

# Application For Variation To Existing Public Space Licence Agreement

Parties to Agreement: Yarra City Council, 333 Bridge Rd, Richmond AND:

## Applicant details (the person you want us to communicate with)

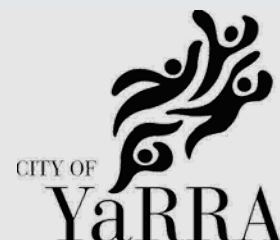
First name:	Surname:
Street address:	
Suburb:	Postcode:
Contact phone:	Mobile:
e-mail:	
Fax:	
Organisation:	
<b>Current Licence Number:</b>	

## Business details (if applicable)

Trading name:	
ABN or ACN: [ ][ ]-[ ][ ][ ]-[ ][ ][ ]-[ ][ ][ ]	
Street address(not a postal address):	
Suburb:	Postcode:
Manager's name:	
Type of business:	
Do you have a Liquor Licence?	Y <input type="checkbox"/> N <input type="checkbox"/>
Is your business in a residential area?	Y <input type="checkbox"/> N <input type="checkbox"/>
Do you have a disabled parking bay in front of your premises?	Y <input type="checkbox"/> N <input type="checkbox"/>
Do you have a loading zone bay in front of your premises?	Y <input type="checkbox"/> N <input type="checkbox"/>
Is your business located near any public artworks?	Y <input type="checkbox"/> N <input type="checkbox"/>

## Public Liability Insurance:

<input type="checkbox"/> Please attach a <b>Certificate of Currency</b> for your public liability insurance, which lists <ol style="list-style-type: none"> <li>1. minimum \$10 million in public liability</li> <li>2. the insured (including situation of risk)</li> <li>3. The company insuring you</li> <li>4. Expiry Date</li> <li>5. Policy Number</li> </ol>
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**City of Yarra**

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**Details of application:**

Item	Number of Items	Item	Number of Items
Tables < 800mm width		Goods Displays	
Tables > 800mm width		Heaters (Free standing only)	
Chairs		Promotional Displays	
Screens		Umbrellas	
Planter Boxes		Awnings	
Advertising Signs		Other	

**You must complete the attached Footpath Trading Plan or provide a detailed plan detailing where the items will be placed, specific measurements of the trading zone, walkway zone and kerbside zone and any council infrastructure such as rubbish bins or parking meters. Please note if you wish to place items outside adjacent premises to your own, written permission from the occupier is to be obtained. These premises must also be listed on your public liability insurance as an additional situation of risk.**

The personal information requested on this form is being collected by Council for the enforcement and administration of public space licenses and permits in accordance with the *General Local Law* and Council's Footpath Trading Policy and Guidelines. The personal information will be used by Council and its contractors for that primary purpose or directly related purposes and may be disclosed as required to by law. The applicant may apply to Council for access and / or amendment of this information.

**Fees and grant of licence**

Once the application has been approved you will be sent an invoice for the appropriate fee if required. Should you wish to review the fee prior to being invoiced, please refer to Council's Fees and Charges in the adopted budget. Once the invoice has been paid, Council will grant you a non – exclusive licence (“the licensee”) to display items in locations as described in the licence on the terms and conditions set out in this application form, Council’s General Local Law, and Council’s Footpath Trading Policy.

**Indemnity**

The licensee indemnifies and holds harmless Council against all suits, actions, proceedings, judgements, claims, demands, costs, expenses, losses or damages for which Council becomes or may become liable in relation to the death or injury to any person or the damage to any property in connection with the display of items as authorised by the licence whosoever arising, except to the extent that Council is negligent.

**Declaration**

I /We have read and fully understand and agree to comply with Council’s Footpath Licensing Agreement. I / we have notified the owner about this application. I / we understand that my / our licence may be revoked by Council for any breach of these conditions. I / we are authorized to sign on behalf of the applicant organisation.

<b>Name</b> (please print):	
<b>Signature:</b>	
<b>Position / authority:</b>	<b>Date:</b>

Please refer to Council’s Footpath Policy for additional information.

This footpath trading plan forms part of the public space licence agreement and must be completed. On this form provide a detailed plan of the licensed area indicating the exact measurements of the walkway, trading and kerbside zones. The type and dimensions of furniture and street fixtures must also be shown.

Kerbside Zone is  
\_\_\_\_\_ metres

Trading Activity  
Zone is  
\_\_\_\_\_ metres

Walkway  
Zone is  
\_\_\_\_\_ metres

Building Line

# FOOTPATH TRADING PLAN

