



Ordinary Meeting of Council Minutes

**held on Tuesday 24 September 2019 at 7.00pm
Richmond Town Hall**

www.yarracity.vic.gov.au

1. Statement of Recognition of Wurundjeri Woi-wurrung Land

"Welcome to the City of Yarra."

"Yarra City Council acknowledges the Wurundjeri Woi-wurrung as the Traditional Owners of this country, pays tribute to all Aboriginal and Torres Strait Islander people in Yarra and gives respect to the Elders past and present."

2. Attendance, apologies and requests for leave of absence

Attendance

Councillors

- Cr Misha Coleman (Acting Mayor)
- Cr Mi-Lin Chen Yi Mei
- Cr Jackie Fristacky
- Cr Daniel Nguyen
- Cr Bridgid O'Brien
- Cr James Searle
- Cr Amanda Stone

Council officers

- Vijaya Vaidyanath (Chief Executive Officer)
- Rhys Thomas (Acting Group Manager Chief Executive's Office)
- Lucas Gosling (Director Community Wellbeing)
- Graham Davis (Acting Director City Works and Assets)
- Diarmuid McAlary (Director Corporate, Business and Finance)
- Bruce Phillips (Director Planning and Place Making)
- Mel Nikou (Governance Officer)

Leave of absence

- Cr Danae Bosler (Mayor)
- Cr Stephen Jolly

3. Declarations of conflict of interest (Councillors and staff)

Nil

4. Confidential business reports

Nil

Following consideration of Confidential business, the meeting resumed in open session.

5. Confirmation of minutes

COUNCIL RESOLUTION

Moved: Councillor Coleman

Seconded: Councillor Nguyen

That the minutes of the Ordinary Council Meeting held on Tuesday 10 September 2019 be confirmed.

CARRIED

6. Petitions and joint letters

Item		Page	Res. Page
6.1	Petition - Council's resolution on Local Area Place Making Study - Scotchmer North Fitzroy Precinct 3, Council Meeting on Tuesday 5 March 2019	5	5

7. Public question time

Nil

8. Delegates' reports

Nil

9. General business

Item		Page	Res. Page
9.1	Councillor O'Brien - Access to Yarra Riverbank, Alphington	6	6

10. Questions without notice

Item		Page
10.1	Councillor Fristacky - Doll House Restoration	6

11. Council business reports

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11.7 Report on Assemblies of Councillors	22	22

12. Notices of motion

Nil

13. Urgent business

Nil

6. Petitions and joint letters

- 6.1 Petition - Council's resolution on Local Area Place Making Study - Scotchmer North Fitzroy Precinct 3, Council Meeting on Tuesday 5 March 2019

Public Submission

Heather McDonald, North Nicholls Traffic Group addressed Council on the matter.

Reference: D19/166703

A petition containing 547 signatures from Yarra residents affected by the resolution made on 5 March, wish to inform the City of Yarra of its opposition to the use of right-hand turn bans and/or median islands on Holden Street at Brunswick Street North, Dean Street and on Miller Street at the intersection of Miller Street and White Street to reduce through traffic.

COUNCIL RESOLUTION

Moved: Councillor Fristacky

Seconded: Councillor O'Brien

That the petition be received and referred to the appropriate officer for consideration.

CARRIED UNANANIMOUSLY

Councillor Nguyen left the meeting at 7:08pm

Councillor Nguyen returned to the meeting at 7:12pm

7. Public question time

Nil

8. Delegates' reports

Nil

9. General Business

9.1 Councillor O'Brien - Access to Yarra Riverbank, Alphington

COUNCIL RESOLUTION

Moved: Councillor O'Brien

Seconded: Councillor Stone

1. That Council:

- (a) note Glenvill's advice that they are open to working with Council to provide access to the Yarra River bank subject to Council accepting responsibility for public safety and the liability associated with any alternate access arrangements; and
- (b) officers provide a report to Council providing advice on the costs and risks associated with negotiating alternate community access arrangements for the Yarra River bank at the Glenvill site.

CARRIED UNANIMOUSLY

10. Questions without notice

10.1 Councillor Fristacky - Doll House Restoration

Question:

At a previous meeting I asked about the Doll House in Collingwood needing repairs and the advice received was that the Doll House was the responsibility and building of the Department of Education, however I also asked if the matter could be followed up by writing to the Department of Education to alert them of the state of disrepair of the building. Could the Chief Executive officer or the Acting Group Manager Chief Executive's Office write to the department?

Response:

The Acting Group Manager Chief Executive's Office advised that the Doll House is the asset of the Department of Education. The advice I provided, as the asset is not a Council asset we are not directly involved in the restoration or potential restoration but we have identified an opportunity through our grants program for the school to apply for a grant. I am happy to reach out to the School Principal or relevant officer at the Department of Education to inform them of the process.

Councillor Searle left the meeting at 7.14pm

Councillor Searle returned to the meeting at 7.16pm

11.1 Casual Care and Occasional Care Trial

Trim Record Number: D19/159349

Responsible Officer: Director Community Wellbeing

RECOMMENDATION

1. That Council:

- (a) note the Evaluation Report of the Casual and Type 1 Occasional Care Service and key findings including:
 - (i) that casual care is proving to offer the most flexible, effective and 'fit for purpose' service model and has the potential to expand with appropriate investment;
 - (ii) that utilisation of Occasional Care has decreased during the trial period, with an average rate of utilisation of 31% despite increased marketing and programmatic improvements; and
 - (iii) that the occasional care repeat customer data illustrates that 44% of families do not use the service more than 1-2 times, though 24% of families do use the service regularly; and
- (b) note the analysis and range of future service options presented in this report;
- (c) endorse the continuation and investment of the Casual Care model in Council's Long Day Care Centres including provision for EFT for administrative support;
- (d) endorse the cessation of Type 1 Occasional Care at all Leisure Centres effective from 20th December 2019, noting the following transitional arrangements to support this decision including:
 - (i) that Officers immediately make contact with all current Type 1 OCS users to:
 - Inform them of this decision;
 - Discuss alternative child care options;
 - Assist with any orientation or transitions into other services;
- (e) officers notify DET to request a cancellation of license for the Richmond Leisure Centre Occasional Care and Fitzroy Swimming Pool Occasional Care;
- (f) officers immediately explore the feasibility of offering alternative and complimentary health and fitness services from within the vacated OCS sites. Current alternatives include:
 - (i) Fitzroy Swimming Pool space converted to a group fitness and dedicate yoga room;
 - (ii) Richmond Recreation Space would be converted back into a fitness room as it is equipped with a sprung floor; and
 - (iii) Collingwood Leisure convert the room into a dedicated Learn to Swim meeting, training and service area.
- (g) note that officers will undertake further work to determine options to offer shorter term (up to 2 hours) and additional sessions of Type 2 Occasional Care for families from within existing education and care sites and for those who are unable to access child care subsidies.

COUNCIL RESOLUTION**Moved:** Councillor Stone**Seconded:** Councillor Searle

1. That Council:
 - (a) note the Evaluation Report of the Casual and Type 1 Occasional Care Service and key findings including:
 - (i) that casual care is proving to offer the most flexible, effective and 'fit for purpose' service model and has the potential to expand with appropriate investment;
 - (ii) that utilisation of Occasional Care has decreased during the trial period, with an average rate of utilisation of 31% despite increased marketing and programmatic improvements; and
 - (iii) that the occasional care repeat customer data illustrates that 44% of families do not use the service more than 1-2 times, though 24% of families do use the service regularly; and
 - (b) note the analysis and range of future service options presented in this report;
 - (c) endorse the continuation and investment of the Casual Care model in Council's Long Day Care Centres including provision for EFT for administrative support;
 - (d) endorse the cessation of Type 1 Occasional Care at all Leisure Centres effective from 20th December 2019, noting the following transitional arrangements to support this decision including:
 - (i) that Officers immediately make contact with all current Type 1 OCS users to:
 - Inform them of this decision;
 - Discuss alternative child care options;
 - Assist with any orientation or transitions into other services;
 - (e) officers notify DET to request a cancellation of license for the Richmond Leisure Centre Occasional Care and Fitzroy Swimming Pool Occasional Care;
 - (f) officers immediately explore the feasibility of offering alternative and complimentary health and fitness services from within the vacated OCS sites. Current alternatives include:
 - (i) Fitzroy Swimming Pool space converted to a group fitness and dedicate yoga room;
 - (ii) Richmond Recreation Space would be converted back into a fitness room as it is equipped with a sprung floor; and
 - (iii) Collingwood Leisure convert the room into a dedicated Learn to Swim meeting, training and service area.
 - (g) note that officers will undertake further work to determine options to offer shorter term (up to 2 hours) and additional sessions of Type 2 Occasional Care for families from within existing education and care sites and for those who are unable to access child care subsidies; and
 - (h) request that an additional report be provided to Council on the results of this further work and the options for short term care which can be offered to those families who do or would use Type 1 Occasional Care at Yarra Leisure Centres.

CARRIED

CALL FOR A DIVISION

For: Councillors Fristacky, Stone, Chen Yi Mei, Searle, Nguyen and O'Brien

Against: Nil

Abstained: Councillor Coleman

Councillor Nguyen left the meeting at 7:39pm

Councillor Nguyen returned at 7:45pm

11.2 Review of Better Apartments Design Standards

Reference: D19/154388

Authoriser: Manager Statutory Planning

RECOMMENDATION

1. That:

- (a) Council receive the report on the Review of Better Apartments Design Standards.
- (b) Council submit the following feedback to the Department of Environment, Land, Water and Planning in response to the Discussion Paper 2019:

Green Space

- (i) Deep soil site areas should only be triggered for sites greater than 600sqm;
- (ii) Include a decision guideline to allow for consideration of contaminated land when determining whether deep soil planting can be achieved;
- (iii) Encourage landscaping to be provided within building facades to reduce the visual impact of buildings where front setbacks are not a character of the area;
- (iv) Encourage alternative responses to tree planting in addition to, rather than in lieu of, the canopy tree requirements;
- (v) Retain existing standards that have been deleted;
- (vi) Communal open space to be required for 10 or more dwellings;

High quality building facades

- (vii) Discourage sheer unarticulated walls unless abutting existing walls to the same or greater height;
- (viii) Articulation details should have regard to the distance that the building will be viewed;
- (ix) Building design and material selection should also have regard to protection from weathering and reducing ongoing maintenance costs;
- (x) Include a recommended condition for apartment developments of 5 or more storeys for ongoing involvement of the architects (or an alternative architectural firm to the satisfaction of the Responsible Authority) to oversee the design and construction of the development and ensure the design quality and appearance of the development as shown on the endorsed plans is realised;
- (xi) Include a recommended permit condition for a Façade Strategy on complex developments, to cover/include:
 - elevation drawings at a scale of 1:20 illustrating typical podium details, entries and doors, and utilities and typical mid-level and tower facade details;
 - section drawings to demonstrate façade systems, including fixing details and joints between materials or changes in form;
 - information about how the façade will be maintained, including any vegetation; and
 - a sample board and coloured drawings outlining colours, materials and finishes.

Protection from Wind Impacts

- (xii) Strengthen the standard by removing reference to '*should not cause*' in relation to unsafe wind conditions;
- (xiii) Nominated comfort criteria to also be met within private open space and communal open space areas;
- (xiv) Comfortable wind criteria to be based upon specific direction criteria rather than mean wind speeds from any direction;
- (xv) Identity which comfort criteria should be used, suggest:
 - Walking comfort for footpaths and other pedestrian thoroughfares;
 - Standing comfort for building entrances, communal and private open space area;
 - Sitting comfort for outdoor café seating;
- (xvi) Remove reference to 'primary' in regard to the relation to trees and landscaping for wind mitigation and include reference to minimum comfort criteria;
- (xvii) Include within the standard that wind mitigation measures to be appropriately integrated into the design of the building;
- (xviii) Limit wind assessment areas beyond the site boundaries to publicly accessible areas between the nearest adjacent buildings, including publically accessible areas on private land; or the proposed assessment distance, whichever the lesser;
- (xix) Include the consideration of existing wind conditions in the decision guidelines;
- (xx) Include reference to a desktop wind report prepared by a suitably qualified specialist within the standard, with wind tunnel testing to be undertaken in situations where further wind analysis is required to ascertain whether wind comfort criteria will be met;

Active engaging streets

- (xxi) Delete reference to 'where practical' from the standard discouraging high fencing;
- (xxii) Clarify within the Standards how active streets are to be achieved e.g. high levels of glazing at street level and glazing and balconies to upper levels;
- (xxiii) Include a standard that requires consideration of privacy for dwellings when designing for active frontages;
- (xxiv) Include reference to the Apartment Design Guidelines in the decision guidelines and update these to provide examples on how activation and street integration can be achieved;
- (xxv) Relocate the standard on adequate vehicle, pedestrian and cycling links to the Access Standard;
- (xxvi) Include additional standards for Access requiring a separation of pedestrian and bicycle access points from vehicle access points and minimise potential conflicts with pedestrians, cyclists and vehicles;
- (xxvii) Include an additional standard for site services that discourages services facing the street or where unavoidable, reduce their size and prominence as much as practicable;

Better Managed Construction Impacts

- (xxviii) Do not support the inclusion of objectives and standards relating to construction impacts at the planning application stage;
- (xxix) Support the inclusion of construction management plans as a condition of permit prior to the commencement of demolition; and
- (xxx) Request that Construction management plans required as a condition of permit also include details on asset protection and civil works.

COUNCIL RESOLUTION

Moved: Councillor Stone

Seconded: Councillor Fristacky

1. That:

- (a) Council receive the report on the Review of Better Apartments Design Standards; and
- (b) Council submit the following feedback to the Department of Environment, Land, Water and Planning in response to the Discussion Paper 2019:

Green Space

- (i) Deep soil site areas should only be triggered for sites greater than 600sqm;
- (ii) The definition of communal open space should not be amended to include indoor space;
- (iii) Include a decision guideline to allow for consideration of contaminated land when determining whether deep soil planting can be achieved;
- (iv) Encourage planting to be located so that it connects to other plantings in the neighbourhood to contribute to habitat links and corridors;
- (v) Encourage landscaping to be provided within building facades to reduce the visual impact of buildings and tagging risks;
- (vi) Encourage alternative responses to tree planting in addition to, rather than in lieu of, the canopy tree requirements;
- (vii) Retain existing standards that have been deleted;

High quality building facades

- (viii) Discourage sheer unarticulated walls unless abutting existing walls to the same or greater height;
- (ix) Provide guidelines for “visual interest” in facades which ensure there is some coherence in a streetscape;
- (x) Articulation details should have regard to the distance that the building will be viewed;
- (xi) Building design and material selection should also have regard to protection from weathering and reducing ongoing maintenance costs;
- (xii) Include a recommended condition for apartment developments of 5 or more storeys for ongoing involvement of the architects (or an alternative architectural firm to the satisfaction of the Responsible Authority) to oversee the design and construction of the development and ensure the design quality and appearance of the development as shown on the endorsed plans is realised;

- (xiii) Include a recommended permit condition for a Façade Strategy on complex developments, to cover/include: elevation drawings at a scale of 1:20 illustrating typical podium details, entries and doors, and utilities and typical mid-level and tower facade details; - section drawings to demonstrate façade systems, including fixing details and joints between materials or changes in form; - information about how the façade will be maintained, including any vegetation; and - a sample board and coloured drawings outlining colours, materials and finishes.

Protection from Wind Impacts

- (xiv) Strengthen the standard by removing reference to ‘should not cause’ in relation to unsafe wind conditions;
- (xv) Nominated comfort criteria to also be met within private open space and communal open space areas;
- (xvi) Comfortable wind criteria to be based upon specific direction criteria rather than mean wind speeds from any direction;
- (xvii) Identity which comfort criteria should be used, suggest: - Walking comfort for footpaths and other pedestrian thoroughfares; - Standing comfort for building entrances, communal and private open space area; - Sitting comfort for outdoor café seating; - Consideration of wind in shade vs sun;
- (xviii) Remove reference to ‘primary’ in regard to the relation to trees and landscaping for wind mitigation and include reference to minimum comfort criteria;
- (xix) Include within the standard that wind mitigation measures to be appropriately integrated into the design of the building;
- (xx) Limit wind assessment areas beyond the site boundaries to publicly accessible areas between the nearest adjacent buildings, including publically accessible areas on private land; or the proposed assessment distance, whichever the lesser;
- (xxi) Include the consideration of existing wind conditions in the decision guidelines;
- (xxii) Include consideration of impacts of wind on flora and fauna in streetscape;
- (xxiii) Include reference to a desktop wind report prepared by a suitably qualified specialist within the standard, with wind tunnel testing to be undertaken in situations where further wind analysis is required to ascertain whether wind comfort criteria will be met;

Active engaging streets

- (xxiv) Delete reference to ‘where practical’ from the standard discouraging high fencing;
- (xxv) Clarify within the Standards how active streets are to be achieved e.g. high levels of glazing at street level and glazing and balconies to upper levels;
- (xxvi) Include a standard that requires consideration of privacy for dwellings when designing for active frontages;
- (xxvii) Include reference to the Apartment Design Guidelines in the decision guidelines and update these to provide examples on how activation and street integration can be achieved;
- (xxviii) Relocate the standard on adequate vehicle, pedestrian and cycling links to the Access Standard;

- (xxix) Include additional standards for Access requiring a separation of pedestrian and bicycle access points from vehicle access points and minimise potential conflicts with pedestrians, cyclists and vehicles;
- (xxx) Include an additional standard for site services that discourages services facing the street or where unavoidable, reduce their size and prominence as much as practicable;

Better Managed Construction Impacts

- (xxxi) Support the inclusion of objectives and standards relating to construction impacts at the planning application stage insofar as a design minimizes the need to use public and other private space to access a construction site;
- (xxxii) Support the inclusion of construction management plans as a condition of permit prior to the commencement of demolition; and
- (xxxiii) Request that Construction management plans required as a condition of permit also include details on asset protection and civil works.

CARRIED

11.4 Road Naming Proposals

Trim Record Number: D19/149108

Responsible Officer: Group Manager Chief Executive's Office

Councillor Coleman left the meeting at 8.30pm.

The Acting Group Manager Chief Executive's Office called for nominations for Acting Mayor.

Councillor Chen Yi Mei nominated Councillor Fristacky as Acting Mayor.

There being no other nominations, Councillor Fristacky was appointed Acting Mayor.

Councillor Fristacky assumed the Chair.

RECOMMENDATION

1. That having noted objections in relation to the relevant street naming proposals, Council:
 - (a) assign the name "Vlajnic Lane" to right of way 2074 (behind 61-73 Reid Street Fitzroy North);
 - (b) assign the name "Ngawe Lane" to right of way 1188 (between 60 and 62 Gibdon Street Burnley);
 - (c) assign the name "Wadambuk Lane" to rights of way 1189 and 1190 (behind 56 to 66 Gibdon Street and alongside 66 Gibdon Street Burnley);
 - (d) assign the name "Garryowen Lane" to right of way 1863 and 1865 (behind 21 to 71 Rose Street Fitzroy).
 - (e) assign the name "Mechanics Lane" to right of way 1864 (between 35 and 45 Rose Street and alongside 36 Leicester Street); and
 - (f) re-name the portion of Perry Street Alphington south of Margaret Grove to "Yerrin Chase".
2. That the Chief Executive Officer lodge the adopted names with the Registrar of the Office of Geographic Names and advise all submitters of Council's decision.

Councillor Coleman returned to the meeting at 8.32pm.

Public Submission

Anthony Brown addressed Council on the matter.

COUNCIL RESOLUTION

Moved: Councillor O'Brien

Seconded: Councillor Stone

1. That having noted objections in relation to the relevant street naming proposals, Council:
 - (a) assign the name "Vlajnic Lane" to right of way 2074 (behind 61-73 Reid Street Fitzroy North);
 - (b) assign the name "Ngawe Lane" to right of way 1188 (between 60 and 62 Gibdon Street Burnley);
 - (c) assign the name "Wadambuk Lane" to rights of way 1189 and 1190 (behind 56 to 66 Gibdon Street and alongside 66 Gibdon Street Burnley);
 - (d) assign the name "Garryowen Lane" to right of way 1863 and 1865 (behind 21 to 71 Rose Street Fitzroy).
 - (e) assign the name "Mechanics Lane" to right of way 1864 (between 35 and 45 Rose Street and alongside 36 Leicester Street); and
 - (f) re-name the portion of Perry Street Alphington south of Margaret Grove to "Yerrin Chase".
2. That the Chief Executive Officer lodge the adopted names with the Registrar of the Office of Geographic Names and advise all submitters of Council's decision.

CARRIED UNANIMOUSLY

11.5 Audit Committee Charter Review

Reference: D19/147530

Authoriser: Director Corporate, Business and Finance

RECOMMENDATION

1. That Council:
 - (a) note the resolution of the Audit Committee to “*endorse the draft Audit Committee Charter ... and refer it to Council with the recommendation that it be adopted.*”; and
 - (b) adopt the revised Yarra City Council Audit Committee Charter found at **Attachment 2**.
2. That Council:
 - (a) appoint Vince Philpott to a second term, expiring on 6 July 2021; and
 - (b) appoint David Ashmore to a second term, expiring on 21 September 2021.

COUNCIL RESOLUTION

Moved: Councillor Searle

Seconded: Councillor Chen Yi Mei

1. That Council:
 - (a) note the resolution of the Audit Committee to “*endorse the draft Audit Committee Charter ... and refer it to Council with the recommendation that it be adopted.*”; and
 - (b) adopt the revised Yarra City Council Audit Committee Charter found at **Attachment 2**.
2. That Council:
 - (a) appoint Vince Philpott to a second term, expiring on 6 July 2021; and
 - (b) appoint David Ashmore to a second term, expiring on 21 September 2021.

CARRIED UNANIMOUSLY

11.6 Council Meeting Operations Policy

Reference: D19/158919

Authoriser: Group Manager Chief Executive's Office

RECOMMENDATION

1. That Council:
 - (a) adopt the Council Meetings Operations Policy (**Attachment One**); and
 - (b) repeal the:
 - (i) Conclusion of Meetings Policy (**Attachment Two**);
 - (ii) Confidentiality of Information Policy (**Attachment Three**);
 - (iii) Petition and Joint Letters Policy (**Attachment Four**);
 - (iv) Presentation of Reports By Officers Policy (**Attachment Five**);
 - (v) Processing Committee Recommendations In Block Policy (**Attachment Six**);
 - (vi) Public Access to Agendas Policy (**Attachment Seven**);
 - (vii) Public Participation At Council and Committee Meetings Policy (**Attachment Eight**);
 - (viii) Recording of Meeting Proceedings Policy (**Attachment Nine**);
 - (ix) Special Committees Information To The Public and Media Policy (**Attachment Ten**); and
 - (x) Urgent Business Policy (**Attachment Eleven**).

MOTION

Moved: Councillor Fristacky

Seconded: Councillor Coleman

1. That Council:
 - (a) adopt the Council Meeting Operations Policy (**Attachment One**) subject to being further revised as follows:
 - (i) the reference to a maximum time limit of 5 minutes in Clause 2.1 for Public Question Time and Council Submissions, be listed as the first, not last, dot point;
 - (ii) clause 2.3 Access to Meeting Papers, include that hard copies of papers for agenda items be restricted to 5 copies and only provided for items for which multiple submissions are expected, as assessed by the Governance Officer or requested by a Councillor/s; and
 - (iii) sub-sections of each clause be also numbered to facilitate ease of reference; and
 - (b) repeal the:
 - (i) Conclusion of Meetings Policy (**Attachment Two**);
 - (ii) Confidentiality of Information Policy (**Attachment Three**);
 - (iii) Petition and Joint Letters Policy (**Attachment Four**);
 - (iv) Presentation of Reports By Officers Policy (**Attachment Five**);
 - (v) Processing Committee Recommendations In Block Policy (**Attachment Six**);
 - (vi) Public Access to Agendas Policy (**Attachment Seven**);

- (vii) Public Participation At Council and Committee Meetings Policy (**Attachment Eight**);
- (viii) Recording of Meeting Proceedings Policy (**Attachment Nine**);
- (ix) Special Committees Information To The Public and Media Policy (**Attachment Ten**); and
- (x) Urgent Business Policy (**Attachment Eleven**).

Councillor Searle suggested an amendment but the seconder did not accept.

AMENDMENT

Moved: Councillor Searle

Seconded: Councillor Chen Yi Mei

In section 2.7 Conclusion of meetings, that all words after the second instance of the word 'meeting' be deleted (*"in which case the meeting shall conclude no later than 11.30pm"*)

CARRIED

COUNCIL RESOLUTION

Moved: Councillor Fristacky

Seconded: Councillor Coleman

1. That Council:

- (a) adopt the Council Meeting Operations Policy (**Attachment One**) subject to being further revised as follows:
 - (i) the reference to a maximum time limit of 5 minutes in Clause 2.1 for Public Question Time and Council Submissions, be listed as the first, not last, dot point;
 - (ii) clause 2.3 Access to Meeting Papers, include that hard copies of papers for agenda items be restricted to 5 copies and only provided for items for which multiple submissions are expected, as assessed by the Governance Officer or requested by a Councillor/s;
 - (iii) sub-sections of each clause be also numbered to facilitate ease of reference; and
 - (iv) in section 2.7 Conclusion of meetings, that all words after the second instance of the word 'meeting' be deleted (*"in which case the meeting shall conclude no later than 11.30pm"*); and
- (b) repeal the:
 - (i) Conclusion of Meetings Policy (**Attachment Two**);
 - (ii) Confidentiality of Information Policy (**Attachment Three**);
 - (iii) Petition and Joint Letters Policy (**Attachment Four**);
 - (iv) Presentation of Reports by Officers Policy (**Attachment Five**);
 - (v) Processing Committee Recommendations In Block Policy (**Attachment Six**);
 - (vi) Public Access to Agendas Policy (**Attachment Seven**);
 - (vii) Public Participation at Council and Committee Meetings Policy (**Attachment Eight**);
 - (viii) Recording of Meeting Proceedings Policy (**Attachment Nine**);
 - (ix) Special Committees Information to the Public and Media Policy (**Attachment Ten**); and

(x) Urgent Business Policy (**Attachment Eleven**).

CARRIED

CALL FOR A DIVISION

For: Councillors Fristacky, Stone, Chen Yi Mei, Searle and Nguyen

Against: Nil

Abstained: Councillors Coleman and O'Brien

11.7 Report on Assemblies of Councillors

Trim Record Number: D19/149060

Responsible Officer: Group Manager Chief Executive's Office

RECOMMENDATION

1. That Council formally note and record the Assemblies of Councillors report as detailed in ***Attachment 1*** hereto.

COUNCIL RESOLUTION

Moved: Councillor Stone

Seconded: Councillor Fristacky

1. That Council formally note and record the Assemblies of Councillors report as detailed in ***Attachment 1*** hereto.

CARRIED UNANIMOUSLY

Conclusion

The meeting concluded at 8.57pm.

Confirmed Tuesday 8 October 2019

Acting Mayor