

Ordinary Meeting of Council Agenda

to be held on Tuesday 7 August 2018 at 7.00pm Richmond Town Hall

Arrangements to ensure our meetings are accessible to the public

Council meetings are held at either the Richmond Town Hall or the Fitzroy Town Hall. The following arrangements are in place to ensure they are accessible to the public:

- Entrance ramps and lifts (off Moor Street at Fitzroy, entry foyer at Richmond).
- Interpreting assistance is available by arrangement (tel. 9205 5110).
- Auslan interpreting is available by arrangement (tel. 9205 5110).
- A hearing loop is available at Richmond only and the receiver accessory is available by arrangement (*tel. 9205 5110*).
- Proposed resolutions are displayed on large screen.
- An electronic sound system amplifies Councillors' debate.
- Disability accessible toilet facilities are available at each venue.

Recording and Publication of Meetings

An audio recording is made of all public Council Meetings and then published on Council's website. By participating in proceedings (including during Public Question Time or in making a submission regarding an item before Council), you agree to this publication. You should be aware that any private information volunteered by you during your participation in a meeting is subject to recording and publication.

www.yarracity.vic.gov.au

Order of business

- 1. Statement of recognition of Wurundjeri Land
- 2. Attendance, apologies and requests for leave of absence
- 3. Declarations of conflict of interest (Councillors and staff)
- 4. Confidential business reports
- 5. Confirmation of minutes
- 6. Petitions and joint letters
- 7. Public question time
- 8. General business
- 9. Delegates' reports
- **10.** Questions without notice
- 11. Council business reports
- 12. Notices of motion
- 13. Urgent business

1. Statement of Recognition of Wurundjeri Land

"Welcome to the City of Yarra."

"Yarra City Council acknowledges the Wurundjeri as the Traditional Owners of this country, pays tribute to all Aboriginal and Torres Strait Islander people in Yarra and gives respect to the Elders past and present."

2. Attendance, apologies and requests for leave of absence

Anticipated attendees:

Councillors

- Cr Daniel Nguyen (Mayor)
- Cr Misha Coleman (Deputy Mayor)
- Cr Danae Bosler
- Cr Mi-Lin Chen Yi Mei
- Cr Jackie Fristacky
- Cr Stephen Jolly
- Cr Mike McEvoy
- Cr James Searle
- Cr Amanda Stone

Council officers

- Vijaya Vaidyanath (Chief Executive Officer)
- Andrew Day (Director Corporate, Business and Finance)
- Lucas Gosling (Acting Director Community Wellbeing)
- Chris Leivers (Director City Works and Assets)
- Bruce Phillips (Director Planning and Place Making)
- Jane Waldock (Assistant Director Planning and Place making)
- Rhys Thomas (Senior Governance Advisor)
- Mel Nikou (Governance Officer)

3. Declarations of conflict of interest (Councillors and staff)

4. Confidential business reports

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- 4.1 Contractual matters
- 4.2 Contractual matters
- 4.3 Contractual matters; AND Matters relating to the security of Council property

Confidential business reports

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the *Local Government Act* 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

RECOMMENDATION

- That the meeting be closed to members of the public, in accordance with section 89 (2) of the *Local Government Act* 1989, to allow consideration of:
 - (a) contractual matters; and
 - (b) matters relating to the security of Council property.
- 2. That all information contained within the Confidential Business Reports section of this agenda and reproduced as Council Minutes be treated as being and remaining strictly confidential in accordance with the provisions of sections 77 and 89 of the *Local Government Act* 1989 until Council resolves otherwise.

5. Confirmation of minutes

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on Tuesday 17 July 2018 be confirmed.

6. Petitions and joint letters

7. Public question time

Yarra City Council welcomes questions from members of the community.

Public question time procedure

Ideally, questions should be submitted to Council in writing by midday on the day of the meeting via the form available on our website. Submitting your question in advance helps us to provide a more comprehensive answer. Questions that have been submitted in advance will be answered first.

Public question time is an opportunity to ask questions about issues for which you have not been able to gain a satisfactory response on a matter. As such, public question time is not:

- a time to make statements or engage in debate with Councillors;
- a forum to be used in relation to planning application matters which are required to be submitted and considered as part of the formal planning submission;
- a forum for initially raising operational matters, which should be directed to the administration in the first instance.

If you wish to raise matters in relation to an item on this meeting agenda, Council will consider submissions on these items in conjunction with and prior to debate on that agenda item.

When you are invited by the meeting chairperson to ask your question, please come forward and take a seat at the microphone and:

- state your name clearly for the record;
- direct your questions to the chairperson;
- ask a maximum of two questions;
- speak for a maximum of five minutes;
- refrain from repeating questions that have been asked previously by yourself or others; and
- remain silent following your question unless called upon by the chairperson to make further comment or to clarify any aspects.

8. General business

9. Delegates' reports

10. Questions without notice

11. Council business reports

ltem		Page	Rec. Page	Report Presenter
11.1	Special Charge for Bridge Road Precinct - Hearing of Submissions	7	9	David Walmsley – Manager City Strategy
11.2	Car Share Policy	18	27	Simon Exon - Strategic Transport Coordinator
11.3	Status of Non-Rateable Properties	38	41	Bill Graham – Coordinator Valuations
11.4	Valuation and Rating Data - Electronic Gaming Machine Venues	44	45	Rhys Thomas – Senior Governance Advisor
11.5	2017/18 Annual Plan Quarterly Progress Report - June 2018	47	52	Julie Wyndham – Manager Corporate Planning and Performance
11.6	Proposed 2018/19 Annual Plan	124	127	Julie Wyndham – Manager Corporate Planning and Performance
11.7	Report on Assemblies of Councillors	172	173	Rhys Thomas – Senior Governance Advisor

The public submission period is an opportunity to provide information to Council, not to ask questions or engage in debate.

Public submissions procedure

When you are invited by the meeting chairperson to make your submission, please come forward and take a seat at the microphone and:

- state your name clearly for the record;
- direct your submission to the chairperson;
- speak for a maximum of five minutes;
- confine your remarks to the matter under consideration;
- refrain from repeating information already provided by previous submitters; and
- remain silent following your submission unless called upon by the chairperson to make further comment.

12. Notices of motion

ltem		Page	Rec. Page	Report Presenter
12.1	Notice of Motion No 10 of 2018 - Publication of Councillors' Briefing Session Summaries	181	181	Danae Bosler - Councillor

13. Urgent business

Nil

11.1 Special Charge for Bridge Road Precinct - Hearing of Submissions

Trim Record Number: D18/106620 Responsible Officer: Director Planning and Place Making

Purpose

1. To hear any person who wishes to speak in support of a written submission to Council's proposed Declaration of Special Charge for the Bridge Road precinct in accordance with the Local Government Act 1989 (Act).

Background

- 2. At its Ordinary Council meeting on 5 June 2018, Council resolved to commence the statutory process under the Local Government Act 1989 (Act) to reintroduce a Special Charge to and for the properties within the defined Bridge Road precinct. The Special Charge is to raise an amount of \$157,000 annually for the period of 6 years, commencing 1 October 2018 and ending 30 September 2024.
- 3. On 12 June 2018 public notice was given in The Age of the intention of Council to declare a Special Charge for Bridge Road precinct at its ordinary meeting to be held on 21 August 2018 (see **Attachment 1**).
- 4. Separate letters enclosing a copy of the public notice were sent on 13 June 2018 to the respective owners of the properties referred to in the listing of rateable properties set out in the Proposed Declaration of Special Charge, advising of the intention of Council to declare the Special Charge (see **Attachment 2**).
- 5. Where possible, separate letters enclosing a copy of the public notice were hand delivered to respective occupiers of those same properties referred to in the listing of rateable properties set out in the Proposed Declaration of Special Charge. For those occupants that were not present to receive the letter by hand delivery, a separate letter was subsequently sent via postal services.
- 6. Under Section 223 of the (Act), Council is required to:
 - (a) give public notice outlining the Proposed Declaration of Charge, timelines for submissions (at least 28 days) and the option to speak to their submissions at a Council meeting;
 - (b) receive submissions;
 - (c) Hear submissions at a Council meeting (where submitters have requested that opportunity); and
 - (d) write to each submitter noting Council's decision and the reasons for it.
- 7. A person who is required to pay the Special Charge, including a person liable under a lease, may also make an objection to Council.
- 8. If Council receives objections from a majority (being at least 51%) of persons who are required to pay the Special Charge, Council is prohibited from making the declaration of the Special Charge.
- 9. Following a consideration of submissions, and having taken into account any objections received, Council may then resolve to adopt, modify or abandon the Special Charge Scheme.

External Consultation

- 10. The proposed Declaration of Special Charge for the Bridge Road Precinct was publicised via:
 - (a) A formal public notice in *The Age* and Council's website on Tuesday 12 June 2018;
 - (b) copies of the proposed declaration and scheme area maps were also on public display at both the Richmond and Collingwood Town Halls;

- (c) Yarra website news item; and
- (d) separate letters sent to Special Charge rateable properties and where possible hand delivered to business operators.
- 11. The proposed Declaration of Special Charge has been on exhibition for public inspection for 34 days, from 12 June to 16 July 2018.
- 12. The following options were provided for submitting feedback:
 - (a) formal submissions received via email;
 - (b) online on Council's website; and
 - (c) post; or in-person as stipulated under s223 of the Local Government Act.
- 13. People making formal submissions to the proposed Declaration of Special Charge could elect to be heard on their submission at this Council meeting.
- 14. At the close of formal submissions on Monday 16 July 2018, Council had received 37 submissions however, as two submissions were received for the same property, the total number of submissions to be considered is 36. Eighteen of the submissions were in support of the Charge and eighteen objections were received. Of those submissions, two submitters supporting the Special Charge have elected to be heard by Council.
- 15. The full text of submissions (with personal information removed) has been provided in **Attachment 3**.

Internal Consultation (One Yarra)

16. The Governance branch has provided advice to ensure compliance with the legislative obligations of the Local Government Act 1989.

Financial Implications

17. There are no financial impacts in receiving verbal presentations by persons who have requested to be heard by Council.

Economic Implications

18. There are no economic impacts in receiving verbal presentations by persons who have requested to be heard by Council.

Sustainability Implications

19. There are no sustainability issues in receiving verbal presentations by persons who have requested to be heard by Council.

Social Implications

20. There are no social impacts in receiving verbal presentations by persons who have requested to be heard by Council.

Human Rights Implications

21. There are no known human rights impacts to be considered in this report.

Communications with CALD Communities Implications

22. There are no known CALD community implications.

Council Plan, Strategy and Policy Implications

23. Councils Economic Development Strategy 2015 -2020 provides the strategic context for working in partnership with Bridge Road Mainstreet Inc (BRMS). The purpose of the Agreement with BRMS relates to theme Vibrant Thriving Precincts, in particular the objective: Working with local traders to strengthen the viability of precinct by enhancing the customer experience, improving the business mix and offering an authentic and continually evolving experience.

Legal Implications

24. The requirements of the Local Government Act 1989 have been applied to the process of Council advising of the intention of Council to declare the Special Charge at its ordinary meeting to be held on 21 August 2018. This includes: giving public notice of the submission period; receiving public submissions; and hearing those submissions who specifically requested to present verbally.

Other Issues

25. There are no other issues to be considered in this report. A further report will be provided on 21 August 2018.

Options

26. There are no other options to be considered in this report; it is to hear submissions from persons who have requested to be heard by Council.

Conclusion

27. Council has received submissions and feedback on the proposed Special Charge for the Bridge Road Precinct. This report provides an opportunity for submitters who requested an opportunity to be heard in relation to their submission be invited to do so.

RECOMMENDATION

- 1. That Council:
 - (a) note the further report of officer's regarding the proposed Special Charge for the Bridge Road precinct;
 - (b) note all the written submissions received through the consultation phase;
 - (c) receive the submissions from persons who have requested to be heard by the Council in respect to the proposed Special Charge; and
 - (d) note that a further report will be considered by Council on 21 August, 2018, to formally consider all submissions.

CONTACT OFFICER:	Kim Swinson
TITLE:	Coordinator Economic Development
TEL:	9205 5303

Attachments

- 1. Copy of Notice in The Age 12.6.2018
- $2\overline{\bigcirc}$ Letter to property and business owners
- 3. Submissions

TUESDAY, JUNE 12, 2018 THE AGE 31

SPORT. THEAGE.COM.AU

Flag error mars Vettel's GP win

MOTOR SPORT

Sebastian Vettel won the Canadian Grand Prix as Australian Daniel Ricciardo finished fourth in a bizarre ending to the race.

Vettel capped an emotional weekend for Ferrari with the clin-ical pole-to-flag win to retake the lead in the Formula One world championship from Mercedes' Lewis Hamilton by a point. But the German's 50th carses But the German's 50th career

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victory, which left him on 121 points after seven races, was marked with some consternation when the chequered flag was waved a lag was waved a lag was the form to to wave the flag. We found the form to the artification of the form to the artification of the form to the radio. The form the fast of his record seven wins on the Circuit Gilles Villence in Monter and the fast of the first time since 2001 with a track-record time, Vettel work of the first time to the lead and was never a challenged as he charged home to the fast of the first time of the season and second in Canada, the first coming in 2013 with Red Bull.

Red Bull's Max Verstappen, who dominated much of practice, jurned in a mature, error-free ef-fort to take third and quiet criti-cism swirling around him following a string of errors and crashes, in-grand Prix with Ricclardo in April. The timing of Vettel's win could the 40th anniversary of the late tillales Villeneuve's victory for the Italian team in 1978. "Perfect is probably a good way to Red Bull's Max Verstappen, who

describe it. It's unbelievable. I said yesterday how much this place means to Perrari and to have a race like we had today is unbelievable," said Vettel. "It's 50 for me but after a long stretch that Ferrari didn't win here, I saw the people around and they were super happy." Running against rivals who had upgraded power units, unlike Mer-cedes, the fifth-placed Hamilton was unable to match the pace or rhythm on a circuit he touts as a favourite. Reuters describe it. It's unbelievable, I said

Reuters

Public Notice of Intention to **Declare a Special Charge 'Bridge Road Precinct'**

In accordance with a resolution of the Yarra City Council (Council) made at its ordinary meeting held on 5 June 2018, notice is hereby given that at the ordinary meeting of the Council to be held on 21 August 2018, it is the intention of the Council to declare a Special Charge (Special Charge) under section 163(1) of the Local Covernment Act 1989 (Act) for the purposes of defraying expenses to be incurred by the Council, administratively only and subject always to the approval and direction of the Council, providing funds to the incorporated body operating and known as the Bridge Road Main Street Incorporated (BRMS), which funds are to be used for the purposes of contracted support, promotional, advertising, marketing, business development and other incidental expenses to be approved by the Council and agreed to from time to time between the Council and the BRMS, all of which are associated with the encouragement of commerce, retail and professional activity and employment in the 'Bridge Road Precinct' (Precinct or Scheme), being the section of Bridge Road, Richmond, between Punt Road and the Varra Boulevard respectively. A plan of the Scheme area appears below. area appears below.

The Special Charge will be based on geographic criteria, having regard to the location of those rateable properties in the Bridge Road Precinct, which rateable land is being used, or is reasonably capable of being used, for commercial, retail or professional purposes.

Roads or streets Bridge Road Church Street Lennox Street Waltham Street Burpley Street Burnley Street Hunter Street

The properties to be included in the Scheme are -Property Numbers 2 to 662 inclusive 196 to 280 inclusive 172 to 195 inclusive 2a 174

The Council consider shat each rateable property and each business included in the Scheme area that is liable or required to pay the Special Charge will receive a special benefit because the viability of the Bridge Road Precinct as a commercial, retail and professional area will be maintained or enhanced through increased economic activity.

In performing functions and exercising powers in relation to activities associated with the encouragement of commerce and retail activity in and around the area for which it is proposed the Special Charge will be declared, the Council intends to declare, levy and spend an amount of \$157,000 per annum, raising in total an amount of \$942,000 over the six year period of the Scheme, such amount being the total cost of the performance of the functions and the exercise of the powers of the Council and the total amount of the Special Charges to be levied.

The Special Charge is to be declared and will remain in force for the period commencing 1 October 2018 and ending 30 September 2024. For the period of the Scheme, the Special Charge will be assessed and levied

differentially, as follows • Properties with a Bridge Road address and situated at ground level - \$300 per

annum:

Properties with a Bridge Road address and situated other than at ground level
 - \$200 per annum; and

Properties with an address other than Bridge Road - \$100 per annum

The Special Charge will be levied by the Council sending a notice annually to the persons who are liable to pay the Special Charge, which will require that the Special Charge must be paid –

By one annual payment to be paid in full by the date fixed by the Council in that notice, which will be a date not less than 30 days after the date of issue of the notice; or

By four instalments, to be paid by the dates which are fixed by the Council in the notice

The Council will consider cases of financial and other hardship and may reconsider other payment options for the Special Charge.

For the purposes of having determined the total amount of the Special Charge to be levied under the Scheme, the Council considers and formally determines for the purposes of sections 163(2)(a), (2A) and (2B) of the Act that the estimated proportion of the total benefits of this Scheme to which the performance of the function and the exercise of the power relates (including all special benefits and community benefits) that will accrue as special benefits to all of the persons who commonly benefits) that will accure as special charge is in a ratio of 1:1 (or 100%). This is on the basis that, in the opinion of the Council, all of the services and activities to be provided from the proceeds of the expenditure of the Special Charge are marketing, promotion and advertising related and will accordingly only benefit those properties and businesses included in the Scherre that are used, or reasonably capable of being used, for retail, commercial or professional unmoneted. purpos

Copies of the proposed declaration of Special Charge (which includes a detailed map of all the properties included in the Scheme area) are available for inspection at the offices of the Yarra City Council, 140 Hoddle Street Abbotsford and 333 Bridge Road Richmond, during normal office hours, and on the Council's website, for a period of at least 28 days after the publication of this notice, and being until 16 July 2018.

Any person may make a written submission to the Council under sections 163A and 223 of the Act.

In addition, any person who will be required to pay the Special Charge to be imposed by the proposed declaration, whether an owner or an occupier of a property included in the Scheme, has a right to object to the proposed declaration and may also make a written objection to the Council under section 163B of the Act. An occupier is entitled to exercise the right of objection if they submit documentary evidence with the objection which shows that it is a condition of the lease under which the person is an occupier that the occupier is required to pay the Special Charge.

Written submissions under section 223 of the Act and/or written objections to be lodged with the Council under section 163B of the Act must be received by the Council by 5 pm on 16 July 2018. Submissions and/or objections must be in writing and addressed. They can be made by visiting www.yarracity.vic.gov.au/ chargebridgerd or sent by mail to Simon Osborne, Senior Project Officer, Yarra City Council, PO Box 168 Richmond VIC 3121.

Any person who has made a written submission under section 223 of the Act and requested to be heard in support of their written submission is entitled to appear in person or to be represented by a person specified in the submission at the ordinary meeting of the Council to be held on 7 August 2018, the time and place of which will be advised in writing.

All submissions and personal information in submissions will be handled as authorised or required by law, including under the *Privacy and Data Protection* Act 2014

Council will consider any written submissions and take into account any objections in accordance with sections 163A, 163B and 223 of the Act.

Any person requiring further information concerning the proposed declaration of the Special Charge should in the first instance contact Simon Osborne, Senior Project Officer, on telephone (03) 9205 5398 or by e-mail at simon.osborne@yarracity.vic.gov.au

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VIJAYA VAIDYANATH

CHIEF EXECUTIVE OFFICER

 Attachment 2 - Letter to property and business owners

 Our Ref:
 Contact Officer:

 File:
 Simon Osborne

 Tel
 9205 5398

Dear

Re: Notice of Intention to Declare a Special Charge Scheme 2018 to 2024 Bridge Road

Property Address: Insert Proposed Amount Payable per Year – insert relevant amount

As you are probably aware, the current Special Charge Scheme for the Bridge Road precinct expires on 30 September, 2018. The Bridge Road Mainstreet Inc. (**BRMS** or **Association**) has formally requested that Council renew the current Special Charge for a further six year period, commencing on 1 October 2018. Council has considered, and agrees, with the request from BRMS.

BRMS, in partnership with Council, has undertaken a review of their current program to identify future activities that will guide the expenditure of any future Special Charge funds for Bridge Road. This has included:

- Trader association committee meetings;
- Meetings with individual businesses;
- A survey distributed to all businesses with a summary of achievements;
- Information received via social and other forms of digital media; and
- Research and data analysis.

The information obtained by the Association has been used to assist in the development of a Draft Business Plan for the Bridge Road precinct. Based on the review, consultation and initial indication of support, Council resolved, on 5 June 2018, of its intention to declare a Special Charge for the Bridge Road shopping precinct in accordance with Section 163 of the *Local Government Act* 1989 (**Act**). A copy of the Council report in relation to this matter can be viewed on Council's website at www.yarracity.vic.gov.au/about-us/council-information.

The Special Charge: An investment fund to facilitate effective business and marketing activities

The re-establishment of the Special Charge, raising approximately \$157,000 per annum over the next six years, will be a partnership between the business operators, property owners and Council. The partnership will proactively encourage commerce and business activity within the Bridge Road shopping precinct. Council considers that this will enable the entire shopping precinct to be strongly positioned through joint promotion, marketing and business development activities. A Special Charge can, and it is considered will, play a critical role in helping to fund these activities and initiatives.

What is the proposed amount per property?

The key components of the scheme as proposed by BRMS would apply as follows:

(a) The Special Charge would apply to properties from:

Attachment 2 - Letter to property and business owners

- (i) Bridge Road, 2 to 662 inclusive;
- (ii) Church Street, 196 to 280 inclusive;
- (iii) Lennox Street, 172 to 195 inclusive;
- (iv) Waltham Street, 2a; and
- (v) Burnley Street, 174.
- (b) The Special Charge would apply differentially as follows:
 - (i) \$300 per annum per ground floor property in Bridge Road;
 - (ii) \$200 per annum for other than ground floor properties in Bridge Road; and
 - (iii) \$100 per annum for properties located in streets other than Bridge Road.
- (c) It is expected that such a Scheme would raise \$157,000 per annum.
- (d) The Special Charge would be introduced for a period of 6 years and would raise a total amount of \$942,000

It is considered that a 'differential' Special Charge would provide for a fairer and more reasonable distribution of the levy and the nature and extent of direct and indirect special benefit.

In establishing the criteria as the basis for the declaration of the Special Charge, the Council considers the appropriate criteria to be:

"ownership or occupation of rateable land that is used, or reasonably capable of being used for commercial, retail or professional purposes".

The Council believes that the property which you own or occupy (together with all of the other properties and businesses included in the Scheme) will derive a 'special benefit' from the expenditure of the Special Charge funds.

If Council proceeds to declare the Special Charge, each person liable to pay the Special Charge will receive a levy notice to pay the amount of the Special Charge each year over a period of six years. This is in addition to the normal Council General Rates and Charges.

What will the money be spent on?

The expenditure of the proceeds of the Special Charge will be guided by the Bridge Road Business Plan, which is currently in final draft format. The Business Plan identifies strategic directions for the entire precinct, and there is a range of marketing, promotion, events, business support and advocacy identified which include:

- Ongoing marketing, branding and promotion of the Bridge Road Precinct;
- Effective communication with all businesses and stakeholders;
- Supporting initiatives that influence the shopping environment;
- Advocating for improvements;
- Focus on digital marketing;
- Encouraging community involvement in the Bridge Road precinct; and
- Business development and support.

Attachment 2 - Letter to property and business owners

The Association has been appointed by Council to administer the proceeds of the Special Charge and Council requires the Association to have a high level of financial and management accountability. This will include requirements such as the submission of an annual budget at the beginning of each year, quarterly reports and an audited financial report at the conclusion of each year. Additionally, the Association will be required to enter into a funding agreement with Council to confirm that the Association will be acting:

- In an administrative capacity only on behalf of Council; and
- Only in accordance with the requirements and purposes for which the Special Charge Scheme has been declared.

Who will pay the Special Charge?

The owner of a property is primarily liable to pay the Special Charge. However, many landlords have leasing arrangements which allow the Special Charge to be passed on to the tenant (for example, if the tenant is responsible for all out-goings). The decision about who is ultimately liable to pay the Special Charge is a matter between the landlord and the tenant under the terms of any lease arrangements.

Council wants you to be fully informed

Enclosed for your information is a copy of the (as published) Public Notice of Intention to Declare the Special Charge that appeared in *"The Age"* on 12 June 2018. The Public Notice outlines the purposes for which the Special Charge is being raised, and the manner in which it will be collected. Furthermore, Council has written to all property owners and tenants in the Bridge Road precinct and has provided them with a copy of the Public Notice.

It is important that you tell Council how you feel about this proposal now

Council would like to hear from as many persons as possible in relation to this proposal, so that it is able to make an informed decision about whether or not to declare the Special Charge.

You can give your opinion to Council about the proposal by making a written submission under sections 163A and 223 of the Act and/or an objection in writing under section 163B of the Act in relation to the proposal.

You can make a written submission or objection to the Council

Please make your submission and/or objection in relation to the proposed declaration of Special Charge in writing and lodge it with the Council by **Monday 16 July 2018 at 5pm**. Submissions and/or objections must be in writing and addressed. They can be made by visiting <u>www.yarracity.vic.gov.au/specialcharge</u> or sent by mail to Simon Osborne, Senior Project Officer, Yarra City Council, PO Box 168 Richmond VIC 3121. Please note that a decision not to respond to this letter cannot be interpreted by Council as either an indication of support or objection to the proposal.

You can also make a verbal submission at a Council Meeting on 7 August 2018

Council will formally consider any written submissions and take into account any objections received at a meeting of Council to be held at the Richmond Town Hall 333 Bridge Road on **Tuesday**, **7 August 2018**. If you lodge a written submission and request in that submission that you also wish to be heard in support of your written

Attachment 2 - Letter to property and business owners

submission, you are entitled to speak on this item at the Council meeting. We ask that you kindly <u>indicate on your submission whether you would like to speak to your</u> written submission at the Council meeting.

Council will make a decision at its meeting on 21 August 2018

Following the consideration of any submissions and the taking into account of any objections, it is proposed that Council will decide whether or not to declare the Special Charge at its meeting on **21 August 2018**. You are welcome to attend this meeting and will be advised, in due course, of Council's decision.

Do you need more information?

Please contact Simon Osborne or a member of the Economic Development Unit on 9205 5398 for further information regarding this matter.

Yours sincerely, Simon Osborne Senior Projects Officer – Retail, Tourism and Marketing

Enc. Copy Public Notice

Attachment 3 - Submissions

Bridge Road Special Charge Renewal Submissions under Section 223							
Date of submission	Property Owner or Tenant	Type of business	Support Yes or No	Feedback (with personal information redacted)			
12-Jun	Tenant	Retail	Yes	he value that BRMS provide for such little money is vital to the Road's continuing life and growth from it's bwest ever condition from the impact of years of neglect, currency, intermet and DFCs. Where else can we get experienced volunteers to provide their time and expertise, for no pay, to contribute to the road for such the finy amount of money we are charged, to benefit from several promotional events and media. It's a bargain. Even I were not on the committee, I would still be saying the same thing.			
14-Jun	Tenant	Retail	No	I don't support the special charge because the business in Richmond Plaza are not good and the Plaza will be closed not very long.			
14-Jun	Tenant	Trade Services	No	None			
15-Jun	Owner	Food and Beverage	No	As you know business is not good in Bridge Road, Richmond. Vic. 3121. We both are on aged pension to help us get by but to no avail. Regards			
15-Jun	Owner	Fashion/Retail	No	XXXX XXXX [Hare paying too much expenses for this building I ownwhich we just bought on 2016 1 have to pay council rate which \$4124 per year an council rate increase every single year. 2. in have to pay Land tax \$2900 per year and the governer increase land tax every single year. The in- have too much expenses for this indige road property, and mysel is a set themphysel we cart really aford mother exits 3000 year. because if u want to expend, invest fund to facilitate or marketing there is nothing to do with us, why have to be hinding road not other road and uncil informa- we also could'in increase our interain tent because of this matter, our tensing that do not it if it many table become vacant, empty, no onev- to rent around bridge road j, imcer recomment if Yourself can waik around bridge road & do researd			
19-Jun	Tenant	Retail	No	None			
19-Jun	Owner	Trade Services	No	As a nature of our business is not an everyday retail. We believe that there's no benefit that Bridge Road Association can provide to us, we don't fe that's its fair that all businesses should pay to benefit some businesses			
20-Jun	Tenant	Retail	No	None			
21-Jun	Tenant	Food and Beverage	Yes	None			
21-Jun 22-Jun	Owner Tenant	Fashion/Retail Food and Beverage	Yes Yes	None None			
22-Jun	Owner	Hairdresser	No	Too expensive and a wate of money and we have never supported the special charge. Ever since this leay was includured when the family and h hardnessing business we field hard it did not beneficit or groupper or our business. There are already too many expenses and many businesses are stragging. The present termonifields the same and does not support this special charge as the cannot afford. It has \$300 as not busiter spent and mended to gar to other expenses. We cannot afford its special leave, and we donot support the continuation of this special leave, bishould not be complexing into other expenses. We cannot afford its special leave, and we donot support the continuation of this special leave, bishould not be complexing into other expenses. We cannot afford this special leave, and we donot support the continuation of this special leave, bishould not be complexing into the special leave. Business, we do that cansave successfully via aur own promotions and social media. If we have the velocute the line leave being up promote our business, we do that cansave successfully via aur own promotions and social media. If we have the outs are a right to special leave. If you were do not want to pay for it. This special leave is a complete waste of hard earned money with no benefits. We do not succount this leave!			
25-Jun	Owner	Bank		None			
25-Jun	Tenant	Bank	Yes	Bridge Road Main Street provide an option for marketing the street, the businesses on the street, that would not be available if the levy did not exis			
26-Jun	Owner & Tenant	Fashion/Retail	Yes	I would be in support of this if there was also a focus on retail fashion stores, instead of a lot of focus going on restaurants and bars in the area.			
27-Jun	Tenant	Retail	Yes	No comment			
27-Jun	Owner & Tenant	Food and Beverage	Yes	No comment			
27-Jun	Tenant	Trade Services	Yes	No comment			
27-Jun 27-Jun	Tenant Tenant	Retail	Yes Yes	The council should be funding this not us			
28-Jun	Owner & Tenant	Design Services	No	We are a small graphic design studio loaded with the 'ARK' apartment development. We are not on Bridge Road and tacked away with the development. Given the nature of what we do, I expect there to be no benefit to my business contributing to this fund. Therefore, I am NOT happy pay the special charge and feel the council rates should cover this initiative!			
02-Jul	Tenant	Tattoo Services	No	I am writing by you in reference to your letter regarding Notice of Intention to declam a Special Charge Scheme 2018 to 2028 indige Rd: Unlike traditional lation studies The Line Tations carles to a much differer market with 90% of our clinetible being female. With this acid, demand high, my business has been open on Bridge Rd for 12 months, in that time I have personally built a strong clienteb with over 271k followers on so media. XXXXXXXX XXX has an average 20 people a day wak through its doors in which at least 70% of hose people will visit a carle near ty before or after their appointment. In a most client acid a law doors down was concidening closing its doors, unable to maintain their their ability to strong the strong strong and a strong st			
02-Jul	Tenant	Retail	Yes	It is important tor Bridge Road to maintain a digital presence and alzo to pomote itself as a destination. There is a lot to do promote the area. In my time here I have seen BRMS gaining traction and trying various titings to promote, I am sue more could be done in future provided they exist. As a retairen on the stript or 45 spaces, I for your "special charge" arrogent at best. We have been advecting and markeling our com business and			
05-Jul	Tenant	Fashion/Retail	No	not require council to step in and show us how it's done. If you want to advertise your plans for Richmond, you should do it out of your own pocket and not force others to pay.			
05-Jul	Tenant	Fashion/Retail	No	I do not believe that relatiers should pay this charge which has been forced by council to business owners. We have made our own arrangement is advertising our own business. And we have not been satisfied with the way council has marketed Bridge Rd in the past years.			

Attachment 3 - Submissions

10-Jul	Owner & Tenant	Trade Services	No	I don't believe we benefit in any way from this program. We are a Specialized business, finat does not draw on local customers. Our customers are from far a feld, and tarvel to us as a destination. I also don't believe that the business selection area for the program is correct. The Nawfrom end (Burnhey Street to the Yaray) of Bédge Road are taken up by larger business' that would not benefit, like hersmaller local Yaders, at the westend.
12-Jul	Owner & Tenant	Retail	No	We are writing to object to the proposed special Charge demi fixed to our property at XXX Church Sheet, Hormonc We run a small XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
				From VYY YYY
13-Jul	Tenant	Accommodation Provider	Yes	None
13-Jul	Tenant	Food and Beverage	No	It is under what sort of Denefit the special charge has brought to a gent/filing (but cddt) docuring) ship. The benefits, if my is non-tangible and n visible. The business plan that was issued to traders lists the cone functions of the BRMS (Mantading, BRMS management and genemano, Communication and Engagement) as its weaknesses, which is a major concern and does no toffer the special charge much confidence moving forward. The approach taken by the committee chargeness the image of Bridge RM (constant of ters) of special charge much confidence moving mage of Bridge Road, it will beneve the the discourt weakness; there is poor kisbling of the official social media account to promote Bridge RM despite an annual \$10,000 spenion it (it is in the shadows of social media accounts bun by local residents though the control tere despites the promote a move oprical side of Bridge Road, there is poor dismiting of the official social media account to promote Bridge Road dimer time when some tradees are unable to attiend and 'you are trying to promote Bridge Road as the resk flood ha? Or business would be in next three spaces is 2 years to late. Trader involvements half-hearted at best - the self-adcrowed ged Tak of underslanding south to purpose a Special Charge Gundrig - avery paintul damision of the committee's taket - self-adcrowed ged Tak of underslanding south to purpose of Special Charge Gundrig - avery paintul damision of the committee's taket - self-adcrowed ged Tak of underslanding south to purpose of Special Charge Gundrig - avery paintul damision of the committee's taket - self-adcrowed ged Tak of underslanding south the purpose of Special of special of the south the south of the subsceness than the stat of the self-adcrowed ged Tak of underslanding south the purpose of Special Charge Gundrig - avery paintul damision of the committee's taket begines than the stat of the self-adcrowed ged Tak of underslanding about the purpose of Special Charge Gundrig a severy paintul damision of the committee's taket beginess t
13-Jul	Tenant	Florist	Yes	None
14-Jul 15-Jul	Tenant Tenant	Food and Beverage	No	Object to the special charge. I do not ward to pay for this service, as i believe it is non existant. We opened our restauration 70.0X.0K thingk Pood an 1998 and therefore it has already been by Qyaers. Our restaurant has been very busy since we opened however for the last 50 years, the business has been very slow. As you know, the whole Bidge Road was very busy during both day and inglit during that period long ago. However as I said periodway. The business has been very slow and our sales has been doceasing form 50 years ago until now. The whole Bridge Road has been very quiet for many years already and a bit of shops were closed down and have been emptide. It council initiated the Bridge Road pais been very quiet for many years already and a bit of shops were closed down and have been emptide. It result, there are many more shore-closing constant, we are all stragging to pay our high result, bigh educities, this has occured for find fait of shore it has the provided pasitive change as our business is still same very slow and there are hardy in our closed and and ongoing fees. That's why we do not wish to pay any other extant fees such as the Bridge Road special change. As no whole benefited our licking business in the Bridge Road special change. As no to benefited our licking business in the Bridge Road special change. As no to benefited our licking business in the Bridge Road special change. As no to benefited our licking business in the Bridge Road special change. As no to benefited our licking business in the Bridge Road special change. Also not we have found out that 1 Bridge Road special change. As not benefited our licking business in the Bridge Road special change. Also not we have found out that 1 Bridge Road special change. Also are have found out that 1 Bridge Road special change. Also not we have found to that the still years. So my decision in relation to this proposal is not to decine the find the Road special change. Also are have found to that the still years. So my decision in relatin
40.1.1	-			Special Charge
16-Jul	Owner	Fashion/Retail	Yes	We say the special charge has been and continues to be important initiative to protect and build the Bridge Rd brand, especially at a time of
16-Jul 16-Jul	Owner	Fashion/Retail Fashion/Retail	Yes	aignfrant disruption and transition. We also say that Bridge Rd Main Steel inch as been a successful manager of the special charge and also in advocating and communicating with th wider community and statutory submitter. We also commend the accountability and transparency by BRMS and the many meetings and extensive social media coms offered to participants.

Attachment 3 - Submissions

16-Jul	Owner	Retail	Yes	Our daughter XXXX XXX is writing this submission on our behalf as we are both elderly and speak very limited Englah. We think it is important to support the tradees of the trains and mort are businesses of the Bridge Road pecinct to succeed. We hope this scheme will continue to environ and the future scheme will continue to environ and the future scheme will continue to environ and the future scheme will continue to environ the scheme will contain the scheme will contain the scheme will be scheme will be scheme with the present of the scheme will be scheme with the present. The para decade or so has been externedly challenging for the tradees, particularly in the trade tradem with the scheme will be scheme with the present. The para decade or so has been externedly challenging for the tradees, particularly those in the retail tashing and foot ware scheme. And we hope that the invihich that accountability to concoll and is scheme to be scheme that the present the Bridge Road surrounds is to large for course! Is manage alone without partnering up with such an organisation as BMMS. Ultimasky with payment of Special Charge Scheme With duals a scheme in place, we believe the charges we are unsure of however we needs to show good will and faith the scheme. Without such a scheme in place, we believe the charges of the scheme scheme grand up in pays. As we undestand it, the current Bridge Road Special Charge Scheme 2016 b 2024 accound as scheme in place, we are usual as the helpful faces to information obtained by the Association was also experted to us, we we can access it with the internet, so we could quarkly the scheme of the scheme will be scheme as the scheme of the scheme scheme and we can be noted as the scheme will be scheme as the scheme
16-Jul	Tenant	Food and Beverage	No	I am withing this small in regards to the special charge that every business owner is paying on bridge Rd I am against this special levy. I think the cource about stop paying money to Bridge Rd traders association as it has not achieved anything in the last 10 years. I will be much better if cource can have some dedicated full time marketing staff working at the council, who can work for the betterment of the street.

11.2 Car Share Policy

Executive Summary

Purpose

For Council to adopt a Car Share Policy 2018-2023.

Key Issues

The Strategic Transport Statement includes Action 5.9 which requires that Council "*Develop* guidelines for car share operators that address the issues of location, number of bays and signage so that operators are clear as to the process and responsibilities".

Car share is a cost effective alternative to car ownership in urban areas. Car share schemes are operated by private car share companies, who provide access to a fleet of cars distributed across an area. Local residents and businesses can become members of a car share scheme, and use the cars as needed for a predetermined fee.

There are currently 152 car share bays in Yarra (inclusive of 27 off-street bays) provided by three commercial Car Share Providers. Initially there were just a few requests from Car Share Providers for car share bays. This was managed and the bays were provided at no cost given car share aligns with strategic transport objectives.

Car share companies are now increasingly requesting that additional spaces are provided given the growing population, the move to the shared economy and the growing demand for car share in Yarra. This means that more formalised methods of planning for car share are required including a mechanism for recouping the costs associated providing car share facilities by council. The lack of a Policy to provide clear and consistent framework for officers to work in has meant that car share expansion has been suspended.

The 2001-2016 Census data indicates that Yarra's population has grown from some 67,050 people to some 87,450 people. Over this period the population-to-privately owned vehicles ratio has remained relatively unchanged in the order of 45 cars per 100 people. Given Yarra's on going population growth it is important that the car share network is expanded to maintain or reduce the population-to-privately owned vehicles ratio. In order to do this the car share policy has a target to provide an additional 79 car share spaces by 2023 resulting in a total provision of 231 spaces.

The policy contains a midpoint review so that the car share space supply element can be assessed as Yarra continues to grow and evolve.

A copy of the policy is provided at Attachment 1.

Financial Implications

The draft Policy notes that car share bays would not be located in paid parking bays.

All costs associated with the installation of a new on-street car share bay would be recovered from the Car Share Providers via an installation charge, inclusive of the value of the space to the community.

An annual permit fee would be charged for all existing on-street car share bays to cover the cost of officer time dedicated to managing the implementation of the Policy and monitoring performance and reporting. This fee would be reviewed annually as part of the Fees and Charges process.

Permits for on-street bays are proposed to be renewed annually and are subject to Council approval and dependent on the provider demonstrating that the space is suitably utilised.

PROPOSAL

That Council adopt the draft Car Share Policy 2018 – 2023.

11.2 Car Share Policy

Trim Record Number: D18/105988 Responsible Officer: Assistant Director Planning and Place Making

Purpose

1. For Council to consider adopting a Car Share Policy 2018-2023.

Background

Overview

- 2. The Strategic Transport Statement includes Action 5.9 which requires that Council "Develop guidelines for car share operators that address the issues of location, number of bays and signage so that operators are clear as to the process and responsibilities".
- 3. Car share is a cost effective alternative to car ownership in urban areas. Car share schemes are operated by private car share companies, who provide access to a fleet of cars distributed across an area. Local residents and businesses can become members of a car share scheme, and use the cars as needed for a predetermined fee. Currently there are three commercial car share companies operating in Yarra (GoGet, Flexicar and GreenShareCar).
- 4. Car share has the following benefits:
 - (a) reduced car usage and traffic: A car owner spends a significant amount of money on buying and keeping a car roadworthy and is far more likely to use a car for a given trip due to fixed sunk costs than someone who does not own a car and utilises car share on a pay as you go basis;
 - (b) increased transport choice: Car share gives people more mode choice by providing access to a car for those who only need to use a car occasionally and normally travel on foot, by bicycle or on public transport;
 - (c) reduced parking demand and car ownership: Research outlined in the "Research for the City of Port Phillip's Car Share Policy Review" Report (Final), prepared by Phillip Boyle and Associates, dated 17 February 2016 indicates that for every car share vehicle deployed that between seven and ten cars are avoided. 40% of these vehicles are existing vehicles that new car share users decide to sell (and not replace), and 60% of these vehicles are avoided cars that would have otherwise been purchased in the future by existing residents or businesses; and
 - (d) reduced transport costs: Using car share for occasional car users is often far cheaper than owning a car. This can free up money which can then be spent on other things including goods and services provided by businesses in Yarra.
- 5. Car share is particularly suited to Yarra for the following reasons:
 - (a) Yarra is well served by public transport and the potential for walking and cycling to goods and services is high. The need to own a car and use it regularly to undertake every day activities is relatively low for many people; and
 - (b) Living costs in Yarra are relatively high and household income varies considerably. A significant number of residents would be receptive to making cost savings on transport by living car free or selling the second or third household car if there are opportunities to utilise car share.

Status of Council's Current On-Street Car Share Policy

- 6. Over recent years car sharing has evolved in the municipality. Currently Council does not have an endorsed a Car Share Policy to provide on-street parking bays to commercial Car Share Providers. Initially there were just a few requests from Car Share Providers and in the spirit of promoting sustainable transport, officers installed the infrastructure required for a car share bay (signs/poles/line marking) at no cost.
- 7. The lack of a Policy and large number of recent requests for car share bays from various providers has resulted in the service expansion being constrained and hindered by bay-by-bay debates. As a result of this no new on-street car share bays are currently being installed in Yarra.
- 8. With the number of requests for bays becoming greater and additional Car Share Providers wanting to establish in Yarra, there is now a need for a formalised Car Share Policy that allows for the car sharing network to be expanded in a controlled, transparent, and viable manner.
- 9. The 2001-2016 Census data indicates that Yarra's population has grown from some 67,050 people to some 87,450 people. Over this period the population-to-privately owned vehicles ratio has remained relatively unchanged in the order of 45 cars per 100 people. In order to maintain or reduce the population-to-privately owned vehicles ratio it is important that the car share network within Yarra is expanded to correlate with population growth projections over the next five years.
- 10. There are currently 152 car share bays in Yarra (inclusive of 27 off-street bays) provided by three commercial Car Share Providers. The allocation of the car share bays by area has been driven by the Car Share Providers and therefore by the demand for the services by local residents and businesses. This has led to some suburbs such as Fitzroy and North Fitzroy being well serviced by car share whilst other areas such as Alphington having limited accessibility to car share services resulting in a socially inequitable distribution of the car share spaces.

Fixed-Based Commercial Car Share Schemes Peer-to-Peer Car Share Schemes and Dockless Car Share.

- 11. The proposed Car Share Policy applies only to commercial Fixed Base Car Share Providers (e.g. GoGet, Flexicar, and GreenShareCar). Peer-to-Peer car share schemes (e.g. Car Next Door) are excluded from the Policy except for purposes of promotion. Dockless Car Share Schemes are also excluded from the Policy.
- 12. Fixed base car sharing schemes involve members registering with a commercial Car Share Provider who then provides a fleet of vehicles across an area. The users must return a vehicle to the designated parking bay from which the vehicle was initially taken.
- 13. Peer-to-Peer car share operators allow members to rent out their personal vehicles directly to other members, typically neighbours. As the vehicles are owned by residents, they generally use resident parking permits or private parking, and Council therefore does not have an oversight role in terms of parking. In addition, Council has no regulatory role in specifying safety and environmental standards for vehicles used in Peer-to-Peer car share schemes.
- 14. The proposed Car Share Policy does not allow for Peer-to-Peer operators to apply for a dedicated on-street car share space given that they do not comply with all the qualifications and obligations criteria set out in the Policy, including maintaining a minimum availability of a vehicle to other users, and safety and environmental limits on type of vehicles.
- 15. Dockless Car Share schemes involve members registering with a commercial Car Share Provider who provide a fleet of vehicles across an area. It differs from Fixed Base Car Share Services in that vehicles can be picked up from one parking space and dropped off to a different parking space thereby facilitating one-way trips.

16. Dockless Car Share schemes are dependent on the car share vehicles being able to park in any available parking space rather than in a space designated for car share. Dockless car share services have not been introduced anywhere in Australia and would be subject to a separate Policy in the future.

Proposed Expansion of Yarra's Car Share Network

- 17. In order to maintain or reduce the level of privately owned vehicles in Yarra (45 cars per 100 people) over the next five years at least an additional 79 car share spaces are required in Yarra, resulting in a total car share provision of 231 spaces.
- 18. The demand for on-street parking in Yarra is high, it is therefore recommended that for every two new spaces a Car Share Provider requests on-street they must provide one space off-street (for example within commercial car parks or new major developments).
- 19. The target expansion of the car share network equates to an additional 15 to17 car share spaces per year over the five-year duration of the Policy.
- 20. The growth in the car share network would need to be greater in areas where population growth is expected to be greater. The distribution of the car share spaces also aims to provide coverage across the municipality to allow for socially equitable access to car share services. Figure A shows the proposed expansion of the car share network within Yarra:

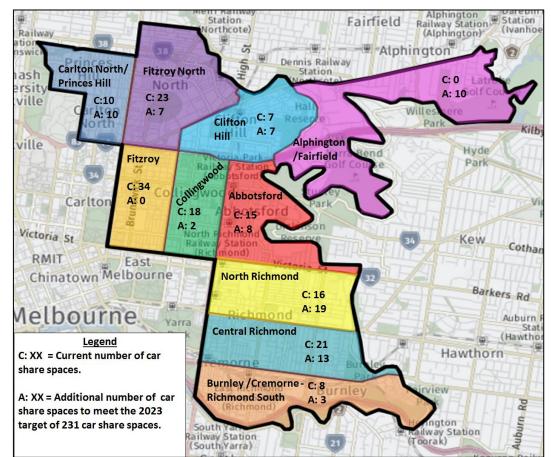


Figure A. Distribution of Current and Proposed Car Share Spaces by Area

21. It is noted that for Fitzroy no further expansion is predicted as being needed, and based on the analysis eight extra spaces are currently provided the area. This is not to say that existing spaces need to be removed but rather there is a greater localised demand for the services than there currently is in other areas. The draft Policy still allows Car Share Providers to secure additional *off-street* car share spaces in Fitzroy (noting that only 10% of the current spaces an Fitzroy are located off-street) on their own accord, however these spaces will not count as one of the off-street spaces the Car Share Provider is required to provide for every two new on-street spaces requested.

22. The Policy notes that targets should be monitored and revised upwards or downwards at the Policy midpoint if user demand warrants the need to do so. As part of the Policy implementation it is proposed to install parking sensors in existing and new on-street car share bays as a means of independently verifying the usage of on-street spaces. The Policy mid-point review will use this data when considering whether the expansion targets outlined in the Policy need to be revised upwards or downwards.

Provision of Off-Street and On-Street Car Share Spaces

- 23. Demand for on-street parking in Yarra is high, the draft Policy therefore recommends that for every two new spaces a Car Share Provider requests on-street they must provide one space off-street. The target expansion of the car share network equates to an additional 10 to11 on-street spaces and 5 to 6 off-street spaces per year over the five-year duration of the Policy.
- 24. Council could require that all new car share bays be located off-street; however this would result in Council foregoing any mandate in relation to how and where the car share network is expanded as the provision of new car share spaces would be through individual agreements between Car Share Providers and private land owners.
- 25. Council could also require that one off-street space be provided for every on-street space requested from Council, this would result in the provision of an additional 14 spaces being located off-street over the five year duration of the Policy. It is however noted that this requirement may slow the expansion of the car share network as a result of Car Share Providers requiring more time to secure additional off-street car share bays.

<u>"Business as Usual Network" Expansion verses "Strategic Network" Expansion of the Car</u> <u>Share Network</u>

- 26. The International Car Sharing Association's Report *"The Impact of Car Share Services in Australia"* (Final) prepared by Phillip Boyle and Associates (dated 13 October 2016) includes scenarios Councils can consider when expanding their car share networks. These scenarios include a "Business As Usual" approach and a "Strategic Expansion" approach.
- 27. The "Business As Usual" approach involves allowing the continued growth of the car share vehicle fleet and the resident vehicle fleet. This approach essentially allows the total number of vehicles owned by residents to increase as population increases. Census data indicates that the growth in the resident vehicle fleet in Yarra has remained steady between 2001 and 2016 and is in the order of 45 vehicles per 100 people. During this time the car share network has grown to include 152 car share spaces.
- 28. The draft Car Share Policy adopts a "Business As Usual" approach in which some growth in population-to-resident vehicle fleet is allowed, however the rate of growth (45 vehicles per 100 people) is held steady or reduced. In order to maintain at least a steady growth ratio, at a minimum an additional 79 car share spaces would be needed in Yarra over the next five years.
- 29. The proposed "Business As Usual" also correlates with existing demand levels for car share vehicles in Yarra. GoGet, the major Car Share Operator in Yarra, has advised that, if on average, vehicle usage exceeds five hours per day over a three month period they would consider deploying another vehicle in the same location or nearby. Analysis of the 2017 data provided by the Car Share Operators in Yarra indicates that there are currently ten locations that meet this requirement for the deployment of an additional vehicle.
- 30. A "Strategic Expansion" approach to expanding car share networks would involve growing the car share network to a level that avoids all growth in the resident vehicle fleet. That approach essentially aims to freeze the resident vehicle population at a point in time whilst still allowing for population growth in the future. In this approach the car share network would be rapidly expanded to avoid growth in the resident vehicle fleet.
- 31. If a "Strategic Expansion" approach were to be adopted in Yarra, an additional 189 car share spaces would be needed in Yarra over the next five years (equating to 38 spaces per year), resulting in a total provision of 341 car share spaces in 2023.

- 32. The proposed Car Share Policy adopts a "Business As Usual" approach rather than a "Strategic Expansion" approach on the basis that the analysis required for both expansion processes are reliant on data provided by commercial Car Share Providers and is not independent data.
- 33. The proposed "Business As Usual" approach allows for the continued expansion of the car share network whilst facilitating the collection of independent usage data from parking sensors without providing an oversupply of share spaces which may result if a "Strategic Expansion" approach is adopted.
- 34. It is again highlighted that the draft Policy notes that expansion targets included in the Policy should be monitored and revised upwards or downwards at the Policy midpoint if user demand warrants the need to do so thereby allowing for the further expansion of the network if necessary.

Minimum Utilisation Rates

- 35. The draft Policy requires that car share vehicles have a minimum utilisation rate of 5% (1.2 hours) per day averaged over one (1) month. In streets with a parking demand greater than 80%, the minimum utilisation rate to be eligible for permit renewal is 15% (3.6 hours).
- 36. Analysis of the December 2017 utilisation data supplied by the Car Share Providers for Fitzroy, the area with the most car share spaces in Yarra, indicates that the minimum utilisation targets set in the Policy are being met for 90% of the car share bays, whilst 17% of the car share bays meet the Car Share Provider's requirement for the deployment of an additional bay in the same location or nearby.
- 37. The utilisation rates set out in the draft Policy take into consideration targets set by other Councils and operational targets set by Car Share Providers and current utilisation rates in Yarra.

Use of Electric Vehicles

- 38. An operational review was also undertaken to assess the use of electric vehicles within car share fleets and it was found that it is unlikely that a commercial provider would be in a position to operate an exclusive electric vehicle fleet. Furthermore it would be difficult to mandate the use of electric vehicles in existing fleets. Instead the use of electric vehicles should be encouraged and supported by Council where possible.
- 39. GoGet, the major commercial Car Share Provider in Yarra, further noted that Electric Vehicle technology has only been trialled by GoGet to date given that current electric vehicle technology is not yet far enough developed to include more electric vehicles in the GoGet fleet. The sporadic hire nature of car share can result in operational issues resulting from vehicles not always having sufficient charging time between consecutive bookings. In addition the current high cost of electric vehicles means that their wider roll-out within the GoGet fleet is not currently financially viable.
- 40. Car Share Providers run on a narrow profit margin. Any additional costs would be passed onto members using the vehicles, making car share less attractive to join and use and less effective in reducing private vehicle ownership in Yarra.
- 41. The draft Policy does however note that Council supports the inclusion of Electric Vehicles within a Car Share Provider's fleet and where possible will work with Car Share Providers to facilitate the use of such vehicles.

Facilitation of Off-Street Car Share Spaces

42. It is noted that there is no direct support for car share services in the State section of the Planning Scheme and as a result the provision of off-street car share spaces in new developments is generally the result of a Section 173 Agreement.

43. This Planning Scheme discrepancy will be considered as part of the 2018 Planning Scheme Rewrite where consideration will be given to encouraging the inclusion of car share provisions in new major developments. It is, however, recommended that Council does not specify a car parking dispensation rate in lieu of car share spaces within the Planning Scheme given that there is little recourse if the car share vehicles are not well utilised and eventually removed by the Car Share Provider (as was the case in The Nicholson Development in Moreland where the Car Share Provider removed the vehicle from the private off-street car park as it was not being well utilised).

Promotion of the Use of Car Share Services

- 44. The draft Policy notes that Council will work with Car Share Providers to promote car share and increase memberships in car share schemes through promoting the concept of car share through its sustainable transport and parking communications.
- 45. This would include general promotion of car share services in Council communications (both electronic and print) as well as during the resident parking permit renewal process.
- 46. A copy of the proposed policy is provided at Attachment 1.

External Consultation

- 47. A Victorian Sustainable Transport Interest Group (VicSTIG) meeting was held on 8th August 2017 at the Municipal Association of Victoria offices to share information on how car share was managed by Councils in Inner Melbourne. Key points discussed at this meeting are summarised as follows:
 - (a) Melbourne City Council's (MCC) current Car Share Policy within the CBD requires Car Share Providers to provide one off-street space for every on-street space they request within the CBD; the logic behind this is that there are many more off-street car parking spaces in the CBD than there are on-street spaces. There is, however, no requirement for Car Share Providers to provide an off-street space for every on-street space requested outside of the CBD;
 - (b) City of Port Phillip (CoPP) adopted its Car Share Policy in July 2016 following the completion of a background report. The Policy includes minimum targets for the expansion of car share within the municipality. The Policy allows for the targets to be revised upwards should demand warrant the need to do so. The CoPP also actively promotes car share services through its website, YouTube and brochures;
 - (c) City of Darebin (CoD) does not allocate specific bays to car share but rather a street section. This situation works in the CoD given there are very few parking restrictions in residential areas and the parking demand in residential areas is currently not as high as other areas in Inner Melbourne; and
 - (d) The current commercial Car Share Providers (GoGet, Flexicar and GreenShareCar) were also invited to provide feedback on their current and anticipated operation within Yarra.

Internal Consultation (One Yarra)

48. The development of the proposed Car Share Policy included consultation with the following Council Units: Compliance and Parking, Traffic and Engineering, City Works, and Statutory Planning.

Financial Implications

- 49. The draft Policy notes that car share bays would not be located in paid parking bays.
- 50. All costs associated with the installation of a new on-street car share bay would be recovered from the Car Share Providers via an installation charge, inclusive of the value of the space to the community.

- 51. An annual permit fee would be charged for all existing on-street car share bays to cover the cost of officer time dedicated to managing the implementation of the Policy and monitoring performance and reporting. This fee would be reviewed annually as part of the Fees and Charges process.
- 52. Permits for on-street bays are proposed to be renewed annually and are subject to Council approval and dependent on the provider demonstrating that the space is suitably utilised.

Economic Implications

- 53. The proposed Car Share Policy would make it possible for businesses to use a car share vehicle without the expense of owning a vehicle.
- 54. Car sharing can also support the local economy by reducing household expenditure on transport and increasing a household's disposable income. People with low motor vehicle use are less likely to drive to where they spend their money and are more likely to shop locally.

Sustainability Implications

- 55. Research outlined in the "Research for the City of Port Phillip's Car Share Policy Review" Report (Final), prepared by Phillip Boyle and Associates, dated 17 February 2016 indicates that car share users are likely to increase their use of other sustainable transport modes (walking / cycling / public transport) after they join a car sharing service, this shift towards more sustainable travel patterns also leads to less vehicle emissions and pollution.
- 56. Furthermore, car share is viewed as an efficient use of parking space, allowing a single vehicle to be used by a large number of people. This reduces congestion and the competition for parking spaces, which ultimately benefits all road users.

Social Implications

- 57. A well distributed car share network increases social inclusion by enabling households that cannot afford to own a car access to a motor vehicle when needed.
- 58. Furthermore, the draft Policy notes that Council is supportive of Car Share Providers who can demonstrate the provision of accessible and affordable access to car share to people on low incomes.
- 59. Council Officers will work with Car Share Providers to facilitate the provision of car share vehicles near public housing estates and support the promotion of car share services to people on low incomes.

Human Rights Implications

60. No applicable.

Communications with CALD Communities Implications

61. No applicable.

Council Plan, Strategy and Policy Implications

Council Plan 2017-2021

- 62. Objective 7, City of Yarra, a place where connectivity and travel options are environmentally sustainable, integrated and well-designed, of the Council Plan 2017-2021 notes that "Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car".
- 63. Car sharing aligns directly with Objective 7 of the Plan as it enables people who need a car from time to time to rent a car rather than own a vehicle. A growing number of people are finding that using a car share service is cheaper and more convenient than car ownership; particularly in inner urban area where parking options are limited and travel by sustainable transport modes is more convenient and less costly than that of private vehicle travel.

Strategic Transport Statement 2012

- 64. The Strategic Transport Statement 2012 notes Council is supportive of car share schemes as they can reduce the need for numerous car parking spaces and unnecessary car ownership.
- 65. The Statement includes Action 5.9 which notes that Council is to "Develop guidelines for car share operators that address the issues of location, number of bays and signage so that operators are clear as to the process and responsibilities".

Parking Management Strategy (2013-2017)

66. The Parking Management Strategy (2013-2017) directly supports car share and includes Principle 14: *Support and encourage households to use 'share car schemes'* relates directly to car sharing and is aimed at reducing parking demand within the municipality.

Yarra Environment Strategy 2013-2017

- 67. Pathway 3 of the Yarra Environment Strategy 2013-2017 relates to sustainable city infrastructure, and Objective 3.1: Sustainable Transport is aimed at supporting community infrastructure and programs to increase safe, efficient, affordable and low-carbon mobility in Yarra.
- 68. Car share schemes provide a low-cost alternative to private vehicle ownership. In addition car share fleets generally comprise of fuel efficient cars.

Legal Implications

69. No identified legal implications.

Other Issues

70. No known other issues.

Options

71. An active Council policy is now required to manage Car Share Providers.

Conclusion

- 72. Car share is supported by Council's Strategic Transport Statement 2012 and the Parking Management Strategy (2013-2017).
- 73. The community benefits of car sharing include the potential for households to reduce expenditure as a result of vehicle ownership no longer being a necessity. It also encourages residents to "live locally" and support local businesses for their everyday needs. Car share benefits the local community by promoting healthier lifestyles (i.e. increased walking and cycling) and can reduce the impacts of traffic congestion and high parking demand.
- 74. In order to maintain a stable level of privately owned vehicles in Yarra (45 cars per 100 people) over the next five years an additional 79 car share spaces would be required in Yarra resulting in a total provision of 231 spaces.
- 75. The demand for on-street parking in Yarra is high, it is therefore recommended that for every two new spaces a Car Share Provider requests on-street they would be required to provide one space off-street (for example within commercial car parks or new major developments).
- 76. The target expansion of the car share network would equate to an additional 10 to11 onstreet spaces and 5 to 6 off-street spaces per year over the five-year duration of the Policy.
- 77. Officers consider that the setting of an installation charge to cover all costs associated with the installation of a new one-street car share bay, including consideration of the value of the space to the community, is appropriate.
- 78. Officers also consider the setting of an additional annual permit charge for each existing onstreet car share bay is appropriate and should be subject to annual review.
- 79. A copy of the policy is provided at Attachment 1.

RECOMMENDATION

- 1. That Council:
 - (a) note the officer report on the current demand and supply of car share schemes in the municipality;
 - (b) note the draft Car Share Policy as shown in Attachment 1; and
 - (c) resolve to adopt the attached Car Share Policy 2018-2023.

CONTACT OFFICER:	Simon Exon
TITLE:	Strategic Transport Coordinator
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Attachments

1. Car Share Policy 2018-2023

City of Yarra Car Share Policy 2018-2023

Objectives

The objectives of the Car Sharing Policy are to increase the use of car sharing in the City of Yarra, and ensure that the expansion of the car share network within the City is well-governed and transparent.

Specific objectives include:

- Reducing the need for car ownership. The cost of using car share services is more competitive than owning a car when the car is only used occasionally. This is particularly relevant for households with two or more cars where car sharing services could negate the need for ownership of more than one vehicle.
- Increasing sustainable transport (walking/cycling/public transport) trips. For many trips the
 cost of sustainable transport becomes more competitive than car share trips, with car share trips
 only being used for some occasional travel.
- Using on-street parking spaces more efficiently. By reducing parking demand created by underutilised private vehicles.
- Reducing vehicle traffic, noise and greenhouse emissions. By reducing vehicle kilometres
 travelled and shifting travel to more fuel efficient vehicles.
- Increasing social inclusion. By enabling households that cannot afford to own a car convenient
 access to a motor vehicle when needed.
- Supporting the local economy. By reducing household expenditure on transport and increasing a household's disposable income. People with low motor vehicle use are less likely to drive to where they spend their money and more likely to shop locally.
- Increasing travel choice. A convenient easily accessible car share network fills the mobility gap for journeys that can not otherwise be made by walking, cycling or public transport.

Background

Purpose

The purpose of this Policy is to:

- 1.1 Define the anticipated benefits of car share to the local community and Council;
- 1.2 Facilitate the gradual and incremental expansion of car share across the municipality between 2018 and 2023;
- 1.3 Provide clear targets for expanding the number of car share vehicles (on and off-street) in the City of Yarra by 2023 to create a shift towards sustainable travel choices;
- 1.4 Outline the rationale for any applicable fees and charges;
- 1.5 Outline the criteria for the preferred location of on and off-street car share bays; and
- 1.6 Provide a clear basis for Council procedures in how Council Officers increase the number of car share vehicles and coverage across the municipality.

2 Scope

- 2.1 The operation of car share on the road network within the municipality, including expanding the network of vehicles and any on-street parking controls; and
- 2.2 Increasing the provision of off-street car share vehicles, including appropriately located and designed vehicle bays within new developments through the planning application process.

3 References

- 3.1 Car Share is supported by the Municipal Strategic Statement as outlined in Clause 21.06 of the Planning Scheme by the following objectives:
 - Objective 32: to reduce reliance on the private motor vehicle.
 - Objective 33: to reduce the impact of traffic.
- 3.2 The 2018 Planning Scheme Rewrite will also give consideration to encouraging the inclusion of car share provisions in new major developments.

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- 3.3 Car share delivers on Objective 7 of the Council Plan 2017-2021 "City of Yarra, a place where connectivity and travel options are environmentally sustainable, integrated and well-designed". Car sharing directly aligns with this Objective as it enables people who only need a car on an occasional basis to rent one rather than own one.
- 3.4 Car share is supported by Action 7.11 of the Strategic Transport Statement 2012 which notes that Council will "Continue to support car sharing schemes in Yarra"; and the Principle 14 of the Parking Management Strategy (2013-2017) which notes that Council "Support and encourage households to use car share schemes" as a means of reducing parking demand within the municipality.

4 Definitions

- 4.1 Fixed Base Car Share Schemes are car share schemes in which users must return a car share vehicle to the designated parking bay from which the vehicle was initially taken.
- 4.2 Car Share Providers (CSP) are businesses which apply for fixed location car share bays and provide vehicles for their members to use.
- 4.3 On-street car share bays refer to dedicated parking spaces located on local or arterial roads which are occupied by a vehicle provided and managed by the respective Car Share Provider.
- 4.4 Off-street car share bays refer to parking spaces in privately owned off-street car parks, residential or commercial buildings or properties.

5 Exclusions

- 5.1 This Policy only applies to commercial Fixed Base Car Share Schemes. Peer-to-Peer Car Share Schemes are excluded from this Policy except for the purposes of promotion.
- 5.2 Dockless car share schemes are excluded from this Policy as such schemes are dependent on the car share vehicles being able to park in any available parking space rather than in a space designated for car share.
- 5.3 This Policy does not apply to any Agreement between Car Share Providers and a third party entered into for the purposes of providing a car share vehicles within privately owned property.

Council Policy

6 Benefits of Car Share to the City of Yarra

- 6.1 Independent research¹ indicates that one car share vehicle in urban Melbourne can replace between 7-10 privately owned vehicles thereby reducing congestion and parking demand.
- 6.2 The research further indicates that when car ownership is replaced by an immediate and convenient access car share service that the local community become users of the service and cut their total vehicle use by 15-50%, switching trips (previously made by cars) to public transport, walking and cycling.
- 6.3 Car share generates a number of secondary benefits and opportunities. These include social equity as people can access a vehicle without owning a vehicle, increased physical activity, greater local expenditure, and better environmental performance through less vehicle emissions.

7 Targets for the Number of Car Share Spaces and Membership in 2023

- 7.1 There are 152 car share bays in Yarra (inclusive of 27 off-street bays) provided by three commercial Car Share Providers. Council seeks to realise a network 231 car share vehicles (both on and off-street) across the municipality by 2023. Expansion targets are based on at least maintaining or reducing the current level of private vehicle ownership of 45 vehicles per 100 people to the year 2023.
- 7.2 In order to minimise the impact of car share parking bays on the limited on-street car parking supply, CSPs must provide one new off-street car share parking bay (occupied by a suitable car share vehicle), for every two new car share bays allocated on-street.
- 7.3 Assuming an incremental expansion of the car share bay network, the expansion pattern is shown in Table 1.

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¹ As outlined in the "Research for the City of Port Phillip's Car Share Policy Review" Report, dated February 2016, prepared by Phillip Boyle & Associates for the City of Port Phillip.

City of Yarra Draft Car Share Policy 2018-2023

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
New On-Street created per annum		11	11	11	10	10
New Off-Street created per annum		6	5	5	5	5
Total Number of Car Share Vehicles in Service	152	169	185	201	216	231

Table 1: Proposed Annual Expansion for the Car Share Network to reach the 2023 Target

8 Car Share as a Travel Choice for Our Community

- 8.1 Council recognises that car share is a sustainable travel choice for the local community. In order to be a viable travel choice and an alternative to private vehicle ownership, Council seeks to create a network of car share vehicles that provide municipality wide coverage.
- 8.2 Council intends for the expansion of the network of car share vehicles to grow outward from the existing vehicle locations into other parts of the municipality to achieve coverage across the City of Yarra. Into the future expansion of car share will be considered through an area-by-area approach.
- 8.3 An analysis of the capacity for expansion of the car share network in different areas was completed and considered the following factors:
 - population forecasts;
 - car ownership levels; and
 - levels of parking demand across the municipality.
- 8.4 The proposed distribution of car share vehicles across the Small Census Areas in Yarra is outlined in Figure 2.

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^{7.4} Council reserves the right to amend the targets upwards or downwards as part of the mid-policy review to be completed in 2020. Any amendments to targets will consider changes to private vehicle ownership levels, the levels of car share utilisation, membership per vehicle and the benefits of car share quantified through monitoring and reporting data supplied by the CSPs to Council.

^{7.5} Council will work with car share operators to promote car share and increase memberships in car share schemes through promoting the concept of car share through its sustainable transport and parking compliance communications.

Attachment 1 - Car Share Policy 2018-2023

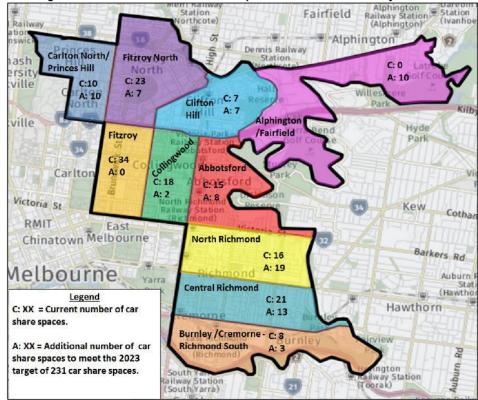


Figure 1: Distribution of Current and Proposed Car Share Vehicles by Small Census Areas

Base Map sourced from GoogleMaps

9 Siting and Location Criteria for On-Street Car Share Bays

- 9.1 Council's Parking Management Strategy (2013-2017) includes Council's Parking Hierarchy which is used by Council Officers to help steer decisions about the allocation of on-street parking and kerbside space. The hierarchy identifies two land use categories Shopping Strips and Other Streets. The hierarchy identifies which user groups the Council should cater for first or as a higher priority. In locating new on-street car share bays consideration must be given to the relevant Council Parking Hierarchy.
- 9.2 Car Share Spaces on or near Shopping Strips.

The following criteria must be used when locating and siting a new on-street car share bay on or near a Shopping Strip:

- Metred parking spaces are not to be converted to car share spaces as these spaces are in high demand. Suitable locations in nearby unmetered parking areas are to be instead considered.
- ii. Bays should be placed near intersections where possible to maximise the access catchment.
- Spaces that are no longer required and can be repurposed should be considered (loading zones or taxi bays).
- Locations where works have created new space, for example redundant vehicle cross-overs or relocated street furniture should be used.
- v. Ideally bays should be located at the beginning or end of a parking row.
- vi. Spaces should not be located outside business frontages unless other options are not available, for example spaces could be located adjacent to public open space or a municipal building.
- Co-location (multiple bays in the same location) of car share bays is not encouraged unless warranted by user demand.

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9.3 Car Share Spaces on Other Streets.

The following criteria must be considered when locating and siting a new on-street car share bay on Other Streets not covered by the Shopping Streets category; these streets are predominantly residential streets:

- Consideration will be given to existing car parking demand when siting a bay on a residential street. A bay will be located on a nearby residential street if the existing car parking demand on the street nominated by the CSP is deemed to be excessively high.
- ii. Aim to place bays within 200 to 400m of each other to provide a reasonable level of coverage.
- Place bays near intersections where possible to maximise the access catchment.
- iv. Ideally bays should be located at the beginning or end of a parking row.
- v. Use spaces that are no longer required and can be repurposed, for example, redundant residential disabled parking bays.
- vi. Make use of locations where works have created new space, for example redundant vehicle crossovers or relocated street furniture.
- vii. Spaces should not be located outside residential frontages unless other options are not available, for example spaces could be located adjacent to a park, reserve or other Council facility.
- viii. Co-location (multiple bays in the same location) of car share bays is not encouraged unless warranted by user demand.

10 Supporting the Provision of Off-Street Car Share Vehicles

- 10.1 Council supports the provision of car share vehicles within new large developments to:
 - Reduce the need for car parking and car ownership within a development and lessen the impact of this on the locality.
 - Complement the on-street network of car share spaces in the locality of the new development.
- 10.2 Within new large developments the provision of a car share scheme operated by a CSP is supported by Council along with a reduction in the number of parking spaces provided on-site.
- 10.3 Public access is required for all car share vehicles within each development. This necessitates careful design and placement of car share bays within developments to ensure easy access to the car share vehicle to allow for convenient use.

11 Supporting Innovation and Inclusion

- 11.1 Council supports the inclusion of Electric Vehicles within a CSP's fleet and where possible will work with CSP to facilitate the use of such vehicles.
- 11.2 Council is supportive of CSP who can demonstrate the provision of accessible and affordable access to car share to people on low incomes.

12 Fees and Charges

- 12.1 Council seeks cost neutrality in providing on-street car share bays, managing the implementation of the Policy, and monitoring performance and reporting. In determining appropriate fees and charges, Council takes into consideration the following factors:
 - The infrastructure costs of installing a new car share bay;
 - Administration and management costs;
 - Officer time dedicated to the expansion of the car share network;
 - The value of the space to the community;
 - Demand for on-street car share bays.
- 12.2 Fees and charges are subject to annual review.
- 12.3 The CSP must bear all costs associated with the installation of a dedicated on-street car share bay which must include the supply and installation a parking sensor, two generic car share parking signs and line marking of the bay as a minimum.

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13 Renewal

- 13.1 On-street Car Share Space Permits expire after 12 months, at which point they are to be reviewed.
- 13.2 CSPs with bays provided prior to the adoption of the Policy may continue to use existing bays for a maximum period of three (3) months after which they must apply for a permit to continue using the bay, and applicable fees and charges will apply.
- 13.3 Council requires that car share vehicles have a minimum utilisation rate of 5% per day averaged over one (1) month. In streets with a parking occupancy greater than 80%, the minimum utilisation rate to be eligible for permit renewal is 15%.
- 13.4 The following will be considered during a car share bay permit review:
 - · Eligibility requirements.
 - Records of complaints.
 - Land use and road network changes in the vicinity of the car share bay.

14 Cancellation

- 14.1 In the case of non-compliance with any of the requirements set out in this Policy, sanctions may be imposed to remedy the breach and deter further non-compliance. Sanctions, if applied will be progressively escalated and may include:
 - Suspension of a CSP's right to use one or more dedicated on-street car share spaces.
 - Suspension of processing of requests for new spaces and/or requests for renewal of parking permits.
- Rescission of all spaces provided to CSP by Council.

15 Roles and Responsibilities

- 15.1 CSPs are responsible for providing documents to become qualified, as outlined in **Attachment 1** and providing vehicles, membership, levels of service, regular and annual reports and maintaining vehicles as outlined in **Attachment 2**.
- 15.2 Developers and Body Corporates are responsible for meeting the requirements of the Planning Scheme, Planning Permits and ensuring the development continues to comply with the Planning Permit and Conditions relating to the car share bays within their developments. **Attachment 3** outlines Council's Location and Design Criteria for Car Share Vehicles within New Developments.

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Attchment 1

1. Car Share Provider (CSP) Qualification Criteria

Only CSPs that are considered suitable can apply for car share bays within the City Yarra. To determine whether a CSP is qualified they must demonstrate their compliance with the criteria detailed below.

1.1. Insurance:

- 1.1.1. The CSP must hold a current Public Liability Policy of Insurance for the sum of ten million dollars.
- 1.1.2. The CSP must provide the Council with a certificate of currency in respect of the insurance/s referred to above.

1.2. Car Share Vehicle Requirements:

- 1.1.3. Providers must supply a range of vehicles based on an assessment of local needs, encompassing passenger vehicles, wheelchair capable vehicles, and vans and utility vehicles.
- 1.1.4. There is to be no third party advertising placed on car share vehicles unless by prior agreement for a specific purpose such as to offset the costs of wheelchair accessible vehicles. The CSP's branding must be readily distinguishable for enforcement purposes.
- 1.1.5. All passenger vehicles must have a minimum 4 star ANCAP safety rating. Average emissions for passenger vehicles of 175 grams per kilometre in 2019 reducing by 15 grams per kilometre annually to 115 in 2023.
- 1.1.6. In the case of vans or utility vehicles, the operator must demonstrate that the vehicle is a high environmental performer for its class.
- 1.1.7. The vehicle must not be a caravan, box trailer and must not exceed 4.5 tonnes gross weight.

1.3. Car Share Membership Requirements:

- 1.1.8. There are to be no restrictions to membership based on the age of car share members.
- 1.1.9. As defined in VicRoads' Traffic Management Note No. 282:
 - A car share vehicle is for the exclusive use of car share members.
- A member of a car share scheme is a person who has fulfilled membership requirements with a CSP.
- 1.1.10. Vehicles are available to car share members only. There are to be no casual memberships made available as is the case with hire car companies:

1.4. Minimum Level of Service:

- 1.1.11. Car share vehicles will be available for a minimum booking period of one hour.
- 1.1.12. CSPs must ensure that no on-street space remains empty for a period greater than two consecutive days, unless by prior written agreement.
- 1.1.13. A CSP must ensure vehicles can be booked via both an internet and/or telephone booking service available 24 hours a day, 7 days a week and must provide a customer support service during business hours seven days a week.
- 1.1.14. The CSP must be capable of demonstrating they comply with the obligations set out in Attachment 2 of this policy.

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² VicRoads Traffic Management Note No. 28 – Guidelines for the Implementation of Car-Share Parking, November 2009.

Attchment 2

2. Obligations of Car Share Providers (CSP)

2.1. Promotion:

Each CSP is solely responsible for the promotion of their service to prospective and existing members. Council will continue to promote the concept of car sharing as a travel choice that complements walking, cycling and public transport travel and an alternative to a privately owned vehicle through its sustainable transport communications.

2.2. Reporting:

- 2.2.1. Council requires CSPs to collect usage information on their individual car share vehicles and bay locations as well as general membership characteristics for reporting purposes.
- 2.2.2. CSPs will agree to report annually (in an accessible Excel spreadsheet) on the following characteristics for each on-street and off-street vehicle by Small Census Area:
- i. Total number of hours booked per month.
- ii. Total number of trips per month.
- iii. Utilisation rate per month (number of hours the vehicle is booked per month/time vehicle is available per month).
- iv. Total distance travelled per month.
- v. Average trip distance per month.
- vi. Number of trips over 50km per month.
- vii. Number of trips undertaken on weekdays per month.
- viii. Number of trips undertaken on weekends per month.
- ix. Average emissions of passenger vehicle fleet.
- x. Membership numbers per month.
- xi. Percentage growth in membership by month.
- xii. Breakdown of members by private or corporate membership by month.
- xiii. Geographical location of members within the City of Yarra.
 - 2.2.3. In addition to submitting annual reports, CSPs will agree Council can request a report at any time on the usage characteristics of any bay if required.
 - 2.2.4. CSPs will agree to conduct an annual survey of Yarra members' travel habits and car ownership levels with the results to be provided to Council.

2.3. Maintaining Car Share Location:

- 2.3.1. The CSP must supply a vehicle to the approved bay within two working days of installation.
- 2.3.2. Council's Compliance and Parking Team is responsible for maintaining signage and line marking of the car share bay, however the CSP must ensure that:
- i. Maintaining or cleaning car share vehicles will not occur on-street, and no refuse shall be disposed onto the street.
- No existing or approved structures, fixtures or fittings shall be altered or added to without written approval of Council.
- iii. Any approved fixtures, such as information panels, are kept in good condition and the information they contain is kept up to date by the CSP.

2.4. Parking Car Share Vehicles in Areas with no Parking Restrictions:

2.4.1. Demand for on-street parking in the City of Yarra is high. CSPs must not locate car share vehicles in areas with no parking restrictions, all car share vehicles must be located in a dedicated (sign-posted and marked) car share parking bay.

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2.5. Enforcement Procedure:

2.5.1. Demand for on-street parking in the City of Yarra is high. Car Share Providers need to adhere to the following procedure should they find a car share bay to be illegally occupied by a non-car share vehicle:

Step 1: CSP Notification of an Illegally Parked Vehicle

- Members must immediately inform the CSP if a non-car share vehicle is parked in the car share bay and provide them with the offending vehicle's registration details.
- Members should then park the car share vehicle <u>legally</u>. As close as possible to its designated bay observing clearways, disabled bays, and permit and timed restrictions, and inform the CSP of its whereabouts.

Step 2: Council Notification of an Illegally Parked Vehicle

The CSP is to notify Council's Parking Enforcement team, via the Customer Service Centre's general contact number within 1 hour of being notified, and provide them with the location of the offending vehicle and its registration details as well as the location of where the car share vehicle was parked. The CSP must advise the member to park the vehicle within the City of Yarra.

Step 3: Infringement of Illegally Parked Vehicle

- Parking Enforcement will respond to requests to infringe illegally parked vehicles subject to standard operating procedures.
- The CSP will be liable for payment of infringement notices associated with illegally parked car share vehicles.

<u>Step 4: Returning the Car Share Vehicle to the Car Share Bay</u> The CSP must ensure that the car share vehicle is returned to the car share bay.

2.6. Allowing Access to Car Share Bays:

2.6.1. The CSP will grant Council access to the bay for necessary activities such as line marking, road works, festivals or events. Council will aim to provide advanced notice to the CSP in these situations.

2.7. Failure to Meet Obligations:

2.7.1. Council can suspend the CSP's right to use one or more of the allocated car share spaces if they fail to meet any of the obligations listed above and can choose to reallocate bays to another CSP.

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Attchment 3

3. Location and Design Criteria for Car Share Vehicles within New Developments

3.1. Location and Design Criteria Guidelines:

- 3.1.1. The below criteria provide guidance to the location and design of car share bays within new developments:
- The car share space must be accessible 24 hours a day, seven days a week by any member of the car share provider, and by employees or contractors of the car share operator in order to clean, detail or service the car.
- A highly visible location from the street:
 - for buildings with car parks in the front setback, in the front set back of the site adjacent to visitor car spaces.
 - for buildings with car parks at the rear, at the rear of the site adjacent to visitor car spaces or loading facilities.
- Ideally in front of boom gates.
- In the first level of a multi-storey car park (be it ground level, the first level up or first level down).
- In a separate location to where other, assigned / subdivided car spaces are provided.
- Where security arrangements are not required or are simple to follow (and where customers can
 use the same mechanism that they use to get into the vehicle).
- In a well-lit part of the site.
- A short distance from an entry point, lift or staircase.
- In a standard car space where manoeuvring in and out of the space is limited to no more than three movements.
- On common property managed by the Owners' Corporation.
- Minimum height clearance of 2.2 m to allow a cleaning van to enter, manoeuver and exit.
- Mobile data and GPS reception.
- Markings for exclusive use of the car share vehicle.
- The establishment and operation of a car share space must occur soon after completion and before 20% occupation of the development.

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11.3 Status of Non-Rateable Properties

Trim Record Number: D18/120695 Responsible Officer: Director Corporate, Business and Finance

Purpose

1. To provide Council with data regarding the status of religious, charitable and not-for profit organisations in the City of Yarra.

Background

- 2. At the Council meeting on 6 March 2018, Council resolved that:
 - 1. That Council:
 - (a) Notes recent Fairfax media reporting of the Catholic Church owning over \$600 million worth of property in the City of Yarra; and
 - (b) Receives a report outlining;
 - (i) The rateable/non-rateable status of properties in the City of Yarra owned by religious, charitable and not-for-profit organisations;
 - (ii) Any benefits/discounts that those organisations enjoy as a result of their religious, charitable or not-for profit status; and
 - (iii) An estimate on the proportion of rates that would be payable by those organisations if non-rateable properties were rateable.
- 3. In 1853, the Victorian Government created the *Roads Act* which imposed tolls for the use of public highways and contained provisions for exemptions for Ministers of Religion and persons in the service of the Government. The following year, the *Municipal Institutions Act* introduced a limited rating liability applying to houses and land.
- 4. General liability for rates was introduced in 1863 by the enactment of the Local Government Act 1863 for Shires and the Municipal Institutions Act 1863 for Cities, Towns and Boroughs. These Acts exempted from rating, property of Government, property being places of worship, dwellings of Ministers of Religion, schools receiving aid from the Government or which were otherwise of a public character.
- 5. The wording "*land used exclusively for charitable purposes*" can be traced back at least as far as the Local Government Act 1890 Section 246. It has remained unaltered throughout the various consolidations of the law which took place in 1903, 1915, 1928, 1946, 1958 and the current Act in 1989.
- 6. The new Local Government Bill is currently being debated by the Victoria Parliament. This Act also includes the words "land used exclusively for charitable purposes".
- 7. Section 154 of the Local Government Act 1989 (Act) has 4 areas that apply to rate exemptions, a copy of section 154 is attached to this report as Attachment 1:

1. Public Purpose

Land which is unoccupied and is the property of the Crown or vested in a Minister, a Council, a public statutory body or trustees appointed under an Act to hold that land in trust for public or municipal purposes. Examples of Public Purpose Land include Council Parks, Government Schools. To attract an exemption the Land must be used exclusively for public or municipal purposes.

2. Charitable Land

Charitable within the meaning of Section 154 of the Local Government Act 1989 is used in its strict legal sense:

For the meaning of "Charity" we must revert, because of the absence of any statutory definition thereof, to the preamble of a statute passed in the reign of Queen Elizabeth 1 (1500's), commonly called the "Statute of Elizabeth".

In discussing this preamble, Lord MacNaughton in the case *"Income Tax Commissioners v Pensel (1891),* held that charity in its legal sense comprised four principal divisions:

- (i) Trusts for the relief of poverty;
- (ii) Trusts for the advancement of education;
- (iii) Trusts for the advancement of religion; and
- (iv) Trusts for other purposes beneficial to the community not falling under the preceding headings

The Australian Government issues Charities with a Not-for-Profit Commission Certificate or an Endorsement for Charity Tax Concessions Certificate.

3. Religious

Land used exclusively as a residence of a practising Minister of Religion, or used partly for that purpose and partly for education and training of persons to be Ministers of Religion attracts a rate-exemption. In order to gain the exemption, however, the land must be vested in or held in trust for a religious body.

4. Service Clubs (RSL)

Land is exempt from rating if it is held in trust and used exclusively for the purposes of a club for or a memorial to persons who performed *"service or duty"* within the meaning of section 3(1) of the Veterans Act 2005.

- 8. Considerable difficulty often arises when determining whether land is being used "exclusively". Each of the sections above uses the word "exclusively." Contrary to common usage of the word, legal decisions have established that land can be used exclusively for a purpose if its "main purpose" is the purpose. Hence the land can be used for other purposes (except those outlined in Section 154) and still retain its exclusive use, provided such other purposes are merely incidental or ancillary to the main purpose.
- 9. For example a church hall may be used one day a week to provide dance classes by a private operator. This use would be deemed to be incidental as the main use would still be a church hall. If the dance operator used the hall for 4 days of the week, the use would no longer be incidental, the dance class is now the main purpose and in this instance the hall would become rateable.
- 10. The test of rateability becomes the use of the land not the fact that the land is owned or occupied by a charity or rate exempt body.

Yarra Applications

- 11. Applications for rate exemption made to Yarra must include the following information:
 - (a) A copy of the lease, occupancy agreement or land title for the area subject to the application;
 - (b) A copy of the Australian Charities and Not-for Profit Commission Certificate;
 - (c) A copy of the Australian Government Endorsement for Charity Tax Concessions Certificate;
 - (d) Copy of the Town Planning Permit for the occupancy, including any car parking waiver permit;
 - (e) Information on the Applicant, usually a copy of an annual report; and
 - (f) Information on the exact use of the occupancy, for example; office, meeting rooms, consulting rooms, etc.
- 12. A formal inspection is undertaken to confirm the information provided.

- 13. Once a charitable use is established Council must grant the exemption. The exemption is granted from the date of application.
- 14. A property that does not have the proper planning approval does not meet the "exclusive use" requirement.
- 15. A property owned by a private person but occupied by a charity must be made rate exempt provided the "exclusive use" is established.
- 16. A copy of the exemption is sent to the State Revenue Office and the appropriate Water Authority.
- 17. Applicants have the right to object to the County Court if Council decides not to grant an exemption.

Yarra Totals

18. Totals for rate exempt properties in Yarra are as follows:

		No. of Properties	NAV	Rates
1	Public Purpose	129	\$39,563,600	\$1,396,990.40
2	Charitable	280	\$93,874,750	\$3,314,716.67
3	Religious	10	\$2,204,550	\$77,842.64
4	Service Clubs	3	\$400,250	\$14,132.82
	Total	422*	\$136,043,150	\$4,803,682.53

* Council Properties not included

- 19. The table above reflects that rate exemptions of approximately \$4.8m are provided to nonrateable properties in Yarra per year. It should be noted that if the properties became rateable the \$4.8 million would be a once off increase in rates only. The following year the amount would become part of the total rate base (under the rate capping provisions of the Local Government Act 1989).
- 20. Yarra's two largest exempt properties are properties associated with St Vincent's Hospital and Epworth Hospital.

Issues

- 21. If a property is non-rateable under the Act, then Council has a statutory requirement to make it exempt.
- 22. The original intention of providing an exemption was that the charity would provide services to the community and ratepayers of the municipality. Both St Vincent's and Epworth are major public/private hospitals and provide services Melbourne/Victoria wide.
- 23. If an exempt property became rateable it would have to pay Land Tax. This could make some charitable properties in the inner suburbs non-viable.
- 24. When a property becomes rate exempt, and because Council has total annual rate revenue it needs to raise to fund its services and asset renewal, the additional rate burden is borne by the rateable properties in the municipality.

External Consultation

25. No external consultation was required as part of this report.

Internal Consultation

26. No internal consultation was required as part of this report.

Financial Implications

27. There are no financial implications.

Economic Implications

28. There are no economic implications.

Sustainability Implications

29. There are no sustainability implications.

Social Implications

30. There are no social implications.

Human Rights Implications

31. Human Rights implications have been considered and are not applicable for this report.

Communications with CALD Communities Implications

32. No communications with CALD communities were required for this report.

Council Plan, Strategy and Policy Implications

33. There are no Council Plan, Strategy, or Policy implications.

Legal Implications

34. There are no legal implications.

Other Issues

35. There are no other issues.

Options

36. There are no options associated with this report.

Conclusion

37. This report is presented to Council for noting.

RECOMMENDATION

1. That Council note this report.

CONTACT OFFICER:Bill GrahamTITLE:Coordinator ValuationsTEL:9205 5270

Attachments

1. Copy of Section 154 of LGA

Local Government Act 1989 No. 11

PART 8—RATES AND CHARGES ON RATEABLE LAND

Division 1—Declaration of Rates and Charges

154. What land is rateable?

- (1) Except as provided in this section, all land is rateable.
- (2) The following land is not rateable land-
 - (a) land which is unoccupied and is the property of the Crown or is vested in a Minister, a Council, a public statutory body or trustees appointed under an Act to hold that land in trust for public or municipal purposes;
 - (b) any part of land, if that part-
 - (i) is vested in or owned by the Crown, a Minister, a Council, a public statutory body or trustees appointed under an Act to hold that land in trust for public or municipal purposes; and
 - (ii) is used exclusively for public or municipal purposes;
 - (c) any part of land, if that part is used exclusively for charitable purposes;
 - (d) land which is vested in or held in trust for any religious body and used exclusively-
 - (i) as a residence of a practising Minister of religion; or
 - (ii) for the education and training of persons to be Ministers of religion; or
 - (iii) for both the purposes in sub-paragraphs (i) and (ii);
 - (e) land which is used exclusively for mining purposes;
 - (f) land held in trust and used exclusively----
 - (i) as a club for or a memorial to persons who S. 154(2)(f)(i) performed *service or duty* within the meaning of section 3(1) of the Veterans Act 2005; or

substituted by No. 67/2008 s. 55.

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ANSTAT.

Local Government Act 1989 No. 11

- (ii) as a sub-branch of the Returned Services League of Australia; or
- (iii) by the Air Force Association (Victoria Division); or
- (iv) by the Australian Legion of Ex-Servicemen and Women (Victorian Branch).
- (3) For the purposes of sub-sections (2)(a) and (2)(b) any part of the land is not used exclusively for public or municipal purposes if—
 - (a) it is used for banking or insurance; or
 - (b) a house or flat on the land-
 - (i) is used as a residence; and
 - (ii) is exclusively occupied by persons including a person who must live there to carry out certain duties of employment; or
 - (c) it is used by the Metropolitan Fire Brigades Board.
- (3A) For the purposes of sub-section (2)(b), any part of land does not cease to be used exclusively for public purposes only because it is leased—
 - (a) to a rail freight operator within the meaning of the Transport (Compliance and Miscellaneous) Act 1983; or
 - (b) to a passenger transport company within the meaning of that Act.
- (4) For the purposes of sub-sections (2)(c) and (2)(d), any part of the land is not used exclusively for charitable purposes if it is in any of the following categories—
 - (a) it is separately occupied and used for a purpose which is not exclusively charitable;
 - (b) a house or flat on the land-
 - (i) is used as a residence; and
 - (ii) is exclusively occupied by persons including a person who must live there to carry out certain duties of employment;
 - (c) it is used for the retail sale of goods;
 - (d) it is used to carry on a business for profit (unless that use is necessary for or incidental to a charitable purpose).

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ANSTAT.

S. 154(3A) inserted by No. 98/1998 s. 47.

S. 154(3A)(a) amended by Nos 6/2010 s. 203(1) (Sch. 6 item 29.2), 29/2011 s. 3 (Sch. 1 item 55.2).

S. 154(4) amended by No. 13/1990 s. 31(f).

11.4 Valuation and Rating Data - Electronic Gaming Machine Venues

Trim Record Number: D18/118582 Responsible Officer: Group Manager Chief Executive's Office

Purpose

1. To provide Council with valuation and rating data for the eight venues in the municipality with licenses to operate electronic gaming machines in response to a Council resolution at the meeting on 3 July 2018.

Background

- 2. At the Council Meeting on 3 July 2018, Council resolved that "Council request that Officers prepare a report for noting at the 7th August 2018 Council Meeting outlining the valuations (Site value, CIV and NAV) for the 8 poker machine venues in City of Yarra and the rates which will be payable by these venues in 2018/2019."
- 3. At the date of writing this report, there are eight venues operating within the City of Yarra. They are:
 - (a) Bakers Arms Hotel, 355 Victoria Street Abbotsford;
 - (b) **Parkview Hotel**, 131 Scotchmer Street Fitzroy North;
 - (c) The Prince of Wales Hotel, 109 Church Street Richmond;
 - (d) Punters Palace, 314 Smith Street Collingwood;
 - (e) The Richmond Social, 157 Swan Street Richmond;
 - (f) Royal Oak, 527 Bridge Road Richmond;
 - (g) Tankerville Arms Hotel, 230 Nicholson Street Fitzroy; and
 - (h) Vine Hotel, 254 Bridge Road Richmond.
- 4. At 1 January 2018, the cumulative valuations of these properties were:
 - (a) **Site Value**, \$30,560,000;
 - (b) **Capital Improved Value**, \$39,090,000; and
 - (c) **Net Annual Value**, \$2,536,500.
- 5. In 2018/2019, the rates payable by these properties is:
 - (a) **General Rates**, \$89,563.81;
 - (b) **Fire Services Property Levy**, \$20,140.24; and
 - (c) **Special Charges**, \$716.00 (see note below).
- 6. In interpreting these figures, the following factors should be taken into account:
 - (a) valuation figures are subject to objection under Part III of the Valuation of Land Act 1960;
 - (b) the application of rates is subject to appeal under section 184 of the Local Government Act 1989;
 - (c) rates payable figures do not include any optional charges (e.g. for garbage collection);
 - (d) the Special Charges shown above refer to the two venues subject to the Bridge Road Special Charge. This charge is currently set at \$358 annually, but as it is subject to review during 2018/2019 it is not yet possible to provide an accurate figure for 2018/2019; and
 - (e) the figures do not include a separate assessment for the telecommunication assets on the roof of one venue.

External Consultation

7. Confirmation of the location of current venues with a license to operate electronic gaming machines was received from the Victorian Commission for Gambling and Liquor Regulation.

Internal Consultation (One Yarra)

8. Valuations data was provided by Council's Valuation Services Unit, and rates data was provided by the Revenue Services Unit.

Financial Implications

9. There are no financial implications arising from this report.

Economic Implications

10. There are no economic implications arising from this report.

Sustainability Implications

11. There are no sustainability implications arising from this report.

Social Implications

12. There are no social implications arising from this report.

Human Rights Implications

13. There are no human rights implications arising from this report.

Communications with CALD Communities Implications

14. No community consultation was undertaken in the development of this report.

Council Plan, Strategy and Policy Implications

15. This report arises directly from a Council resolution and is not the result of the ongoing implementation of the Council Plan.

Legal Implications

- 16. Consideration has been given to whether the data requested should be provided cumulatively or on an individual venue basis. Care needs to be taken in releasing individual data in the public domain as it could unreasonably expose commercial undertakings to disadvantage.
- 17. In making this determination, officers have applied the test set out in the Freedom of Information Act 1982. This Act provides that the entitlement to access does not apply to "a document which contains information that is open to public access, as part of a public register or otherwise, in accordance with another enactment, where that access is subject to a fee or other charge".
- 18. On this basis, cumulative data has been provided in this report, as individual venue data is available to any person upon application to Council for a land information certificate under section 229 of the Local Government Act 1989 and payment of the relevant fee.

Other Issues

19. There are no other issues arising from this report.

Options

20. As this report is presented to Council for noting, there are no options presented.

Conclusion

21. This report is presented to Council for noting.

RECOMMENDATION

1. That Council note this report.

CONTACT OFFICER:Rhys ThomasTITLE:Senior Governance AdvisorTEL:9205 5302

Attachments

There are no attachments for this report.

11.5 2017/18 Annual Plan Quarterly Progress Report - June 2018

Executive Summary

Purpose

To present the 2017/18 Annual Plan Quarterly Progress Report - June 2018 to Councillors for noting.

Key Issues

The 2017/18 Annual Plan has 70 actions.

Annual targets set a requirement for 75% of Annual Plan actions to be Complete or On Track (>90%) by 30 June each year.

At the end of June Council achieved a result of 85.71% or 60 of 70 actions are On Track or Complete.

Financial Implications

There are no financial implications.

PROPOSAL

That Council note the 2017/18 Annual Plan Quarterly Progress Report - June 2018.

11.5 2017/18 Annual Plan Quarterly Progress Report - June 2018

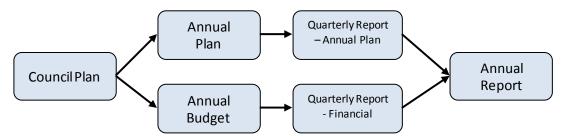
Trim Record Number:D18/129398Responsible Officer:Manager Corporate Planning and Performance

Purpose

1. To present the 2017/18 Annual Plan Quarterly Progress Report - June 2018 to Councillors for noting.

Background

- 2. This year, 2017/18, represents the first year of the 4-year *Council Plan 2017-21*, adopted by Council on 1 August 2017.
- 3. The Annual Plan and Annual Plan Quarterly Progress Reports are two of Council's key accountability documents to the community.



- 4. The 2017/18 Annual Plan was endorsed by Council on 19 September 2017 and details the organisation's annual response to Initiatives contained in the 4-year Council Plan.
- 5. Council Plan Initiatives are significant projects and activities that are proposed to be worked on over the term of the Council Plan.
- 6. The Annual Plan Quarterly Progress Report notes the year-to-date progress of the Annual Plan Actions and Milestones providing a performance rating and supporting commentary.
- 7. The 2017/18 Annual Plan contains 70 actions spread across the Council Plan's Strategic Objectives. It is achievable, delivers on Council's priorities and reflects the organisation's focus on delivering the Council Plan's Initiatives in 2017/18.

	Number of Actions
Strategic Objective	2017/18 Annual Plan
A healthy Yarra: a place where Community health, safety and wellbeing are a focus in everything we do	10
An inclusive Yarra: a place where Inclusion, diversity and uniqueness are welcomed, respected and celebrated	9
A sustainable Yarra: a place where Council leads on sustainability and protects and enhances its natural environment	6
A liveable Yarra: a place where Development and growth are managed to maintain and enhance the character and heritage of the city	13
A prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive	11
A connected Yarra: a place where Connectivity and travel options are environmentally sustainable, integrated and well-designed	12

Number	of	Actions
number	UI.	ACTIONS

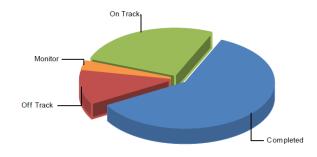
Strategic Objective	2017/18 Annual Plan			
A leading Yarra: a place where Transparency, performance and community participation drive the way we operate	9			
Total	70			

- 8. There are 49 Strategies in the *Council Plan 2017-21*, with 99 associated Initiatives. Not all of these have a corresponding action in the 2017/18 Annual Plan. The Council Plan is a four-year document and Initiatives will commence across a range of years. A number of Initiatives are predominantly operational in nature and will be reported on through the 'Other Council Plan Initiatives' section of the Annual Plan Quarterly Progress Report six monthly in the December and June reports.
- 9. To ensure the integrity and transparency of the Annual Plan, which is endorsed by Council, actions including their descriptions and milestones can only be changed by resolution of Council.
- 10. Officers or Councillors may propose changes to the Annual Plan.
- Council endorsed changes to four actions in the 2017/18 Annual Plan as part of the December Mid-Year Report. These actions were 1.08 Develop Yarra Homelessness Strategy, 2.01 Develop a Volunteer Strategy, 2.02 Develop Human Rights Charter and 2.06 Develop LGBTIQ Strategy.

Quarterly performance

- 12. The progress of an action is measured by the status of its individual milestones which are weighted to represent the relative time and effort they contribute to achievement of the overall action.
- 13. The following thresholds are used to determine the status of an action:
 - (a) On track $\geq 90\%$
 - (b) Monitor 75-89%
 - (c) Off track < 75%

14. Annual Plan Action progress summary as at 30 June 2018:



Strategic Objective			Monitor (75-90%)	Off track (<75%)	Not Started	
A healthy Yarra	10	3	3	1	3	0
An inclusive Yarra	9	7	2	0	0	0
A sustainable Yarra	6	4	1	1	0	0
A liveable Yarra	13	5	4	0	4	0
A prosperous Yarra	11	8	2	0	1	0
A connected Yarra	12	8	4	0	0	0
A leading Yarra	9	7	2	0	0	0
	70 (100%)	42 (60.00%)	18 (25.71%)	2 (2.86%)	8 (11.43%)	0 (0.00%)

- 15. The 2017/18 Annual Plan had 70 actions scheduled to be completed this year.
- 16. Annual targets set a requirement for 75% of Annual Plan actions to be Complete or On Track (>90%) by 30 June each year.
- 17. At the end of June Council has achieved a result of 85.71% or 60 of 70 actions are On Track or Complete.
- 18. The following actions are recorded as Monitor or Off Track or at the end of June. These actions have experienced delays to one or more of their milestones. More detail is contained in the attached report.

<u>Monitor</u>

- 1.06 Develop new Open Space Strategy
- 3.01 Develop Biodiversity Strategy

Off track

1.03 Deliver Public Realm safety improvements to the Lennox and Victoria Street intersections

- 1.04 Work with the community to address alcohol-related harm for young people
- 1.07 Develop Leisure Centres Master Plan
- 4.03 Negotiate Joint Use Agreements with Richmond High School
- 4.07 Develop Social and Affordable Housing Strategy
- 4.11 Develop Activity Centre Structure Plans
- 4.13 Understanding Planning in Yarra
- 5.04 Develop shopping strip master plans

Council Plan Indicators

19. Results for the Council Plan (Strategic) Indicators will be reported to Council with the results of the LGPRF indicators in early September.

External Consultation

20. Significant community engagement and consultation was undertaken during the development of the *Council Plan 2017-21*. The 2017/18 Annual Plan reflects the community priorities identified during this process, included in the *Council Plan 2017-21* initiatives.

- 21. Members of the community will have the opportunity to comment on the progress report when it is presented to Council on 7 August 2018.
- 22. Projects contained in the 2017/18 Annual Plan are subject to external consultation and engagement on a case-by-case basis.

Internal Consultation (One Yarra)

23. Managers and Directors were consulted during development of the 2017/18 Annual Plan Actions, and are responsible for providing quarterly updates on their progress against delivery of these actions.

Financial Implications

24. Actions in the 2017/18 Annual Plan are resourced within the 2017/18 Budget.

Economic Implications

25. The Council Plan 2017-21 includes the Strategic Objective A prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive. The 2017/18 Annual Plan includes 11 actions that respond to initiatives under this Strategic Objective.

Sustainability Implications

26. The Council Plan 2017-21 includes the Strategic Objective A sustainable Yarra: a place where Council leads on sustainability and protects and enhances it natural environment. The 2017/18 Annual Plan includes 6 actions that respond to initiatives under this Strategic Objective.

Social Implications

27. The Council Plan 2017-21 includes the Strategic Objective A healthy Yarra: a place Community health, safety and wellbeing are a focus in everything we do. The 2017/18 Annual Plan includes 10 actions that respond to initiatives under this Strategic Objective.

Human Rights Implications

28. The Council Plan 2017-21 includes the Strategic Objective An inclusive Yarra: a place where inclusion, diversity and uniqueness are welcomed, respected and celebrated. The 2017/18 Annual Plan includes 9 actions that respond to initiatives under this Strategic Objective.

Communications with CALD Communities Implications

- 29. CALD groups were specifically targeted as part of the engagement plan for the *Council Plan* 2017-21 and were represented in a group workshop which included Council's advisory groups.
- 30. Translation service assistance is available via Council's website for members of the CALD community and this service extended to the Council Plan engagement process.

Council Plan, Strategy and Policy Implications

31. The 2017/18 Annual Plan represents Year 1 of the *Council Plan 2017-21* adopted on 1 August 2017.

Legal Implications

32. There are no legal implications.

Other Issues

33. There are no other issues.

Options

34. The report does not include any options.

Conclusion

35. The Annual Plan Quarterly Progress Report June 2018 is presented to Council for noting.

RECOMMENDATION

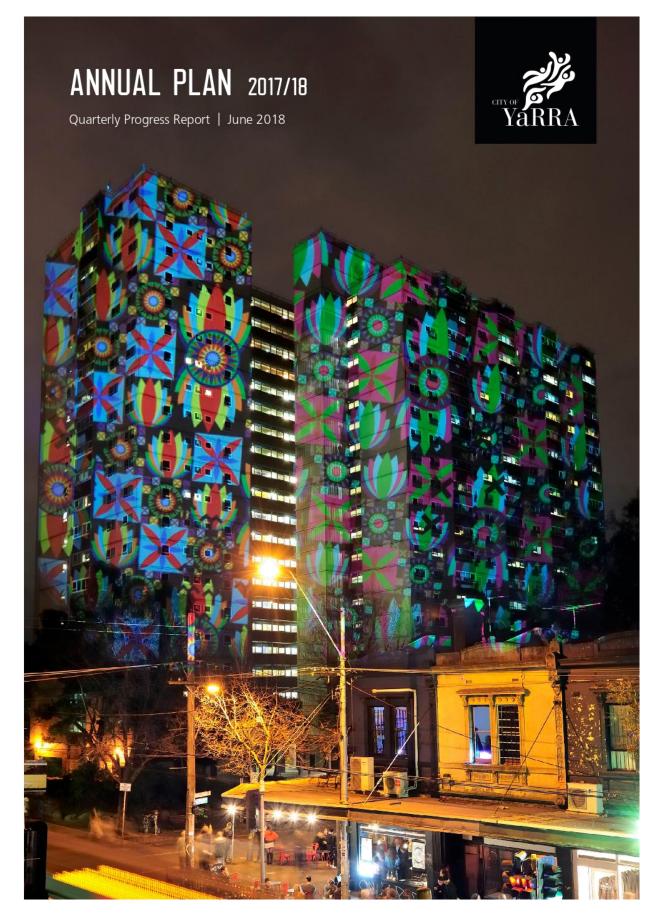
1. That Council note the end-of-year result as reported in the 2017/18 Annual Plan Quarterly Progress Report - June 2018.

CONTACT OFFICER:	Shane Looney
TITLE:	Corporate Planner
TEL:	9205 5397

Attachments

1. 2017-18 Annual Plan Progress Report - June

Agenda Page 53 Attachment 1 - 2017-18 Annual Plan Progress Report - June



Attachment 1 - 2017-18 Annual Plan Progress Report - June

Council Plan 2017-2021 : Year 1

2017/18 Annual Plan Quarterly Progress Report - June Final

Introduction

The Yarra City Council adopted its Council Plan 2017 – 21 on 1 August 2017. The Council Plan 2017 – 21 sets out the medium-term direction of Council and the outcomes sought by Councillors for their term. For the first time, the Council Plan incorporates the Health and Wellbeing Plan. This financial year, 2017/18 is Year One of the Council Plan 2017 – 21.

Under the Local Government Act 1989 (the Act), each council is required to produce a four-year Council Plan by 30 June in the year following a general election. The Plan must include Strategic Objectives, Strategies, Strategic Indicators and a Strategic Resource Plan.

Council has identified a number of initiatives under each Strategic Objective which are significant projects and activities that are proposed to be worked on over the term of the Council Plan, subject to approval through the annual budget process.

Council produces an Annual Plan alongside each year's Budget, setting out specific projects and activities that Council will undertake towards achieving the Strategic Objectives. This will include priority projects, capital works projects, actions in response to initiatives in the Council Plan and other Council strategies and plans as well as service reviews and improvements.

The Council Plan 2017 - 21 has seven Strategic Objectives which relate to a different aspect of service delivery :

A healthy Yarra: Community health, safety and wellbeing are a focus in everything we do. Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

An inclusive Yarra: Inclusion, diversity and uniqueness are welcomed, respected and celebrated. Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

A sustainable Yarra: Council leads on sustainability and protects and enhances its natural environment. As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

A liveable Yarra: Development and growth are managed to maintain and enhance the character and heritage of the city. With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

A prosperous Yarra: Local businesses prosper and creative and knowledge industries thrive. Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

A connected Yarra: Connectivity and travel options are environmentally sustainable, integrated and well-designed. Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

A leading Yarra: Transparency, performance and community participation drive the way we operate. Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

In response to its Strategic Objectives, Council has committed to 70 projects and activities from a broad cross-section of services in the 2017/18 Annual Plan.

Progress of these projects and actions will be reported in the 2017/18 Annual Plan Quarterly Progress Reports. Further information can be found in the published version of the Council Plan 2017 – 21 on the City of Yarra's website (https://www.yarracity.vic.gov.au/about-us/council-information/council-plan).

July 31, 2018

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

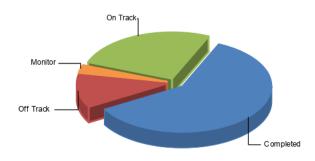
Council Plan 2017-2021 : Year 1

2017/18 Annual Plan Quarterly Progress Report - June Final

Quarter Summary

Council has committed to 70 actions across a range of services. Any variations to the Annual Plan are made openly and transparently in the context of priorities that arise over the course of the year.

The status of actions is classified based on the percentage of targets achieved as assessed by the responsible officer (forecast milestones compared to actual work completed).



Strategic Objective			Monitor (75-90%)	Off track (<75%)	Not Started	
	Reported		, , ,	· · ·		
A healthy Yarra	10	3	3	1	3	0
An inclusive Yarra	9	7	2	0	0	0
A sustainable Yarra	6	4	1	1	0	0
A liveable Yarra	13	5	4	0	4	0
A prosperous Yarra	11	8	2	0	1	0
A connected Yarra	12	8	4	0	0	0
A leading Yarra	9	7	2	0	0	0
	70 (100%)	42 (60.00%)	18 (25.71%)	2 (2.86%)	8 (11.43%)	0 (0.00%)

July 31, 2018

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

Council Plan 2017-2021 : Year 1

2017/18 Annual Plan Quarterly Progress Report - June Final

1. A healthy Yarra

a place where...Community health, safety and wellbeing are a focus in everything we do

Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

1.1 Maintain and enhance Yarra's open space network to meet the diverse range of community uses

1.2 Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing

1.3 Provide health promoting environments that encourage healthy eating and active living

1.4 Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with State Agencies and key service providers

1.5 Promote environments that support safe and respectful sexual practices, reproductive choices and gender equity 1.6 Promote a gender equitable, safe and respectful community

1.7 Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing

1.8 Provide opportunities for people to be involved in and connect with their community

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A healthy Yarra.

Action Progress Summary

Target

% Complete

- At least 90% of action target achieved
- Between 75 and 90% of action target achieved
- Less than 75% of action target achieved
- Not Started
- Completed

Start Date / End Date 01/07/17 1.01 Prevent Family Violence 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 1.02 Advocate for a medically supervised 30/06/18 0% 20% 40% 60% 80% 100% injecting facility 01/07/17 1.03 Deliver Public Realm safety

1.05	improvements to the Lennox and Victoria Street intersections	30/06/18 0%	20%	40%	60%	80%	100%	•
1.04	Work with the community to address alcohol-related harm for young people	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	8
1.05	Create new open space	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
1.06	Develop new Open Space Strategy	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	
1.07	Develop Leisure Centres Master Plan	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	8
1.08	Develop Yarra Homelessness Strategy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	0

July 31, 2018

Action

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

Council Plan 2017-2021 : Year 1

2017/18 Annual Plan Quarterly Progress Report - June Final

Act	ion	Start Date / End Date						
1.09	Implement the National Aged Care and Disability Reforms and Future Directions Planning	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	0
1.10	Promote community connection and wellbeing	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•

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1.01 Prevent Family Violence

Council Plan initiative:

Work with local and regional partners for greater awareness and intervention to prevent family violence and elder abuse

Council is committed to the prevention of family violence in the Yarra community. This year Council will conduct an audit of awareness and intervention strategies in Yarra and whether these are meeting the current and emerging needs of Yarra residents. It will also review how well-equipped Council services are in identifying and responding to family violence, particularly tertiary interventions.

The results of this project will be summarised in a public document that outlines Yarra Council's statement of commitment to responding to family violence.

0% 20% 40% 60% 80% 100%

Branch Social Policy and Research

Quarterly Milestones

September	Q1 Analyse service provisioning for family violence in the City of Yarra
December	Q2 Report on the status of family violence prevention and intervention developed and discussed at a stakeholder workshop
March	Q3 Deliver draft Statement of Commitment for Yarra to Council based on feedback at the stakeholder workshop
June	Q4 Launch Statement of Commitment
Quarterly Progress Comments	Community consultation has been completed and the findings summarised in a status report on the current role of Yarra Council in responding to family violence. This report was discussed at a stakeholder workshop comprising members of the Yarra Family Violence Network in February. Following the outcomes of this workshop, a paper on Council's statement of commitment was presented to Councillors at a briefing. Further work is being undertaken and the action will be completed in 2018/19.

1.02 Advocate for a medically supervised injecting facility

Council Plan initiative:

Advocate to the state government for a medically supervised injecting facility and other harm minimisation measures in the Victoria Street precinct

Council supports a public health approach to illicit drug use and has voted unanimously to advocate to the State Government to implement a medically supervised injecting facility (MSIF) to help save lives by connecting vulnerable people with vital health services, help take drug use off the streets and make our public places safer and more welcoming.



Branch Social Policy and Research

Quarterly Milestones

September Q1. Report on the finding from the Inquiry into the drugs, poisons and controlled substances amendment (pilot medically supervised injecting centre) bill 2017

March Q3. Report to Council on the findings from Law Reform, Road And Community Safety Committee Inquiry Into the effectiveness of laws, procedures and regulations relating to illicit and synthetic drugs

 Quarterly
 The Legislative Council Inquiry into the Drugs, Poisons and Controlled Substances Amendment (Pilot

 Progress
 Medically Supervised Injecting Centre) reported their findings in September 2017. While the report did not directly recommend an MSIC trial, it did note that the issue had 'reached crisis level' and described residents dealing with overdoses in their laneways and discarded syringes in front gardens as intolerable; that MSICs improve the health of IDUs, address visible impacts and reduce demand for ambulances; and MSICs do not have a 'honey pot' effect on crime. Council was briefed on the Yarra City Council submission and were informed of the Inquiry Findings.

N.B. In October 2017, the State Government announced support for a two year trial of a Medically Supervised Injecting Centre (MSIC) at North Richmond Community Health (NRCH). The Drugs, Poisons and

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Controlled Substances Amendment (Medically Supervised Injecting Centre) Bill 2017 has been introduced into parliament.

20% 40% 60% 80% 100%

1.03 Deliver Public Realm safety improvements to the Lennox and Victoria Street intersections

Council Plan initiative:

Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol

Council is engaging the community including traders and stakeholders on plans to improve the intersection of Victoria and Lennox Street as one of the ways to address the complex and longstanding health, safety and amenity issues in this precinct. Plans include installing lighting, street furniture, paving and landscaping and improvements to pedestrian and cycle movements. Council has received \$200,000 State Government funding for this project and is committing a further \$240,000 in the 2017/18 Budget.

Branch City Strategy

Quarterly Milestones

September Q1. Consider public submissions

- Q1. Undertake initial project scoping
- Q1. Determine design solution
- December Q2. Finalise project proposal
 - Q2. Complete detailed design works and tender project
- March Q3. Run social marketing campaign over the summer holiday season
 - Q3. Commence construction
- June Q4. Evaluate and report to Council
 - Q4. Complete construction
 - Q4. Commence preparations for evaluation to the funding body Department of Justice and Regulation

Quarterly Additional design details delayed the tender process which was completed in quarter 3.

Progress

Comments Delays to the construction programme have been approved by Department of Justice and Regulation with project completion expected in September and the evaluation commencing in early October.

Evaluation delayed due to later commencement, this will now occur in October.

1.04 Work with the community to address alcohol-related harm for young people

Underage drinking is associated with poorer academic outcomes, increased likelihood of tobacco and illicit drug use, exposure to episodic harms such as physical and sexual assault and can cause alterations in the structure and function of the developing brain, which continues to mature into the mid-to-late twenties.

In partnership with RMIT and Communities that Care (CTC), educational materials will be produced to raise awareness and educate parents of the harms and risks associated with underage drinking and the positive role they can play in promoting youth health and wellbeing. Council will use its own communication channels and its local partners to distribute this messaging in the community using traditional media, social media and other appropriate forums.



Branch Social Policy and Research

Quarterly Milestones

- September Q1. Undertake initial project scoping
- December Q2. Finalise project proposal
- March Q3. Run social marketing campaign over the summer holiday season
- June Q4. Evaluate and report to Council

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 Quarterly
 Initial scoping has commenced and partnership opportunities are also being explored. Once partners are established they will need to sign off on the brief.

 Comments
 Comments

1.05 Create new open space

Council Plan initiative:

Increase the amount and quality of green open space through the strategic acquisition of land, the conversion of urban land to open space and/or the creation of pocket parks in high density areas.

Yarra's parks are highly valued by the community and contribute to a quality open space system that meets the recreational and environmental needs of the local community, as identified in the Open Space Strategy. Council will create and commence construction of a new park at Charles Street and Mollison Street Abbotsford.

0% 20% 40% 60% 80% 100%

Branch Recreation and Open Space

Quarterly Milestones

 September
 Q1. Report to Council on the Road Discontinuance process

 March
 Q3. Complete project documentation and advertise tender

 June
 Q4. Appoint contractor and commence construction

 Quarterly
 Road discontinuance approved by Council.

 Progress
 The Tender has been advertised and awarded, preliminary site works commenced ahead of schedule in March

1.06 Develop new Open Space Strategy

Council Plan initiative:

Develop an open space strategy to ensure Yarra's public open space is managed as a functional network that encourages shared use and active living.

The Yarra Open Space Strategy guides the future provision, planning, design and management of public open space in Yarra. A new Open Space Strategy will result in a renewed direction for the provision and enhancement of the open space network, including changes in community needs since the last strategy was developed. The strategy aims to achieve a cohesive, linked and well managed network of open space to meet the full range of residents' needs.

Development of the strategy will occur over a two year period with the first year focussing on land use and landscape analysis, with extensive consultation, while Year Two will involve adoption of the Strategy, followed by an amendment to the Yarra Planning Scheme.

0% 20% 40% 60% 80% 100%

Branch Recreation and Open Space

Quarterly Milestones

September Q1. Seek fee proposals and prepare to appoint consultant

- December Q2. Complete background research
- March Q3. Complete spatial analysis
- June Q4. Complete Stage 1 of community consultation

 Quarterly
 A preferred consultant has been appointed and project commenced. Consultation concluded in March. More

 Progress
 than 1,100 written submissions are expected from residents, parks users and those working in Yarra. In

 Comments
 addition to the written feedback, officers coordinated community information sessions at Edinburgh

 Gardens, Peel Street Park and Citizens Park. Numerous stakeholder groups have been engaged

 throughout the consultation process and all advisory committees were given the opportunity to have officers

 brief them on the specifics of the consultation process. Stage one of community consultation and

 engagement is almost complete.

1.07 Develop Leisure Centres Master Plan

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Council Plan initiative:

Investigate a Leisure Centres Master Plan

Council manages leisure facilities in Richmond, Collingwood and Fitzroy. These facilities are highly valued by the community and attract in the order of 1 million visits per annum. A high level facilities plan will be developed to guide future investment in these facilities.

			0%	20%	40%	60%	80%	100%			
	Branch	Leisure Services									
	Quarterly M	ilestones									
	June Q4. Present report to Executive to inform future investment in Leisure facilities										
	Quarterly Progress	This project has been deferred due to a change in leadership.									
	Comments	Investigating a Leisure Centres Master Plan is an initiative in the C reconsidered in future Annual Plans.	Council	Plan 2	017-2	1. This	s actio	n will be	1		
1.08	Develop Yarra Homelessness Strategy										
	and compas	ment of the Homelessness Strategy will provide the policy framewo sionate approach to rough sleeping. The development of the strateg t with stakeholders.									
								I			
			0%	20%	40%	60%	80%	100%	Q		
	Branch	People, Culture and Community									
	Quarterly M	ilestones									
	December	Q2. Commence consultation with stakeholders. (Council resolved	on 20	March	2018 t	o defe	r for				

Q3. Complete consultation with stakeholders. (Council resolved on 20 March 2018 to defer for

Q4. Complete draft Homelessness Strategy (Council resolved on 20 March 2018 to defer for

Q4. Discuss and investigate other local government Homelessness Strategies (Deferred from

Initial literature search completed. Investigation included local, national and international homelessness

Council resolved on 20 March 2018 to defer the following Milestones, Commence consultation with stakeholders, Complete consultation with stakeholders and Complete Draft Homelessness Strategy for

consideration in the 2018/19 Annual Plan.	
1.09 Implement the National Aged Care and Disability Reforms and Future Directions Planning	

strategies with a focus on responses to rough sleeping.

consideration in the 2018/19 Annual Plan).

consideration in the 2018/19 Annual Plan).

consideration in the 2018/19 Annual Plan).

September quarter by Council resolution)

Council Plan initiative:

March

June

Quarterly

Progress Comments

Continue to implement the National Aged Care and Disability reforms and develop new strategic directions for support of older people and people with disability.

The national aged care and disability reforms will continue to roll-out over 2017 – 2018. The reforms have significant implications for how Yarra residents will be supported, and allows Council to consider what role it can best play in ensuring the wellbeing of people 50+ and people with disability in our municipality.

0% 20% 40% 60% 80% 100%

Branch Aged and Disability Services

Quarterly Milestones

September Q1. Review the Commonwealth Government's Future Reform – an integrated care at home program to support older Australians discussion paper and submit a local and regional submission

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December	Q2. Complete the Regional Northern Metropolitan Council Commonwealth Home Support Program Review and report findings, and identified options for Council consideration Q2. Finalise support of all eligible clients as they complete phasing-in to the National Disability Insurance Scheme program
March	Q3. Advocate for continuation of the MetroAccess program for the year 2018-2019
	Q3. Complete community engagement and consultation to inform Council's future directions decision-making process
June	 Q4. Continue transition of the Linkages Case Management program to the Home Care Packages program as determined by the Commonwealth Government Q4. Finalise the analysis of options and present recommendations to Council on its future role in aged care service delivery, and strategic directions for supporting our 50 yrs + residents and people with disability
Quarterly Progress Comments	The final analysis of the options is being delayed due to uncertainty at the Federal Government policy level, with a number of key decisions on final program design still to be confirmed. Work has continued on assessing the options as best possible. Recommendations to Council will occur in 2018-2019 year. Future strategic directions have been developed as part of the Access & Inclusion Strategy and Active & Healthy Ageing Strategy.
	Of the 15 residents on Council's Linkages program eligible for transition to the Home Care Packages

program, 5 residents have been supported through to the assessment stage with the Aged Care Assessment Service, 5 residents have been supported through My Aged Care for referral to the Aged Care Assessment Service and the remaining 5 residents will continue to be supported across 2018-2019 for referral. The Linkages program is scheduled to cease on 30 June 2019 under the national reforms.

1.10 Promote community connection and wellbeing

Council Plan initiative; Continue to provide a range of services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community.

Council plays a key role in contributing to community health and wellbeing through the provision of services, programs, facilities and initiatives in leisure, libraries, family, youth and children's, aged and disability, arts and culture and social policy and research to support participation, community connectedness and resilience.



Branch Office of the Director Community Wellbeing

Quarterly Milestones

September	Q1. Provide opportunities for community members to meet, socialise and develop by providing access to affordable and appropriate community facilities Q1. Run targeted events and programs promoting health, life-skills and life-issues via Yarra Libraries
December	Q2. Promote programs and services aimed at increasing participation at Councils Leisure facilities by the CALD and at risk sections of the community
March June	Q3. Collaborate on a number of community events that will promote the health, wellbeing, development and social inclusion of children, youth and their families via the Family Youth and Children's services branch Q4. Support attendance at Live Music events for people of all abilities, through the facilitation of the
oune	Band Mates Project
Quarterly Progress Comments	Information sessions were conducted at music venue to promote the program with volunteers and Bandmates. Bandmates include people with disability and mental health needs. MetroAccess Officer has attended several music performances to support attendees.

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Highlights and Achievements

	Rignlights and Achievements
Branch Unit	Aged and Disability Services Community Development
	The following planning and development activities were completed through the Aged & Disability Service Branch over the quarter:
	Completion of a telephone based survey of all client's receiving home, personal or respite care to discuss the My Aged Care . Participation rate of 74% achieved including across five CALD languages. Information is being used as part of the Future Directions and Strategy development process.
	Dancing event at Hosie Street with transport assistance for residents attending
	Artists from the City of Yarra Seniors Art Groups exhibited works at the Neighbourhood Justice Centre Urban Campfire.
	The number of referrals to the Regional Assessment Service (RAS) team have increased in this reporting period, and are double what they were in the same reporting period in the previous year. This includes assessments and reviews.
	Working with local Neighbourhood Houses delivered training on Results based Accountability - this led to being invited to present two training sessions on RBA at the Community and Neighbourhood Houses Annual conference.
	Notification received that Metro Access funding is extended by one year to the 30 June 2019.
	Disability Advisory Committee Railway Stations Appraisal Report was endorsed by Council.
	New photos and updates have been uploaded on Yarra's external website on the 'People with disability' webpage.
	A meeting was hosted at Studio 1, (with further meetings planned) with representatives attending from Lend Lease, Housing for Older Women based in Cremorne, Burnley Backyard and the Richmond Learning Centre. The purpose of the meeting was to discuss opportunities for engaging with local residents 50+, to collaborate on projects, driven by residents living in the local neighbourhood.
	In partnership with Neighbourhood Justice Centre (NJC), a joint session was planned and delivered on Elder Abuse. The purpose of the session was to inform residents on issues related to Elder Abuse.
	Living Well in Yarra external consultation completed- over 265+ on-line surveys completed in addition to focus group and pop up consultations
	Cross Council collaboration with Economic Development to implement the next stage of Good Access is Good Business. The initiative is focused on the Nicholson Village Traders precinct.
	Work has been initiated with Youth Services to establish representation of a person with a disability on the Youth Advisory Committee.
	Successful in receiving a small grant (\$20,000) from Department of Health to conduct activities to support carers - across Libraries; Arts; Family Services and Disability Services.
Branch	Aged and Disability Services
Unit	Services and Planning
	The following additional service activities were completed within the Aged & Disability Branch across the quarter:
	Community transport service utilised to support families living at High Rise Estates to participate in playgoup activities and the Friday night School;
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Highlights and Achievements

Additional transport support provided to Old Colonists for outing and new groups introduced to the transport service;

Over 100 Willowview Centre participants engaging with a Kinder program; Men's Shed lunch and Dance Class to promote intergenerational and community engagement activity. This also includes links with Family & Children's Services and Libraries Services;

Refurbishment of Willowview Courtyard completed;

Annual Smoke Alarm campaign undertaken with 665 invitations sent and 209 residents participating in change-over of battery service.

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Highlights and Achievements

Branch Family, Youth and Children's Services Unit Youth and Middle Years

Youth Services had an information stall at the Mental Health First Aide, Mental Health Week event at Fitzroy Town Hall, in October. We were one of many local services in attendance, which allowed attendees the opportunity to discover all the services available to them, and to chat informally to workers.

Consultation began for the Family, Youth and Children's branch new zero to 25 plan. Yarra Youth Services staff surveyed young people across YYS programs, as well as through other services (incl. REACH, Queerspace Youth), and also facilitated an activity at the Children's Week Event which encouraged children to paint what they loved about the City Of Yarra.

Real Industry Job Interviews (RIJI) were held at Fitzroy Town Hall in October. Several staff from Yarra Youth Services and Council attended to support doing 'mock interviews' with young people from local high schools. Really positive feedback from schools, students and volunteers on the event.

Art of Belonging 'Post With Love' event held in Edinburgh Gardens in October. Run by young people (and supported by Yarra Youth Services and Artful Dodgers, through VicHealth's funded project), the event was an opportunity for young people to come together around the current postal vote on marriage equality.

The presentation event for the 2017 Yarra Soccer Pathways Program – a partnership program between Melbourne City Football Club and City of Yarra – was held on 26 October. Over 100 families, young people and stakeholders attended, including Melbourne City player Osama Malik.

The Graffiti Diversion Program, through the successful grant application from Department of Justice, and in partnership with Youth Support and Advocacy Services, commenced in mid-November. Community consultation re: mural project with North Carlton Scout Group held in November.

Youth Services Unit won the Applause Awards Innovation category for the Youth Peer Leader program.

Event held at Fitzroy Town Hall in November to celebrate the 100th young person graduating the Yarra L2P Program and getting their P-plates. Attended by Cr Fristacky, representatives from VicRoads and a number of volunteers (mentors). VicRoads also did a media release that week, featuring the 100th young person and her mentor.

Fitzroy Summer Festival held at Atherton Gardens' soccer pitch in November. Hugely successful event, in collaboration with Connie Benn Centre, Yarra Libraries, and several key local stakeholders (incl. VicPol, Neighborhood Justice Centre, Fitzroy Learning Network, and Acacia Childcare Centre).

One of our young casual workers, Wilson Poni, received a 'highly commended' Victorian Multicultural Award for Excellence in the Youth category for his involvement in local program, I Speak Soccer.

Our two Youth Peer Leaders planned, organised and delivered an 'End of Year Lit Party' for young people at the Yarra Youth Centre. Over 60 young people attended, including many who had not attended Yarra Youth Services programs/services previously.

Held final Yarra Youth Providers Network (YYPN) meeting on Respectful Relationships in Schools. Evaluation feedback on YYPN in 2017 was extremely positive: "Have loved the opportunities this network provides for learning and professional development"; "Great way to meet other professionals in the sector and build relationships".

Joining the Dots program finished after two rounds of 3-year Investing in Community Grants. Formal evaluation being finalised, but very positive feedback on how it's improved relationships between primary and secondary schools, strengthened knowledge about school-family partnerships, and helped young people through transition.

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2. An inclusive Yarra

a place where...Inclusion, diversity and uniqueness are welcomed, respected and celebrated

Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

Strategies

Council's work to achieve this Strategic Objective will include the following strategies :

2.1 Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community Continue to create a resident-friendly city that reduces isolation, improves access to the built environment and builds social connections.

2.2 Remain a highly inclusive Municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues Encourage greater social cohesion and participation through volunteer initiatives and community development activities.

2.3 Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners Deliver Council services that meet community priorities and needs.
2.4 Acknowledge and celebrate our diversity and people from all cultural backgrounds.

2.5 Support community initiatives that promote diversity and inclusion.

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of An inclusive Yarra.

Action Progress Summary

Target

% Complete

ø	At least 90% of action target achieved
⚠	Between 75 and 90% of action target achieved
8	Less than 75% of action target achieved
	Not Started

Completed

Act	ion	Start Date / End Date								
2.01	Develop a Volunteer Strategy	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•	
2.02	Develop Human Rights Charter	01/07/17 30/06/18 0)%	20%	40%	60%	80%	100%	•	
2.03	Stolen Generations Marker project	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•	
2.04	Implement Aboriginal Partnership Plan	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•	
2.05	Implement Multicultural Partnerships Plan 2015-18	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•	
2.06	Develop LGBTIQ Strategy	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•	
2.07	Develop new Positive Ageing Strategy and Action Plan	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	0	
2.08	Develop new Access and Inclusion Strategy and Action Plan	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	0	

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Action	Start Date						
Action	/ End Date						
2.09 Develop Public Spaces policy	01/07/17 30/06/18 0%	20%	40%	60%	0.0%	400%	•
	50/00/10 0%	20%	40%	00%	80%	100%	

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2.01 Develop a Volunteer Strategy

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Council Plan initiative:
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Develop and adopt a Volunteer Strategy.

A volunteer strategy will be developed by consultation and engagement with stakeholders. A draft strategy will be presented to Council. A Volunteer Strategy will provide clear direction for Council in how it supports volunteering in Yarra.



Branch People, Culture and Community

Quarterly Milestones

December	Q2. Commence consultation with stakeholders. (Council resolved on 20 March 2018 to defer for
	consideration in the 2018/19 Annual Plan).
March	Q3. Complete consultation with stakeholders. (Council resolved on 20 March 2018 to defer for

June	consideration in the 2018/19 Annual Plan). Q4. Complete Draft Volunteer Strategy. (Council resolved on 20 March 2018 to defer for consideration in the 2018/19 Annual Plan). Q4. Investigate other local government Volunteer Strategies. (Deferred from September quarter by Council resolution)
Quarterly Progress	A project plan has been drafted and endorsed by the Executive.

Comments Investigation of other volunteer strategies has commenced.

Council resolved on 20 March 2018 to defer the following Milestones, Commence consultation with stakeholders, Complete consultation with stakeholders and Complete Draft Volunteer Strategy for consideration in the 2018/19 Annual Plan.

2.02 Develop Human Rights Charter

Council Plan initiative:

Investigate developing a Council social justice/human rights charter to better articulate council's commitment .

The development of a Human Rights Charter for Council will provide an over-arching commitment to human rights which will then inform everything Council does. The charter will be developed in consultation and engagement with stakeholders.



Branch People, Culture and Community

Quarterly Milestones

	-	
	March June	 Q3. Discuss and investigate other local government Human Rights Charters. (Deferred from September quarter by Council resolution) Q3. Complete consultation with stakeholders. (Council resolved on 20 March 2018 to defer for consideration in the 2018/19 Annual Plan). Q4. Commence consultation with stakeholders. (Deferred from December quarter by Council resolution) Q4. Complete Draft human rights Charter. (Council resolved on 20 March 2018 to defer for consideration in the 2018/19 Annual Plan).
ļ	Quarterly Progress	Officers have completed a desktop review of other local government human rights and social justice charters, and where they sit within their respective Councils.
Comments	Comments	A project plan has been drafted and endorsed by the Executive.
		Officers have begun consulting with external stakeholders.
		Council resolved on 20 March 2018 to defer the following milestones, Complete consultation with stakeholders and Complete Draft Human Rights Charter for consideration in the 2018/19 Annual Plan.

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2.03 Stolen Generations Marker project

Council Plan initiative:

Complete the Stolen Generations Marker project in partnership with the local aboriginal community .

Yarra is deeply proud of its connection to the Aboriginal community and its commitment to reconciliation. The Stolen Generations Marker is a project initiated by the Aboriginal Advisory Group which leads Council to commissioning a public artwork to remember the Stolen Generations. It is imperative that the Aboriginal community and in particular members of the Stolen Generation have ownership of the process from beginning to end.

0% 20% 40% 60% 80% 100% Branch People, Culture and Community Quarterly Milestones September Q1. Secure funding for the project Q1 Select artist December Q2. Finalise artwork design March Q3. Fabricate artwork Q4. Install and launch the Stolen Generations Marker June The Stolen Generations Marker was launched in Atherton Gardens Housing Estate on Saturday 26 May, the Quarterly Progress 20th anniversary of National Sorry Day with over 500 people in attendance. Comments 2.04 Implement Aboriginal Partnership Plan Council Plan initiative: Implement the Aboriginal Partnership Plan. The Aboriginal Partnerships Plan sets out Council's commitment and work with the Aboriginal and Torres Strait Islander community. Council is seen as a leader, not only in its programs, but also in its commitment to social justice and the way it approaches issues, opens discussion, and listens to the community. Council will continue to implement its Aboriginal Partnerships Plan through annual action plans endorsed by Council 0% 20% 40% 60% 80% 100% Branch People, Culture and Community Quarterly Milestones September Q1. Continue implementation of the Aboriginal Partnerships Action Plan 2017

December Q2. Continue implementation of the Aboriginal Partnerships Action Plan 2017 Q3. Continue implementation of the Aboriginal Partnerships Action Plan 2017 March Q4. Continue implementation of the Aboriginal Partnerships Action Plan 2017 June The following Aboriginal Partnerships Action Plan 2017 activities have been undertaken: Quarterly Progress Comments The Stolen Generation marker project was completed and launched on National Sorry Day, 26th May 2018. The development of the new four year Aboriginal Partnership Plan 2019-2022 is continuing, and consultations with the local Aboriginal community is in process. Actions from the fourth year Aboriginal Partnerships Plan are continuing to be implemented including facilitation of the Aboriginal Advisory Group, and Yarra's Reconciliation Action Plan working group, Monthly YASN meetings Relationships with key Aboriginal community groups and leaders continues to be maintained, assisting with the development of the new APP.

Ongoing relationship maintenance and planning assistance has commenced with the Smith St dreaming festival in July.

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Reconciliation week activities - Black Wiz (internal and external events), and Reconciliation on the Rooftop at Bargoonga Nganjin.

Regular promotion on social media outlets to promote Aboriginal People, Culture, History, and events.

2.05 Implement Multicultural Partnerships Plan 2015-18

The implementation of the Multicultural Partnerships Plan is Council's primary way to acknowledge and promote the contribution to Yarra that people from culturally, linguistically and religiously diverse backgrounds have made. Council will continue to implement its Multicultural Partnerships Plan through annual action plans endorsed by Council.

0% 20% 40% 60% 80% 100%

Branch People, Culture and Community

Quarterly Milestones

SeptemberQ1. Continue implementation of the Multicultural Partnerships Action Plan 2017DecemberQ2. Continue implementation of the Multicultural Partnerships Action Plan 2017MarchQ3. Multicultural Partnerships Action Plan 2018 has been endorsed by CouncilJuneQ4. Continue implementation of the Multicultural Partnerships Action Plan 2018QuarterlyThe following multicultural Partnerships Plan activities have been undertaken during the quarter:

Comments YMAG meeting held 18th April, consultation with members on the review of the Multicultural Partnerships Plan (MPP).

Refugee week event held 20 June, open to public and highlighting the contribution of refugees to Yarra.

Presentation of We Stand Together (anti-racial vilification resource) at the No More Harm Conference, and conducted public community forum building capacity on racial vilification for 120 audience members.

Yarra Settlement Forum, meetings held in April and June. The June meeting was a longer forum focussing on education opportunities for CALD communities.

Conducted diversity induction training for new staff in June., and interpreter training to new Access staff.

Continued with review and consultations of MPP.

2.06 Develop LGBTIQ Strategy

Council Plan initiative:

Advocate to support social justice and community issues including preventing family violence, LGBTIQ rights and welcoming refugees

Council's LGBTIQ working group will develop a draft LGBTIQ Strategy. The development of this strategy will involve consultation and engagement with stakeholders.

0%	20%	40%	60%	80%	100%

Branch Peop	le, Culture ar	nd Community
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Quarterly Milestones

December Q2. Discuss and investigate other local government LGBTIQ Strategies. (Deferred from September quarter by Council resolution)

March Q3. Complete consultation with stakeholders. (Council resolved on 20 March 2018 to defer for consideration in the 2018/19 Annual Plan).

June Q4. Commence consultation with stakeholders. (Deferred from December quarter by Council resolution)

Q4. Complete Draft LGBTIQ Strategy. (Council resolved on 20 March 2018 to defer for consideration in the 2018/19 Annual Plan).

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Quarterly Progress

Comments

ents Council resolved on 20 March 2018 to defer the following milestones, Complete consultation with stakeholders and Complete Draft LGBTIQ Strategy for consideration in the 2018/19 Annual Plan.

A project plan has been drafted and endorsed by the Executive.

Officers, in partnership with Communications, have developed a plan to engage with the community around an 'Inclusive Yarra' and have begun consulting with internal and external stakeholders.

0%

20%

40% 60%

80% 100%

2.07 Develop new Positive Ageing Strategy and Action Plan

Council Plan initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities.

The current Positive Ageing Strategy and Action Plan is due for renewal and with the support of Council's Active Ageing Advisory Group (AAAG), a new strategy and plan will be prepared this year. In the midst of the national aged care reforms, it provides an opportunity to consider strategic directions to ensure our 50+ residents remain engaged, active and independent.

The current strategy and plan is due for renewal and with the support of Council's Disability Advisory Committee (DAC), a new strategy and plan will be prepared this year. In the midst of the national disability care reforms, it provides an opportunity to consider Council's strategic directions to ensure people with disability remain engaged, active and empowered.

Branch Aged and Disability Services

Quarterly Milestones

 September
 Q1. Initiate community planning process and seek advice of the Active Aging Advisory Group to guide community consultation and planning.

 December
 Q2. Finalise Background Paper, including demographic analysis, current approaches to supporting people to age well, trends and indicative issues.

 March
 Q3. Complete community consultation and develop draft Strategic Objectives; Key Themes and proposed actions.

 June
 Q4. Present the Positive Ageing Strategy / Action Plan 2018 – 2022 for adoption by Council.

 Quarterly
 Outcomes of the Living in Well community consultation, community care client survey and draft framework

 Progress
 presented to Councillors in June 2018. Advice and input on strategy provided by Council's Active Ageing

 Comments
 Advisory Committee. The draft Strategy and action plan scheduled for endorsement in August 2018.

2.08 Develop new Access and Inclusion Strategy and Action Plan

Council Plan Initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities.

The current strategy and plan is due for renewal and with the support of Council's Disability Advisory Committee (DAC), a new strategy and plan will be prepared this year. In the midst of the national disability care reforms, it provides an opportunity to consider Council's strategic directions to ensure people with disability remain engaged, active and empowered.

0% 20% 40% 60% 80% 100%

Branch Aged and Disability Services

Quarterly Milestones

September	Q1. Initiate community planning process and seek advice of the DAC to guide community
	consultation and planning
December	Q2. Finalise Background Paper, including demographic analysis, current approaches to supporting
	people with disability to live an ordinary life, trends and indicative issues

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March	Q3. Complete community consultation and develop draft Strategic Objectives; Key Themes and proposed actions
June	Q4. Present the Access and Inclusion Strategy / Action Plan 2018 – 2022 for adoption by Council
Quarterly Progress Comments	Outcomes of the Living in Well community consultation, community care client survey and draft framework presented to Councillors in June 2018. Advice and input on strategy provided by Council's Disability Advisory Committee. The draft Strategy and action plan scheduled for endorsement in August 2018.

2.09 Develop Public Spaces policy

Council Plan initiative:

Implement policies and procedures that enable community groups to conduct events and activities.

Council will provide a one stop shop for event organisers to make event management easier and more transparent to event organisers, to provide Council with an overview of the activities and events across the municipality and to ensure public safety and risk management is sufficiently managed. The one stop shop is a single point of contact for internal and external customers, and provides advice and referral.

0% 20% 40% 60% 80% 100%

Branch Arts, Culture and Venues

Quarterly Milestones

December March June	Q2. Invite and assess Expressions of Interest for Major EventsQ3. Invite and assess Expressions of Interest for Major EventsQ4. Review Events in Public Spaces Policy as part of continuous improvement
Quarterly Progress	The Events in Public Spaces Policy has been developed and adopted by Council.
Comments	Under Council's Events in Public Spaces Policy, 11 applications were received for the 2018 EOI Round 1 events to be held between June 2018 to May 2019. The evaluation panel approved all the Round 1 applications, 7 of the events have an expected attendance of more than 1000.

13 applications were received for the 2018 EOI Round 2 for events to be held between November 2018 - October 2019. The panel approved 12 of the 13 applications submitted for the 2018 EOI Round 2, 6 events have an expected attendance of more than 1000 participants.

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3. A sustainable Yarra

a place where...Council leads on sustainability and protects and enhances its natural environment

As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

Strategies

Council's work to achieve this Strategic Objective will include the following strategies :

3.1 Investigate strategies and initiatives to better manage the long term effects of climate change. Continue to identify opportunities to convert road spaces and laneways for parks or improved pedestrian spaces.

3.2 Support and empower a more sustainable Council and Community. Advocate to protect green and open spaces on Yarra's public housing estates.

3.3 Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organization. Seek to achieve more communal private open space within large developments.

3.4 Reduce the amount of waste-to-landfill with a focus on improved recycling and organic waste disposal.

3.5 Promote responsible water usage and practices

- 3.6 Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community.
- 3.7 Investigate strategies and initiatives to improve biodiversity.

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A sustainable Yarra.

Action Progress Summary

Target

- At least 90% of action target achieved
 - Between 75 and 90% of action target achieved 🛛 🗧 % Complete
 - Less than 75% of action target achieved
- Not Started
- Completed

Act	ion	Start Date / End Date						
3.01	Develop Biodiversity Strategy	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	
3.02	Develop Urban Forest Strategy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	0
3.03	Embed climate adaptation	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
3.04	Reduce energy use and emissions	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
3.05	Reduce organic waste	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
3.06	Integrate environmental and strategies	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•

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3.01 Develop Biodiversity Strategy

Council Plan initiative:

Develop and adopt a Biodiversity Strategy .

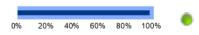
Over the past year, a biodiversity study was undertaken in the City of Yarra. Council will draw on the research completed as part of the Biodiversity Health Survey to inform a city-wide strategy that will help in preserving and enhancing biodiversity values on public land in the municipality.

▲ 80% 100% 20% 40% 60% Recreation and Open Space Branch Quarterly Milestones September Q1. Complete project brief December Q2. Appoint consultants June Q4. Complete draft Biodiversity Strategy for presentation to Council Consultants were appointed to deliver the City of Yarra Biodiversity Strategy, on 4 June 2018. As at 30 Quarterly June 2018, the project was at 20% completion. An adjusted timeframe was agreed by Council, preparation Progress Comments of the final Biodiversity Strategy is planned for the second quarter of 2018/19. 3.02 Develop Urban Forest Strategy Council Plan initiative Develop an Urban Forest Strategy and implement recommendations to achieve social and environmental outcomes. Council commenced development of an Urban Forest Strategy in 2016/17. This year Council will finalise and adopt the Urban Forest Strategy. The Strategy will provide broad directions and key principles for the delivery of urban greening initiatives with a particular focus on reducing the impact of the Urban Heat Island effect . 0% 20% 40% 60% 80% 100% Sustainability and Strategic Transport Branch Quarterly Milestones September Q1. Present Urban Forest Strategy to Councillor Briefing December Q2. Present Draft Urban Forest Strategy to Council for adoption June Q4. Develop implementation plan The Urban Forest Strategy was adopted by Council in September 2017. The Strategy guides Council's long Quarterly Progress term work to manage Yarra's urban forest, taking into consideration the current context, and the Comments environmental, social and economic benefits trees provide. The 2017/18 Capital street tree planting has taken place. Streets were selected with Urban Forest Strategy principles in mind, including: high pedestrian areas. close proximity to public housing, larger canopy and roadside tree opportunities, street tree upgrades, and public requests for planting. Approximately 500 street trees were planted throughout the municipality. Formal Implementation Plan will be developed next financial year. 3.03 Embed climate adaptation Council Plan initiative: Embed adaptation sustainability across Council decision making processes In 2016/17 Council introduced a quadruple bottom line tool to inform the assessment of proposed projects to be included in the 2017/18 Budget. This process will be reviewed and, if necessary, improved as part of the preparation and development of the 2018/19 Budget to further embed climate adaptation into Council processes. July 31, 2018 Page 23 of 56

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Branch Sustainability and Strategic Transport

Quarterly Milestones

 September
 Q1. Review and update processes to embed adaptation based on lessons from 2016/17

 December
 Q2. Integrate updated embedding adaptation process as part of the project funding request process

 June
 Q4. Evaluate outcomes and process

 Quarterly
 A new Adaptation Guidance Tool and Training has been developed for new projects to better understand the potential climate impacts of their project, and develop an appropriate climate adaptation plan for it.

 Comments
 Comments

- The embedding adaptation project continues to be evaluated and updated. New activities included
- engagement of relevant teams to utilise the Guidance Tool in their projects
- development of an Embedding Adaptation Training package, to better skill up Yarra staff in Climate Change Adaptation and how to integrate it into their roles.

3.04 Reduce energy use and emissions

Council Plan initiative:

Continue to invest in initiatives to reduce energy use and emissions from Council operations.

Over many years Council has endeavoured to dramatically reduce its energy use and emissions. Previous programs have included the Energy Performance Contract and various capital works programs to install solar panels on many Council buildings. In 2016/17 Council participated in a novel tender process investigating the potential for a new Victorian renewable energy supply to meet Council's energy needs. In 2017/18 Council will consider whether to commit to the project which would commence delivery of energy in 2019.

0% 20% 40% 60% 80% 100%

Branch Sustainability and Strategic Transport

Quarterly Milestones

September Q1. Council to consider report on Melbourne Renewable Energy Project (MREP)

December Q2. Complete installation of Solar Panels project

Q2. Complete and submit Corporate emissions inventory to claim carbon neutral status for 2016/17June Q3. Update Council on status of the MREP project (If Council determines to join project),

 Quarterly
 Council's carbon neutral organisation claims were again certified under the National Carbon Offset Standard .

 Progress
 Every year Council must calculate the total organisational greenhouse gas emissions according to the

 Comments
 Standard, including from our buildings, vehicle fuel, street lights, paper and other specified sources. Carbon

 Neutrality is then achieved by buying certified 'offset' certificates equal to the emissions generated .

For the latest certification year (2016/17) total emissions calculated under the Standard (and thus total offsets purchased) was 12,397 tonnes CO2e.

Council has signed the tender to join the MREP project for 100% of Council load. The necessary load from all partners was secured. The construction of the windfarm has now commenced, with a start date to receive power of 1 Jan 2019.

3.05 Reduce organic waste

Council Plan initiatives:

Investigate, implement and promote initiatives to divert organic waste from landfill, and

Reduce volume of kerbside waste collection per capita by behavior change and increase of recycling.

Yarra's Waste and Resource Recovery Strategy has identified the opportunity to potentially significantly reduce landfill costs by removing organic waste from the waste stream. A grant has been sought to assist in purchase of the necessary infrastructure to pilot a potential solution. It is also necessary to investigate how to most successfully engage with the community in adapting to this new waste service.

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September	Q1. Complete Home for All Seasons joint project with the Home and Community Care service (HACC)
December	Q2. Seek feedback from Yarra Environment Advisory Committee on any new Council strategies
March	Q3. Confirm integration project to be trialled by Embedding Green Infrastructure Project
June	Q4. Seek feedback from Yarra Environment Advisory Committee on any new Council strategies
Quarterly Progress Comments	Home for All Seasons joint project with the HACC Project has now been completed. The aim of the project was to make the homes of HACC clients more comfortable and energy-efficient and improve their protection against extreme weather (heat-waves and cold snaps). The project has a lasting legacy with the home maintenance worker now incorporating draught-proofing and blinds into his home maintenance work.
	The Embedding Green Infrastructure Project progressed considering: - New kerb outstands; - Road re-sheeting / reconstruction (including passive irrigation/tree cut outs);

- Kerb and channel upgrades; and
- Footpath renewal.

Following adoption of Council Plan, few significant new strategies were being developed and run by the Yarra Environment Advisory Committee (YEAC). YEAC was however the key group which provided a review of Yarra's first Urban Forest Strategy.

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Highlights and Achievements

Branch City Works Unit Waste Minimisation and Agriculture

Council successfully delivered the priority actions in the Waste and Resource Recovery Strategy . The highlights include:

The Food Know How program has evolved into a 5 week challenge which guides households and the community on the steps of good food planning, shopping, storage, preparation, and composting.

RecycleUs; Council's bin inspection program, RecycleUs, educates and encourages residents on recycling by giving them direct relevant feedback about what is in their recycling and rubbish bin. On average the program has reduced contamination in recycle bins by 20% and reduced resource loss by 10% in the rubbish bin.

MUD Recycling Program, Our program for multi-unit developments (MUD) produced a new way to engage with buildings and residents with the development of waste and recycling posters that are free for residents to access and download on our website. The program directly engaged with 20 locations per year, ranging in size and scale, from units at Richmond Department of Housing to 500 unit high rise towers.

Yarra's Community Resource Recovery Hubs, Three large outdoor and four indoor hubs (in libraries and neighbourhood houses) have been successful implemented throughout the municipality. These Hubs collect clothes, textiles, homewares, and small electrical items. We have consistently diverted just over 100 tonnes of material per year.

Commercial Shop Recycling Project, Engagement and education around recycling and managing waste better is now integrated into education program. The engagement package included one on one talks, information sheets, internal recycling bins, and stickers for external recycling bins.

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4. A liveable Yarra

a place where... Development and growth are managed to maintain and enhance the character and heritage of the city

With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

4.1 Protect Yarra's heritage and I neighbourhood character.

4.2 Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing.

4.3 Plan, promote and provide built form, open space and public places that are accessible to all ages and abilities.

4.4 Protect Council assets through effective proactive construction management.

4.5 Encourage and promote environmentally sustainable building, urban design, place-making and public realm outcomes.

4.6 Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework.

4.7 Encourage engagement with the community when developments are proposed.

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A liveable Yarra.

Action Progress Summary

ø	At least 90% of action target achieved	Target
	Between 75 and 90% of action target achieved	% Complete
8	Less than 75% of action target achieved	
	Not Started	

Completed

Action		Start Date / End Date							
	bed Community Infrastructure Inning Framework	01/07/17 30/06/18 0)%	20%	40%	60%	80%	100%	•
	velop and implement Development ntribution Plan	01/07/17 30/06/18	0%	20%	40%	60%	80%	100%	0
	gotiate Joint Use Agreements with chmond High School	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	8
4.04 Imp	blement Heritage Strategy 2015-18	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•
4.05 Rev	view Heritage Strategy	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	•
4.06 Dev	velop Yarra Housing Strategy	01/07/17 30/06/18 0)%	20%	40%	60%	80%	100%	0
	velop Social and Affordable Housing ategy	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	8
	-write Yarra Planning Scheme	01/07/17 30/06/18)%	20%	40%	60%	80%	100%	0

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Act	ion	Start Date / End Date						
4.09	Seek planning controls for Queens Parade, North Fitzroy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
4.10	Prepare a built form analysis as part of the preparation of structure plans for major activity centres	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	0
4.11	Develop Activity Centre Structure Plans	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	8
4.12	Alphington Paper Mill site development	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
4.13	Understanding Planning in Yarra	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	8

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4.01 Embed Community Infrastructure Planning Framework

Council Plan initiative:

Embed and integrate the Strategic Community Infrastructure Planning Framework in Council planning and decision making.

Following the endorsement of the Community Infrastructure Planning Policy and Strategic Community Infrastructure Framework (SCIF), Council will work on embedding the SCIF in planning and decision making processes.

Work commenced on the Community Infrastructure Plan (CIP), incorporating ten neighbourhood infrastructure plans in 2016/17. Five plans have been completed and the CIP will be presented to Council for endorsement. The remaining five neighbourhood plans will be completed this year.

0% 20% 40% 60% 80% 100%

Branch Corporate Planning and Performance

Quarterly Milestones

September Q1. Complete Community Infrastructure Plan (including the first five neighbourhoods) Q2. Complete remaining five neighbourhood infrastructure plans December Q2. Present Community Infrastructure Plan (including first five neighbourhoods) to Council for endorsement March Q3. Present Community Infrastructure Plan (including remaining five neighbourhoods) to Council for endorsement Q3. Report to Executive on processes the SCIF informs Q4. Commence implementation of process changes as agreed by Executive June Quarterly The Community Infrastructure Plan (CIP) was adopted by Council on 24 April 2018. Progress Comments Work has commenced to embed Strategic Community Infrastructure Framework in organisational processes including representation on key governance bodies such as Capital Works Planning Group and Property Strategy Group.

The SCIF was considered in a number of major projects whilst the Community Infrastructure Plan was being developed. Key internal processes such as the Branch Planning process, project evaluation for discretionary bids and projects such as the Property Strategy considered advice and tools provided in the SCIF. Large redevelopment projects, such as the Gas and Fuel Site, also considered the SCIF.

4.02 Develop and implement Development Contribution Plan

Council Plan initiative:

Progress a Planning Scheme amendment to implement a Development Contribution Plan.

Council will prepare a Planning Scheme Amendment to implement a Development Contributions Plan (DCP). A DCP will be used to collect payments towards the provision of infrastructure triggered by new development. Contributions will assist with the cost of providing roads, drainage, open space and community infrastructure to respond to the needs of a growing population.



Branch Office of the Director Planning and Place Making

Quarterly Milestones

September Q1. Continue to prepare draft Development Contribution Plan

- December Q2. Report to Council on draft Development Contributions Plan to seek 'authorisation' by DELWP for public exhibition
- March Q3. Prepare for Panel hearing

June Q4. Report to Council on Planning Panel report

 Quarterly
 A report seeking authorisation of the Development Contributions Plan by DELWP was presented to Council in November 2017. Council adopted the recommendation. In December 2017 the Development Contributions Plan was formally submitted to DELWP for authorisation to enable the public exhibition process to occur.

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Briefing of Solicitor and Barrister has taken place in preparation for panel hearing. Waiting on DELWP 'authorisation' to enable the DCP Amendment to be placed on formal exhibition.

4.03 Negotiate Joint Use Agreements with Richmond High School

Council Plan initiative:

Campaign for appropriate joint use agreements for shared use community facilities as part of the Richmond High School project.

The new Richmond High School, in the Richmond Town Hall Precinct, will commence operation in 2018 for Year 7 students. There is a need to facilitate community use of the school grounds and for the school to be able to use some Council facilities subject to certain provisions.

Council will work with the Department of Education and Training to develop a Joint Use Agreement for community facilities as part of the Richmond High School project.

		0%	20%	40%	60%	80%	100%	6
Branch	Office of the Director Planning and Place Making							
Quarterly M	ilestones							
September December March June	Q1. Commence discussions with school principalQ2. Commence drafting Joint Use AgreementQ3. Advocate draft Joint Use Agreement to DETQ4. Seek DET approval for Joint Use Agreement							
Quarterly Progress Comments	Council has discussed the opportunity for joint use agreements with who has indicated he is supportive in principle of developing these, as the needs and operations of the school are better understood fol Street campus.	and t	hat the	spec	ifics w	ill be d	letermin	
Implement H	leritage Strategy 2015-18							
Council Plar Strengthen t	i initiative: he protection of Yarra's heritage through the planning scheme , educa	ation,	and re	sourc	e prov	ision.		
	ommitted to protecting and enhancing the City's unique heritage. The rk within which Council seeks to address the challenges and opportu le heritage.		0					
Council is pr	ogressively implementing its Heritage Strategy 2015-18 and adopted	imple	ementa	ation p	lan.			
		0%	20%	40%	60%	80%	100%	•
Branch	CEO Office							

Quarterly Milestones

4.04

-	
September	Q1. Commence oral history background report identifying priorities and methodology
December	Q2. Review content of 17 existing heritage walks
	Q2. Finalise heritage oral history report
	Q2. Commence preparations for improved fact sheets promotions regarding Yarra heritage
June	Q4. Complete format and platform for at least five heritage walks
Quarterly Progress	The content of the 17 existing heritage walks has been reviewed.
Comments	The format and platform for five heritage walk maps has been completed. Further work will be undertaken in subsequent years to prepare walk map graphics and modify the information on Yarra's website

4.05 Review Heritage Strategy

The existing Heritage Strategy 2015-18 sunsets during the council term. Council will review and prepare a new Heritage Strategy and Action Plan which will commence in 2018.

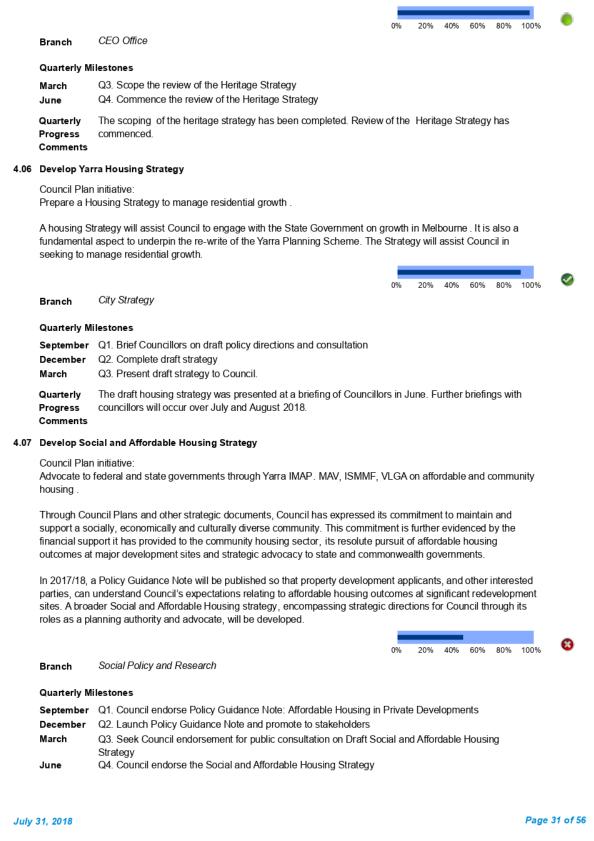
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 Quarterly
 The Policy Guidance Note: Affordable Housing in Significant Developments went to Council in October and was approved for public exhibition. Social Policy and Research facilitated a stakeholder consultation session on two affordable housing topics – i.e. the policy note and positions on Department of Health and Human Services renewal. The Note was updated post consultation and was endorsed by Council in October and published on Council's website.

The Social and Affordable Housing Strategy will be presented to Council in 2018/19.

4.08 Re-write Yarra Planning Scheme

Council Plan Initiative:

Complete the re-writing of policies in the Yarra Planning Scheme

Council is required to review its Planning Scheme each four years. The review has been completed and Council now needs to re-write an updated Yarra Planning Scheme with particular regard to the State Government's Metropolitan strategy known as Plan Melbourne. Solid strategic justification is required on a number of key aspects to underpin the re-write. The re-write will be completed this year and the statutory amendment process will commence.

0% 20% 40% 60% 80% 100% Branch City Strategy Quarterly Milestones September Q1. Continue preparation of draft policy material December Q2. Continue preparation of draft policy material March Q3. Brief Council on draft scheme structure and policies June Q4. Prepare report to Council to seek authorisation of amendment for exhibition Draft Yarra Planning Scheme Municipal Strategic Statement and local policies presented to councillors for Quarterly review and consideration. The draft is the basis for formal planning scheme amendment. Progress Comments

4.09 Seek planning controls for Queens Parade, North Fitzroy

Council Plan initiative:

Prepare a Planning Scheme amendment seek permanent Development and Design Overlay controls for Queens Parade, North Fitzroy.

Council has worked to seek planning controls for the Queen's Parade precinct. Further work is now required which will include preparation of a Planning Scheme amendment to introduce new planning controls for Queens Parade.

0% 20% 40% 60% 80% 100%

Branch City Strategy

Quarterly Milestones

September Q1. Finalise built form analysis and draft amendment

- December Q2. Report to Council to seek authorisation of the planning scheme amendment for exhibition
- March Q3. Exhibit amendment subject to receiving authorisation by Minister for Planning
- June Q4. Seek Planning Panel to consider submissions subject to decision by Minister for Planning

QuarterlyAwaiting 'authorisation' from the Minister for the Amendment to be placed on exhibition. Preparation forProgressexhibition/notification has occurred.

Comments

4.10 Prepare a built form analysis as part of the preparation of structure plans for major activity centres

Council Plan initiative:

Prepare a built form analysis as part of the preparation of structure plans for major activity centres.

In order to seek to manage development pressure in the City and to be able to prepare key aspects of the Yarra Planning Scheme re-write Council will undertake built form analysis studies of the major shopping centre areas (and environs). The built form analysis studies will inform the preparation of Structure Plans.

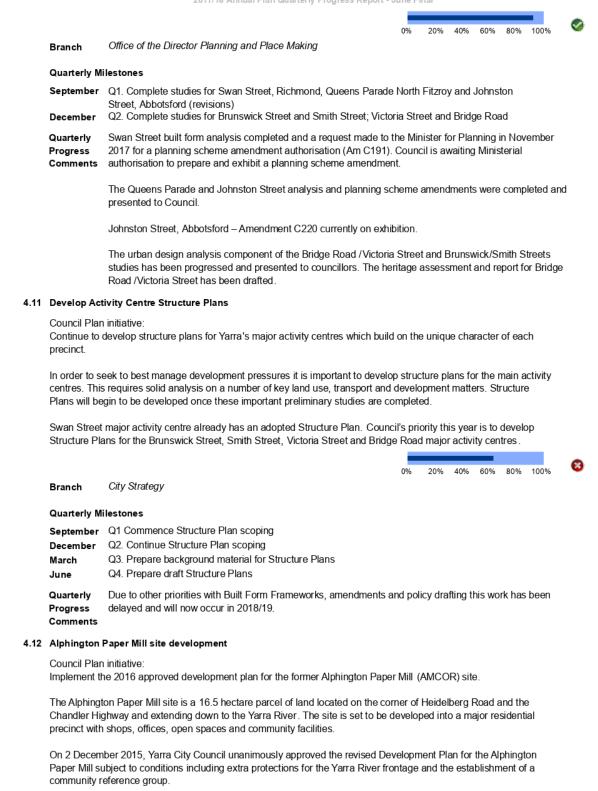
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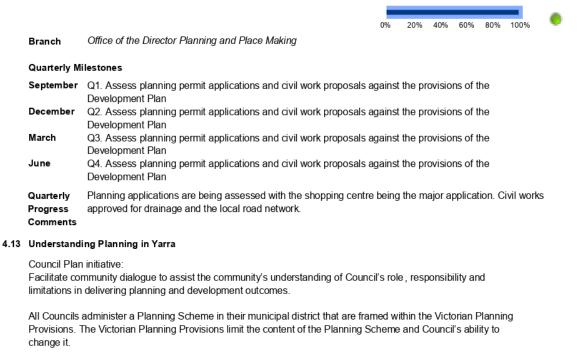
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This year Council will implement the Development Plan through statutory approval processes and infrastructure approvals.



Council will work to inform the community of the limitations that apply to the municipality regarding planning provisions and controls to facilitate better understanding of the Victorian Planning Provisions .



Branch Statutory Planning

workshop.

Quarterly Milestones

September	Q1. Include a planning feature in Yarra News
December	Q2. Prepare communications plan to promote an improved understanding of the Victorian Planning System to the community Q2. Finalise communications plan for the heritage strategy implementation
March	Q3. Publish second planning feature in Yarra News
June	Q4. Continue to roll out material and information to assist the community understanding of planning matters in Yarra and limitations on Council
Quarterly Progress Comments	A feature on Planning Ahead for Housing and Jobs appeared in the September /October Yarra news. While this focus was more about strategic work currently underway it also focused on the planning space in Yarra and provided links to finding out more about Yarra.
	A forum for resident action groups was held in mid November providing and outline of the strategic work program and status of that work and involvement of some community members in an Urban Design

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5. A prosperous Yarra

a place where...Local businesses prosper and creative and knowledge industries thrive

Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

Strategies

Council's work to achieve this Strategic Objective include the following strategies :

5.1 Maintain and strengthen the vibrancy and local identity of retail and commercial precincts.

5.2 Strengthen and monitor land use change and economic growth including new and emerging economic clusters

5.3 Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses

5.4 Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future.

5.5 Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities

5.6 Attract and retain creative and knowledge industries in Yarra.

5.7 Ensure libraries and neighbourhood houses, support lifelong learning, wellbeing and social inclusion

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A prosperous Yarra.

Action Progress Summary

- At least 90% of action target achieved
- Between 75 and 90% of action target achieved Scomplete

Target

- Less than 75% of action target achieved
- Not Started
- Completed

Act	ion	Start Date / End Date						
5.01	Review Library facilities	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	•
5.02	Support live music	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	0
5.03	Protect and create affordable and appropriate creative infrastructure	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
5.04	Expand the arts sector	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
5.05	Develop shopping strip masterplans	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	8
5.06	Deliver Village Activation program	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	•
5.07	Address shop vacancies	01/07/17 30/06/18 _{0%}	20%	40%	60%	80%	100%	•
5.08	Develop Yarra Spatial Economic Employment Strategy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•

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Act	ion	Start Date / End Date						
5.09	Deliver Business Events Program	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
5.10	Review Economic Development Strategy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
5.11	Develop Open Data Policy	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	0

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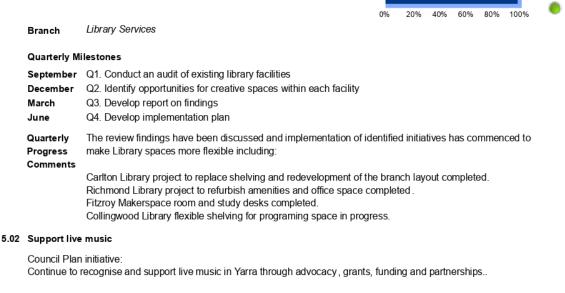
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5.01 Review Library facilities

Council Plan initiative:

Provide spaces, expertise and practical supports to encourage creative uses in Libraries.

Council will identify flexible spaces to facilitate creative uses across Yarra Libraries .



Council will deliver a range of activities and initiatives to support live music to encourage economic development and business viability, cultural and tourism development and celebrate the live music scene. Yarra is an established city of music, we have many live music venues, some of them with international profile. The creative sector is a major industry of Yarra.

		0%	20%	40%	60%	80%	100%	~
Branch	Arts, Culture and Venues							
Quarterly M	ilestones							
September	Q1. Collaborate on the commissioning of a sculpture of Molly Meld	rum fo	r Richr	nond				
December	Q2. Promote funding and schemes that are specifically targeted to	live m	usic					
March	Q4. Develop an industry development strategy to be delivered as p	art of	Leaps	and B	ounds	Festi	val	
June	Q4. Design and deliver a live music round table to discuss sector is	sues						
	Q4. Launch the Molly Meldrum Sculpture							
Quarterly	A live music Round table was developed with Music Victoria and Ya	arra to	discus	sara	nge of	secto	rissues	;
Progress Comments	including: event management, funding programs and noise.							
Comments	The Molly Meldrum sculpture has been fabricated, the park is been been commissioned and will be completed in August. The launch h							

5.03 Protect and create affordable and appropriate creative infrastructure

Council Plan initiative:

Implement initiatives that will protect affordable and appropriate creative infrastructure including Council owned spaces for arts purposes.

Council will work to protect and create creative spaces. Access to affordable and appropriate creative spaces is vital to protecting Yarra's reputation as a creative city and creatives as a significant employment sector.



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	Branch	Arts, Culture and Venues
	Quarterly M	lestones
	September	Q1. Implement a short term trial of creative residencies in Council facilities, and private facilities where available
	December	Q2. Review creative residencies trial and investigate new residency opportunities
	March	Q3. Support Dancehouse to complete and acquit the improvements funded by Room to Create at 150 Princes St Carlton
	Quarterly Progress Comments	Four short term creative residencies have taken place at three underutilised council properties: William's Reserve, Studio One and Florence Peel. Based on the success of this pilot program, two additional sites, North Carlton Children's Centre and Emely Baker are currently being prepared to increase the number of residencies available.
		A meeting was facilitated with Lord Mayor's Charitable Foundation to support Dancehouse to complete and acquit improvements funded by Room to Create.
5.04	Expand the	arts sector
	Council Plar Identify oppo	initiative: rtunities to support retain and expand the arts sector as a viable and thriving industry in Yarra .
	many benefi	sector is important to Yarra socially, culturally and economically. Supporting this sector to flourish has to the City of Yarra, this includes providing financial support, skills development opportunities and her activities that promote sustainability.
		0% 20% 40% 60% 80% 100%
	Branch	Arts, Culture and Venues
	Dianon	
	Quarterly M	lestones
	•	Q1. Support live music venues and businesses through the Leaps and Bounds Festival.
	December March	Q2. Promote the arts industry to business networks such as the Business Advisory Group.Q3. Provide and promote skills and training for the arts sector to encourage resilience and sustainability.
	Quarterly Progress Comments	A new industry partnership is being developed to promote skills development for entry level, mid career and established practitioners in the music industry. It is expected this new venture will be delivered in July 2018.
5.05	Develop sho	ppping strip masterplans
	Council Plan	
	and to advoo	for the main shopping centres are used to guide capital works proposals of Council and State agencies ate for specific improvements. Over the 4-year period of the Council Plan Council will prepare at least cape masterplans for public realm improvements across Yarra's retail strip centres.
		0% 20% 40% 60% 80% 100%
	Branch	City Strategy
	Quarterly M	lestones
	-	Q1. Finalise the draft Bridge Road Master plan following consultation
	December	Q2. Seek Council's adoption of the Bridge Road Masterplan Q3. Complete consultation on draft Brunswick Street master plan
	March June	Q4. Finalise draft Brunswick Street master plan
	June Quarterly Progress	Q4. Finalise draft Brunswick Street master plan Consultation on the Bridge Road Master Plan has been completed, the draft Master Plan was presented to and adopted by Council in October.
	June Quarterly	Consultation on the Bridge Road Master Plan has been completed, the draft Master Plan was presented to

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design concepts. Further design work is needed prior to wider consultation and has been delayed with other project priorities.

5.06 Deliver Village Activation program

Council Plan initiative:

Promote the benefits of doing business locally including the benefit of access by walking and cycling.

Shopping local reduces travel and benefits local trade. Council has previously encouraged local trade and this year a Village Activation program will be undertaken as a collaborative marketing campaign with businesses that promotes shopping locally. Council will work with local businesses to develop the program.



Branch City Strategy

Quarterly Milestones

SeptemberQ1. Develop promotional program in consultation with local businessesDecemberQ2. Implement programMarchQ3. Complete program evaluationJuneQ4. Commence planning for next activation incorporating key learnings from evaluationQuarterly
ProgressAn online survey was conducted with participating traders and feedback was incorporated into the program
evaluation.Planning for the next activation program has commenced with Council working collaboratively with Nicholson
Village traders to address their highest priority issue: Graffiti. This included facilitating the precinct to
become the first commercial area in Council's Community Graffiti Trial Program, as well as scoping a graffiti

5.07 Address shop vacancies

Council Plan initiative:

Engage with local traders, leasing agents and property owners to strengthen the viability of Yarra's activity centres such as Bridge Road including the activation of empty spaces.

prevention mural project with Youth Services.

Retail strips have considerable competition through other centres and online shopping. Vacancies in some retail centres such as Bridge Road have been high for some time. Council will continue to consult with property managers/owners on opportunities for addressing vacancies.



Branch City Strategy

Quarterly Milestones

 September
 Q1. Discuss program with Bridge Road traders association and select property managers and owners of vacant properties

 March
 Q3. Implement program

June Q4. Review and evaluate program

 Quarterly
 Officers have contacted eight real estate agents regarding ten separate properties without any success. Two agents expressed initial support for the project, but despite regular follow up, were not motivated to obtain written permission from the property owner t proceed.

5.08 Develop Yarra Spatial Economic Employment Strategy

Council Plan initiatives:

Prepare the Yarra Spatial Economic and employment Strategy to guide Yarra's long term capacity for employment growth.

The Yarra Spatial Economic Employment Strategy (SEES) provides a long term direction for managing land capacity to support Yarra's employment and economic growth that will inform the development of new planning policies and the re-write of the Yarra Planning Scheme.

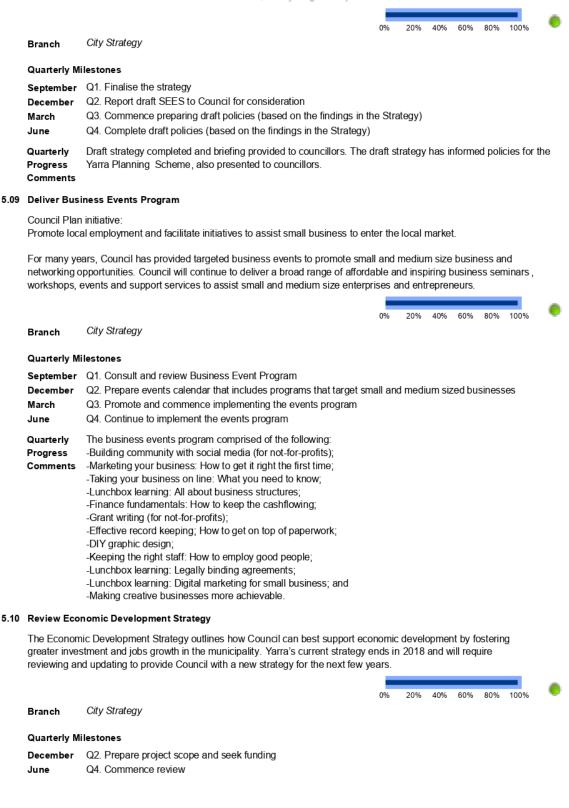
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QuarterlyA comprehensive overview of Yarra's economic profile has been compiled in an Economic Snapshot ReportProgresson Yarra. This has been informed by the latest ABS data set. This will help inform the review andCommentsdevelopment of the new Economic Development Strategy.

5.11 Develop Open Data Policy

Council Plan initiative:

Develop an Open Data Policy which provides open access for appropriate data sets to businesses and community organisations.

As part of the Council Plan 2017-2021, Council identified a goal to develop an Open data Policy. The Open Data Policy aims to foster greater transparency, responsiveness and accountability, to drive innovation and economic opportunities within the City of Yarra. The Open Data Policy will support how Council provides the community with access to meaningful data aids that empower and help shape Yarra in the future.

0% 20% 40% 60% 80% 100%

Branch Information Services

Quarterly Milestones

September	Q1. Report to Executive seeking endorsement of the following:
	- Purpose and Principles
December	 Endorsement to participate and publish data via MAV platform Q2. Pilot internal Data Audit process (test case City Works)
	Q2. Develop Draft City of Yarra Open Data Policy
March	Q3. Develop Data Governance Framework
	Q3. Establish a data auditing schedule
	Q3. Identify top 10 data priorities for publishing
June	Q4. Continue to publish data via MAV Platform
Quarterly	Existing Council data has been identified for immediate upload to data.gov.au

 Quarterly
 Existing Council data has been identified for immediate upload to data.gov.au website. Other data to be

 Progress
 identified and prioritised by the ISSC in 2018 through an internal data audit process. Publishing data via

 Comments
 MAV Platform will be an ongoing action.

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6. A connected Yarra

a place where...Connectivity and travel options are environmentally sustainable, integrated and well-designed

Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 6.1 Manage traffic movement and promote road safety within local roads
- 6.2 Work in partnership with Vicroads and influence traffic management and road safety on main roads
- 6.3 Investigate and implement effective parking management options
- 6.4 Improve accessibility to public transport for people with mobility needs and older people
- 6.5 Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport,
- improves safety and connectedness

6.6 Advocate for increased infrastructure and performance of public transport across Melbourne

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A connected Yarra.

Action Progress Summary

Target

- At least 90% of action target achieved Between 75 and 90% of action target achieved Scomplete
- 8 Less than 75% of action target achieved
- Not Started
- Completed

Act	ion	Start Date / End Date
6.01	Implement traffic management initiatives	s 30/06/18 0% 20% 40% 60% 80% 100%
6.02	Trial Station Street closure	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.03	Submit traffic safety initiatives and innovation grant applications	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.04	Advocate for DDA compliant tram stops	01/07/17
6.05	Advocate for improvement to tram stops near key school sites	01/07/17 5 30/06/18 0% 20% 40% 60% 80% 100% ∞
6.06	Advocate for improved Inner Regional public transport	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.07	Advocate for electric bus trial	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.08	Develop Car Share Policy	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.09	Undertake Bridge Road parking trial	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%
6.10	Progress Wellington Street Bike Lane (stage 2)	01/07/17 30/06/18 0% 20% 40% 60% 80% 100%

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Ac	tion	Start Date / End Date						
6.11	Manage Dockless Bikes	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•
6.12	Develop advocacy strategy for Walmer Street Bridge upgrade	01/07/17 30/06/18 0%	20%	40%	60%	80%	100%	•

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6.01 Implement traffic management initiatives

Council Plan initiatives:

Transition Local Area Traffic Management program to Local Area Place Making programs, and

Continue to provide low speed environments and community education for pedestrians, cyclists, motor-cyclists and vehicle drivers and passengers.

Council will implement initiatives to transition the Local Area Traffic Management program to Local Area Place Making programs.

Traffic calming measures and safety improvements will be delivered in the following LAPMs:

Consultation for LAPM 3 (Scotchmer), LAPM 13 (Abbotsford) and LAPM 19 (Bendigo)

Completion of works in LAPM 10 (Gold)

In addition to its LAPM program, Council will trial other initiatives to improve road safety including a 30 km/h speed trial in LAPM 9 (Rose) and LAPM 10 (Gold) and implementation of its Safe Travel Strategy.

0%

20%

40% 60%

80% 100%

Branch Traffic and Civil Engineering

Quarterly Milestones

September	Q1. Submit application for external funding from the VicRoads Safe Travel Speeds on Local Streets
	program
	Q1. Submit report on proposed 30kph trial to Council
December	Q2. Obtain external funding for 30kph trials if approved
	Q2. Commence consultation and study process for LAPM 3 (Scotchmer)
March	Q3. Commence 30kph trial in LAPM 9 (Rose) and LAPM 10 (Gold) if approved
	Q3. Commence consultation and study process for LAPM 13 (Abbotsford) and LAPM 19 (Bendigo)
June	Q4. Deliver 2017/18 financial year actions from Council's Safe Travel Strategy
	Q4. Complete delivery of outstanding works in LAPM 10 (Gold)
Quarterly Progress Comments	All actions relating to works in LAPM 10 (Gold) have been completed. Three treatments have been rescheduled to later date due to the 30km/hr in the Gold Precinct to be undertaken late 2018.
	High priority actions from Council's Safe Travel Strategy have been delivered. Other actions have been deferred due to other major road safety initiatives such as the 30km/hr trial.

6.02 Trial Station Street closure

In 2016/17 Council resolved to progress a proposal to temporarily close Station Street at the intersection of Princes Street, North Carlton, to vehicles as part of a traffic diversion experiment. This experiment will be trialled initially for a 12 month period and will include a place making assessment to explore how the southern end of Station Street could be activated to the benefit of the community with a temporary or longer term road closure in place. The decision to proceed with the traffic diversion experiment will be made by Council following further community consultation.



Branch Traffic and Civil Engineering

Quarterly Milestones

September Q1. Submit report and associated documents to VicRoads on road closure proposal

December Q2. Undertake community consultation and report to Council on temporary road closure in Station Street, North Carlton

March Q3. Submit internal funding proposal to undertake temporary road closure proposal (subject to Council adoption of proposal)

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Quarterly At its February meeting Council resolved not to proceed with the proposed temporary Station Street closure. Progress

Comments Council resolved to refer a proposal to undertake a Local Area Place Making study in the North Carlton (LAPM 2) precinct to the 2018/19 budget process for consideration.

6.03 Submit traffic safety initiatives and innovation grant applications

Council Plan initiative:

Investigate and apply for appropriate funding opportunities relating to road safety, innovation and streetscape improvements.

Council will apply for grants to deliver key projects such as 30km/h speed limit and Safe Travel Strategy initiatives.

0% 20% 40% 60% 80% 100%

Branch Traffic and Civil Engineering

Quarterly Milestones

September Q1. Apply for Federal Black spot and TAC Local Government grants

March	Q3. Complete blackspot projects at Shelley Street/Elizabeth Street, Richmond and Hunter Street/Nicholson Street, Abbotsford
June	Q4. Complete 2017/18 investigation projects applied for in August 2017 (if funding provided).
Quarterly	The Canning Street/Richardson Street intersection grant application was successful. Will be delivered in
Progress	2018/19
Comments	

6.04 Advocate for DDA compliant tram stops

Council Plan initiative:

Continue to facilitate the upgrade of local tram stops to comply with the Disability Discrimination Act to support both access and viability of activity centres.

Public transport in the City of Yarra needs to be made more accessible for people with disability and to comply with the provisions of the Commonwealth Government's Disability Discrimination Act (1992 and the Disability Standards for Accessible Public Transport (2002). Accessibility is at the forefront of ensuring independence and engagement for people 50+ and people with disability in our municipality. Council will focus on DDA compliant tram stops at Swan Street Punt Road as part of the Streamlining Hoddle Street project and Brunswick Street and Nicholson Street (Route 96).

0%

20% 40%

Branch Sustainability and Strategic Transport

Quarterly Milestones

December Q2. Update Council on Streamlining Hoddle Street project (which includes proposed DDA compliant design for Swan Street tram stop)

March Q3. Discuss the Brunswick Street tram stops with Transport for Victoria

June Q4. Brief Council on status of Route 96 DDA compliance project

 Quarterly
 Council considered report on parking and tree removal required for PTV to commence construction work on

 Progress
 DDA compliant stops along southern section of Nicholson St, and stop north of Brunswick Road. Council approved the required actions.

6.05 Advocate for improvement to tram stops near key school sites

Council Plan initiatives:

Monitor and manage traffic, road safety and parking and advocate to the State Government for improvement to tram stops and pedestrian safety measures around schools such as the Richmond High School development, and

Advocate to the state government for improved accessibility to public transport services.

With the imminent opening of a new high school in Richmond, it is important to ensure that students are able to access safe and sustainable transport options as part of their independent trips. Existing schools also attract

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100%

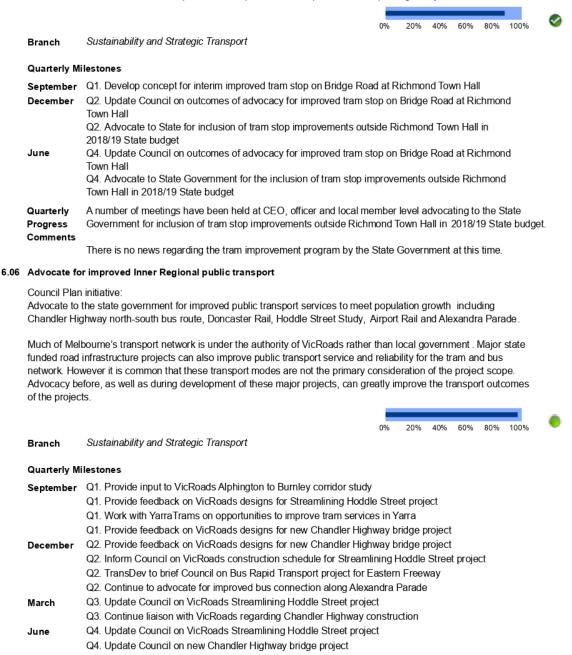
60% 80%

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students from wider Melbourne and provision of improved tram stops assists in improving safety around schools.



 Quarterly
 Officers are currently looking at the various proposals for improving strategic public transport. The North

 Progress
 East Link (NEL) project will provide some further opportunities in the context of a major freeway upgrade.

 Comments
 That this, the reference design for the NEL project will include a dedicated bus way between Bulleen Road and Hoddle Street. Officers have advocated for electric buses to be considered for the rapid bus route .

Officers have been working closely with VicRoads and have provided comments on multiple stages of the design of the new Chandler Highway bridge project. Council has now supplied multiple rounds of comments on various iterations of the proposals. Work is currently occurring on the concept plans for the old bridge which will become a shared space for pedestrians and cyclists. Works on the Chandler Highway

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bridge project will continue in 2018/19.

Officers are maintaining a dialogue with VicRoads on their Streamlining Hoddle Street project. The timelines and scope of works associated with this project have varied from the original. Works on Johnston Street and Swan Street sections will not be completed in 2017/18.

Officers have also advocated for public transport along Alexandra Parade.

Councillors have been updated via E-Bulletins and verbal briefing on Chandler Highway and Hoddle Street projects.

0%

6.07 Advocate for electric bus trial

Council Plan initiative:

Advocate for the trial of an electric bus scheme .

Electric buses have been the first major demonstration of electric powered transport in a number of cities. The public transport bus fleet is under the authority of Transport for Victoria. To achieve an electric bus trial it is necessary to engage with bus service contractors and advocate to the State Government to implement a trial of the vehicles.

Branch	Sustainability and	Strategic Transport	
--------	--------------------	---------------------	--

Quarterly Milestones

December Q2. TransDev to brief Council on Bus Rapid Transport project for Eastern Freeway Q2. Develop advocacy strategy to promote an electric bus scheme

March Q3. Implement advocacy strategy

 Quarterly
 Officers are now included in the North East Link Authority's (NELA) Technical Reference Group (TRG) which is providing information to NELA as it prepares the Environmental Effect Statement for the project. The statement will cover a number of prescribed reports including assessments on impacts on traffic, amenity, environment and social aspects in the surrounding community and area. As part of the TRG officers may be able to propose consideration of electric buses, and the provision of any necessary requirements in the reference design for the project which will form the basis of the project approval process.

The CEO included this proposal in discussions with the CEO of PTV.

6.08 Develop Car Share Policy

Car Share schemes have operated in Yarra for over a decade. Previously provision of parking spaces for the car share vehicles has been able to be provided without impacting private on-street parking space availability. A new policy will assist allocation of existing and potentially new spaces between competitor companies, and the distribution of spaces across the municipality to reduce the demand for private on street parking.

0%	20%	40%	60%	80%	100%	V

20% 40% 60% 80% 100%

Branch Sustainability and Strategic Transport

Quarterly Milestones

DecemberQ2. Present draft Car Share Policy to Council for consideration for public exhibitionJuneQ4. Present Car Share Policy to Council for adoption

 Quarterly
 Draft Car Share Policy has been developed and was presented to a Councillors' Briefing. The final report will be presented in August 2018.

 Comments
 Comments

comments

6.09 Undertake Bridge Road parking trial

Council Plan initiative:

Continue to utilise data, technology and community consultation to inform the management of parking.

Council will complete a parking trial and management strategy for Bridge Road to be used as a model for other precincts. The trial will include the installation of in ground sensors to allow for detailed data collection and analysis

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that could lead to a review parking restrictions and/or the fee charged for parking. 60% 80% 100% 20% 40% 0% Compliance and Parking Services Branch **Quarterly Milestones** September Q1. Finalise the brief for the parking management strategy in Bridge Road December Q2. Complete the first data reporting from the in-ground technology March Q3. Finalise the model and project plan for a trial Q4. Implement the trial June Consultants have been appointed to assist in the development of the Bridge Road Parking Management Quarterly Strategy and have met with the trader group to help develop the plan. A report was presented to Council and Progress discussions have taken place with trader group including seeking agreement on the trial methodology. In Comments ground sensors have been installed in 340 bays in Bridge Road to allow for the collection of the occupancy data and the trial is scheduled to commence in July 2018. A report was presented to the 19 June 2018 meeting and Council resolved to defer the commencement of the trial pending further consultation with the Bridge Road traders and a further report to Council in September 2018. 6.10 Progress Wellington Street Bike Lane (stage 2) Council Plan initiative: Complete construction of the Wellington Street Bike (Copenhagen style) Lane to Johnston street. Wellington Street Bicycle Lane (Stage 1) involved the construction of a fully separated bicycle lane on both sides of the road from Victoria Parade to Gipps Street and was completed in 2015. The original concept for project extended the bicycle lane to Johnston Street; resulting in 1km of fully separated bicycle infrastructure. This project will complete the second stage of the original concept. 20% 40% 60% 80% 100% 0% Sustainability and Strategic Transport Branch Quarterly Milestones September Q1. Finalise tender documentation December Q2. Inform community of upcoming tender and tender works Q3. Report to Council on tender outcomes and determine if town planning permit required or not March Q4. Inform community of project status June Q4. Lodge town planning permit application if required. If no town planning permit required, commence construction. Quarterly The tender for the Wellington Street bicycle lane was reconducted in January. Two bids were received, both above \$1m in value. As a result officers must now apply for a planning permit for the project. A town Progress Comments planning permit application has been submitted. A status report was provided to the public Council meeting in April 2018. 6.11 Manage Dockless Bikes Dockless Bike Share companies operate a disruptive business model in many cities in Europe, Asia and the USA. The operator companies have identified Melbourne and Sydney as their next market, and one company has recently commenced operations in inner Melbourne. Other companies are expected to follow before the end of the year. Experience overseas has shown that dockless bikes can become an unacceptable imposition on the community through poor management, storage, and maintenance, and through abuse and abandonment of the bicycles. A MOU with the operator companies may assist in improved management of the bicycles. 0% 20% 40% 60% 80% 100%

Branch Sustainability and Strategic Transport

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Quarterly Milestones

Progress

September Q1. Commence discussions for a MOU to manage dockless bike share rollout with City of Melbourne, City of Port Philip and scheme operators. Q2. Finalise preferred MOU to manage dockless bike share rollout with City of Melbourne, City of December Port Philip and scheme operators The Memorandum of Undestanding with O Bikes was endorsed by City of Yarra, City of Melbourne and City Quarterly of Port Philip.

Comments

6.12 Develop advocacy strategy for Walmer Street Bridge upgrade

The Walmer Street bridge connecting Kew to East Richmond was built over 100 years ago and is used daily by many hundreds of cyclists and pedestrians as part of their daily commute as well as for recreational purposes. It is narrow, and creates a potential conflict point for users.

The City of Boroondara has plans to replace the approach infrastructure on its side of the bridge, and as part of a development application the approach infrastructure on the Yarra side will be upgraded in the next 18 months. This leaves the bridge itself to be upgraded which would require a multi-million dollar commitment to fund the replacement. An advocacy strategy to attract funding for the project will be developed and implemented.

> 0% 20% 40% 60% 80% 100%

Branch Sustainability and Strategic Transport

Quarterly Milestones

September Q1. Commence preparation of an advocacy strategy for replacement of Walmer Street bridge (with City of Boroondara)

June Q4. Inform Council of progress of advocacy strategy for replacement of Walmer Street bridge (with City of Boroondara)

Conversations and advocacy on many fronts has been occurring for a new 'fit-for-purpose' bridge. The Quarterly replacement of the Walmer Street bridge is included in Council's Advocacy Strategy adopted in June 2018. Progress Comments

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7. A leading Yarra

a place where ... Transparency, performance and community participation drive the way we operate

Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

7.1 Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability

7.2 Continue to develop a culture of continuous improvement and innovation

7.3 Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decision-making

7.4 Ensure Council services are efficient, well-planned, accessible and meet community needs

7.5 Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities

7.6 Enable greater transparency and access to the conduct of Council Meetings

7.7 Continue a 'customer centric' approach to all service planning and delivery

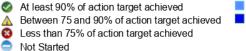
7.8 Advocate for the best interests of our community

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A leading Yarra.

Action Progress Summary

Target

% Complete



Completed

Start Date Action / End Date 01/07/17 7.01 Implement Community Engagement 30/06/18 0% 20% 40% 60% 80% 100% Policy 01/07/17 7.02 Engage young people 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.03 Review Strategic Advocacy Framework 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.04 Implement Continuous Quality 30/06/18 0% 20% 40% 80% 60% 100% Improvement 01/07/17 7.05 Implement Service Review Program 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.06 Develop Services Policy 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.07 Develop Information Services Strategy 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.08 Focus on customer responsiveness 30/06/18 0% 20% 40% 60% 80% 100% 01/07/17 7.09 Transmission of Council meetings 30/06/18 0% 20% 40% 60% 80% 100%

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7.01 Implement Community Engagement Policy

Council Plan initiative:

Design and deliver planned engagement processes to encourage community involvement in Council decision making in line with the Community Engagement Policy.

Implement the Community Engagement Policy with a focus on access and inclusion and capacity building initiatives. Actions will build the capacity of the organisation to design and deliver communications and engagement plans that consider the diverse needs of the Yarra community.



Branch Advocacy and Engagement

Quarterly Milestones

September Q1. Continue to foster an Internal Community Engagement practitioner network that offers capacity building opportunities for staff

December	Q2. Continue to develop and promote communications and engagement resources to staff, including
	templates for stakeholder analysis and 'how to' engage with under represented communities
March	Q3. Develop a communications and engagement strategy that incorporates the Community
	Engagement Policy, Social Media Policy and Internal Communications policy
June	Q4. Develop an action plan for the Communications and Engagement Strategy that will meet organisation and community needs
Quarterly	A draft Communications and Engagement Strategy has been prepared based on independent research an

 Quarteriy
 A dratt Communications and Engagement Strategy has been prepared based on independent research and benchmarking. The strategy incorporates the engagement policy and engagement changes foreshadowed in the Local Government Act review. The next stage is endorsement by Executive during the 1st Quarter of 2018/19.

7.02 Engage young people

Council Plan initiative:

Promote programs to educate and encourage young people in decision making and participation in their local community.

Council will work to encourage young people to become engaged in Council's decision making. This year Council will engage children and young people on relevant initiatives and in the development of key strategies and plans, through both formal and informal engagement.

0%

20% 40% 60% 80%

Branch Fa	mily, Youth and	d Children's Services
-----------	-----------------	-----------------------

Quarterly Milestones

September	Q1. Commence consultation with children and young people for the development of the Yarra 0-25 Plan
	Q1. Encourage young people to participate in consultations regarding the re-development of Council's Municipal Strategic Statement, with an emphasis on Housing and the Planning Scheme amendment Q1. Ensure that young people are represented on relevant project reference groups such as Fitzroy
	gasworks and Victoria Street redevelopment
December	Q2. Provide opportunities for young people to be consulted on key social initiatives such as advocacy for a proposed safe injecting facility
	Q2. Complete consultation with children and young people for the development of the Yarra 0-25 Plan
March	Q3. Ensure engagement of young people in key consultations around open space
	Q3. Work with the Yarra Youth Advisory Committee to further identify areas of interest for young people and provide opportunities for engagement
June	Q4. Work with the Yarra Youth Advisory Committee to further identify areas of interest for young people and provide opportunities for engagement
	Q4. Advise Council of other further consultations the young people have engaged with
Quarterly Progress	This quarter:
Comments	Two members of Yarra Youth Advisory Committee member attended meetings with Open Space and
	Do 10 51 -

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100%

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Strategic Planning teams respectively to consult on upcoming Yarra Open Space Strategy and draft Housing Strategy and provided input on how to engage young people further.

In previous quarters:

Specific consultation sessions held with Yarra Youth Advisory Committee & Youth Ambassadors in October. Young people also consulted through all our programs at the Yarra Youth Centre, and other sites across Yarra. Consultation sessions with young people also occurred at REACH and the drum (Queerspace Youth). Online surveys also promoted via social media to assist the development of the Yarra 0-25 Plan. Safe Injecting Facility discussed with Yarra Youth Advisory Committee (August, October) with young people providing input directly to Councillors. Yarra Youth Ambassadors continued working on campaign around anti-discrimination #ilivebiggerthanyourlabels.

0%

7.03 Review Strategic Advocacy Framework

Council Plan initiative:

Continue Council's strategic advocacy program, advocating to other levels of government and stakeholders in the best interests of the Yarra community.

Council's first Strategic Advocacy Framework was adopted in 2013/14. This year Council will review and adopt a revised set of Strategic Advocacy Framework actions in line with the new Council Plan priorities.

Branch Advocacy and Engagement

Quarterly Milestones

 September
 Q1. Review the Strategic Advocacy Framework actions

 December
 Q2. Adopt new Strategic Advocacy Framework actions for Council Term

 March
 Q3. Commence implementation of actions

 June
 Q4. Continue implementation of actions

 Quarterly
 The Strategic Advocacy Framework has been reviewed and a revised framework adopted by Council in May. Implementation of the action plan has commenced.

 Comments
 Comments

7.04 Implement Continuous Quality Improvement

Council Plan initiative:

Continue to train staff in the application of appropriate continuous improvement methodologies.

Executive has endorsed a Continuous Quality Improvement framework. This is being progressively rolled out, initially through implementation of improvement plans arising from Service Reviews. As part of this framework, Council has been working on building staff capability through training and experiential learning.

This year Council will continue to implement this framework with a focus on business process improvement, skills development and establishing a 'community of practice'.

Council's CQI program will sit within its broader Business Improvement Framework, currently being developed.

0% 20% 40% 60% 80% 100%

20% 40% 60% 80% 100%

Quarterly Milestones

Branch

September Q1. Conduct business improvement workshop with staff

Corporate Planning and Performance

- Q1. Commence development of a Business Improvement Framework
- December Q2. Present draft Business Improvement Framework to Executive for endorsement
- March Q3. Identify training needs
- June Q4. Facilitate staff training in business improvement

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Staff training in business improvement for this quarter has included the following:

Quarterly Progress Comments

The Coordinator and Business Improvement Advisor attended the 2018 Lean Thinking and Practice Australasian Summit. This one day summit included participation at three training workshops which focussed on applying Lean thinking principles in the workplace. In addition, the Business Improvement Unit (BIU) staff have undertaken desktop learning and training in Lean, Agile and Human Centred approaches.

Investigation and product demonstration has commenced for organisational-wide process mapping software to improve the formal and consistent documentation of business processes and to identify opportunities for process improvement.

The BIU Coordinator provided a short training session on improvement methods to the Parking Administration Project Team as part of the process review of Parking Appeals. This included training and a simulation exercise utilising business improvement methods. A total of 5 staff from the Parking Administration team attended this training.

The BIU is currently preparing a training program for up to 30 staff in Lean thinking. This will be complemented with practical support and advice from the Coordinator and Improvement Advisor to trainees to apply this thinking in business improvement opportunities. The aim of this training is to further develop the skills and capacity of the BIU in this area to a high level and a culture of business improvement across the organisation as identified in Strategy 7.2 of the 2017-21 Council Plan.

7.05 Implement Service Review Program

Council Plan initiative:

Continue to implement the Service Review program.

An evaluation of Council's Service Review program was undertaken in 2016/17. Service Reviews are one aspect of a broader Business Improvement Framework which is currently being developed and will be informed by the evaluation. Executive will determine the priorities for Service Reviews in accordance with the Business Improvement Framework.

0% 20% 40% 60% 80% 100%

Branch Corporate Planning and Performance

Quarterly Milestones

September December March June	 Q1. Commence development of a Business Improvement Framework Q2. Establish Service Review priorities Q2. Present Business Improvement Framework to Executive for endorsement Q3. Implement Service Reviews in accordance with agreed priorities Q4. Implement Service Reviews in accordance with agreed priorities
Quarterly Progress Comments	The Service Review for Recreation and Open Space has been deferred following the realignment of this Branch to Leisure and Open Space in the City Works and Assets Division. The focus of the Business Improvement Unit (BIU) has been on the implementation of the Improvement framework. This has included establishing the BIU, the recruitment and appointment of staff and the commencement of the review process for Parking Infringement Appeals. This project has involved working with a small project team from the Parking Administration team and applying improvement methods, such as Lean thinking and Agile delivery, to review the current process for Parking Appeals. An important part of this project is to identify and test how the process could be improved from a customer and internal stakeholder perspective. This project will be completed in the first quarter of 2018/19.

owners, it is planned to present to Executive a priority list of potential Business Improvement Projects (which may include Service Reviews) within the first quarter of 2018/19. This will provide Executive an opportunity to align and endorse improvement projects with organisational priorities consistent with Strategy 7.4 of the 2017-21 Council Plan - to ensure Council services are efficient, well-planned, accessible and meet community needs.

7.06 Develop Services Policy

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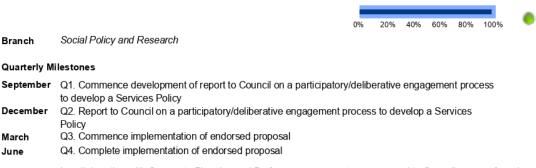
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Council Plan initiative:

Develop a Services Policy and establish performance standards and service levels.

Council will develop a Services Policy to guide the types of services and service levels it provides. In response to Council's resolution when adopting the 2017/18 Budget, a report will be presented outlining a proposal to undertake a participatory/deliberative engagement process to inform development of a Services Policy.



 Quarterly
 In collaboration with Corporate Planning and Performance, a report was prepared to Council on a preferred option for a deliberative engagement process to develop a Services Policy for Yarra City Council.

 Comments

In response to the Council resolution of 1 August 2017, the report to Council in December outlined a number of deliberative engagement approaches. The report recommended a deliberative poll process to develop a Yarra Services Policy. The recommended process has been proposed as a way to foster positive community interest and support and provide the foundation for a solid Council/community partnership in future decisions for service provision.

Due to the need to seek external expertise, and to ensure both perceived and actual independence in the process, Officers have estimated the cost of implementing this approach to be in the order of \$120,000, excluding significant officer time. As this project has not been budgeted for in 2017/18, Officers believe this process should be considered as part of the 2018/19 budget consideration.

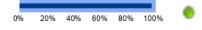
Council endorsed the option to implement the proposed approach of a Deliberative Poll in 2018/19, subject to an endorsed 2018/19 budget bid for additional resources. Officers will work to implement the proposed approach of a Deliberative Poll in the first half of 2018/19.

7.07 Develop Information Services Strategy

Council Plan initiative:

Continue to implement strategies that enhance customer and community experiences with Council across all services.

Council is developing an Information Services Strategy to identify the strengths and weaknesses of current practices and the future ICT needs required to deliver effective and efficient services to the community and internal stakeholders.



Branch Information Services

Quarterly Milestones

 September
 Q1. Complete development of the new three year Information Services Strategy

 December
 Q2. Commence implementation and reporting on first year actions within the Information Services Strategy

 March
 Q3. Continue implementation and reporting on first year actions within the Information Services Strategy

 June
 Q4. Continue implementation and reporting on first year actions within the Information Services Strategy

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Quarterly First year Business Plan developed and endorsed by IISSC. Reporting will commence from 1 July 2019. Progress

Comments

7.08 Focus on customer responsiveness

Council Plan Initiative:

Continue to implement strategies that enhance customer and community experience with Council across services.

Council's customer responsiveness is focussed on providing exceptional customer service, delivering seamless experiences and resolving enquiries at the first point of contact.

Ø 40% 60% 80% 100% 0% 20% Branch Customer Service Quarterly Milestones September Q1. Establish the Customer Experience core group to drive business and process improvements Q3. Develop a reporting framework for customer feedback and complaints March Q4. Streamline complaint resolution process June Quarterly A streamlined option for customer feedback and complaints is now available on Council's website which Progress previously did not exist. This is currently relayed to business units for action. Comments A uniform reporting framework in the form of dashboards is currently underway. 7.09 Transmission of Council meetings Council Plan initiative: Implement a cost effective system to broadcast Council meetings

Council will implement a twelve month trial of recording and publication of Council meetings on Council's website

0% 20% 40% 60% 80% 100%

Branch Governance and Support

Quarterly Milestones

September Q1. Develop a proposal for digital transmission of meeting proceedings and submit to Council for endorsement

December Q2. Commence recording and transmission of Council meetings

 Quarterly
 A proposal for digital transmission of meeting proceedings has been submitted and was endorsed by

 Progress
 Council in August 2017. Since September 2017, Council meetings have been recorded and published as an audio stream from Council's website.

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City of Yarra

Annual Plan Quarterly Progress Report Other Council Plan Initiatives

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1.A Other Council Plan Initiative - Participate in key local prevention networks and provide direct support though Family Services team

Work with local and regional partners for greater awareness and intervention to prevent Family Violence

Council will participate in networks including Yarra Family Violence Network and WHIN's Prevention of Violence against women and support associated projects and initiatives and provide support to families experiencing family violence and refer as appropriate.

Branch People, Culture and Community

Quarterly Milestones

September	Q1. Attend meetings, training, events and support relevant projects and initiatives
	Q1. Referrals made and support provided
December	Q2. Attend meetings, training, events and support relevant projects and initiatives
	Q2. Referrals made and support provided
March	Q3. Attend meetings, training, events and support relevant projects and initiatives
	Q3. Referrals made and support provided
June	Q4. Referrals made and support provided
	Q4. Attend meetings, training, events and support relevant projects and initiatives
Quarterly Progress Comments	The individual support team and wider youth services team will provide support, and refer on where necessary to appropriate services, when family violence is suspected
Comments	Signatories to the Building respectful Community Strategy 2017 – 2019 – A strategy for preventing v against women in the northern metropolitan region of Melbourne - Attended two Family Violence Network meetings - Executive member of the MAV PVAW Network

Attended the 'Mate bystander' train-the-trainer training

1.B Other Council Plan initiative - Utilise Council networks and partnerships to promote gender equity

Promote gender equity through community organisations, local groups and employers Council will use networks such as Business Advisory Groups, sporting clubs, community groups, and service providers to promote gender equity

Branch People, Culture and Community

Quarterly Milestones

September	Q1. Promote a number of activities of initiatives through Council's networks and partners
December	Q2. Promote a number of activities of initiatives through Council's networks and partners
March	Q3. Promote a number of activities of initiatives through Council's networks and partners
June	Q4. Promote a number of activities of initiatives through Council's networks and partners
Quarterly Progress Comments	Youth Services had initial meetings with Proud 2 Play, Sport and Rec and Melbourne City FC looking at supporting gender diverse soccer clinics/teams.
	 AFL clinic held for young women during July School Holiday Program Youth services – initiated a womens/gender diverse electronic music program Delivered Unconscious Bias training to staff Recruitment of 11 new Family Violence Contact Officers

- Executive Endorsement of the Family Violence Organisational Statement
- Supporting the rollout of Respectful Relationships curriculum in Yarra schools

- Supporting the follour of Respectitur Relationships curricularith rand schools

1.C Other Council Plan initiative - Utilise Council networks and partnerships to shape local programs and deliver on the Gender Equity Strategy

Work with local and regional partners to lead work to advance gender equity, prevent violence against women and promote respectful relationships

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violence

2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

Continue to take a leadership role by implementing Gender Equity Strategy 2016-2021

Council will liaise or partner with agencies and community groups to support a range of programs, projects or initiatives which promote respectful relationships, gender equity and prevent violence against women.

Branch People, Culture and Community

Quarterly Milestones

September	Q1. Liaise with agencies or community groups to support programs, projects or initiatives
December	Q2. Liaise with agencies or community groups to support programs, projects or initiatives
March	Q3. Liaise with agencies or community groups to support programs, projects or initiatives
June	Q4. Liaise with agencies or community groups to support programs, projects or initiatives
Quarterly Progress Comments	Youth Services partner with Drummond street services in facilitating Queerspace, a safe place for young gender diverse/GLBTIQ people to meet once or twice a month.
	Call out for young emerging female artists only for next 6 months leading up to International Women's Day

Call out for young emerging female artists only for next 6 months leading up to International Women's Day to take up residency at Youth Services Block Studios, as part of the Artist in Residence program.

A community wide awards event was held with over 200 attendees and over 20 nominees. Women were supported to showcase their talents and skills through performance.

Other activities included: Question and answer session with AFLW star Children's Services supporting Free to be ME program. Grant application submitted to support dad's in the early years of parenting Recreation team working with local clubs to support inclusion of diverse genders and sexualities

1.D Other Council Plan initiative - Yarra Liquor Forum

Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol

A forum with VicPol, VCGLR and on premises and off premises liquor retailers.

Branch Social Policy and Research

Quarterly Milestones

September December March June	 Q1. Facilitate quarterly liquor forum in partnership with VicPol Q2. Facilitate quarterly liquor forum in partnership with VicPol Q3. Facilitate quarterly liquor forum in partnership with VicPol Q4. Facilitate quarterly liquor forum in partnership with VicPol
Quarterly Progress	Liquor Forum held on a quarterly basis.
Comments	Q1. Forum held on September 5th. Agenda items included counter terrorism threats and trends, and responding to sexual assaults.
	Q2. Forum held on 5th December. Agenda items included OneMusic music licence review, detection of counterfeit Victoria Drivers Licences, Australia Post digital ID keypass trial in Fitzroy, and updates from Victoria Police and the VCGLR.
	Q3. Forum held on 6th March. Agenda items included United Voice/Respect is the Rule - ending sexual harassment in the hospitality industry, forum planning for 2018, future training opportunities and agenda items for 2018, and updates from Victoria Police, the VCGLR and Australian Hotels Association.

Q4. Forum held on 5 June. Agenda items included AFL Grand Final 2018, responding to rough sleeping and

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homelessness in the City of Yarra, Australian Venues Association update (including music licence review), Victoria Police update, and Victorian Commission for Gambling and Liquor Regulation (VCGLR) update.

1.E Other Council Plan Initiative - Gambling advocacy

Participate in the Alliance for Gambling Reform and strive to be a pokie free municipality through advocacy to state government

Branch Social Policy and Research

Quarterly Milestones

September Q1. Submission on the Guidelines for Cashless Gaming (VCGLR)

Quarterly Submission completed and forwarded to Victorian Commission for Gambling and Liquor Reform. Progress

Comments

1.F Other Council Plan initiative - Homelessness outreach

Continue to deliver effective homelessness outreach in the municipality with partnering agencies

Collaboration with inner-city municipalities will be a key to maintaining a compassionate response to people experiencing primary homelessness. This collaboration will occur in such ways as participating in any council networks, sharing of information or joint projects

Branch People, Culture and Community

Quarterly Milestones

September Q1. Participate in inter-council networks December Q2. Participate in inter-council networks Q3. Participate in inter-council networks March June Q4. Participate in inter-council networks Quarterly Monthly meetings of the Melbourne Metro Rooming House Network Progress Comments Convened bi-monthly Yarra Housing & Homelessness Network meetings Monthly meetings of the NEMA Responding to people sleeping rough in extreme weather working group Attended meetings of IMAP Homelessness Response group Attended quarterly Justice Access Advisory Group meeting Met with Melbourne City Council coordinator of homelessness services Met with Launch Housing manager of homelessness services Participated in inter-council networks-Monthly meetings of the Melbourne Metro Rooming House Network Meeting with University of Melbourne Urban Governance and Street Aesthetics Research Project researchers Met with organisers and panellists then presented at LGPro seminar on homelessness Series of meetings with Yarra Leisure staff, Launch Housing and local Aboriginal organisations to distribute Yarra Leisure passes

Participated in the IMAP Street Count

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1.G Other Council Plan initiative - Promote volunteering opportunities in Yarra

Encourage volunteering through community organisations, council's libraries and other services

Most community organisations in Yarra rely on volunteers and Council can support these groups in promoting their volunteer positions. This promotion can occur via Council's website, social and print media and other methods such as speaking at networks.

Branch People, Culture and Community

Quarterly Milestones

September	Q1. Promote volunteering opportunities in Yarra through a variety of mediums
December	Q2. Promote volunteering opportunities in Yarra through a variety of mediums
March	Q3. Promote volunteering opportunities in Yarra through a variety of mediums
June	Q4. Promote volunteering opportunities in Yarra through a variety of mediums
Quarterly Progress	Council continues to promote volunteering opportunities through its website, key external networks and events, various forms of media and direct contact with customers.
Comments	The branch reviewed a vacant pacition to provide human resources for the support of valuntaaring in the

The branch reviewed a vacant position to provide human resources for the support of volunteering in the municipality and has successfully recruited to this position.

1.H Other Council Plan initiative - Annual Grants Program

Continue to support community led activities through provision of community grants and in kind support

The Annual Grants program provides funding and in kind support to projects that are led by the community to address a myriad of local social issues. This program funds activities through a variety of streams and applications are assessed under set criteria.

Branch People, Culture and Community

Quarterly Milestones

September	Q1. Receive applications for the 2018 Annual Grants Program
December	Q2. Council endorse 2018 Annual Grants
March	Q3. Distribute funding to successful Annual Grant recipients
June	Q4. Endorse Initiation report of 2019 Annual Grants program
Quarterly Progress Comments	Council has received more than 200 applications for the 2018 Annual Grants program. The 2018 Annual Grant recommendations were endorsed by Council in October 2017 and funding was distributed from December 2017.

The initiation report for the 2019 Annual Grants program and Small Project Grants was endorsed by Council in April 2018

1.I Other Council Plan initiative - Arts, culture and venues program

Continue to deliver and support a range of community activities, events and festivals

Council will deliver a range of direct and indirect services for the community that are underpinned by community development principles.

Branch Arts, Culture and Venues

Quarterly Milestones

SeptemberQ1. Promote Council's resources for the community through venues, direct support and facilitation.DecemberQ2. Support community activities, events and festivals through the awarding of community grants.

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March	Q3. Promote and encourage community groups to apply for community grants and use community facilities.
June	Q4. Facilitate and directly produce a range of activities identified annually
Quarterly Progress	2018 arts and culture community grants were awarded to: 7 festivals and events, 3 community arts, 7 arts development and 1 Richmond Theatrette.
Comments	These represent a range of arts, culture and community engagement projects to be realised across the municipality in the next 12 months.

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2.A Other Council Plan initiative - Cultural festivals and events

Continue to support cultural festivals and events

Council supports several cultural festivals and events mainly through the Community Grants program and in-kind support such as supporting community groups accessing Council and the Victorian Multicultural Commission's grants program. Council also conducts, in partnership with community organisations, major community celebrations to mark Cultural Diversity and Refugee Weeks.

Activities to be undertaken in 2017/18

- Celebrate Cultural Diversity Week
- Celebrate Refugee Week

Branch People, Culture and Community

Quarterly Milestones

September Q1. Events and festivals that have been celebrated

- December Q2. Events and festivals that have been celebrated
- March Q3. Events and festivals that have been celebrated
- June Q4. Events and festivals that have been celebrated

 Quarterly
 More than 60 festivals and events have been supported by Council through the grants program in 2017/18.

 Progress
 Some of these have been, NAIDOC celebrations at Collingwood Children's Farm, Moon Cake Festival at Atherton Gardens, Annual Yarra Gala Ball, Music From The Wetlands Festival, Johnston Street Spanish Festival, Victoria St Lunar Festival, the Melbourne Irish Festival 2018, Messy Play Day and Rock A Bye Baby at Fitzroy Town Hall, Breaking Fast Eid ul Fiter and Eid Ul Adha events, Emerge in Yarra and the Collingwood CWA Night of Cake and Community Action.

2.B Other Council Plan initiative - Festivals and Events Program

Council Plan Initiative: Continue to support cultural festivals and events

Support the delivery of a range of Council and community led cultural events

Activities to be undertaken in 2017/18

Support the delivery of the following festivals:

- Emerge Festival
- Leaps and Bounds
- Gertrude Projection Festival
- Fringe Festival
- The Village,
- Johnston St Fiesta
- Fairfield Concerts Series
- Lunar New Year
- Irish Festival
- Harrvest Festival

Branch Arts, Culture and Venues

Quarterly Milestones

September	Q1. Support the delivery of: Emerge Festival, Leaps and Bounds, Gertrude Projection Festival
December	Q2. Support the delivery of: Fringe Festival, The Village, Johnston St Fiesta
March	Q3. Support the delivery of: Fairfield Concerts Series, Lunar New Year; Irish Festival
June	Q4. Support the delivery of: Harvest Festival

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Quarterly Progress Comments

The Johnston Street Fiesta presented by the Hispanic-Latin American Festival and Cultural Association,
 The Village Festival, Rock-A-Bye Baby presented by PBS, Sidesault at the Melba presented by Circus Oz,
 5678 Film Club presented by Polyglot Theatre, Tales of the Pebbleverse by Fine Lines, Against the Odds –
 Women in the Arts Conference presented by Women's Art Register, On the Money Forum, International Day of People with Disability.

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3.A Other Council Plan initiative - Sustainable development and living promotion

Council Plan Initiative:

Continue to be a leading Council and Municipality in the field of Environmental Sustainability

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Q1. Sustainable House Event
December	Q2. Partner with YEF for solar seminar
	Q2. Host KVB Sustainable Cities Award
June	Q4. Hold Community Sustainability Awards Event

QuarterlyThe Keep Victoria Beautiful Sustainable Cities Awards were successfully held at the Collingwood Town HallProgresson 22 September 2017. Mayor Amanda Stone spoke and welcomed attendees.

Comments

Yarra City Council and Yarra Energy Foundation (YEF) jointly hosted a residential Integrated Battery & Solar Seminar at Bargoonga Nganjin on Thursday evening (9 Nov). The focus of the evening was to provide information about the emerging area of battery storage and integration with solar PV for Yarra homes. The event was well pitched and attracted large turnout of around 70 people with a great demographic spread and people at different stages of the 'solar journey'.

Overall it was a very successful night, highlighting the benefits of running smaller & more targeted events to meet specific community interest points rather than making them too big and capture all. Running the event jointly with YEF was also a great success.

3.B Other Council Plan initiative - Municipal carbon emissions

Promote programs that monitor and reduce emissions across the municipality and strive to achieve carbon neutral status.

Branch Sustainability and Strategic Transport

Quarterly Milestones

 September
 Q1. Report progress

 December
 Q2. Complete Municipality Emissions Profile

 June
 Q4. Develop issues paper on municipal emissions and progress towards carbon neutral target

 Quarterly
 Councils Municipal Emissions Profile has been completed to the standard required by the Global Covenant of Mayors.

 Comments
 Vertical Emission Profile has been completed to the standard required by the Global Covenant of Mayors.

3.C Other Council Plan initiative - Yarra Energy Foundation

Council Plan Initiative: Support the Yarra Energy Foundation

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Q1. Review YEF 2017-18 Strategic Plan
December	Q2. Council receive briefing report on YEF activities for period Jan-Jun 2017
June	Q4. Council receive briefing report on YEF activities for period Jul - Dec 2017
Quarterly Progress	The YEF Strategy Plan was reviewed and presented to Councilor's via eBulletin on 1 September 2017.
Comments	The plan covers three strategic priorities: - Carbon reduction

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2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

- Engagement and reach
- Organisational sustainability.

It includes a description of 14 initiatives across the three priorities, and a quarterly timeline for each of these initiatives.

3.D Other Council Plan initiative - Promote Urban Agriculture

Showcase urban agriculture and support community initiatives in sustainable practices

Branch City Works

Quarterly Milestones

September	Q1. Participate in Sustainable House event
March	Q3. Hold community planter box workshop
June	Q4. Determine action plan for 2018/19
Quarterly	In celebration of Sustainable House Day, the C

QuarterlyIn celebration of Sustainable House Day, the City of Yarra hosted a Sustainable House Expo on SaturdayProgress16 September at Bargoona Nganjin.

Comments

The Expo provided an opportunity for people to attend presentations and workshops on sustainable living in the home, with a focus on renters. The event ended with a screening of 'Just Eat It – a food waste story'.

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2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

4.A Other Council Plan initiative - Encourage community engagement in Major Planning Applications

Encourage pre-application engagements between developers and the community on major projects.

Good practice in statutory planning proposals is for the applicant to talk to neighbours first to gather an appreciation of sensitive matters and to then undertake an Urban Design Analysis and Site Analysis . It is useful for applicants of major projects to also engage with local community groups before lodging any planning application as part of their considerations.

Further it is important to enable access to information about Major Planning Applications through use of the website and public information sessions.

Branch Statutory Planning

Quarterly Milestones

September	Q1. Number of Major Applications advertised on the website and public information sessions held.
December	Q1. Encouragement of applicants of major projects to consult local community groups prior to lodgement Q2. Number of Major Applications advertised on the website and public information sessions held.
March	Q2. Encouragement of applicants of major projects to consult local community groups prior to lodgement Q3. Number of Major Applications advertised on the website and public information sessions held.
June	Q3. Encouragement of applicants of major projects to consult local community groups prior to lodgement Q4. Number of Major Applications advertised on the website and public information sessions held.
	Q4. Encouragement of applicants of major projects to consult local community groups prior to lodgement
Quarterly Progress Comments	100% Officers advocate for this process to occur, however there is requirement for this to occur through the planning system.
	No developer chose to take this up this quarter.
	The following Major applications were advertised on the website and had public information sessions during

quarter 4:

- . PLN17/1042 - 368 - 274 Smith Street, Collingwood
- PLN17/1061 93 97 Webb Street, Fitzroy
- PLN17/1113 81 89 Queens Parade, Fitzroy North •
- PLN18/0072 100 102 Islington Street, Collingwood •

4.B Other Council Plan initiative - Advocate for Environmentally Sustainable Design

Advocate for stronger environmentally sustainable design planning requirements to be implemented via Sustainable Design Assessment in the Planning Process.

Council receives many planning applications each year and over the past few years, officers have encouraged applicants to include Environmentally Sustainable Design (ESD) in proposals. In conjunction with some other Councils, an interim inclusion of ESD provisions has been included in the Yarra Planning Scheme by the Minister for Planning. These interim provisions need to be extended or made permanent. Council will continue to advocate for stronger Environmentally Sustainable Design controls included within the Planning Scheme.

Statutory Planning Branch

Quarterly Milestones

September Q1. Gain an extension on new ESD Local Policy clause 22.17 until 2019 Q1. Commence work on five new ESD fact sheets

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

		2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June
		Q1. Continue to engage and advocate for new state based ESD provisions.
	December	Q2. Continued work on five new ESD fact sheets
		Q2. Continue to engage and advocate for new state based ESD provisions
	March	Q3. Continue to engage and advocate for new state based ESD provisions
		Q3. Continued work on five new ESD fact sheets
	June	Q4. Complete five new ESD fact sheets
	Quarterly Progress	Yarra continues to work with DEWLP and the State Government to develop a state-wide ESD policy.
	Comments	We are advocating for the removal of the sunset clause on the ESD Local Policy and have been invited to engage in a feasibility study with DEWLP considering the BESS tool for statewide application, aiming to shape the performance standards of the statewide ESD Policy. The statewide ESD policy is still expected to be implemented in June 2019.
		The first component of the statewide policy (stormwater management and integrated water management requirements), are underway with industry and stakeholder engagement completed by Melbourne Water and DEWLP.
		We are finalising a monitoring report for DEWLP and the Planning Minister, based on the first year of data collected across the 6 joint councils since the introduction of ESD Local Policy. We aim to present this report to DEWLP and the Planning Minister in the coming months.
		Yarra takes a leadership role in the Council Alliance for a Sustainable Built Environment (CASBE) supporting the consistent and widespread adoption of our ESD Local Policy, the Built Environment Sustainability Scorecard (BESS) tool and our ESD best practice standards. These standards have now rolled out to over 24 Victorian Councils to date.
		The content for two factsheets have been completed (Daylight, Natural Ventilation) and is still with the graphic designer for final layout. Soon to be published online and in print form.
		Glazing & Facades factsheet is now led by City of Port Phillip. Two further fact sheets are still in preliminary draft form led by others on the IMAP factsheets project team. Yarra is inputting into this process.
4.C	Other Coun	cil Plan initiative - Deliver Capital works program
	Deliver a cap	bital works program that caters for current and future needs.
		be undertaken in 2017/18 d report on delivery of Council's \$30 million 2017/18 Capital Works Program
	Branch	Building and Asset Management
	Quarterly M	ilestones
	September	Complete 10% Capital Works program
	•	Complete 25% Capital Works program

 September
 Complete 10% Capital Works program

 December
 Complete 25% Capital Works program

 March
 Complete 50% Capital Works program

 June
 Complete 100% Capital Works program

QuarterlyAt the end of the current quarter Council had completed 30% of the Capital Works program based on the
adopted budget, this is a favorable result as the target was 25%.Comments

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2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

5.A Other Council Plan initiative - Room to Create charitable fund

Continue to promote and grow the Room to Create charitable fund

The Yarra Room to Create Charitable Fund supports arts organisations with infrastructure related expenses. This contribution will help build the fund and enable more grants to be made.

Branch Arts, Culture and Venues

Quarterly Milestones

September	Q1. Undertake grant making & promotion
December	Q2. Facilitate fundraising & hold awareness event #1
	Q2. Present Room to Create at relevant forums and/or conferences
March	Q3. Facilitate fundraising & hold awareness Event #2
June	Q4. Grow the Room to Create Fund
Quarterly Progress Comments	Siu Chan, Business Unit Manager Arts Culture and Venues and Mayor Amanda Stone co-presented at the ICTC conference (International Cities, Town Centres and Communities) about measures put in place by Yarra to support artists and creative sector stay in Yarra.

Room to Create awareness raising and fundraising event at Backwoods Gallery, which broadened reach of program and generated donations for the Fund.

5.B Other Council Plan initiative - Deliver a broad range of festivals and events

Continue to support a broad range of community festivals and events.

Branch Arts, Culture and Venues

Quarterly Milestones

September	Q1. Deliver and evaluate Fairfield Summer Concert Series
December	Q2. Review community funding criteria
	Q2. Deliver and evaluate Leaps and Bounds Festival
March	Q3. Design and deliver changes identified in reviews
June	Q4. Design and deliver changes identified in reviews
Quarterly Progress	Festival debrief undertaken.
Comments	Planning and delivery model for 2018 festival being developed.

5.C Other Council plan initiative - Lifelong learning, wellbeing and social inclusion programs

Run targeted events and programs promoting health, life-skills and life-issues.

Yarra's Neighbourhood Houses and Learning Centres provide a variety of programs that support lifelong learning, wellbeing and social inclusion.

Branch People, Culture and Community

Quarterly Milestones

SeptemberQ1. Report on programs that address lifelong learning, wellbeing and social inclusionDecemberQ2. Report on programs that address lifelong learning, wellbeing and social inclusionMarchQ3. Report on programs that address lifelong learning, wellbeing and social inclusionJuneQ4. Report on programs that address lifelong learning, wellbeing and social inclusion

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

QuarterlyNeighbourhood Houses and Learning Centres provide a wide range of life long learning activities such asProgressEnglish classes, volunteer opportunities, sustainability programs, work for the dole activities and communityCommentsactivities/events.

Examples of programs that address lifelong learning, wellbeing and social inclusion have included:

Fitzroy learning network (FLN): "Girl Zone": rap/RnB music group –developing skills in music and performance for young African girls.

Carlton Neighbourhood Learning Centre: "English Language Conversation Centre" – classes for newly arrived groups to practice English

Finbar Neighbourhood House : "Broadband for Seniors" - classes for seniors on computer literacy.

Alphington community Centre (ACC): "Mens Shed" – to help men maintain connections to community, for skills development and to promote health and wellbeing.

Belgium ave NH & Nth Carlton NH- Playgroups and preschool education programs for families living in housing estates.

FLN engaged with local women to develop a "Women in Leadership" training program to provide skill development and pathways for employment participation and as an outcome established the FLN Catering Group

Official launch of the MOU and Partnership Strategy with Yarra's neighbourhood Houses and Learning Centres.

5.D Other Council Plan initiatives - Library Programs

Run targeted events and programs promoting health, life-skills and life-issues.

Deliver a variety of community focused programs promoting health, life-skills and life-issues.

Branch Library Services

Quarterly Milestones

- September Q1. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community
- December Q2. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community
- March Q3. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community
- June Q4. Report on community, focused programs promoting health, life-skills and life-issues attendance Data

Total 526 events total attendance 15,705

 Quarterly
 Community Program & Outreach

 Progress
 Event / Attendance

 Comments
 Q3 total events 198 total 9996 attendance

 January 84 events total 1325 attendance
 February 164 events total 3573 attendance

 March 198 events total 5098
 March 198 events total 5098

April 84 events total attendance 2347 May 300 events total attendance 9535 June 142 events total attendance 3823

Total 526 events total attendance 15,705

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2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

5.E Other Council Plan initiatives - Neighbourhood House program partnerships

Run targeted events and programs promoting health, life-skills and life-issues

Yarra Libraries will continue to work in partnership with neighbourhood houses to support life-long learning, wellbeing and social inclusion.

Branch Library Services

Quarterly Milestones

September	Q1. Attend regular Yarra Neighbourhood house meetings and design a yearly program partnership calendar
December	Q2. Implement joint programing with Yarra Neighbourhood houses
March	Q3. Report on progress of implementation of the programs from the partnership calendar
June	Q4. Report on number of events and attendance of joint partnership programing with the Yarra neighbourhood houses. Over 10 Joint events have been completed with 1714 attendances
Quarterly Progress Comments	Currently attending all Neighbourhood House meetings building partnerships and creating programs together. Over 10 Joint events have been completed with 1714 attendances

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2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

6.B Other Council plan initiative - Improve cycling connectivity across municipal boundaries

Continue to work with adjacent councils to ensure connectivity for bicycle routes (inc. via IMAP and Resilient Melbourne).

Branch	Sustainability and	l Strategic	Transport

Quarterly Milestones

September	Q1. Attend Resilient Melbourne Cycling Workshop
	Q1. Advocate to ATV unit of TfV for allocation of moneys to Yarra cycling infrastructure.
December	Q2. Advocate for ATV to fund Preston to CBD route (via Napier Street) (with Darebin and Melbourne
	City Councils)
March	Q3. Continue to work with adjacent Councils, though IMAP and Resilient Melbourne
June	Q4. Continue to work with adjacent Councils, though IMAP and Resilient Melbourne
Quarterly	Council is progressing its advocacy for Active Transport Victoria to fund Preston to CBD route (via Napier
Progress	Street) (with Darebin and Melbourne City Councils. Councillor's have been briefed on the progress.
Comments	

6.C Other Council Plan initiative - Connectedness of transport networks

Work with the Resilient Melbourne Project to improve the quality and connectedness of the metropolitan transport networks.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September Q1. Commence planning with MTF to hold a community forum on opportunities to improve bus network within Yarra (and across Melbourne)

June Q4. With MTF hold a community forum on opportunities to improve bus network within Yarra (and across Melbourne)

 Quarterly
 Commence planning with MTF to hold a community forum on opportunities to improve bus network within

 Progress
 Yarra (and across Melbourne) -This is underway - no consultation has been completed to date by MTF

 Comments
 Comments

July 31, 2018

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Attachment 1 - 2017-18 Annual Plan Progress Report - June

2017/18 Annual Plan Quarterly Progress Report Other Council Plan Actions June

7.A Other Council Plan initiative - Financial sustainability

Regularly review and update long-term financial planning to guide our budget decisions to ensure they are responsible and sustainable.

Branch Fin	ance
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Quarterly Milestones

September	Q1. Commence a comprehensive review of the assumptions underpinning the LTFS for the 2018/19
	budget process

December	Q2. Complete a comprehensive review of the assumptions underpinning the LTFS for the 2018/19
	budget process

Quarterly In adopting the 2017/18 Budget, Council introduced a number of measures to improve financial

 Progress
 sustainability. Council is working toward implementing these measures through the Long Term Financial

 Comments
 Strategy, 2017/18 Budget and planning for the 2018/19 Budget. Workshops with Councillors and Executive will commence in the new year where financial parameters and assumptions will be proposed to feed into the build of the draft 2018/19 Budget.

7.B Other Council Plan initiative - Governance awareness program

Provide training and re-enforcement of good governance practices.

Branch	Governance	and	Support
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Quarterly Milestones

September	Q1. Provide advice to staff regarding the need to properly record Assemblies of Councillors and develop a new form and guidance material to improve compliance
December	Q2. In the lead up to Christmas, provide advice and resources to Council staff regarding the appropriate treatment of offers of gifts
March June	Q3. Provide guidance to staff on the progress of the review of the Local Government Act 1989, and identify possible implications for existing governance practices throughout the organisation Q4. Participate in Privacy Awareness Week 2018, with a particular focus on the communication to staff of the importance of adherence to the Privacy Principles
Quarterly Progress Comments	Q1. Provide advice to staff regarding the need to properly record Assemblies of Councillors and develop a new form and guidance material to improve compliance-Audit of stakeholders completed. Communication material drafted and pending finalization. Slight delay in communication - expected completion in November 2017. Last Updated - 14/11/2017 Rhys Thomas

Q2. In the lead up to Christmas, provide advice and resources to Council staff regarding the appropriate treatment of offers of gifts-Material drafted ready for distribution in mid November. Last Updated - 14/11/2017 Rhys Thomas

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11.6 Proposed 2018/19 Annual Plan

Executive Summary

Purpose

To present the proposed 2018/19 Annual Plan to Council for endorsement.

Key Issues

The proposed 2018/19 Annual Plan has 45 actions.

Annual targets set a requirement for 75% of Annual Plan actions to be Complete or On Track (>90%) by 30 June each year.

Financial Implications

There are no financial implications.

PROPOSAL

That Council endorse the proposed 2018/19 Annual Plan.

11.6 Proposed 2018/19 Annual Plan

Trim Record Number: D18/129618 Responsible Officer: Manager Corporate Planning and Performance

Purpose

1. To present the proposed 2018/19 Annual Plan to Council for endorsement.

Background

- This year, 2018/19, represents the second year of the 4-year Council Plan 2017-21 (incorporating the Municipal Public Health and Wellbeing Plan), adopted by Council on 1 August 2017.
- 3. The Annual Plan is the organisation's annual response to Initiatives contained in the 4-year Council Plan. Council Plan Initiatives are significant projects and activities that are proposed to be worked on over the term of the Council Plan.
- 4. The Annual Plan is one of Council's key accountability documents to the community.
- 5. To ensure the integrity and transparency of the Annual Plan, once endorsed by Council, actions including their descriptions and milestones can only be changed by resolution of Council. Officers and Councillors can propose changes to the Annual Plan.
- 6. The proposed 2018/19 Annual Plan (Attachment 1) contains 45 actions spread across the Council Plan's seven Strategic Objectives. It is achievable, delivers on Council's priorities identified as Initiatives in the Council Plan and reflects the organisation's continued focus on delivering the Council Plan in 2018/19.

	Number of Actions
Strategic Objective	2018/19 Proposed Annual Plan
A healthy Yarra: a place where Community health, safety and wellbeing are a focus in everything we do	6
An inclusive Yarra: a place where Inclusion, diversity and uniqueness are welcomed, respected and celebrated	4
A sustainable Yarra: a place where Council leads on sustainability and protects and enhances its natural environment	7
A liveable Yarra: a place where Development and growth are managed to maintain and enhance the character and heritage of the city	13
A prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive	5
A connected Yarra: a place where Connectivity and travel options are environmentally sustainable, integrated and well-designed	6
A leading Yarra: a place where Transparency, performance and community participation drive the way we operate	4
Total	45

- 7. There are 49 Strategies in the Council Plan 2017-21, with 99 associated Initiatives. Not all of these have a corresponding action in the proposed 2018/19 Annual Plan. The Council Plan is a four-year document and Initiatives will commence across a range of years.
- 8. A number of Initiatives are predominantly operational in nature and will be reported on through the 'Other Council Plan Initiatives' section at the end of the proposed 2018/19 Annual Plan.

External Consultation

- 9. The Council Plan 2017-21 was adopted on 1 August 2017 following extensive community engagement. This included five Listening Posts, five open community information sessions, a forum with Council's advisory groups, community language groups and targeted engagements with traditionally hard to reach groups in the community. These sessions were advertised via a range of media and in community languages.
- 10. The Proposed 2018/19 Annual Plan reflects Council's priorities as stated in the *Council Plan* 2017-21 and as such is not put out for further public consultation.
- 11. Community members have the opportunity to make a submission to the proposed 2018/19 Annual Plan when it is presented to Council on 7 August 2018.

Internal Consultation (One Yarra)

12. Internal consultation has been undertaken with Managers and Directors in developing the proposed 2018/19 Annual Plan actions.

Financial Implications

13. Actions in the proposed 2018/19 Annual Plan are resourced within the 2018/19 Budget.

Economic Implications

14. The Council Plan 2017-21 includes the Strategic Objective A. Prosperous Yarra: a place where Local businesses prosper and creative and knowledge industries thrive. The Proposed 2018/19 Annual Plan includes 5 actions that respond to initiatives under this Strategic Objective.

Sustainability Implications

15. The Council Plan 2017-21 includes the Strategic Objective A sustainable Yarra: a place where Council leads on sustainability and protects and enhances it natural environment. The Proposed 2018/19 Annual Plan includes 7 actions that respond to initiatives under this Strategic Objective.

Social Implications

16. The Council Plan 2017-21 includes the Strategic Objective A. Healthy Yarra: a place Community health, safety and wellbeing are a focus in everything we do. The Proposed 2017/18 Annual Plan includes 6 actions that respond to initiatives under this Strategic Objective.

Human Rights Implications

17. The Council Plan 2017-21 includes the Strategic Objective an Inclusive Yarra: a place where inclusion, diversity and uniqueness are welcomed, respected and celebrated. The Proposed 2018/19 Annual Plan includes 4 actions that respond to initiatives under this Strategic Objective.

Communications with CALD Communities Implications

- CALD groups were specifically targeted as part of the engagement plan for the Council Plan 2017-21 and were represented in a group workshop which included Council's advisory groups.
- 19. Translation service assistance is available via Council's website for members of the CALD community and this service extended to the Council Plan engagement process.

Council Plan, Strategy and Policy Implications

20. The proposed 2018/19 Annual Plan represents Year 2 of the Council Plan 2017-21 adopted on 1 August 2017.

Legal Implications

21. There are no legal implications.

Other Issues

22. There are no other issues.

Options

23. This report does not include any options.

Conclusion

24. Following a rigorous process the proposed 2018/19 Annual Plan has been developed and is presented to Councillors endorsement.

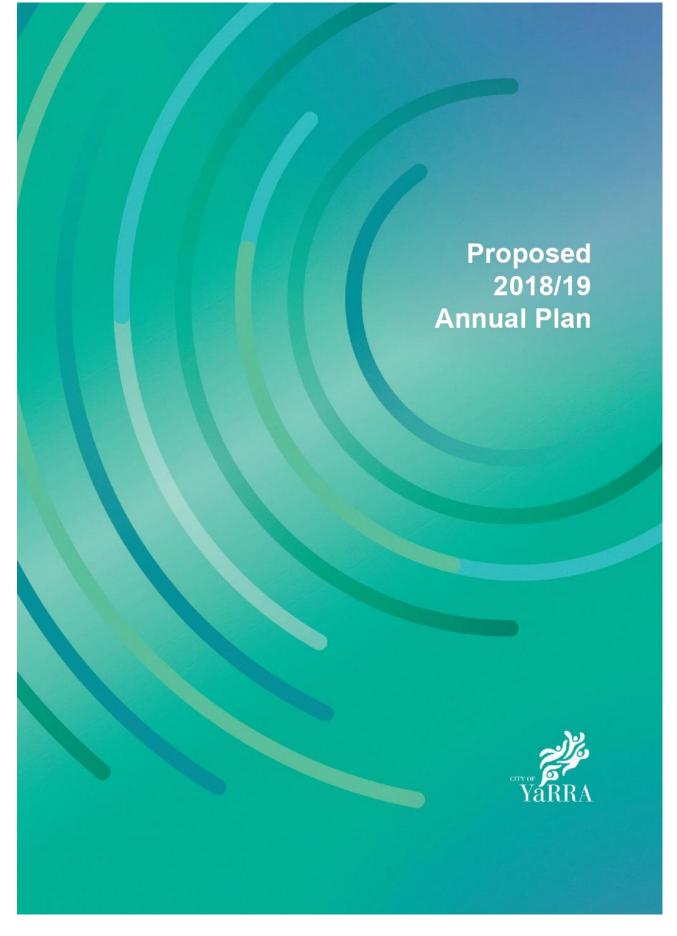
RECOMMENDATION

1. That Council endorse the proposed 2018/19 Annual Plan as presented and authorises officers to make minor administrative changes or clarifications if required.

CONTACT OFFICER:	Shane Looney
TITLE:	Corporate Planner
TEL:	9205 5397

Attachments

1. Proposed 2018-19 Annual Plan Final





Council Plan 2017–21 : Year 2 2018/19 Annual Plan – Proposed

Introduction

The Yarra City Council adopted its *Council Plan 2017 – 21* on 1 August 2017. The *Council Plan 2017 – 21* sets out the medium-term direction of Council and the outcomes sought by Councillors for their term. For the first time, the Council Plan incorporates the Health and Wellbeing Plan. This financial year, 2018/19 is Year Two of the *Council Plan 2017 – 21*.

Under the *Local Government Act* 1989 (the Act), each council is required to produce a four-year Council Plan by 30 June in the year following a general election. The Plan must include Strategic Objectives, Strategies, Strategic Indicators and a Strategic Resource Plan.

Council has identified a number of initiatives under each Strategic Objective which are significant projects and activities that are proposed to be worked on over the term of the Council Plan, subject to approval through the annual budget process.

Council produces an Annual Plan alongside each year's Budget, setting out specific projects and activities that Council will undertake towards achieving the Strategic Objectives. This will include priority projects, capital works projects, actions in response to initiatives in the Council Plan and other Council strategies and plans.

The Council Plan 2017 – 21 has seven Strategic Objectives which relate to a different aspect of service delivery:

A healthy Yarra:

Community health, safety and wellbeing are a focus in everything we do

An inclusive Yarra:

Inclusion, diversity and uniqueness are welcomed, respected and celebrated ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

Council plays a key role in contributing to our community's health and

wellbeing. From delivering maternal and child health services to

consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

A sustainable Yarra:

Council leads on sustainability and protects and enhances its natural environment

A liveable Yarra:

Development and growth are managed to maintain and enhance the character and heritage of the city

A prosperous Yarra:

Local businesses prosper and creative and knowledge industries thrive

A connected Yarra:

Connectivity and travel options are environmentally sustainable, integrated and well-designed

A leading Yarra:

Transparency, performance and community participation drive the way we operate As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

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Attachment 1 - Proposed 2018-19 Annual Plan Final



Council Plan 2017–21 : Year 2 2018/19 Annual Plan – Proposed

In response to its Strategic Objectives, Council has committed to 45 projects and activities from a broad cross-section of services in the 2018/19 Annual Plan.

Progress of these projects and actions will be reported in the 2018/19 Annual Plan Quarterly Progress Reports.

Further information can be found in the published version of the *Council Plan 2017 – 21* on the City of Yarra's website (<u>https://www.yarracity.vic.gov.au/about-us/council-information/council-plan)</u>.

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Council Plan 2017–21 : Year 2 2018/19 Annual Plan – Proposed

1. A healthy Yarra:

a place where...Community health, safety and wellbeing are a focus in everything we do

Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 1.1 Maintain and enhance Yarra's open space network to meet the diverse range of community uses
- 1.2 Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing
- 1.3 Provide health promoting environments that encourage healthy eating and active living
- 1.4 Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with state agencies and key service providers
- 1.5 Promote environments that support safe and respectful sexual practices and reproductive choices
- 1.6 Promote a gender equitable, safe and respectful community
- 1.7 Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing
- 1.8 Provide opportunities for people to be involved in and connect with their community

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A healthy Yarra*.

Number	Action
1.01	Support prevention of family violence initiatives and respectful relationships
1.02	Reduce primary and secondary supply of alcohol to under age adolescents
1.03	Develop new Open Space Strategy
1.04	Implement National Aged Care and Disability Reforms
1.05	Advocate for an indoor sports stadium
1.06	Youth space in Richmond

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Attachment 1 - Proposed 2018-19 Annual Plan Final

		Council Plan 2017–21 : Year 2
		2018/19 Annual Plan – Proposed
1.01	Suppo	rt prevention of family violence initiatives and respectful relationships
	Cound	il Plan Initiative:
	Work v violenc	vith local and regional partners for greater awareness and intervention to prevent famil. Se
		vith local and regional partners to lead work to advance gender equity, prevent violence t women and promote respectful relationships
key se violen	ervice pro	mitted to the prevention of family violence in the Yarra community and to partner with oviders, police, schools and community members to raise awareness to prevent family year Council will endorse and launch its public statement against Family Violence – No nce.
Branc	:h	People Culture and Community
Quart	erly Mile	stones
Septer	mber	Work with Women's Health In the North to evaluate the Building Respectful Communities partnership and identify projects to address family violence and gender inequity with children, young people and families
Decen	nber	Endorse Council's Family Violence Organisational Statement, No Place for Violence
		Publish Council's Family Violence Organisational Statement, No Place for Violence
		Participate in '16 Days of Activism Against Gender-Based Violence' (a global campaign to raise awareness of the prevalence and impact of violence against women and girls)
		Participate in key networks such as the Building Respectful Communities (BRC) and Northern Prevention of Violence Against Women (NPVAW), Yarra Family Violence Network (YFVN)
		Deliver Respectful Relationships initiative at Fitzroy High School
March		Deliver projects to address family violence and gender inequity with children, young people and families
		Review projects to address family violence and gender inequity with children, young people and families
June		

1.02 Reduce primary and secondary supply of alcohol to under age adolescents

Council Plan Initiative:

Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol

As part of the Communities that Care Smart Generation program, supply monitoring of packaged liquor outlets will be undertaken. This involves monitoring packaged liquor retail sales to those who look under 18 years of age to determine whether appropriate identification was sought.

Branch Yarra Youth Services and Social Policy and Research

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Council Plan 2017–21 : Year 2 2018/19 Annual Plan – Proposed

Quarterly Milestones

September	Conduct supply of alcohol study with Yarra licenced outlets as part of Communities that Care (CTC) program
December	Conduct analysis and report on supply of Alcohol initiative (CTC)
March	Provide report to licenced outlets on supply of alcohol (CTC)
June	

1.03 Develop new Open Space Strategy

Council Plan Initiative:

Develop an open space strategy to ensure Yarra's public open space is managed as a functional network that encourages shared use and active living

The Yarra Open Space Strategy guides the future provision, planning, design and management of public open space in Yarra. A new Open Space Strategy will result in a renewed direction for the provision and enhancement of the open space network, including changes in community needs since the last strategy was developed. The strategy aims to achieve a cohesive, linked and well managed network of open space to meet the full range of residents' needs.

Development of the strategy will occur over a two year period with the first year focussing on land use and landscape analysis, with extensive consultation, while Year Two will involve adoption of the Strategy, followed by an amendment to the Yarra Planning Scheme.

Branch City Strategy

Quarterly Milestones

September	Analyse consultation results and commence drafting the Yarra Open Space Strategy
December	Engage with Councillors on key directions
March	Present draft Yarra Open Space Strategy to Council to endorse for community consultation
June	Undertake community consultation on draft Yarra Open Space Strategy

1.04 Implement National Aged Care and Disability Reforms

Council Plan Initiative:

Continue to implement the National Aged and Disability Care reforms and develop new strategic directions for support of older people and people with disability

The Federal Government is making major changes to the aged and disability care service system and this requires Council to determine its role and implement changes already announced.

Branch Aged and Disability Services

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Quarterly Milestones

September	
December	Finalise decision on Council's role in providing Commonwealth Home Support Program (CHSP) services
March	Work with northem councils in determining future role in Regional Assessment Service (also subject to Federal Government policy decision)
June	Finalise the transition of the Linkages program to the Home Care Packages program
	Commence transition of CHSP services in readiness for 2020/21 changes determined by Federal Government

1.05 Advocate for an indoor sports stadium

Council Plan Initiative:

Advocate to state government for an indoor sports stadium at 433 Smith Street redevelopment

Council has advocated for the State Government to commit to development of a six court indoor stadium on the former Gas and Fuel site in Smith Street. A response is expected to be received early this financial year.

Branch Office of the Director City Works and Assets

Quarterly Milestones

September Seek meetings with relevant Ministers, advisors and senior bureaucrats from State Government to influence and confirm a commitment to the delivery of a 6 court stadium at this site.

December

March In the event confirmation is not provided by September 2018, and/or in the event of a change in State Government, seek further meetings with relevant Ministers, advisors and senior bureaucrats from State Government to influence and confirm a commitment to the delivery of a 6 court stadium at this site.

June

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1.06 Youth space in Richmond

Council will work with Department of Health and Human Services to seek to provide upgrades of existing community facilities to deliver a Youth Hub in the Richmond Housing Estate. Once a suitable youth space is established a business plan will be developed for the management of the youth space.

Branch Family, Youth and Children's Services

Quarterly Milestones

September	Commence preparation of a business case for the establishment of a youth space in Richmond
	Monitor progress on advocacy to Department of Housing and Human Services to identify a preferred site
December	Finalise business case and present to Council
	Report on progress of consultation and planning with stakeholders to inform operational business planning
March	Prepare an operational and activation plan
June	Report on progress of advocacy to Department of Housing and Human Services towards establishing a dedicated youth space and programming on the Richmond Housing estate

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2. An inclusive Yarra:

a place where...Inclusion, diversity and uniqueness are welcomed, respected and celebrated

Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

Strategies

Council's work to achieve this Strategic Objective will include the following strategies:

- 2.1 Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community
- 2.2 Remain a highly inclusive municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues
- 2.3 Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners
- 2.4 Acknowledge and celebrate our diversity and people from all cultural backgrounds
- 2.5 Support community initiatives that promote diversity and inclusion

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *An inclusive Yarra*.

Number	Action
2.01	Implement Aboriginal Partnerships Plan
2.02	Develop Volunteer Strategy
2.03	Renew Active and Healthy Ageing Strategy and Action Plan
2.04	Renew Access and Inclusion Strategy and Action Plan

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2.01 Implement Aboriginal Partnerships Plan

Council Plan Initiative:

Implement the Aboriginal Partnerships Plan

The Aboriginal Partnerships Plan sets out Council's commitment and work with the Aboriginal and Torres Strait Islander community. Council is seen as a leader, not only in its programs, but also in its commitment to social justice and the way it approaches issues, opens discussion, and listens to the community. Council will continue to implement its Aboriginal Partnerships Plan through annual action plans endorsed by Council.

Branch People, Culture and Community

Quarterly Milestones

September

December	Complete community consultation and engagement for the next four year Aboriginal Partnerships Plan
March	Present draft Aboriginal Partnerships Plan 2019-2022 to Council
June	Complete final version of Aboriginal Partnerships Plan 2019-2022

2.02 Develop Volunteer Strategy

Council Plan Initiative:

Develop and adopt a Volunteer Strategy

A Volunteer Strategy will be developed by consultation and engagement with stakeholders. A draft strategy will be presented to Council. A Volunteer Strategy will provide clear direction for Council in how it supports volunteering in Yarra.

Branch People, Culture and Community

Quarterly Milestones

September

December Complete consultation

March

June Present draft Volunteer Strategy to Council to endorse for public exhibition

2.03 Renew Active and Healthy Ageing Strategy and Action Plan

Council Plan Initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities

The current Positive Ageing Strategy and Action Plan is due for renewal with the support of Council's Active Ageing Advisory Group (AAAG), a new strategy and plan will be prepared. In the midst of the

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national aged care reforms, it provides an opportunity to consider strategic directions to ensure our 50+ residents remain engaged, active and independent.

Branch Aged and Disability Services

Quarterly Milestones

September	Finalise draft Active and Healthy Ageing Strategy and Action Plan 2018 – 2022 and complete public exhibition process
December	Present Active and Healthy Ageing Strategy and Action Plan 2018 – 2022 to Council for adoption
March	
June	Complete 2018/19 actions arising from the new Active and Healthy Ageing Action Plan 2018 – 2022

2.04 Renew Access and Inclusion Strategy and Action Plan

Council Plan Initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities

The current Access and Inclusion strategy and plan is due for renewal and with the support of Council's Disability Advisory Committee (DAC), a new strategy and plan will be prepared this year. In the midst of the national disability care reforms, it provides an opportunity to consider Council's strategic directions to ensure people with disability remain engaged, active and empowered.

Branch Aged and Disability Services

Quarterly Milestones

September	Finalise draft Access and Inclusion Strategy and Action Plan 2018 – 2022 and complete public exhibition process
December	Present Access and Inclusion Strategy and Action Plan 2018 – 2022 to Council for adoption
March	
June	Complete 2018/19 actions arising from the new Access and Inclusion Action Plan 2018 – 2022

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3. An sustainable Yarra:

a place where... Council leads on sustainability and protects and enhances its natural environment

As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

Strategies

Council's work to achieve this Strategic Objective will include the following strategies:

- 3.1 Investigate strategies and initiatives to better manage the long term effects of climate change
- 3.2 Support and empower a more sustainable Council and Community
- 3.3 Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organisation
- 3.4 Reduce the amount of waste-to-landfill with a focus on improved recycling and organic waste disposal
- 3.5 Promote responsible water usage and practices
- 3.6 Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community
- 3.7 Investigate strategies and initiatives to improve biodiversity

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A sustainable Yarra*.

Number	Action
3.01	Develop Biodiversity Strategy
3.02	Reduce energy use and emissions
3.03	Re-use, Reduce, Recover
3.04	Trial Food and Green Organics Waste service
3.05	Embedding Green Infrastructure Project
3.06	Develop Community Greenhouse Action Plan
3.07	Investigate urban agriculture and community garden opportunities

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3.01 Develop Biodiversity Strategy

Council Plan Initiative:

Develop and adopt a Biodiversity Strategy

Utilise findings contained in the biodiversity health survey to inform future planning across the City

Over the past year, a biodiversity study was undertaken in the City of Yarra. Council will draw on the research completed as part of the Biodiversity Health Survey to inform a city-wide strategy that will help in preserving and enhancing biodiversity values on public land in the municipality.

Branch Recreation and Leisure

Quarterly Milestones

September	Complete consultation on the draft Biodiversity Strategy
December	Present report to Council on draft Biodiversity Strategy seeking endorsement
March	Develop implementation Action Plan (if strategy is endorsed by Council)
June	Commence implementation of Action Plan

3.02 Reduce energy use and emissions

Council Plan Initiative:

Continue to invest in initiatives to reduce energy use and emissions from Council operations

Over many years Council has endeavoured to dramatically reduce its energy use and emissions. Previous programs have included the Energy Performance Contract and various capital works programs to install solar panels on many Council buildings. Council has participated in a tender process and is contracted for a new Victorian renewable energy supply to meet Council's energy needs, the project will commence delivery of energy in 2019.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Submit paperwork for certification of Council's Carbon Neutral Status
December	
March	Commence Melbourne Renewable Energy Project contract (start 1 January 2019)
June	Present new Carbon Neutral Action Plan to Council for endorsement

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3.03 Re-use, Reduce, Recycle, Recover

Council Plan Initiative:

Reduce volume of kerbside waste collection per capita by behaviour change programs and increase of recycling

Develop and deliver education/engagement program to encourage residents to consume mindfully as an initiative to reduce the volumes of waste materials going to landfill.

Branch	City Works
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Quarterly Milestones

September	Develop a trial education/engagement program about the 4Rs (Re-use, Reduce, Recycle, Recover)
December	Deliver trial program to 500 households in Yarra
March	Evaluate trial
June	Develop model based on outcomes of the trial

3.04 Trial Food and Green Organics Waste service

Council Plan Initiative:

Investigate, implement and promote initiatives to divert organic waste from landfill

Yarra's Waste and Resource Recovery Strategy has identified the opportunity to potentially significantly reduce landfill costs by removing organic waste from the waste stream. Council has purchased the necessary infrastructure to develop and deliver a food and green waste service trial.

Branch City Works

Quarterly Milestones

September	Commence collection of food and green organics waste in selected trial areas
December	Commence collection of food and green organics waste in additional selected trial areas (to trial different approaches)
	Evaluate trial program and brief Council on outcomes
March	Develop options for a municipal-wide organics service and present to Council in the first half of 2019
June	Present project and delivery plan to Council

3.05 Embedding Green Infrastructure project

Council Plan Initiative:

Improve integration across environmental and sustainability policies and strategies

The Embedding Green Infrastructure project aims to encourage greater use of Water Sensitive Urban Design and, increased tree and vegetation planting and improved irrigation design within existing

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Council works. Council will develop resources to support staff to apply the project design principles in capital works projects.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Complete staff consultation (engagement and training)
	Develop proposed tool for Embedding Green Infrastructure project
December	Progress Embedding Green Infrastructure project
March	
June	Promote and share outcomes with other Councils (via council website)

3.06 Develop Community Greenhouse Action Plan

Council Plan Initiative:

Promote programs that monitor and reduce emissions across the municipality and strive to achieve carbon neutral status

Council will develop a Community Greenhouse Action Plan (CGAP) in partnership with the Yarra Energy Foundation (YEF) to work to reduce greenhouse emissions across the municipality.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Commence development of CGAP in collaboration with YEF
December	Undertake community consultation on development of the CGAP
March	Present draft CGAP to Council for consideration
June	Present report to Council seeking endorsement of the CGAP

3.07 Investigate urban agriculture and community garden opportunities

Council Plan Initiative:

Showcase urban agriculture and support community initiatives in sustainable practices

Investigate the potential for council to facilitate the public use of a privately owned site via a leasing arrangement. The council shall partner with community groups to develop a demonstration site for an urban food garden.

Council will undertake community consultation on the potential for a community garden in Butler Street Park.

Branch City Works

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Quarterly Milestones	
September	Investigate lease options or other suitable mechanisms to support the use of private land for the purpose of urban agriculture and food gardens in Yarra
December	Develop a process to support the design and implementation of community gardens
March	Consult the community on the opportunity to create a community garden in Butler Street Park
June	Present a proposal to Council on the opportunity to create a community garden in Butler Street Park (subject to officer consultation and community feedback)

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4. A liveable Yarra:

*a place where...*Development and growth are managed to maintain and enhance the character and heritage of the city

With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 4.1 Protect Yarra's heritage and neighbourhood character
- 4.2 Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing
- 4.3 Plan, promote and provide built form and open space that is accessible to all ages and abilities
- 4.4 Protect Council assets through effective proactive construction management
- 4.5 Encourage and promote environmentally sustainable building, urban design, placemaking and public realm outcomes
- 4.6 Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework
- 4.7 Encourage engagement with the community when developments are proposed

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A liveable Yarra*.

Number	Action
4.01	Develop and implement Development Contributions Plan
4.02	Negotiate Joint Use Agreement with Richmond High School
4.03	Review and develop new Heritage Strategy
4.04	Develop Social and Affordable Housing Strategy
4.05	Yarra Planning Scheme
4.06	Queens Parade Design and Development Overlay
4.07	Heidelberg Road, Nicholson Street Bus Depot, Wellington Street built form analysis
4.08	Major Activity Centres built form analysis
4.09	Major Activity Centres structure planning
4.10	Strategies for the Hospital and Education precincts
4.11	Develop options to plan for and further enhance key community precincts
4.12	Planning for Projected Growth and Housing
4.13	Alphington Paper Mill site redevelopment

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4.01 Develop and implement Development Contributions Plan

Council Plan Initiative:

Progress a Planning Scheme amendment to implement a Development Contribution Plan

Council will prepare a Planning Scheme Amendment to implement a Development Contributions Plan (DCP) for submission to the Minister of Planning for approval. A DCP will be used to collect payments towards the provision of infrastructure triggered by new development. Contributions will assist with the cost of providing roads, drainage, open space and community infrastructure to respond to the needs of a growing population.

Branch Office of the Director, Planning and Place Making

Quarterly Milestones

September	Prepare for Panel Hearing following exhibition (once authorisation to exhibit received)
December	Prepare for Panel Hearing of Amendment
March	Report to Council with Panel Report (if received)
June	Present final Development Contribution Plan to Council for adoption and forward to Minister for Planning requesting approval

4.02 Negotiate Joint Use Agreement with Richmond High School

Council Plan Initiative:

Campaign for appropriate joint use agreements for shared use community facilities as part of the Richmond High School project

Council will work with the Department of Education and Training to develop a Joint Use Agreement for community facilities as part of the Richmond High School project.

Branch Office of the Director City Works and Assets

Quarterly Milestones

September	Continue to engage with School Principal and Victorian School Building Authority about the scope and nature of the Joint Use Agreements, including which school facilities will be available for community use
December	Continue to engage with School Principal and Victorian School Building Authority regarding use of facilities in the precinct to determine the details of the Joint Use Agreements, including potential stakeholders and user groups for the school facilities
March	Finalise draft Joint Use Agreement with the School Principal Seek School Council and Yarra City Council endorsement of Joint Use Agreement
June	Seek signoff of Joint Use Agreement by all the relevant parties

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4.03 Review and develop new Heritage Strategy

The existing Heritage Strategy 2015-18 sunsets during the council term. Council will review and prepare a new Heritage Strategy and Action Plan which will commence in 2018.

Branch CEO Office

Quarterly Milestones

September	Appoint a consultant to prepare a new Heritage Strategy
	Complete the review of the current Heritage Strategy 2013-18
December	Initiate preparation of the draft Strategy
March	Complete an initial draft for public comment
June	Exhibit draft Heritage Strategy
	Present report to Council on the outcome of the exhibition and adoption

4.04 Develop Social and Affordable Housing Strategy

Council Plan Initiative:

Advocate to federal and state governments through Yarra IMAP, MAV, ISMMF, VLGA on affordable and community housing.

Through Council Plans and other strategic documents, Council has expressed its commitment to maintain and support a socially, economically and culturally diverse community. This commitment is further evidenced by the financial support it has provided to the community housing sector, its resolute pursuit of affordable housing outcomes at major development sites and strategic advocacy to state and commonwealth governments.

In 2018/19, a Policy Guidance Note will be published so that property development applicants, and other interested parties, can understand Council's expectations relating to affordable housing outcomes at significant redevelopment sites. A broader Social and Affordable Housing strategy, encompassing strategic directions for Council through its roles as a planning authority and community advocate, will be developed.

Branch Social Policy and Research

Quarterly Milestones	
September	
December	
March	Present Social and Affordable Housing Strategy to Council seeking endorsement for public exhibition
June	Seek endorsement of Social and Affordable Housing Strategy

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4.05 Yarra Planning Scheme

Council is making revisions to the Municipal Strategic Statement and Local Planning Policies sections of the Yarra Planning Scheme to actively plan and manage projected growth and development in Yarra.

Branch City Strategy

Quarterly Milestones

- September
 Brief Council on the proposed revisions to the Municipal Strategic Statement and amended Local Planning Policies to the Yarra Planning Scheme

 December
 Present draft revisions of the Municipal Strategic Statement and amended Local Planning Policies to the Yarra Planning Scheme to Council and recommend Council seeks 'authorisation' from the Minister for Planning to exhibit the revisions
- Council seeks 'authorisation' from the Minister for Planning to exhibit the revision through an amendment to the Yarra Planning Scheme in accordance with the Planning and Environment Act 1987
- March Exhibit Planning Scheme Amendment (if 'authorisation' provided)
- June Review submissions and continue analysis

4.06 Queens Parade Design and Development Overlay

Council Plan Initiative:

Prepare a Planning Scheme amendment seeking permanent development and design overlay controls for Queens Parade North Fitzroy

Council will prepare and exhibit a new Design and Development Overlay for the Queens Parade area of Fitzroy North to introduce improved planning policy and guidance for the area within the Yarra Planning Scheme.

Branch City Strategy

Quarterly Milestones

September	Seek community and stakeholder input through exhibition of the planning scheme amendment (subject to Ministerial 'authorisation')
December	Brief Council on the progress of the amendment, including submissions from any exhibition of the amendment
March	Brief Council on submissions to the amendment, including recommendations post exhibition and referral to a Panel
June	Brief Council on the outcomes of any panel report received

4.07 Heidelberg Road, Nicholson Street Bus Depot, Wellington Street built form analysis

Council Plan Initiative:

Develop planning controls for:

Heidelberg Road, Alphington in conjunction with Darebin Council

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- The Nicholson Street Bus Depot, North Fitzroy and
- Wellington Street, Collingwood

Undertake built form analysis for Heidelberg Road, Nicholson Street Bus Depot and Wellington Street to enable planning controls to be sought from the Minister for Planning in the Yarra Planning Scheme.

Branch City Strategy

Quarterly Milestones

September

December	Review current controls for Nicholson Street Bus Depot
	Progress discussions with Darebin on funding and preparation of draft planning controls for Heidelberg Road
March	Brief Council on the review of current controls for Nicholson Street Bus Depot and discussions with Darebin Council on Heidelberg Road and progress of preparation of draft planning controls
June	Brief Council on the progress of preparation of draft planning controls

4.08 Major Activity Centres built form analysis

Council Plan Initiative:

Prepare a built form analysis as part of the preparation of structure plans for major activity centres

Council will prepare a Built Form Analysis to inform Structure Plans for the Brunswick Street/Smith Street Major Activity Centres in Yarra and to support the future preparation of Design and Development Overlays in the Yarra Planning Scheme.

Branch City Strategy

Quarterly Milestones

September	Advance the Built Form Analysis for Brunswick/Smith Street Major Activity Centres
December	Advance the Built Form Analysis for Brunswick/Smith Street Major Activity Centres
March	Brief Council on Draft Built Form study and options for proposed Planning Scheme provisions for Brunswick and Smith Street Major Activity Centres
June	Finalise Built Form Planning Scheme Amendments for Brunswick and Smith Street Major Activity Centres and seek Council endorsement for progression

4.09 Major Activity Centres structure planning

Council Plan Initiative:

Continue to develop structure plans for Yarra's major activity centres which build on the unique character of each precinct

Council will prepare Built Form Analysis and Structure Plans for Major Activity Centres in Yarra to support the future preparation of Design and Development Overlays in the Yarra Planning Scheme.

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Branch	City Strategy	
Quarterly Milestones		
September	Scope and progress structure plans that build on the Built Form Analysis for the Brunswick, Smith and Victoria Streets and Bridge Road Major Activity Centres	
December	Brief Council on the progress of the structure plans preparations	
March	Seek Council authority to exhibit the draft Victoria and Bridge Road Structure Plans for community and stakeholder comment	
June	Complete exhibition of the draft Victoria and Bridge Road Structure Plans	

4.10 Strategies for the hospital and education precincts

Council Plan Initiative:

Prepare strategies for the Epworth and St Vincent's hospital precincts and the Australian Catholic University education precinct identified in Plan Melbourne 2017-2050

Prepare strategies for the hospital and education precincts around St Vincent's and Epworth hospitals, and the Australian Catholic University.

Branch City Strategy

Quarterly Milestones

September	Hold further discussions with senior DELWP and VPA officers
December	Brief Councillors on progress of discussions
March	Scope issues and study areas for the hospital and education precincts including Australian Catholic University, around St Vincent's and Epworth Hospital, following discussions with the State Government and Victoria Planning Authority
June	Prepare briefs that address the issues identified in the scoping exercise for analysis to be undertaken

4.11 Develop options to plan for and further enhance key community precincts

Determine a preferred outcome and approach to deliver maximum community benefit in the Collingwood Town Hall precinct (Vere Street and Sailors and Soldiers Buildings), and from the Fitzroy Town Hall precinct.

Yarra Council owns key sites within the Collingwood Town Hall (CTH) precinct which are identified within the CTH Urban Design Framework as development opportunities, and which present an opportunity to meet community needs.

The Fitzroy Town Hall precinct is home to the iconic Fitzroy Town Hall, and associated buildings. Whilst providing a range of highly valued and sought after spaces, the precinct is not meeting its potential in terms of amenity, access or utilisation.

This year, Council will consider the future of both precincts and the best way to maximise the opportunity each presents.

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Branch Office of the Director, City Works and Assets

Quarterly Milestones

September	Develop options for the process to consider the future of these precincts
	Report to Council on these options
December	Confirm a plan to progress options endorsed by Council, pending the outcomes of the report to Council
March	

June Report to Council on the status of planning for the respective precincts

4.12 Planning for projected growth and housing

Council Plan Initiative:

Prepare a Housing Strategy to manage residential growth

Council will prepare and exhibit a Housing Strategy to actively plan and manage projected growth and development in Yarra, including social and affordable housing.

Branch City Strategy

Quarterly Milestones

September Present report to Council seeking adoption of the Housing Strategy

December

March

June

4.13 Alphington Paper Mill site redevelopment

Council Plan Initiative:

Implement the 2016 approved development plan for the former Alphington Paper Mill (AMCOR)

The Alphington Paper Mill site is a 16.5 hectare parcel of land located on the comer of Heidelberg Road and the Chandler Highway and extending down to the Yarra River. The site is set to be developed into a major residential precinct with shops, offices, open spaces and community facilities.

On 2 December 2015, Yarra City Council unanimously approved the revised Development Plan for the Alphington Paper Mill subject to conditions including extra protections for the Yarra River frontage and the establishment of a community reference group.

This year Council will implement the Development Plan through statutory approval processes and infrastructure approvals.

Branch Office of the Director, Planning and Place Making

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Council Plan 2017-21 : Year 2 2018/19 Annual Plan – Proposed **Quarterly Milestones** September Continue to assess works and development application proposals against the approved Development Plan Brief Council on proposed designs of the three open space areas in the redevelopment scheme December Continue to assess works and development application proposals against the approved Development Plan March Continue to assess works and development application proposals against the approved Development Plan June Continue to assess works and development application proposals against the approved Development Plan Brief Councillors on options for use of the community facility space to be provided by Alpha Partners (proponent)

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5. A prosperous Yarra:

a place where...Local businesses prosper and creative and knowledge industries thrive

Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

Strategies

Council's work to achieve this Strategic Objective include the following strategies:

- 5.1 Maintain and strengthen the vibrancy and local identity of retail and commercial precincts.
- 5.2 Strengthen and monitor land use change and economic growth including new and emerging economic clusters
- 5.3 Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses.
- 5.4 Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future
- 5.5 Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities
- 5.6 Attract and retain creative and knowledge industries in Yarra.
- 5.7 Ensure libraries and neighbourhood houses, support lifelong learning, wellbeing and social inclusion

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A prosperous Yarra*.

Number	Action
5.01	Partnerships Program
5.02	Develop shopping strip masterplans
5.03	Shop improvement project
5.04	Young Entrepreneurs program
5.05	Neighbourhood Houses Partnership Strategy and Action Plan 2018-2021

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5.01 Partnerships Program

Council Plan Initiative:

Identify opportunities to support retain and expand the arts sector as a viable and thriving industry in Yarra

The creative sector is important to Yarra socially, culturally and economically. Supporting this sector to flourish has many benefits to the City of Yarra, this includes providing financial support, skills development opportunities and facilitating other activities that promote sustainability.

Branch Arts, Culture and Venues

Quarterly Milestones

September	Identify and facilitate discreet projects in partnership within Council, such as Economic Development, Strategic Planning and external organisations, such as Melbourne Polytechnic, that provide employment, development and presentation opportunities to artists and creative organisations
December	
March	Advocate for the consideration of the needs of the creative sector in the development of the new draft Yarra Planning Scheme
June	Develop strategic partnerships with key organisations such as the Contemporary Music Centre at Collingwood Arts Precinct, Visit Victoria, Australian Catholic University and Melbourne Polytechnic

5.02 Develop shopping strip masterplans

Council Plan Initiative:

Undertake at least three streetscape masterplans for shopping strips based on Place Making principles

Masterplans for the main shopping centres are used to guide capital works proposals of Council and State agencies and to advocate for specific improvements. Preparation of Brunswick Street Streetscape Master Plan (BSSMP) and Swan Street Streetscape Masterplan (SSSMP), undertaking consultation and adoption of final masterplans by Council.

Branch City Strategy

Quarterly Milestones

September	Complete background report (BSSMP)
	Develop background report (SSSMP)
December	Prepare Draft Masterplan (BSSMP)
	Complete background report (SSSMP)
March	Complete Draft Masterplan including Council endorsement for consultation (BSSMP)
	Prepare Draft Masterplan (SSSMP)

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June

Complete consultation (BSSMP)

Council consider final Masterplan (BSSMP)

Complete Draft Masterplan including Council endorsement for consultation (SSSMP)

5.03 Shop improvement project

Council Plan Initiative:

Engage with local traders, leasing agents and property owners to strengthen the viability of Yarra's activity centres such as Bridge Road including the activation of empty spaces

Council is working to strengthen the viability of Yarra's retail and activity centres. This year officers will work with traders to encourage a refresh of shopfronts along Victoria Street and trial a vacant shopfront decal project on Bridge Road.

Branch City Strategy

Quarterly Milestones

September	Work with a sample of traders on shopfront presentations and roller shutter improvements.
December	Evaluate the Victoria Street shopfront refresh project and the Bridge Road vacant shopfront decal project
	Work with Bridge Road Main Street Incorporated and leasing agents, to seek the occupation of vacant shops along Bridge Road
March	Roll out year two of the Victoria Street shopfront refresh project
June	Evaluate the success of the Victoria Street shopfront refresh and the Bridge Road vacant shopfront decal programs

5.04 Young Entrepreneurs program

Council Plan Initiative:

Promote local employment and facilitate initiatives to assist small business to enter the local market

Economic Development and Youth Services in partnership with Moreland City Council will deliver the Young Entrepreneurs in the North (YEN) Program. The YEN aims to provide specifically designed training, skills, resources and support to committed young people aged 17–25 to establish and operate sustainable small businesses and social enterprises.

Branch City Strategy

Quarterly Milestones

September Deliver workshop for 2018 YEN program

December Review and evaluate 2018 YEN program

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March	Promote and recruit for 2019 YEN program
June	Deliver workshop for 2019 YEN program
5.05 Neighbourhood Houses Partnership Strategy and Action Plan 2018-2021	
	Council Plan Initiative:
	Run targeted events and programs promoting health, life-skills and life-issues and showcase their choirs and other creative talents.
Branc	h People, Culture and Community
Quarterly Milestones	
Septer	nber Deliver and report on Neighbourhood House community event
Decerr	ber Deliver and report via the Annual Plan Progress Report on sustainability projects undertaken by the Neighbourhood Houses.
March	Deliver and report via the Annual Plan Progress Report on projects and events that celebrate diversity and inclusiveness
June	Deliver and report via the Annual Plan Progress Report on projects that build community capacity and leadership

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6. A connected Yarra:

a place where...Connectivity and travel options are environmentally sustainable, integrated and well-designed

Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 6.1 Manage traffic movement and promote road safety within local roads
- 6.2 Work in partnership with Vicroads and influence traffic management and road safety on main roads
- 6.3 Investigate and implement effective parking management options
- 6.4 Improve accessibility to public transport for people with mobility needs and older people
- 6.5 Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport, improves safety and connectedness
- 6.6 Advocate for increased infrastructure and performance of public transport across Melbourne

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A connected Yarra*.

Number	Action
6.01	Low speed environments and community education
6.02	Advocate for Disability Discrimination Act compliant tram stops
6.03	Advocate for improved tram stops near key school sites
6.04	Advocate for improved public and strategic transport
6.05	Undertake Bridge Road parking trial
6.06	Progress Wellington Street Bike Lane (Stage 2)

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6.01 Low speed environments and community education

Council Plan Initiative:

Continue to provide low speed environments and community education for pedestrians, cyclists, motor-cyclists and vehicle drivers and passengers

Undertake a trial of 30km/h speed limits in the Fitzroy and Collingwood precinct.

Branch Traffic and Civil Engineering

Quarterly Milestones

September	Commence 30km/h trial
December	
March	Review 30km/h trial data
June	Provide trial data to Council in order to consider any further action

6.02 Advocate for Disability Discrimination Act compliant tram stops

Council Plan Initiative:

Continue to facilitate the upgrade of local tram stops to comply with the Disability Discrimination Act to support both access and viability of activity centres

Advocate to the state government for improved accessibility to public transport services

Public transport in the City of Yarra needs to be made more accessible for people with disability and to comply with the provisions of the Commonwealth Government's Disability Discrimination Act (1992) (DDA) and the Disability Standards for Accessible Public Transport (2002). Accessibility is at the forefront of ensuring independence and engagement for people 50+ and people with disability in our municipality. Council will focus on DDA compliant tram stops at Swan Street Punt Road as part of the Streamlining Hoddle Street project and Brunswick Street and Nicholson Street (Route 96).

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Commence design work for complementary works associated with Route 96 tram upgrade, following receipt of partial funding by Public Transport Victoria (PTV)
December	Facilitate PTV progression of program for installation of remaining platform stops on Route 96
March	Advocate for PTV to program upgrade of remaining Bridge Road tram stops
June	Commence complementary capital works associated with Route 96 tram stops upgrade

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6.03 Advocate for improved tram stops near key school sites

Council Plan Initiative:

Monitor and manage traffic, road safety and parking and advocate to the State Government for improvement to tram stops and pedestrian safety measures around schools such as the Richmond High School development

Advocate to the state government for improved accessibility to public transport services

With the opening of a new high school in Richmond, it is important to ensure that students are able to access safe and sustainable transport options as part of their independent trips. Existing schools also attract students from wider Melbourne and provision of improved tram stops assists in improving safety around schools.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September	Complete initial travel behaviour engagement with Richmond High School
December	Deliver new pedestrian crossing on Gleadell Street beside Richmond High School
March	Continue to advocate for State to program upgrade of Bridge Road Richmond Town Hall tram stop

June

6.04 Advocate for improved public and strategic transport

Council Plan Initiative:

Advocate to the state government for improved public transport services to meet population growth including Chandler Highway north-south bus route, Doncaster Rail, Hoddle Street Study, Airport Rail and Alexandra Parade

Advocate for the trial of an electric bus scheme

Much of Melbourne's transport network is under the authority of VicRoads rather than local government. Major state funded road infrastructure projects can also improve public transport service and reliability for the tram and bus network. To achieve an electric bus trial it is necessary to engage with bus service contractors and advocate to the State Government to implement a trial of the vehicles. Advocacy before as well as during development of these major projects can greatly improve the transport outcomes of the projects.

Branch Sustainability and Strategic Transport

Quarterly Milestones

September Advocate for retention of train capability along Eastern Freeway reservation as part of North East Link Authority project

Write to bus operators seeking status of any plans to implement electric buses in their operations

Advocate for provision of high quality Disability Discrimination Act compliant bus

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	stop at Chandler Highway to be included in scope of North East Link Doncaster busway.
December	Continue advocacy and brief Councillors on North East Link Authority Project
	Engage with VicRoads to discuss expected project outcomes at Swan Street/Brunton Avenue and brief Councillors
March	Advocate for improved bus service across the Chandler Highway (Burnley Station to La Trobe University route)
	Write to the Department of Transport to formally request a budget bid is submitted for a new bus route on Chandler Highway
June	Advocate for progression of PTV planning for tram stop upgrades for Routes 86 and 11

6.05 Undertake Bridge Road parking trial

Council Plan Initiative:

Continue to utilise data, technology and community consultation in considering the appropriate management of parking.

Council will complete a parking trial and management strategy for Bridge Road to be used as a model for other precincts. The trial will include the installation of in ground sensors to allow for detailed data collection and analysis that could lead to a review parking restrictions and/or the fee charged for parking.

Branch Compliance and Parking

Quarterly Milestones

September	Finalise project timelines and model for trial
December	First quarter review of trial data
March	Second quarterly review and report to Council
June	Third quarterly review of trial data

6.06 Progress Wellington Street Bike Lane (Stage 2)

Council Plan Initiative:

Complete construction of the Wellington Street Bike (Copenhagen style) Lane to Johnston Street

Wellington Street Bicycle Lane (Stage 1) involved the construction of a fully separated bicycle lane on both sides of the road from Victoria Parade to Gipps Street and was completed in 2015. The original concept for project extended the bicycle lane to Johnston Street; resulting in 1km of fully separated bicycle infrastructure. This project will complete the second stage of the original concept.

Branch Sustainability and Strategic Transport

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	Council Plan 2017–21 : Year 2 2018/19 Annual Plan – Proposed
Quarterly Milestones	
September	Process planning application
December	
March	Obtain planning permit for construction of remaining Wellington Street bicycle lane (if application approved)
	Retender contract for construction of Wellington Street bicycle lane
June	Seek Council approval of tender Commence construction of Wellington Street bicycle lane (if tender approved)

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7. A leading Yarra:

a place where...**T**ransparency, performance and community participation drive the way we operate

Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

Strategies

Council's work to achieve this Strategic Objective includes the following strategies:

- 7.1 Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability
- 7.2 Continue to develop a culture of continuous improvement and innovation
- 7.3 Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decisionmaking
- 7.4 Ensure Council services are efficient, well-planned, accessible and meet community needs
- 7.5 Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities
- 7.6 Enable greater transparency and access to the conduct of Council Meetings
- 7.7 Develop Innovative Smart City solutions in collaboration with Government, Industry and Community which will use open data technology
- 7.8 Continue a 'customer centric' approach to all service planning and delivery
- 7.9 Advocate for the best interests of our community

The following actions are being undertaken in 2018/19 to work toward achieving Council's strategic objective of *A leading Yarra*.

Action
Engage young people
Business Improvement
Focus on customer responsiveness
Develop Open Data Project

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7.01 Engage young people

Council Plan Initiative:

Promote programs to educate and encourage young people in decision making and participation in their local community

Communications and engagement projects will be designed to maximise involvement of young people, in partnership with Yarra Youth Services.

Quarterly Milestones

September	Continue to deliver and develop the Youth Peer Leader and Youth Ambassadors Programs and Youth Advisory Committee
December	Develop a media project to engage young people in discussing issues and decision making in their local communities
March	Continue to deliver and develop civic participation activities including the Youth Peer Leader and Youth Ambassadors Programs and Youth Advisory Committee and other appropriate activities for young people
June	Improve engagement of young people in the Council annual budget process

7.02 Business Improvement

Council Plan Initiative:

Continue to train staff in the application of appropriate continuous improvement methodologies.

Continue to implement the service review program

Executive endorsed the Business Improvement Framework in 2017/18. Framework identifies the operating context, goals, key activities, outputs and outcomes to be delivered. Building on the work in recent years for Branch Service Plans and Service Reviews, it incorporates a stronger and more consistent approach to continuous quality improvement.

Implementation of the framework and staff training in continuous improvement methodologies will ensure that Yarra's business improvement priorities are driven by a stronger customer-focussed approach in a financially sustainable way.

Branch Corporate Planning and Performance

Quarterly Milestones

September	Develop staff training program for improvement methodologies		
	Endorse 2018/19 work program for improvement projects		
December	Implement training program for improvement methodologies		
	Implement Improvement Projects in accordance with agreed priorities		
March	Implement Improvement Projects in accordance with agreed priorities		

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June Implement Improvement Projects in accordance with agreed priorities Review training program for improvement methodologies

7.03 Focus on customer responsiveness

Council Plan Initiative:

Continue to implement strategies that enhance customer and community experience with Council across services

Council's customer responsiveness is focussed on providing exceptional customer service, delivering seamless experiences and resolving enquiries at the first point of contact.

Branch Customer Service

Quarterly Milestones

September	Implement a reporting framework for customer feedback and complaints
December	Utilise Customer Experience group to drive and develop customer personas
March	Develop customer journey maps for high volume/high impact requests
June	Develop Customer Experience Strategy

7.04 Develop Open Data Project

Council has an Open Data Policy that aims to foster greater transparency, responsiveness and accountability, to drive innovation and economic opportunities within the City of Yarra. The Open Data Project includes the delivery of a data audit, organisational engagement to identify and synthesis data, establishment of a data registry, development of internal skill and capability and increased rigor around data governance. And aims to empower and help shape Yarra in the future.

Branch Information Services

Quarterly Milestones

September	Finalise Data Governance Steering Group Terms of Reference, establish group
December	Explore opportunity to establish Data Asset Register in Asset Management System
March	Commence Data Audit Program
June	Complete Data Audit Program

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Other Council Plan Initiatives

The following activities contribute to the achievement of Council Plan initiatives and will be reported to Council as part of the December and June quarterly progress reporting.

A Healthy Yarra

Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Participate in the Alliance for Gambling Reform and strive to be a	Monitor implementation of the City of Yarra Gambling Policy (2017)	Social Policy and Research	Make submission to Victorian Commission for Gambling and Liquor Reform
pokie free municipality through advocacy to state government Council will participate in networks including Yarra Family Violence			Advocate for harm minimisation and reduction from gambling
Promote gender equity through community organisations, local groups and employers	Council will leverage relationships with Business Advisory Groups, sporting clubs, community groups, and service	People, Culture and Community	Support strategic networks, training, and events and partner with local agencies to deliver relevant projects and initiatives
Work with local and regional partners to lead work to advance gender equity,	providers to support a range of programs and initiatives that promote respectful relationships, gender equity and prevention of violence against women		Report on Gender Equity Strategy actions achieved and initiatives undertaken
prevent violence against women and promote respectful relationships			Support the Victorian Local Government Associations Women's Charter
Continue to take a leadership role by implementing Gender Equity Strategy 2016-2021			
Continue to provide a range services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community	The Yarra Health and Wellbeing Advisory Committee of community members and locally-based professionals oversees the delivery of the Yarra Health and Wellbeing Plan	Social Policy and Research	Facilitate quarterly committee forum and report on outcomes

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Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol	Facilitate forums with VicPol, VCGLR and on premises and off premises liquor retailers. Promote the public health, safety and amenity of the Victoria Street Precinct	Social Policy and Research	Facilitate quarterly liquor forum in partnership with VicPol Work with partners to promote the public health, safety and amenity of the Victoria Street Precinct
Continue to deliver effective homelessness outreach in the municipality with partnering agencies	Collaboration with inner-city municipalities will be a key to maintaining a compassionate response to people experiencing primary homelessness. This collaboration will occur in such ways as participating in any council networks, sharing of information or joint projects.	People, Culture and Community	Participate in relevant networks Engage with residents, traders and other stakeholders around rough sleeping Refer rough sleeping sites to Launch Housing Outreach Service
Continue to deliver effective homelessness outreach in the municipality with partnering agencies	The development of the Homelessness Strategy will provide the policy framework for Council to ensure an effective and compassionate approach to rough sleeping. The development of the strategy will involve wide consultation and engagement with stakeholders.	People, Culture and Community	Complete community and staff consultation
Encourage volunteering through internal and external stakeholders	Most community organisations in Yarra rely on volunteers and Council can support these groups in promoting their volunteer positions. This promotion can occur via Council's website, social and print media and other methods such as	People, Culture and Community	Continue to encourage volunteering through a variety of organisations and services

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Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
	speaking at networks.		
Continue to support community led activities through provision of community grants and in kind support	The Annual Grants program provides funding and in kind support to projects that are led by the community to address a myriad of local social issues. This program funds activities through a variety of streams and applications are	s Community Program Distribute Small a Present 2019 A	Receive applications for the 2019 Annual Grants Program Distribute Small Project Grants Present 2019 Annual Grants to Council to endorse
	assessed under set criteria.		Distribute 2019 Annual Grants Present 2020 Annual Grants Initiation Report to Council

An Inclusive Yarra

Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Continue to support cultural festivals and events	Council supports several cultural festivals and events mainly through the Community Grants program and in- kind support such as supporting community groups accessing Council and the Victorian Multicultural Commission's grants program. Council also conducts, in partnership with community organisations, major community celebrations to mark Cultural Diversity and Refugee Weeks.	People, Culture and Community	Continue to fund festivals and events through the Annual Grants and Small Project Grants Programs

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Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Continue to support cultural festivals and events	Support the delivery of a range of Council and community led cultural events	Arts, Culture and Venues	Support the delivery of the following festivals: Johnston Street Festival Victoria Street Lunar Festival Fairfield Summer Series
Implement policies and procedures that enable community groups to conduct events and activities	Council will provide a one stop shop for event organisers to make event management easier and more transparent to event organisers, to provide Council with an overview of the activities and events across the municipality, ensure public safety and risk management is sufficiently managed and that Council's events permits processes and policies are customer focused.	Arts, Culture and Venues	Undertake 6 monthly Expression of Interest for Major Event Permits
Undertake 6 monthly Expression of Interest for Major Event Permits	Advocacy which tries to bring about changes in policy, practice and attitudes in order to ensure the communities' rights are upheld.	People, Culture and Community	Report on advocacy activities undertaken
Investigate developing a Council social justice/human rights charter to better articulate council's commitment	The development of a Human Rights Charter for Council will provide an over-arching commitment to human rights which will then inform everything Council does. The charter will be developed in consultation and engagement with stakeholders.	People, Culture and Community	Complete community consultation

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A Sustainable Yarra

Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Continue to be a leading Council and		Sustainability and Strategic Transport	Sustainable House Event
Municipality in the field of Environmental Sustainability			Partner with Yarra Energy Foundation for solar seminar
			Host Keep Victoria Beautiful Sustainable Cities Award
			Hold Community Sustainability Awards Event
Promote programs that monitor and		Sustainability and	Progress report
reduce emissions across the municipality and strive to achieve		Strategic Transport	Complete Municipality Emissions Profile
carbon neutral status			Develop issues paper on municipal emissions and progress towards carbon neutral target
Support the Yarra Energy Foundation		Sustainability and Strategic Transport	Review Yarra Energy Foundation (YEF) 2017-18 Strategic Plan
			Council receive briefing report on YEF activities for period Jan-Jun
Embed adaptation sustainability across Council decision making processes	Support continued implementation and improvements of Embedding Adaptation Project to further embed climate adaptation into Council processes.	Sustainability and Strategic Transport	Update tools and training and promote use of Embedding Adaptation tools for New Initiative Bids

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A Liveable Yarra

Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Deliver a capital works program that caters for current and future needs	Council's \$30 million 2018/19 Capital Works Program has been developed to support service delivery and will be delivered in accordance with agreed targets.	City Works	Monitor and report on delivery of Council's \$30 million 2018/19 Capital Works Program

A Prosperous Yarra

Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Continue to promote and grow the Room to Create charitable fund	The Yarra Room to Create Charitable Fund supports arts organisations with infrastructure related expenses. This contribution will help build the fund and enable more grants to be made.	Arts, Culture and Venues	Deliver fundraising and awareness raising event Identify partnership project
Implement initiatives that will protect affordable and appropriate creative infrastructure including Council owned spaces for arts purposes	Council will work to protect and create creative spaces. Access to affordable and appropriate creative spaces is vital to protecting Yarra's reputation as a creative city and creatives as a significant employment sector	Arts, Culture and Venues	Deliver Short Term Residency Program Undertake research on economic impact of residency program
Continue to recognise and support live music in Yarra through advocacy, grants, funding and partnerships	Council will continue to support live music through advocacy, grants, funding and partnerships	Arts, Culture and Venues	Deliver new Music Market event with The Push and Music Victoria Work in partnership with industry peak bodies to develop new opportunities

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Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19
Continue to support a broad range of community festivals and events	Council will continue to deliver a broad range of community festivals and events	Arts, Culture and Venues	Smith Street Dreaming Leaps and Bounds Music Festival Gertrude Projection Festival Rock a Bye Baby Naidoc at the Farm Harvest Festival
Run targeted events and programs promoting health, life-skills and life- issues	Council will deliver a variety of community focused programs promoting health, life-skills and life- issues	Library Services	Deliver and report on health, life-skills and life issues programs and events for all Yarra Community – attendance data
Provide spaces, expertise and practical supports to encourage creative uses in Libraries	Yarra Libraries will continue to deliver creative programs that support community creativity	Library Services	Plan, deliver and report on creative community programs for participation for all ages – attendance data
			Implement joint programing with Yarra Neighbourhood houses
Promote the benefits of doing	Council will trial various marketing	City Strategy	Evaluate winter marketing campaign
business locally including the benefit of access by walking and cycling	channels to help inform an annual marketing strategy to encourage residents to shop locally, with an		Deliver and evaluate spring marketing campaign
or accord by wanting and cycling			Deliver and evaluate summer marketing campaign
	emphasis on walking/cycling options.		Develop 2019/20 marketing strategy and prepare budget proposal
Promote local employment and facilitate initiatives to assist small	Council will work with Small Business Victoria to deliver training to assist	City Strategy	Implement at least two workshops targeting small business
business to enter the local market	small businesses.		Evaluate events calendar and develop new program
			Implement at least two workshops including topics

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Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19				
			that facilitate business growth, staff employment and staff retention				
A Connected Yarra	A Connected Yarra						
Council Plan Initiative/s Description Responsibility Activities to be undertaken in 2018/19							
Investigate and apply for appropriate funding opportunities relating to road safety, innovation and streetscape improvements	Council will apply for grants to deliver key projects such as 30km/h speed limit and Safe Travel Strategy initiatives.	Traffic and Civil Engineering	Apply for annual funding opportunities				
A Leading Yarra							
Council Plan Initiative/s	Description	Responsibility	Activities to be undertaken in 2018/19				

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11.7 Report on Assemblies of Councillors

Trim Record Number: D18/128708 Responsible Officer: Group Manager Chief Executive's Office

Purpose

1. To provide a report on Assemblies of Councillors.

Background

- 2. The *Local Government Act* 1989 (The Act) requires that ..."The Chief Executive Officer must ensure that the written record of an Assembly of Councillors is, as soon as practicable:
 - (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting.....".
- 3. This report includes all Assemblies of Councillors reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Consultation

4. Not applicable.

Financial Implications

5. Not applicable.

Economic Implications

6. Not applicable.

Sustainability Implications

7. Not applicable.

Social Implications

8. Not applicable.

Human Rights Implications

9. Not applicable.

Communications with CALD Communities Implications

10. Not applicable.

Council Plan, Strategy and Policy Implications

11. Not applicable.

Legal Implications

12. The Act requires the above information be reported to a formal Council Meeting and also be recorded into the Minutes of the Council.

Other Issues

13. Not applicable.

Options

14. Nil.

Conclusion

15. That Council formally note and record the Assemblies of Councillors report as detailed in *Attachment 1* hereto.

RECOMMENDATION

1. That Council formally note and record the Assemblies of Councillors report as detailed in *Attachment 1* hereto.

CONTACT OFFICER:	Mel Nikou
TITLE:	Administration Officer - Governance Support
TEL:	9205 5158

Attachments

1. Assemblies of Councillors Report - August 2018

Attachment 1 - Assemblies of Councillors Report - August 2018

Record of Assemblies of Councillors

Report cut-off	30 July 2018	
Council Meeting	7 August 2018	

This report includes all Assemblies reported to the Governance Department at the cut-off date that have not already been reported to Council. Assemblies held prior to the cut-off date that are not included here will be included in the next report to Council.

Assembly	Attendance	Matters considered	Disclosures
Councillor Briefing 4/6/2018 6.30pm	Councillors Cr Daniel Nguyen Cr Danae Bosler Cr Di-Lin Chen Yi Mei Cr James Searle Cr Amanda Stone Officers Vijaya Vaidyanath Vijaya Vaidyanath Vian Gilbert Bruce Phillips Jane Waldock Andrew Day Chris Leivers Adrian Murphy Ange Marshall Richa Swarup Simon Exon David Walmsley	 Audit Committee Presentation 2018/19 Draft Budget – Submissions An update on the Victorian Heritage Restoration Fund Route 96 Tram Stop Upgrade – Stops 11 to 15 Route 96 Tram Stop Upgrade – Stops 23 Interim Design and Development Overlays for Bridge Road and Victoria Street Interim Design and Development Overlays for Collingwood South and North Review Forward Report Schedule Agenda Review Confidential Matter 	None

Assembly	Attendance	Matters considered	Disclosures
Councillor Briefing 18/6/2018 6.30pm	Councillors Cr Daniel Nguyen Cr Danae Bosler Cr Mi-Lin Chen Yi Mei Cr Jackie Fristacky Cr Jackie Fristacky Cr Mike McEvoy Cr James Searle Officers Vijaya Vaidyanath Ivan Gilbert Bruce Phillips Jane Waldock Andrew Day Chris Leivers Lucas Gosling Adrian Murphy Ange Marshall Aldo Malavisi 	 Chandler Highway Update Presentation Property Strategy Confidential Matter Community Consultation Outcomes – Support of Older People and People with Disability Studio 1 Community Hub Update Parking Management Strategy Proposed Budget Review Forward Report Schedule Agenda Review 	None

Assembly	Attendance	Matters considered	Disclosures
Councillor Briefing 2/7/2018 6.30pm	Councillors Cr Misha Coleman Cr Danae Bosler Cr Jackie Fristacky Cr Mike McEvoy Cr James Searle Cr Amanda Stone Officers Vijaya Vaidyanath Vian Gilbert Jane Waldock Lucas Gosling Fred Warner Adrian Murphy Michael Oke	 Community Transport – Option to Access External Funding Update and Consultation Plan on the Yarra Environment Strategy Confidential Matter Review Forward Report Schedule Agenda Review Update on Council's Syringe Management Services 	None

Assembly	Attendance	Matters considered	Disclosures
Councillor Briefing 9/7/2018 6.00pm	Councillors Cr Daniel Nguyen Cr Misha Coleman Cr Danae Bosler Cr Danae Bosler Cr Mi-Lin Chen Yi Mei Cr Jackie Fristacky Cr Mike McEvoy Cr James Searle Cr Amanda Stone Officers Vijaya Vaidyanath Ivan Gilbert Bruce Phillips Jane Waldock Andrew Day Chris Leivers Michael Ballock	 Confidential Matter Confidential Matter 	None
Disability Advisory Committee 10/7/2018 4.30pm	Councillors Cr Daniel Nguyen Officers Adrian Murphy Cheryle Gray Laurice Younge Marta Rokicki	 ILC NEMA Partnership Project Access and Inclusion Strategy and Action Plan Recruitment for casual vacancies 	None

Assembly	Attendance	Matters considered	Disclosures
Yarra Arts Advisory Committee 11/7/2018 6.00pm	Councillors Cr Danae Bosler Officers Siu Chan Louisa Marks 	 Report from sub-committees including Visual Arts Panel and Room to Create Multi-year Funding Program Review 	None
Yarra Youth Advisory Committee 12/7/2018 6.00pm	Councillors Cr Mi-Lin Chen Yi Mei Cr James Searle Officers Rupert North 	 Council's 0-25 Plan for Children, Young People and Families Yarra's Environment Strategy Priorities for Youth Advisory Committee Updates from Councillors and Questions Update from Yarra Youth Services 	None
Planning Scheme Rewrite Workshop 14/7/2018 10.00am	Councillors Cr Daniel Nguyen Cr Misha Coleman Cr Danae Bosler Cr Mi-Lin Chen Yi Mei Cr Jackie Fristacky Cr Mike McEvoy Cr James Searle Cr Amanda Stone Officers Vijaya Vaidyanath Bruce Phillips David Walmsley George Wigan Alayna Chapman	 Draft version of revised Yarra Planning Scheme Clauses 21 & 22 SMART Planning Update Discussion of issues from 14 June Workshop Discussion on draft Yarra Housing Strategy Discussion and activity on draft policy content Yarra Activity Centres. 	None

Assembly	Attendance	Matters considered	Disclosures
Councillor Briefing 16/7/2018 6.30pm	Councillors Cr Misha Coleman Cr Danae Bosler Cr Jackie Fristacky Cr James Searle Cr Amanda Stone Officers Vijaya Vaidyanath Vian Gilbert Jane Waldock Andrew Day Chris Leivers Lucas Gosling Michael Ballock Mary Osman Julie Wyndham Caine Chandler	 Medically Supervised Injection Facility Update Presentation Statutory Planning Service Review Report Proposed 2018/19 Annual Plan Confidential Matter Confidential Matter Confidential Matter Confidential Matter Walmer Street Update Review Forward Report Schedule Agenda Review 	None
Business Advisory Group 19/7/2018 8.00am	Councillors • Cr Jackie Fristacky Officers • Kim Swinson • Lisa Rodrigus • Simon Osborne	 IKEA's commitment to sustainability Yarra Energy Foundation Energy Efficiency Yarra's Environment Strategy' Yarra's Community Green House Action Plan 	None

Assembly	Attendance	Matters considered	Disclosures
Chief Executive Officer Performance Review Committee 30/7/2018 6.00pm	Councillors Cr Jackie Fristacky Cr Mike McEvoy Cr James Searle Cr Amanda Stone Cr Misha Coleman Cr Mi-Lin Chen Yi Mei Officers Vijaya Vaidyanath Ivan Gilbert	1. Confidential Employment Matters	None

12.1 Notice of Motion No 10 of 2018 - Publication of Councillors' Briefing Session Summaries

Trim Record Number: D18/126367 Responsible Officer: Group Manager Chief Executive's Office

I, Councillor Bosler, hereby give notice that it is my intention to move the following motion at the Ordinary Meeting of Council to be held on 7 August 2018:

"That in the matter of Councillors' Briefing Sessions, Council:

- (a) determine to publish on Council's website, a summary of the matters included in the agenda listing the subject of items discussed at such Briefings, as per the example being Attachment 1 hereto;
- (b) note that:
 - (i) items of a confidential nature, as defined in the Local Government Act 1989 (i.e. legal, contractual, personnel, industrial, property development, security, prejudicial, etc.), shall be listed as "Confidential Matter", together with the applicable clause from the Act; and
 - (ii) such Councillors' Briefing summaries will be uploaded to the website within three working days of each Councillors' Briefing."

Background

In support of the Notice of Motion, the following *Attachment 1*, being a draft Summary of Councillors' Briefing is presented as an example of the document which could be uploaded to the public website.

RECOMMENDATION

- 1. That in the matter of Councillors' Briefing Sessions, Council:
 - determine to publish on Council's website, a summary of the matters included in the agenda listing the subject of items discussed at such Briefings, as per the example being Attachment 1 hereto;
 - (b) note that:
 - (i) items of a confidential nature, as defined in the Local Government Act 1989 (i.e. legal, contractual, personnel, industrial, property development, security, prejudicial, etc.), shall be listed as "Confidential Matter", together with the applicable clause from the Act; and
 - (ii) such Councillors' Briefing summaries will be uploaded to the website within three working days of each Councillors' Briefing.

Attachments

1. EXAMPLE - Councillors' Briefing Summary

Agenda Page 182 Attachment 1 - EXAMPLE - Councillors' Briefing Summary

Summary of Councillors' Briefing 1 January 2018



This record is provided as an overview of the matters raised at the Councillors' Briefing.

Councillors' Briefings provide an informal environment in which Councillors can be provided with more detailed information about matters for later determination without the time constraints that apply to a Council meeting and to ask more general questions of Council staff and others.

Matters presented to Councillors at a Councillors' Briefing are for discussion only and decisions cannot be made in that forum. Any matter requiring a Council decision (ie those that are not to be dealt with by a member of Council staff with the appropriate delegated authority) are required to be presented to a formal meeting of the Council.

Reports and presentations provided to Councillors in support of Councillors' Briefings have been designated as confidential information in accordance with section 77(2) of the Local Government Act 1989 (the Act). Unlawful disclosure of this information may constitute misuse of position under s76D of the Act.

Where the disclosure here of the subject of discussion would release items of a confidential nature, as defined at section 89(2) of the Act (eg. personnel, contractual, legal, or prejudicial) it shall be listed as "Confidential Matter", together with the applicable clause of the Act.

Preliminary

- 1.1 Statement of Recognition of Wurundjeri Land
- 1.2 Declaration of Conflicts of Interest

Briefing Reports

- 2.1 Presentation on Community Transport Option to Access External Funding
- 2.2 Update and Consultation on the Yarra ... "xxx"..... Strategy
- 2.3 Confidential Matter section 89(2)(f)
- 2.4 Review Forward Report Schedule
- 2.5 Agenda Review

Items for Information

3.1	Update on trial of new parking management technology
3.2	Progress Report of Planning Scheme Amendments