do not have a voting entitlement.

4. Quorum

The quorum for meetings of the Internal Development Approval Committee is two Councillors.

5. Meeting Frequency

Meetings of the Internal Development Approvals Committee shall generally be convened on a fortnightly basis.

Attachment 5 - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the Use of Delegated Authority (Planning Protocols)

Title	**Protocols for the Use of Delegated Authority (Planning Protocols)**
Description	A guide to Officers within Council's Statutory Planning Branch as to the proper exercise of powers and duties delegated to them by Council's Instrument of Delegation to Staff.
Category	Planning
Type	Policy
Approval authority	Council
Responsible officer	Manager Statutory Planning
Approval date	30 April 2019
Review cycle	Every four years
Review date	30 April 2023
Document Reference	
Human Rights compatibility	This policy has been assessed and is compatible with the Victorian Charter of Human Rights of Responsibilities

1. Introduction

These protocols form a guide to Officers within Council's Statutory Planning Branch as to the proper exercise of powers and duties delegated to them by Council's Instrument of Delegation to Staff. More specifically, the protocols provide guidance in relation to the exercise of powers of Council under the Planning and Environment Act 1987, which have been delegated to those Officers.

Importantly these Protocols must be read in conjunction with the Council's:

- Instrument of Delegation to Staff (as amended from time to time)
- Instrument of Delegation to the Internal Development Approvals Committee (as amended from time to time).

In any instance where this Protocol appears to contradict the Instrument of Delegation to Staff or the Instrument of Delegation to the IDAC, the relevant Instrument of delegation takes precedence.

In essence:

- the Instrument of Delegation to Staff allows Council to formally confer powers and duties upon specific officers
- this Protocol allows Council to set further guidelines upon the use of those delegated powers.

2. Operation of these Protocols

If a legislative power has been delegated by Council to a member of staff via the Instrument of Delegation to Council Staff and the conditions or limitation on that power require reference to these Protocols, the following procedures for the relevant category of application must be followed in the decision making process:

General Note: any reference in this document to an application in respect of which no objections have been received includes an application that is exempt from notice requirements in the Planning and Environment Act 1987 or as application when Council's delegate has determined that notice is not required to be given in order to comply with section 52 of that Act.

Protocols for the Use of Delegated Authority (Planning Protocols)

3. Definitions

In these protocols:

Group A	**means**	Director Planning and Place Making Manager Statutory Planning Senior Coordinator Statutory Planning Coordinator Statutory Planning Appeals Advocate
Group B	**means**	Director Planning and Place Making Manager Statutory Planning Senior Coordinator Statutory Planning Coordinator Statutory Planning Appeals Advocate Principal Planner Subdivision Planner
Group C	**means**	Director Planning and Place Making Manager Statutory Planning Senior Coordinator Statutory Planning Coordinator Statutory Planning Appeals Advocate Principal Planner Statutory Planner Subdivision Planner
DAP	**means**	The Development Assessment Panel
IDAC	**means**	The Internal Development Approvals Committee

4. Categories of application

Categories of application	**Officer or body empowered to make decision or recommendation**
Heritage Overlay Detailing	
Applications for road side changes, furniture and detailing	Group B
Applications for development where development proposed is taller than the highest point of the existing building, excluding applications which qualify as a VicSmart application: • within the shaded area shown in clause 22.14 (Development Guidelines for Heritage Places in the World Heritage Environs Areas [WHEA] of the Yarra Planning Scheme; and • within the area designated as the 'Buffer Zone" in Map 8 of the World Heritage Environs Area	IDAC
Additions to buildings	
Applications for *urban conservation detailing* that generally comply with policy and guidelines and with no objections.	Group B

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Attachment 5 - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the Use of Delegated Authority (Planning Protocols)

Categories of application	Officer or body empowered to make decision or recommendation
Applications for *urban conservation detailing* that generally comply with policy and guidelines and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *urban conservation detailing* that generally comply with policy and guidelines with 9 or more objections from different properties.	IDAC
Applications for *residential additions* that generally comply with policy and with no objections.	Group B
Applications for *residential additions* that generally comply with policy and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *residential additions* with 9 or more objections from different properties.	IDAC
New Residential	
Applications for *one house* that generally complies with policy and with no objections	Group B
Applications for *one house* that generally complies with policy and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *one house* with 9 or more objections from different properties.	IDAC
Applications for *multi unit* (after advertising) that generally comply with ResCode and Council policies and with no objections.	Group A
Applications for *multi unit* (after advertising) that generally comply with ResCode and Council policies and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *multi unit* (after advertising) with 9 or more objections from different properties.	IDAC
Discretionary uses in residential zones	
Applications for *discretionary uses* (after advertising) that generally comply with policy and with no objections.	Group A
Applications for *discretionary uses* (after advertising) that generally comply with policy and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *discretionary uses* (after advertising) that do not generally comply with policy and/or with 9 or more objections from different properties.	IDAC
Demolition in heritage overlay areas	
Applications for *partial demolition* where the demolition generally complies with policy and with no objections.	Group B
Applications for *whole demolition* where the demolition generally complies with policy and with no objections.	Group A
Applications for *partial or whole demolition* where the demolition generally complies with policy and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *partial or whole demolition* where the demolition does not generally comply with policy and/or with 9 or more objections from different properties.	IDAC
Commercial / Industrial	
Applications for *additions* that comply with policy and with no objections.	Group B
Applications for *additions* that comply with policy and with 1 to 8 objections (inclusive) from different properties.	DAP

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Attachment 5 - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the Use of Delegated Authority (Planning Protocols)

Categories of application	Officer or body empowered to make decision or recommendation
Applications for *additions* that do not comply with policy and/or with 9 or more objections from different properties.	IDAC
Applications for *new* commercial / industrial that generally comply with policy and with no objections.	Group B
Applications for *new* commercial / industrial that generally comply and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *new* commercial / industrial that do not generally comply with policy and/or with 9 or more objections from different properties.	IDAC
Built form within a Design and Development Overlay	
Applications for *additions and/or new works* that generally comply with the preferred maximum height controls and with no objections.	Group B
Applications for *additions and/or new works* that generally comply with the preferred maximum height controls and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *additions and/or new works* that generally comply with the preferred maximum height controls and with 9 or more objections from different properties.	IDAC
Applications for *additions and or new works* that exceed the preferred maximum height controls by more than one storey (not including plant equipment and roof terraces) with any number of objections.	IDAC
Change of use from one discretionary use to another	
Applications for *change of use* with no objections.	Group A
Applications for *change of use* with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *change of use* with 9 or more objections from different properties.	IDAC
Non conforming uses	
Applications for *change of use that is deemed no more detrimental* with no objections	Group A
Applications for *change of use that is deemed no more detrimental* with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *change of use that is deemed no more detrimental* with 9 or more objections from different properties.	IDAC
Outdoor Advertising	
Applications for *under verandah height* signage (approx. 3 metres) with no objections.	Group B
Applications for *under verandah height* signage (approx. 3 metres) with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *under verandah height* signage (approx. 3 metres) with 9 or more objections from different properties.	IDAC
Applications for *above verandah height* signage with no objections.	Group B
Applications for *above verandah height* signage with no objections with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *above verandah height* signage with 9 or more objections from different properties.	IDAC
Applications for *Major Promotion Signs* with no objections.	Group A

Attachment 5 - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the Use of Delegated Authority (Planning Protocols)

Categories of application	Officer or body empowered to make decision or recommendation
Applications for *Major Promotion Signs* with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *Major Promotion Signs* with 9 or more objections from different properties.	IDAC
Applications for *Signage in Road Reservations and / or Public Spaces* that generally comply with policy and with no objections.	Group A
Applications for *Signage in Road Reservations and / or Public Spaces* that generally comply with policy and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *Signage in Road Reservations and / or Public Spaces* that do not generally comply with policy and/or with 9 or more objections from different properties.	IDAC
Heritage Victoria Referrals All Heritage Victoria referrals will be emailed to the scheduled IDAC Councillors as soon as heritage advice has been received. These Councillors will be provided a minimum of 2 days to respond. NOTE: where no response is received from the scheduled Councillors within the specified timeframe, this will be deemed agreeance with the officer recommendation.	
Where no concerns are raised with the officer recommendation by the scheduled Councillors, Heritage Victoria will be notified in writing.	Group A
Where concerns are raised with the officer recommendation by a majority of the scheduled Councillors (reasons need to be included), officers will lodge a submission to the Executive Director including those reasons.	Group A
Where consensus cannot be reached between the scheduled Councillors.	IDAC
Subdivision	
Applications for *existing buildings* where the subdivision complies with the development plan and with no objections.	Group B
Applications for *existing buildings* where the subdivision complies with the development plan and with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *existing buildings* where the subdivision does not comply with the development plan and/or with 9 or more objections from different properties.	IDAC
Applications for *new subdivisions* with no objections.	Group A
Applications for *new subdivision* with 1 to 8 objections (inclusive) from different properties.	DAP
Applications for *new subdivision* with 9 or more objections from different properties.	IDAC
Application for *certification* of plans of subdivision / other associated approvals such as Statement of Compliance.	Group C

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Attachment 5 - Protocols for the use of delegated authority (Planning Protocols)

Protocols for the Use of Delegated Authority (Planning Protocols)

Categories of application	Officer or body empowered to make decision or recommendation
Applications for permission *to remove or vary an easement / restriction* where the following circumstances exist: (i) The application has been advertised or referred to the benefited party and no objection is received, and (ii) In the case of an *easement / restriction in favour of a public authority*, the authority that has benefit of the easement has advised the Council in writing that no service exists within the easement and/or is no longer required, and/or (iii) In the case of an *easement / restriction in favour of other lot owners*, no lot benefiting from the easement objects to its removal or variation and the service may be or has already been provided to that lot by another route or the easement physically cannot be of benefit to the lot.	Group B
Applications to *re-align a boundary* where the application has been advertised and no objection has been received.	Group B
Other applications	
All other *application types* not specified with no objections.	Group A
All other *application types* not specified with 1 to 8 objections (inclusive) from different properties.	DAP
All other *application types* not specified with 9 or more objections from different properties.	IDAC

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11.6 Public Availability of Planning Application Referrals on Council website

Reference: D19/145700
Authoriser: Director Planning and Place Making

Purpose

1. The purpose of this report is to provide a response to the resolution of Council to review the current way in which Planning Application Referral comments are made available and provided to the public.

Background

2. A report on the potential for the publication of Planning Application Referral comments on Council's website has been requested by Council (see below).

   (a) note that information on all planning applications is posted on Councils' website at the following link: https://www.yarracity.vic.gov.au/planning-application-search

   (b) note that Officers, as required in the planning application assessment process, seek Referral Reports from a number of sources on (e.g. Heritage, Environmentally Sustainable Design, Urban Design, Strategic Traffic, etc. issues) in instances where the nature of the proposed development or the zoning of the property demands "third party" Referral Report data;

   (c) note that such Referral Reports are publically accessible and:

   (i) are Attachments to reports on planning applications which are presented to IDAC or Council via public Agendas and can thus be accessed from the website; and

   (ii) may otherwise be provided as copy documents, upon request; and

   (d) request an Officer's report on the capacity to make copies of Referral Reports on those planning applications which are not required to be presented to IDAC or Council for determination, also accessible on the Council website.

Current Process

3. Referrals are a requirement of most planning permit applications and are an integral part of the application process, assessment and ultimately any decision made on an application.

4. As part of an application process, Referrals are required from internal departments, external consultants and formal Referral Authorities such as VicRoads, or all.

5. Referral comments are used to inform the assessment and ultimately the decision of an application. Referral comments can support an application in its submitted form, they can support an application subject to some recommended design changes (and permit conditions), or they can recommend the refusal of an application.

6. Internal Referral comments are generally used to guide and inform the planning officer and the application process and are used to enable a discussion with the applicant on a suitable way forward which may potentially result in a modified design response. External consultant referrals can be used to provide advice to officers (initially) for an improved outcome and one that complies with policy / legislation. External Referrals also include "statutory referrals" required under the Yarra Planning Scheme. Comments from these Referrals are usually in the form of recommendations and conditions to be placed on any planning permit issued.

7. Who a planning application is referred to, is dependent on the zone and overlay provision of the Planning Scheme. Following is a list of typical Referrals for an application:

   (a) Internal – Traffic Engineering, Heritage, Environmental Sustainable Design, Urban Design, Social Planning, Strategic Planning, Building, Open Space and Landscaping, Health, Waste Services;

(b) External – heritage consultant, acoustic consultant, arborist, wind consultant, urban design, traffic; and

(c) Scheme referrals – Vic Roads, Trans Urban, City Link Project Overlay, Melbourne Water, Vic Track, EPA, PTV.

8. All Referral comments received are in the public domain prior to a decision on an application being made. They are all available on request. Once a decision has been made on an application, the application file is technically 'closed' and Referral comments are no longer available to the public. They must then be sought through a Freedom of Information Request to Council.

9. Notwithstanding, for Internal Development Approval Committee (IDAC) reports, the referral comments are attached (in full) to the report, and for all other reports (delegate and Development Approvals Panel (DAP) reports, (a delegated panel of internal staff including the Manager Statutory Planning and Coordinators) referral comments are summarised in the report (in the 'referrals' section).

10. Requests for Referral comments are generally made by an Applicant at a key stage of the application process. For example, prior to a consultation meeting (to assist them prepare for the meeting), or post-advertising (so that they can use the Referral advice and recommendations to inform a modified design response which is later submitted to Council in an attempt to address issues raised by Referrals, Objectors and Planning Officers).

11. Requests for Referral comments are also made by Objectors from time to time, generally prior to a Consultation Meeting or an IDAC meeting (so that they are better informed of the application and the Planning Officer's recommendation).

12. Referrals have different timeframes to provide a response to Council. This means that the receipt of Referral comments to the Statutory Planning Department can be sporadic and over several weeks or months.

13. For internal referrals, comments are requested within 2 weeks (however, based on current practice a referral response is likely to take well in excess of this, with referrals from some units taking up to 8-10 weeks due to workload).

14. External consultant referrals can take a few weeks to be received, depending on the workload of the particular consultant.

15. For external referrals required under the Scheme, these are referred under Section 55 the *Planning & Environment Act 1987* (the Act), or notice given under Section 52(1) (c) of the Act. Clause 66 of the Scheme lists application types that must be referred, or notice of an application made, to a referral authority.

16. Referral comments are received in the Statutory Planning Department by different staff and at different times. For example, they can be received by either the Planning Officer or the Administration Team, by email or by post (the latter scanned by the person who receives it and saved in the Council record management system).

17. Referral comments form an integral part of the assessment of an application.

18. All Delegate and DAP reports provide either a summary of the Referral comments or the comments in full. For all IDAC and Council reports, Referral comments are provided (in full) as an Attachment to the report. If an application has required multiple Referrals and / or the proposal has been modified during the application process, and therefore been re-referred to some or all of the Referrals, this can add several pages to an IDAC report. NB. It can at times, be somewhat confusing (on face value) to a reader as a result.

19. Particular consideration is given to Referral comments in the assessment of any application and reference is made throughout the assessment to Referral comments. In the event that a Planning Officer's recommendation is not supportive of all or part of the comments or recommendations of an internal Referral, full discussion and justification as to why the recommendations are not being taken into account, will form part of the assessment.

20. In terms of the Referral information currently available for applications on Council's website, this is limited to application material for applications that require advertising and reports listed for an IDAC meeting with all attachments.

21. The advertising material for all applications being advertised is manually uploaded onto Council's website by the Statutory Planning Departments administration team and manually taken off the website by them when advertising is complete.

22. IDAC reports are made available on Council's website (the week before the IDAC meeting).

23. Delegate and DAP reports are not made available on Council's website.

Issues with Current Process

24. The Statutory Planning Department is currently largely paper based due to inadequate IS products on the market with a seamless process for statutory planning. While some elements of the application process are online (including advertising documents and the ability to lodge an objection/submission) the Statutory Planning Department operates with a combination of hard copy application files and the internal IT systems of Property & Rating, Oracle and TRIM. It is therefore not a 100% online environment. As such, Referral comments are received by the Planning Officer or administration team, by email or by post and due to the different type of Referrals, the receipt of Referral comments can be sporadic and over several weeks or months.

25. In light of the above, the current process requires very careful monitoring and management which takes considerable effort.

26. For formal heritage referrals and urban design referrals for example, this is a manual spreadsheet managed by a Coordinator. And when a request for Referral comments is made, the Planning Officer or administrative officer must check one Council system (HP Content Manager) and the hard copy file to see if the Referral comments have been received before putting it into a format requested by the customer and providing it to the customer. This takes time and adds time to the application process.

27. For IDAC reports, where Referral comments are an attachment, this can add several pages to the document making it large and difficult to work with. Some issues can occur in the report writing system of Council due to the size of planning documents (multiple plans, other documents etc.). At times, the electronic size of the documents causes the system to crash.

Acknowledgment that the current system requires improvement

28. A review of the current way in which Referral comments are made available to the public has the 'in principle' support of the Statutory Planning office and management.

29. Based on the key objectives of 'transparency', 'cost saving' and 'time saving' making Referral comments directly accessible to the public (on Council's website) would help to alleviate any perceptions/concerns relating to a 'non-transparent' process. That is, it would be ideal that the customer could access the information that they want, when they want it, and the monitoring of whether Referral comments have been received by Council can be done by the customer by checking Council's website directly. The benefits to the Statutory Planning Department would also be many.

Comments

30. However, where the Referral comments sit on Council's website and the supporting text that explains what they are, and how they are managed and monitored requires careful consideration. The manual process of putting them on the website and when they are taken off the website, and by whom, are all workload issues and would be an additional task that cannot be accommodated within the existing EFT of the unit.

31. Further, Referral comments form a part of the application process and are a 'snap shot' in any application process. Without a full explanation of why they are on Council's website and isolating them from the remainder of the application material could cause confusion and hence be counter-productive, with an increase in phone calls / emails seeking clarification.

32. Progressively making information available online is consistent with the intent of many Councils across Victoria at present and is an expectation of some customers who question why this does not occur at Yarra. The IS solutions are, however, needed from the industry and incomplete systems only create more work effort through work-arounds which create inefficiencies in the office.

33. If Referral comments are put on Council's website some customers may actually question why only this information is available online (and not all correspondence from the hard copy file). Customer expectations may therefore increase without Council being able to adequately respond to meet enhanced expectations.

34. Once a decision is made on an application and the file is technically 'closed' the Referral comments would need to be manually taken off the website. This requires close monitoring and management across some 1,600 applications per year.

External Consultation

35. None

Internal Consultation (One Yarra)

36. Discussion with Statutory Planning Staff; Corporate Performance.

Financial Implications

37. Efficiency and effectiveness are both important in the statutory planning process. Development of modules/purchase of IS products requires resources.

Economic Implications

38. N/A

Sustainability Implications

39. An electronic system fully operational would save some paper usage.

Social Implications

40. Added value to the public.

Human Rights Implications

41. N/A

Communications with CALD Communities Implications

42. N/A

Council Plan, Strategy and Policy Implications

43. The planning assessments all have regard to the Yarra Planning Scheme.

Legal Implications

44. N/A

Options

45. The statutory planning department are seeking to become fully electronic and introduce an end to end electronic system.

46. While several Councils across the State have already achieved *some* electronic processes, the end result and the success for those Councils varies.

47. A dedicated Officer within the statutory planning department is due to commence a full assessment of current processes and procedures so that some process improvements can be made prior to seeking to replicate them electronically.

48. Advancement has already started and internal discussions have recently commenced between the statutory planning department and other relevant units within Council. The options below must be read in this context.

Option 1

49. Manually upload Referral comments for all applications on Council's website. This would require website improvements and monitoring, additional staff and resources. This is not recommended.

Option 2

50. Manually upload Referral comments for all applications on Council's website and manually upload scanned (signed) copies of all planning application reports (delegate, DAP and IDAC) on Council's website. This would require website improvements and monitoring, significant additional staff and resources. This is not recommended.

Option 3 - Preferred

51. An end-to-end on line planning process is what needs to be pursued. This would, however, require significant commitment from the Organisation, for website improvements, significant IT system upgrades and substantial resources through additional business support staff.

Comments

52. The benefit of implementing an end-to-end system is acknowledged by the office and senior management, and is the preferred option, as it would provide the greatest level of accessibility and transparency in the planning process for all customers including applicants and objectors.

53. Council officers have commenced discussions with other Councils regarding implementation of a process to commence and support a similar *pathway* for the City of Yarra to look towards improved electronic processes.

54. Officers over the next few months will assess the current processes within the statutory planning unit with the view to improve the customer experience (including staff) and ultimately via an electronic processes to increase transparency and improve efficiency.

55. Officers will also commence a process for determining an end to end process which will include engagement with various internal department including Council's IS team and Records Management team to ensure a customer focus result is developed. The requirements and resources to deliver this process can then be clearly determined, as such an initiative would be a significant effort organisationally to bring to fruition.

Conclusion

56. In summary, while supported in principle, if done in isolation the uploading of Referrals comments onto Council's website for all applications could be counter-productive if considering against the objectives of 'transparency', 'time saving' and 'cost saving'.

57. The *pathway* to develop an overall form of an online electronic system that provides an end to end online planning process, and would benefit both the customer and the office, is supported. However, a complete end-to-end IS system is the recommended approach and this requires significant effort and resources.

58. The statutory planning department will seek to start a way forward through the review of internal processes and the development of new process with existing IT packages and the possibility of additional programs to achieve an end to end on line process. A substantial and dedicated process would be required to be commenced to achieve an efficient and end-to-end system for Statutory Planning and all the steps along the way. The intent is consistent with many Councils across the State but would require significant investment via resources as well as buy in and participation/commitment from the wider organisation and Council.

RECOMMENDATION

1. That Council note:
   (a) the officer report regarding the accessibility of referral comments on Council's website;
   (b) the current situation of managing the major volume of paperwork in the statutory planning system and the desirability of a pathway to an end-to-end electronic system;
   (c) that the Information System industry has still not provided suitable IS modules for an end-to-end electronic statutory planning system; and
   (d) the Statutory Planning office enthusiasm for an effective end-to-end electronic planning system.
2. That Council further note that the manual loading and management of all referrals on Council's website for all Statutory Planning applications is not manageable with the current resources provided.
3. That in this context, Council note the intention to progress further improvements in the Statutory Planning office but that until such time as referrals can be managed efficiently and effectively online that the current practices remain.
4. That Council receive a further report in 6 months with an update regarding:
   (a) the further investigation into the practicality and products available that may be able to be purchased for working towards an end-to-end electronic processing of Statutory Planning applications;
   (b) resources required to achieve and end-to-end electronic processing, and
   (c) the estimated cost of an implementation plan.

CONTACT OFFICER:	**Sarah Griffiths**		**Mary Osman**
TITLE:	**Senior Coordinator**	**&**	**Manager Statutory Planning**
TEL:	**9205 5363**		**9205 5334**

Attachments
There are no attachments for this report.

11.7 Yarra Youth Advisory Committee and new engagement opportunities

Executive Summary

Purpose

The purpose of this report is to seek Council endorsement to introduce new contemporary youth engagement strategies which will enable young people to continue to be heard and engaged with Council and to lapse the current Yarra Youth Advisory Committee (YYAC).

Key Issues

The term for the Yarra Youth Advisory Committee finished in February 2019, meaning that there is currently no active formal structure for young people to advise Council. A review of the YYAC pointed to a need to rethink how Council engages with young people to ensure they contribute to and participate in Council planning and decision making processes in line with the Council Plan.

Financial Implications

There are no financial implications for establishing the alternative youth engagement strategies to the current YYAC. However, further consideration may need to be given as to how Council seeks to incentivise and/or reward young people for their time during formal consultations. It is not yet know what the cost of this change would be.

PROPOSAL

That Council:

(a) Note the outcomes of the review to offer alternative youth advisory and engagement opportunities for young people in Yarra;

(b) Endorse the lapsing of the Yarra Youth Advisory Committee and introduction of new contemporary youth engagement programs including:

  (i) Establishing “Your Say Yarra Youth” discussion groups for young people aged 12 – 25 years to meet with Councillors on a bi-monthly basis to raise and advocate on key issues affecting young people in Yarra, and input into key Council strategies as appropriate;

  (ii) Providing periodic opportunities for Youth Services staff and young people to update Councillors on youth issues at Councillor Briefing sessions and Council Meetings;

  (iii) Creating opportunities for Councillors to attend youth leadership programs, activities and events in Yarra throughout the year, as appropriate; and

  (iv) Exploring the feasibility of other innovative youth engagement strategies to engage with young people on issues of importance to them;

(c) Seek the appointment of two Councillor representatives to the “Your Say Yarra Youth” forum through the appointment of Councillor Delegates to Internal and External Bodies, at the annual Ceremonial meeting of Council; and

(d) Formally acknowledge and thank existing Yarra Youth Advisory Committee members for their contribution to the committee.

11.7 Yarra Youth Advisory Committee and new engagement opportunities

Trim Record Number: D19/180919
Responsible Officer: Director Community Wellbeing

Purpose

1. The purpose of this report is to seek Council endorsement to introduce new contemporary youth engagement strategies which will enable young people to continue to be heard and engaged with Council and to lapse the current Yarra Youth Advisory Committee (YYAC).

Background

2. Following a Council resolution in 2012, the first Yarra Youth Advisory Committee was established in 2013, with the inaugural meeting held in May 2013. The first committee was made up of Councillors, council officers, managers from local youth-focused organisations and two young people recruited through Yarra Youth Services programs.
3. The YYAC successfully supported and provided significant input and advice to the development of the current *Yarra Youth Policy 2013 – 2016*, and continued to meet quarterly, providing regular updates to Councillors on issues affecting young people and local responses.
4. Historically, some committee members had expressed concerns over the purpose and model of the YYAC, and in particular the lack of youth engagement and participation.
5. In response, in July 2016, a Council Report was presented recommending changes to the structure of the Yarra Youth Advisory Committee that focused on greater direct youth representation. This was endorsed by Council, and a new committee was formed in February 2017 for a two-year term. The updated YYAC comprised of two Councillors, Coordinator, Youth & Middle Years, and 15 young people recruited through an open Expression of Interest process.
6. In February 2019, at the end of the two-year term, an internal review of the YYAC was conducted by the Coordinator, Youth & Middle Years. A brief summary of findings is provided below:
    (a) Over the two year term of the committee, eight formal meetings were held, with a further four sessions (without Councillors) working on specific activities, including the preparation of a submission to the Council Plan 2017 – 2021; planning a 2018 National Youth Week event; and providing input into key Council strategies, including the Environment Strategy and 0 – 25 Years Plan;
    (b) Consistent attendance of young people at meetings has proved a challenge, with two young people failing to attend any meetings, and one young person resigning in early-2018. Overall attendance dropped significantly towards the end of the two-year term of the committee;
    (c) Young people's capacity to fit into traditional forms of static meetings and consultation is often compromised by their individual circumstances and competing commitments with young people citing conflicting work and study priorities, as well as lack of flexibility around meeting times as the main reasons for inconsistent attendance. This is in contrast to the Youth Ambassadors Program, which enjoys regular attendance and engagement from 10 – 12 young people. The location (at the Yarra Youth Centre), staffing support, having an action focus and young people playing a more active role in setting the agenda of weekly meetings are the main reasons why engagement continues to be strong at this group as opposed to the more formal Youth Advisory Committee; and

(d) Officers sought young people's views on how this could be improved. As opposed to a formal committee structure, young people have suggested that Council needs to meet young people "where they are", and not expect them to come to formal meetings at Town Halls. Ideas included holding quarterly "Meet the Councillors" sessions; inviting Councillors to Youth Ambassadors, and programs run by other organisations such as the drum's Richmond Young Women's Group; and

External Consultation

7. Following the review, further consultation was held in March 2019 with the two representative Councillors, the Manager, Family, Youth & Children's Services, Coordinator, Youth & Middle Years, and a group of young leaders representing Yarra Youth Services, the drum youth services, REACH, and the former YYAC. Alternative models of youth engagement were proposed, including a more flexible, action-oriented youth action group, and the merging of existing youth leadership programs (and bringing together of local young leaders).

8. In September 2019, a workshop for young people was co-facilitated by staff from the Youth Services and Advocacy & Engagement units. Eleven young people from diverse demographic backgrounds attended. Following a basic overview of Council, they were asked to rank their perceived level of influence (in decision-making); provide feedback on what structures/methods of engagement they were aware of; and finally, how Council could make those methods more accessible and empowering for young people – to support increased influence. The workshop highlighted that while young people are motivated to engage with Council, the majority of them did not know *how* to engage. There was also overwhelming feedback that young people are time-poor, and often unable to commit to regular, formal structures such as advisory committees. There was however, a keen interest to participate in online engagement (e.g. through Your Say Yarra and social media accounts), as well as attending and presenting at Council Meetings to have their voices heard in a more "legit" setting. However, to make each of these methods more accessible, young people made the following recommendations:

   (a) Accessible information about how Council works, and how young people can engage is shared online, through Youth Services, and at schools;

   (b) Youth Services staff host regular discussions/forums for young people to raise key issues, and prepare submissions/presentations to Council or via online tools (Your Say Yarra, social media). These would be actively promoted and open to all young people to participate;

   (c) Youth Services staff support young people to attend and present at Council Meetings, where their voices will be heard in a more formal, accountable setting;

   (d) Council Meetings made more accessible (e.g. periodic meetings held at 4PM, with focused agendas to better engage young people and families); and

   (e) A better "communications and action loop" created to ensure young people can see that their efforts are affecting change.

9. The Coordinator, Youth & Middle Years also consulted with other inner Melbourne LGAs on current youth engagement strategies and models for young people to interact with their local Council. This highlighted a sector based move away from more structured, formal youth advisory structures, to more bottom-up youth engagement processes, such as Young Citizen's Juries (Darebin, Brimbank), and youth-led public forums (Maribyrnong). These enabled young people to raise issues affecting them in a more time efficient and topical way, and provided platforms for them to engage with, and advocate to, Council. They have also led directly to positive outcomes for young people and Council, including the development of the Northland Youth Hub in Darebin for example.

Internal Consultation (One Yarra)

10. At its 28th May 2019 meeting, Council noted a report detailing a process to refresh its new Community Engagement Strategy. As part of the proposed new Community Engagement Strategy, Council is seeking to better identify priorities for young people; facilitate a greater understanding of the different roles and levels of government; and affect change through consultation and advocacy by amplifying the voice of young people.

11. In addition to the Community Engagement Strategy, there continues to be a strong demand from across Council departments to seek input, advice and feedback from young people on Council plans and strategies. This work still needs to be supported, but as a more reciprocal process for young people, where they can provide input to Council on matters that interest them, as well as responding to Council-led consultation. By providing a deeper sense of engagement, consultation with young people can be seen as a more authentic process and less tokenistic.

12. The Youth Services and Advocacy & Engagement units collaborated to design and deliver a workshop for young people in September 2019 to inform this report. Information gathered will also be used in the development of the wider Community Engagement Strategy.

Financial Implications

13. Officers are currently considering how Council seeks to incentivise and/or reward young people for their time during formal consultations. Current practice enables young people to receive gift vouchers on occasions where they have contributed their time and effort providing input into relevant initiatives. Officers would support the introduction of a more formalised incentive scheme. It is not yet known what the cost of this potential change would be.

Economic Implications

14. Creating more regular and meaningful opportunities for young people to participate will require Council to support the development of new skills, knowledge and confidence. This will positively impact young people's employability and future contributions to a thriving Yarra.

Sustainability Implications

15. Recent student protests in the CBD around climate action highlight the fact that young people are highly engaged sustainability issues. Supporting young people to raise issues that affect them, and to develop their own projects, activities and advocacy initiatives can potentially deliver positive sustainability outcomes to Yarra's community.

Social Implications

16. Greater, more meaningful youth participation, including supporting young people to better understand governance and "how council works", will enable young people to have a stronger, more informed voice on matters affecting them – and ensure Council decision-making is more inclusive of young people's voices. Council's engagement with young people needs to be two-way, ensuring young people have the opportunity to provide input to Council on matters that interest them, as well as responding to Council-led consultation.

Human Rights Implications

17. One of the four Guiding Principles of the Convention on the Rights of the Child (CRC) is "the right of all children to express their views freely on all matters affecting them".

Communications with CALD Communities Implications

18. Yarra Youth Services already has strong relationships with young people and families from CALD communities, and a number of the previous YYAC were young people from diverse cultural backgrounds. Any future youth engagement and participation activities would ensure appropriate cross-cultural communication and inclusivity to enable all young people to actively participate and have their voices heard.

Council Plan, Strategy and Policy Implications

19. Strategic Priority Seven in the Council Plan 2017 – 2021 is "A Leading Yarra", stating that *"transparency, performance and community participation drive the way we operate"*. Strategy 7.5 has a particular focus on engaging young people – *"provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities"*.

20. Council's 0 – 25 Year's Plan 2018 – 2022 guides our priorities and actions over the next 4 years relating to children, young people and their families. The 0 – 25 Years Plan is aligned to The Nest Framework's vision that: *"All children and youth are loved and safe, have material basics, are healthy, are learning and are participating and have a positive sense of culture and identity"*, and outlines seven strategic priorities. Strategic Priority Six aims to *"strengthen inclusive and engaged communities through promoting participation of children, young people and their families"*, and several actions are included in the 0 – 25 Years Action Plan 2018/19 relating to increasing youth engagement and participation.

Legal Implications

21. There are no legal implications contained within this report.

Other Issues

22. Despite having a diverse mix of young people on the YYAC, the committee still only represents a small number of youth voices.

23. Within Yarra, there are a number of youth development and leadership programs, including Yarra Youth Services' Youth Ambassadors and FreeZA programs, as well as leadership programs and committees across schools and other youth organisations (such as the drum youth services' and REACH). Council's ongoing engagement with young people, and promotion of their civic participation, needs to acknowledge and support these existing young leaders in the community.

24. The recent adoption of the Council Committees Policy (16 July) seeks to standardise the process of establishing and operating the various types of Council committees. 'Interest Groups' and 'Project Consultative Groups' have been included as alternatives to 'Advisory Committees', accounting for committees that are designed for networking or consulting on specific projects, rather than only providing advice to Council. The Policy specifies that all Council Committees will sunset on 30 June following each Council election.

Options

25. In lieu of the Yarra Youth Advisory Committee, there are a number of youth engagement options proposed that will support young people engaging with Council on issues of key importance to them in the community. These include:

    (a) Establishing *"Your Say Yarra Youth"* – discussion groups for young people to meet with 2 nominated Councillors to hear about what's happening across Council, as well as a platform for them to raise and advocate on key issues affecting young people in Yarra. These bi-monthly sessions would be facilitated by Youth Services staff, and operate similar to an 'Interest Group', with membership open to young people aged 12 – 25 who have a connection to Yarra and want to engage with Council and Councillors. Yarra Youth Services staff would also support young people engaged through *Your Say Yarra Youth* to attend and present at Council Meetings if they want to make more formal submissions to Council, and influence Council decision-making through Your Say Yarra, social media, or other survey tools. *Your Say Yarra Youth* will also provide a formal opportunity for young people to consult on the delivery of the 0 – 25 Years Plan 2018 – 2022 and other youth initiatives being developed by Council;

    (b) Providing periodic opportunities through existing Councillor Briefing sessions and Council meetings for Youth Services staff and local young leaders to update Council on youth issues, programs and activities happening in Yarra;

(c) Creating opportunities for Councillors to attend youth leadership programs, activities and events in Yarra throughout the year – for example Yarra Youth Ambassadors, the drum youth services programs – by invitation from young people participating in each group; and

(d) Exploring the feasibility of other innovative approaches to support young people engaging with Council on issues of key importance to them in the community (aligned to the Community Engagement Policy refresh and as per recommendations from young people).

Conclusion

26. The term for the most recent Yarra Youth Advisory Committee members finished in February 2019.

27. The review of the YYAC highlighted many positive outcomes for young people and Council, but also pointed to a need to rethink how Council engages with young people to ensure they contribute to and participate in Council planning and decision making processes in line with the Council Plan.

28. Feedback from young people, and research into practice across other inner Melbourne LGAs, provides some insights into how Council can adopt a more modern, flexible approach to youth participation – providing resources to support young people to engage with Council on issues of key importance to them in the community, rather than simply consulting with them on Council priorities through traditional committee structures.

29. In lieu of the Yarra Youth Advisory Committee, a number of new youth engagement options are presented for consideration.

RECOMMENDATION

1. That Council:

(a) Note the outcomes of the review to offer alternative youth advisory and engagement opportunities for young people in Yarra;

(b) Endorse the lapsing of the Yarra Youth Advisory Committee and introduction of new contemporary youth engagement programs including:

(i) Establishing “Your Say Yarra Youth” discussion groups for young people aged 12 – 25 years to meet with Councillors on a bi-monthly basis to raise and advocate on key issues affecting young people in Yarra, and input into key Council strategies as appropriate;

(ii) Providing periodic opportunities for Youth Services staff and young people to update Councillors on youth issues at appropriate Councillor Briefing sessions and Council Meetings;

(iii) Creating opportunities for Councillors to attend youth leadership programs, activities and events in Yarra throughout the year; and

(iv) Exploring the feasibility of other innovative youth engagement strategies to engage with young people on issues of importance to them;

(c) Seek the appointment of two Councillor representatives to the “Your Say Yarra Youth” forum through the appointment of Councillor Delegates to Internal and External Bodies, at the annual Ceremonial meeting of Council; and

(d) Formally acknowledge and thank existing Yarra Youth Advisory Committee members for their contribution to the committee.

CONTACT OFFICER: **Rupert North**
TITLE: **Coordinator Youth and Middle Years**
TEL: **9426 1503**

Attachments
There are no attachments for this report.

11.8 Annual Report of the Yarra City Council 2018/19

Trim Record Number: D19/181565
Responsible Officer: Group Manager Chief Executive's Office

Purpose

1. To formally receive Yarra City Council's 2018/19 Annual Report, provided here as ***Attachment 1***.

Background

2. Council's Annual Report is prepared in accordance with the *Local Government Act 1989* ('the Act') and *Local Government (Planning and Reporting) Regulations 2014* ('the Regulations').
3. At its Ordinary Meeting of Tuesday 10 September 2018 Council adopted 'in principle' the following components of the Annual Report 2018/19:
   (a) 2018/19 Annual Financial Statements; and
   (b) 2018/19 Local Government Performance Reporting Framework (including Performance Statement, Service Performance Indicators, and Governance and Management Checklist).
4. A text version of the Annual Report was submitted to the Minister for Local Government prior to the Monday 30 September 2019 deadline.
5. A professionally designed version is currently in production. It is anticipated that this will be published online and in hard copy form by the end of November.

Consultation

6. In accordance with the Act, Council has provided 14 days' public notice of its intention to receive the Annual Report at this meeting. Public notices appeared on Council's website on Tuesday 1 October and in The Age on Thursday 3 October 2019. The document has been available for inspection at the Richmond Town Hall since Tuesday 1 October.

Publication

7. The final printed version will be made available at Council's customer service centres and libraries.
8. A translations panel will be included in the document for residents from Yarra's CALD communities.
9. Large print versions of the report can be made available on request.
10. Copies will be sent to all local members of parliament and the office of the Victorian Local Government Minister.
11. The availability of the Annual Report will be promoted via our print and online communications channels.

Financial Implications

12. Preparation and publication of the Annual Report will be funded within existing resources.

Economic Implications

13. Not applicable.

Sustainability Implications

14. As in previous years, the designed version of the Annual Report will be printed on recycled paper.

Social Implications

15. Not applicable.

Human Rights Implications

16. Not applicable.

Council Plan, Strategy and Policy Implications

17. The Annual Report details Council's progress towards the achievement of the Strategic Objectives outlined in its previous Council Plan (2017–21).

Legal Implications

18. Pursuant to the Act and Regulations, Council must prepare an Annual Report, submit it to the Minister for Local Government within three months of the end of the financial year, and receive the Annual Report at a Meeting of Council within one month of submission to the Minister. These requirements have been met.

RECOMMENDATION

1. That Council

   (a) receive and note the Annual Report of the Yarra City Council 2018/19, provided here as Attachment 1; and

   (b) note that it was submitted to the Minister for Local Government prior to the Monday 30 September 2019 deadline.

CONTACT OFFICER: **Erin Marcon**
TITLE: **Communications, Engagement and Media Advisor**
TEL: **9205 5144**

Attachments
1⇩ Annual Report 2018-19 - Final Text for Council Meeting

Annual report 2018/19 City of Yarra

Working for You

Abbotsford, Alphington, Burnley, Clifton Hill, Collingwood, Cremorne, Fairfield, Fitzroy, North Carlton, Fitzroy North, Princes Hill, Richmond

Acknowledgement

Yarra City Council acknowledges the Wurundjeri as the Traditional Owners of this country, pays tribute to all Aboriginal and Torres Strait Islander people in Yarra and gives respect to Elders past and present.

Large print
If you would like a large print version, please call 9205 5555 or email info@yarracity.vic.gov.au

Electronic copy
PDF versions of this report can be downloaded from yarracity.vic.gov.au

National Relay service
TTY 133 677 then (03) 9205 5555
If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service. For more information, visit www.relayservice.gov.au

Translations
العربية 9280 1930
中文 9280 1937
Ελληνικά 9280 1934
Italiano 9280 1931
Español 9280 1935
Tiếng Việt 9280 1939
Other 9280 1940

REF 18204

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Introduction

Welcome

Welcome to our annual report for 2018/19.

We prepared it in accordance with the *Local Government Act 1989*, and submitted it to the Minister for Local Government by 30 September 2019.

The City of Yarra Annual Report 2018/19 covers year two of our 2017–2021 Council Plan, which incorporates the Community Health and Wellbeing Plan.

In this report, we share information on:

- Progress made on our seven objectives in the Council Plan 2017–2021.
- Delivery on programs agreed with our communities in the 2018/19 Council budget.
- Some achievements and challenges for the year.
- Our finances, performance and governance.

You can view this annual report on our website yarracity.vic.gov.au or by picking up a hard copy at one of our offices – see below.

Working for You

The theme of this year's annual report is Working for You. This reflects our aim to deliver the high quality services and facilities that our community needs and values.

Working for You includes vital services like immunisation, childcare and delivered meals, and cherished community assets like parks, libraries and leisure centres. It includes our work to improve our roads and footpaths, expand local bicycle infrastructure, revolutionise waste and recycling, and much more.

Our most recent community satisfaction survey results show that our commitment to Working for You is paying off. You can read more about these results in the CEO's Message on page 12. And we have also placed special Working for You feature photographs throughout this year's annual report.

Your feedback

You can provide feedback on this report, or suggest what you would like to see in future reports, on 9205 5555 or via email info@yarracity.vic.gov.au

Copies of annual report

Printed copy

Printed copies of this report are available at:

- Collingwood Town Hall
- Richmond Town Hall
- Connie Benn Centre
- Bargoonga Nganjin – North Fitzroy Library
- Carlton Library
- Collingwood Library
- Fitzroy Library
- Richmond Library

Large print

If you would like a large print version, please call 9205 5555 or email info@yarracity.vic.gov.au

Electronic copy

PDF versions of this report can be downloaded from yarracity.vic.gov.au

About Yarra

Our community

In Yarra, we have a unique demographic make-up.

While nearly a quarter of households earn over $3,500 per week, more than one quarter earn less than $1000 per week and many face economic hardship and social disadvantage. Around 10% of our community lives in public housing.

Our population is relatively young, with half aged between 25 and 49 years. The average age is 33.

Nearly one-fifth of our community was born in a non-English speaking country, and just under a quarter speak a language other than English at home. Top languages spoken at home, other than English, are Vietnamese, Greek and Mandarin.

Yarra has fewer families and more group houses than greater Melbourne, and one-third of our residents live alone.

Many of our community members champion social justice, lead the way on environmental initiatives, strive to protect our unique heritage and culture, and enthusiastically support our vibrant arts and live music scene.

Our community by numbers

- Nearly-one third of our community is aged between 25 and 36.
- Our estimated population of 98,521 (ABS 2018) is expected to exceed 130,000 by 2031.
- About 10 per cent of our community live in public housing.
- 58 per cent of workers are in managerial and professional occupations.
- More than one in five residents aged 15 years and older did some voluntary work in the year leading up to the last census.
- Half of our households rent their homes.
- 37 per cent of our community live in apartments, 22 per cent in terraces or semi-detached houses or town houses.
- About one in five households do not own a car.
- Nearly half of all journeys our residents make to and from work use sustainable transport.

Data presented here was sourced from the Australian Bureau of Statistics.

Our city

Yarra is one of the most sought-after areas to live, work, play and visit. This is due to our natural beauty, heritage qualities, abundance of sustainable public transport options, shopping and entertainment precincts, and our vibrant arts and cultural attractions. We have some quite distinct neighbourhoods, each offering something a little different for residents and visitors.

Some of Melbourne's best shopping and dining strips are in Yarra. These include Richmond's Swan and Victoria streets and Bridge Road, Fitzroy's Brunswick and Gertrude streets and Collingwood's Smith Street.

We have many beautiful parks and open spaces, such as the Yarra River corridor, Dights Falls, Yarra Bend Park, Alphington Park, Fitzroy's Edinburgh Gardens and Clifton Hill's Darling Gardens.

Our employment precincts provide employment for about 85,000 people in hospitality across the city and in traditional industrial uses, commercial offices and creative industries, in Cremorne, Church Street, Richmond, and Gipps Street, Collingwood.

We have strong housing development, particularly in Richmond and Cremorne, and Alphington, the latter the site of the former Amcor paper mills where 2,500 homes are being built for an expected 5,000 new residents. In each of these areas, we are ensuring a good mix of housing, community infrastructure and communal areas, and attracting young, professional and highly educated people.

Heritage overlays protect about 28,000 of our 35,000 properties, particularly in Melbourne's earliest established suburbs of Collingwood, Abbotsford and Richmond and Fitzroy.

Fitzroy is also of particular significance to our Aboriginal community, as a long-time meeting place and the location of many of Victoria's first Aboriginal services, including the Victorian Aboriginal Health Service.

Our city embraces its diversity. North Richmond is home to many Vietnamese businesses and community organisations. Over the past seven decades, migrants from Italy and Greece, and refugees and migrants from China, East Timor and, most recently, East Africa, have made Yarra home.

Our city by numbers

- Five libraries, 10 neighbourhood houses, three leisure centres.
- 235 hectares of open space and parkland.
- 53 art galleries, about 75 live music venues, three community radio stations.
- 96 per cent of the local economy consists of small to medium businesses.
- Nearly 85,000 people employed in the local economy.
- Yarra's Gross Regional Product is estimated at $12b (about 10 per cent of Inner Metro Melbourne's GRP).

Our grants to the community

More than $2.2m was provided this year across the following programs:

- Annual Grants 2019 - Community Grants Program
- Aboriginal and Torres Strait Islander Arts Development Initiative
- Celebrate Yarra
- Community Partnerships
- Creative Yarra and Engage Yarra
- Discounted Use program
- Investing in Community
- Richmond and Collingwood Youth Project Grants
- Room to Create Artist in Residency
- Room to Create Charitable Fund Strategic Grant 2019
- Room to Create Responsive Grant
- Small Project Grants

Map of Yarra


NORTH
NICHOLLS WARD
LANGRIDGE WARD
MELBA WARD
St Georges Road
Brunswick Road
CARLTON NORTH
FITZROY NORTH
FAIRFIELD
Heidelberg Road
ALPHINGTON
CLIFTON HILL
Eastern Freeway
Nicholson Street
FITZROY
ABBOTSFORD
COLLINGWOOD
Princess Street
Victoria Parade
Barkers Road
Hoddle Street
Bridge Road
RICHMOND
Swan Street
Power Street
CREMORNE
BURNLEY
Punt Road

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

Year in review

Highlights, challenges and looking ahead

1 – A healthy Yarra	2 – An inclusive Yarra	3 – A sustainable Yarra	4 – A liveable Yarra	5 – A prosperous Yarra	6 – A connected Yarra	7 – A leading Yarra
Pages 38–60	Pages 61–65	Pages 66–75	Pages 76–86	Pages 87–92	Pages 93–101	Pages 102–111
Achievements	**Achievements**	**Highlights**	**Highlights**	**Highlights**	**Highlights**	**Highlights**
• Almost 2,000 community members helped us plan for the future of our parks and gardens as part of our Open Space Strategy consultation. • We trialled expanded childcare options for local families, offering casual care sessions of up to 10 hours. • We secured $185,000 in matching funding from the Department of Health and Human Services to continue planning for a dedicated youth space in Richmond.	• Sensitive Storytime came to our five public libraries, helping children on the autism spectrum feel comfortable and involved. • We advised local shops, pubs and eateries on how to become more accessible to people with disability through our Good Access is Good Business program. • We worked together with our local Aboriginal and Torres Strait Islander community to hold a moving event acknowledging Sorry Day at the Stolen Generations Marker in Fitzroy.	• We began sourcing 100% of our electricity needs from wind power and other renewable sources. • Our food and green waste trial expanded to 1,300 households and we added a separate glass collection. • We provided funding and endorsed plans for a new community garden to be overseen by the North Carlton Railway Neighbourhood House. • Our new Zero Waste Map made it easy to find places in Yarra to reduce, reuse, repair and recycle.	• We proposed that 10% of major residential developments be affordable housing as part of a new policy guidance note for developers. • We endorsed a Development Contributions Plan requiring developers to help fund community facilities and infrastructure. This is awaiting Ministerial approval. • We successfully sought interim planning controls to guide development in some of our major activity centres, including Queens Parade, Clifton Hill.	• Our renewal of Richmond's Victoria Street continued with shopfront upgrades and roller door murals, new street furniture, plantings and bicycle hoops. • We provided training, resources and support to 18 young people as part of our Young Entrepreneurs collaboration with Moreland City Council. • Yarra's Neighbourhood Houses hosted cultural events, such as the Sustainable Living Festival, Taste of Harmony and Alphington Community Show.	• We invested in the safety of our local streets by trialling 30 km/h speed limits in parts of Fitzroy and Collingwood. • Our support for healthy and sustainable transport continued with work beginning on stage 2 of the Wellington Street separated bike lane. • We trialled cheaper parking on Bridge Road, Richmond, to help identify the best mix of prices and conditions to support our local traders.	• Rollout of our independent wireless network began, laying the groundwork for real time reporting on when assets such as bins and lights need to be serviced. • About 100 people took part in Fitzroy Sports Day activities organised by participants in our Youth Ambassadors program. • Community satisfaction with our services reached a 10-year high, according to an independent survey by Metropolis Research.
An ongoing challenge	**An ongoing challenge**	**An ongoing challenge**	**An ongoing challenge**	**An ongoing challenge**	**An ongoing challenge**	**An ongoing challenge**
• We are working with local agencies to respond to an increase in local retailers selling alcohol to customers aged under 18.	• The Federal Government has cut funding to services vital to asylum seekers. We stand with 17 other councils calling for the decision to be reversed.	• The local recycling industry cannot meet the current levels of demand, making it vital that we continue to lead and innovate in this space.	• Housing affordability is a major issue in Yarra with low to middle income households being priced out of the market.	• We are advocating to the Victorian Government to minimise disruptions for local traders caused by public transport and utility works.	• City-wide congestion due to high volumes of traffic and disruptive works has made our call for public and active transport investment even more urgent.	• The formula for setting individual property rates is not widely understood, showing we need to do more to explain it in simple terms in 2019/20.
Looking ahead to 2019/20	**Looking ahead to 2019/20**	**Looking ahead to 2019/20**	**Looking ahead to 2019/20**	**Looking ahead to 2019/20**	**Looking ahead to 2019/20**	**Looking ahead to 2019/20**
• Ryans Reserve and Kevin Bartlett Reserve in Richmond will receive major upgrades.	• We will continue to diversify our workforce, with two new positions for Aboriginal people.	• Our Climate Emergency Plan will empower our community to reduce their carbon emissions.	• We will complete our draft update of the Yarra Planning Scheme and invite community feedback.	• We will launch a new Economic Development Strategy to encourage local investment and jobs growth.	• We will assign more than $900,000 to new and improved bicycle infrastructure across the city.	• Live streaming our Council Meetings will make our decision-making more transparent and accessible.

Mayor's message

Sustainability

Yarra residents told us to deliver big and bold action on the sustainability challenges facing our city, and we heard you loud and clear.

From 1 January this year, Yarra Council began purchasing 100 per cent of our electricity from renewable sources. This was made possible through the Melbourne Renewable Energy Project (MREP). Together with our 13 MREP project partners (including the cities of Melbourne, Moreland and Port Phillip), we built a major wind farm in rural Victoria, and the new site is already generating enough clean energy to meet our needs.

If you've been watching the news, you will know all about the recycling crisis facing Victoria. I'm proud to lead a council which is driving innovation in this space: this year we launched the Yarra Waste Revolution, a trailblazing trial involving 1,300 properties in Abbotsford.

Participating households received a glass collection, a food and green waste collection, and a standard recycling collection. This helped reduce the amount of waste going to landfill, and boosted the quality of our regular recycling, which is often contaminated by glass fragments. Data from the trial will inform waste and recycling improvements across our city.

Medically supervised injecting trial

Yarra has always been a compassionate and inclusive community. Over the past year we embodied these values with our support of the medically supervised injecting facility trial.

The supervised injecting trial is already saving lives, with the safe management of more than 1,130 overdoses. We're also encouraged by the hundreds of clients asking for advice on testing and treatment options.

However, we are also listening carefully to community concerns about the facility. We recently announced an extra $300,000 for a new street sweeper and extra cleaning patrols to improve cleanliness of streets around North Richmond. We are working with North Richmond Community Health, the Department of Health and Human Services, Victoria Police, and other agencies to ensure a coordinated response to these concerns.

We have advocated for a harm-reduction approach to drugs of addiction for a number of years, and we are certain that many valuable learnings will emerge from this trial.

Meeting our commitments to you

This has been another strong year for our Council, with 83 per cent of our annual plan commitments complete or on track and 95 per cent of our strategic indicators met. We had exciting highlights across all seven of the strategic objectives outlined in our Council Plan 2017–2021. I invite you to turn to page 9 for an overview of our achievements and challenges in 2018/19, along with a glimpse of our plans for the year ahead.

Giving thanks

I can't finish without acknowledging the tireless efforts of my fellow councillors, including Cr Daniel Nguyen, who served as Mayor during the first part of this financial year, and Cr Misha Coleman, who served as Deputy Mayor. I must also acknowledge our Chief Executive Officer, Vijaya Vaidyanath, her Executive Team, and the hundreds of staff members who embody our Working for You ethos. But above all, I'd like to thank our residents and wider community for helping to shape our vision and for driving us to do better every day.

Cr Danae Bosler
Mayor – Yarra City Council

Chief Executive Officer's message

At Yarra we have long been known for our bold and progressive leadership on the big issues facing our community and society as a whole. Our commitment to equity and social justice doesn't stop us from delivering in an exemplary manner the essential services of local government. And feedback from our community confirms that we are on the right track.

According to an independent survey by Metropolis Research, community satisfaction with our performance is at a 10-year high. Our community rated our overall performance as "very good" (7.3 out of 10) and our services and facilities as "excellent" (7.93). Our top rated services were our weekly rubbish collection (8.74 out of 10) and our local libraries (8.67), both rated "excellent". All of these scores are well above the average for metropolitan Melbourne.

Towards the end of the year we began to roll out a new private wireless network that will allow us to track Council assets in real time. At first, we will use the network to tell us when a public bin needs to be emptied. Other uses might include telling us when to replace a street light or service a public toilet. Innovation and technology are driving our 'smart city' push to deliver more targeted, timely and cost-effective services for our community.

We continued to seek out new sources of revenue to reduce our reliance on your rates. Our advocacy helped secure significant funding in State Government commitments, including $6.5 million for Edinburgh Gardens upgrades, $2 million for clubrooms at Citizens Park and $430,000 for the Malcolm Graham Pavilion at Kevin Bartlett Reserve. We were also active in our pursuit of competitive grants, securing more than $1.8 million in funding. Significant projects include a further $200,000 from Sustainability Victoria to undertake a holistic waste trial, $50,000 from the Victorian Planning Authority for planning in Cremorne, and $72,000 from the State Government's youth development program.

Awards

I'm also pleased to report that our efforts throughout the year were recognised with a range of honours and certifications.

- We received Life Saving Victoria's Platinum Pool status for providing outstanding levels of safety at our public pools in Collingwood, Fitzroy and Richmond.
- Following the launch of our new mental health model, Mental Health First Aid Australia recognised Yarra as a gold-status workplace.
- We achieved gold standard carbon neutral certification under the Federal Government's National Carbon Offset Standard for the seventh consecutive year.
- We received an Australian Institute of Landscape Architects Award in the Parks and Open Space category for our upgrade of Williams Reserve in Richmond.
- We received an award from the Johnston Street Fiesta in recognition of the "outstanding service and support" we have provided over the last 40 years.

- We received Video of the Year, a global award, at the A corto di libri awards for our film on our Sensitive Santa program for kids on the autism spectrum.
- We shared a Premier's Sustainability Award with the cities of Melbourne, Port Phillip and Moreland for our role in delivering the Melbourne Renewable Energy Project.
- Yarra was named the healthiest council area in Melbourne in the Domain Healthy Melbourne study, authored by Deloitte Access Economics and Tract Consultants, which measured the specific attributes that contribute to healthy lifestyles.

Appreciation

I would like to thank our Mayor, Deputy Mayor and Councillors for their vision and guidance throughout the year. Also, I would like to celebrate the creativity, energy and expertise displayed by my hardworking Executive Team. My thanks also to the hundreds of staff members who give so much of themselves to the job. We remain passionate about the value of local government and the importance of providing outstanding service to Yarra's wonderfully diverse community.

Vijaya Vaidyanath
Chief Executive Officer

Chief Financial Officer's report

The following pages provide a summary of Council's financial activities over the past year, from 1 July 2018 to 30 June 2019.

Council's financial performance for the year focused on achieving the objectives of the Council Plan 2017–21. Financial performance into the future is guided by both the current Council Plan 2017–21 and the Long Term Financial Strategy. Ensuring financial sustainability and the maintenance and improvement of infrastructure assets, enhancing quality services and outcomes to the community, along with the achievement of future operating surpluses, are key considerations. Full financials are available in the Financial Statements section.

Financial snapshot

- $207.4 million income in 2018/19 compared to $191.4 million in 2017/18.
- $25.9 million operating surplus in 2018/19 compared to $20.9 million in 2017/18.
- $26.3 million capital works program in 2018/19 compared to $27.1 million in 2017/18.
- $2.08 billion in assets in 2018/19 compared to $1.97 billion in 2017/18.
- $108 million in rates and charges (52% of income) in 2018/19 compared to $105 million (55% in 2017/18). More information on rates is included in the Income section further on in this report.
- $87.6 million in cash holdings in 2018/19 compared to $51 million in 2017/18.
- Interest bearing debt of $43.7 million in 2018/19 compared to $44.9 million in 2017/18.

Operating result
Net results 2014/15 to 2018/19

	2014/15 $'000s	2015/16 $'000s	2016/17 $'000s	2017/18 $'000s	2018/19 $'000s
Income	164,462	170,910	180,679	191,451	207,354
Expenses	154,527	160,901	163,173	170,582	181,432
Surplus/(Deficit)	9,935	10,009	17,506	20,869	25,922

The net result is Council's operating result comprising operating income less operating expenditure. It includes non-cash items, such as depreciation, and accrual accounting items, and is therefore not a cash surplus.

Equity
Year-end balance 2018/19

	$'000s
Balance at the beginning of year	1,895,287
Surplus for the year	25,922
Net reserves movement (incl. revaluation)	82,665
Balance at end of financial year	**2,003,874**

Cash
Year-end cash position 2018/19

	$'000s
Net cash provided by operating activities	65,690
Net cash used in investing activities	(25,766)
Net cash provided by financing activities	(3,357)
Net increase in cash held	36,567
Cash at the beginning of the financial year	51,086
Cash at the end of the financial year	**87,653**

Balance Sheet
Summary Balance Sheet 2018/19

	$'000s
Current assets (incl. cash assets $87m)	103,199
Non-current assets	1,984,296
Total assets	2,087,495
Current liabilities	36,563
Non-current liabilities	47,058
Total liabilities	83,621
NET ASSETS	2,003,874
Accumulated surplus	666,456
Reserves	1,337,418
EQUITY	2,003,874

Capital Works Program

Council delivered a $26.3 million capital works program, including: $6.2 million on buildings, $15.3 million on infrastructure such as roads, footpaths, drainage, and open space/recreational facilities, and $4.7 million on plant, technology and equipment. Refer to the Financial Statements section for more detail on Council's capital works program.

Financial Statements

Council's financial statements detail the total financial transactions and activities for the year and also provide an overview of Council's financial position. The financial report includes five major financial statements: the Comprehensive Income Statement, the Balance Sheet, the Statement of Changes in Equity, the Statement of Cash Flows, and the Capital Works Statement. Refer to the Financial Statements section for full details.

Comprehensive Income Statement

Major categories of both income and expenditure to determine the surplus (or deficit) for the year are included in the Comprehensive Income Statement. The operating surplus for 2018/19 (income less expenditure) is $25.9 million. Total operating income of $207.3 million was recognised and total operating expenditure of $181.4 million was incurred. Major income categories include rates and charges, statutory fees and fines, user fees, government grants, contributions and reimbursements. The following table details the composition of Council's $207.3 million total operating income for 2018/19.

Income by category 2018/19

Income by category	Income ($'000s)	%
Rates and charges	108,491	52
Statutory fees and fines	31,420	15
User fees	30,346	14
Government grants	34,471	16
Contributions	9,401	4
Net gain/(loss) on disposal of non-current assets	(10,996)	(3)
Other income	4,221	2
Total	**207,354**	**100**

Rate Cap Compliance

We complied with the Victorian Government's 2.25% cap on rates, as we have each year since the introduction of the rate capping system. Whilst our 3.31% year-on-year increase is higher than the cap, the additional amounts relate to rate income excluded from the cap, such as supplementary rates income and interest earned on overdue rates.

Expenditure by category

The majority of Council's operating expenditure relates to direct service delivery. Major expenditure categories include employee costs, materials and services, bad/doubtful debts, depreciation, and borrowing costs. The following table details the allocation of Council's $181.4 million total operating expenditure for 2018/19.

Expenditure by category 2018/19

Expenditure by category	$'000s	%
Employee costs	83,810	46
Materials and services	66,908	37
Bad and doubtful debts	5,709	3
Depreciation	22,309	12
Borrowing costs	2,181	1.5
Other expenses (e.g. auditors' fees, Councillors' allowances)	515	0.5
Total	**181,432**	**100**

Balance Sheet

Council's Balance Sheet (see the Financial Statements section) shows what Council owns (its assets) and what it owes (its liabilities) and its net worth. The major components of assets include property (land and buildings), infrastructure assets (roads, footpaths, drains) plant and equipment, cash and investments and debtors. As at 30 June 2019, Council held $2,087.5 million in assets, an increase on the previous year of $112 million.

Council assets 2014/15 to 2018/19

	2014/15 $'000s	2015/16 $'000s	2016/17 $'000s	2017/18 $'000s	2018/19 $'000s
Assets	1,605,856	1,708,562	1,734,122	1,975,180	2,087,495

Liabilities

Council's liabilities include amounts owed to suppliers, employee leave entitlements and debt. As at 30 June 2019, Council's liabilities total $83.6 million, which is an increase of $3.7 million on the previous year.

Other liabilities and debt 2014/15 to 2018/19

Increased debt in 2017/18 reflects a loan taken to support the building of Bargoonga Nganjin, North Fitzroy Library.

	2014/15 $'000s	2015/16 $'000s	2016/17 $'000s	2017/18 $'000s	2018/19 $'000s
Other liabilities	35,279	38,501	33,010	35,026	39,930
Debt	32,500	32,500	46,000	44,867	43,691

Statement of Changes in Equity

The Statement of Changes in Equity (see the Financial Statements section) details the changes in Council's retained earnings, including reserves movement, over the reporting period. Council's equity as at 30 June 2019 is $2,003.8 billion, which is an increase of $109 million during the year due to the surplus on operations and a significant asset revaluation.

Council equity 2014/15 to 2018/19

	2014/15 $'000s	2015/16 $'000s	2016/17 $'000s	2017/18 $'000s	2018/19 $'000s
Council equity	1,538,077	1,637,561	1,655,112	1,895,287	2,003,874

Statement of Cash Flows

The cash flow statement (see the Financial Statements section) details Council's cash inflows and outflows for the year. Council's cash balance as at 30 June 2019 is $87.6 million, which will be used to fund Council's operations during the 2019/20 financial year.

Cash balance 2014/15 to 2018/19

	2014/15 $'000s	2015/16 $'000s	2016/17 $'000s	2017/8 $'000s	2018/19 $'000s
Cash balance	22,435	22,544	34,152	51,086	87,653

Audit opinion

Council has received an unqualified (clear) audit opinion from the Victorian Auditor-General's Office (VAGO).

Future directions

Council's 10 year Long Term Financial Strategy (LTFS) outlines its future financial direction. The LTFS is available on Council's website.

Capital works

This financial year, we completed 298 capital works projects at a total cost of $25.88 million or 91 per cent of the adopted 2018/19 budget.

Our capital works program represents a major investment in our city and community. It provides new community infrastructure and renewal or upgrade of existing infrastructure.

The adopted 2018/19 capital works budget was $28.43 million across 331 projects. This budget was adjusted throughout the year to $27.4 million to reflect changes in the program.

At the end of June, the 298 projects completed represented 89 per cent of the number of budgeted projects, with the actual expenditure of $25.88 million representing 91 per cent of adopted budgeted. Compared to the adjusted budget, the result is 94 per cent.

Capital works summary 2018/19

	$'000s
Buildings	6,263
Roads, footpaths, kerb and channel constructions, drains, cycleways	11,173
Open space improvements	3,517
Information systems	1,751
Plant and equipment and other	2,564
Library resources	611
Total	25,880

Capital works highlights 2018/19

Buildings and facilities	$000s
Ryan's Reserve – stage 1 works – courts and pavilion works	698
Malcolm Graham Pavilion renovation works – stage 1	149
Richmond Recreation Centre – change rooms works	652
North Carlton Railway Station Neighbourhood House	162
Collingwood Leisure Centre – pool and associated works	850
Carlton Library – toilet area renovations	150
Fairfield Park – public toilet works	259
Richmond Town Hall – disability access works	158

Open space	$000s
Kevin Bartlett Reserve - Loughnan Oval turf and drainage works	283
Darling Gardens pathways	243
George Knott Athletics track	378
Kevin Bartlett Reserve - Bastow Soccer Oval sports lights	125
Barkly Gardens pathways	194
Edinburgh Gardens playground	183

Civic and culture	$000s
Victoria Street activity centre works	369
Library resources	611
Molly Meldrum statue	68

Roads and drains	$000s
52 road pavement renewal projects	3,087
Various local area traffic management and transport projects, including Wellington Street protected bike lane works	1,840
19 footpath renewal projects	1,154
13 drainage renewal/upgrade projects	2,037
18 right-of-way (lanes) renewal projects	743
20 kerb and channel renewal projects	1,642
6 tree root barrier treatments	347

Capital works spotlight

Wellington Street Bicycle Lanes – Stage 2
2018/19 expenditure: $500,000

We have almost completed the extension of the protected bike lanes on Wellington Street from Gipps Street to Johnston Street, doubling the length of the existing lanes which go from Victoria Parade to Gipps Street.

Construction began in May on stage 2 of the Wellington Street protected bike lanes and is expected to be finished in September.

We have carried out the works in a staged approach so as not to impact on the whole area at the same time.

The extension of the fully separated bike lanes is being delivered in partnership with VicRoads and the TAC and aligns with our vision to create a city that is connected, sustainable and safe. The lanes will provide improved safety and comfort for cyclists, encourage new cyclists and calm traffic on Wellington Street.

Collingwood Leisure Centre
2018/19 expenditure: $850,000

We completed a three-month upgrade of the pools, spa and sauna at the Collingwood Leisure Centre, a little ahead of schedule.

The works were required to improve community safety and included retiling all walls and floors in the 25 metre pool, leisure pool, associated ramp, toddler's pool and sauna, and installing a new entry point with stairs and a handrail in the leisure pool.

Traffic Management Projects
2018/19 expenditure: Rose Street precinct, $313,600

We introduced street treatments in the Rose Street precinct, bounded by Alexandra Parade and Nicholson, Johnston and Smith streets, following extensive community consultation.

These treatments are aimed at improving safety, particularly for pedestrians, and traffic flow, and creating better spaces for the local community. Treatments included:

- A 10 km/h speed limit.
- Replacing six parking spaces with pedestrian pause points, containing planter boxes, trees and shrubs, bike racks, public seating and street litter bins.
- Two dedicated loading zones outside Rose Street Market.
- Pram ramps and street painting at the intersection of Rose and Fitzroy streets.

Reimagining Victoria Street
2018/19 expenditure: $340,000

We completed significant works in the Victoria Street precinct in Richmond and Abbotsford following in-depth discussion with the local community on ways to improve public safety.

This area is a popular dining, shopping and cultural destination, but had also faced challenges on public safety, liveability, community connectedness and economic prosperity, often as a result of drug-related activity.

The Reimagining Victoria Street project focused on the public space at the intersection of Victoria, Nicholson and Lennox streets, Richmond, where we installed new street furniture, new pavement treatments, tree planting and lighting.

Other work included graffiti and street cleaning, roller shutter artwork and support for nine shopfront renovations. Each participating shopfront business was provided with a cleaning/maintenance kit.

We will evaluate the impact of this work on the number and diversity of people accessing and using the spaces, and on community perceptions of safety.

Your investment in Yarra

Your rates provide vital Council services that help improve your neighbourhood and create a healthy, vibrant and connected community.

Service area	$ amount	% of Council spending
Infrastructure and asset management	$16m	9%
Waste and recycling	$17.4m	10%
Strategic and statutory planning	$8.3m	4%
Construction management	$2.7m	1%
Customer service	$3.2m	2%
Family, youth and children's services	$17.5m	10%
Aged and disability services	$6.3m	3%
Library services	$5.6m	3%
Leisure, arts, culture and venues	$13.7m	8%
Parks and recreation	$7.3m	4%
Compliance, parking and traffic	$21.5m	12%
Strategic transport and sustainability	$3.4m	2%
Advocacy, engagement and communications	$5.9m	3%
Finance, performance, systems and people	$21.1m	12%
Governance	$7.2m	4%
Interest, depreciation, amortisation	$24.3m	13%
Total	$181.4m	100%

Your Council

Councillors

The Yarra community is represented by nine elected councillors.

Individual councillors can consult with their constituents and advocate on their behalf, but they can only make decisions as a collective. Each November, councillors elect a mayor from within their ranks to chair formal meetings and speak on behalf of Council.

Cr Danae Bosler was elected Mayor in November 2018, replacing Cr Daniel Nguyen who was elected Mayor in November 2017.

This Council was elected on 22 October 2016.

Its term will conclude on 24 October 2020.

Langridge Ward Councillors

- Cr Danae Bosler – elected 2016. Elected Mayor, November 2018 to November 2019.
- Cr Stephen Jolly – first elected 2004 and re-elected 2008, 2012 and 2016.
- Cr Amanda Stone – first elected in 2008 and re-elected 2012 and 2016.

Melba Ward Councillors

- Cr Mi-Lin Chen Yi Mei – elected 2016.
- Cr Daniel Nguyen – elected 2016.
  Elected Mayor, November 2017 to November 2018.
- Cr James Searle – elected 2016.

Nicholls Ward Councillors

- Cr Misha Coleman – first elected 2012 and re-elected 2016. Elected Deputy Mayor for 12 months in November 2017 and November 2018.
- Cr Jackie Fristacky AM – first elected 2002 and re-elected in 2004, 2008, 2012 and 2016.
- Cr Bridgid O'Brien – elected May 2019 after a countback by the Victorian Electoral Commission following resignation of Cr Mike McEvoy.
- Cr Mike McEvoy – elected 2016. Resigned April 2019.

Council staff

Organisational structure as at 30 June 2019

Chief Executive Officer Vijaya Vaidyanath*					
Director Corporate, Business & Finance Diarmuid McAlary*	**Director Community Wellbeing Lucas Gosling***	**Director City Works & Assets Chris Leivers***	**Director Planning & Place Making Bruce Phillips***	**Group Manager CEO Office Ivan Gilbert***	**Group Manager People, Culture & Community Gracie Karabinis***
Chief Financial Officer	Manager Aged & Disability Services	Manager Building & Asset	Manager City Strategy	Manager Advocacy & Engagement	Unit Manager Occupational Health and Safety**
Manager Compliance & Parking	Manager Family, Youth & Children's Services	Manager City Works	Manager Statutory Planning	Unit Manager Property Services**	Unit Manager Community Partnerships**
Manager Corporate Planning & Performance	Manager Yarra Libraries	Manager Recreation & Leisure Services	Municipal Building Surveyor	Coordinator Office of Mayor & Councillors**	Senior Coordinator Human Resource Services**
Manager Customer Service	Unit Manager Arts, Culture & Venues**	Manager Traffic & Civil Engineering	Unit Manager Sustainability **	Senior Advisor City Heritage**	Senior Coordinator Organisational Development**
Manager Information Services	Unit Manager Social Policy & Research**	Unit Manager Construction Management **	Coordinator Strategic Transport**	Senior Governance Advisor**	Coordinator Workforce Diversity & Inclusion**
		Strategy and Transformatio n Lead – CityLab**			

**Member of Executive Management Team* ***Not a senior officer*

Executive Management Team

Vijaya Vaidyanath – Chief Executive Officer

The Chief Executive Officer is responsible for the implementation and maintenance of Council's policies. She is ultimately responsible for all policies, decisions and services provided by the Council.

As the conduit between Yarra's elected Council and the organisation's workforce, Vijaya ensures that the organisation's day-to-day activities are aligned with its long-term strategic objectives. The Chief Executive Officer provides high-level advice to Councillors and acts on behalf of the organisation in a range of contexts.

Diarmuid McAlary – Director Corporate, Business & Finance

Diarmuid, as head of the Corporate, Business & Finance Division is responsible for managing Council's financial performance and long-term financial sustainability. He is also responsible for key corporate planning processes, information systems and procurement. Externally, the division manages customer service, local laws compliance, and parking enforcement and administration services.

Ivan Gilbert – Group Manager CEO's Office

Ivan is responsible for governance, property and heritage services, advocacy, communications and engagement, and providing support to the mayor and councillors. He is responsible for council meetings, legal advice, issues management, consultation and media relations. Ivan is responsible for processing protected disclosures, Freedom of Information and State Ombudsman inquiries, maintenance of Council's public register, and instruments of delegation. He also serves as Internal Ombudsman.

Lucas Gosling – Director Community Wellbeing

Lucas is responsible for community wellbeing through policy development, service delivery, community planning and partnerships. He oversees activities focused on community participation, through services and activities related to libraries, leisure services, senior citizens, children, young people and families, arts, culture, venues, access and inclusion. Lucas also serves as project sponsor for major community infrastructure initiatives.

Bruce Phillips – Director of Planning & Place Making

Bruce is responsible for Yarra's physical, social and economic environment. Bruce oversees activities related to economic development, environmental management and advocacy, urban design, parks and gardens, recreation and open space, statutory and strategic planning, and sustainable transport. He also leads a number of activities in major projects.

Chris Leivers – Director City Works & Assets

Chris is responsible for the provision, maintenance and amenity of public infrastructure. He oversees traffic and civil engineering, construction and maintenance of civil infrastructure such as roads, drains and footpaths, maintenance of open space and trees, asset management, construction management and asset protection, and recycling and waste, along with a range of other activities related to the management of buildings and assets. He is responsible for recreation and leisure services, as well as developing and implementing Council's capital works program.

Gracie Karabinis – Group Manager People, Culture & Community

Gracie is responsible for organisational development, recruitment and diversity, culture and leadership, employee and industrial relations, risk management, occupational health and safety, and management of WorkCover. She is also responsible for community partnerships, Aboriginal and multicultural affairs, community grants, housing and homelessness, and community safety.

Workforce positions at 30 June 2019

At 30 June 2019, Council had a total of 851.92 equivalent full-time positions (which includes temporary and casual positions)

Full Time Equivalent (FTE) positions
(excludes temporary and casual positions)

	FTE
2015/16	742.19
2016/17	755.07
2017/18	757.51
2018/19	780.11

Workforce data by seniority and gender 2018/19
(includes casuals and temporary positions)

Structure	Band 1 FTE	Band 2 FTE	Band 3 FTE	Band 4 FTE	Band 5 FTE	Band 6 FTE	Band 7 FTE	Band 8 FTE	All other	Total
Permanent Full Time – Female	0	1	31	61.72	66.66	60.8	35	29	27.5	**312.68**
Permanent Full Time – Male	0	0	33	29	43	52.6	46	32	30	**265.6**
Permanent Part Time – Female	2.3	1.96	24.89	19.66	10.85	8.61	5.59	3.47	10.7	**88.03**
Permanent Part Time – Male	1.82	1.91	14.56	7.86	4.62	1.23	2	0	0	**34**
Temporary – Female	0	0	0	0	1.63	2.6	0	0	0	**4.23**
Temporary – Male	0	0.21	0	0	0	2	1	0	0	**3.21**
Casual	9.58	0.87	30.16	14.95	0.41	0	0	0.2	2.67	**58.84**
TOTAL	**13.7**	**5.95**	**133.61**	**133.19**	**127.17**	**127.84**	**89.59**	**64.67**	**70.87**	**766.59**

Workforce data by division and gender 2018/19
(includes casuals and temporary positions)

Employment type/gender	CEOs Office	City Works & Assets	Community Wellbeing	Corporate, Business & Finance	Executive	People, Culture & Community	Planning & Place Making	Total
Permanent Full Time – Female	14	48	140.88	52	7	12	38.8	**312.68**
Permanent Full Time – Male	5	115	35.6	71	5	7	27	**265.6**
Permanent Part Time – Female	2.22	8.26	58.05	10.06	0	4.65	4.79	**88.03**
Permanent Part Time – Male	0.79	11.67	11.49	8.25	0	0.6	1.2	**34**
Temporary – Female	0	0.6	0.63	0	1	1	1	**4.23**
Temporary – Male	0	1	0.21	0	0	2	0	**3.21**
Casual	0.05	26.54	19.61	11.32	0	1.12	0.2	**58.84**
TOTAL	**22.06**	**211.07**	**266.47**	**152.63**	**13**	**28.37**	**72.99**	**766.59**

Workforce data – vacancies

Employment type	CEOs Office	City Works & Assets	Community Wellbeing	Corporate, Business & Finance	Executive	People, Culture & Community	Planning & Place Making	Total
Permanent Full Time – Vacant	1	25.34	4.89	11	0	0	9	51.23
Permanent Part Time – Vacant	0	13.24	11.62	1.9	0	0.8	1	28.56
Temporary	0.8	0	3.29	0	0.6	0	0.84	5.53
TOTAL	1.8	38.58	19.8	12.9	0.6	0.8	10.84	85.32

Performance report

We are required, under The *Local Government Act 1989*, to adopt and report against a four-year Council Plan, which sets out the medium-term direction of Council and the outcomes sought by councillors for their term.

The Council Plan must include strategic objectives, strategies, strategic indicators and a strategic resource plan. The following report reflects year two (2018/19) of the Council Plan 2017–2021.

Each year, we also produce an annual plan, based on the four-year Council Plan, alongside the yearly budget, setting out projects and activities that Council will undertake towards achieving the strategic objectives.

Strategic Objectives

The Council Plan 2017–2021 is divided into seven directions known as strategic objectives:

1. A healthy Yarra
2. An inclusive Yarra
3. A sustainable Yarra
4. A liveable Yarra
5. A prosperous Yarra
6. A connected Yarra
7. A leading Yarra

Strategies

Each strategic objective is supported by strategies, which identify the focus for the following four-year period.

Activities

Activities represent the work undertaken by Council in pursuit of Strategic Objectives and Strategies. Drawn from initiatives in the Council Plan 2017–2021 and actions in the Annual Plan 2018/19, activities provide a framework for measuring Council's progress towards each strategic objective.

Strategic Indicators

Strategic indicators provide a second framework for measuring Council's progress towards each strategic objective.

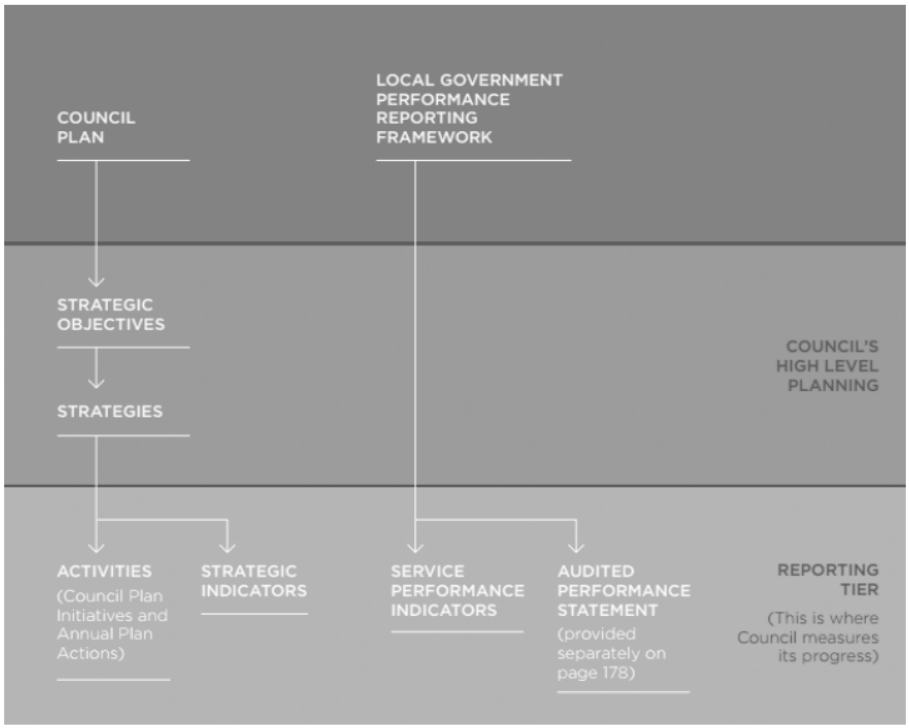
Service Performance Indicators

Local Government (Planning and Reporting) Regulations require Councils to report on Service Performance Indicators, which align to Strategic Objectives. Results of these indicators, including comparisons with other councils and sector averages, will be published on the Victorian Government's Know Your Council website later this year.

Performance Statement

We are required to publish an audited performance statement as part of our Annual Report.

The performance statement contains a selection of the service performance indicators as well as a number of financial performance indicators and sustainable capacity indicators. This is provided in the performance statement section.



Performance summary

Of the 47 Annual Plan Activities, 39 (83 per cent) were completed or on track.

Performance against Activities for each Strategic Objective 2018/19

	Activities		
Strategic Objective	#	# complete or on track	% complete or on track
1. A healthy Yarra	7	6	86%
2. An inclusive Yarra	4	4	100%
3. A sustainable Yarra	8	7	88%
4. A liveable Yarra	13	8	62%
5. A prosperous Yarra	5	4	80%
6. A connected Yarra	6	6	100%
7. A leading Yarra	4	4	100%
TOTAL	47	39	83%

Annual Plan completion rates 2016–19
(% Activities complete or on track)

Year	% Activities complete or on track
2018/19	83%
2017/18	86%
2016/17	83%

Performance against Strategic Indicators for each Strategic Objective 2018/19

Strategic Objective	Achieved	Not achieved	Result*	In progress (due for completion by 30 June 2021)	No target
1. A healthy Yarra	12	0	100%	1	12
2. An inclusive Yarra	7	0	100%	1	-
3. A sustainable Yarra	7	0	100%	1	-
4. A liveable Yarra	7	2	78%	3	-
5. A prosperous Yarra	6	0	100%	3	-
6. A connected Yarra	7	0	100%	1	2
7. A leading Yarra**	13	1	93%	1	1
TOTAL	59	3	95%	11	15

*The result is expressed as the percentage of indicators with a target for 2019/20 that were achieved (exceeded or within10%).
**Includes financial sustainability data due to be confirmed by VAGO later in 2019/20

Strategic Objective 1 – A healthy Yarra

A place where community health, safety and wellbeing are a focus in everything we do.

Strategies

The following strategies guide Council's work in this area:

1. Maintain and enhance Yarra's open space network to meet the diverse range of community uses.
2. Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing.
3. Provide health-promoting environments that encourage healthy eating and active living.
4. Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with state agencies and key service providers.
5. Promote environments that support safe and respectful sexual practices, and reproductive choices.
6. Promote a gender equitable, safe and respectful community.
7. Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing.
8. Provide opportunities for people to be involved in and connect with their community.

Services

The following services have primary responsibility for delivering Strategic Objective 1:

Aged and Disability Services
Services to assist older adults and people with disabilities to live independently in their homes in partnership with the State and Federal Governments.

City Strategy
Strategic research, planning and open space policy and urban design advice on sustainable land use and development through development of policy, strategic plans and appropriate planning controls through the Yarra Planning Scheme.

Construction Management
Ensures that development and works being undertaken in the municipality meet agreed statutory and/or permit requirements, and that developments have minimum impact on the amenity of residents, businesses and Council infrastructure.

Compliance Services
Statutory enforcement services, including animal management, local laws enforcement, food safety and school crossing management.

Family, Youth and Children's Services
Services for children, young people and their families, and municipal-wide planning for children and young people.

Recreation and Leisure Services
Operates three major leisure and aquatic facilities, a public golf course and a community gymnasium and provides a range of high quality facilities and programs that encourage participation from a broad cross section of the community.

Social Policy and Research
Manages Council's response to community safety; health planning, including alcohol and other drug issues; policy and research; and the night-time economy.

Activities

Of the seven activities within this strategic objective, six (86%) are complete or on track.

Status	90% +	75-89%	74% -
	On track	Monitor	Off track

	Activity	Summary	Status % target met
1.01	Support prevention of family violence initiatives and respectful relationships	We were active on Building Respectful Communities, and other regional networks, and took part in programs for young people and children, including 16 days of Activism Against Gender Based Violence, Free to be Me, and Respectful Relationships.	**On track** 100%
1.02	Reduce primary and secondary supply of alcohol to under age adolescents	In partnership with Deakin University, we visited 93% of our packaged licenced outlets during an alcohol supply study. We found 61% sold alcohol to people who appear to be aged under 18, an increase on the 2017 result of 53%. We are working with local agencies on ways to turn this around.	**On track** 100%
1.03	Develop new Open Space Strategy	We consulted 2,000 community members on their open space needs and began drafting an Open Space Strategy. We are running about six months behind schedule due to the scale and complexity of the project, but a completed draft is expected to go to Council early in 2019/20, followed by more community engagement.	**Off track** 52%
1.04	Implement National Aged Care and Disability Reforms	We are helping our aged care clients to prepare for possible changes to the Commonwealth Home Support Program initially planned to be done by 30 June 2020. The Commonwealth has extended block funding for two years, also delaying our decision on what our future role will be.	On track 92%
1.05	Advocate for an indoor sports stadium	Our long-term advocacy was successful in gaining the State Government's commitment to build a six-court indoor sports stadium, a gymnasium and car park, all to be managed by us, at the 433 Smith Street redevelopment in Fitzroy.	On track 100%
1.06	Youth space in Richmond	We have secured matched funding from the Department of Health and Human Services for a Youth Hub at the Richmond Housing Estate. Our Chief Executive Officer signed a Deed with the department allowing the Hub to progress to detailed design.	On track 96%
1.07	Develop Leisure	We completed a plan to guide future investment in our highly valued leisure facilities in Richmond,	

	Centres Master Plan	Collingwood and Fitzroy. A report is to go to Council early in 2019/20.	On track 100%

Strategic Indicators (measures of success)

Twelve strategic indicators had targets for 2018/19, and 12 were achieved for a result of 100 per cent. One further strategic indicator is due for completion by 30 June 2021, and 12 strategic indicators do not have targets.

Council monitors and reports on a further 10 indicators of overall community health and wellbeing. Targets are not set for these measures as Council cannot directly affect the result.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **1.1 Maintain and enhance Yarra's open space network to meet the diverse range of community uses**		
Strategic indicator	*Comment*	*Result*
Number of new open space projects planned or completed	The following open space projects were completed in 2018/19: • Barkly Gardens Path lighting • Darling Gardens Path lighting • Edinburgh Gardens North Playground upgrade • Condell Street Reserve playground upgrade • Peel Street Park upgrade works	Various open space projects delivered Achieved
Community satisfaction with parks, gardens and open space	Yarra residents' rating (0-10) of satisfaction with the provision of parks, gardens and reserves as measured by the Annual Customer Satisfaction Survey, 2019. The result of 8.31 is categorised as 'excellent' according to the survey's satisfaction rating. Last year's result, and target, of 8.28 is also categorised as 'excellent'.	8.31 Achieved
Strategy: **1.2 Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing**		
Strategic indicator	*Comment*	*Result*
Key National Aged and Disability Care Reform	In the May 2019 Commonwealth budget, it was announced that the Commonwealth Home Support Program would be further extended to 30 June 2022, meaning transition	No 2018/19 target

milestones implemented	has been delayed up to two years. Council continues to work with the Commonwealth on a range of transition actions.	
Community participation in Maternal and Child Health service	Percentage of infants residing in Yarra who visited Council's Maternal and Child Health Service. Source: Department of Health and Human Services report on Maternal and Child Health Services.	82.75% Achieved
Strategy: **1.3 Provide health promoting environments that encourage healthy eating and active living**		
Strategic indicator	*Comment*	*Result*
Community satisfaction with Council's Leisure facilities	Yarra residents' rating (0-10) of satisfaction with Council's leisure facilities as measured by the Annual Customer Satisfaction Survey, 2019. The result of 7.96 is categorised as 'excellent' according to the survey's satisfaction rating. Last year's result, and target, of 8.15 is also categorised as 'excellent'.	7.96 Achieved
Proportion of registered premises that are inspected annually in accordance with the Food Act 1984	Council assessed 1,161 food premises in accordance with relevant legislation. This indicator is measured by the number of registered class 1 and class 2 food premises that receive an annual food safety assessment. This indicator is reported on a calendar year to align to Department of Health and Human Services reporting requirements.	100% Achieved
Number of community garden initiatives implemented	Council is working with the North Carlton Railway Neighbourhood House and associated gardening subcommittee to develop a new community growing space on the bocce courts in Hardy Gallagher Reserve. This is expected to be completed in 2019/20.	Achieved
Strategy: **1.4 Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with state agencies and key service providers**		
Strategic indicator	*Comment*	*Result*
Report on alcohol and drug harm minimisation initiatives delivered	The following alcohol and drug harm minimisation initiatives were delivered in 2018/19 including: • Council facilitated four quarterly liquor forums in partnership with Victoria Police	100% Achieved

	and partners to promote the public health, safety and amenity of the Victoria Street Precinct. • Council undertook a study to identify liquor outlets selling alcohol to underage people and reported back to proprietors.	
Strategy: **1.5 Promote environments that support safe and respectful sexual practices, and reproductive choices**		
Strategic indicator	*Comment*	*Result*
Report on delivered advocacy and health and wellbeing activities	Several advocacy and health and wellbeing initiatives were delivered through 2018/19. Highlights include: • Advocacy to the Royal Commission into Mental Health (compiled a submission). • Participation in quarterly North Western Primary Care Partnership including work on the development of social inclusion indicators for the partnership. • Advocacy to the Government to Raise the Rate of New Start allowance. • Advocacy to Government for the requirement for more effective and enforceable minimum standard for responsible gambling.	100% Achieved
Number of programs and initiatives focused on improving sexual and reproductive health outcomes	Several programs and initiatives focused on improving sexual and reproductive health outcomes were delivered through 2018/19. Highlights include: • Yarra Youth Services provide free condoms and sexual health information for young people in each of our three bathrooms at the Yarra Youth Centre. • Yarra Youth Services staff piloted a project with Fitzroy High School and Collingwood College to complement their DET Respectful Relationships program. This included delivery of a series of workshops to Year 8, 9, 10 & 11 students in August 2018. The program content was based largely on material developed by Maree Crabb ('Reality, Risk and Pornography'),	100% Achieved

	which aims to educate students on the differences of the real world and 'porn world'. Sexual Health was also covered. • Yarra Liquor Forum has included a range of agenda topics relating to responding to sexual assaults and eradicating bystander behaviour.	
Strategy: **1.6 Promote a gender equitable, safe and respectful community**		
Strategic indicator	*Comment*	*Result*
Number of community activities and programs supported and developed	Council undertook a number of initiatives to support gender equity and respectful communities including: • 16 Days of activism was marked at Yarra with a lunchtime panel event on gender based violence in the workplace attended by 50 staff, as well as a range of internal and external communiques. • Yarra partnered with VHREOC to participate in 'Raise It', a pilot to trial tools which support conversation around parental leave, sexual harassment and flexible work and address associated discrimination. • Youth Services facilitated a weekly DJ skills program for women and non-binary young people including multiple public performances, and partnered with Drummond St on Queerspace. • Children's Services Free To Be Me program focused on challenging gender stereotypes and creating gender inclusive spaces with 200 children and 25 educators, also educating staff on Family Violence service providers, referrals pathways. • Maternal and Child Health provided over 600 flyers on healthy relationships to families, which promote conversation around gender equity and family violence. • Yarra Libraries hosted a range of events and activities promoting gender	100% Achieved

	equity, such as a number of author talks with women writers, or on books celebrating women. • Yarra Youth Services continued to support The Drum's Queerspace Youth program, with a zine making session held at the Youth Centre in March.	
Strategy: **1.7 Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing**		
Strategic indicator	*Comment*	*Result*
Number of requests for homelessness assistance responded to by Council	Council referred 95 cases for homelessness assistance to Launch Housing. Referrals are made to Launch Housing on a regular basis and Council is currently monitoring over 30 rough sleeping sites.	95 requests Achieved
Deliver the Social and Affordable Housing Strategy	The draft Social and Affordable Housing Strategy was endorsed by Council for public exhibition and consultation in June 2019. Submissions will be open until Friday 9 August and the proposed final Strategy will go to Council in 2019/20 for consideration and adoption.	90% In progress
Strategy: **1.8 Provide opportunities for people to be involved in and connect with their community**		
Strategic indicator	*Comment*	*Result*
Number and breadth of community activities / programs supported	Council connects with its community through a range of programs and activities. Highlights this year include: • Promotion of volunteering opportunities through Council's website, key external networks and events, various forms of media and direct contact with customers. • Neighbourhood Houses and Learning Centres provide a wide range of lifelong learning activities such as English classes, volunteer opportunities, sustainability programs and community activities/events. Open Door Hub to support migrants and refugees, community garden compost	100% Achieved

	program for residents and cooking for healthy eating.	

Indicators of overall community health and wellbeing

Council monitors and reports on a further 10 indicators of overall community health and wellbeing. Targets are not set for these measures as Council cannot directly affect the result.

Indicators of overall community health and wellbeing		
Indicator	*Comment*	*Result*
Yarra residents feel a part of their community	Yarra 71.5% Source: VicHealth Indicators Survey, 2011 This indicator is no longer reported on by Vic Health, it has been replaced by: Perceptions of neighbourhood: • people are willing to help each other • this is a close knit neighbourhood • people can be trusted Source: Vic Health indicator survey 2015	 64.2% 46.5% 59.2%
Percentage of adults who feel valued by society	Yarra 61.10% (Victoria 52.90% LGA Rank 9) Source: Victorian Population Health Survey, 2014	61.1%
Percentage of adults who report high or very high psychological distress	Yarra 12% (Victoria 15%, LGA Rank 44) Source: Victorian Population Health Survey, 2014	12%
Percentage of children who are developmentally on track	Physical - 80.4% (72.4% 2015) Social - 79.9% (72.9% 2015) Emotional - 81.1% (74.2% 2015) Language - 86.5% (82.2% 2015) Communication - 83.5% (71.3% 2015) Source: Australian Early Development Census Community Profile 2018 https://www.aedc.gov.au/resources/communityprofiles	Various
Perceptions of safety, day and night	Rating 0-10 Yarra residents' rating of perceptions of safety as measured by the Annual Customer Satisfaction Survey, 2019. The result of 8.44 (Day), according to the survey's satisfaction	Day 8.44 Night 6.95

	rating is categorised as ‘excellent’. Last year's result, and target, of 8.75 is also categorised as 'excellent'. The result of 6.95 (Night), according to the survey's satisfaction rating is categorised as 'good'. Last year's result, and target, of 7.24 is also categorised as 'good'.	
Gaming machine losses per adult	Gaming machine losses per adult 2018/19 $405 (2017/18 $379) LGA Rank 44, Victorian average $553. Source: Victorian Commission for Gambling and Liquor Regulation	$405
Percentage of adults consuming recommended intake of vegetables	Yarra 8% (Victoria 5%) Source: Victorian Population Health Survey, 2017	8%
Percentage of adults who undertook adequate physical activity	Yarra 48.20% (Victoria 46%) Source: Victorian Population Health Survey, 2016	48.20%
Percentage of adults with increased risk of short term alcohol-related harm	Yarra 51.6% (Victoria estimate 29.4%) Source: VicHealth Indicators Survey, 2015	51.6%
A reduction in rates of chlamydia and teenage pregnancy	96.5 Notifications of chlamydia per 10,000 population, 7 Aug 2018 to 7 Aug 2019, represents a 7% reduction compared to the previous survey. Source: Surveillance of Notifiable Conditions in Victoria, Department of Health & Human Services, 7 Aug 2018 to 7 Aug 2019. 2 per 1,000 – Rate of 15-19 year old women who gave birth per 1,000 population, 2017 Source: Department of Education and Early Childhood Development. VCAMS Indicator	

Service Performance Indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
ANIMAL MANAGEMENT				
Timeliness Time taken to action animal management requests (Number of days between receipt and first response action for all animal management requests / Number of animal management requests)	2.46 days	1.89 days	1.63 days	Time taken to action animal management requests remains under two days. Council has improved systems and processes enabling officers to respond within Council's target of less than three days.
Service standard Animals reclaimed (Number of animals reclaimed / Number of animals collected) x100	55.49%	52.25%	53.63%	The result for the number of animals reclaimed has remained consistent for the last three years.
Service cost Cost of animal management service (Direct cost of the animal management service / Number of registered animals)	$51.98	$55.04	$54.95	Service costs have remained steady over the last three years. There was an overall increase in cost in 2016/17 relating to a service increase in patrol and prosecution activity.
Health and safety Animal management prosecutions (Number of successful animal management prosecutions)	11.00	13.00	14.00	The number of prosecutions has increased as Council continues to improve on its response and follow-up of alleged dog attacks. Improved systems and technology have enabled officers to respond faster and identify alleged offenders.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
AQUATIC FACILITIES				
Satisfaction User satisfaction with aquatic facilities (User satisfaction with how Council has performed on provision of aquatic facilities)	84.20	82.10	80.60	Council's satisfaction score of 80.60 from the 2019 Annual Customer Satisfaction Survey is categorised as 'excellent'. Previous years' results are also categorised as 'excellent' using the same survey instrument.
Service standard Health inspections of aquatic facilities (Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities)	4.33 inspections	4.00 inspections	4.00 inspections	Council's pool inspection results are consistent with previous years and in accordance with its Pool Management Program.
Health and Safety Reportable safety incidents at aquatic facilities (Number of WorkSafe reportable aquatic facility safety incidents)	0 incidents	1.00 incident	1.00 incident	Council has had a consistently low number of reportable safety incidents due in part to its services safety accreditation program. In December 2018, Yarra pools were accredited with Life Saving Victoria's Platinum Pool Award.
Service cost Cost of indoor aquatic facilities (Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities)	$0.49	$1.23	$1.57	Service costs in 2018/19 increased due to a significant change in requirements for an increased number of Life Guards and training requirements. The apparent increase in 2017/18 relates to expenses carried forward from the previous year.
Service cost Cost of outdoor aquatic facilities. (Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities)	$0.00	$0.00	$0.00	All City of Yarra pools are defined as indoor pools under the LGPRF guidelines.
Utilisation Utilisation of aquatic facilities	11.96 visits	9.14 visits	9.23 visits	Utilisation of Council's aquatic facilities is consistent with last year's result, in spite of Collingwood swimming pool

(Number of visits to aquatic facilities / Municipal population)				being closed for 12 weeks for major refurbishment and maintenance.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
FOOD SAFETY				
Timeliness Time taken to action food complaints (Number of days between receipt and first response action for all food complaints / Number of food complaints)	1.88 days	1.82 days	2.24 days	An increase in the time taken to action food complaints was identified during the implementation of a new customer contact service system that resulted in delays providing information to field officers. However, when the issue was recognised, immediate measures were implemented to bring the response time back to under two days. Therefore, in the last quarter of the financial year the response time reduced significantly to 1.57 days. Our Health Department continues to take all necessary steps to ensure public safety and all food complaints are monitored and actioned as a priority.
Service standard Food safety assessments (Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the *Food Act 1984* / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the *Food Act 1984*) x100	99.83%	100.43 %	100.00 %	Council's food safety assessment result is consistent with previous years. Council continues to undertake food safety assessments in accordance with the *Food Act 1984* that requires registered class 1 and 2 food premises to receive an annual food safety assessment.
Service cost Cost of food safety service	$356.34	$358.13	$351.92	The reduction in cost since 2015/16 reflects operational efficiencies

(Direct cost of the food safety service / Number of food premises registered or notified in accordance with the *Food Act 1984*)				

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
FOOD SAFETY (continued)				
Health and safety Critical and major non-compliance notifications (Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about a food premises) x100	100.00 %	99.56%	99.54%	Council responds to 100% of critical and major non-compliance outcome notifications. Results less than 100% occur where follow-up inspections are delayed due to closures and re-inspections fall in the next period.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
HOME AND COMMUNITY CARE (HACC)				
Timeliness Time taken to commence the HACC service (Number of days between the referral of a new client and the commencement of HACC service / Number of new clients who have received a HACC service)	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme (NDIS) and Commonwealth Health Support Program (CHSP).
Service standard Compliance with Community Care Common Standards (Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards) x100	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.
Service cost Cost of domestic care service (Cost of the domestic care service / Hours of	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.

domestic care service provided)				

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
HOME AND COMMUNITY CARE (HACC) (continued)				
Service cost Cost of personal care service (Cost of the domestic care service / Hours of personal care service provided)	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.
Service cost Cost of respite care service (Cost of the domestic care service / Hours of respite care service provided)	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.
Participation Participation in HACC service (Number of people that received a HACC service / Municipal target population for HACC services) x100	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.
Participation Participation in HACC service by Culturally and Linguistically Diverse (CALD) people (Number of CALD people who receive a HACC service / Municipal	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Australian Government's NDIS and CHSP programs.

target population in relation to CALD people for HACC services) x100				

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
MATERNAL AND CHILD HEALTH (MCH)				
Satisfaction Participation in first MCH visit (Number of first MCH home visits / Number of birth notifications received) x100	93.20%	98.81%	96.00%	As required, Council contacts and offers a first home visit to every family whose details are provided as part of the birth notification process. In a small number of cases a first home visit is not possible where the family has relocated to a different municipality.
Service standard Infant enrolments in the MCH service (Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received) x100	101.85%	109.18%	101.77%	Infants are enrolled in the Maternal and Child Health Service by Council as part of the birth notification process. A result of >100% can occur where the birth and first home visit occur in different financial years.
Service cost Cost of MCH service (Cost of the MCH service / Hours worked by MCH nurses)	$84.55	$97.56	$77.97	The cost of the service decreased in 2018/19 compared to previous years due to service improvements which increased the service hours provided to the community.
Participation Participation in the MCH service (Number of children who attend the MCH service at least once (in the year) /	79.38%	80.41%	82.75%	Participation in the Maternal and Child Health Service has had modest increases over the last four years. There are no significant service changes driving this result.

Number of children enrolled in the MCH service) x100				
Participation Participation in the MCH service by Aboriginal children (Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service) x100	63.41%	79.37%	78.43%	There was a significant increase in participation in the Maternal and Child Health service by Aboriginal and Torres Strait Islander people between 2017 and 2018. This increase has been maintained in 2019.

Strategic Objective 2 – An inclusive Yarra

A place where inclusion, diversity and uniqueness are welcomed, respected and celebrated.

Strategies

The following strategies guide Council's work in this area:

1. Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community.
2. Remain a highly inclusive municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues.
3. Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners.
4. Acknowledge and celebrate our diversity and people from all cultural backgrounds.
5. Support community initiatives that promote diversity and inclusion.

Services

The following services have primary responsibility for delivering Strategic Objective 2:

Aged and Disability Services
Provides a range of services to assist older adults and people with disabilities to live independently in their homes in partnership with the state and federal governments.

Community partnerships
Leads community development in Yarra to support Council's strategic objectives through strengthening civic participation, championing social inclusion and cohesion, and supporting community groups and organisations.

Activities

Of the four activities within this strategic objective, all four (100%) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
2.01	Implement Aboriginal Partnerships Plan	We consulted our Aboriginal and Torres Strait Islander community to help develop our Aboriginal Partnerships Plan 2019-2022. It was endorsed by Council in June for public exhibition until 26 July, and should be finalised in September.	On track 96%
2.02	Develop Volunteer Strategy	We considered more than 350 community submissions in drafting our Volunteer Strategy, which was endorsed by Council in June for public exhibition. The strategy should be finalised early in 2019/20.	On track 100%
2.03	Renew Active and Healthy Ageing Strategy and Action Plan	We launched our Active and Healthy Ageing Strategy and Action Plan 2018-2022 in December at the Seniors Christmas Party attended by more than 450 residents, following Council endorsement of the strategy in October.	On track 100%
2.04	Renew Access and Inclusion Strategy and Action Plan	Council endorsed the Access and Inclusion Strategy and Action Plan 2018-2022 in October and it was launched at our celebrations for International Day for People with Disability.	On track 100%

Strategic Indicators (measures of success)

Seven strategic indicators had targets for 2018/19, and seven were achieved for a result of 100 per cent. One further strategic indicator is due for completion by 30 June 2021.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **2.1 Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community**		
Strategic indicator	*Comment*	*Result*
Adopt a Volunteer Strategy	The draft Volunteer Strategy was endorsed by Council to go on public exhibition in June 2019. After consideration of community feedback, the Volunteer Strategy will be presented to Council for adoption in the first quarter of 2019/20.	90% In progress
Number and diversity of community events held	Council has supported 60 festivals and events through the 2019 Annual Grants Program including the Yarra Gala Ball, Collingwood Harvest Festival, Melbourne Irish Festival, Rock A Bye Baby Music Sessions, NAIDOC Family Day at The Farm and Emerge in Yarra 2019. There were about 10 festivals and events supported through the Small Project Grants including Dogapalooza 2018, the Peel Street Festival and the Mark Street Feast.	100% Achieved
Strategy: **2.2 Remain a highly inclusive municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues**		
Strategic indicator	*Comment*	*Result*
Adopt the Access and Inclusion Strategy and Action Plan	The Access and Inclusion Strategy and Action Plan were adopted by Council in August 2018.	100% Achieved
Annual report on Council's performance against the Victorian Charter	All reports to Council, and Council Policy development, contain a statement on the implications of the report and recommendation against the Charter of Human Rights.	100% Achieved

of Human Rights and Responsibilities		
Strategy: **2.3 Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners**		
Strategic indicator	*Comment*	*Result*
Complete the Stolen Generations Marker project	The Stolen Generations Marker was launched in the Atherton Gardens Housing Estate on Saturday 26 May, the 20th anniversary of National Sorry Day with more than 500 people in attendance.	100% Achieved
Number of Aboriginal cultural activities and events delivered	Council runs a number of initiatives and programs through its Aboriginal Partnership Action Plan. Major events supported this year include: • NAIDOC • Reconciliation week activities including Black Wiz (internal and external events), and Reconciliation on the Rooftop at Bargoonga Nganjin • National Sorry Day • Smith Street Dreaming Festival	100% Achieved
Strategy: **2.4 Acknowledge and celebrate our diversity and people from all cultural backgrounds**		
Strategic indicator	*Comment*	*Result*
Number of cultural festivals and events delivered by Council	Council supported and/or facilitated a range of cultural festival and events including: • Leaps and Bounds Music Festival • Gertrude Mini • Harvest Festivals • LGBTI Elders Dance Club • Exhibition program at Bargoonga Nganjin North Fitzroy Library • Voiceless Journeys exhibition at Richmond Town Hall • Boite Turns 40 Anniversary Celebration concert at Abbotsford Convent	100% Achieved

	• Johnston Street Fiesta • Fairfield Summer Concert series	
Strategy: **2.5 Support community initiatives that promote diversity and inclusion**		
Strategic indicator	*Comment*	*Result*
Number of initiatives supported to promote diversity	Council supported a number of activities to promote diversity. Highlights this year include: • Celebrating Cultural Diversity Week. • Celebrating Refugee Week. • Forums such as: English for newly arrived, advocacy against family violence, Children Services for newly arrived and refugee families and health services for newly arrived, all run by the Yarra Settlement Forum.	100% Achieved

Strategic Objective 3 – A sustainable Yarra

A place where Council leads on sustainability and protects and enhances its natural environment.

Strategies

The following strategies guide Council's work in this area:

1. Investigate strategies and initiatives to better manage the long-term effects of climate change.
2. Support and empower a more sustainable council and community.
3. Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organisation.
4. Reduce the amount of waste-to-landfill with a focus on improved recycling and organic waste disposal.
5. Promote responsible water usage and practices.
6. Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community.
7. Investigate strategies and initiatives to improve biodiversity.

Services

The following services have primary responsibility for delivering Strategic Objective 3:

Sustainability Services
Focuses on the advocacy and policy areas of environment.

Waste Services
Oversees the delivery of all waste services and waste minimisation.

Water Management Services
Plans for Council to be an active participant in whole-of-water-cycle management and seek all available opportunities to reduce the reliance on potable water by working with water corporations to achieve cost efficient access to alternative water, including treated, and reusing stormwater, recycled water and rainwater.

Activities

Of the eight activities within this strategic objective, seven (88%) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
3.01	Develop Biodiversity Strategy	Our first four-year Biodiversity Strategy has been drafted following internal and external expert consultations. We plan to launch the draft for community consultation in July.	Monitor 85%
3.02	Reduce energy use and emissions	We began meeting all our energy needs from renewable energy from 1 January. Our Carbon Neutral certification for National Carbon Off-sets Standards was retained, for the seventh year in a row. A Carbon Neutral Action Plan we developed this year has been incorporated into our new Climate Emergency Plan.	On track 100%
3.03	Re-use, Reduce, Recycle, Recover	We developed a trial education program on the 4Rs (Re-use, Reduce, Recycle, Recover) to be delivered to 500 households in July 2019. It includes a Zero Waste map, an online directory of business and community programs.	On track 100%
3.04	Trial Food and Green Organics Waste service	We extended the successful trial of 500 Abbotsford households diverting food and organic green waste from landfill to compost to include a further 800 households. The trial now includes a glass recycling mini bin and a community education and engagement campaign.	On track 100%
3.05	Embedding Green Infrastructure project	The City of Yarra, with other councils and partners, developed a tool to embed green principles across local government. The tool encourages water sensitive urban design and improved irrigation design.	On track 100%
3.06	Develop Climate Emergency Plan	In December, Council passed a resolution deferring the Community Greenhouse Action Plan in favour of developing a wider Climate Emergency Plan to reflect the urgent, collaborative action required on climate change. We are working towards community consultation on this plan early in 2019/20.	On track 93%

3.07	Investigate urban agriculture and community garden opportunities	We worked closely with North Carlton Railway Neighbourhood House and its gardening group on licence arrangements to develop a community gardening space on the bocce courts in Hardy Gallagher Reserve.	On track 100%
3.08	Integrate climate adaptation principles and environmental and sustainability policies and strategies.	We converted our innovative climate adaptation training to an online system, established a new process for reviewing our strategies and policies, and embedded training for senior staff. A report is scheduled to go to councillors in August for discussion on alignment with the Climate Emergency Plan.	On track 90%

Strategic Indicators (measures of success)

Seven strategic indicators had targets for 2018/19, and seven were achieved for a result of 100 per cent. One further strategic indicator is due for completion by 30 June 2021.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **3.1 Investigate strategies and initiatives to better manage the long-term effects of climate change**		
Strategic indicator	*Comment*	*Result*
Increase in the number and scale of Urban Forest Strategy initiatives implemented	The Urban Forest Strategy was adopted by Council in September 2017. The Strategy guides Council's long-term work to manage Yarra's urban forest, taking into consideration the current context, and the environmental, social and economic benefits trees provide. Council planted over 1,100 trees (306 capital planting program and 867 infill planting) following the urban forest principles to promote greening of the city and reduce the urban heat island effect.	100% Achieved
Reduce the urban heat island effect by further greening of the city	This indicator is measured by the number of trees planted each year. Council planted over 1,100 trees (306 capital planting program and 867 infill planting) following the urban forest principles to promote greening of the city and reduce the urban heat island effect.	100% Achieved
Strategy: **3.2 Support and empower a more sustainable Council and community**		
Strategic indicator	*Comment*	*Result*
Complete review of the Environment Strategy	Review of the Environmental Strategy has been completed and development of a new strategy has commenced	100% Achieved
Strategy: **3.3 Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organisation**		
Strategic indicator	*Comment*	*Result*

Reduce Council's carbon emissions (before offsets) and retain carbon neutral status for Council operations	For the seventh consecutive year, Yarra has been awarded with gold standard carbon neutral certification. Yarra is one of just six Australian councils to achieve carbon neutral status through the Federal Government's National Carbon Offset Standard. To be considered carbon neutral Council was assessed on carbon (or greenhouse gas) emissions from all operations and resources, including electricity, fuel, gas and even paper usage. Emissions from contractors – such as garbage collectors – were also assessed. Council also reduced its carbon emissions through our use of 100% renewable electricity.	100% Achieved
Strategy: **3.4 Reduce the amount of waste-to-landfill with a focus on improved recycling and organic disposal**		
Strategic indicator	*Comment*	*Result*
Reduction in waste to landfill	The trend shows a consistent level of waste diversion from landfill. Council continues to promote environmental sustainability and the benefits of recycling including trialling a food organics waste service during 2018/19. This trial then evolved into a holistic waste trial to look at further source separation options (including separate food and green waste and glass streams) for the Council kerbside collection service in order to increase local resource recovery and stimulate local reuse markets. A diversion rate of 60% from the participating 1300 households has been achieved from the first three months of the trial. Trial results will be used to influence Yarra's waste management practices moving forward. Yarra has developed and implemented several waste minimisation projects and campaigns since January 2019 aimed at creating behaviour change around waste reduction and avoidance. These have included:	37.72% Achieved

	• The Proudly Plastic Free Campaign to reduce single use plastic in food traders in North Fitzroy. • Plastic Free July social media campaign. • Launching Yarra's Zero Waste Map – an online tool that enables the community to take action to reduce their waste.	
Strategy: **3.5 Promote responsible water usage and practices**		
Strategic indicator	*Comment*	*Result*
Review the Environmental Strategy to include responsible water usage practices	A new Yarra Environmental Strategy is currently being developed and includes responsible water usage practices. The new strategy will be presented to Council in late 2019.	100% Achieved
Strategy: **3.6 Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community**		
Strategic indicator	*Comment*	*Result*
Increase the number of urban agriculture community initiatives supported and promoted	Council has promoted and supported urban agriculture uptake and scale in the community through the development of a new Urban Agriculture Strategy and four year action plan for 2019-2023 (focused on promoting a local sustainable food system in Yarra) adopted in June 2019. Other initiatives to be highlighted include: • Facilitation of a new community garden in Hardy Gallagher Reserve through a design consultation process and preparation for construction phase. • Facilitated discussions on potential improvements to Condell Growers and Sharers Community Garden. • Two intakes to the community growing spaces program (planter boxes, laneway gardens and fruit trees). • Talks and demonstrations at Fareshare Garden Open Day.	Achieved

Strategy: **3.7 Investigate strategies and initiatives to improve biodiversity**		
Strategic indicator	*Comment*	*Result*
Adopt a Biodiversity Strategy	A Draft Nature Strategy (Biodiversity) has been prepared and will be placed on exhibition for community consultation in quarter 2 of 2019/20. A final draft Strategy is expected to be presented for Council consideration in October 2019.	85% In progress

Service performance indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
WASTE COLLECTION				
Satisfaction Kerbside bin collection requests (Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households) x1000	62.19 requests	66.26 requests	97.41 requests	During 2018/19 there was a transition of the current recycling collection contract to a new contract provider which generated increased calls due to changes in bin collection rounds and times. Council also introduced a holistic waste trial during 2018/19, distributing additional bins to trial households which generated increased calls.
Service standard Kerbside collection bins missed (Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts) x10,000	3.68 calls	0.18 calls	0.69 calls	During 2018/19 there was a transition of the current recycling collection contract to a new contract provider which generated increased calls due to changes in bin collection rounds and time.
Service cost Cost of kerbside garbage bin collection service (Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins)	$115.95	$85.84	$77.26	The number of collection bins reported last year was 44,362 which was calculated as an extrapolation of Multi Use Developments shared bins. Reviewing this methodology this year, Council chose to use the rates database as the number of collection bins from this point moving forward. This is the standard used by other Councils to report. The number reported this year, that is based on the rates database, is 49,739. This will be the methodology for future reporting. This number is higher than last

				year which lowers the per household cost. NOTE: If the 2018/19 reference point (rates database) is applied to the 2017/18 period the cost would be $76.62.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
WASTE COLLECTION (continued)				
Service cost Cost of kerbside recyclables collection service (Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins)	$71.09	$50.25	$48.05	The number of collection bins reported last year was 43,100 which was calculated as an extrapolation of Multi Use Developments shared bins. Reviewing this methodology this year, Council chose to use the rates database as the number of collection bins. This is the standard used by other Councils to report. The number reported this year, based on the rates database, is 49,697. This number is higher than last year which lowers the per household cost. Costs have also been impacted by the introduction of a recycle depot gate fee as part of the new contract. NOTE: If the 2018/19 reference point (rates database) is applied to the 2017/18 period, the cost would be $48.06.
Waste diversion Kerbside collection waste diverted from landfill (Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins) x100	37.36%	37.73%	37.72%	The trend shows a consistent level of waste diversion from landfill. Council continues to promote environmental sustainability and the benefits of recycling, including trialling a food organics waste service during 2018/19.

Strategic Objective 4 – A liveable Yarra

A place where development and growth are managed to maintain and enhance the character and heritage of the city.

Strategies

The following strategies guide Council's work in this area:

1. Protect Yarra's heritage and neighbourhood character.
2. Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing.
3. Plan, promote and provide built form and open space that are accessible to all ages and abilities.
4. Protect Council assets through effective proactive construction management.
5. Encourage and promote environmentally sustainable building, urban design, place-making and public realm outcomes.
6. Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework.
7. Encourage engagement with the community when developments are proposed.

Services

The following services have primary responsibility for delivering Strategic Objective 4:

City Strategy
Strategic research, planning and open space policy and urban design advice on sustainable land use and development through development of policy, strategic plans and appropriate planning controls through the Yarra Planning Scheme.

Construction Management
Is responsible for ensuring that development and works being undertaken in the municipality meet agreed statutory and/or permit requirements, and that developments have minimum impact on the amenity of residents, businesses and Council infrastructure.

Statutory Planning
Is responsible for analysing, processing and assessing planning applications to ensure that the use and development of land, which gives effect to state and local planning policies, is based on clear procedures, appropriate public participation and coordination with other branches of Council.

Activities

Of the 13 activities within this strategic objective, eight (62 per cent) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
4.01	Develop and implement Development Contributions Plan	We drafted and exhibited a planning scheme amendment requiring developers to help fund community facilities and infrastructure. Council endorsed the amendment which was submitted to the Minister for Planning for approval.	On track 100%
4.02	Negotiate joint use agreement with Richmond High School	We negotiated with Richmond High School for in-principle support on a joint use agreement for school use of Council facilities and community use of school facilities. The agreement will be formalised in 2019/20.	On track 100%
4.03	Review and develop new Heritage Strategy	We completed a draft Heritage Strategy for 2019-23 and it is scheduled to go to Council for endorsement for public exhibition in the first quarter of 2019/20.	Monitor 80%
4.04	Develop Social and Affordable Housing Strategy	In June, Council endorsed the draft Social and Affordable Housing Strategy for public exhibition. We expect the final strategy to go to Council in September for adoption. It brings together all Council's commitments, including advocacy for 10% of public housing in significant developments.	On track 90%
4.05	Yarra Planning Scheme	We translated our local planning policies to comply with the State Government's new Planning Policy Framework, a State Government requirement to ensure integration of state, regional and local policy. In 2019/20, we will seek authorisation from the Minister for Planning to exhibit our proposed changes.	On track 100%
4.06	Queens Parade Design and	We drafted and exhibited a Planning Scheme amendment on permanent development and design overlay controls for Queens Parade, Fitzroy North. We received 397 submissions.	On track

	Development Overlay	Council endorsed the amendment and a Planning Panel hearing is set for 12 August. The Minister for Planning approved interim controls.	90%
4.07	Heidelberg Road, Nicholson Street Bus Depot, Wellington Street built form analysis	We developed planning controls for Heidelberg Road, Alphington (in consultation with Darebin Council), Nicholson Street Bus Depot, North Fitzroy, and Wellington Street, Collingwood. A draft local area plan and potential built form controls will be presented to the August Alphington Community Reference Groups meeting.	Monitor 81%
4.08	Major Activity Centres built form analysis	We have prepared built form frameworks for the Swan Street, Bridge Road and Victoria Street major activity centres, along with South Collingwood. This culminated in interim planning controls for these areas. We are preparing built form framework plans to inform amendments for Brunswick and Smith streets. Due to the scale and complexity of this action, and other organisational priorities, completion is now expected in 2019/20.	Off track 72%
4.09	Major Activity Centres structure planning	We completed project plans for Victoria Street and Bridge Road, Richmond, building on the unique character of each precinct. Consultation will occur in the final quarter of 2019 to inform the preparation of the structure plans. Due to other project priorities, including planning amendments for Johnston Street and Queens Parade, this action is now expected in 2019/20.	Off track 45%
4.10	Strategies for the hospital and education precincts	Council met with the Victorian Planning Authority to gain clarity on the Plan Melbourne directions for the hospital and education precincts, including the Australian Catholic University and St Vincent's and Epworth hospitals, but we were advised that no strategic work had been undertaken. This action requires the involvement of the State Government to deal with wider policy issues. Until this occurs, Council will continue to liaise with the VPA and DELWP.	Off track 52%
4.11	Develop options to plan for and further enhance key community precincts	We called for expressions of interest to refurbish the Sailors and Soldiers Building near the Collingwood Town Hall for use by returned services veterans, as part of our plan to maximise community benefit of Council facilities. No responses were received. We continued to	On track 96%

		maximise the occupancy at Fitzroy Town Hall via tenancies and casual bookings, and allocated funding in 2019/20 to a Collingwood Town Hall precinct Social and Affordable Housing feasibility study.	
4.12	Planning for projected growth and housing	Following public exhibition, Council adopted a Housing Strategy to allow planning and management of a projected increase of 39,000 people in Yarra by 2034. The strategy includes social and affordable housing.	On track 100%
4.13	Alphington Paper Mill site development	We continued to assess works and development application proposals on the former Alphington Paper Mill site against the approved Development Plan. Works included 46 townhouses, a supermarket, shops, a primary school and the community centre.	On track 100%

Strategic Indicators (measures of success)

Nine strategic indicators had targets for 2018/19, and seven were achieved for a result of 78 per cent. Three further strategic indicators are due for completion by 30 June 2021.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **4.1 Protect Yarra's heritage and neighbourhood character**		
Strategic indicator	*Comment*	*Result*
Complete actions within the Heritage Strategy 2015–2018	80% of action plan items in the Heritage Strategy have been completed. The remaining actions have been considered in the preparation of the new 2018-21 Heritage Strategy.	80% Not achieved
Develop a new or continuing Heritage Strategy 2018–2021	The draft Heritage Strategy 2018-2021 has been developed and will be placed on public exhibition early in 2019/20.	80% In progress
Strategy: **4.2 Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing**		
Strategic indicator	*Comment*	*Result*
Prepare a planning scheme amendment to introduce new Municipal Strategic Statement and local planning policies	The Department of Environment, Land, Water and Planning translation project is complete and the new Yarra Planning Policy Framework (PPF) which includes amendments based on the Municipal Strategic Statement and local policies is under legal review. Councillors will participate in a workshop on the draft PPF in August, following that Council will seek authorisation from the Minister for Planning to put the proposed changes to the PPF on public exhibition.	90% In progress
Satisfaction with aspects of planning and housing development.	Yarra residents' rating of satisfaction with aspects of planning and development as measured by the Annual Customer Satisfaction Survey, 2019. According to the survey the result of 7.00 is categorised as 'good'. Last year's result, and target, of 6.37 is categorised as 'solid'.	7.00 Achieved

Deliver the Housing Strategy	Council adopted the Housing Strategy in September 2018.	100% Achieved
Deliver the Social and Affordable Housing Strategy	The draft Social and Affordable Housing Strategy was endorsed by Council for public exhibition and consultation in June 2019. Submissions will be open until Friday 9 August and the proposed final Strategy will go to Council in 2019/20 for consideration and adoption.	90% In progress
Strategy: **4.3 Plan, promote and provide built form and open space that is accessible to all ages and abilities**		
Strategic indicator	*Comment*	*Result*
Number of new open space and urban design projects that are accessible to all ages and abilities	All open space projects consider access for all abilities as part of their brief and Council completed five new projects: • Barkly Gardens path lighting upgrade - Improvements to path lighting promoting increased accessibility. • Darling Gardens pathway upgrades - Path lighting and surface upgrades. Improvements to path lighting and replacement of existing gravel path with asphalt. • Peel Street Park Upgrade - new pathway along northern edge improving accessibility for pedestrians. • Edinburgh Gardens North Playground - includes accessible playground equipment. • Condell Street Playground Upgrade - ramp up to multi-play unit improving accessibility for younger children.	Five Projects Achieved
Strategy: **4.4 Protect Council assets through effective proactive construction management**		
Strategic indicator	*Comment*	*Result*
Percentage of projects in adopted capital works program completed	Council completed 296 capital works projects compared to 331 budgeted capital works projects. This is a result of 89% compared to an organisational target of 85%.	89% Achieved

Percentage of capital works program budget expended	The adopted capital works budget was $28.439 million and an actual spend of $25.881 million. This is a result of 91% compared to an organisational target of 85%.	91% Achieved
Strategy: **4.5 Encourage and promote environmentally sustainable building, urban design, place-making and public realm outcomes**		
Strategic indicator	*Comment*	*Result*
Number of Council planning decisions upheld at VCAT	Council successfully negotiated outcomes on 20 applications lodged with VCAT without the need for a VCAT decision. These are not included in this indicator which measures applications that went to a full VCAT hearing where Council's decision was upheld as a percentage of all applications lodged with VCAT.	61.04% Not achieved
Strategy: **4.6 Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework**		
Strategic indicator	*Comment*	*Result*
Number of major projects that demonstrate consideration of the Community Infrastructure Planning Framework	Three major projects, reported on as part of the Executive Major Projects portfolio, demonstrated consideration of the Strategic Community Infrastructure Framework. These were the Development Contributions Plan, former Amcor site and Richmond Youth Space – Business Case preparation.	100% Achieved
Strategy: **4.7 Encourage engagement with the community when developments are proposed**		
Strategic indicator	*Comment*	*Result*
Number of community education initiatives delivered explaining Council's role and limitations in delivering planning and development outcomes	A new fact sheet about consultation meetings, Yarra's Internal Development Advisory Committee and public information sessions was prepared and promoted on Council's website. A number of public information sessions were held on the more complex applications Council has received over the last financial year.	One initiative Achieved

Service Performance Indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Statutory planning				
Timeliness Time taken to decide planning applications (The median number of days between receipt of a planning application and a decision on the application)	118.00	117.00	127.00	Planning applications can range from minor to complex. In 2019, Yarra experienced a 20% increase in the number of complex applications which inherently require a high degree of analysis due to the complexity of Yarra's Planning Scheme and impacts on the 'time taken to decide' result. Processing times were also impacted on by reduced capacity in the Statutory Planning Branch due to staff turnover and delays in sourcing suitably qualified staff. The 2019 Annual Customer Satisfaction Survey measures satisfaction with eight aspects of planning and housing development. Across the aspects measured, Council received an average score of 7 out of 10, a statistically significant increase of 9.9% on the previous year's average score of 6.37. A score of 7 is categorised as 'good'. Satisfaction with the timeliness of planning decisions increased from 5.77 (2018) to 6.63 (2019). This is a 14.9% increase and is categorised as 'good'.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Statutory planning (continued)				
Service standard Planning applications decided within required timeframes (Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made with 10 days) / Number of planning application decisions made) x100	54.44%	57.67%	46.88 %	Planning applications can range from minor to complex. Yarra experienced a 20% increase in the number of complex applications which require a high degree of analysis due to the complexity of Yarra's Planning Scheme. During the period a number of new Built Form Controls were introduced requiring applications being processed to be re-considered against the new controls. This impacted on the number of applications decided within the required timeframe. The 2019 Annual Customer Satisfaction Survey measures satisfaction with eight aspects of planning and housing development. Across the aspects measured, Council received an average score of 7 out of 10 which is a statistically significant increase of 9.9% on the previous year's average score of 6.37. A score of 7 is categorised as 'good' (6.5<7.25). Satisfaction with the timeliness of planning decisions increased from 5.77 (2018) to 6.63 (2019). This is a 14.9% increase and is also categorised as "good".
Service cost Cost of statutory planning service (Direct cost of the statutory planning service / Number of planning applications received)	$3,332.87	$3,989.54	$3,810.36	The decrease in the cost of delivering planning services in 2019 was due to the decrease in the number of applications received, coupled with reduced legal fees. Yarra's success at VCAT compulsory conference negotiations increased, which

				reduced legal fees and negated the need to go to a full VCAT hearing on a number of applications. Reduced staff numbers due to turnover and delays in sourcing qualified staff also reduced costs.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Statutory planning (continued)				
Decision-making Council planning decisions upheld at VCAT (Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications) x100	74.07%	77.45%	61.04%	Council successfully negotiated outcomes on 20 applications lodged with VCAT without the need for a VCAT decision. These are not included in this indicator which measures applications that went to a full VCAT hearing where Council's decision was upheld as a percentage of all applications lodged with VCAT. As a result of the compulsory conference process, Council negotiated positive outcomes in three overturned decisions and 17 varied decisions, which are not reflected in the result.

Strategic Objective 5 – A prosperous Yarra

A place where local businesses prosper and creative and knowledge industries thrive.

Strategies

The following strategies guide Council's work in this area:

1. Maintain and strengthen the vibrancy and local identity of retail and commercial precincts.
2. Strengthen and monitor land use change and economic growth including new and emerging economic clusters.
3. Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses.
4. Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future.
5. Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities.
6. Attract and retain creative and knowledge industries in Yarra.
7. Ensure libraries and neighbourhood houses, support lifelong learning, wellbeing and social inclusion.

Services

The following services have primary responsibility for delivering Strategic Objective 5:

Economic Development
Responsible for developing programs to support Yarra's economy and promoting local businesses and key retail precincts. Also responsible for urban design, providing designs for improving the quality of the public domain in Yarra's activity centres, and undertaking design projects for key public spaces in the municipality.

Library Services
Develops and maintains integrated, coordinated library services comprising accessible and responsive practices that are connected to, and informed by, our community and are delivered by professional staff working with in a supportive learning culture.

Arts, Culture and Venues
Responsible for producing and commissioning works, facilitating projects between external stakeholders, managing the art and heritage collection, and managing the use of Council's civic and community buildings, as well as parks and open space.

Activities

Of the five Activities within this strategic objective, four (80 per cent) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
5.01	Partnerships Program	We developed arts partnerships including: working with a design group on including arts organisations in a private development; commissioning a census on Yarra's live music venues showing this industry as significant for employment (75 venues); and representing Yarra on a Place Making in Melbourne Design Week event panel.	On track 100%
5.02	Develop shopping strip masterplans	We prepared the background report, and commenced investigations for the Swan Street and Brunswick Street streetscape master plans. Due to the scale and complexity of this action, and other organisational priorities, some of this work has been deferred to 2019/20.	Off track 30%
5.03	Shop improvement project	We helped traders on Victoria Street, Richmond, improve the appearance of their shopfronts, with year two of this project now complete. We also contacted Bridge Road shop owners to discuss ways to activate underused spaces. This portion of the project has been deferred until we can secure the shop owners' commitment to proceed.	On track 95%
5.04	Young Entrepreneurs program	Yarra and Moreland councils worked together on this program, aimed at 17-25 year olds. It produced strong outcomes for participants, and the graduation ceremony will occur in July.	On track 100%
5.05	Neighbourhood Houses Partnership Strategy and Action Plan 2018-2021	Our Neighbourhood Houses ran many programs to build community capacity. These included: an urban field day, partnering with North Carlton Railway House and VCAL students on growing food, composting and tree planting; a number of community festivals celebrating diversity; and an Open Door Hub to support migrants and refugees on employment; the Stories of Food Project with people learning English via sharing food recipes and cooking.	On track 100%

Strategic Indicators (measures of success)

Six strategic indicators had targets for 2018/19, and six were achieved for a result of 100 per cent. Two further strategic indicators are due for completion by 30 June 2021.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **5.1 Maintain and strengthen the vibrancy and local identity of retail and commercial precincts**		
Strategic indicator	*Comment*	*Result*
Prepare master plans for retail shopping strips	Preparation of the background report and investigations for the Swan Street and Brunswick Street Streetscape master plans are in progress.	30% In progress
Strategy: **5.2 Strengthen and monitor land use change and economic growth including new and emerging economic clusters**		
Strategic indicator	*Comment*	*Result*
Complete the review of the Yarra Economic Development Strategy	Background work has been completed. The review of the current Strategy and preparation of a revised Strategy will take place in 2019/20.	10% In progress
Strategy: **5.3 Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses**		
Strategic indicator	*Comment*	*Result*
Complete the review of the Yarra Economic Development Strategy	Background work has been completed. The review of the current Strategy and preparation of a revised Strategy will take place in 2019/20.	10% In progress
Strategy: **5.4 Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future**		
Strategic indicator	*Comment*	*Result*
Adopt an Open Data Policy	Open Data Policy was adopted by Council in May 2018.	100%

		Achieved
Strategy: **5.5 Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities**		
Strategic indicator	*Comment*	*Result*
Increase participation in arts and cultural activities in Yarra	Council in partnership with Music Victoria and the Push developed and presented the Changes Music Summit which attracted 2,134 gig attendees. The Johnston Street Fiesta was well organised and supported and the Victoria Street Lunar Festival took place in January. New contractors delivered the Fairfield Summer Concert series in February which was well supported.	100% Achieved
Deliver the Arts and Culture annual grants program	Arts and Culture grant awarded: • 2019 Annual Grants Program – Arts and Culture streams - 20 grants awarded • 2017 2019 Creative Yarra Grants Program – 12 grants awarded (triennial cycle) • Room to Create Responsive Grant – 8 awarded • Small Project Grants – 54 awarded	100% Achieved
Strategy: **5.6 Attract and retain creative and knowledge industries in Yarra**		
Strategic indicator	*Comment*	*Result*
Number of grants provided by the Room to Create fund	The Room to Create fund awarded nine grants during the year including a major grant for $30,000.	Nine grants Achieved
Strategy: **5.7 Ensure libraries and neighbourhood houses support lifelong learning, wellbeing and social inclusion**		
Strategic indicator	*Comment*	*Result*
Active library members	Percentage of Yarra population who used Library services. Source Local Government Performance Reporting Framework 2019. Target based on previous year's result.	19.72% Achieved

Standard of library collection	Percentage of the Library collection that is less than five years old. Source Local Government Performance Reporting Framework 2019. Target based on previous year's result.	70.28% Achieved

Service Performance Indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Libraries				
Utilisation Library collection usage (Number of library collection item loans / Number of library collection items)	4.30 loans	4.96 loans	4.79 loans	Library collection usage has remained stable over the last four years. The temporary closure of Collingwood Library had a marginal impact on the number of loans this year which underpin this measure.
Resource standard Standard of library collection (Number of library collection items purchased in the last 5 years / Number of library collection items) x100	67.67%	69.37%	70.28%	The standard of the library collection has remained steady over the last three years, reflecting Council's continued commitment to refreshing the library collection.
Service cost Cost of library service (Direct cost of the library service / Number of visits)	$8.70	$6.73	$6.83	Council operates five libraries and the cost has remained stable for the last two years since the opening of the new Library and multipurpose community hub in North Fitzroy (Bargoonga Nganjin) in April 2017. The significant increase in visitations resulted in a decrease in the cost per visit.
Participation Active library members (Number of active library members / Municipal population) x100	17.82%	20.72%	19.72%	This year's result reflects the community's continued utilisation of library services since the opening of the new Library and multi-purpose community hub in North Fitzroy (Bargoonga Nganjin) in April 2017 which resulted in an increase in active memberships and visits.

Strategic Objective 6 – A connected Yarra

A place where connectivity and travel options are environmentally sustainable, integrated and well-designed.

Strategies

The following strategies guide Council's work in this area:

1. Manage traffic movement and promote road safety within local roads.
2. Work in partnership with VicRoads and influence traffic management and road safety on main roads.
3. Investigate and implement effective parking management options.
4. Improve accessibility to public transport for people with mobility needs and older people.
5. Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport, and improves safety and connectedness.
6. Advocate for increased infrastructure and performance of public transport across Melbourne.

Services

The following services have primary responsibility for delivering Strategic Objective 6:

Traffic and Civil Engineering
Provides, maintains, improves and manages Yarra's infrastructure with a focus on creating an efficient, effective and safe traffic environment.

Parking Services
Responsible for a range of statutory enforcement services to maximise the safety, compliance and harmony of the city and for the management of limited parking resources.

Road Services and Fleet Management
Manages and maintains Council's road and footpath infrastructure, fleet, plant and equipment.

Strategic Transport
Focuses on advocacy and policy and delivers cycling infrastructure.

Activities

Of the six Activities within this strategic objective, six (100%) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
6.01	Low speed environments and community education	In September, we began a 12-month 30 km/h trial in Fitzroy and Collingwood in the area bordered by Alexandra Parade and Johnston, Hoddle and Nicholson streets. The trial includes an education component for drivers, passengers and pedestrians.	On track 94%
6.02	Advocate for Disability Discrimination Act compliant tram stops	We continued our advocacy with Public Transport Victoria on Disability Discrimination Act compliant tram stops on Route 96 in Nicholson Street, Carlton. We are awaiting design work on final stops, and believe this will be progressed in 2019/20. Advocacy is ongoing for an upgrade of the remaining Bridge Road tram stops.	On track 90%
6.03	Advocate for improved tram stops near key school sites	We advocated for the upgrade of the Bridge Road Richmond Town Hall tram stop, which resulted in it being widened and made safer for children. We continued working with Yarra Trams for a full Disability Discrimination Act compliant upgrade. We delivered a new pedestrian crossing outside the Richmond High School.	On track 98%
6.04	Advocate for improved public and strategic transport	We attended meetings with the North East Link Authority and advocated for electric buses as part of the North East link bus upgrades. We also commenced a streetscape master plan for tram route 11 to encourage Public Transport Victoria to allocate funding to this corridor for upgrades.	On track 93%
6.05	Undertake Bridge Road parking trial	We began a 12-month trial of variable parking prices on Bridge Road. In-ground sensors are providing data on parking bay occupancy, allowing us to identify the right mix of prices and restrictions to encourage people to park and shop on the strip.	On track 100%
6.06	Progress Wellington Street Bike Lane (Stage 2)	We appointed a tenderer and began construction of stage 2 of the fully separated Wellington Street bike lane. The protected bike lanes are on both sides of the street from Gipps to Johnson streets to link with the stage 1 section from Gipps Street	On track

		to Victoria Parade. Work should be completed by September, providing a total of one kilometre of fully separated bike lanes.	100%

Strategic Indicators (measures of success)

Seven strategic indicators had targets for 2018/19, and seven were achieved for a result of 100 per cent. One further strategic indicator is due for completion by 30 June 2021, and two strategic indicators do not have targets.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **6.1 Manage traffic movement and promote road safety within local roads**		
Strategic indicator	*Comment*	*Result*
Number of successful grant applications relating to road safety	Council was successful in two road safety grant applications lodged with the State Government and Traffic Accident Commission receiving a total of $418,000.	Two grants Achieved
Community satisfaction with sealed local roads	Yarra residents' rating (0-10) of satisfaction with local road safety as measured by the Annual Customer Satisfaction Survey, 2019. The result of 7.41 is categorised as 'very good' according to the survey's satisfaction rating. Last year's result, and target, of 7.59 is also categorised as 'very good'.	7.41 Achieved
Strategy: **6.2 Work in partnership with VicRoads and influence traffic management and road safety on main roads**		
Strategic indicator	*Comment*	*Result*
Reduction in the number of road fatalities and serious accidents	There were 11 road fatalities and accidents requiring extended hospitalisation (>14 days) in 2018/19 compared to 10 in 2017/18 and the baseline of 23 in 2016/17. This indicator is measured using road trauma statistics sourced from the Transport Accident Commission. NB: Target is not set for this indicator as Council has limited control over the result.	No target
Strategy: **6.3 Investigate and implement effective parking management options**		
Strategic indicator	*Comment*	*Result*

Endorsement of new parking permit policy	This action is not scheduled to commence this year.	No 2018/19 target
Strategy: **6.4 Improve accessibility to public transport for people with mobility needs and older people**		
Strategic indicator	*Comment*	*Result*
Monitor progress on improving public transport accessibility and report on any advocacy initiatives	Key advocacy for improved public transport accessibility included: • Disability Discrimination Act tram stop upgrades on Brunswick Street • Disability Discrimination Act tram stop upgrades on Bridge Road	100% Achieved
Community satisfaction with Council's advocacy efforts	Yarra residents' rating (0-10) of satisfaction with Council's advocacy efforts as measured by the Annual Customer Satisfaction Survey, 2019. According to the Survey the result of 7.24 is categorised as 'good'. Last year's result, and target, of 6.75 is also categorised as 'good'.	7.24 Achieved
Strategy: **6.5 Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport, and improves safety and connectedness**		
Strategic indicator	*Comment*	*Result*
Community satisfaction ratings of levels of local road safety	Yarra residents' rating of satisfaction (0-10) with local road safety as measured by the Annual Customer Satisfaction Survey, 2019. According to Survey the result of 7.41 is categorised as 'very good'. Last year's result, and target, of 7.59 is also categorised as 'very good'.	7.41 Achieved
Percentage of bicycle works completed	Council progressed the following capital works bicycle projects in 2018/19: • Wellington Street protected bike lanes project commenced construction, $0.8m. • Bike lane markings signage and hoops, $40k.	100% Achieved
Complete Wellington Street Bike Lane construction	The Wellington Street Bike Lane (Stage 2) tender was awarded and construction has commenced. The separated bike lane is expected to be completed by September 2019.	65% In progress

Strategy: **6.6 Advocate for increased infrastructure and performance of public transport across Melbourne**		
Strategic indicator	*Comment*	*Result*
Report on advocacy initiatives related to unsatisfactory public transport services	Key advocacy for improved public transport services included: • Improvement to public transport between Manningham and the Melbourne CBD via Yarra including a submission and appearance at the north east link public hearing advocating for better public transport outcomes. • An upgraded bus route between Latrobe University and Burnley station via the new Chandler Bridge. Improvement to public transport at Cremorne in line with the Council transport planning study in this area.	100% Achieved

Service Performance Indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Roads				
Satisfaction of use Sealed local road requests (Number of sealed local road requests / Kilometres of sealed local roads) x100	107.49 requests	112.01 requests	130.57 requests	During the year a number of major works were undertaken by other authorities including the M41 main drain replacement and upgrade of gas mains across the municipality which resulted in significant road work and ongoing temporary patching of the local road surfaces. This has contributed to an increase in customer requests compared to previous years. Requests are lodged via Council's customer request system introduced in 2017 which improved the capture and categorising of customer requests and allows customers to log their own request online. Request numbers have increased slightly across a range of categories since its implementation.
Condition Sealed local roads maintained to condition standards (Number of kilometres of sealed local roads below the renewal intervention level set by Council/ Kilometres of sealed local roads) x100	98.75%	99.06%	98.59%	Council has consistently demonstrated its commitment to maintaining its local road network over the last four years with nearly 100% of its roads above its renewal intervention level. Community satisfaction with the maintenance and repair of sealed local roads scored 76.50 in the 2019 Annual Customer Satisfaction Survey which is categorised as 'very good'.
Service cost Cost of sealed local road reconstruction (Direct cost of sealed local road reconstruction / Square metres of	$247.35	$294.94	$319.63	The vast majority of sealed road reconstructions in Yarra involve reconstruction of bluestone laneways. Council's Road Materials Policy stipulates that all laneways in heritage overlay areas are to be constructed in

sealed local roads reconstructed)				bluestones, which significantly increases costs.
Service cost Cost of sealed local road resealing (Direct cost of sealed local road resealing / Square metres of sealed local roads resealed)	$30.87	$33.16	$34.43	Council has experienced minor variations in the cost of sealed local road resealing over the last four years. The reduced costs in 2016/17 resulted from economies of scale where a smaller number of large resealing projects were undertaken compared to previous and current years.

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Roads (continued)				
Satisfaction Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads)	72.30	72.20	76.50	Council's satisfaction score of 76.50 from the 2019 Annual Customer Satisfaction Survey is categorised as 'very good'. Previous years' results are also categorised as either 'good' (65.00-72.50) or 'very good' (72.50-77.50) using the same survey instrument. This year's increase in satisfaction is statistically significant and a positive result for Council.

Strategic Objective 7 – A leading Yarra

A place where transparency, performance and community participation drive the way we operate.

Strategies

The following strategies guide Council's work in this area:

1. Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability.
2. Continue to develop a culture of continuous improvement and innovation.
3. Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decision-making.
4. Ensure Council services are efficient, well-planned, accessible and meet community needs.
5. Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities.
6. Enable greater transparency and access to the conduct of Council Meetings.
7. Continue a 'customer centric' approach to all service planning and delivery.
8. Advocate for the best interests of our community.

Services

The following services have primary responsibility for delivering Strategic Objective 7:

Advocacy and Engagement
Provides communications, issues and media management, consultation and engagement, strategic advocacy, publications, civic events, and digital communications, including website and social media.

Building and Asset Management
Provides policy, strategy, processes, procedures and systems that produce an integrated and multidisciplinary approach to asset management. Council's building and land assets are managed in order to maximise their ability to support delivery of services to the community.

CEO's Office
Responsible for a range of professional services to internal and external clients, with an emphasis on compliance, regulation, transparency and probity. It is also responsible for managing Council's property portfolio including leases, licenses and management agreements.

Corporate Planning and Performance
Ensures services and projects are strategically aligned, deliver value for money, and are accountable to staff, councillors and the community.

Finance
Delivers the financial accounting, management accounting, revenue management, valuations and payroll services to the organisation. Also develops financial strategies that will insure the City of Yarra is a viable organisation able to continue provision of quality services into the future.

Information and Communication Technology
Facilitate the acquisition, maintenance, retirement and usage of all information systems maintained or used by the operations and staff of the City of Yarra.

Internal Audit and Assurance
Ensures the organisation has policies and procedures in place to manage its risks and engender confidence in our corporate governance. Responsible for oversight of the organisation's internal audit program and provide the secretariat function for Council's audit committee.

People and Culture
Promotes accountability and enhances competency, effectiveness and wellbeing as a shared responsibility of the organisation and its people. Strives to generate a positive and productive work and learning environment.

Activities

Of the four Activities within this strategic objective, four (100%) are complete or on track.

Status 90% + On track 75-89% Monitor 74% - Off track

	Activity	Summary	Percentage of target met
7.01	Engage young people	We continued to provide opportunities for young people to develop leadership skills and influence social change through our Youth Ambassador program. An example is the Fitzroy Summer Festival, where they ran a theatre performance on family conflict related to young refugees and migrants.	On track 100%
7.02	Business improvement	Executive endorsed the Business Improvement Strategy. About 60 staff attended a Lean Training Program that accelerates delivering value on projects to the community. Business improvements were done on programs such as: child safety reporting and complaints, infringements and prosecutions.	On track 100%
7.03	Focus on customer responsiveness	We improved the customer experience at Yarra through developing faster ways to log feedback and complaints, and developing customer group profiles to better understand the diversity of our residents.	On track 92%
7.04	Develop Open Data Project	We completed a data audit program. One of its key recommendations was the release of priority data assets as open data. The final report and recommendations were endorsed by the Executive team.	On track 100%

Strategic Indicators (measures of success)

Fourteen strategic indicators had targets for 2018/19, and 13 were achieved for a result of 93 per cent. One further strategic indicator is due for completion by 30 June 2021 and one other strategic indicator does not have a target.

Note: The results for Strategy 7.1 are provisional only. See details below.

Achieved = Exceeded or within 10 per cent of target

In Progress = To be completed by 30 June 2021

Not achieved = Did not meet target

Strategy: **7.1 Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability**			
Note: At time of publication, the results for Strategy 7.1 are yet to be confirmed. Based on the data available, we expect to achieve a "low risk" rating for overall finanical sustainability. Formal confirmation from VAGO is not expected until later in 2019/20.			
Strategic indicator	*Category*	*Comment*	*Result*
Council remains financially sustainable and receives a 'low risk' rating from the VAGO assessment conducted annually	Net result	Low risk	12% Achieved
	Adjusted underlying result	Low risk	6.7% Achieved
	Liquidity	Low risk	2.8% Achieved
	Internal financing	Low risk	255% Achieved
	Indebtedness	Low risk	26.9% Achieved
	Capital Replacement	Medium risk	1.1% Not achieved
	Renewal Gap	Low risk	1.1% Achieved
Strategy: ***7.2 Continue to develop a culture of continuous improvement and innovation***			
Strategic indicator	*Comment*		*Result*
Number of staff trained in continuous	A total of 61 staff were trained in continuous improvement methods in 2018/19. This comprised:		61 staff Achieved

improvement methodology	• 37 staff who participated in one day workshops Introduction to Lean Thinking • 14 Senior Officers who attended a 2 hour workshop on Lean Thinking • 10 staff who undertook the Lean Practitioner Program with the LeanSigma Institute	
Strategy: **7.3 Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decision-making**		
Strategic indicator	*Comment*	*Result*
Community satisfaction with Council decisions	Yarra residents' rating (0-10) of satisfaction with Council's decisions as measured by the Annual Customer Satisfaction Survey, 2019. According to the Survey the result of 7.2 is categorised as 'good'. Last year's result, and target, of 6.68 is also categorised as 'good'.	7.20 Achieved
Strategy: **7.4 Ensure Council services are efficient, well-planned, accessible and meet community needs**		
Strategic indicator	*Comment*	*Result*
Overall community satisfaction with Council performance	Yarra residents' rating of overall satisfaction with Council's performance as measured by the Annual Customer Satisfaction Survey, 2019. The result of 7.30 is a significant improvement compared to last year and according to the Survey is categorised as 'very good'. Last year's result, and target, is categorised as 'good'.	7.30 Achieved
Adoption of a Services Policy	A process and budget bid to develop a Services Policy was reinstated this year. In adopting the 2019/20 Budget, Council resolved not to fund the deliberative engagement for a Services Policy.	No 2018/19 target
Strategy: **7.5 Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities**		
Strategic indicator	*Comment*	*Result*
Community satisfaction with community	Yarra residents' rating (0-10) of satisfaction with community consultation and engagement as measured by the Annual Customer	7.21 Achieved

consultation and engagement	Satisfaction Survey, 2019. According to the Survey the result of 7.21 is categorised as 'good'. Last year's result, and target, of 6.86 is also categorised as 'good'.	
Strategy: **7.6 Enable greater transparency and access to the conduct of Council Meetings**		
Strategic indicator	*Comment*	*Result*
Implementation of Council Meeting broadcast system	A Council Meeting podcast system was successfully launched and operational in 2018. A new project to enable live streaming from all Council meeting sites will commence in 2019/20.	100% Achieved
Strategy: **7.7 Develop innovative smart city solutions in collaboration with government, industry and community which will use open data technology**		
Strategic indicator	*Comment*	*Result*
Digital Directions Strategy endorsed by Council	The Digital Directions Strategy has been identified as an important component in Council's larger CX (Customer Experience) Strategy which is currently being developed. A City of Yarra Digital Maturity Assessment has been completed as the initial stage in developing the strategies.	25% In progress
Strategy: **7.8 Continue a 'customer centric' approach to all service planning and delivery**		
Strategic indicator	*Comment*	*Result*
Community satisfaction with responsiveness to community needs	Yarra residents' rating (0-10) of satisfaction with Council's responsiveness to community needs as measured by the Annual Customer Satisfaction Survey, 2019. According to the Survey the result of 7.32 is categorised as 'good' according to the survey's satisfaction rating. Last year's result, and target, of 6.89 is also categorised as 'good'.	7.32 Achieved
Strategy: **7.9 Advocate for the best interests of our community**		
Strategic indicator	*Comment*	*Result*
Community satisfaction with community	As above Strategy 7.5 Yarra residents' rating (0-10) of satisfaction with community consultation and engagement as measured by the Annual Customer	7.21 Achieved

consultation and engagement	Satisfaction Survey, 2019. According to the Survey the result of 7.21 is categorised as 'good'. Last year's result, and target, of 6.86 is also categorised as 'good'.	

Service Performance Indicators

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Governance				
Transparency Council decisions made at meetings closed to the public (Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors) x100	11.29%	11.90%	16.39%	The number of Council decisions made at meetings closed to the public increased this year due to Council embarking on a comprehensive Property Strategy in 2018. This required a number of decisions in relation to the potential sale, lease or other uses of Council properties. These decisions were required to be considered in closed session due to market sensitivity. Accounting for these matters, Council's proportion of decisions made in closed meetings remains consistent with previous years, and can be expected to return to these levels in 2019/20.
Consultation and engagement Satisfaction with community consultation and engagement. Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement	68.50	68.60	72.10	Council's satisfaction score of 72.10 from the 2019 Annual Customer Satisfaction Survey is categorised as ‘good’. Previous years' results are also categorised as ‘good’ using the same survey instrument. The result reflects Yarra's continued commitment to consult and engage frequently and consistently on statutory and non-statutory matters that affect the community.
Attendance Councillor attendance at council meetings (The sum of the number of Councillors who	93.00%	92.06%	91.03%	Councillors' attendance at meetings remains consistent.

attended each ordinary and special Council Meeting / (Number of ordinary and special Council Meetings) x (Number of councillors elected at the last Council general election) x100				

Service Indicator Measure	2016/17 Result	2017/18 Result	2018/19 Result	Commentary
Governance (continued)				
Service cost Cost of governance (Direct cost of the governance service / Number of councillors elected at the last Council general election)	$41,026.22	$42,312.33	$42,328.44	The cost of governance has remained consistent over the last three years. A reduction in the telecommunications contract in 2017 delivered significant, ongoing cost savings.
Satisfaction Satisfaction with council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	67.00	66.88	72.00	Council's satisfaction score of 72.00 from the 2019 Annual Customer Satisfaction Survey is categorised as 'good'. Previous years' results are also categorised as 'good' using the same survey instrument. The result is underpinned by Council's ongoing commitment to consultation and engagement.

Governance, management and statutory information

Councillor allowances

In accordance with the *Local Government Act 1989*, Yarra pays its councillors allowances in recognition of the long hours and many obligations associated with the office.

These payments help to ensure that the role of councillor is not restricted to people already in receipt of significant independent incomes.

Yarra's Mayor receives $79,612.00 plus 9.5% (being the equivalent of the Superannuation Guarantee Levy) for a total of $87,175.14 per annum. Other councillors receive $25,730.00 plus 9.5% (being the equivalent of the Superannuation Guarantee Levy) for a total of $28,174.35 per annum.

Councillor expenses

The *Local Government Act 1989* provides that the Mayor and councillors are offered appropriate tools and support to enable them to properly undertake their statutory obligations.

There are substantial time commitments required of councillors in order for them to properly represent their constituents and perform their significant legal responsibilities, which often require travel and late hours. To assist councillors to carry out their duties, municipalities across Victoria provide them with efficient communication equipment and reimburse their official travel and telephone expenses and (where applicable) childcare expenses.

Councillor expenses in 2018/19 amounted to $344,596 (this figure includes councillor allowances).

Councillor expenses 2018/19 (incorporates allowances)

	Travel	ICT	Conference and training	Not classified	TOTAL
Cr Bosler	$1,314	$807	$1,855	$62,843	$66,819
Cr Chen Yi Mei	$2,358	$807	$2,452	$35,153	$40,770
Cr Coleman	$1,944	$1,222	$2,190	$27,944	$33,300
Cr Fristacky	$-	$1,239	$2,653	$27,944	$31,836
Cr Jolly	$328	$1,298	$-	$27,944	$29,570
Cr McEvoy	$385	$807	$73	$23,248	$24,513
Cr Nguyen	$1,449	$1,080	$538	$51,564	$54,631
Cr O'Brien	$444	$-	$-	$4,200	$4,645
Cr Searle	$125	$807	$361	$27,944	$29,238
Cr Stone	$182	$807	$340	$27,944	$29,273

Note: there were no expenses incurred for vehicle mileage or childcare in 2018/19.

Inner Melbourne Action Plan (IMAP) Implementation Committee

The City of Yarra is represented on this Special Committee, established under section 86 of *The Local Government Act (1989)* and also made up of representatives from the Cities of Port Phillip, Melbourne, Maribyrnong and Stonnington. The Committee held quarterly meetings in August and December 2018, and February and May 2019. The following work was undertaken during this period:

- **Completed projects**
  - **Coordination of the 2018 IMAP Street Count of people sleeping rough in Inner Melbourne:** wrote to the State Government and Opposition leaders in October to enhance policies and funding for this issue following 392 people counted sleeping rough on 19 June 2018 across IMAP municipalities. Refinement of the logistics of a joint count is underway for the 2020 count.
  - **Implementation of the Census for Land Use and Employment (CLUE):** the City of Melbourne, in conjunction with IMAP councils, has completed redevelopment of the Census for Landuse and Employment (CLUE) database into a cloud-based in-browser operating technology system so it can be extended to the IMAP partners to collect, store and publish city business census data.
  - **IMAP Tourism:** the regional tourism map was maintained and the Committee collaborated on Cultural Tourism Victoria's Cultural Guide.
- **Ongoing projects**
  - **Wayfinding and Signage:** IMAP Councils, Public Transport Victoria and VicRoads promote consistent visitor signage across inner Melbourne and Victoria. During 2018/19, the website and *Wayfinding Signage Standards for Victoria 1.0* manual were reviewed. Version 2.0 amendments are underway and State Government ministers were approached to support consistent signage across major projects.

- **Regional Active Sport and Recreation Facilities Planning Study:** Councils consolidated all data on sporting facilities, infrastructure and use across Inner Melbourne and engaged consultants to assess the future provision of active outdoor and aquatic sport and recreation facilities across the region.
- **Affordable Housing: The Community Land Trust (CLT) Research Project:** Stage 2 of this project involves preparation of a companion document to the *Australian Community Land Trust Manual 2013* and investigates a risk management framework for banks, case studies, market research, the applicability of the model and risks involved in CLT housing. The final publication by University of Western Sydney is due.

- **New projects**
  - **Affordable Housing:** investigate scalability of a Private Market Affordable Housing Delivery Model for negotiating delivery of Affordable Rental Housing by Developers.
  - **Cycling Network modelling Project**: map existing infrastructure, analyse gaps and prioritise future network planning across the IMAP Councils.
  - **IMAP Urban Forest Plan**: create joint policy across IMAP councils for the protection of trees on private property; create education tools and landscaping tools/ guidelines for planners and advocate to ensure data is utilised to measure greening that has been achieved.

Governance and management checklist

The following are the results of Yarra's assessment against the prescribed governance and management checklist.

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

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GOVERNANCE AND MANAGEMENT CHECKLIST

The following are the results in the prescribed form of council's assessment against the prescribed governance and management checklist.

R12

	Governance and Management Items	Assessment
11	Business continuity plan (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	Plan 28/05/2015
12	Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan 28/02/2014
13	Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Framework 27/11/2012
14	Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Established in accordance with section 139 of the Act 9/03/2004
15	Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	Engaged 15/01/2015
16	Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	Framework 16/108/2018
17	Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	No report Council develops Annual Plans which include the initiatives contained in the Council Plan. Progress of these initiatives against targets is reported on a quarterly basis
18	Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	Statements presented to Council in accordance with section 138(1) of the Act 2018/19 Quarter 1 report 07/08/2018 2018/19 Quarter 2 report 13/11/2018 2018/19 Quarter 3 report 19/02/2019 2018/19 Quarter 4 report 14/05/2019
19	Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports 4/04/2019

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GOVERNANCE AND MANAGEMENT CHECKLIST

The following are the results in the prescribed form of council's assessment against the prescribed governance and management checklist.

R12

	Governance and Management Items	Assessment
1	Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	Policy 24/06/2014
2	Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines 30/05/2018
3	Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Adopted in accordance with section 126 of the Act 25/06/2019
4	Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Adopted in accordance with section 130 of the Act 25/06/2019
5	Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Plans Asset Management Strategy 03/04/2012; Roads Asset Management Plan 13/09/2013; Buildings Asset Management Plan 08/10/2013; Arts Collection Asset Management Plan 19/08/2008
6	Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)	Strategy Council has incorporated its rating and revenue strategic elements in its Long Term financial Strategy which is then reflected in its annual budget document. 25/06/2019
7	Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy 27/11/2012
8	Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy 18/11/2015
9	Municipal emergency management plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986 29/08/2018
10	Procurement policy (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the Local Government Act 18/09/2018

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

LG131(3)

GOVERNANCE AND MANAGEMENT CHECKLIST

The following are the results in the prescribed form of council's assessment against the prescribed governance and management checklist.

R12

	Governance and Management Items	Assessment
20	Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	Council develops Annual Plans which include the initiatives contained in the Council Plan. Progress of these initiatives against targets is reported quarterly, this reporting does not include the all Council Plan Strategic Indicators. Financial performance is reported seperately on a quarterly basis, refer to indicator GC18. 2018/19 Quarter 1 report 07/08/2018 2018/19 Quarter 2 report 13/11/2018 2018/19 Quarter 3 report 19/02/2019 2018/19 Quarter 4 report 14/05/2019
21	Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial performance statements)	Considered at a meeting of Council in accordance with section 134 of the Act 16/10/2018
22	Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Reviewed in accordance with section 76C of the Act 21/02/2017
23	Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Reviewed in accordance with section 98(6) of the Act 5/09/2017
24	Meeting procedures (a local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act 20/12/2011

I certify that this information presents fairly the status of Council's governance and management arrangements.

Cr Danae Bosler
Mayor
Dated: 10 September 2019

Vijaya Vaidyanath
Chief Executive Officer
Dated: 10 September 2019

Statutory information

Carer support

Under section 11 of the *Carers Recognition Act 2012*, Council is required to provide information on its recognition and support of carers in its Annual Report.

Yarra provides paid carers leave and offers flexible working arrangements for employees with caring responsibilities, guided by our Flexible Working Policy.

We also support community members with carer responsibilities through our Aged and Disability Services.

During 2018/19 this included:

- Supporting carers and people with disability who are eligible to transition to the National Disability Insurance Scheme (NDIS) by providing a direct point of contact, follow-up, and referral pathways to the eligibility process and support for their planning process.
- Implementing a one-off Support for Carers project that included: a Lawns Bowl Day; Children's Week event (including development of a sensory story-board); Libraries Storytime and a youth event (film show).
- Undertaking community transport for 25 people, providing assisted shopping and exercise programs to support carers manage daily living needs (1,827 hours of support provided).
- Members of the Disability Advisory Committee who have direct caring responsibility are provided with opportunities to raise advocacy matters at monthly meetings. One of the matters raised was related to the roll-out of the NDIS. To assist, Council facilitated working group meetings, organised a presentation by Leadership Plus advocacy agency, and provided support with identifying a local action to achieve better outcomes for NDIS participants.

Disability Action Plan

The following information is provided on the work done on the implementation of our Disability Action Plan, as required under section 38(3) of the *Disability Discrimination Act 2006*:

- The development of the new Access and Inclusion Strategy 2018–24 and Action Plan 2018–20 has been completed, and Council endorsed the strategy on 16 October 2018. Both have been translated into plain English and easy English versions and published in print accessible formats. All versions have been promoted and circulated across Council and the Yarra community.

There are 60 actions in the action plan, and progress on implementation is monitored via the Interplan system. Highlights include:

- Successful completion of the Stepping Into Internship by a tertiary student with a disability. Funding has been allocated for provision of three paid work experience placements for people with disabilities.
- Delivery of face-to-face training - Disability Competent Manager Training.
- Supported the implementation of Easy Access Tram Stop on Swan St, Richmond; and endorsement of upgrades of stops 20, 21, 22 on Tram Route 96.
- Input into the proposed Car Share Policy to include provision for wheelchair accessible in every 40th vehicle provided by the same care share service provider.
- Upgrades of nine disability access parking bays completed in 2018/19 financial year, including ramp construction and line marking.

Council considered advice from the Disability Advisory Committee on issues of access and inclusion in a number of strategic plans and projects including the Volunteering Strategy, Urban Agriculture Strategy, Priority of Access Policy (to Children Services), Urban Agriculture Strategy, design of the Walmer St Bridge and the Community Transport Proposal. We were also represented on the Municipal Emergency Management Committee.

Domestic Animal Management Plan

Under section 68(A) 3(c) of the *Domestic Animals Act 1994*. Council is required to provide an update on implementation of our Domestic Animal Management Plan in our Annual Report.

We continued to fulfil our yearly and ongoing commitments as outlined in the Domestic Animal Management Plan.

- We continued to offer and promote discounted registration fees on our website and on the registration renewal form. In addition, administration staff also advised of the discount over the telephone, in particular during renewal time. From February each year, we also offered three months' free registration for all new registrations, which is given via a 15-month expiry date.
- We raised awareness of animal over-population during authorised officer patrols and when hiring out cat cages by providing information to help reduce stray animals and reduce cats being a nuisance. We also occasionally provided a subsidised de-sexing program in conjunction with the Lost Dogs' Home.
- In relation to collecting and reuniting stray domestic animals with their owners and achieving a relatively high reclaim rate, we ensured all seized and impounded animals were registered to their owner prior to release. Monthly data analysis was recorded in the government reporting system and targets were met quarterly.
- We conducted regular reviews of the pound operation, as well as performance, and conducted meetings with pound operators to address issues that arose.

- We reviewed the Domestic Animal Management Plan, scheduled to be submitted to the Department of Jobs, Precincts and Regions in November. We also internally reviewed the Council Order and its standard operating procedures.
- We completed the annual audit of registered domestic animal businesses as per the yearly schedule.
- We investigated and responded to all animal complaints, including those related to barking dogs and dog attacks, within the internal key performance indicator timeframe, and have provided results for government reporting.
- We completed the annual inspections of declared dangerous, menacing and restricted breed dogs within the municipality as scheduled. We also completed an audit of the Victorian Declared Dog Registry in April.
- We conducted in-house and formal training of officers to ensure the necessary skill sets are maintained, and officers have attended industry-based training throughout the year to ensure they can properly administer and enforce the requirements of the *Domestic Animals Act 1994*. In addition, further prosecution training was conducted with senior officers.
- We promoted and encouraged the responsible ownership of dogs and cats throughout the year with a direct focus during the registration renewal period. The promotion included media releases, and regular park patrols to encourage the registration and identification of dogs and cats.
- Authorised officers continued to conduct daily park patrols to educate owners on their responsibilities and associated regulations to make sure people comply with the Act and to minimise the risk of dogs attacking other dogs, people or animals. Parks were prioritised for attendance, based on any identified issues or risk; however, all parks within Yarra were patrolled at some stage throughout the year.

Freedom of Information

Council is committed to making a wide range of policy, reports, data, research and other documents available to residents without the need to lodge a formal request under the *Freedom of Information Act 1982*.

Where legal restrictions on Council mean that applications are required, Council strives to provide all information to which applicants are entitled, while preserving the privacy of third parties. During 2018/19, Council received 84 Freedom of Information applications, a small increase on the previous year. While the *Freedom of Information Act 1982* provides Council with 30 days to respond, we were able to respond to most requests within 14 to 21 days.

Freedom of information requests 2014–19

Year	Number of requests
2018/19	87
2017/18	84
2016/17	83
2015/16	73
2014/15	82

Freedom of information – application outcomes 2018/19

Outcome	Number of requests
Access fully granted	21
Access partially granted	44
Access refused	10
No documents to provide	7
Withdrawn or not proceeded with	5
TOTAL	**87**

Ministerial Directions – Food Act 1984

Under section 7E of the *Food Act 1984*, Council is required to detail any Ministerial Directions it has received in relation to its administration of this Act.

Council did not receive any Ministerial Directions during the reporting period.

Ministerial Directions – Road Management Act 2004

Under section 22(4) of the *Road Management Act 1984*, Council is required to detail any Ministerial Directions it has received in relation to its administration of this Act.

Council did not receive any Ministerial Directions during the reporting period.

Non-competitive contracts

Emergency Contracts

Council did not resolve that any contracts must be entered into because of an emergency.

Contract arrangements approved by the Minister

Council entered into the following contracts without a full tender process following the approval of the Minister:

- Contract with Mercy Aged and Community Care Ltd for the provision of Home Care Services from 24 November 2018 to 30 September 2020.
- Contract with Four Seasons Waste Pty Ltd for the Collection of Kerbside Recycling Bins & Public Street Litter Bins from 22 March 2019 to 21 March 2021.
- Contract with Polytrade Pty Ltd for the Processing of Kerbside Recycling Material from 22 March 2019 to 21 March 2021.

Contracts entered into without a tender process

As a result of the failure of tiling at the Collingwood Leisure Centre at the commencement of the busy summer season, it became necessary to award two emergency construction contracts that each just exceeded the tender threshold set out in the Local Government Act 1989. The timing of the failure meant it was not possible to secure a resolution from Council under s186(5)(a) before undertaking the works. As a result, Council entered into the following contracts without engaging in a full tender process and instead relied on a process of multiple quotations:

- Contract with On Time Developments Pty Ltd for the Retiling of Collingwood Leisure Centre Pool
- Contract with LF & JS Pty Ltd for New Stairs to Learn to Swim Pool at Collingwood Leisure Centre

Public register

Council is committed to operating in an open and transparent manner. To this end, it makes a range of information available for public inspection.

Council's Register of Public Documents includes the following information:

- details of overseas or interstate travel.
- agendas and minutes of Council Meetings.
- minutes of Special Committee Meetings.
- register of delegations.
- details of property leases.
- tegister of authorised officers.
- list of donations and grants.

Inquiries regarding the Register of Public Documents should be made to Council's Governance Support Unit, located at the Richmond Town Hall.

Protected disclosures

Council employees have the right to report alleged unethical practices within their organisation without fear of repercussion.

Reports of this kind are treated in accordance with the Protected Disclosure Act 2012 and Council's Protected Disclosures Policy, which is available from Council's website or the Governance Support Unit at Richmond Town Hall.

During 2018/19, one Protected Disclosure was notified to the IBAC under section 21(2) of the Protected Disclosure Act 2012.

For further details, please contact Council's Protected Disclosure Coordinator, Ivan Gilbert, on 9205 5110 or at Ivan.Gilbert@yarracity.vic.gov.au

Special Committees

The following Special Committees were in operation during 2018/19:

- **Internal Development Approvals Committee**
  All councillors are members of the Internal Development Approvals Committee, with three councillors making up each meeting on a rotational basis. This Special Committee has the authority to make decisions on applications for planning permits that are referred to it by Council officers.
- **Inner Melbourne Action Plan Implementation Committee**
  The Inner Melbourne Action Plan (IMAP) is a collaborative partnership between the Cities of Yarra, Melbourne, Port Phillip, Stonnington and Maribyrnong, with these Councils working together to strengthen the liveability, attraction and prosperity of the region. This Special Committee is formed in partnership with each of these councils and has delegated authority to progress the implementation of the action plan.

Financial statements

This section contains comprehensive information about Council's financial position, including Certification of the Financial Report and Standard Statements, and the Independent Auditor's Report.

For a more general summary of Council's finances refer to the Chief Financial Officer's report section.

Understanding the financial statements

Council's financial statements are presented in accordance with the Australian Equivalents to International Financial Reporting Standards.

Therefore particular terms required by the standards may not be familiar to some readers. Furthermore, as Council is a 'not for profit' organisation, some of the generally recognised terms used in private sector company reports are not appropriate to Council's reports. Council is committed to accountability, and it is in this context that this guide has been developed to assist readers to understand and analyse the Financial Report.

Council's Financial Report consists of two main sections: the statements and the notes. There are five Statements and eight notes, and each note has one or more subnotes. The format has changed slightly this year, with a new template for the statements and the notes being issued by Local Government Victoria (called the model accounts). These are prepared by Council staff, examined by Council's Audit Committee and by Council itself, and then audited by the Victorian Auditor-General.

The five Statements included in the first few pages of the report are the:

- Comprehensive Income Statement.
- Balance Sheet.
- Statement of Changes in Equity.
- Statement of Cash Flows.
- Statement of Capital Works.

Notes to these statements explain Council's accounting policies and how values contained in these statements were calculated.

Comprehensive Income Statement

The Comprehensive Income Statement shows:

- Income – funding for the delivery of our services.
- Expenses – the cost of delivering our services during the year.

These expenses relate only to the 'operations' and do not include the cost associated with the purchase or building of assets. While asset purchase costs are not included in the expenses, there is an item for 'depreciation'. This value is an accounting entry to record the value of the assets consumed during the year. The key figure is the net result for the reporting period, which is equivalent to the profit or (loss) of Council for the year. A positive result means that revenues were greater than expenses. It is important to note however

that this is not Council's cash result for the year. Please refer to the Cash Flow Statement for Council's cash movements.

Balance Sheet

This one-page summary is a snapshot of Council's financial situation as at 30 June 2019. It shows what Council owns as assets and owes as liabilities.

The bottom line of this statement is net assets. This is the net worth of Council, which has been built up over many years. The assets and liabilities are separated into 'current' and 'non-current' categories. 'Current' means those assets or liabilities that will fall due in the next 12 months. 'Non-current' means those assets or liabilities that will fall due in greater than 12 months' time. The components of the Balance Sheet are described below.

Current and Non-current Assets

- 'Cash and cash equivalents' include cash and investments i.e. cash held in the bank and in petty cash, and the market value of Council's investments with a maturity date of less than three months.
- 'Other financial assets' include the market value of Council's investments with a maturity date of greater than three months.
- 'Trade and other receivables' are monies owed to Council by ratepayers and other debtors.
- 'Inventories' represent Council's stock of inventory and fuels.
- 'Investments in associates and joint ventures' includes Council's investment in local government business enterprises.
- 'Property, infrastructure, plant and equipment' is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years.

Current and Non-current Liabilities

- 'Trade and other payables' are monies owed to creditors by Council as at 30 June.
- 'Trust funds and deposits' represent monies held in trust by Council.
- 'Interest-bearing loans and borrowings' represent the loan borrowings held by Council.
- 'Provisions' are accrued annual leave and long service leave entitlements.

Net Assets

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June. The net assets of Council are also synonymous with the total equity of Council.

Equity

This is the term used to describe the components of net assets. These components are:

- 'Accumulated surplus', which is the value of all of Council's comprehensive results, and movements in reserves, accumulated over time.
- 'Reserves', which are made up of the Asset Revaluation Reserve (the difference between the previously recorded value of assets and their current valuations), and Other Reserves (allocations of the accumulated surplus for either general or specific purposes).

Statement of Changes in Equity

During the course of the year, the value of total equity (as set out in the Balance Sheet) changes. This statement shows the values of such changes and how these changes arose. The main reasons for a change in equity stem from:

- Profit or loss from operations, described in the statement as 'surplus' (deficit) for the year'.
- Revaluation of assets – this takes place every two years or whenever there is a material change in values (in accordance with Council policy).
- Transfer of monies to or from Council's general or specific reserves.

Statement of Cash Flows

The Statement of Cash Flows summarises Council's cash payments and cash receipts for the year. The values may differ from those shown in the Income Statement because the Income Statement is prepared on an accrual accounting basis. Cash in this statement refers to bank deposits and other forms of highly liquid investments that can readily be converted to cash, such as cash investmests. Council's cash arises from, and is used in, three main areas:

Cash flows from operating activities

Receipts: All cash received into Council's bank account from ratepayers and others who owed money to Council. Receipts also include the interest earnings from Council's cash investments. It does not include the proceeds associated with the sale of assets.

Payments: All cash paid by Council from its bank account to staff, creditors and other persons. It does not include the payments associated with the creation of assets.

Cash flows from investing activities

The accounting term 'investing activities' relates to assets such as capital works and other long term revenue-producing assets. This part of the statement includes all payments associated with the creation of assets and proceeds associated with the sale of assets.

Cash flows from financing activities

This part of the statement is where the receipt and repayment of borrowed funds are recorded. The bottom line of the Statement of Cash Flows is the cash at the end of the financial year. This shows the capacity of Council to meet its debts and other liabilities.

Notes to the Financial Report

The notes are a very important and informative section of the report. To enable the reader to understand the basis on which the values shown in the Statements are established, it is necessary to provide an explanation of Council's accounting policies. These are described in each Note where they are applicable.

Apart from the accounting policies, the notes also give details behind many of the summary figures contained in the statements. The note numbers are shown beside the relevant items in the key Financial Statements. Where Council wishes to disclose other information that cannot be incorporated into the statements, this is shown in the notes.

The notes include the breakdown of expenses, revenues, assets and liabilities, reserves and other assets, and transactions with persons related to Council. The notes should be read together with the other parts of the Financial Report to form a clear picture of Council's financial performance and position.

Statements by Principal Accounting Officer and councillors

The certification by the Principal Accounting Officer is made by the person responsible for the preparation of the Financial Report. It certifies that, in their opinion, the report has met all the statutory and professional reporting requirements. The certification of councillors is made by two councillors on behalf of Council that, in their opinion, the Financial Report is presented fairly and is not misleading or inaccurate.

Auditor-General's Report

The Auditor-General's Report is the external and independent opinion on the Financial Report. It provides the reader with a totally independent opinion on the Financial Report and the information it contains. The opinion covers both the statutory and professional requirements and also the true and fair aspects of the Financial Report.

Financial Glossary

Term	Definition
Annual budget	Council's planned allocation of monetary resources for a specified financial year. The annual budget document sets out Council's short-term goals and objectives as part of its overall strategic planning framework.
Annual operating budget	The budgeted operating result for the specified financial year, with distinction made between revenue received for operating purposes and revenue received for capital purposes.
Capital expenditure	Large expenditure that results in (or prolongs the life of) an asset.
Capital renewal	Expenditure on an existing asset that returns the service potential or the life of the asset, up to that which it had originally.

Term	Definition
Financing activities	Activities relating to changing the size and composition of the financial structure of the entity, including equity, and borrowings not falling within the definition of cash.
Infrastructure	Physical assets that contribute to meeting the community's need for access to major economic and social facilities and services.
International Financial Reporting Standards (IFRS)	Australian reporting entities currently report according to International Financial Reporting Standards.
Investing activities	Activities that relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets.
New assets	New assets or capital expenditure do not have any element of expansion or upgrade of existing assets. New capital expenditure may or may not result in additional revenue for Council. New assets will require maintenance and capital renewal in the future.
Operating activities	Operating activities relate to the day to day provision of goods and services.
Operating expenditure	Outflows in the form of reductions in assets or increases in liabilities, which result in a decrease in equity during the reporting period.
Operating revenue	Inflows in the form of increases in assets or reductions in liabilities, which result in an increase in equity during the reporting period.
Statutory reserves	Funds set aside for specified statutory purposes in accordance with legislative and contractual requirements. These reserves are not available for other purposes.
Working capital	Funds that are free of all specific Council commitments and are available to meet daily cash flow requirements and unexpected short-term needs.

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

Yarra City Council
ANNUAL FINANCIAL REPORT
For the Year Ended 30 June 2019

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

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Certification of the Financial Report

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

Angelica Marshall CPA
CFO and Principal Accounting Officer

10 September 2019
Richmond

In our opinion the accompanying financial statements presents fairly the financial transactions of Yarra City Council for the year ended 30 June 2019 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Cr. Danae Bosler
Mayor

10 September 2019
Richmond

Cr. James Searle
Councillor

10 September 2019
Richmond

Vijaya Vaidyanath
Chief Executive Officer

10 September 2019
Richmond

VAGO
Victorian Auditor-General's Office

Independent Auditor's Report

To the Councillors of Yarra City Council

Opinion	I have audited the financial report of Yarra City Council (the council) which comprises the: • balance sheet as at 30 June 2019 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cash flows for the year then ended • statement of capital works for the year then ended • notes to the financial statements, including significant accounting policies • certification of the financial report. In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2019 and its financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the *Local Government Act 1989* and applicable Australian Accounting Standards.
Basis for Opinion	I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.
Councillors' responsibilities for the financial report	The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error. In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.

Level 31 / 35 Collins Street, Melbourne Vic 3000
T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
20 September 2019

Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

2

Comprehensive Income Statement
For the Year Ended 30 June 2019

	Note	2019 $'000	2018 $'000
Income			
Rates and charges	3.1	108,491	105,008
Statutory fees and fines	3.2	31,420	31,909
User fees	3.3	30,346	30,194
Grants - operating	3.4	12,849	11,489
Grants - capital	3.4	21,622	1,406
Contributions - monetary	3.5	7,151	5,566
Contributions - non monetary	3.5	2,250	-
Net gain or (loss) on disposal of property, infrastructure, plant and equipment	3.6	(10,996)	2,230
Other income	3.7	4,221	3,649
Total Income		**207,354**	**191,451**
Expenses			
Employee costs	4.1	83,810	80,695
Materials and services	4.2	66,908	61,995
Depreciation and amortisation	4.3	22,309	21,074
Bad and doubtful debts	4.4	5,709	4,200
Borrowing costs	4.5	2,181	2,007
Other expenses	4.6	515	611
Total Expenses		**181,432**	**170,582**
Surplus/(deficit) for the year		**25,922**	**20,869**
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment/(decrement)	6.2	82,885	211,197
Total Comprehensive Result		**108,807**	**232,066**

The above comprehensive income statement should be read in conjunction with the accompanying notes

Balance Sheet
As at 30 June 2019

	Note	2019 $'000	2018 $'000
ASSETS			
Current assets			
Cash and cash equivalents	5.1	87,653	51,086
Trade and other receivables	5.1	14,797	15,857
Inventories	5.2	129	107
Other assets	5.2	620	1,014
Total current assets		103,199	68,064
Non-current assets			
Investments in associates and joint ventures	6.3	235	235
Property, infrastructure, plant and equipment	6.2	1,984,061	1,906,881
Total non-current assets		1,984,296	1,907,116
TOTAL ASSETS		2,087,495	1,975,180
LIABILITIES			
Current liabilities			
Trade and other payables	5.3	9,733	9,283
Trust funds and deposits	5.3	12,454	10,906
Interest-bearing liabilities	5.4	1,218	1,176
Provisions	5.5	13,158	13,209
Total current liabilities		36,563	34,574
Non-current liabilities			
Trade and other payables	5.3	2,955	-
Interest-bearing liabilities	5.4	42,473	43,691
Provisions	5.5	1,393	1,398
Other Liabilities	5.3	237	230
Total non-current liabilities		47,058	45,319
TOTAL LIABILITIES		83,621	79,893
NET ASSETS		2,003,874	1,895,287
EQUITY			
Accumulated surplus		666,456	624,716
Reserves	9.1	1,337,418	1,270,571
TOTAL EQUITY		2,003,874	1,895,287

The above balance sheet should be read in conjunction with the accompanying notes.

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

Statement of Changes in Equity
For the Year Ended 30 June 2019

2019		Total $'000	Accumulated Surplus $'000	Revaluation Reserves $'000	Other Reserves $'000
Balance at beginning of the financial year		1,895,287	624,716	1,246,875	23,696
Surplus/(deficit) for the year		25,922	25,922	-	-
Net asset revaluation increment/(decrement)	9.1	82,885	-	82,885	-
Transfers to other reserves	9.1	(20,320)	(6,344)	(220)	(13,756)
Transfers from other reserves	9.1	20,100	22,162	-	(2,062)
Balance at end of the financial year		**2,003,874**	**666,456**	**1,329,540**	**7,878**

2018		Total $'000	Accumulated Surplus $'000	Revaluation Reserves $'000	Other Reserves $'000
Balance at beginning of the financial year		1,655,112	598,773	1,035,678	20,661
Adjustment for prior periods (found/lost assets)	6.2	8,109	8,109	-	-
Surplus/(deficit) for the year		20,869	20,869	-	-
Net asset revaluation increment/(decrement)	9.1	211,197	-	211,197	-
Transfers to other reserves	9.1	-	(4,806)	-	4,806
Transfers from other reserves	9.1	-	1,771	-	(1,771)
Balance at end of the financial year		**1,895,287**	**624,716**	**1,246,875**	**23,696**

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows
For the Year Ended 30 June 2019

	Notes	2019 Inflows/ (Outflows) $'000	2018 Inflows/ (Outflows) $'000
Cash flows from operating activities			
Rates and charges		108,315	104,115
Statutory fees and fines		32,264	32,117
User fees		33,670	32,043
Government grants - operating		12,849	11,562
Government grants - capital		23,373	1,406
Monetary contributions and reimbursements		7,151	7,114
Interest received		1,504	866
Trust funds and deposits received		3,799	14,682
Other receipts		2,993	3,581
Employee costs		(83,866)	(76,188)
Materials and services		(77,751)	(80,606)
Trust funds and deposits repaid		(2,454)	(14,682)
Net GST refund		3,843	5,443
Net cash provided by/(used in) operating activities	9.2	**65,690**	**41,453**
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	6.2	(26,319)	(24,094)
Proceeds from sale of property, plant and equipment		553	2,715
Net cash provided by/(used in) investing activities		**(25,766)**	**(21,379)**
Cash flows from financing activities			
Finance costs		(2,181)	(2,007)
Repayment of borrowings		(1,176)	(1,133)
Net cash provided financing activities		**(3,357)**	**(3,140)**
Net increase/(decrease) in cash and cash equivalents		36,567	16,934
Cash and cash equivalents at the beginning of the financial year		51,086	34,152
Cash and cash equivalents at the end of the financial year		**87,653**	**51,086**
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works
For the Year Ended 30 June 2019

	2019 $'000	2018 $'000
Property		
Buildings	6,263	6,738
Total buildings	**6,263**	**6,738**
Total property	**6,263**	**6,738**
Plant and equipment		
Plant, machinery and equipment	2,369	1,892
Computers and telecommunications	1,752	1,750
Library books	611	596
Total plant and equipment	**4,732**	**4,238**
Infrastructure		
Roads	5,547	6,407
Bridges	27	-
Footpaths and cycleways	2,225	1,282
Drainage	2,310	1,364
Recreational, leisure and community facilities	79	6,768
Waste management	67	108
Parks, open space and streetscapes	3,517	214
Other infrastructure	1,552	12
Total infrastructure	**15,324**	**16,155**
Total capital works expenditure	**26,319**	**27,131**
Represented by:		
New asset expenditure	1,556	4,323
Asset renewal expenditure	21,446	21,588
Asset upgrade expenditure	3,317	1,220
Total capital works expenditure	**26,319**	**27,131**

The above statement of capital works should be read with the accompanying notes.

Notes to the Financial Report for the Year Ended 30 June 2019

OVERVIEW

Introduction
The City of Yarra was established by an Order of the Governor in Council on 22 June 1994 and is a body corporate. The Council's main office is located at 333 Bridge Road Richmond.

Statement of Compliance
These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

Significant Accounting Policies

(a) Basis of Accounting
The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of employee provisions (refer to Note 5.5)
- other areas requiring judgements

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10% or $250K where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures are those adopted by Council on 26 June 2018. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1 Income and expenditure

	Budget 2018/19 $'000	Actual 2018/19 $'000	Variance $'000 Fav/(Unfav	Variance % Fav/(Unfav)	Ref
Revenues from ordinary activities					
Rates and charges	108,937	108,491	(446)	-0.4%	**1.1**
Statutory fees and fines	29,570	31,420	1,850	6.3%	**1.2**
User fees	28,041	30,346	2,305	8.2%	**1.3**
Grants - operating	12,337	12,849	512	4.2%	**1.4**
Grants - capital	1,151	21,622	20,471	1779.1%	**1.5**
Contributions - monetary	4,369	7,151	2,782	63.7%	**1.6**
Contributions - non monetary	-	2,250	2,250	100.0%	**1.7**
Net gain (loss) on disposal of non current assets	205	(10,996)	(11,201)	-5463.9%	**1.8**
Other income	2,921	4,221	1,300	44.5%	**1.9**
Total revenues	**187,531**	**207,354**	**19,823**	**10.6%**	
Expenses from ordinary activities					
Employee costs	82,260	83,810	(1,550)	-1.9%	**1.10**
Materials and services	68,741	66,908	1,833	2.7%	**1.11**
Bad and doubtful debts	1,980	5,709	(3,729)	-188.3%	**1.12**
Depreciation	22,432	22,309	123	0.5%	
Borrowing costs	1,964	2,181	(217)	-11.0%	**1.13**
Other expenses	-	515	(515)	-100.0%	**1.14**
Total expenses	**177,377**	**181,432**	**(4,055)**	**-2.3%**	
Surplus/(Deficit) for the year	**10,154**	**25,922**	**15,768**	**155.3%**	

Notes to the Financial Report for the Year Ended 30 June 2019

Note 1 Performance against budget (cont'd)

(i) Explanation of material variations

Ref	Item	Explanation
1.1	Rates and charges	Rates and charges are unfavourable to budget by $0.45M (0.4%), mainly due to pensioner rate discounts being over budget as well as supplementary valuation rate income being below budget for the year.
1.2	Statutory fees and fines	Parking Revenue was favourable to budget by $1.85M (6.3%) as a result of higher than budgeted parking infringement notices issued for the year, stemming from the ongoing influence of new parking technology. This does not translate to cash until fines are paid.
1.3	User Fees	User Fees are favourable to budget by $2.3M (8.2%) due to construction management occupancy permits and inspection fee income exceeding budget as a result of high development activity within the municipality.
1.4	Grants - operating	Operating Grants were favourable to budget by $0.51M (4.2%) mainly in Aged Services - Linkages and Home Care Programs. Some funding will be required to be returned to State/Federal Governments or redirected to fund other services due to the implementation of the NDIS and also lower demand for services.
1.5	Grants - capital	Capital Grants favourable to budget by $20.5M mainly due to the State Government grant of $17.5M for the Fitzroy Depot relocation and $1.95m for Ryan's Reserve. Both amounts are committed to fund future Capital works and will be carried forward in most part to the 2019/20 year.
1.6	Contributions - monetary	Monetary contributions favourable to budget by $2.8M (63.7%) due to higher than expected open space contributions for development projects received during the year. These funds are committed to be spent on eligible open space projects.
1.7	Contributions - non monetary	Non Monetary contributions favourable to budget due to an open space land contribution that was made during the year in lieu of a cash payment and was unbudgeted.
1.8	Net gain (loss) on disposal of non current assets	Net gain (loss) on disposal of non current assets of ($11.0M) largely the result of the disposal of the old Fitzroy Depot site which was handed back to the State government during the year. This relates to the $17.5m grant that Council received from the State Government to relocate its Depot.
1.9	Other Income	Other Income is favourable to budget by $1.3M (44.5%) due to additional interest on investments that Council hold with banking institutions. Additional income was also received for the kindergarten fees subsidy and iand tax objections in relation to property valuations.
1.10	Employee Costs	Employee costs unfavourable to budget by $1.6M (1.9%) due to higher than budgeted parental leave costs, staff exit costs and long term leave entitlement expenses incurred during the year. Agency and casual labour costs were also above budget but offset partly by savings in ordinary salaries due to vacant EFT positions internally.
1.11	Materials and Services	Materials and services costs were favourable to budget by $1.8M (2.7%) due in most part to tight cost controls exercised over corporate costs resulting in legal fees and consultancy costs coming in below budget.
1.12	Bad and doubtful debts	Bad and doubtful debts were unfavourable to budget by $3.73M (188.3%) due to additional parking infringements being raised during the year . As each infringement is raised allowance is made for the debt to become doubtful and ultimately a bad debt. Collection is still pursued through Fines Victoria.
1.13	Borrowing Costs	Borrowing Costs was unfavourable to budget by $0.22M (11.0%) due an increase in interest expense associated with a long term Council payable.
1.14	Other Expenses	Other expenses variance to budget offsets some of the favourable variance on the material and services line.

Notes to the Financial Report
For the Year Ended 30 June 2019

Note 1 Performance against budget (cont'd)

1.2 Capital works

	Budget 2019 $'000	Actual 2019 $'000	Variance 2019 $'000	Variance 2019 %	Ref
Property					
Land	-	-	-	-	
Land improvements	-	-	-	-	
Total land	-	-	-	-	
Buildings	6,249	6,263	14	0.2%	
Total buildings	6,249	6,263	14	0.2%	
Total property	6,249	6,263	14	0.2%	
Plant and equipment					
Plant, machinery and equipment	1,715	2,369	654	38.1%	1
Computers and telecommunications	2,839	1,752	(1,087)	-38.3%	2
Library books	600	611	11	1.9%	
Total plant and equipment	5,154	4,732	(421)	-8.2%	
Infrastructure					
Roads	6,872	5,547	(1,325)	-19.3%	3
Bridges	100	27	(73)	-73.0%	
Footpaths and cycleways	1,796	2,225	429	23.9%	4
Drainage	1,570	2,310	740	47.1%	5
Recreational, leisure and community facilities	104	79	(25)	-24.0%	
Waste management	70	67	(3)	-4.3%	
Parks, open space and streetscapes	4,381	3,517	(864)	-19.7%	6
Other infrastructure	2,189	1,552	(637)	-29.1%	7
Total infrastructure	17,082	15,324	(1,758)	-10.3%	
Total capital works expenditure	28,485	26,319	(2,165)	-7.6%	
Represented by:					
New asset expenditure	399	1,556	1,157	289.8%	
Asset renewal expenditure	25,376	21,446	(3,930)	-15.5%	
Asset expansion expenditure	-	-	-	0.0%	
Asset upgrade expenditure	2,710	3,317	607	22.4%	
Total capital works expenditure	28,485	26,319	(2,166)	-7.6%	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Plant, machinery and equipment	Plant, machinery and equipment is $0.6m (12.6%) above budget due to additional capital spend on car park ticketing machines and waste decomposer machinery.
2	Computers and telecommunications	Computers and telecommunications are $1.1m (38.3%) below budget due to deferred expenditure for several information systems projects carried over to 2019/20.
3	Roads	Roads assets are $1.3m (19.3%) below budget mainly due to project deferrals of $0.8m as well as some savings on project costs.
4	Footpaths and cycleways	Footpaths and cycleways are $0.4m (23.9%) over budget due to unbudgeted work on Wellington Street Bike Lanes being undertaken as a result of Capital Grant income received from the State Government during the year.
5	Drainage	Drainage is $0.7m (47.1%) over budget due to the approval for urgent drainage works that were carried over from previous years.
6	Parks, open space and streetscapes	Parks, open space and streetscapes are $0.9m (19.7%) under budget due to a number of projects being carried forward to 2019/20 or deferred to subsequent years.
7	Other infrastructure	Other Infrastructure is $0.6m (29.1%) under budget due to LATM works associated with Victoria Street and Bridge Road Activity Centres being carried over to 2019/20.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 2.1 Analysis of Council results by program (Cont'd)

Council delivers its functions and activities through the following programs.

2 (a) Corporate, Business and Finance

The Corporate, Business and Finance division provides efficient, effective and proactive support services across council to enable the delivery of policy commitments, council vision and mission. The provision of these services includes financial services, digital information and technology, property and procurement, strategy and program delivery and program integration and development.

Planning and Placemaking

The Planning and Placemaking division includes the assessment of city development, health and local laws, planning strategy and urban growth.

Community Wellbeing

The Community Wellbeing division provides high quality community focused programs, service delivery and communication to residents. Community Wellbeing is comprised of community care, connected communities, family services, health communities and social planning and investment.

City Works

The City Works and Assets Division is responsible for asset management, maintenance and provision of a range of assets that contribute to liveability, including buildings, civil infrastructure such as drains, roads and footpaths, sporting facilities, gardens and trees. It also support the local amenity through services such as waste collection, recycling service, and street cleansing. The Division ensures safety and amenity related to development within Yarra, and seeks to manage traffic and the impact of works from external authorities. The Division also support health and wellbeing through the management of Councils Recreation and Leisure services.

Chief Executive Division

The Chief Executive Officer Division supports the provision of a range of professional services to internal and external customers, with an emphasis on Governance related issues. It is also responsible for managing Council's property portfolio including leases, licenses and management agreements. The CEO's division also includes the People & Culture branch, responsible for people management and development across Council, as well as also managing health, safety and risk.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 2.1 Analysis of Council results by program (cont'd)

2.1 (b) Summary of revenues, expenses, assets and capital expenses by program

2019	Income $'000	Expenses $'000	Surplus/ (Deficit) $'000	Grants included in income $'000	Total assets $'000
Corporate Business and Finance	165,521	71,736	93,785	19,907	178,150
Planning and Placemaking	13,047	14,429	(1,382)	870	1,778
Community Wellbeing	14,771	34,182	(19,411)	10,147	133,751
City Works	23,987	58,476	(34,489)	3,547	1,596,416
Chief Executive Division	1,818	14,399	(12,581)	-	177,400
Unattributed	-	-	-	-	-
	219,144	193,222	25,922	34,471	2,087,495

2018	Income $'000	Expenses $'000	Surplus/ (Deficit) $'000	Grants included in income $'000	Total assets $'000
Corporate Business and Finance	146,580	53,565	93,014	2,329	144,498
Planning and Placemaking	8,619	15,399	(6,781)	11	2,096
Community Wellbeing	14,330	33,277	(18,947)	9,048	141,731
City Works	20,437	55,957	(35,520)	1,507	1,498,675
Chief Executive Division	1,971	12,867	(10,895)	-	188,180
Unattributed	-	-	-	-	-
	191,936	171,065	20,871	12,895	1,975,180

Notes to the Financial Report for the Year Ended 30 June 2019

Note 3 - Funding for the delivery of our services

Note 3.1 Rates and charges

Council uses Net Annual Value (NAV) as the basis of valuation of all properties within the municipal district. The NAV of a property is its imputed rental value.

The valuation base used to calculate general rates for 2018/19 was $3,042 million (2017/18 $2,544 million) with the increase in the rate base resulting from the return of supplementary valuations for properties constructed and/or building works completed since the return of the previous general revaluation of land for rating purposes as at 1 January 2018.

The 2018/19 rate in the NAV dollar was 3.530999 cents. The 2017/18 rate in the NAV dollar was 4.091118 cents.

	2019 $'000	2018 $'000
Residential	79,864	74,953
Commercial	20,203	22,206
Industrial	7,092	6,574
Supplementary rates and rate adjustments	824	776
Garbage bin charge	51	52
Interest on rates	457	447
Total rates and charges	**108,491**	**105,008**

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2018, and the valuation will be first applied in the rating year commencing 1 July 2018.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Note 3.2 Statutory fees and fines

Infringements and costs	22,522	20,546
Court recoveries	3,328	3,575
Fees - parking meters/ticket machines	3,738	5,902
Permits	1,832	1,886
Total statutory fees and fines	**31,420**	**31,909**

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provide payment is received, or when the penalty has been applied, whichever first occurs.

Note 3.3 User fees

Leisure centres and golf course fees	10,119	10,218
Child care/children's program fees	2,729	3,083
Town planning fees	3,275	3,496
Registration fees	1,478	1,508
Pre schools	176	841
Aged services fees	203	218
Road occupation permit fees	4,793	3,597
Library fees and fines	125	95
Footpath advertising & display	704	739
Building services fees	214	217
Valuation fees/supplementary charges	436	339
Kerb market fees	242	254
Land information certificates	166	143
Local laws fines	966	968
Rent	1,753	1,734
Permits - Bins and Skips	228	172
After School Program	176	157
Vacation Care Program	(51)	115
Report and Consent Fees	186	160
Road Inspection Fees	844	891
Hall hire	437	489
Asset Protection Permits	206	215
Signs and goods permit fees	320	300
Other fees and charges	621	265
Total user fees	**30,346**	**30,194**

User fees are recognised as revenue when the service has been provided or council has otherwise earned the income.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 3 - Funding for the delivery of our services (Cont'd)

Note 3.4 Funding from other levels of government	2019 $'000	2018 $'000
Government grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	8,909	8,943
State funded grants	25,562	3,952
Total Grants Received	**34,471**	**12,895**
(a) Operating Grants		
Recurrent - Commonwealth Government		
Financial Assistance Grants - general purpose	2,070	1,988
Family Services	4,982	4,541
Aged Services - Home Care Services	1,559	1,727
Other	7	67
Recurrent - State Government		
Aged Services Assessment and Planning	1,997	862
School crossing supervisors	308	313
Library	693	696
Maternal and child health	470	611
Community safety	93	92
Other	70	52
Total recurrent operating grants	**12,249**	**10,949**
Non-recurrent - Commonwealth Government		
Non-recurrent - State Government		
Environmental planning / Waste	282	185
Community health	80	10
Family and children	240	185
Other	(2)	160
Total non-recurrent operating grants	**600**	**540**
Total operating grants	**12,849**	**11,489**
(b) Capital grants		
Recurrent - Commonwealth Government		
Roads to recovery	161	382
Recurrent - State Government		
Local Roads	388	386
Road Safety	355	169
Total recurrent capital grants	**904**	**937**
Non-recurrent - Commonwealth Government		
Plant, machinery and equipment	-	32
Roads - Black Spot funding	22	77
Other	108	130
Non-recurrent - State Government		
Buildings	19,645	-
Roads	943	230
Total non-recurrent capital grants	**20,718**	**469**
Total capital grants	**21,622**	**1,406**
Total grants	**34,471**	**12,895**
(c) Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	1,236	1,145
Received during the financial year and remained unspent at balance date	21,063	1,236
Received in prior years and spent during the financial year	(1,236)	(1,145)
Balance at year end	**21,063**	**1,236**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 3 - Funding for the delivery of our services (Cont'd)	2019 $'000	2018 $'000
Note 3.5 Contributions		
(a) Monetary		
Resort and recreation fees*	6,344	4,806
Road maintenance/works (other)	535	362
Planning development	-	139
Park rental	220	222
Other	52	37
	7,151	5,566
(b) Non-monetary		
Land	2,250	-
Total contributions	**9,401**	**5,566**

Monetary and Non-Monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

** Resort and recreation fees received during the year and not spent are transferred to reserves pursuant to section 18 of the Subdivision Act 1988, (Resort and Recreation Reserve) (Note 9.1).*

Note 3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment		
Plant & Equipment		
Proceeds from sale of assets	373	300
Written down value of assets sold/disposed	(11,549)	(82)
Profit/(loss) on sale/disposal of property, plant and equipment	**(11,176)**	**218**
Roads - Right of way		
Proceeds from sale of assets	180	2,415
Written down value of assets sold/disposed	-	(403)
Profit/(loss) on sale/disposal of property, plant and equipment	**180**	**2,012**
Summary		
Proceeds from sale of assets	553	2,715
Written down value of assets sold/disposed	(11,549)	(485)
Profit/(loss) on sale/disposal of property, plant and equipment	**(10,996)**	**2,230**
Note 3.7 Other income		
Interest	1,504	866
Victorian Electoral Commission fines	18	227
Hall Hire	100	98
Waste Management	152	167
Venues and events	127	57
Strategic Planning	51	92
Early Years Unit	420	43
Disadvantaged Accessibility	108	102
Leisure Services	87	84
Financial Accounting	-	95
Valuations	130	193
Reimbursements Road Reinstatements	335	273
Reimbursements Legal Fees	178	127
Reimbursements Recycling	76	434
Reimbursements Open space planning	156	237
Reimbursements Planning development	280	214
Other	499	340
Total other income	**4,221**	**3,649**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 4 - The cost of delivering services		2019 $'000	2018 $'000
Note 4.1(a)	**Employee Costs**		
	Wages and salaries	59,751	58,732
	WorkCover	332	700
	Casual staff	5,788	4,489
	Superannuation	6,503	5,968
	Fringe benefits tax	105	230
	Agency staff (external)	5,292	5,143
	Other	6,039	5,433
	Total employee costs	**83,810**	**80,695**
Note 4.1(b)	**Superannuation**		
	Council made contributions to the following funds:		
	Defined benefit fund		
	Employer contributions to Local Authorities Superannuation Fund (Vision Super)	428	641
		428	**641**
	Accumulation funds		
	Employer contributions to Local Authorities Superannuation Fund (Vision Super)	3,164	2,417
	Employer contributions - other funds	2,910	2,910
		6,074	**5,327**
	Refer to note 9.3 for further information relating to Council's superannuation obligations.		
Note 4.2	**Materials and services**		
	Materials and services	22,371	22,343
	Aged services contract payments	1,767	1,777
	Waste services contract payments	4,122	4,120
	Open space contract payments	2,713	2,398
	Recycling contract payments	2,555	2,859
	Bushland tree maintenance contract payments	1,477	1,364
	Street cleaning services contract payments	2,865	2,828
	Other contract payments	5,912	5,571
	Legal settlement costs	3,538	-
	Building maintenance	4,591	4,049
	General maintenance	4,287	3,937
	Utilities	3,435	3,461
	Information technology	3,131	3,269
	Insurance	1,862	1,605
	Consultants	2,282	2,414
	Total materials and services	**66,908**	**61,995**
Note 4.3	**Depreciation and amortisation**		
	Property	2,795	2,794
	Plant and equipment	5,401	5,513
	Infrastructure	14,113	12,767
	Total Depreciation	**22,309**	**21,074**

Refer to Note 6.2 for a more detailed break down of depreciation and amortisation charges.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 4 - The cost of delivering services (Cont'd)

	2019 $'000	2018 $'000
Note 4.4 Bad and doubtful debts		
Parking infringement debtors	5,709	4,107
Other debtors	-	93
Total bad and doubtful debts	**5,709**	**4,200**
Movement in provisions for doubtful debts		
Balance at the beginning of the year	26,965	23,002
New Provisions recognised during the year	5,709	4,200
Amounts already provided for and written off as uncollectible	(33)	(237)
Amounts provided for but recovered during the year	-	-
Balance at end of year	**32,641**	**26,965**

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

Note 4.5 Borrowing costs		
Interest - on borrowings	2,181	2,007
Total borrowing costs	**2,181**	**2,007**

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

Note 4.6 Other expenses		
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	69	78
Auditors' remuneration - Internal	140	229
Councillors' allowances	306	304
Total other expenses	**515**	**611**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 5 - Our financial position	2019 $'000	2018 $'000
Note 5.1 Financial assets		
(a) Cash and cash equivalents		
Cash at bank	2,551	2,075
Cash on hand	11	11
Term deposit	85,091	49,000
Total cash and cash equivalents	**87,653**	**51,086**
Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
Trust funds and deposits (note 5.3)	12,691	11,136
Public open space / parking reserves (note 9.1b)	7,878	3,596
Total restricted funds	**20,569**	**14,732**
Total unrestricted cash and cash equivalents	**67,084**	**36,354**
Intended allocations		
Although not statutorily restricted the following amounts have been allocated for specific future purposes by Council:		
- Cash held to fund carried forward capital works	6,105	2,954
- Capital Grant Funding	19,200	-
- Other Grant Carry Overs	3,000	-
Total funds subject to intended allocations	**28,305**	**2,954**

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(b) Trade and other receivables		
Current		
Statutory receivables		
Rates debtors	5,561	5,385
Parking infringement debtors	36,745	31,883
Provision for doubtful debts - parking infringements	(31,881)	(26,172)
Non statutory receivables		
Other debtors	3,494	3,615
Provision for doubtful debts - other debtors	(760)	(793)
Workcover	9	171
GST paid	-	-
GST recoverable from ATO	1,629	1,768
Total trade and other receivables	**14,797**	**15,857**

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(c) Ageing of Receivables		
The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:		
Current (not yet due)		
Past due by up to 30 days	2,970	3,759
Past due between 31 and 180 days	178	1,145
Past due between 181 and 365 days	11	1,946
Past due by more than 1 year	191	3,622
Total trade & other receivables	**3,350**	**10,472**

Note 5 - Our financial position	2019 $'000	2018 $'000

Note 5.1 Financial assets (Cont'd)

(d) Aging of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of $32.6m (2018: $27.0m) were impaired. The amount of the provision raised against these debtors was $5.7m (2018: $4.2m). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

Current (not yet due)	435	-
Past due by up to 30 days	529	346
Past due between 31 and 180 days	1,896	1,729
Past due between 181 and 365 days	2,849	2,075
Past due by more than 1 year	26,932	22,815
Amounts already provided for and written off as uncollectible	-	-
Total trade & other receivables	**32,641**	**26,965**

Note 5.2 Non-financial assets

(a) Inventories

Held for Sale	129	107
Total inventories	**129**	**107**

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Accrued income - Government grants and interest income	58	371
Prepayments - vehicle registrations and software support	562	643
Total other assets	**620**	**1,014**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 5 - Our financial position (Cont'd)

		2019 $'000	2018 $'000
Note 5.3	**(a) Trade and other payables**		
	Current		
	Trade creditors	7,967	5,370
	Superannuation	34	40
	Accrued expenses	1,732	3,873
		9,733	9,283
	Non-current		
	Accrued Expenses	2,955	-
	Total Trade and other payables	**12,688**	**9,283**
	(b) Trust funds and deposits		
	Current		
	Drainage works deposits	30	30
	Leased Properties	29	29
	Refundable deposit	6,480	5,126
	Other refundable deposits	195	205
	Income in advance	157	181
		6,891	5,571
	Fire services levy	5,563	5,335
		12,454	10,906
	Non-current		
	Other Liabilities	237	230
	Total trust funds and deposits	**12,691**	**11,136**

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the reievant contractor in line with Council's contractual obligations.

Fire Service Levy - Council is the collection agent for the fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 5 - Our financial position (Cont'd)

Note 5.4 Interest-bearing liabilities

	2019 $'000	2018 $'000
Current		
Loans - secured*	1,218	1,176
Non-current		
Loans - secured*	42,473	43,691
Total interest-bearing loans and borrowings	**43,691**	**44,867**
The maturity profile for Council's borrowings* and other liabilities is as follows:		
Not later than one year	1,218	1,176
Later than one year and not later than five years	37,674	37,674
Later than five years	4,799	6,017
	43,691	**44,867**

** Borrowings are secured by way of mortgages over the general rates of Council.*

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.
The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 5 - Our financial position (Cont'd)

Note 5.5 Provisions

	Employee Provision $ '000
2019	
Balance at beginning of the financial year	14,607
Additional provisions	4,368
Amounts used	(4,774)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	350
Balance at the end of the financial year	**14,551**
2018	
Balance at beginning of the financial year	14,066
Additional provisions	1,263
Amounts used	(722)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	-
Balance at the end of the financial year	**14,607**

	2019 $'000	2018 $'000
Current		
Current provisions expected to be wholly settled within 12 months		
Annual leave	3,971	3,864
TOIL	88	84
Long service leave	364	526
Current provisions expected to be wholly settled after 12 months		
Annual leave	1,222	1,222
Long service leave	7,513	7,513
	13,158	**13,209**
Non-current		
Long service leave	1,393	1,398
	1,393	**1,398**
LSL representing less than 7 years of continuous service is measured at present value.		
Aggregate carrying amount of employee entitlements		
Current	13,158	13,209
Non-current	1,393	1,398
Total provisions	**14,551**	**14,607**
The following assumptions were adopted in measuring the present value of long term employee benefits		
Weighted average increase in employee costs	2.0%	2.0%
Weighted average discount rates	1.21%	2.45%
Weighted average settlement period	5 years	5 years

Note 5.6 Financing arrangements

The Council has the following funding arrangements at 30 June 2019		
Bank overdraft	10,000	10,000
Purchasing cards	495	343
Total facilities	10,495	10,343
Used purchasing card facilities	(249)	(154)
Unused facilities	**10,246**	**10,189**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 5 - Our financial position (Cont'd)

Note 5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2019	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 year and not later than 5 years	Later than 5 years	Total
	$'000	$'000	$'000	$'000	$'000
Operating					
Street cleaning services	2,728	2,791	5,776	-	11,295
Garbage collection and recycling*	7,440	4,179	6,298	-	17,917
Open space management	4,414	3,116	-	-	7,530
Information systems & technology	3,285	-	-	-	3,285
Cleaning contracts for Council buildings	1,414	298	-	-	1,712
Family Services	-	-	-	-	-
Home Care	1,520	639	-	-	2,159
Insurances	1,321	1,321	-	-	2,642
Capital					
Construction works	3,410				3,410
Total*	25,532	12,344	12,074	-	49,950

* Components of the Garbage collection and recycling contract were retendered during 2018/19 which has altered commitment values into the future and contract duration for those components.

2018	Not later than 1 year $'000	Later than 1 year and not later than 2 years $'000	Later than 2 year and not later than 5 years $'000	Later than 5 years $'000	Total $'000
Operating					
Street cleaning services	2,814	3,028	-	-	5,843
Garbage collection and recycling	6,650	6,713	20,571	-	33,934
Open space management	3,171	3,171	4,228	-	10,570
Information systems & technology	3,199	3,285	-	-	6,484
Cleaning contracts for Council buildings	1,466	1,414	298	-	3,178
Family Services	1,283	-	-	-	1,283
Home Care	1,235	750	-	-	1,985
Insurances	1,482	-	-	-	1,482
Capital					-
Construction works	-	-	-	-	-
					-
Total	21,300	18,361	25,097	-	64,759

Operating lease commitments	2019 $'000	2018 $'000
At the reporting date, the Council had the following obligations under non-cancellable operating leases for equipment, land and buildings for use within Council activities (these obligations are not recognised as liabilities):		
Not later than one year	1,114	1,226
Later than one year and not later than five years	2,741	231
Later than five years	30	-
	3,885	1,457

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Note 6 Assets we manage

Note 6.1 Non-current assets classified as held for sale

Motor Vehicles held for sale at cost - -

In 2018/19 and 2017/18 no non-current assets were classified as held for sale.

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Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 Assets we manage (Cont'd)

Note 6.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2018	Additions	Contributions	Revaluation	Depreciation	Disposal	Transfers	WDV 30 June 2019	WIP	Total
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Land	1,005,335	26	2,250	-	-	(10,000)	-	997,611	-	997,611
Buildings	200,375	3,355	-	-	(2,795)	(1,550)	24	199,409	2,783	202,192
Plant and Equipment	29,520	8,217	-	-	(5,401)	(414)	185	32,107	671	32,778
Infrastructure	671,396	9,858	-	82,885	(14,113)	-	46	750,072	1,409	751,481
	1,906,625	21,456	2,250	82,885	(22,309)	(11,964)	255	1,979,198	4,863	1,984,061

Summary of Work in Progress	Opening WIP $'000	Additions $'000	Transfers $'000	Write Offs $'000	Closing WIP $'000
Buildings	24	2,783	(24)	-	2,783
Plant and Equipment	185	671	(185)	-	671
Infrastructure	46	1,409	(46)	-	1,409
Total	**255**	**4,863**	**(255)**	**-**	**4,863**

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Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 - Assets we manage (Cont'd)

Note 6.2

a) Property

	Land - specialised $'000	Land - non specialised $'000	Land improvements $'000	Total Land $'000	Heritage Buildings $'000	Buildings - specialised $'000	Buildings - non specialised $'000	Building Improvements $'000	Leasehold Improvements $'000	Total Buildings $'000	Work In Progress $'000	Total Property $'000
At fair value 1 July 2018	909,279	83,902	12,154	1,005,335	-	283,446	-	-	-	283,446	24	1,288,799
Accumulated depreciation at 1 July 2018	-	-	-	-	-	(63,069)	-	-	-	(63,069)	-	(63,069)
	909,279	83,902	12,154	1,005,335	-	220,375	-	-	-	220,375	24	1,225,730
Movements in fair value												
Additions	-	-	26	26	-	3,355	-	-	-	3,355	2,783	6,164
Contributions	2,250	-	-	2,250	-	-	-	-	-	-	-	2,250
Revaluation increments (decrements)	(10,000)	-	-	(10,000)	-	(4,433)	-	-	-	(4,433)	-	(14,433)
Disposal	-	-	-	-	-	24	-	-	-	24	(24)	-
Transfers	(7,750)	-	-	(7,750)	-	(1,054)	-	-	-	(1,054)	2,759	(6,019)
	-	-	26	(7,724)	-	(2,796)	-	-	-	(2,796)	-	(2,794)
Movements in accumulated depreciation												
Depreciation and amortisation	-	-	-	-	-	2,883	-	-	-	2,883	-	2,883
Revaluation increments (decrements)	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation of disposals	-	-	-	-	-	88	-	-	-	88	-	88
	-	-	-	-	-	2,883	-	-	-	2,883	-	2,883
At fair value 30 June 2019	901,529	83,902	12,180	997,611	-	283,395	-	-	-	283,395	2,783	1,292,790
Accumulated depreciation at 30 June 2019	-	-	-	-	-	(62,977)	-	-	-	(62,977)	-	(62,977)
	901,529	83,902	12,180	997,611	-	220,459	-	-	-	220,459	2,783	1,229,853

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Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 - Assets we manage (Cont'd)

Note 6.2

(b) Plant and equipment

	Heritage plant and equipment	Motor Vehicles	Plant, machinery and equipment	Irrigation and sprinkler systems	Street furniture	Parks and gardens furniture and equipment	Playground equipment	Fencing	Mobile garbage bins/recycling crates	Computers and Mobile Phones	Office furniture and equipment	Library books	Work In Progress	Total plant and equipment
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
At fair value 1 July 2018	4,875	7,318	7,754	2,136	17,027	13,917	1,818	2,154	3,027	18,391	11,962	8,085	185	98,441
Accumulated depreciation at 1 July 2018	(288)	(4,810)	(4,603)	(1,553)	(12,287)	(8,582)	(1,659)	(1,849)	(2,472)	(14,500)	(8,948)	(5,824)	-	(65,733)
	4,587	2,508	3,151	583	4,740	4,335	541	305	555	3,891	3,014	2,261	185	29,708
Movements in fair value														
Additions	68	1,188	488	935	836	1,420	339	66	67	1,680	1,118	611	671	8,887
Revaluation increments (decrements)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposals	-	(3,007)	-	-	-	-	-	-	-	-	-	-	-	(3,007)
Transfers	-	-	-	53	-	(53)	-	-	-	165	-	-	(185)	-
	68	(1,819)	488	988	836	1,367	339	66	67	1,845	1,118	611	486	5,880
Movements in accumulated depreciation														
Depreciation and amortisation	(44)	(666)	(714)	(85)	(424)	(337)	(129)	(52)	(87)	(1,996)	(351)	(543)	-	(5,481)
Revaluation increments (decrements)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation of disposals	-	2,993	-	-	-	-	-	-	-	-	-	-	-	2,993
	(44)	1,933	(714)	(85)	(424)	(337)	(129)	(52)	(87)	(1,996)	(351)	(543)	-	(2,488)
At fair value 30 June 2019	4,943	5,488	8,242	3,124	17,872	12,284	1,949	2,220	3,074	19,845	13,101	8,696	671	101,321
Accumulated depreciation at 30 June 2019	(332)	(2,877)	(5,317)	(1,638)	(12,711)	(8,919)	(1,788)	(1,901)	(2,559)	(16,496)	(10,299)	(6,367)	-	(69,403)
	4,611	2,622	2,925	1,486	5,161	3,365	784	319	515	3,148	2,802	2,329	671	31,778

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Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 - Assets we manage (Cont'd)

Note 6.2

(c) Infrastructure

	Roads	Footpaths and cycleways	Drainage	Kerb and channel	Bridges	Lanes	Trees and Tree infrastructure	Off street car parks	Other infrastructure	Work in Progress	Total infrastructure
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
At fair value 1 July 2018	418,433	142,307	107,479	136,347	5,145	88,220	7,316	-	-	46	905,302
Accumulated depreciation at 1 July 2018	(104,018)	(30,291)	(48,906)	(31,908)	(2,561)	(16,868)	-	-	-	-	(233,656)
	314,415	112,016	58,573	104,441	2,584	71,352	7,316	-	-	46	671,646
Movements in fair value											
Additions	4,294	1,713	1,915	1,884	-	-	-	-	-	1,409	11,315
Revaluation increments (decrements)	9,202	1,945	20,463	2,884	-	2,551	-	-	-	-	35,045
Disposals	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	(46)	(46)
	13,496	3,658	22,378	4,648	-	2,551	-	-	-	1,363	47,054
Movements in accumulated depreciation											
Depreciation and amortisation	(6,385)	(2,889)	(1,044)	(2,727)	(51)	(1,017)	-	-	-	-	(14,113)
Revaluation increments (decrements)	30,878	11,334	(4,166)	7,525	-	1,487	-	-	-	-	47,057
Accumulated depreciation of disposals	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-	-
	24,493	8,445	(5,210)	4,799	(51)	470	-	-	-	-	32,944
At fair value 30 June 2019	438,834	145,965	129,857	141,995	5,145	90,771	7,316	-	-	1,409	968,296
Accumulated depreciation at 30 June 2019	(79,526)	(21,846)	(54,116)	(26,427)	(2,612)	(15,418)	-	-	-	-	(299,945)
	359,408	124,119	75,741	114,568	2,844	74,353	7,316	-	-	1,409	751,461

Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 - Assets we manage (Cont'd)

Property, infrastructure, plant and equipment (cont'd)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

	Depreciation Period	Threshold Limit
Asset recognition thresholds and depreciation periods		$'000
Land & land improvements		
land	Nil	Nil
land improvements	Nil	10
Buildings		
buildings	100 years	10
building and leasehold improvements	100 years	10
Plant and Equipment		
heritage plant and equipment	100 years	Nil
plant, machinery and equipment	7 - 10 years	0.5
furniture, equipment & computers	3 - 10 years	0.5
library books	5 - 7 years	0.5
library audio and visual	4 years	Nil
Infrastructure		
roads - substructure	120 years	50
roads - seal	15 years	15
footpaths - substructure	75 years	25
footpaths - seal	30 years	15
kerb & channel	50 years	25
drains	120 years	25
bridges	120 years	25
lanes - substructure	120 years	50
lanes- seal	50 years	15
mobile garbage bins/recycling crates	10 years	500
irrigation & sprinkler systems	10 years	500
street furniture	20 years	500
parks & gardens furniture & equipment	20 years	500
playground equipment	10 years	500

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuations of land and buildings were undertaken by a qualified independent valuer, Westlink Consulting, under the supervision of William J Graham, City Valuer, A.V.L.E (Valls),Qualified Valuer. The valuation of buildings was replacement cost less accumulated depreciation and was first applied as at 30 June 2018. The valuation of land is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where building use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for undeveloped and/or unserviced characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 6 - Assets we manage (Cont'd)

Property, infrastructure, plant and equipment (cont'd)

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
	$'000	$'000	$'000	
Land - Non specialised	-	83,902	-	June 2018
Land - Specialised	-	-	901,529	June 2018
Buildings - Specialised	-	-	199,409	June 2018
Total	-	83,902	1,100,938	

Valuation of infrastructure

Valuation of infrastructure assets - Roads, Footpaths Lanes, Kerb and Channel - was undertaken by Jim Vokolos, B.Eng, (Civil), Qualified Engineer. The valuations are at replacement costs less accumulated depreciation and were first applied as at 30 June 2019.

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
	$'000	$'000	$'000	
Roads	-	-	351,408	June 2019
Bridges	-	-	2,544	June 2013
Footpaths, Lanes and Kerb and Channel	-	-	313,061	June 2019
Drainage	-	-	75,741	June 2019
Trees	-	-	7,318	June 2004
Total	-	-	750,072	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 15% and 30%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between $600 and $6,000 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from $185 to $25,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and are currently at 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 20 years to 120 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

6.3 Investments in associates, joint arrangements and subsidiaries	**2019 $'000**	**2018 $'000**
RFK P/L (Trading as Community Chef)	230	230
Municipal Association Purchasing Scheme (Procurement Australia)	5	5
Total investments	**235**	**235**

Notes to the Financial Report for the Year Ended 30 June 2019

Note 7 People and Relationships

7.1 Council and key management remuneration

(a) Related Parties

Parent entity

Yarra City Council is the parent entity.

Subsidiaries and Associates

Interests in subsidiaries and associates are detailed in note 6.3.

(b) Key Management Personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors	Cr Danae Bosler (Mayor)	27 November 2018 - 30 June 2019
	Cr Danae Bosler	1 July 2018 - 26 November 2018
	Cr Daniel Nguyen (Mayor)	1 July 2018 - 26 November 2018
	Cr Daniel Nguyen	27 November 2018 - 30 June 2019
	Cr Misha Coleman (Deputy Mayor)	1 July 2018 - 30 June 2019
	Cr Jackie Fristacky	1 July 2018 - 30 June 2019
	Cr Stephen Jolly	1 July 2018 - 30 June 2019
	Cr Mi-Lin Chen Yi Mei	1 July 2018 - 30 June 2019
	Cr James Searle	1 July 2018 - 30 June 2019
	Cr Amanda Stone	1 July 2018 - 30 June 2019
	Cr Mike McEvoy	1 July 2018 - 5 April 2019
	Cr Brigid O'Brien	8 May 2019 - 30 June2019

Chief Executive Officer & other Key Management Personnel

Chief Executive Officer	Vijaya Vaidyanath
Director Corporate Business & Finance	Diarmuid McAlary
Director Community Wellbeing	Lucas Gosling
Director City Works & Assets	Chris Leivers
Director Planning & Placemaking	Bruce Phillips
Group Manager CEO's Office	Ivan Gilbert
Group Manager People Culture & Community	Gracie Karabinis
Director Corporate Business & Finance	Andrew Day (01/07/2018-30/09/2018)
Assistant Director Planning and Placemaking	Jane Waldock (01/07/2018-22/12/2018)

	2019	2018
Total number of Councillors	10	9
Chief Executive Officer and other Key Management Personnel	9	8
Total Key Management Personnel	**19**	**17**

(c) Remuneration of Key Management Personnel	**2019 $,000**	**2018 $,000**
Total remuneration of key management personnel was as follows:		
Short-term benefits*	2,133	2,211
Long-term benefits**	253	226
Total	**2,386**	**2,437**

* Short term benefits for the purpose of this disclosure include base salary, vehicle allowances, movements in short-term accrued leave entitlements and councillor allowances.

** Long term benefits for the purpose of this disclosure include movements in long-term accrued leave entitlements and superannuation.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 7 People and Relationships (Cont'd)

7.1 Council and key management remuneration (continued)

The numbers of key management personnel whose total remuneration** from Council and any related entities, fall within the following bands:

	2019 No	2018 No
$1 - $9,999	1	-
$20,000 - $29,999	6	7
$30,000 - $39,999	1	-
$50,000 - $59,999	1	1
$60,000 - $69,999	1	1
$70,000 - $79,999	2	-
$140,000 - $149,999	1	-
$190,000 - $199,999	1	1
$200,000 - $209,999	-	3
$210,000 - $219,999	1	-
$220,000 - $229,999	1	-
$250,000 - $259,999	-	1
$260,000 - $269,999	1	2
$270,000 - $279,999	1	-
$370,000 - $379,999	-	1
$380,000 - $389,999	1	-
	19	17

Key management personnel (KMP) include the councillors, the CEO and the Executive Management Team.
** Total remuneration for the purpose of this disclosure includes base salary, vehicle allowances, superannuation, and councillor allowances. Non-cash benefits including movements in accrued leave entitlements are excluded.

(d) Senior Officer Remuneration

A Senior officer is an officer of Council, other than Key Management Personnel, who:

a) has management responsibilities and reports directly to the Chief Executive; and
b) whose total remuneration exceeds $148,000

The number of Senior Officers are shown below in the relevant income bands:

Income range:	2019 No.	2018 No.
< $148,000	4	-
$150,000 - $159,999	-	4
$160,000 - $169,999	4	2
$170,000 - $179,999	2	6
$180,000 - $189,999	5	3
$190,000 - $199,999	-	1
$200,000 - $209,999	1	-
$240,000 - $249,999	-	1
	16	17
	$'000	$'000
Total remuneration for the reporting year for Senior Officers included above, amounted to:	2,869	3,000

(e) Other Officer Remuneration

Other officers whose annual remuneration exceeds $148,000.

Income range:	2019 No.	2018 No.
< $148,000	1	-
$148,000 - $149,999	2	-
$150,000 - $159,999	6	6
$160,000 - $169,999	5	3
$170,000 - $179,999	2	1
$190,000 - $199,999	-	1
$200,000 - $209,999	-	1
	16	12
	$'000	$'000
Total remuneration for the reporting year for Other Officers included above, amounted to:	2,543	2,007

*Note that the comparative for 2018 has changed, to include all officers with remuneration greater than the threshold for 2017-18 which was $147,000. Prior year numbers originally only included those officers with managerial responsibilities who exceeded this threshold.

7.2 Related party disclosures

(a) Transactions with related parties
During the period Council did not enter into transactions with related parties.

(b) Outstanding balances with related parties
The were no balances outstanding at the end of the reporting period in relation to transactions with related parties.

(c) Loans to/from related parties
There were no loans in existence at balance date that have been made, guaranteed or secured by the council to a related party.

(d) Commitments to/from related parties
There were no commitments in existence at balance date that have been made, guaranteed or secured by the council to a related party.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

(a) Contingent assets

Operating lease receivables

The Council has entered into commercial property leases on parts of its investment property, consisting of surplus freehold office complexes. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 10 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

	2019 $'000	2018 $'000
Not later than one year	934	1,131
Later than one year and not later than five years	1,133	1,759
Later than five years	1,532	1,839
	3,599	4,729

Council had no other Contingent assets at balance date.

(b) Contingent liabilities

(i) arising from Public Liability

As a local authority Council manage parks, reserves, roads, and other land holdings and, as a result, receive potential claims arising from incidents which occur on land managed by Council. There are a number of outstanding claims against Council in this regard. Council carries $600 million of public liability insurance and an excess of $50,000 on this policy in 2018/19. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is LMI Insurance. There are no claims of which Council is aware which would fall outside the terms of Council's policy.

(ii) arising from Professional Indemnity

As a local authority with statutory regulatory responsibilities, including the responsibility of issuing permits and approvals, Council receives potential claims for damages arising from actions of Council or its officers. Council carries $600 million of professional indemnity insurance and an excess of $50,000 on this policy in 2018/19. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is LMI Insurance. There are no instances or claims of which Council is aware which would fall outside the terms of Council's policy.

8.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2019 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15) (applies 2019/20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council has elected to adopt the modified retrospective approach to the transition to the new lease standard. This will mean that only existing operating leases for non low value assets, with remaining terms greater than 12 months, will be recognised on transition (1 July 2019). Based on our current lease commitments and an assumption of a continuation of the current leasing arrangements Council expects that the transition to the new standard will see the initial recognition of $3,258,577 in lease related assets and an equivalent liability.

Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

This standard is expected to apply to certain transactions currently accounted for under *AASB 1004 Contributions* and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable a not-for-profit entity to further its objectives.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 8 Managing uncertainties (Cont'd)

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment;
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees, infringements and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- Council have a policy for establishing credit limits for the entities we deal with;
- Council may require collateral where appropriate; and
- Council only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Rate receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired. Council has a material financial asset amount owing for parking infringements. A significant credit risk exists relating to these debtors and an annual impairment assessment is done.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral over non-rate receivables.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 0.50% and -0.25% in market interest rates (AUD) from year-end rate.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 8 Managing uncertainties (Cont'd)

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy. Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities
Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and
Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts.

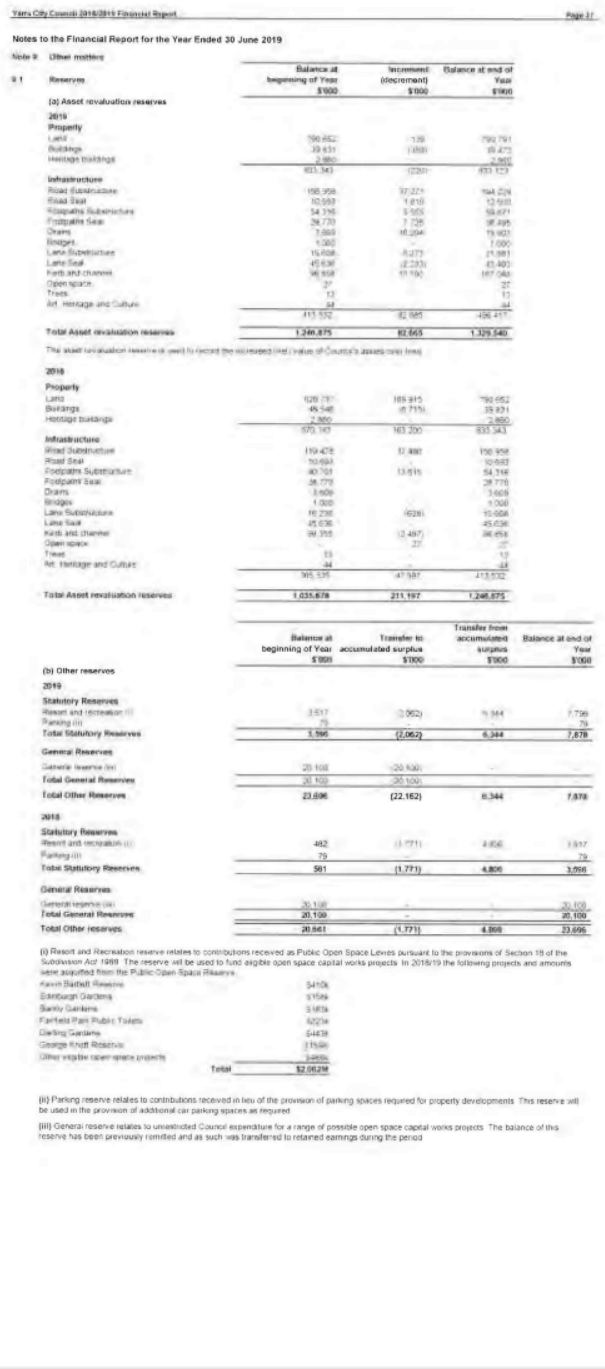
Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.



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Notes to the Financial Report for the Year Ended 30 June 2019

Note 9 Other matters

9.1 Reserves

	Balance at beginning of Year $'000	Increment (decrement) $'000	Balance at end of Year $'000
(a) Asset revaluation reserves			
2019			
Property			
Land	790,652	139	790,791
Buildings	39,631	(159)	39,472
Heritage buildings	2,860	-	2,860
	833,343	(20)	833,323
Infrastructure			
Road Substructure	156,958	37,221	194,179
Road Seal	10,553	1,810	12,363
Footpaths Substructure	54,316	3,955	58,271
Footpaths Seal	28,770	7,726	36,496
Drains	3,609	16,294	19,903
Bridges	1,000	-	1,000
Lane Substructure	15,638	(4,273)	11,365
Lane Seal	45,636	(2,233)	43,403
Kerb and channel	96,958	10,190	107,148
Open space	27	-	27
Trees	13	-	13
Art, Heritage and Culture	44	-	44
	413,522	82,665	496,417
Total Asset revaluation reserves	**1,246,875**	**82,665**	**1,329,540**

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

2018			
Property			
Land	626,737	163,915	790,652
Buildings	45,546	(5,715)	39,831
Heritage buildings	2,860	-	2,860
	675,143	158,200	833,343
Infrastructure			
Road Substructure	119,478	37,480	156,958
Road Seal	10,553	-	10,553
Footpaths Substructure	40,701	13,615	54,316
Footpaint Seal	28,770		28,770
Drains	3,609		3,609
Bridges	1,000		1,000
Lane Substructure	16,238	(600)	15,638
Lane Seal	45,636		45,636
Kerb and channel	99,355	(2,497)	96,858
Open space	-	27	27
Trees	13	-	13
Art, Heritage and Culture	44	-	44
	365,135	47,987	413,522
Total Asset revaluation reserves	**1,035,678**	**211,197**	**1,246,875**

	Balance at beginning of Year $'000	Transfer to accumulated surplus $'000	Transfer from accumulated surplus $'000	Balance at end of Year $'000
(b) Other reserves				
2019				
Statutory Reserves				
Resort and recreation (i)	3,517	(2,062)	6,344	7,799
Parking (ii)	79	-	-	79
Total Statutory Reserves	**3,596**	**(2,062)**	**6,344**	**7,878**
General Reserves				
General reserve (iii)	20,100	(20,100)	-	-
Total General Reserves	**20,100**	**(20,100)**		
Total Other Reserves	**23,696**	**(22,162)**	**6,344**	**7,878**
2018				
Statutory Reserves				
Resort and recreation (i)	492	(1,771)	4,806	3,517
Parking (ii)	79	-	-	79
Total Statutory Reserves	**561**	**(1,771)**	**4,806**	**3,596**
General Reserves				
General reserve (iii)	20,100	-	-	20,100
Total General Reserves	**20,100**	-	-	**20,100**
Total Other reserves	**20,661**	**(1,771)**	**4,806**	**23,696**

(i) Resort and Recreation reserve relates to contributions received as Public Open Space Levies pursuant to the provisions of Section 18 of the Subdivision Act 1988. The reserve will be used to fund eligible open space capital works projects. In 2018/19 the following projects and amounts were acquitted from the Public Open Space Reserve.

Kevin Bartlett Reserve	$410k
Edinburgh Gardens	$156k
Barkly Gardens	$180k
Fairfield Park Public Toilets	$221k
Darling Gardens	$443k
George Knott Reserve	$156k
Other eligible open space projects	$486k
Total	$2,062k

(ii) Parking reserve relates to contributions received in lieu of the provision of parking spaces required for property developments. This reserve will be used in the provision of additional car parking spaces as required.

(iii) General reserve relates to unrestricted Council expenditure for a range of possible open space capital works projects. The balance of this reserve has been previously remitted and as such was transferred to retained earnings during the period.

Notes to the Financial Report for the Year Ended 30 June 2019

Note 9 Other matters (Cont'd)

9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)

	2019 $'000	2018 $'000
Surplus/(deficit) for the year	25,922	20,869
Depreciation	22,309	21,074
Finance costs	2,181	2,007
Open space contributed assets (refer Note 3.5)	(2,250)	-
(Profit)/loss on disposal of non current assets (refer to Note 3.6)	10,996	(2,230)
Change in assets and liabilities:		
(Increase)/decrease in receivables	1,370	(1,660)
(Increase)/decrease in other assets	81	(643)
Increase/(decrease) in payables	3,807	(868)
Increase/(decrease) in other liabilities	1,352	2,342
(Increase)/decrease in inventories	(27)	21
Increase/(decrease) in provisions	(51)	541
Net cash provided by/(used in) operating activities	65,690	41,453

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2019, this was 9.5% as required under Superannuation Guarantee (SG) legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan. Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. For the year ended 30 June 2019, this rate was 9.5% of members' salaries (9.5% in 2017/2018).

As at 30 June 2018, a full triennial actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 106.0%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns	6.0% pa
Salary information	3.5% pa
Price inflation (CPI)	2.5% pa.

Vision Super has advised that the VBI at 30 June 2019 was 107.1%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2018 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Financial Report for the Year Ended 30 June 2019

The 2018 interim actuarial investigation surplus amounts

The Fund's interim triennial investigation as at 30 June 2018 identified the following in the defined benefit category of which Council is a contributing employer:

	2018 $m	2017 $m
1. A VBI Surplus	131.9	69.8
2. A total service liability surplus	218.3	193.5
3. A discounted accrued benefits surplus	249.1	228.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. Council was notified of the 30 June 2017 VBI during August 2017.

2019 interim actuarial investigation

An interim actuarial investigation will be conducted for the Fund's position as at 30 June 2019. It is anticipated that this actuarial investigation will be completed in December 2019.

Performance Statement

Council had prepared the following performance statement in accordance with the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Attachment 1 - Annual Report 2018-19 - Final Text for Council Meeting

Yarra City Council

Performance Statement

For the year ended 30 June 2019

REFERENCES
Regulation R
Better Practice BP

Performance Statement

For the year ended 30 June 2019

R17(1) **Description of municipality**

The City of Yarra is an inner metropolitan municipality which is home to a diverse community of people. Yarra is one of Australia's smallest inner city municipalities at 19.5 square kilometres, and features lively arts and entertainment precincts, vibrant shopping and café strips, and numerous sports and recreational facilities.

Created in June 1994, the City of Yarra merged the former municipalities of: Collingwood; Richmond; Fitzroy; (including the annexed part of Carlton North); Northcote (Alphington & Fairfield: South of Heidelberg Road only).

Yarra has a population of 98,521 (at 30 June 2018) and a diverse community profile. Over the previous decade, the City's population had been growing at an average rate of 3.6%, almost double the rate of growth for Victoria. It is estimated that Yarra will continue to grow, with the population predicted to exceed 130,000 by 2031.

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Sustainable Capacity Indicators

For the year ended 30 June 2019

		Results				
	Indicator/measure	2016	2017	2018	2019	Material Variations
R15(3) Sch3 R16(1) R17(2)	***Population***					
	Expenses per head of municipal population [Total expenses / Municipal population]	$1,804.81	$1,787.22	$1,770.11	$1,953.17	Council's expenses have increased, primarily due to the accounting result of a number of non-cash impacting items. These have included $11.4m of land asset write off, an accrued legal settlement and $1.7m of further bad debt provision resulting from application of AASB9 and reduced collections from Fines Victoria.
	Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	$9,461.04	$9,376.85	$9,355.26	$10,012.59	The indicator is trending down due to consistent population increases over the 4 years greater than the increase in infrastructure spend.
	Population density per length of road [Municipal population / Kilometres of local roads]	283.92	292.07	308.41	312.88	Council's population continues to increase whereas the length of roads remain the same within the City.
	Own-source revenue					
	Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	$1,683.11	$1,735.51	$1,780.74	$1,770.97	Council experienced a slight reduction in the 2018/19 result, compared to the 2015/16 base, there continues to be an overall positive trend on this indicator.
	Recurrent grants					
	Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	$110.72	$146.45	$123.34	$133.50	
	Disadvantage					
	Relative socio-economic disadvantage	8.00	8.00	8.00	8.00	Council's Relative Socio-Economic Disadvantage Indicator remains stable.

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BP

[Index of Relative Socio-economic Disadvantage by decile]

Definitions

"adjusted underlying revenue" means total income other than:

(a) non-recurrent grants used to fund capital expenditure; and

(b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

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Service Performance Indicators

For the year ended 30 June 2019

	Service/*indicator*/*measure*	Results 2016	2017	2018	2019	Material Variations
R15(1) Sch3 R16(1) R17(2)	**Aquatic facilities**					
	Utilisation					Utilisation of Council's aquatic facilities is consistent with last year's result, in spite of Collingwood swimming pool being closed for 12 weeks for major refurbishment and maintenance.
	Utilisation of aquatic facilities [Number of visits to aquatic facilities / Municipal population]	11.63	11.96	9.14	9.23	
	Animal management					
	Health and safety					The number of animal prosecutions has increased as Council continues to improve on its response and follow-up of alleged dog attacks. Improved systems and technology has enabled officers to respond faster and identify alleged offenders.
	Animal management prosecutions [Number of successful animal management prosecutions]	5.00	11.00	13.00	14.00	
	Food safety					
	Health and safety					
	Critical and major non-compliance notifications [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100.00%	100.00%	99.56%	99.54%	Council responds to 100% of critical and major non-compliance outcome notifications. Results less than 100% occur where follow-up inspections are delayed due to closures and re-inspections fall in the next period.

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Service/*indicator*/*measure*	Results 2016	2017	2018	2019	Material Variations
Governance					
Satisfaction					
Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	68.60	67.00	67.00	72.00	Council's satisfaction score of 72.00 is categorised as "good" from the 2019 Annual Customer Satisfaction Survey. Previous years' results are also categorised as "good" using the same survey instrument. The result is underpinned by Council's ongoing commitment to consultation and engagement.
Home and community care					
Participation					
Participation in HACC service [Number of people that received a HACC service / Municipal target population for HACC services] x100	13.44%	N/a	N/A	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Participation					
Participation in HACC service by CALD people [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	10.24%	N/A	N/A	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Libraries					
Participation					
Active library members [Number of active library members / Municipal population] x100	17.39%	17.82%	20.72%	19.72%	This year's result reflects the community's continued utilisation of library services since the opening of the new Library and multipurpose community hub in North Fitzroy (Bargoonga Nganjin) in April 2017 which caused an increase in active memberships and visits.
Maternal and child health					
Participation					
Participation in the MCH service	79.82%	79.38%	80.41%	82.75%	

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Service/indicator/measure	Results 2016	2017	2018	2019	Material Variations
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100					Participation in the Maternal and Child Health Service has had modest increases over the last 4 years. There are no significant service changes driving this result.
Participation *Participation in the MCH service by Aboriginal children* [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	59.72%	63.41%	79.37%	78.43%	There was a significant increase in participation in the Maternal and Child Health service by Aboriginal and Torres Strait Islander people between 2017 and 2018. This increased has been maintained in 2019.
Roads ***Satisfaction*** *Satisfaction with sealed local roads* [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	73.30	72.30	72.20	76.50	Council's satisfaction score of 76.50 is categorised as "very good" from the 2019 Annual Customer Satisfaction Survey. Previous years' results are also categorised as either "good" (65.00-72.50) or "very good" (72.50-77.50) using the same survey instrument. This year's increase in satisfaction is statistically significant and a positive result for Council.

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Service/*indicator*/*measure*	Results 2016	2017	2018	2019	Material Variations
Statutory Planning					
Decision making					
Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	78.69%	74.07%	77.45%	61.04%	Council successfully negotiated outcomes on 20 application lodged with VCAT without the need for a VCAT decision. These are not included in this indicator which measures applications that went to a full VCAT hearing where Council's decision was upheld as a percentage of all applications lodged with VCAT. As a result of the compulsory conference process, Council negotiated positive outcomes in 3 overturned decisions and 17 varied decisions, which are not reflected in the result.
Waste Collection					
Waste diversion					
Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	38.52%	37.36%	37.73%	37.72%	The trend shows a consistent level of waste diversion from landfill. Council continues to promote environmental sustainability and the benefits of recycling including trialling a food organics waste service during 2018/19.

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Definitions
"Aboriginal child" means a child who is an Aboriginal person
"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006
"active library member" means a member of a library who has borrowed a book from the library
"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act
"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English
"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act
"class 2 food premises" means food premises, within the meaning of the *Food Act 1984* , that have been declared as class 2 food premises under section 19C of that Act
"Community Care Common Standards "means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

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"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

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Financial Performance Indicators

For the year ended 30 June 2019

		Results			Forecasts					
	Dimension/*indicator*/*measure*	2016	2017	2018	2019	2020	2021	2022	2023	Material Variations
R15(2) Sch3 R16(1) R16(2) R17(2) R17(3)	**Efficiency**									
	Revenue level									
	Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	$1,543.41	$1,617.29	$1,674.29	$1,727.98	$1,742.79	$1,801.85	$1,828.01	$1,854.65	The average residential rates per residential property continues to increase due to rates increasing in line with the rate cap, as well as supplementary rate revenue received. The trend reflects that this will continue.
	Expenditure level									
	Expenses per property assessment [Total expenses / Number of property assessments]	$3,128.06	$3,088.70	$3,196.76	$3,592.09	$3,467.51	$3,489.41	$3,518.66	$3,546.00	Council's expenses have increased, primarily due to the accounting result of a number of non-cash impacting items. These have included $11.4m of land asset write off, an accrued legal settlement and $1.7m of further bad debt provision resulting from application of AAS89 and reduced collections from Fines Victoria.

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Dimension/*indicator*/*measure*	Results			Forecasts				Material Variations
	2016	2017	2018	2019	2020	2021	2022	2023	
Workforce turnover *Resignations and terminations compared to average staff* [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	15.64%	22.71%	16.05%	14.05%	0.00%	0.00%	0.00%	0.00%	Council has had a decrease in its ratio of terminations compared to previous years.
Liquidity ***Working capital*** *Current assets compared to current liabilities* [Current assets / Current liabilities] x100	102.99%	150.61%	196.87%	282.25%	268.39%	125.47%	187.54%	172.38%	Council received $22M+ in grant income close to the end of the financial year, which it must hold in the bank until it is spent on the projects for which the funding is intended.
Unrestricted cash *Unrestricted cash compared to current liabilities* [Unrestricted cash / Current liabilities] x100	27.46%	63.57%	96.61%	106.06%	172.44%	77.74%	104.94%	92.93%	Council's unrestricted cash has improved from 2016/17 to 2018/19 due to better than expected revenue receipts. The future trend is for Council's unrestricted cash to slowly increase.

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	Dimension/*indicator*/*measure*	Results			Forecasts					Material Variations
		2016	2017	2018	2019	2020	2021	2022	2023	
	Obligations									
Loans and borrowings	***Asset renewal*** *Asset renewal compared to depreciation* [Asset renewal expenses / Asset depreciation] x100	95.90%	98.77%	102.44%	96.13%	104.54%	120.00%	115.89%	99.36%	Council's year on year result is uneven, as Council continues to find the optimal balance of renewal priorities each year. The reduction in the 2018/19 result is due to depreciation increasing by $1m year on year due to infrastructure revaluations.
	Loans and borrowings *Loans and borrowings compared to rates* [Interest bearing loans and borrowings / Rate revenue] x100	33.19%	45.41%	42.80%	40.27%	37.82%	35.47%	30.98%	26.64%	Council's year on year result has decreased and Council expects this trend to continue, as its debt profile decreases over time.
	Loans and borrowings *Loans and borrowings repayments compared to rates* [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	1.54%	1.49%	3.00%	3.09%	2.87%	2.78%	31.76%	4.65%	Council's year on year result has increased as it borrowed an additional 13.5M during 2016/17. Council is required to repay a $32.5m interest only loan in 2020/21.

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Dimension/*indicator*/*measure*	Results			Forecasts				Material Variations
	2016	2017	2018	2019	2020	2021	2022	2023	
Indebtedness									
Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	22.99%	29.39%	26.41%	26.97%	25.36%	6.27%	19.22%	16.26%	
Operating position									
Adjusted underlying result *Adjusted underlying surplus (or deficit)* [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	1.70%	6.31%	8.38%	1.51%	4.53%	4.82%	5.34%	5.85%	Council's expenses have increased, primarily due the accounting result of a number of non-cash impacting items. These have included $11.4m of land asset write off, an accrued legal settlement and $1.7m of further bad debt provision resulting from application of AASB9 and reduced collections from Fines Victoria. These are more than offset by real cash increases in grant income, however that income is not used in the calculation of Underlying result.
Stability									
Rates concentration *Rates compared to adjusted underlying revenue* [Rate revenue / Adjusted underlying revenue] x100	59.82%	58.17%	56.30%	55.53%	56.73%	57.11%	57.34%	57.55%	
Rates effort									

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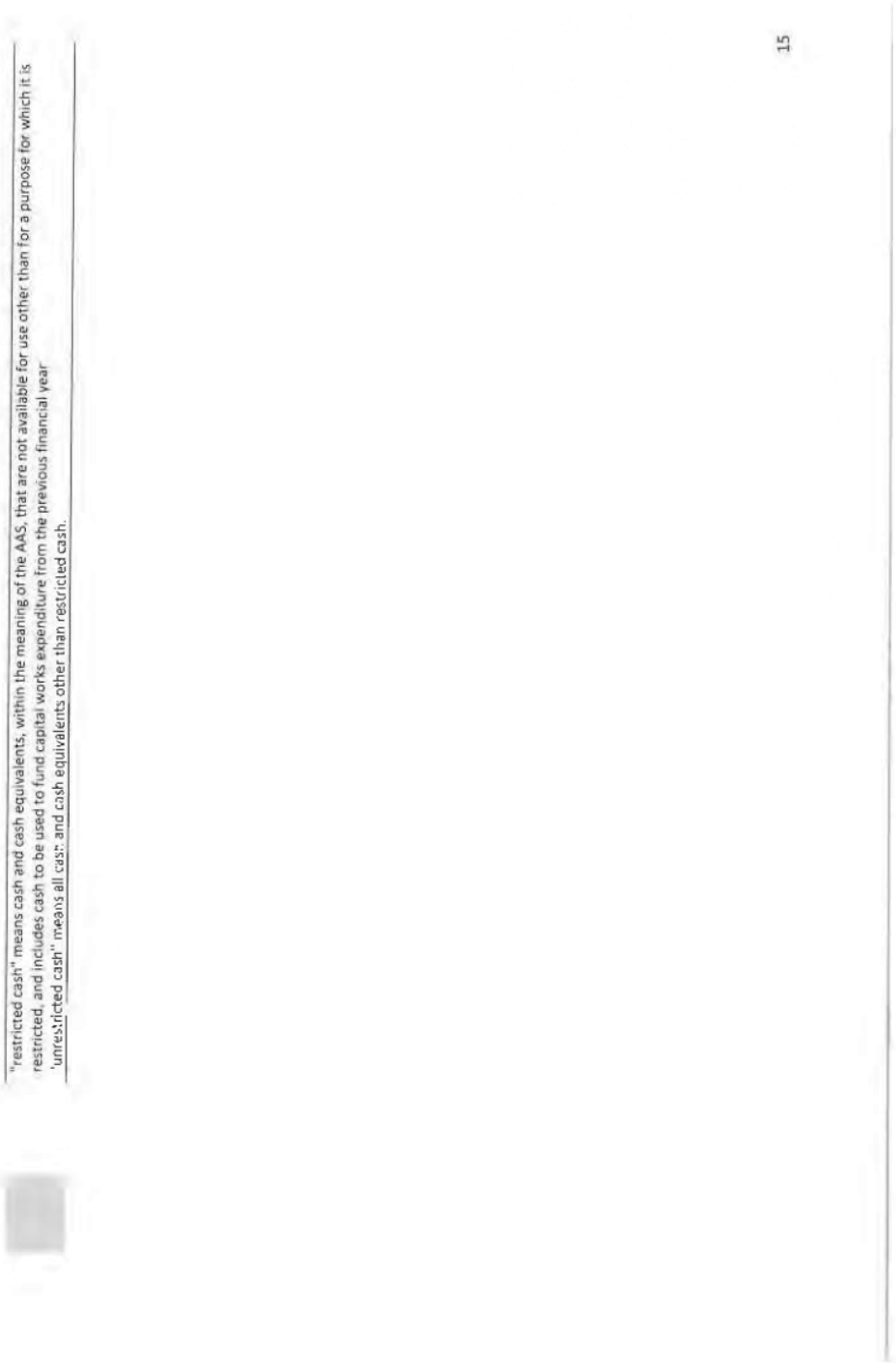
	Results			Forecasts				
Dimension/*indicator*/*measure*	2016	2017	2018	2019	2020	2021	2022	2023	Material Variations
Rates compared to property values Rate revenue / Capital improved value of rateable properties in the municipality] x100	4.73%	0.20%	0.21%	0.18%	0.21%	0.21%	0.21%	0.21%	Council's property values increased by an average of 11.51% from 2017/18 to 2018/19

BP

Definitions

"adjusted underlying revenue" means total income other than:
(a) non-recurrent grants used to fund capital expenditure; and
(b) non-monetary asset contributions; and
(c) contributions to fund capital expenditure from sources other than those referred to above
"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure
"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
"current assets" has the same meaning as in the AAS
"current liabilities" has the same meaning as in the AAS
"non-current assets" means all assets other than current assets
"non-current liabilities" means all liabilities other than current liabilities
"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan
"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants
LGV means Local Government Victoria
CIV means Capital Improved Value
NAV means Net Annual Value
"population "means the resident population estimated by council
"rate revenue" means revenue from general rates, municipal charges, service rates and service charges
"recurrent grant "means a grant other than a non-recurrent grant
"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

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"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

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Other Information

For the year ended 30 June 2019

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1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014.*

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 25 June 2019 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

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Certification of the Performance Statement

R18(1)
R18(2)

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Angelica Marshall
Principal Accounting Officer
Dated: 10 September 2019

In our opinion, the accompanying performance statement of the Yarra City Council for the year ended 30 June 2018 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

Danae Bosler
Mayor
Dated: 10 September 2019

James Searle
Councillor
Dated: 10 September 2019

Vijaya Vaidyanath
Chief Executive Officer
Dated: 10 September 2019

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VAGO
Victorian Auditor-General's Office

Independent Auditor's Report

To the Councillors of Yarra City Council

Opinion	I have audited the accompanying performance statement of Yarra City Council (the council) which comprises the: • description of municipality for the year ended 30 June 2019 • sustainable capacity indicators for the year ended 30 June 2019 • service performance indicators for the year ended 30 June 2019 • financial performance indicators for the year ended 30 June 2019 • other information for the year ended 30 June 2019 (basis of preparation) • certification of the performance statement. In my opinion, the performance statement presents fairly, in all material respects, the performance of the council for the year ended 30 June 2019, in accordance with the performance reporting requirements of Part 6 of the *Local Government Act 1989*.
Basis for Opinion	I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the Performance Statement* section of my report. My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.
Councillors' responsibilities for the performance statement	The Councillors of the council are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.
Auditor's responsibilities for the audit of the performance statement	As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance

Level 31 / 35 Collins Street, Melbourne Vic 3000
T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether the performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
20 September 2019

Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

2

Glossary

The following table defines key terms used in this report

Term	Definition
2018/19	A reference to the financial year beginning 1 July 2018 and ending 30 June 2019.
Advocacy	Publicly supporting or recommending programs or services on behalf of the community to other tiers of government or service providers for community benefit.
Annual Plan	A strategic document outlining the actions Council will undertake to implement its Council Plan during a specific financial year.
Annual Plan Action	A specific Annual Plan activity designed to facilitate the achievement of a Council Plan Strategic Objective.
Assets	Everything owned by or owed to Council such as roads, equipment and buildings. Assets are listed in the Financial Report.
Australian Accounting Standards	The accounting standards published by the Australian Accounting Standards Board.
Budget	A plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the Council Plan.
Councillors	Elected representatives of Council.
Council Plan	A major strategic document outlining Council's aims and initiatives for a four-year period.
Council Plan Initiative	A specific Council Plan activity designed to facilitate the achievement of a Strategic Objective.
Financial Statements	The financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards and other applicable standards as they apply to the general purpose financial reports and statement of capital works, included in the Annual Report.
Financial year	The period of 12 months ending on 30 June each year.

Term	Definition
Freedom of Information Request	A request for Council to provide access to documents pursuant to the *Freedom of Information Act 1982*.
Governance	Governance relates to Council's purpose, objectives, role and functions as set out in the *Local Government Act 1989*.
Greenhouse gas emissions	Generated from a large number of processes and from a range of sources. Key sources of greenhouse gases includes energy sector, transport emissions, agricultural, land use change and forestry, industrial processes and waste.
Indicator	What will be measured to assess performance.
Local Law	The laws adopted by Council that prohibit, regulate and control activities, events, practices and behaviours within Yarra.
Master plan	A high level document outlining Council's plans for a key location within the municipality.
Measure	How an indicator will be measured and takes the form of a computation, typically including a numerator and denominator.
Minister	Refers to Local Government Minister.
Performance Statement	A statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the Annual Report.
Planning and Accountability Framework	The key statutory planning and reporting documents that are required to be prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act.
Planning Scheme	Planning rules created by Council and endorsed by the state government to guide land use and development.
Regulations	The Local Government (Planning and Reporting) Regulations 2014.
Risk management	A policy and process for identifying business risks and controlling the likelihood and/or impact of a risk event occurring.
Services	Assistance, support, advice and other actions undertaken by a council for the benefit of the local community.

Term	Definition
Service outcome indicators	The prescribed service performance indicators to be included in the Performance Statement, which measure whether the stated service objective has been achieved.
Service performance indicators	A prescribed set of indicators measuring the effectiveness and efficiency of council services covering appropriateness, quality, cost and service outcomes.
Strategic Resource Plan	A plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the Council Plan.
Strategy	A plan of action intended to accomplish specific objectives.
Sustainable	Meet present day needs without compromising future generations' ability to meet their needs.
Sustainable capacity indicators	A prescribed set of indicators measuring whether councils have the capacity to meet the agreed service and infrastructure needs of the local community and absorb foreseeable changes and unexpected shocks into the future covering financial performance, capacity and governance and management.
Values	Values are beliefs that underpin behaviours and processes. The values of an organisation guide its culture.
Victorian Civil and Administrative Tribunal (VCAT)	A body established by the state government to determine the outcome of disputes (e.g. planning appeals).
Vision	A description of the future we aim to achieve for Yarra – our city development and our community.
Ward	Defined electoral area to which a representative is elected as councillor.
Wellbeing	A general term to encompass health, happiness, welfare, security, comfort, quality of life and a sense of belonging.

Acronyms

Term	Definition
AAS	Australian Accounting Standards
B	Billion
CALD	Culturally and Linguistically Diverse
CEO	Chief Executive Officer
CLT	Community Land Trust
DELWP	Department of Environment, Water, Land & Planning
DDA	*Disability Discrimination Act*
EFT	Equivalent full-time – one EFT is equivalent to one person working 38 hours per week
IBAC	Independent Broad-based Anti-corruption Commission
IMAP	Inner Melbourne Action Plan
LGBTIQ	Lesbian, gay, bisexual, transgender, intersex, questioning
LGPRF	Local Government Performance Reporting Framework
LGV	Local Government Victoria
M	Million
MAV	Municipal Association of Victoria
MOU	Memorandum of Understanding
MREP	Melbourne Renewable Energy Project
NDIS	National Disability Insurance Scheme
PPF	Policy Planning Framework

Term	Definition
TAC	Transport Accident Commission
VAGO	Victorian Auditor-General's Office
VCAT	Victorian Civil Administrative Tribunal
VPA	Victorian Planning Authority

Contact us

Visit one of our customer service locations

- Richmond Town Hall, 333 Bridge Road, Richmond
- Collingwood Town Hall, 140 Hoddle Street, Abbotsford
- Connie Benn Family and Children's Centre, 160 Brunswick Street, Fitzroy
- Bargoonga Nganjin – North Fitzroy Library, 182–186 St Georges Road, North Fitzroy

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For further reading follow Council's activities online

- yarracity.vic.gov.au
- twitter.com/YarraCouncil
- youtube/YarraCityCouncil
- facebook.com/YarraCityCouncil
- instagram.com/CityofYarra

If you do not have home access to the internet, you can visit Council's website via the computers at your local Yarra library.

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11.9 Heritage significance of the former Sherrin factory in Wellington Street Collingwood

Reference: D19/184462
Authoriser: Group Manager Chief Executive's Office

Purpose

1. For Council to consider the research on heritage significance of former Sherrin factory at 32-34 Wellington Street, Collingwood; and determine to adopt it for providing a Heritage Overlay protection to the property.

Background

2. On 14 May 2019, Council resolved that officers present a report to Council:
   (a) advising research on the heritage significance of the former Sherrin factory at 32–34 Wellington Street, Collingwood; and
   (b) the potential of including the property within a heritage overlay as the site currently is not in a heritage overlay and can potentially be demolished.
3. Following Council's resolution, Trethowan Architecture were appointed to undertake a research on the property.
4. Trethowan Architecture's research **Attachment 1** has also been informed by a peer review of their initial work by David Helms Heritage Planning **Attachment 2.**
5. The consultant has assessed the property against various criterion of the Planning Practice Note 1 – **Attachment 3.**
6. The details of the assessment against various criteria can be found at **Attachment 1**.

Research Findings

7. The historical research and assessment have concluded that the Former T.W. Sherrin Factory (the Place) is of historic and associative significance for its association with the Sherrin Family, three generations of whom were influential figures in the social, economic, and cultural life of Collingwood.
8. The existing factory displays characteristics of late Edwardian industrial design, such as the combination of rendered parapet, brickwork with recessed panels and is understood as a small-scale workshop of the period.
9. The research report i.e. **Attachment 1** also includes a statement of significance at the end.
10. The report recommends
    (a) inclusion of the Place in the schedule to the Heritage Overlay (HO) of the City of Yarra Planning Scheme; as an individually significant place; and
    (b) inclusion of the following in the Schedule to Heritage Overlay (Clause 43.01) of the Yarra Planning Scheme:

External Paint Colours *Is a permit required to paint an already painted surface?*	Yes – parapet.
Internal Alteration Controls *Is a permit required for internal alterations?*	No
Tree Controls *Is a permit required to remove a tree?*	No

Victorian Heritage Register *Is the place included on the Victorian Heritage Register?*	No
Incorporated Plan *Does an Incorporated Plan apply to the site?*	No
Outbuildings and fences exemptions *Are there outbuildings and fences which are not exempt from notice and review?*	No
Prohibited uses may be permitted *Can a permit be granted to use the place for a use which would otherwise be prohibited?*	No
Aboriginal Heritage Place *Is the place an Aboriginal heritage place which is subject to the requirements of the Aboriginal Heritage Act 2006?*	No

External Consultation

11. No external consultation was required at this stage.

Internal Consultation (One Yarra)

12. The officers of Strategic Planning, Statutory Planning and Building departments were consulted to understand the process for inclusion in the HO, current status of the building and whether there is any development application or demolition request for the site.

Financial Implications

13. Inclusion of the place on Yarra's HO would require funding for processing a Planning Scheme Amendment.

Economic Implications

14. Placement of HO would provide a unique identity to the place. Whilst it would protect significant heritage elements it will also allow development of the site. There may be some economic impacts but it is difficult to assess what it would be. Various studies have shown that placement of HO over properties have resulted in positive economic gains.

Sustainability Implications

15. Protecting the heritage significance of the place would be consistent with sustainability principles.

Social Implications

16. Heritage protection to the place would enhance the social significance of the site as it would provide an opportunity to the existing and future community of Yarra to remember this place as a former T.W. Sherrin football factory as well as its association with the Sherrin Family, three generations of whom were influential figures in the social, economic, and cultural life of Collingwood.

Human Rights Implications

17. There are no known human rights implications if the site was to be included in the heritage overlay.

Communications with CALD Communities Implications

18. This report does not require communications with CALD communities.

Council Plan, Strategy and Policy Implications

19. Inclusion of the property on a heritage overlay will be consistent with the Council Plan 2017-2021 which includes protecting Yarra's heritage and neighbourhood character (Strategy 4.1) under which a main initiative (4.1.1) is to strengthen the protection of Yarra's heritage through the planning scheme, education, and resource provision.

Legal Implications

20. Inclusion of the Place on a Heritage Overlay would mean that provisions of Planning and Environment Act 1987 and the statutory requirements for undertaking a Planning Scheme Amendment process will have to be followed.

Other Issues

21. Last year there was a nomination for inclusion of the Place on the Victorian Heritage Register.

22. In January 2019, Executive Director Heritage Victoria recommended that the place not be included in the Victoria Heritage Register.

23. There was a review of the Executive Director Heritage Victoria's decision by the Heritage Council Victoria -Registration and Reviews committee.

24. Whilst the committee, after reviewing all the evidence presented to it, determined that the factory, office and residence of TW Sherrin is not of cultural heritage significance to the State of Victoria, the Committee also determined to refer Executive Director's recommendation to Yarra City Council for consideration, pursuant to Section 49 (1) (c) (i) of the Heritage Act 2017.

25. A copy of the Committee's decision can be viewed in the appendix to David Helm's report- **Attachment 2**.

26. Section 2 of David Helm's report in relation to the Heritage Council Victoria's decision states that - *"Of note is Paragraph 027 where the Committee qualifies that the decision not to include the former Sherrin Factory on the VHR was made 'based on the evidence before it'. Specifically, the Committee found it was 'not convinced' by the recommendations and findings of the Executive Director in relation to Criteria A, G & H and the discussion indicates that the former Sherrin Factory may have been worthy of inclusion on the Register under one or more of these criterion if more extensive investigation had been carried out."*

27. Applying a local heritage overlay protection to the Place would either require approval of an interim heritage overlay control by the Minister for Planning or a permanent heritage control, following a full Planning Scheme Amendment process.

28. Interim heritage controls can be requested in the following instances:

    (a) Council receives a planning permit application for demolition or redevelopment of a building of potential heritage significance;

    (b) Council receives a request for a report and consent to demolish a building of potential heritage significance under sections 29a and 29B of *the Building Act 1993*; and

    (c) Council may resolve to request the Minister for Planning to apply interim heritage controls at the same time it resolves to seek authorisation to prepare and exhibit an amendment to the Planning Scheme applying permanent controls.

29. In order to justify the application of interim heritage controls, Council must also be able to provide DELWP with:

    (a) Strong evidence based arguments explaining how the request meets the tests of *section 20(4) of the Planning and Environment Act 1987*;

    (b) Evidence to show the area is experiencing development pressure; and

    (c) A request for an equivalent permanent Heritage Overlay and detailed proposal of timing.

30. Interim heritage controls <u>are not to be</u> requested in the following instances:

    (a) Where a planning permit has already been issued for demolition or redevelopment of the Place and this planning permit has not expired; or

    (b) Where consent for demolition under the *Building Act 1993* has already been granted within the past 12 months; or

    (c) Where a property is graded not-contributory.

Options

31. There are two options for including the property into a HO.

32. Option 1: To undertake a site specific amendment to apply the HO to 32-34 Wellington Street only.

33. Option 2: To apply the HO to 32-34 Wellington Street as part of a broader future amendment.

34. The planning scheme amendment process can be long and costly as it includes 6 steps:



35. Staff resource requirements and costs of managing individual amendments where heritage significance has been identified are significant. Especially where opposing submissions are received, requiring the appointment of an independent Planning Panel.

36. Officers consider that it is more efficient to include 32 Wellington Street, Collingwood as part of a broader amendment. Council can achieve greater economies of scale when bundling multiple heritage investigations with one consultant and progressing them together as part of a broader heritage amendment.

37. If Council were to receive either a section 29A/29B request under *the Building Act 1993* or a planning permit application for the site, Council has sufficient evidence and justification to request an interim heritage overlay to be applied.

Conclusion

38. Research by Trethowan Architecture and the peer review by David Helms Heritage Planning have established that 32-34 Wellington Street, Collingwood is of individual heritage significance to the City of Yarra and it would be appropriate to include an individual heritage overlay to the site.

39. Para 28–30 and 35-37 above indicate that consideration of Interim Protection is not feasible at this stage as there is no demolition request or a planning application for the site currently.

40. In view of the research findings and issues cited above it would be appropriate that:

    (a) Council adopts the research - **Attachment 1** and also the Statement of Significance contained therein;

(b) Council considers requesting an Amendment to place an HO to 32-34 Wellington Street as part of a broader future amendment; and

(c) Officers of Statutory Planning and Building departments are informed about the research and heritage significance of this place and Council's interest in providing a heritage protection to the place.

RECOMMENDATION

1. That Council:

   (a) adopts the research - **Attachment 1** and also the Statement of Significance contained therein; and

   (b) considers requesting an Amendment to place an HO to 32-34 Wellington Street as part of a broader future amendment.

2. That Officers of Statutory Planning and Building departments are informed about the research and heritage significance of this place and Council's interest in providing a heritage protection to the place.

CONTACT OFFICER: **Richa Swarup**
TITLE: **Senior Advisor City Heritage**
TEL: **9205 5149**

Attachments

1⇩ 32- 34 Wellington Street, Collingwood- Sherrin Factory Research Citation (Final) 2019 09 06
2⇩ 32-34 Wellington Street Collingwood Peer by David Helms final 300819 (2)
3⇩ PPN01-Applying-the-Heritage-Overlay

Attachment 1 - 32- 34 Wellington Street, Collingwood- Sherrin Factory Research Citation (Final) 2019 09 06

FORMER SHERRIN FACTORY

Prepared by: Trethowan Architecture

Address: 32-34 Wellington Street, Collingwood

Name: Former Sherrin Factory	**Survey Date:** 7 June 2019
Place Type: Industrial	**Architect: --**
Grading: Significant	**Builder: --**
Extent of Overlay: To title boundaries	**Construction Date:** c.1915



Historical Context
The following locality history draws largely on the Collingwood Conservation Study (1989).

Collingwood's development as a suburb began in earnest in the mid-nineteenth century. This occurred in parallel with the suburb's industrial development, with the former Glass House and wheel wright works among industries identified in Hodgkinson's 1858 plan of East Collingwood. East Collingwood's exemption from the building regulations of the inner city that mandated only brick or stone was a factor in its phenomenal growth, as brick or stone buildings could not be built fast enough to meet the growing city's demands in the face of the Gold Rush population boom (Vines & Churchward 1989:43-44).

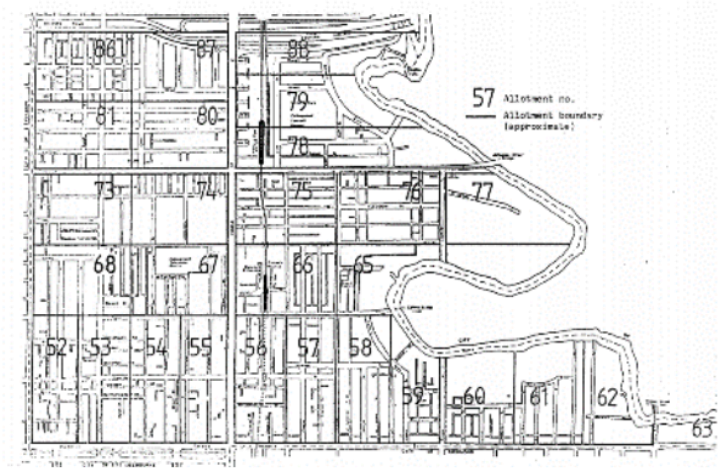


Figure 1: Plan showing Robert Hoddle's survey plan superimposed over the street grid of Collingwood. Source: Collingwood Conservation Study 1989.

East Collingwood was gazetted as a municipality in 1855 and quickly became a focus of working class politics and activism. The prestige of local government was expressed in the construction of the grand Collingwood Town Hall in 1885-87. Drainage and sewerage an the state of the roads were among the local government's early concerns. Poor sanitation in the Collingwood 'Flats' added to the area's low reputation, but improved following the introduction of municipal wide sewerage works by the Melbourne Metropolitan Board of Works (MMBW) in 1891.

Smith Street and Wellington Street were early retail and commercial strips in the mid nineteenth century, but the latter developed a strongly industrial character as the century progressed. Collingwood's industrial character continued to develop strongly through the second part of the nineteenth century, with prominent manufacturers including Rae, Dickson & Co. soap and candle manufacturers, and a wide range of boot and footwear manufacturers that were connected with the proximity of some of the suburb's 'noxious trades' such as tanneries. One example was Hugh Thomson's Collingwood Tannery and Boot Factory Limited. The Sherrin football and athletic goods factory established in 1879 was a more boutique trade connected to this suite of leather industries. Footwear and clothing industries benefited from the high tariffs levied against international imports as part of the colony of Victoria's strongly Protectionist trade policies. Protectionism carried over on a national level into the new Commonwealth, providing the economic and political context for a continued working-class community and industrial economy.

Boot and leather trades were important in turn in the development of unionism and labour politics from the 1880s onwards (Collingwood Conservation Study 1989 V.1:80). Local activism and union politics was an intense feature of political and social life in Collingwood, with local incidents and industries contributing to the passage of the 1896 Factories Act against 'sweating' and 'outworking' in the boot-making industry. By 1891, there were 489 boot, leather and footwear trades in Collingwood, among them Smalley and Harkness in Wellington Street. By 1920 there had been a considerable consolidation, with nineteen major companies including large leather cutting companies, boot and footwear manufacturers.

Other prominent industries in the history of the locality included hatters, with the Fayrefield Hat Factory and Austral Hat Mills among the most prominent. The Austral Hat Mills continued through the 1950s as the Austral Silk and Cotton Mills. Breweries naturally concentrated in the riverside municipality and a number of brewers and distilleries included the Yorkshire Brewery in Wellington Street, and of course Carlton and the Victoria Brewery. Foster Lager was established in 1888 in Rokeby Street. A notable feature of Collingwood's industry was not only the large enterprises, but the proliferation of small workshops and premises that provided for 'a sense of mutual interest between employer and workman' (Graeme Davison cited in Vines & Churchward 1989:103).

Collingwood's development was strongly working class, and with this came not only labour activism and politics, but also working-class culture and recreation. Foremost among these, and strongly emblematic of a proud and competitive local culture, was the Collingwood Football Club (CFC) based at Victoria Park and established in the 1880s. The CFC became the most successful club in the game in the early to mid-twentieth century. (Vines & Churchward 1989:117) Other sports clubs included minor football and cricket clubs that were nonetheless a prominent part of the community's recreational and cultural life.

Collingwood became a target of the Slum Abolition Board in the 1930s, which denounced the areas for its 'hot beds of depravity and disease' as well as its 'poverty' (Vines & Churchward 1989:124). Its successor, the Housing Commission, demolished and redeveloped large areas in the post-war period. The leather off-cuts from the boot, hat and leather trades were an emblem of the poverty of the area, with 'Collingwood coke' as it was called burnt in place of timber by poorer workers during winter (Vines & Churchward 1989:126).

Collingwood in the post-war period became emblematic of the transformation of the working class in the 'lucky country' – transformations represented by the figure of John Wren, the working class 'rags to riches' boy retold in Frank Hardy's *Power without Glory*. New migrants to the country also settled in large numbers in Collingwood, and the footwear, leather trades became important sources of employment, particularly for migrant women and those from non-English speaking backgrounds. Industry, supported by protectionism, became an important part of integrating 'New Australians' into a society that only years before had been in thrall to the idea of 'White Australia'.

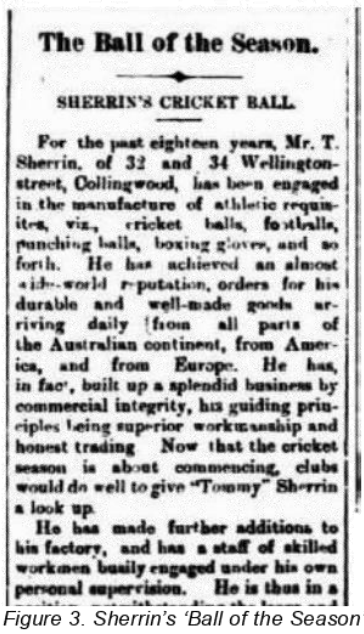
History

Thomas William Sherrin

Thomas William (Tom) Sherrin purchased the site at 32-34 Wellington Street in 1879. He was only 22 years of age when he established the business on the site in a small weatherboard building where he also resided in a single room. The area's businesses then included a steam-powered hat mill, a photographic plates factory, cordial factory, brewery and a boot making business. Tom Sherrin was born to Irish immigrant parents in Collingwood. His father Robert had been a carpenter, and Thomas himself became apprenticed at the age of 20 to a well-known saddler and prominent Protectionist William Prytherch, based in Wellington Street. Prytherch and Sherrin initially shared the premises, and the two had a close business relationship, with Prytherch appointing Tom Sherrin as the executor of his will. Success for the young entrepreneur came quickly, with his sports goods entered into the Melbourne Industrial Exhibition of 1880 winning first prize. At the 1888 Melbourne Centennial Exhibition held in the Exhibition Buildings, T.W.Sherrin's brand won a Diploma of Merit for fine craftsmanship. The list of goods included 'Australian Rules' footballs, Rugby balls, cricket balls and equipment, boxing gloves and equipment, basketballs and soccer balls, and athletic protectors and equipment (Sherrin 2010).



Figure 2. The Sherrin stand at the 1888 Centennial Exhibition. Source: S. Sherrin 2010.



The Ball of the Season.

SHERRIN'S CRICKET BALL.

For the past eighteen years, Mr. T. Sherrin, of 32 and 34 Wellington-street, Collingwood, has been engaged in the manufacture of athletic requisites, viz., cricket balls, footballs, punching balls, boxing gloves, and so forth. He has achieved an almost wide-world reputation, orders for his durable and well-made goods arriving daily from all parts of the Australian continent, from America, and from Europe. He has, in fact, built up a splendid business by commercial integrity, his guiding principles being superior workmanship and honest trading. Now that the cricket season is about commencing, clubs would do well to give "Tommy" Sherrin a look up.

He has made further additions to his factory, and has a staff of skilled workmen busily engaged under his own personal supervision. He is thus in a

Figure 3. Sherrin's 'Ball of the Season' from the Mercury and Weekly Courier, 1989.. Source: National Library of Australia.

T.W.Sherrin not only weathered but prospered through the Depression of the 1890s that wiped out or consolidated many others among the small workshop enterprises of the boom period. After his brother-in-law's stockbroking business collapsed, Tom was able to support his sister's family, and even was instrumental in sending his nephews to the prestigious Scotch College (Sherrin 2010). This success seems chiefly due to Sherrin's capture of the niche football market in Victoria and his close business and personal relationship with the Britannia Club, renamed the Collingwood Football Club in 1892. It was in the 1890s that Sherrin's balls became the standard used in Victoria both for Rugby and Australian Rules. When Collingwood formed the Victorial Football League (VFL) with other clubs in 1897, Sherrin became the major supplier of footballs to the League, beginning a commercial relationship spanning over the next century. As a founding member of the CFC and committee member for twenty years, Tom Sherrin became the club's No.1 Ticketholder (Sherrin 2010:30; See also CFC 2019 & Collingwood Historical Society 2016).

Besides entwining his business interests with his involvement in the local football clubs, Tom Sherrin also seized marketing opportunities in the boxing industry, most notably when the famous American boxer Jack Johnson visited Australia in 1908. Sherrin scored an endorsement for his boxing gloves and punching balls from the visiting celebrity by offering Johnson the use of all his equipment (Sherrin 2010). Sherrin was a pioneer in marrying marketing and sport through sponsorship arrangements.

By the time Tom Sherrin died in 1912 he owned the properties from 32 to 38 Wellington Street. He never married or had children, instead becoming a father figure to his nephews, who worked with him and lived nearby at 63 Hotham Street in Collingwood. On his death, he left the business to his nephew John Sydney (Syd) Sherrin.



Figure 4. Britannia Club c.1886 with Tom Sherrin pictured fourth from right at the rear. The football is a Sherrin. Source: S.Sherrin 2010.



Figure 5. The staff of T.W.Sherrin pictured in 1910. Source: S.Sherrin 2010.

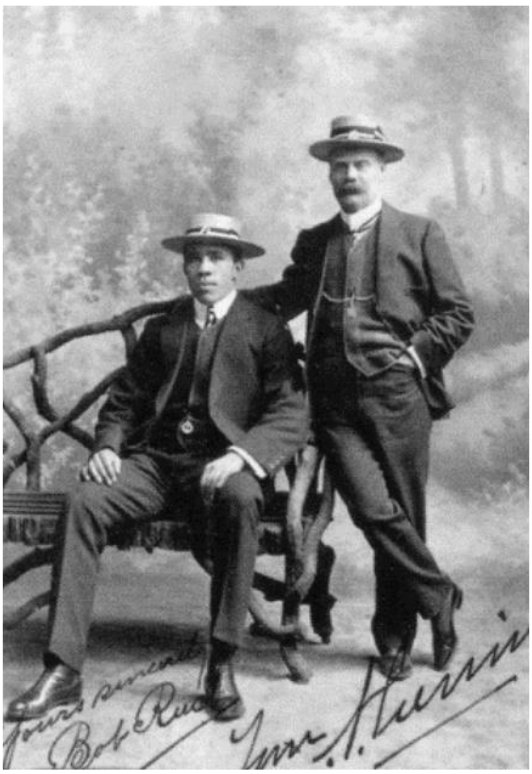


Figure 6. Tom Sherrin pictured with 'one of his champion players', Collingwood's Robert Rush c.1900. Source: S.Sherrin 2010.

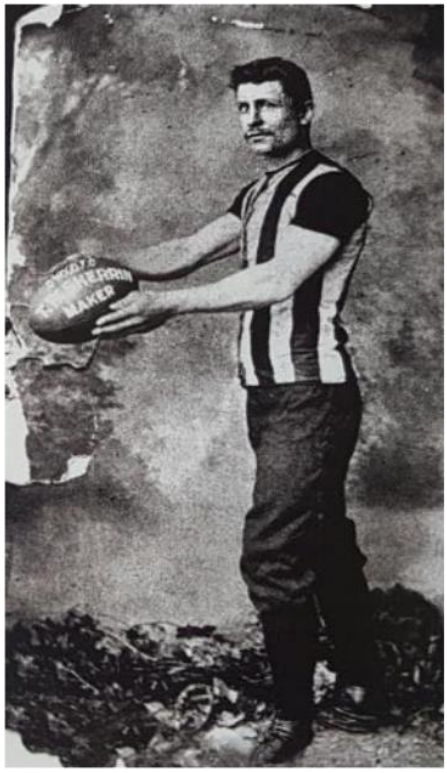


Figure 7. Collingwood Football Club Captain Bill Strickland pictured with a T.W.Sherrin ball in 1897. Source: Sherrin 2010.

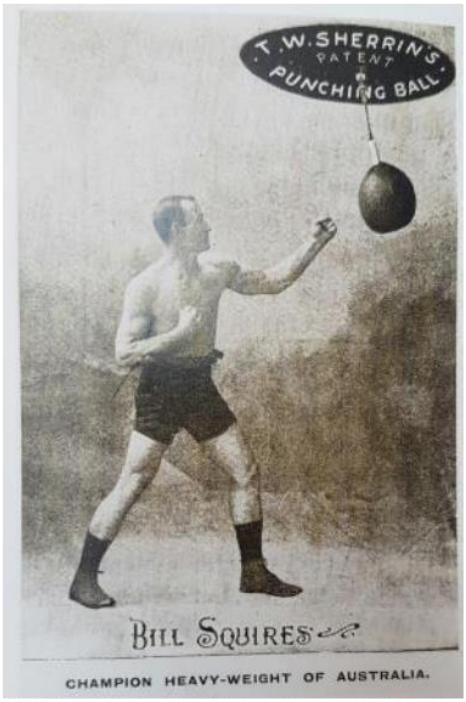




Figure 8. Advertisements for Sherrin punching balls using sponsorship of champion players Source: Sherrin 2010.

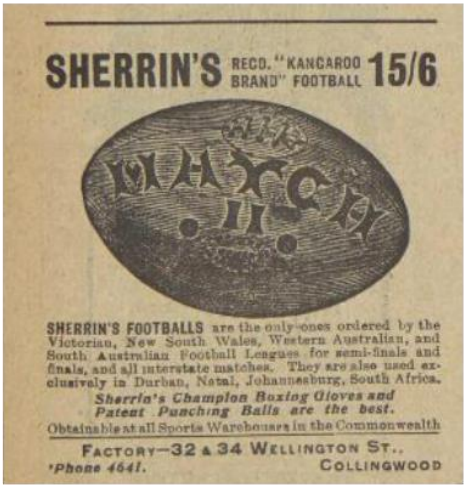


Figure 9. Advertisement from The Advance Australia, 15 May 1908, p.16. Source: National Library of Australia



Figure 10. Australasian Football Jubilee programme showing the transition from the round to oval football. Source: Sherrin 2010.

The Sherrin brand and the Standard Ball

Both round and oval leather footballs were initially used in both Rugby and 'Australian Rules'. Early Rugby balls were made of inflated pig bladders encased in Istictched leather coating, tending to be spherical but quite heavy. As there was no agreed standard ball, a game might be played with any kind of ball ranging from spherical to ovoid. By the 1880s, local producers were beating the price of the regular Rugby balls imported from England (Geoffrey Blainey 2003; Sherrin 2010:19; See also Riley 2013) Tom Sherrin regularly repaired Rugby balls damaged during football games due to the heavy wear on the ends of the ball. His major innovation was to create a ball that was rounder on the points so it was easier to kick, but still oval so it bounced evenly:

> *However the fundamental design still created a mystery as to which way the ball would bounce along the turf, one of the things that makes Australian Rules football such a delight to play and watch. (Sherrin 2010:19)*

In the early 1880s T.W.Sherrin experimented and perfected a new ball design with what was then the Britannia Football Club. Sherrin was a director of the club when it decided in 1892 to join the Victorian Football Association (VFA) and became the Collingwood Football Clulb (CFC). The popularity of Sherrin's balls and the close partnership between the industry and the sporting clubs contributed to the recognition of Sherrin's ball as the 'standard' in the sport when the Australiasian Football Council based its standard measurements on the Sherrin ball in 1906.

Sherrin continued to provide the standard in the trade into the twentieth century under successive generations of the Sherrin family. When in 1938 delegates to the ANFC met to determine new ball standards, Tom Sherrin's successor Syd Sherrin was invited to make suggestions and provided prototype balls for the suggested measurements (Argus 4 November 1938:20).

John Sydney Sherrin

Syd Sherrin joined his uncle Tom's business as an apprentice in 1903. Besides taking on the factory and the T.W. Sherrin brand, Syd continued his uncle's interest in the Collingwood Football Club, which he served as an administrator from assuming the business in 1912 to his death in 1941. He was vice-president of the CFC for twenty years, including during the club's 'greatest era', when the Magpies won four premierships back to back from 1927 to 1930 (Sherrin 2010). The business and the Club, among its major customers, were thus closely aligned.

Syd was also an avid boxing enthusiast, by which he became 'one of the best-known sporting personalities in Melbourne' (Launceston Examiner, 16 March 1942:4). He was an amateur boxing referee and patron of several football and cricket sporting clubs, and as a referee was 'third man' in 10,000 amateur and professional contests for which 'it was his proud boast that not once in his career as a referee did he accept a fee' (Launceston Examiner, 16 March 1942:4). In his own boxing career prior to taking over the T.W. Sherrin business, Syd won the featherweight title in the ANA championships (Herald, 31 July 1915:2) and also competed in the 1938 Empire Games (Sherrin 2010).

During the First World War, Syd Sherrin sent boxing gloves and footballs to Australian troops stationed in Egypt before the Gallipoli landings. Correspondence between Syd and a Magpie player, H.W.Matheson, in Egypt published in the Weekly Times described how a game of Australian Rules was played in Cairo in December 1914:

> *Playing football in Egypt is not all beer and skittles, the ground being extremely hard and grassless. Without any training and under such conditions, you can imagine the tired limbs that eventually sought reposed at the Pyramids, nine miles away. This match was played with the ball you gave me, and was the first match under Australian Rules ever contested in Egypt. I feel proud to think that I was captain of the winning team, and that it was a ball carried from Australia which was the first booted through the goals by on the 'Fighting Magpies' in Egypt. (Weekly Times, 13 February 1915:35)*

Syd also provided boxing gloves, cricket balls, footballs and punching balls for the soldiers training at Broadmeadows (Herald, 25 February 1915:10).

Throughout his career, Syd was active in local philanthropy and supported other football clubs as well, including the South Melbourne Football Club. He was also a patron of the Collingwood Footballers' Cricket Club and donated sporting gear to needy sports clubs across Melbourne during the Great Depression (Sherrin 2010:46-7). It was early in Syd Sherrin's proprietorship that the old weatherboard Sherrin factory was destroyed in a fire (Argus, 9 July 1915:4). Syd opened temporary premises across the road while the factory, the current brick building, was rebuilt. While the new premises was slightly larger to accommodate increasing production, the small scale and artisanal method of making leather sports goods chiefly by hand continued in the same way even through the Great Depression. Among the innovations by the T.W. Sherrin firm in the 1930s was the trialling of a white ball for night games, rubber balls for wet weather games, and the introduction of the valve to inflate the ball.



BOXING

NEW REFEREE FOR PAVILION

MR. S. SHERRIN TO ACT

MR. SYD. SHERRIN

Figure 11. The Herald announces one of Syd Sherrin's honourary referee engagements. Source: Herald 31 July 1915.



Figure 12. John Sydney (Syd) Sherrin later in life. Source: S.Sherrin 2010.

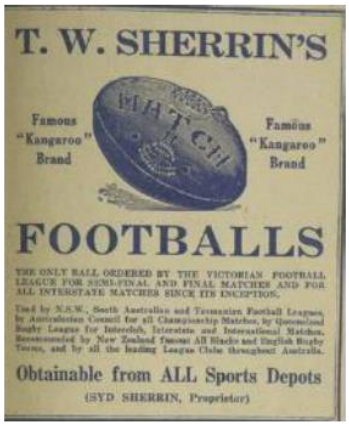


GLOVE FACTORY BURNT.

BOXING RELICS DESTROYED.

Mr. S. S. Sherrin, boxing glove manufacturer, who was acting as reserve judge last night at the amateur championship competitions, left his premises at 21 Wellington street, Collingwood, at a few minutes to 6 o'clock. He was informed at about half-past 6 that his factory was on fire. By the time he came on the scene it was burnt out, the whole stock of gloves, punching balls, football, and cricket balls, and, what was worse, relics of old-time ring champions, buttoned gloves, and ancient photographs, were destroyed. Mr. Sherrin could not give any estimate of the value of his stock or the insurance, except to say that he would be a fairly heavy loser. The business was founded in 1861 by Mr. Thomas W. Sherrin, one of the pioneers of Collingwood.

Figure 13. Report of the 1915 factory fire in the Argus, 9 July 1915. Thomas W. Sherrin is noted as 'one of the pioneers of Collingwood.'



T. W. SHERRIN'S

Famous "Kangaroo" Brand

Famous "Kangaroo" Brand

FOOTBALLS

THE ONLY BALL ORDERED BY THE VICTORIAN FOOTBALL LEAGUE FOR SEMI-FINAL AND FINAL MATCHES AND FOR ALL INTERSTATE MATCHES SINCE ITS INCEPTION.

Used by N.S.W., South Australian and Tasmanian Football Leagues, by Australasian Council for all Championship Matches, by Queensland Rugby League for Interclub, Interstate and International Matches, Recommended by New Zealand Famous All Blacks and English Rugby Teams, and by all the leading League Clubs throughout Australia.

Obtainable from ALL Sports Depots

(SYD SHERRIN, Proprietor)

Figure 14. Advertisement for 'T.W.Sherrin's' footballs under Syd Sherrin's proprietorship, from the Record, Round 1 1930, p.25. Source: National Library of Australia.

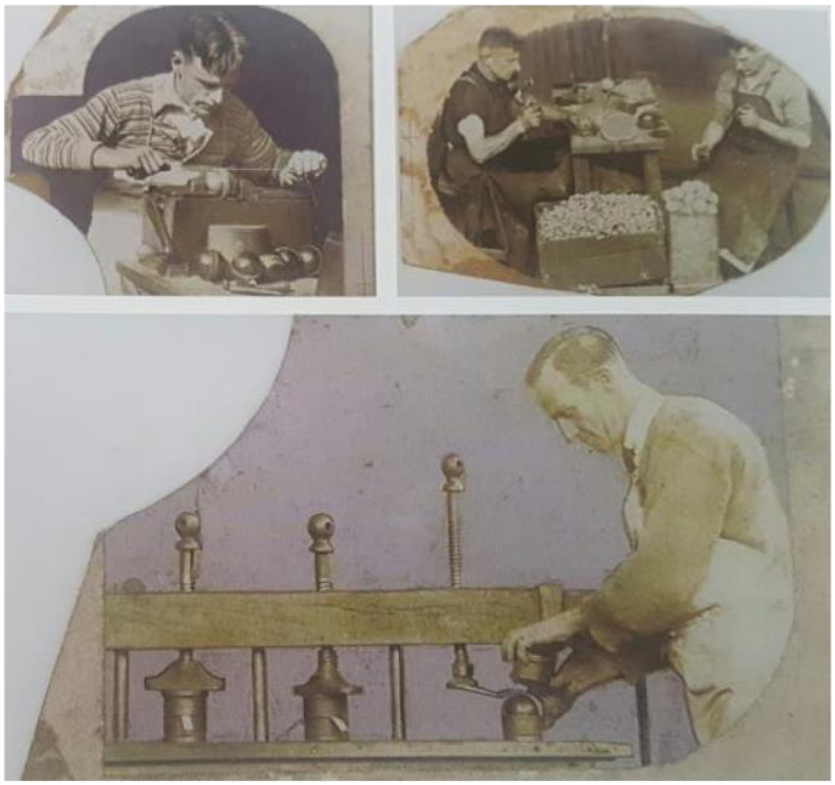


Figure 15. Making cricket balls at the Sherrin factory c.1930. Source: S.Sherrin 2010.

Tom Sherrin Jr.

When Syd Sherrin died in 1941, the War Department discharged his son Tom so that he might carry on the important family business. As in the previous war, T.W.Sherrin dispatched sporting goods overseas to 'life the morale of the troops' (Sherrin 2010). Tom Jr also continued the family's close association with the CFC, serving on its committee for three decades, including as President from 1963-1974 and as a member of the VFL tribunal. Sherrin's campaign for the presidency was noted as 'the fiercest struggle' for the presidency in the history of a club (CFC 2019). Sherrin and his committee set about upgrading Victoria Park with the ambition of creating a "mini-MCG" as a base (CFC 2019).

In the post-war period, competition with sporting goods produced overseas or by increasingly mechanised means proved difficult. The factory specialised by necessity in the niche Australian Rules football market, producing 500-750 footballs per week. In 1963, Tom Sherrin sold the business to Spalding, an American company, but remained as manager of the Sherrin division in Wellington Street, where footballs were hand stitched until its closure in 1982. Sherrin operations then moved to Spalding's factory in Sunshine.



Figure 16. Sixteen-year-old Tom Sherrin, Syd's son, boxing at the YMCA. Source: S.Sherrin 2010.



Figure 17. Tom Sherrin as owner of the firm inspecting footballs c.1950. Source: S.Sherrin 2010



Figure 18. Collingwood's 'Best and Fairest' Bob Rose making a football in Tom Sherrin's factory. Source: Women's Weekly 10 June 1950.



Figure 19. Miss Marlow Sherrin pictured in her father's factory. Argus 6 April 1953, p.3.



Figure 20. Workers in the Wellington Street factory c.1950. Source: Sherrin 2010.



Figure 21. The interior of the factory not long before its closure in 1983. Source: Sherrin 2010.



He's in

SHERRIN TOPS MAGPIE POLL

By BARRIE REETLAND

MR TOM SHERRIN became president of Collingwood Football Club last night after the most spirited election in the club's history.

Mr Sherrin, 45, a football manufacturer, and a life member of the club, doubled the votes of his opponent, Mr John Galbally, polling 1794 to 934.

The announcement of the result was drowned by cheers and the singing of "For He's a Jolly Good Fellow" from the large audience of Collingwood Football Social Club members at the meeting.

Mr Sherrin said: "I would like to thank you from the bottom of my heart for the wonderful support you have given me."

Out after 30 years

Mr Galbally, a barrister and Leader of the Opposition in the Legislative Council, automatically loses his place on the Collingwood committee after 30 years' continuous service.

Figure 22. Tom Sherrin became president of the Collingwood Football Club in 1963. Source: Sherrin 2010.

Attachment 1 - 32- 34 Wellington Street, Collingwood- Sherrin Factory Research Citation (Final) 2019 09 06



Figure 23. Staff pictured outside the factory on its last day of production in 1983. Source: Sherrin 2010.

Description & Integrity

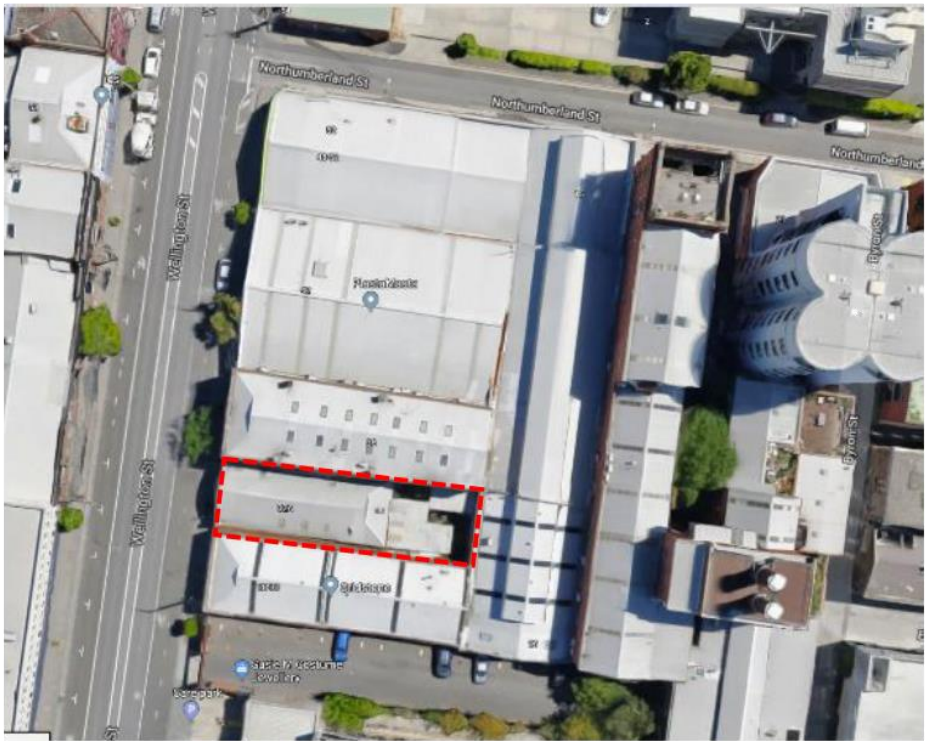


Figure 24. The subject site outlined in red. Source: Google Maps.

The former factory and office at 32-34 Wellington Street, Collingwood, is a small single-storey brick industrial building, with a simple late Edwardian Free Classical styled façade to the street on gable-roof form with corrugated iron roofing with skylights above and Dutch gable at rear. The façade is asymmetric with rendered curved parapet, contrasting vertical brick strips (overpainted), frameless openings, banks of windows and recessed horizontal brick panels with cement rendered cartouches within. Two small square highlight windows puncture the upper façade. Concrete lintels frame the main windows. The interior was inspected by Heritage Victoria and was recorded as exposed timber trusses and later partitioning and skylights (Heritage Victoria 26 April 2019).

The façade has been overpainted, and then the overpainting removed on the level beneath the parapet. There is some damage to the mortar and cracking of the brickwork. The parapet has been painted grey, with traces of the previous cream-yellow colour beneath some peeled areas. The kangaroo logo and Sherrin name visible in the c.1983 photograph of the factory has been hidden by the grey paint layer. The factory appears otherwise intact and remains recognisable as a Federation era industrial façade.



Figure 25. Front Façade of the former factory on Wellington Street. Source: Trethowan Architecture 2019.



Figure 26. Details of the façade showing window and decorative panel (left) and doorway (right). Source: Trethowan Architecture 2019.



Figure 27. Details of façade showing parapet details and side gate (left) and detail of the recessed panel (right). Source: Trethowan Architecture 2019.

Comparative Analysis

The subject site is best compared to other industrial sites in Collingwood and the City of Yarra. Collingwood and Abbotsford were the industrial core of the municipality. The Northern Suburbs Factory Study Vol.1 (Vines & Churchward 1992) identified the principal industries of the area from the nineteenth through to early twentieth centuries. The principal industries were related to leather processing and processing including tanneries, boot, saddle and hat makers; textiles; and breweries. The former Sherrin Factory seems special among these as the only noted long-term athletic goods manufacturers in the municipality, with only one such industry recorded in Collingwood in 1900 and 1930 (Vines & Churchward 1992, Vol.1:58). Of the many clothes and textiles factories around Collingwood from before 1931, only 22 survived in 1992. The subject site can also be compared in terms of its associative significance to other places in the municipality associated with the Sherrin family or the CFC.

The building itself is best compared to other Federation or early twentieth century industrial buildings in the municipality, some of which were also rebuilt or remodelled in the twentieth century on sites with longer nineteenth century histories. One such example is the former Smalley & Harkness Boot Factory, 16 Islington Street, Collingwood (HO105). The former factory is of local historical and architectural significance. The building formerly housed one of Collingwood's largest and most innovative boot manufacturing businesses, established in the suburb in 1878. Architecturally, the building is a substantially intact example of turn-of-the-century factory construction. The former factory has walls of face red brick with a bluestone plinth, punctuated by

rows of rectangular windows with shallow segmental arched brick heads. Windows are timber framed double-hung sashes with bluestone sills. The west elevation, on Islington Street, comprises five gabled bays; a faded painted sign bearing the words SMALLEY & HARKNESS is visible on the upper wall of the northernmost bay. The corrugated iron roofs are penetrated by tall, red brick corbelled chimneys (Allom and Lovell Building Citation, 1998). By comparison, the subject site shares a red brick simple industrial aesthetic from the late Edwardian period, however it demonstrates a more detailed curved parapet and a more modest scale as a workshop. While the subject site in its twentieth century incarnation continued to make products by hand, the Smalley & Harkness factory embraced machine methods of mass production. By 1891, the firm was ordering the first welt machines and outsole stitchers from the Goodyear Shoe Machinery Co. of Boston, enabling it to undertake in 90 seconds the same work which had previously taken two and half hours. By 1899, `The Australian Leather Journal' was claiming that 'no firm in Victoria is better known for the excellence of its work', and listed the innovative machinery in the machine, stuffing and finishing rooms (Allom and Lovell Building Citation, 1998). By comparison, the subject site retained its focus on hand-production of its sporting goods well into the twentieth century until its closure.



Figure 28. HO105 Smalley & Harkness Boot Factory, 16 Islingston Street, Collingwood.Source: City of Yarra 2009.



Figure 29. HO109 William Peatt Boot Factory, 55 Langridge Street, Collingwood. Source: City of Yarra 2009.

The former William Peatt Boot factory at 55 Langridge Street, Collingwood (HO109) was built in 1906 for William Peatt, a bootmaker. The building is simple in design, with dominant face brick materiality and a rendered parapet, with simple Free Classical detail and the date and name of the manufacturer over the western office block section. The eastern section is a simpler, larger section with four banks of steel-framed windows constructed later. There are wide rendered lintels across the north elevation and a rendered parapet with cornice. By comparison, the subject property shares characteristics of the red brick façade and rendered parapet, but again on a smaller, workshop scale, reflecting the comparably niche market served by athletic goods compared to the mass and more competitive market served by the boot industry in the period.

A modest scale, single-storey industrial building is the Davis Pickle and Sauce Factory at 89 Rupert Street, Collingwood (HO132). The factory was built for Solomon and Maurice Davis in 1925, giving it a later vintage than the subject site. However it shares the characteristic early twentieth century exposed brick façade with large windows and concrete lintels, with Free Classical parapet – in this case a mixture of brick and rendered detail elements, including

rendered cornice, brick pilasters with rendered moulded copings and a central gabled pediment. The Davis Pickle and Sauce Factory is of local architectural significance for its intact 'late Edwardian style' (Allom and Lovell Building Citation 1998). By comparison, while the subject property is less architecturally distinguished, it nonetheless shares characteristic industrial 'late Edwardian' style including a mixture of brick and render, and vertical brick detailing and curved parapet with flanking pilasters.

A comparably scaled workshop building graded Significant within HO321 is the former L.H.Lonsdale Motor engineering workshop at 12 Mater Street, Collingwood. The building is a clinker brick workshop with 'austere Greek revival form and Moderne detailing' and altered doors (VHD 2014). The building is of historical significance for its association with Leslie Lonsdale and of aesthetic significance for its architectural style and as a well-preserved local workshop on a corner site. By comparison, the subject site is an earlier Edwardian rather than Interwar period workshop, but similar in scale, with simple but characteristic Edwardian detailing applied to the brickwork and rendered parapet. In comparison to these four industrial buildings, the subject site also compares favourably in terms of its well-documented historical and associative significance.



Figure 30. HO132 Davis Pickle and Sauce Factory, 89 Rupert Street, Collingwood. Source: City of Yarra 2009.



Figure 31. L.H. Lonsdale Motor engineering workshop at 12 Mater Street, Collingwood, Significant within HO321

Places associated with the Collingwood Football Club and the Sherrin Family in City of Yarra

Sites associated with the history of the CFC in City of Yarra include two places registered on the VHR – the Victoria Park football ground (VHR H0075) and the Grace Darling Hotel (VHR H0660). Victoria Park has been built over many phases since the first stand (since demolished) was built there in 1892. Its historical and social significance include its association with the Collingwood Football Club and the 'tradition of local working class identification' with the Club. Victoria Park's 'location in the industrial and residential heart of the Collingwood area symbolises the centrality of the football club to the lives of generations of Collingwood supporters. In a wider sense it shows how important league football clubs were as social and cultural cohesive forces in local communities.' (Victorian Heritage Database 2006). The largest member's stand, the Sherrin stand, was 'named after the well-known Collingwood family' and built in 1969 (VHD 2006).

The Grace Darling Hotel is a gold-rush era hotel in Smith Street, Collingwood, and has been registered on the VHR. Besides its sold-rush era historical significance and architectural significance as a rare colonial hotel built in bluestone, the hotel has also been recognised as

historically significant as the venue of the inaugural committee meeting of the Collingwood Football Club in 1892, at which a decision was made to form a football club to play in the new Victorian Football League (VHD 2000).

The house at 63 Hotham Street, Collingwood, is a weatherboard Victorian house. The house has been graded Contributory to HO321, a precinct significant for its combination of nineteenth and twentieth century workers housing and industrial sites. The address is that of the Sherrin brothers, Tom Sherrin's nephews, who worked with him at the factory and further demonstrates the strong connection between the Sherrins and the municipality. The associative significance of the house does not appear to have been noted in its current grading.



Figure 32. The Sherrin Stand, c.1978, part of the Victoria Park football ground (VHR H0075)



Figure 33. Grace Darling Hotel, Smith Street Collingwood (VHR H0660. Source: Victorian Heritage Database



Figure 34. The house at 63 Hotham Street, Collingwood, in HO321, where the Syd Sherrin and his brothers once resided. Source: Victorian Heritage Database

Conclusion:

The Former Sherrin Factory compares favourably to other industrial sites in the municipality due to its special historical association with the history of football, the CFC and the Sherrin family. As a building, the factory is distinctive for its modest scale as a representative of a small family-run artisan-scale workshop-factory producing hand-made goods well into the twentieth century at a

time when other leather industries such as the boot making factories were moving to machine production. The building is notable among other industrial examples as a surviving factory dedicated to small-scale manufacturing, and for its associations with an iconic Victorian (and Australian) product with special importance to the history of the municipality and one of its important social associations, the CFC. The building displays aesthetic characteristics of a Federation or 'Late Edwardian' period factory, with face brick and rendered Free Classical parapet and recessed panels under the windows. The site and its surviving factory is a significant piece of the Sherrin family history in Collingwood, alongside the Victoria Park's Sherrin Stand, and the house where the Sherrin brothers once lived. Other sites connected with the history of the CFC have been recognised for this historical association, most notably the Grace Darling Hotel where the CFC decided to join the VFA in 1892. As the factory where the CFC's footballs were made, the subject site adds to this story and demonstrates the close and enduring commercial and social relationships that underpinned this close-knit community.

Assessment Against Criteria
Criteria referred to in *Planning Practice Note 1: Applying the Heritage Overlay,* Department of Environment, Land, Water and Planning, revised August 2018, modified for the local context.

CRITERION A: Importance to the course or pattern of the City of Yarra's cultural or natural history (historical significance).
The site at 32-34 Wellington Street, Collingwood, is historically significant as the site where Thomas W. Sherrin established his famous T.W. Sherrin brand leather goods factory in 1879, and where the business continued over three generations of the Sherrin family until 1983. The building is historically significant as the c.1915 factory built by Syd Sherrin, who inherited the business from his uncle in 1912. The building replaced the earlier timber building that was destroyed in a fire. The T.W.Sherrin sporting goods factory produced the T.W.Sherrin brand football, cricket balls and boxing gloves and other leather sporting goods. The T.W.Sherrin football in particular was a significant product of the locality, associated with the history of Victorian Rules football over the late nineteenth and twentieth centuries. As a small workshop producing goods chiefly by manual labour, the factory is an important reminder of the role played by small artisan and family enterprises that flourished in the nineteenth century in Collingwood, and is one of a few that survived and prospered long into the twentieth century through its close association with the local community, the Collingwood Football Club, and the Victorian sporting goods and Victorian football niche market. The small family-run artisan-scale workshop-factory producing hand-made goods well into the twentieth century when other leather industries such as the boot making factories were moving to machine production.

The factory was an exceptional example of this type of industry manufacturing athletic goods in the municipality. It was also a site of significant innovation and achievement in its industry, particularly in relation to the development of the Australian Rules football.

Historically, the site and the building are associated with the local themes of industrial development through the small enterprises boom of the 1880s, through the period of twentieth century protectionism, and the consolidation of local industries following its end a century later. The building is a reminder of the working-class identity of Collingwood and the close association between its industry and society.

It is possible that the parapet could be restored to uncover or restore the Sherrin name and kangaroo logo visible in the 1983 photograph of the place, to assist in the historical interpretation of the place.

CRITERION B: Possession of uncommon, rare or endangered aspects of the City of Yarra's cultural or natural history (rarity).
NA

CRITERION C: Potential to yield information that will contribute to an understanding of the City of Yarra's cultural or natural history (research potential).
NA

CRITERION D: Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments (representativeness).
The building is an example of a small artisanal workshop that produced goods largely by hand. While other significant manufactories demonstrate a large industrial scale; through the use of machines, the former T.W. Sherrin Factory is notable for its small scale, presenting a single small frontage to the street. While the building is distinctive for its modest workshop scale when

compared to other larger surviving industrial premises in the municipality, the size of the building doesn't inform on the use or the specialist nature of the operations that took place inside. Simple Free Classical stylings characteristic of industrial buildings of the period include the rendered parapet with vertical brick strips and highlight windows, banks of windows, frameless openings, and recessed panels beneath the windows.

CRITERION E: Importance in exhibiting particular aesthetic characteristics (aesthetic significance).
The building displays characteristics of late Edwardian industrial design, such as the combination of rendered parapet, brickwork with recessed panels. Aesthetically however, other factories such as the Peatt Boot Factory and the Davis Factory exhibit more detailed or grander curved rendered parapet, substantial facades with rows of windows. The physical attributes of the subject building are better understood for the way they demonstrate a class of place, as a small-scale workshop of the period.

CRITERION F: Importance in demonstrating a high degree of creative or technical achievement at a particular period (technical significance).
Whilst the T.W. Sherrin factory played an important role in innovation in relation to the development of the Australian Rules football, none of the interior workshop that would demonstrate this association is extant.

CRITERION G: Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons. This includes the significance of a place to Indigenous peoples as part of their continuing and developing cultural traditions (social significance).
As its use as a T.W. Sherrin factory has been discontinued since 1983, the past social associations of the place are best understood in terms of the historical and associative importance to the history of the CFC and the Sherrin family.

CRITERION H: Special association with the life or works of a person, or group of persons, of importance in the City of Yarra's history (associative significance).
The place is associated with three generations of the Sherrin family in Collingwood. Thomas.William (T.W.) Sherrin started his Sherrin business on the site in 1879. Tom Sherrin was an extraordinarily influential local resident and businessman, born and bred in Collingwood, and among its prominent success stories. He was a founding figure of the Collingwood Football Club who intertwined his business with the fortunes of the CFC through sponsorship and marketing. Tom.Sherrin's nephew John Sydney (Syd) Sherrin, inherited the business in 1912 and rebuilt the factory following a fire in 1915. Syd Sherrin was particularly associated with the local boxing scene in Collingwood, and continued the family's association with the Collingwood Football Club, serving as its vice-president for twenty years, including during its greatest era when the Magpies won four back to back premierships in 1927-1930. Syd's son Tom Sherrin inherited the business in 1941 and continued the family's enduring and close association with the Collingwood Football Club, serving as President from 1963 to 1974. Thoughout this time, the Sherrin brand enjoyed a special association with the local football and sporting clubs, particularly through sponsorship of sporting figures and associations, and as the official supplier to the CFC and the AFL. These close associations between the CFC and the former factory are illustrated by publicity making use of the workshop including images of Sherrin and footballers such as Bob Rose in the factory. These enduring and close sporting associations have been of particularly strong importance to the cultural life of the municipality, representing strong local identities and popular recreational activities in the City of Yarra.

Attachment 1 - 32- 34 Wellington Street, Collingwood- Sherrin Factory Research Citation (Final) 2019 09 06

Former T.W. Sherrin Factory *Heritage Citation 21 June 2019 updated 6 September 2019*

Statement of Significance

What is significant?

The former T.W. Sherrin c.1915 Factory building at 32-34 Wellington Street, Collingwood is significant.

How is it significant?
The Former T.W. Sherrin Factory is of historic and associative significance to the City of Yarra.

Why is it significant?
The Former T.W. Sherrin Factory is historically significant as the site of T.W.Sherrin's leather sporting goods business in 1879, where it was operated continuously by three generations of the Sherrin family until 1983. The building is historically significant as the c.1915 factory built by Syd Sherrin to replace the former timber wokshop, and which continued operation as a workshop where Sherrin sporting goods were hand-made until 1983. The Sherrin football in particular was a significant niche product of the municipality, associated with the history of Victorian Rules football over the late nineteenth and twentieth centuries. As a small workshop producing goods chiefly by manual labour, the factory is an important reminder of the role played by small artisan and family enterprises that flourished in the nineteenth century in Collingwood, and is one of a few that survived and prospered long into the twentieth century through its close association with the local community, the Collingwood Football Club and Australian Rules in particular. It is possible that the parapet could be restored to uncover or restore the Sherrin name and kangaroo logo visible in the 1983 photograph of the place, to assist in the historical interpretation of the place. (Criterion A)

The Former Sherrin Factory is associatively significant for its association with the Sherrin Family, three generations of whom were influential figures in the social, economic, and cultural life of Collingwood. T.W.Sherrin founded the Sherrin brand and was a founding member of the Collingwood Football Club whose enterprise redefined and helped set the standard for the Australian Rules football. His nephew Syd Sherrin continued the innovative role of the business including introducing the white football for night matches. Syd Sherrin was active in local philanthropy, donating his time as a boxing referee, and providing sporting goods to Australian soldiers overseas during the First and Second World Wars, and to local sporting clubs during the Great Depression. Syd Sherrin was also an administrator of the CFC through 1912 to 1941. Syd's son Tom Sherrin took over the business in 1941 and served as CFC President from 1963-1974, overseeing significant additions to the Victoria Park football ground. (Criterion H)

Grading and Recommendations

Recommended for inclusion in the Schedule to the Heritage Overlay of the City of Yarra Planning Scheme as an individually Significant place.

Recommendations for the Schedule to the Heritage Overlay (Clause 43.01) in the City of Yarra:

External Paint Colours *Is a permit required to paint an already painted surface?*	Yes – parapet.
Internal Alteration Controls *Is a permit required for internal alterations?*	No

Tree Controls *Is a permit required to remove a tree?*	No
Victorian Heritage Register *Is the place included on the Victorian Heritage Register?*	No
Incorporated Plan *Does an Incorporated Plan apply to the site?*	No
Outbuildings and fences exemptions *Are there outbuildings and fences which are not exempt from notice and review?*	No
Prohibited uses may be permitted *Can a permit be granted to use the place for a use which would otherwise be prohibited?*	No
Aboriginal Heritage Place *Is the place an Aboriginal heritage place which is subject to the requirements of the Aboriginal Heritage Act 2006?*	No

Identified By
City of Yarra

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David Helms
HERITAGE PLANNING

30 August 2019

Kyle Everett
Strategic Planner
City of Yarra

via email: kyle.everett@yarracity.vic.gov.au

Dear Kyle

Former Sherrin Factory, 32 Wellington Street, Collingwood Peer Review

As requested, this letter provides a 'peer review' of the draft heritage citation prepared by Trethowan Architects (14 June 2019) for the former Sherrin Factory at 32 Wellington Street, Collingwood. The draft citation has found the former Sherrin Factory satisfies the threshold of local significance to the City of Yarra and recommends its inclusion within the Heritage Overlay (HO).

The purpose of this peer review is to:

- Review the draft citation and provide my professional opinion whether the place meets the threshold for individual significance to the City of Yarra on the basis of the information and analysis contained within it, and
- Having regard to the above, identify amendments to the citation and statement of significance (if any).

This peer review comprises:

- An explanation of my methodology (section 1)
- A discussion of previous heritage assessments (section 2)
- The review of the draft citation (section 3)
- My conclusions and recommendations (section 4)

1. Methodology

In undertaking this peer review I have:

- Reviewed the citation prepared by Trethowan Architecture (draft, dated 14 June 2019).
- Reviewed the determination made on 26 April 2019 by the Heritage Council Registrations and Reviews Committee in relation to the nomination of the former Sherrin Factory to the Victorian Heritage Register (VHR).
- Reviewed the lists of heritage places identified by previous heritage studies in the City of Yarra (and former City of Collingwood).
- Reviewed relevant Planning Panel decisions.

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- Considered Planning Practice Note 1: *Applying the heritage overlay* (PPN1) and *The Victorian Heritage Register Criteria and Threshold Guidelines (*2019). Although the latter guidelines are intended for places nominated to the VHR, I believe they provide useful guidance for assessing places of local significance.

A site inspection was not made. I have relied on the recent (2019) images contained within the draft citation.

2. Previous heritage assessments

The former Sherrin Factory is not included in the HO, and is not included on any other heritage register or list.

As far as I can ascertain, the former Sherrin Factory has not been identified in any previous heritage studies prepared by the City of Yarra, or the former City of Collingwood. This includes the *Collingwood Conservation Study* (1989, 1995), the *Yarra Heritage Review* (1995) and the various 'Gaps' study carried out from 2004 to 2012 by Graeme Butler or Lovell Chen.

The former Sherrin Factory has been nominated for inclusion on the VHR. On 10 January 2019, the Executive Director recommended that the place not be included on the VHR, and further recommended that the Heritage Council consider referring the recommendation to the City of Yarra for inclusion in the HO.

After considering the Executive Director's recommendation, the Registrations and Reviews Committee of the Heritage Council determined on 26 April 2019 that the former Sherrin Factory is not of cultural significance to the State of Victoria and should not be included on the VHR. The Committee also determined to refer the Executive Director's recommendation to Yarra City Council for consideration of inclusion of the place in the HO.

However, in making this decision the Committee noted that its consideration was 'hampered due to the lack of relevant sites for comparison' and also raised questions about the Executive Director's assessment against Criterion A, Criterion B, Criterion G and Criterion H.

A copy of the Committee decision is attached. Of note is Paragraph 027 where the Committee qualifies that the decision not to include the former Sherrin Factory on the VHR was made 'based on the evidence before it'. Specifically, the Committee found it was 'not convinced' by the recommendations and findings of the Executive Director in relation to Criteria A, G & H and the discussion indicates that the former Sherrin Factory *may* have been worthy of inclusion on the Register under one or more of these criterion if more extensive investigation had been carried out. For example:

09. *The Committee was not convinced by the Executive Director's argument that the form and fabric of the Place does not demonstrate the historical use. The current building is readable as a small-scale factory and, with relevant historical documentation, the Place may demonstrate its historical association. A c1950s photograph of the interior of the Former Factory suggests production activity more akin to a cottage industry around a work bench than a larger-scale industrial process discernible in any significant or bespoke built form.*

010. If, as is acknowledged in the Executive Director's recommendation, the Sherrin football has historic value, then it would follow that the site where it was developed and manufactured over a significant period of time may be worthy of inclusion in the Register.

011. If, as tentative additional evidence suggests, the Sherrin cricket ball has historic value (including its possible use in the famous 1930s bodyline series), then it would also follow that the site where it was developed and manufactured over a significant period of time may be worthy of inclusion in the Register.

…

020. The Committee was not convinced by the argument put forward by the Executive Director in his recommendation that there is no evidence of a direct association between the Place and a community or cultural group. It is the Committee's view that an absence of evidence without clear methodological reference or discussion is not sufficient to state that the Place is not of cultural heritage significance.

021. The Committee is of the view that further investigation is warranted into the social significance of the Place to the current day Australian rules football and perhaps cricketing communities. It is acknowledged that, at times, establishing a link between a community and a place is difficult, but the Committee believes that in some cases, such as this, further testing is warranted.

…

023. The Committee was not convinced by the Executive Director's argument that the Place does not satisfy Criterion H. The Executive Director stated that there is no direct association between TW Sherrin and the current building as a result of changes in the physical fabric. It is acknowledged, however, that historical resources exist which illustrate this association. TW Sherrin and his nephew Syd Sherrin are key figures in the genesis and development of the games of football and cricket, and through their industrial skills had a formative influence particularly on the game of football in Victoria and nationally. This association is evident through the documentary evidence and is both enduring and close.

Discussion

The issue of the lack of identification or assessment of a place in a previous heritage study has been discussed in some Panel reports. For example, submissions to Amendments C157 & C163 to the Yarra Planning Scheme pointed out that some places proposed for the HO had not been identified in previous heritage studies and therefore could not have the heritage significance attributed to them and also queried the legitimacy of 'gaps' studies. The Panel appointed to consider submissions found that 'gaps' studies are legitimate, indeed necessary, to address areas or themes not previously studied in detail and to reconsider other places as required (see pp.28-29 of the C157 & C163 Panel report).

The findings of the Heritage Council Committee in relation to Criteria A, G & H are of note, as they indicate the former Sherrin Factory may satisfy these criteria, possibly at the State level, subject to further investigation. The determination also indicates the former Sherrin Factory may be of significance at the local level.

3. Review of Trethowan citation

PPN1 instructs that places to be included in the HO can include (amongst other things) 'Places identified in a local heritage study, provided the significance of the place can be shown to justify the application of the overlay'. It goes on to explain:

The heritage process leading to the identification of the place needs to clearly justify the significance of the place as a basis for its inclusion in the Heritage Overlay. The documentation for each place shall include a statement of significance that clearly establishes the importance of the place and addresses the heritage criteria.

The thresholds to be applied in the assessment of significance shall be 'State Significance' and 'Local Significance'. 'Local Significance' includes those places that are important to a particular community or locality. Letter gradings (for example, "A', "B', "C') should not be used.

In order to apply a threshold, some comparative analysis will be required to substantiate the significance of each place. The comparative analysis should draw on other similar places within the study area, including those that have previously been included in a heritage register or overlay.

The Heritage Victoria *Model Consultants Brief for Heritage Studies* further directs that:

The Heritage Gap Study is to be prepared in accordance with the Australia ICOMOS Burra Charter, 1999 and its Guidelines. All terminology shall be consistent with the Burra Charter.

The values to be used in the identification and assessment of places are historic, scientific, aesthetic, social and spiritual values (as articulated in the Burra Charter). Where a place of potential cultural heritage significance is identified, a coherent and coordinated assessment against the HERCON criteria is required. Thresholds applied in the assessment of places shall include 'State Significance' and 'Local Significance'. Local significance includes those places that are important to a particular community or locality.

The draft citation complies with PPN1. It includes a history, description, comparative analysis, assessment against Hercon criteria, statement of significance and recommendations. Specific comments for each section are provided below.

History and description

The history is well-researched and detailed. In the context of industrial history of Collingwood it clearly establishes the connection of the factory to the development of boot and leather-related business within the area. The history also establishes the strong/special connections between the Sherrin family and the Collingwood Football Club, and also with community life in Collingwood. The important role of the Sherrin family and their products with the development of Australia Rules Football is also evident. The Sherrin Football became the 'standard' in the sport from the early twentieth century, and continued to provide the benchmark well into the twentieth century.

The historic images reproduced in the report provide evidence of how the 'small scale and artisanal method of making leather sports goods chiefly by hand continued until the time of the factory's closure in 1983. A 1983 image of the factory also demonstrates that, apart from removal of paint, few visible changes have been made to the façade since then

– that is, the façade appears to retain a high degree of integrity to the time when it was still used as the Sherrin Factory.

Comparative analysis

The comparative analysis demonstrates the factory in terms of its integrity and detailing compares with similar small-scale early twentieth factories in the City of Yarra. As a type, these buildings were usually constructed of brick and often simply detailed, with shaped and rendered parapets being the most distinctive feature.

It also highlights the historic and social importance of the Collingwood Football Club through the inclusion of the Victoria Park Football Club on the VHR.

Application of Hercon criteria

I agree the former Sherrin Factory does not satisfy Criterion B, Criterion C, Criterion E, or Criterion F at the local level. I also agree that, given the use ceased in 1983, the potential social values of the place are best understood in the context of the historic and associative importance of the Sherrin family.

I agree that Criterion A[1] and Criterion H are satisfied at the local level for the reasons discussed in the citation. Primarily, this is because of the special associations of the factory with the Sherrin family.

However, I question the application of Criterion D, which is:

Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments (representativeness)

While the building is certainly representative of the class of small-scale factories that proliferated in Collingwood (and throughout inner-city Melbourne) during the late nineteenth and early twentieth century I am not convinced that this criterion is satisfied at the local level. The analysis included in the citation states:

The building is significant as an example of a small artisanal workshop that produced goods largely by hand. While other significant manufactories demonstrate a large industrial scale, the former T.W. Sherrin Factory is notable for its small scale, presenting a single small frontage to the street. The building is distinctive for its modest workshop scale when compared to other larger surviving industrial premises in the municipality.

I agree a distinction can be made between larger scale and small-scale factories as representing a different 'class' of industrial places, as a basis for comparative analysis and assessment of significance. The Heritage Victoria inclusion guidelines provides the following definition for 'Class':

***Class (in relation to a class of cultural place)**: generally refers to a sub-category of a broad place type, such as 'WWI memorials' (within the broad 'war memorials' place type) or 'grammar schools' (within the broad 'schools' place type). A class is generally defined by a specific purpose or use, era, design characteristic, construction technique, materials used or some other recognisable quality. A class should be readily discernible*

[1] Note: the final sentence in the discussion under 'Criterion A' on p.21 essentially repeats the previous sentence (and is not repeated in the statement of significance) and could be modified or deleted.

as a sub-category of a broad place type and should not be narrowed by multiple qualifiers (for example, timber constructed, Edwardian era, rural theatres). (my emphasis added)

On this basis, I question whether it is appropriate to further distinguish between small factories that produced goods by hand and those that used machines, particularly when this difference is not demonstrated by the external fabric.

I believe the application of Criterion A, which in the citation describes the importance of the building as 'As a small workshop producing goods chiefly by manual labour, the factory is an important reminder of the role played by small artisan and family enterprises that flourished in the nineteenth century in Collingwood …' is sufficient expression of this aspect of the history of the place.

Having said this, I acknowledge that the application of Criterion D is a matter of professional interpretation. If Criterion D is to be retained, then I believe further discussion/analysis is required to clearly establish what distinguishes the Sherrin Factory as a separate 'class' of place.

Statement of significance

Having regard to the preceding discussion, I believe the inclusion of the statement in relation to Criterion D should be reviewed. Other potential changes having regard to PPN1 are:

- The sentence under 'What is significant' could specify that it is the c.1915 building that is significant and delete 'and site'. Also, 'Collingwood' should be added to the address.
- Under 'How is it significant', the specific values could be cited, as follows:

  'The Former T.W. Sherrin Factory is of *historic and associative significance* to the City of Yarra.'
- Create a separate statement of significance suitable for incorporation in the Yarra Planning Scheme using the template in PPN1.

Recommendations

The place is recommended for inclusion in the HO. No specific controls (e.g., external paint, interiors etc.) are recommended.

In relation to places of significance for historical or social reasons PPN1 advises:

Planning is about managing the environment and its changes. An appropriate test for a potential heritage place to pass in order to apply the Heritage Overlay is that it has 'something' to be managed. This 'something' is usually tangible but it may, for example, be an absence of built form or the presence of some other special characteristic. If such things are present, there will be something to manage and the Heritage Overlay may be applied.

If not, a commemorative plaque is an appropriate way of signifying the importance of the place to the local community.

However, given the very strong historic and associative significance of this place at the local level I believe the application of the HO is appropriate. In this regard I note the comments made by the Heritage Council Committee cited above, which include:

The current building is readable as a small-scale factory and, with relevant historical documentation, the Place may demonstrate its historical association.

It is acknowledged, however, that historical resources exist which illustrate this association. TW Sherrin and his nephew Syd Sherrin are key figures in the genesis and development of the games of football and cricket, and through their industrial skills had a formative influence particularly on the game of football in Victoria and nationally. This association is evident through the documentary evidence and is both enduring and close.

4. Conclusions and recommendations

Having regard to the above, my conclusions and recommendations may be summarised as:

- The former Sherrin Factory is of local significance to the City of Yarra. It satisfies Criterion A and Criterion H at the local level, and I believe this provides sufficient justification to include it in the HO as an individual place.
- I question whether the former Sherrin Factory satisfies Criterion D at the local level and believe the application of this criterion should be reviewed.
- In accordance with PPN1, I suggest making the following changes to the statement of significance
    - The sentence under 'What is significant' could specify that it is the c.1915 building that is significant and delete 'and site'. Also, 'Collingwood' should be added to the address.
    - Under 'How is it significant', the specific values could be cited, as follows:

      'The Former T.W. Sherrin Factory is of *historic and associative significance* to the City of Yarra.'
    - Create a separate statement of significance suitable for incorporation in the Planning Scheme using the template in PPN1.

Please contact me if you have any questions or require further information.

Kind regards



David Helms

HERITAGE COUNCIL VICTORIA

Heritage Council Registrations and Reviews Committee

Former Factory, Office and Residence of TW Sherrin

32-34 Wellington Street, Collingwood, Yarra City Council

DETERMINATION OF THE HERITAGE COUNCIL

After considering the Executive Director's recommendation, pursuant to Section 49(1)(b) of the *Heritage Act 2017*, the Registrations and Reviews Committee has determined that the Former Factory, Office and Residence of TW Sherrin is not of cultural heritage significance to the State of Victoria and is not to be included in the Victorian Heritage Register. The Committee has also determined to refer the Executive Director's recommendation to Yarra City Council for consideration of inclusion of the place in the Heritage Overlay of the Yarra Planning Scheme, pursuant to Section 49(1)(c)(i) of the *Heritage Act 2017*. This decision was reached having considered the assessment against the Heritage Council's criteria and information included in the Executive Director's statement of recommendation. The Heritage Council's reasons for determining that the place is not of cultural heritage significance at the State level are outlined below.

Prof Andrew May (Chair)
Mr Rueben Berg
Mr Paul Coffey

Decision Date – 26 April 2019

INTRODUCTION

THE PLACE

01. The Former Factory, Office and Residence of TW Sherrin (the Place) is a small, single-storey brick building with simple gabled-roof. The building's unadorned Edwardian style façade displays a curved rendered parapet, contrasting vertical brick strips, frameless openings, banks of windows and recessed horizontal brick panels.

02. The following background information is taken from page 3 of the Executive Director's recommendation for the Place (the Recommendation):

"WHAT IS AT THE PLACE?

The Former Factory, Office and Residence of TW Sherrin, 32-34 Wellington Street, Collingwood is a small single-storey brick industrial building of simple gabled-roof form. The asymmetrical front façade of the building is in an unadorned Edwardian style with rendered curved parapet, contrasting vertical brick strips (overpainted), frameless openings, banks of windows and recessed horizontal brick panels. The simple interior of the building has exposed timber trusses and later partitioning and skylights.

WHAT IS THE HISTORY OF THE PLACE?

The Former Factory, Office and Residence of TW Sherrin, 32-34 Wellington Street, Collingwood was used by TW Sherrin to produce leather sporting goods from 1894 until his death in 1912. Sherrin lived at the premises during this period. The business was continued by generations of the Sherrin family until closure of the factory in 1982. Sherrin first occupied an existing timber shop on the site, however this was rebuilt after fire destroyed the building in 1915. A second fire caused damage to the rebuilt factory building in 1928.

The Sherrin brand became well-known due to its association with Australian Rules Football from the late nineteenth century to the present day and large numbers of footballs were produced at the factory in Collingwood over a period of eighty years. The Sherrin football became the official ball of the Victorian Football League when it was formed in 1897 and the Australian Football League when it was formed in 1990. Despite the sale of the business to American-owned company Spalding in 1969, Sherrin-branded footballs were produced at the Collingwood factory until closure in 1982. After closure, the Collingwood property was sold by the Sherrin family and the building has since been used for a number of purposes, including as manufacturing premises and an art gallery.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR

03. On 10 January 2019, the Executive Director recommended that the Place not be included in the Victorian Heritage Register (the Register) under section 37(1)(b) of the *Heritage Act 2017* (the Act). The Executive Director further recommended that the Heritage Council consider exercising its powers under section 49(1)(c) of the Act to refer the Recommendation to the relevant planning authority for inclusion of the Place in the Heritage Overlay. The Recommendation was advertised for 60 days.

REFERAL PURSUANT TO SECTION 15(3)

04. At a meeting of the Heritage Council (the Council) on 4 April 2019, it was determined, in accordance with section 15(3) of the Act, that the Recommendation

be referred to the Registrations and Reviews Committee to make a determination pursuant to section 49 of the Act, as delegated in the *Instrument of Delegation*.

MEETING OF THE REGISTRATIONS AND REVIEWS COMMITTEE

05. A meeting of the Registrations and Reviews Committee (the Committee) was held on 8 April 2019. The section below outlines the discussion of the Committee.

ISSUES

06. The Committee raised questions about the Executive Director's assessment against Criterion A, Criterion B, Criterion G and Criterion H in the Recommendation and the use of comparison sites.

SUMMARY OF ISSUES

Criterion A

07. The Committee is not convinced by the recommendation of the Executive Director in relation to his assessment of Criterion A. The Committee is of the view that an assessment against the development of Australian rules football, as a movement that is of importance to the course of Victoria's cultural history, is required. The Executive Director's assessment of the Place in relation to 'the sporting industry' is broad and does not address the importance of Australian rules football to the history of Victoria.

08. In addition to an assessment against the development of Australian rules football, it is the Committee's view that more extensive investigation is warranted on the ability of the site to demonstrate small-scale manufacturing of iconic sporting equipment. The manufacture of sporting equipment by the Sherrin family was internationally recognised and a more fulsome investigation of this is necessary, including their manufacture of internationally-recognised boxing and cricket equipment.

09. The Committee was not convinced by the Executive Director's argument that the form and fabric of the Place does not demonstrate the historical use. The current building is readable as a small-scale factory and, with relevant historical documentation, the Place may demonstrate its historical association. A c1950s photograph of the interior of the Former Factory suggests production activity more akin to a cottage industry around a work bench than a larger-scale industrial process discernible in any significant or bespoke built form.

010. If, as is acknowledged in the Executive Director's recommendation, the Sherrin football has historic value, then it would follow that the site where it was developed and manufactured over a significant period of time may be worthy of inclusion in the Register.

011. If, as tentative additional evidence suggests, the Sherrin cricket ball has historic value (including its possible use in the famous 1930s bodyline series), then it would also follow that the site where it was developed and manufactured over a significant period of time may be worthy of inclusion in the Register.

012. The Committee is of the view that, due to a lack of evidence in the Recommendation, the Place does not meet the threshold for inclusion in the Register under Criterion A at this time.

Criterion B

013. The Committee accepts the Executive Director's view that the Place is not rare as a site with a demonstrated association with the sporting industry. However, the Committee would again have liked to have seen an assessment of the site for its association with the development of Australian rules football and cricket, and/or as a small-scale manufacturer of an iconic Victorian and Australian product. The development of both Australian rules football and cricket is integral to the Victorian identity and this Place has been identified as the original and preeminent site of manufacture of the equipment at the center of these games. An assessment which more completely considers the historical documentation with the remaining fabric would have been of assistance to the Committee.

014. The Committee is of the view that the comparison against sports stadiums is not adequate. If it is the case that other, more appropriate, comparative sites cannot be identified then this of itself may provide evidence of rarity.

015. The Committee is of the view that, based on the information before it, the Place does not meet the threshold for inclusion in the Register under Criterion B at this time.

Criterion C

016. The Committee agrees with the recommendation of the Executive Director and finds that the Place does not meet the threshold for inclusion in the Register under Criterion C.

Criterion D

017. The Committee agrees with the recommendation of the Executive Director and finds that the Place does not meet the threshold for inclusion in the Register under Criterion D.

Criterion E

018. The Committee agrees with the recommendation of the Executive Director and finds that the Place does not meet the threshold for inclusion in the Register under Criterion E.

Criterion F

019. The Committee agrees with the recommendation of the Executive Director and finds that the Place does not meet the threshold for inclusion in the Register under Criterion F.

Criterion G

020. The Committee was not convinced by the argument put forward by the Executive Director in his recommendation that there is no evidence of a direct association between the Place and a community or cultural group. It is the Committee's view

that an absence of evidence without clear methodological reference or discussion is not sufficient to state that the Place is not of cultural heritage significance.

021. The Committee is of the view that further investigation is warranted into the social significance of the Place to the current day Australian rules football and perhaps cricketing communities. It is acknowledged that, at times, establishing a link between a community and a place is difficult, but the Committee believes that in some cases, such as this, further testing is warranted.

022. Notwithstanding the comments above, the Committee is of the view that, due to a lack of evidence, the Place does not meet the threshold for inclusion in the Register under Criterion G at this time.

Criterion H

023. The Committee was not convinced by the Executive Director's argument that the Place does not satisfy Criterion H. The Executive Director stated that there is no direct association between TW Sherrin and the current building as a result of changes in the physical fabric. It is acknowledged, however, that historical resources exist which illustrate this association. TW Sherrin and his nephew Syd Sherrin are key figures in the genesis and development of the games of football and cricket, and through their industrial skills had a formative influence particularly on the game of football in Victoria and nationally. This association is evident through the documentary evidence and is both enduring and close.

024. It is the Committee's view that a more fulsome investigation of the contribution of TW Sherrin and the Sherrin family to the history of both the sporting goods industry, and more specifically the development of Australian rules football in Victoria, should be undertaken.

025. The Committee is of the view that there is not enough evidence in the current assessment to determine State level significance, therefore the Committee has determined that the Place does not meet the threshold for inclusion in the Register under Criterion H at this time.

Comparisons

026. The Committee is of the view that its consideration of the Place for inclusion in the Register was hampered due to a lack of relevant sites for comparison. In the Recommendation, the Executive Director compared the Place to other sites associated with Australian rules football such as sporting grounds or grandstands. While comparison with Australian rules football facilities is relevant, the Committee would have been assisted if the Recommendation had also provided examples of other sites related to small-scale manufacturing, particularly those with associations with iconic Victorian (and Australian) products, and sites associated with the manufacture and development of sporting equipment.

CONCLUSION

027. After considering the Executive Director's recommendation, pursuant to Section 49(1)(b) of the *Heritage Act 2017*, the Committee has determined that, based on the evidence before it, the Former Factory, Office and Residence of TW Sherrin is not of cultural heritage significance to the State of Victoria and is not to be included

in the Victorian Heritage Register. The Committee has determined to refer the Executive Director's recommendation to Yarra City Council for consideration of inclusion of the Place in the Heritage Overlay of the Yarra Planning Scheme pursuant to section 49(1)(c)(i) of the *Heritage Act 2017*.

HERITAGE COUNCIL VICTORIA

ATTACHMENT 1

HERITAGE COUNCIL CRITERIA FOR ASSESSMENT OF PLACES OF CULTURAL HERITAGE SIGIFICANCE

CRITERION A	Importance to the course, or pattern, of Victoria's cultural history
CRITERION B	Possession of uncommon, rare or endangered aspects of Victoria's cultural history.
CRITERION C	Potential to yield information that will contribute to an understanding of Victoria's cultural history.
CRITERION D	Importance in demonstrating the principal characteristics of a class of cultural places or environments.
CRITERION E	Importance in exhibiting particular aesthetic characteristics.
CRITERION F	Importance in demonstrating a high degree of creative or technical achievement at a particular period.
CRITERION G	Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons. This includes the significance of a place to Indigenous peoples as part of their continuing and developing cultural traditions.
CRITERION H	Special association with the life or works of a person, or group of persons, of importance in Victoria's history.

These were adopted by the Heritage Council at its meeting on 7 August 2008, and replace the previous criteria adopted by the Heritage Council on 6 March 1997.

Attachment 3 - PPN01-Applying-the-Heritage-Overlay

Applying the Heritage Overlay

Planning Practice Note 1

AUGUST 2018

This practice note provides guidance about the use of the Heritage Overlay.

What places should be included in the Heritage Overlay?

- Any place that has been listed on the Australian Heritage Council's now closed Register of the National Estate.
- Any place that has been referred by the Heritage Council for consideration for an amendment to the planning scheme.
- Places listed on the National Trust Heritage Register of the National Trust of Australia (Victoria), provided the significance of the place can be shown to justify the application of the overlay.
- Places identified in a local heritage study, provided the significance of the place can be shown to justify the application of the overlay.

Places listed on the former *Register of the National Estate* or on the *National Trust Heritage Register* of the National Trust of Australia (Victoria) do not have statutory protection unless they are protected in the planning scheme.

The heritage process leading to the identification of the place needs to clearly justify the significance of the place as a basis for its inclusion in the Heritage Overlay. The documentation for each place shall include a statement of significance that clearly establishes the importance of the place and addresses the heritage criteria.

What are recognised heritage criteria?

The following recognised heritage criteria shall be used for the assessment of the heritage value of the heritage place. These model criteria have been broadly adopted by heritage jurisdictions across Australia and should be used for all new heritage assessment work.

Criterion A: Importance to the course or pattern of our cultural or natural history (historical significance).

Criterion B: Possession of uncommon, rare or endangered aspects of our cultural or natural history (rarity).

Criterion C: Potential to yield information that will contribute to understanding our cultural or natural history (research potential).

Criterion D: Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments (representativeness).

Criterion E: Importance in exhibiting particular aesthetic characteristics (aesthetic significance).

Criterion F: Importance in demonstrating a high degree of creative or technical achievement at a particular period (technical significance).

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Criterion G: Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons. This includes the significance of a place to Indigenous peoples as part of their continuing and developing cultural traditions (social significance).

Criterion H: Special association with the life or works of a person, or group of persons, of importance in our history (associative significance).

The adoption of the above criteria does not diminish heritage assessment work undertaken before 2012 using older versions of criteria.

The thresholds to be applied in the assessment of significance shall be 'State Significance' and 'Local Significance'. 'Local Significance' includes those places that are important to a particular community or locality. Letter gradings (for example, "A', "B', "C') should not be used.

To apply a threshold, some comparative analysis will be required to substantiate the significance of each place. The comparative analysis should draw on other similar places within the study area, including those previously included in a heritage register or overlay. Places identified to be of potential state significance should undergo analysis on a broader (statewide) comparative basis.

Places of significance for historical or social reasons

Planning is about managing the environment and its changes. An appropriate test for a potential heritage place to pass in order to apply the Heritage Overlay is that it has 'something' to be managed. This 'something' is usually tangible but it may, for example, be an absence of built form or the presence of some other special characteristic. If such things are present, there will be something to manage and the Heritage Overlay may be applied.

If not, a commemorative plaque is an appropriate way of signifying the importance of the place to the local community.

Group, thematic and serial listings

Places that share a common history and/or significance, but which do not adjoin each other or form a geographical grouping may be considered for treatment as a single heritage place. Each place that forms part of the group might share a common statement of significance; a single entry in the Heritage Overlay Schedule and a single Heritage Overlay number.

This approach has been taken to the listing of Chicory Kilns on Phillip Island in the Bass Coast Planning Scheme. The kilns are dispersed across the island but share a common significance. Group listing of the kilns also draws attention to the fact that the kilns are not just important on an individual basis but are collectively significant as a group.

The group approach has also been used for the former Rosella Factory Complex in the Yarra Planning Scheme. This important factory complex had become fragmented through replacement development making it hard to justify a precinct listing. The group listing, with a single Heritage Overlay number, has meant that the extent and significance of the complex can still be appreciated.

Writing a statement of significance

For every heritage place (that is, a precinct or individual place) a statement of significance must be prepared using the format of 'What is significant?'; 'How is it significant?' and 'Why is it significant?'.

What is significant? – This section should be brief, usually no more than one paragraph or a series of dot points. There should be no doubt about the elements of the place that are under discussion. The paragraph should identify features or elements that are significant about the place, for example, house, outbuildings, garden, plantings, ruins, archaeological sites, interiors as a guide to future decision makers. Clarification could also be made of elements that are not significant. This may guide or provide the basis for an incorporated plan which identifies works that may be exempt from the need for a planning permit.

How is it significant? – Using the heritage criteria above, a sentence should be included to the effect that the place is important. This could be because of its historical significance, its rarity, its research potential, its representativeness, its aesthetic significance, its technical significance and/or its associative significance. The sentence should indicate the threshold for which the place is considered important.

Why is it significant? – The importance of the place needs to be justified against the heritage criteria listed above. A separate point or paragraph should be used for each criterion satisfied. The relevant criterion reference should be inserted in brackets after each point or paragraph, for example "(Criterion G)". An example statement of significance has been prepared for guidance, see **Appendix A.**

The explanatory report for an amendment that includes a place in the Heritage Overlay (or other supporting documentation accompanying a planning scheme amendment) should:

- state whether the place is a precinct or an individual place
- identify if further controls allowed by the schedule to the overlay are required such as external paint controls or tree controls (the identification of further controls should be based on the explanation of why a heritage place is significant).

Incorporating, saving and displaying statements of significance

A statement of significance must be incorporated in the planning scheme for each heritage place included in the schedule to the Heritage Overlay after 31 July 2018. This requirement does not apply to a heritage place included in the schedule by an amendment prepared or authorised by the Minister for Planning under section 8(1)(b) or section 8A(4) of the *Planning and Environment Act 1987* before 31 October 2018.

However, a statement of significance may be incorporated for any heritage place included in the schedule before 31 July 2018 or by an amendment that the exemption applies to.

If a statement of significance is incorporated in the planning scheme, the name of the statement must be specified in the schedule to the overlay.

All statements of significance (incorporated or otherwise) should be securely stored in the HERMES heritage database.

Where a planning scheme amendment has resulted in the inclusion of, or amendments to, places in the Heritage Overlay, the strategic justification (that is, the heritage study documentation and statements of significance) needs to be updated. A statement of significance that has been incorporated into the planning scheme can only be changed by an amendment to the planning scheme. If the heritage place does not have a statement of significance that has been incorporated, then any changes should be entered into the department's HERMES heritage database.

Where a place (either a precinct or individual place) is included in the Heritage Overlay, the statement of significance for that place should be publicly viewable through the department's Victorian Heritage Database.

Additional resources may be required

When introducing the Heritage Overlay, a council should consider the resources required to administer the heritage controls and to provide assistance and advice to affected property owners. This might include providing community access to a heritage adviser or other technical or financial assistance.

Drafting the Heritage Overlay schedule

What is a heritage place?

A heritage place could include a site, area, building, group of buildings, structure, archaeological site, tree, garden, geological formation, fossil site, habitat or other place of natural or cultural significance and its associated land. It cannot include movable or portable objects such as machinery within a factory or furniture within a house.

What is the planning scheme map reference number?

In column one of the schedule, the Planning Scheme Map Reference prefix should read HO1, HO2, HO3 and so on. Each heritage place in the schedule will have its own identifying number. The planning scheme maps should also record these numbers as a cross reference between the maps and the schedule.

Street numbers and location descriptions

Street numbers and locality addresses should be included for properties wherever possible. Where a street address is not available, plan of subdivision details (for example, Lot 1 of PS12345) should be used. Avoid using Crown Allotment details, Certificate of Title details or obscure location descriptions if possible.

How should the Heritage Overlay schedule be arranged?

There are three preferred options for arranging the schedule:

- Heritage places may be arranged in ascending numerical order by their planning scheme map reference number (eg HO1, HO2, HO3 and so on).
- Heritage places may be grouped according to their suburb, town or location and then arranged alphabetically by street address within each grouping.
- All places may be listed alphabetically by their street address irrespective of their location.

Use the method which most assists users of the planning scheme to find the relevant property by a simple search through the schedule.

An example of a schedule to the Heritage Overlay is included at **Appendix B**.

Application requirements

The schedule allows for application requirements to be specified.

Incorporated plan

Clause 43.01-3 of the Heritage Overlay allows an incorporated plan to be prepared to identify works to a heritage place that are exempt from the need for a planning permit. To do so, the plan must be specified in the schedule to the overlay and must also be listed in the schedule to Clause 72.04.

Statements of significance

Where a statement of significance is incorporated in the planning scheme, it must be given a title which includes the name of the heritage place or if there is no name specified, the full address of the heritage place. The title of the statement of significance must be specified in the schedule to the overlay. The title of the statement must also be listed in the schedule to Clause 72.04.

Heritage design guidelines

Where detailed heritage design guidelines have been prepared for a heritage place, they may be incorporated into the planning scheme. The title of the incorporated document must be specified in the schedule to the overlay and must also be listed in the schedule to Clause 72.04.

Applying external painting controls

External painting controls over particular heritage places can be applied in the schedule by including a 'yes' in the External Paint Controls Apply? column.

Applying internal alterations controls

Internal alteration controls over specified buildings can be applied in the schedule by including a 'yes' in the Internal Alteration Controls Apply? column. This provision should be applied sparingly and on a selective basis to special interiors of high significance. The statement of significance for the heritage place should explain what is significant about the interior and why it is important.

Applying tree controls

The schedule can apply tree controls over heritage places. The tree controls could apply to the whole of a heritage place (for example, over a house site or an area) or a tree or group of trees could be specifically nominated as the heritage place.

Tree controls are applied by including a 'yes' in the Tree Controls Apply? column. Tree controls should only be applied where there has been a proper assessment. The statement of significance for the heritage place should identify the particular trees that are significant (under "What is significant?") and why the tree or trees are important.

If only one, or a few trees within a large property are considered significant, the 'Tree Controls Apply' column can be qualified with the relevant details. A planning permit would then only be required to remove, destroy or lop the trees that were specifically identified in the column.

This control is designed to protect trees that are of intrinsic significance (such as trees that are included on the National Trust Heritage Register), or trees that contribute to the significance of a heritage place (for example, trees that contribute to the significance of a garden or area). The control is not meant to protect trees for their amenity value. See *Planning Practice Note 7 – Vegetation Protection in Urban Areas* for alternative methods of vegetation protection.

Outbuildings and fences

Councils may consider that certain outbuildings and/or fences on heritage sites are significant and can therefore require that these be subject to the notice and review requirements of the *Planning and Environment Act 1987*. This is achieved by including the word 'yes' in the column headed 'Outbuildings or fences which are not exempt under Clause 43.01-4?'.

It is helpful to landowners and users of the planning scheme if the column in the schedule identifies the particular outbuildings and/or fences that are considered to be significant. The statement of significance for the heritage place should also identify the particular outbuildings and/or fences that are significant (under "What is significant?") and why they are important.

How should places in the Victorian Heritage Register be treated in the schedule and map?

Section 56 of the *Heritage Act 2017* (Heritage Act) requires that the Minister for Planning must 'prepare and approve an amendment to any planning scheme applying to a place which is included or amended in the Heritage Register to identify the inclusion or amendment of that place in the Heritage Register'. This is intended as an alert to planning scheme users of restrictions that might apply to land under the Heritage Act.

Planning authorities should not amend the schedule or maps as they relate to places in the Victorian Heritage Register and certainly not without the prior approval of Heritage Victoria. This is to ensure that

planning schemes accurately reflect the Heritage Register as required by the Heritage Act.

Under Clause 43.01-2, places on the Victorian Heritage Register are subject to the requirements of the Heritage Act and not the planning provisions of the Heritage Overlay. Where Places included in the Victorian Heritage Register are listed in the schedule, a dash should be recorded in columns three (external paint controls), four (internal alteration controls), five (tree controls) and six (outbuildings and fences) to avoid any possible confusion as to whether planning provisions apply to these properties. In column seven ('Included on the Victorian Heritage Register ...') the reference number of the property on the Victorian Heritage Register should be included as an aid to users of the planning scheme.

Allowing a prohibited use of a heritage place

It is possible to make a prohibited use permissible at a specific place by including a 'yes' in the Prohibited uses may be permitted? column.

This provision should not be applied to significant areas because it might result in the de facto rezoning of a large area. The provision should only be applied to specific places. For example, the provision might be used for a redundant church, warehouse or other large building complex where it is considered that the normally available range of permissible uses is insufficient to provide for the future conservation of the building. Currently this provision applies in the metropolitan area of Melbourne to places that are included on the Victorian Heritage Register.

Aboriginal heritage places

Scarred trees, stone arrangements and other places significant for their Aboriginal associations can be identified by including a 'yes' in the Aboriginal Heritage Place? column. As with any place listed in the Schedule to the Heritage Overlay, supporting justification is expected to apply this provision.

The standard permit requirements of Clause 43.01-1 of the Heritage Overlay apply to Aboriginal heritage places included in the schedule. Clause 43.01-10 reminds a responsible authority that the requirements of the *Aboriginal Heritage Act 2006* apply to these places.

How are heritage precincts and areas treated?

Significant precincts and areas should be identified in the schedule and be mapped.

How are individual buildings, trees or properties of significance located within significant areas treated?

The provisions applying to individual buildings and structures are the same as the provisions applying to areas, so there is no need to separately schedule and map a significant building, feature or property located within a significant area.

The only instance where an individual property within a significant area should be scheduled and mapped is where it is proposed that a different requirement should apply. For example, external painting controls may be justified for an individual building of significance but not over the heritage precinct surrounding the building.

Alternatively, tree controls may be justified for a specific tree or property within a significant precinct but not over the whole precinct. In such situations the individual property or tree should be both scheduled and mapped.

Significant buildings or structures within a significant precinct can be identified through a local planning policy.

Curtilages and Heritage Overlay polygons

The Heritage Overlay applies to both the listed heritage item and its associated land. It is usually important to include land surrounding a building, structure, tree or feature of importance to ensure that any development, including subdivision, does not adversely affect the setting, context or significance of the heritage item. The land surrounding the heritage item is known as a 'curtilage' and will be shown as a polygon on the Heritage Overlay map. In many cases, particularly in urban areas and townships, the extent of the curtilage will be the whole of the property (for example, a suburban dwelling and its allotment).

However, there will be occasions where the curtilage and the Heritage Overlay polygon should be reduced in size as the land is of no significance. Reducing the curtilage and the polygon will have the potential benefit of lessening the number of planning permits that are required with advantages to both the landowner and the responsible authority. Examples of situations where a reduction in the curtilage and polygon may be appropriate include:

- A homestead on a large farm or pastoral property where it is only the house and/or outbuildings that is important. In most cases with large rural properties, the inclusion of large areas of surrounding farmland is unlikely to have any positive heritage benefits or outcomes.

- A significant tree on an otherwise unimportant property.
- A horse trough, fountain or monument in a road reservation.
- A grandstand or shelter in a large but otherwise unimportant public park.

Suggested steps in establishing a curtilage and polygon include:

1. Review the heritage study documentation and ask the question 'What is significant?'. The polygon should capture those elements of the place that are significant. If there are multiple elements that are widely dispersed on the property, one option may be to have multiple polygons which share the same Heritage Overlay number.
2. In addition to capturing the elements that are significant, it is almost always necessary to include a curtilage (see definition above) to:
   - retain the setting or context of the significant building, structure, tree or feature
   - regulate development (including subdivision) in proximity to the significant building, tree or feature.
3. Where possible, uncomplicated and easily recognised boundaries (such as a fence line) leave little room for potential dispute in terms of the land affected by any future Overlay.
4. Use aerial photos where they exist to assist in identifying a reduced curtilage.
5. Where access is possible, 'ground truthing' may be of assistance.
6. Explain the basis for the reduced curtilage polygon in the heritage study documentation
7. Where questions might arise in the future as to the extent of the polygon shown on the planning scheme map, use the entry in the Schedule to the Heritage Overlay (i.e. column two) to specify the area covered by the polygon. For example:

"The heritage place is the Moreton Bay Fig Tree and land beneath and beyond the canopy of the tree and extending for a distance of five metres from the canopy edge."

Mapping heritage places

All heritage places must be both scheduled and mapped.

In each case, care should be taken to ensure that there is an accurate correlation between the Heritage Overlay schedule and the Heritage Overlay map.

The need for care is exemplified by the fact that the Heritage Overlay map will be the determining factor in any dispute as to whether a control applies (for example, in cases where there is conflict between the Heritage Overlay map and the property description or address in the Heritage Overlay schedule).

Councils are encouraged to review their planning schemes to ensure that all heritage places are correctly mapped and that there are no discrepancies between how places are identified in the Heritage Overlay schedule and Heritage Overlay maps.

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APPENDIX A. Example statement of significance

GUMNUT PLANNING SCHEME

Wombat Flats Precinct Statement of Significance

Heritage Place:	Wombat Flats Precinct	**PS ref no:**	HO26

[Insert photo and or map, if applicable]

What is significant?

The following features contribute to the significance of the precinct:

The houses constructed from c.1855 to c.1910, as shown on the precinct map.

- The overall consistency of housing form (hipped roofs, single storey wall heights), materials and detailing (weatherboard, face brick or stucco external cladding, corrugated metal roofs, wide verandahs facing the street, brick chimneys), and siting (generous and consistent front and side setbacks).
- Streetscape materials such as bluestone kerb and channel and concrete footpaths. Features that do not contribute to the significance of this place include non-original alterations and additions to the contributory buildings shown on the precinct map and the houses at 32, 24 & 36 Wattle Avenue.

Contributory buildings:

Wattle Avenue: 3,5,7,9,11,13,15,17,19

Myrtle Street: 7,11,12

Features that do not contribute to the significance of this place include non-original alterations and additions to the contributory buildings shown on the precinct map and the houses at 32, 24 & 36 Wattle Avenue.

How is it significant?

The Wombat Flats Precinct is of local, historic and aesthetic significance to Gumnut Shire.

Why is it significant?

Historically, the precinct demonstrates how the gold rush encouraged the residential development of this area in the mid-nineteenth century. The later Victorian and Edwardian housing demonstrates the next stage of development, which resulted from the establishment of improved transport links and industries such as the Butterscotch Factory in near-by Lilly Pilly Street. (Criterion A)

The precinct is significant for the way it demonstrates the key phases of development prior to World War I, characterised by mid to late Victorian era housing, supplemented by Edwardian infill, set within a nineteenth century subdivision with a regular allotment pattern. It is representative of the way residential areas in Gumnut developed during this era. (Criterion D)

The mid to late Victorian and Federation/Edwardian houses with characteristic form, materials and detailing are complemented by traditional public realm materials such as concrete footpaths and bluestone kerb and channel. (Criterion E)

Primary source

[Insert applicable study and/or citation, if applicable]

[Insert grading table for large precincts]

Number	***Address***	***Grade***
7	*Wattle Avenue*	*Contributory*

This document is an incorporated document in the Gumnut Planning Scheme pursuant to section 6(2)(j) of the Planning and Environment Act 1987

Attachment 3 - PPN01-Applying-the-Heritage-Overlay

APPENDIX B. Example schedule to the Heritage Overlay

GUMNUT PLANNING SCHEME

--/--/20--

SCHEDULE TO CLAUSE 43.01 HERITAGE OVERLAY

--/--/20--

1.0 Application requirements

None specified.

--/--/20--

2.0 Heritage places

The requirements of this overlay apply to both the heritage place and its associated land.

PS map ref	Heritage Place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO1	House 1 Albert Street, Belmont	Yes	No	No	Yes, front fence	No	No	No
HO2	Althol House 57 Albert Street, Belmont	-	-	-	-	Yes Ref No H456	Yes	No
HO3	Moreton Bay Fig Tree 26 Bryant Street, Ceres The heritage place is the Moreton Bay Fig Tree and land beneath the canopy edge of the tree for a distance of five metres from the canopy edge	No	No	Yes	No	No	No	No
HO4	Barwon River Bridge Station Street, Geelong	-	-	-	-	Yes Ref No H789	No	No
HO5	William Street Precinct William Street, Geelong **Incorporated plan:** William Street Precinct permit exemptions **Statement of significance:**	Yes	No	No	No	No	No	No

Heritage places listed in the schedule before 31 July 2018 are not required to include a statement of significance

An incorporated plan, statement of significance and design guidelines are listed in column 2, under the relevant heritage place name

OVERLAYS - CLAUSE 43.01 - SCHEDULE

PAGE 1 OF 2

Attachment 3 - PPN01-Applying-the-Heritage-Overlay

PS map ref	Heritage Place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
	Williams Street Precinct Statement of Significance **Heritage design guidelines:** William Street Precinct streetscape design guidelines							
HO6	Wombat Flats Precinct 1-35 & 2-36 Wattle Avenue and 1-29 & 2-30 Blue Gum **Statement of significance:** Wombat Flats Precint Statement of Significance	No	No	No	No	No	No	No
HO7	Mount Rothwell Stone Arrangement Mount Rothwell Station Little River-Ripley, Little River **Statement of significance:** Mount Rothwell Stone Arrangement Statement of Significance	No	No	No	No	No	No	Yes

A statement of significance is listed in column 2, under the relevant heritage place name

11.10 Report on Assemblies of Councillors

Trim Record Number: D19/169504
Responsible Officer: Group Manager Chief Executive's Office

Purpose

1. To provide a report on Assemblies of Councillors.

Background

2. The *Local Government Act* 1989 (The Act) requires that …"The Chief Executive Officer must ensure that the written record of an Assembly of Councillors is, as soon as practicable:
   (a) reported at an ordinary meeting of the Council; and
   (b) incorporated in the minutes of that Council meeting…..".
3. This report includes all Assemblies of Councillors reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Consultation

4. Not applicable.

Financial Implications

5. Not applicable.

Economic Implications

6. Not applicable.

Sustainability Implications

7. Not applicable.

Social Implications

8. Not applicable.

Human Rights Implications

9. Not applicable.

Communications with CALD Communities Implications

10. Not applicable.

Council Plan, Strategy and Policy Implications

11. Not applicable.

Legal Implications

12. The Act requires the above information be reported to a formal Council Meeting and also be recorded into the Minutes of the Council.

Other Issues

13. Not applicable.

Options

14. Nil.

Conclusion

15. That Council formally note and record the Assemblies of Councillors report as detailed in ***Attachment 1*** hereto.

RECOMMENDATION

1. That Council formally note and record the Assemblies of Councillors report as detailed in ***Attachment 1*** hereto.

CONTACT OFFICER: **Mel Nikou**
TITLE: **Administration Officer - Governance Support**
TEL: **9205 5158**

Attachments

1⇩ Report on Assemblies of Councillors - October 2019

Attachment 1 - Report on Assemblies of Councillors - October 2019

Record of Assemblies of Councillors

Report cut-off	11 October 2019
Council Meeting	22 October 2019

This report includes all Assemblies reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Attachment 1 - Report on Assemblies of Councillors - October 2019

Assembly	Attendance	Matters considered	Disclosures
Councillors Briefing 9 September 2019 6.30pm	**Councillors** • Cr Danae Bosler • Cr Mi-Lin Chen Yi Mei • Cr Daniel Nguyen • Cr James Searle • Cr Amanda Stone **Officers** • Vijaya Vaidyanath • Rhys Thomas • Bruce Phillips • Diarmuid McAlary • Chris Leivers • Lucas Gosling • Malcolm McCall • Emily Wooden • Malcolm Foard • Lisa Wilkins • Deane Halpin • Adrian Murphy • Cheryle Gray • Ange Marshall • Mark Montague • Julie Wyndham • Shane Looney • Graham Davis • Bill Graham	1. Equity , transparency and consistency in price setting 2. Casual Care and Occasional Care Trial 3. Access and Inclusion – Future Directions 4. National Aged Care Reforms – Assessment Service 5. 2018/19 Annual Financial Statements, Performance Statement and LGPRF Reports 6. 2018/19 Annual Plan Quarterly Process Report – June 2019 7. Proposed Discontinuance of road abutting the rear of 88-90 Johnston Street, Collingwood 8. Confidential Matter 9. 30 km Trial Update 10. Studley Street Parking Trial 11. Affordable Housing at the former AMCOR site 12. Council Meeting Operations Policy	Nil

Attachment 1 - Report on Assemblies of Councillors - October 2019

Assembly	Attendance	Matters considered	Disclosures
Active Aging Advisory Committee 18 September 2019	**Councillors** • Cr Amanda Stone **Officers** • Cheryle Gray • Adrian Murphy • David Hennessy • Fran Moloney	1. Active Ageing Advisory Committee Terms of Reference – revision to align with new policy	Nil
Councillors Briefing 23 September 2019 6.30pm	**Councillors** • Cr Mi-Lin Chen Yi Mei • Cr Misha Coleman • Cr Daniel Nguyen • Cr James Searle • Cr Amanda Stone **Officers** • Vijaya Vaidyanath • Rhys Thomas • Bruce Phillips • Diarmuid McAlary • Graham Davis • Lucas Gosling • Janet Keily • Malcolm Foard • Bill Graham • Ange Marshall	1. 0-25 Plan Update 2. Proposed Discontinuance of road abutting 12-20 Victoria Crescent, Abbotsford 3. Finance Report – August 2019 4. 345 Bridge Road Richmond – hearing of submissions 5. AFL Grand Final Preparations 6. Yarra Riverbank Update 7. Review of the Health and Wellbeing Plan Advisory Committee	Nil

Attachment 1 - Report on Assemblies of Councillors - October 2019

Assembly	Attendance	Matters considered	Disclosures
Councillors Briefing 7 October 2019 6.30pm	**Councillors** • Cr Danae Bosler • Cr Mi-Lin Chen Yi Mei • Cr Jackie Fristacky • Cr Daniel Nguyen • Cr James Searle • Cr Amanda Stone **Officers** • Vijaya Vaidyanath • Ivan Gilbert • Bruce Phillips • Diarmuid McAlary • Graham Davis • Lucas Gosling • Gracie Karabinis • David Walmsley • Rupert North • Julie Wyndham • Ange Marshall • Jessika Matrakis • Stewart Martin	1. Consideration of Draft Yarra Strategic Plan and Presentation 2. Yarra Youth Advisory Committee and new engagement opportunities 3. 2020/21 Annual Planning Process Initiation 4. Yarra Riverbank Update 5. Consumption of Liquor Local Law Update 6. Yarra Libraries Annual Report 2018-19 7. Demand and Supply for Early Childhood – Education and Care Services 8. Heritage significance of the former Sherrin factory in Wellington Street, Collingwood	Nil
Active Ageing Advisory Committee 9 October 2019	**Councillors** • Cr Amanda Stone **Officers** • Adrian Murphy • Cheryle Gray • Julie Bird • David Hennessy	1. Business Arising 2. Members reports 3. Active Healthy Ageing Action Plan – review of outstanding actions 4. National Reforms and Options for Regional Assessment Service 5. Notes form Special meeting in September and draft Terms of Reference discussion 6. ADS Web page – discussion re latest changes 7. Lively - Video Link 8. Impact re changes to Terms of Reference and EOI for April	Nil

Attachment 1 - Report on Assemblies of Councillors - October 2019

Assembly	Attendance	Matters considered	Disclosures
Yarra Arts Advisory Committee 9 October 2019 6.00pm	**Councillors** • Cr Danae Bosler **Officers** • Brona Keenan • Louisa Marks	1. Annual Grants program update 2. 2021-2025 Arts and Culture Strategy 3. Collingwood Arts Precinct residency project 4. Room to Create upcoming event 5. Donation proposal by Reko Rennie	Nil