



Ceremonial Meeting of Council Minutes

**held on Thursday 13 November 2014 at 6.30pm
at the Richmond Town Hall**

*Corrected by resolution of Council on Tuesday 25 November 2014

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1. Statement of recognition of Wurundjeri Land

"Welcome to the City of Yarra. Council acknowledges the Wurundjeri community as the first owners of this country. Today, they are still the custodians of the cultural heritage of this land. Further to this, Council acknowledges there are other Aboriginal and Torres Strait Islander people who have lived, worked and contributed to the cultural heritage of Yarra."

2. Attendance, apologies and requests for leave of absence

Attendees:

Councillors

- Cr Geoff Barbour
- Cr Roberto Colanzi
- Cr Misha Coleman
- Cr Jackie Fristacky
- Cr Sam Gaylard
- Cr Simon Huggins
- Cr Amanda Stone
- Cr Phillip Vlahogiannis

Council officers

- Vijaya Vaidyanath (Chief Executive Officer)
- Jack Crawford (Director Corporate and Financial Services)
- Ivan Gilbert (Executive Manager Chief Executive's Office)
- Craig Kenny (Director Community Programs)
- Bruce Phillips (Director City Development)
- Guy Wilson-Browne (Director Infrastructure Services)
- Mel Nikou (Governance Officer)

Apology

- Cr Stephen Jolly

3. Declarations of Conflict of Interest

Nil

4. Council business reports

Item	Page	Res. Page
4.1 Welcoming Address by the Chief Executive Officer	4	4
4.2 Appointment of Acting Chairperson	5	5
4.3 Election of Mayor	6	6
4.4 Mayoral Address	7	7
4.5 Councillors Briefly Speak	8	8
4.6 Internal Development Approvals Committee - Appointment of Committee Members	9	9
4.7 Appointment of Councillor Delegates to Internal and External Bodies	10	10
4.8 Council Meeting Schedule 2015	26	28
4.9 Conclusion	29	29

4.1 Welcoming Address by the Chief Executive Officer

Trim Record Number: D14/152126
Responsible Officer: Chief Executive Officer

The Chief Executive Officer delivered the welcoming address and formally opened the Ceremonial Meeting of Yarra City Council.

4.2 Appointment of Acting Chairperson

Trim Record Number: D14/152128

Responsible Officer: Chief Executive Officer

The Chief Executive Officer invited nominations for an Acting Chairperson.

Councillor Coleman nominated Councillor Gaylard

There being no other nominations, Councillor Gaylard was declared elected and assumed the Chair.

4.3 Election of Mayor

Trim Record Number: D14/152129
Responsible Officer: Chief Executive Officer

Councillor Gaylard noted the following:

Pursuant to the *Local Government Act 1989*, Section 71 (2) enables the Council to resolve to elect a Mayor for a term of two years.

It is a requirement that this decision must be made before the Mayor is elected. In the event of no decision being made, the term of the Mayor remains as one year.

Therefore, before I call for nominations for the office of Mayor, I invite the Council to consider and determine if it wishes the term of the next Mayor to be for one year or two years.

COUNCIL RESOLUTION

Moved: Councillor Fristacky **Seconded:** Councillor Stone

That in accordance with the provisions of the *Local Government Act 1989*, Council set the term of office for the next Mayor as one year.

CARRIED

The Acting Chairperson called for nominations for the office of Mayor.

Councillor Barbour nominated Councillor Vlahogiannis

Councillor Vlahogiannis accepted the nomination

Councillor Coleman nominated Councillor Stone

Councillor Stone accepted the nomination

Councillor Vlahogiannis spoke to his nomination

Councillor Stone spoke to her nomination

A vote was then conducted with Councillor Vlahogiannis receiving 5 votes.

The Acting Chairperson declared Councillor Vlahogiannis to be duly elected to the Office of Mayor of Yarra City Council.

The Acting Chairperson congratulated Mayor Vlahogiannis and vacated the Chair.

Mayor Vlahogiannis assumed the Chair.

On behalf of the Council and community, flowers were presented to the new and previous Mayor.

4.4 Mayoral Address

Trim Record Number: D14/152170

Responsible Officer: Chief Executive Officer

The newly appointed Mayor Vlahogiannis thanked Councillors and then delivered his address.

4.5 Councillors Briefly Speak

Trim Record Number: D14/152173
Responsible Officer: Chief Executive Officer

The Councillors delivered their addresses.

4.6 Internal Development Approvals Committee - Appointment of Committee Members

Trim Record Number: D14/152133
Responsible Officer: Chief Executive Officer

The Mayor called for a motion to determine the membership of the Internal Development Approvals Committee, a special committee of Council with the delegated authority to determine town planning applications.

COUNCIL RESOLUTION

Moved: Councillor Stone

Seconded: Councillor Fristacky

That Councillors:

1. Geoff Barbour
2. Roberto Colanzi
3. Misha Coleman
4. Jackie Fristacky
5. Sam Gaylard
6. Simon Huggins
7. Stephen Jolly
8. Amanda Stone
9. Phillip Vlahogiannis

be duly appointed as members of Council's Internal Development Approvals Committee for a term of 12 months.

CARRIED

The Mayor also noted that the Chief Executive Officer will in consultation with Councillors, determine a quarterly attendance roster allocating three Councillors to each meeting.

4.7 Appointment of Councillor Delegates to Internal and External Bodies

Trim Record Number: D14/152139

Responsible Officer: Chief Executive Officer

Purpose

1. To appoint Councillors as delegates to the internal and external bodies detailed in Attachment 1.

Background

2. Council each year appoints a number of Councillors or staff as its formal delegate or representative to a range of internal and external bodies. Some appointments are for a one-year term others for possibly longer. It is now appropriate to appoint delegates for 2015.

Key Issues

3. A number of the committees seeking delegates provide participating Councillors with the opportunity to:

Financial and Risk Management Implications

- (a) promote fiscally responsible practices and comment on/provide advice on risk management practices (e.g. the Audit Committee);

Economic Implications

- (b) promote employment growth and business opportunities across the municipality (e.g. the Business Advisory Group);

Environmental Implications

- (c) promote environmentally friendly practices such as recycling (e.g. the Metropolitan Waste Management Group) and sustainable transport (e.g. the Metropolitan Transport Forum); and

Social Implications

- (d) promote accessibility (e.g. the Disability Advisory Group) and cultural awareness (e.g. the Aboriginal Advisory Committee).

Council Plan, Strategy and Policy Implications

Internal Bodies

4. Table 1 lists examples of Council documents that relate to and/or complement the work of the internal bodies under discussion.

Internal body	Examples of related / complementary Council documents
Aboriginal Advisory Group	Aboriginal Recognition Statement Policy
	Council Statement of Recognition of Wurundjeri Land Policy
	Geographic Place Names Policy
	Council Plan 2013/17 - Policy Supporting a Diverse & Dynamic Yarra -Recognise & Celebrate our cultural heritage and diversity
Sustainable Infrastructure Network	Asset Management Strategy
	Asset Management Policy
	Council Plan 2013/17 - Sustainability - Ensuring a Sustainable Yarra
Audit Committee	Council Plan 2013/17 - Building Council's Capacity & Performance (Ensure Financially Sustainable Council through a Balanced Budget and Maintaining Yarra's Infrastructure)
	Annual Budget 2014/15
	Long Term Financial Plan
Bicycle Advisory Committee	Bicycle Lane Marking Policy
	Bicycle Travel During Work Hours Policy
	Subsidy for RACV Bike Assist and Bicycle Victoria Membership Policy
	Bicycle Mileage Allowance and Purchase Guidelines Policy
	Staff Green Travel Policy
	Council Plan 2013/17 - Making Yarra More Liveable - Increased Bicycle Use Through Improved Access and Infrastructure for Bicycles & Pedestrians
Business Advisory Group	Economic Development Strategy
	Tourism Strategy
	Council Plan 2013/17 - Supporting a Diverse & Dynamic Yarra (Contribute to Develop & Maintain the local and Regional economy) (Support Vibrant & Diverse Neighbourhoods & Centre)
Disability Advisory Committee	River of Life Positive Aging Strategy - Action Plan 2014 - 2017
	Footpath Trading Policy
	Council Plan 2013/17 - Supporting a Diverse & Dynamic Yarra
	Council Plan 2013/17 - Serving Yarra's Community (Encourage Social Inclusion through Understanding & Addressing Local Needs)
Early Years Reference Group	Council Plan 2013/17 - Serving Yarra's Community (Create Community Hubs Including Children's Services and Facilities for Parents and Children) & (Review & Improve Council's Services To Ensure they are Cost Effective Accessible & Appropriately Targeted)

Internal body	Examples of related / complementary Council documents
Municipal Health Plan Advisory Committee	Council Plan 2013/17 - Serving Yarra's Community.
CEO Performance Review Sub Committee	
Yarra Arts Advisory Committee (YAARTS)	Art Collection Management Policy
	Arts and Cultural Strategy 2011/15
	Council Plan 2013/17 - Supporting a Diverse & Dynamic Yarra (Foster & Promote Vibrant Arts Cultures & Communities)

Table 1

External Bodies

5. Table 2 lists examples of Council documents that relate to and/or complement the work of the external bodies under discussion.

External Body	Examples of related / complementary Council documents
Collingwood Children's Farm Management Committee	
Darebin Creek Management Committee	
Merri Creek Management Committee	
Metropolitan Local Governments' Waste Forum	Council Plan 2013/17 - Making Yarra More Liveable & Ensuring A Sustainable Yarra
Metropolitan Transport Forum (MTF)	Council Plan 2013/17 - Making Yarra More Liveable (Advocate For Public Transport Improvement)
Municipal Association of Victoria	Council Plan 2013/17 - Building Council's Capacity & Performance
Road Safety Action Group Inner Melbourne (RSAGIM)	Municipal Road Safety Strategy
Victorian Local Governance Association	Council Plan 2013/17 - Building Council's Capacity & Performance
Yarra Bend Park Trust	

Table 2

Legal Implications

6. Councillor appointments to external associations, bodies and committees are to be made in accordance with clause 21 of Council's Meetings Procedures Local Law (Local Law No.1 of 2011).

7. If there is only one nomination for an appointment, the Councillor is to be declared duly appointed to the relevant body. If there is more than one nomination, the matter is to be resolved in accordance with the procedure for election of the Mayor, as outlined in clauses 8 - 20 of Council's Meetings Procedures Local Law (Local Law No.1 of 2011).

RECOMMENDATION

1. That Council determine on and appoint Councillor delegates to the internal and external bodies detailed in Attachment 1.

COUNCIL RESOLUTION

Moved: Councillor Fristacky

Seconded: Councillor Barbour

1. That Council determine to:
 - (a) combine the two East West Link Working Groups and the Public Transport Advocacy Campaign Steering Committee into one consolidated – the East West Link Working Group;
 - (b) delete the following Groups which are no longer required: Fitzroy Town Hall Heritage Advisory Committee and the AIDS 2014 Conference Working Party; and
 - (c) appoint delegates to internal and external bodies detailed in Attachment 1, as amended, subject to deletion of the substitute Collingwood's Children Farm Management Committee, page 10; and subject to the election of the competing positions in the Audit Committee.

CARRIED

The Mayor advised that two nominations to the second appointee of the Audit Committee as Councillor Colanzi and Councillor Coleman.

Councillor Coleman spoke to her nomination

Councillor Colanzi spoke to his nomination

The Mayor called for a vote

The Mayor congratulated Councillor Colanzi as duly appointed delegate to the Audit Committee.

Attachment 1 – Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

(Appointed at Special Council Meeting 13/11/2014 and as added)

PART ONE – INTERNAL BODIES

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Aboriginal Advisory Committee	To facilitate communication with the Aboriginal community.	1 Councillor	1 st Cr Stone 2 nd Cr Jolly	1 st Cr Stone 2 nd Cr Vlahogiannis	Aldo Malavisi Colin Hunter	Meets bi-monthly (1 st Thursday, 11am-1pm, RTH MR1)
Active Ageing Advisory Committee	To advise Council on aged services.	1 Councillor	1 st Cr Stone 2 nd Cr Fristacky	1 st Cr Stone 2 nd Cr Fristacky	Fran Moloney	Meets bi-month. 4 th Monday, 2.00-3.30p.m. @ 433 Smith Street
Audit Committee N.B. Highly desirable to have some Councillor Member continuity on this Committee	To provide independent assurance and assistance to Council on its risk, control and compliance framework, and external accountability responsibilities.	Mayor Plus one other Councillor to be nominated.	1 st Mayor 2 nd Cr Colanzi (Observers: Cr Coleman Cr Huggins Cr Vlahogiannis - This "observer" role to be removed. Any Councillor may attend an Audit Committee meeting as an observer if they wish)	1 st Mayor 2 nd Cr Colanzi **Misha would like to be an observer	Director Corporate & Financial Services	In 2014-15, will meet 5 times in months of Dec, Feb, May, Aug (Financial statements) and Sept. Dates to be determined. (In addition to Councillor appointees, membership includes three independent external members. Meetings are also attended by: External Auditors; Internal Auditors; CEO; Director Corporate & Financial Services; Manager Finance; and Risk & Audit Advisor)

Attachment 1 – Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

(Appointed at Special Council Meeting 13/11/2014 and as added)

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Australia Day Awards Committee	To facilitate selection of Australia Day Citizens of the Year	1 Councillor from each Ward, one of whom shall be the Mayor	1 st Mayor 2 nd Cr Coleman 3 rd Cr Barbour	1 st Cr (Mayor) 2 nd Cr Coleman 3 rd Cr Barbour	Sarah Ernst	Requires one or two meetings late December, early January. (5:30-6:30pm RTH MR2) (Senior Officers also on Panel)
Bicycle Advisory Committee	To advise Council on bicycle infrastructure, education and related issues.	At least 1 Councillor	1 st Cr Coleman 2 nd Cr Gaylard	1 st Cr Gaylard 2 nd Cr Fristacky	Alistair McDonald	Meets bi-monthly, 1st Thursday, FTH Mayors Room 6:30-8:00pm
Business Advisory Group	To improve communication between Council and the local business community.	At least 2 Councillors	1 st Cr Colanzi 2 nd Cr Vlahogiannis 3 rd Cr Huggins 4 th Cr Barbour	1 st Cr Colanzi 2 nd Cr Vlahogiannis 3 rd Cr Huggins	Janet McMurray	Meets quarterly on the 3 rd Thursday from 8:00-10:00am FTH Reading Room
Community Gardens Advisory Committee	To advise on Council on development of community gardens	2 Councillors	1 st Cr Gaylard	1 st Cr Gaylard 2 nd Cr Jolly	Jane Waldock	Meets quarterly on 3 rd Thursday of the month, 6:00-8:00pm FTH Reading Room

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Disability Advisory Committee	To advise Council on disability issues.	2 Councillors	1 st Cr Fristacky 2 nd Cr Stone	1 st Cr Fristacky 2 nd Cr Stone	Ro Roberts	Meets Monthly 2 nd Tuesday from 4:00-6:00pm, CTH – Wurundjeri Room
Early Years Reference Group	To advise and inform Council on policy initiatives related to the implementation of the MEYP 2009/13.	Interested Councillors	1 st Cr Stone	1 st Cr Stone	Jocelyn Fuller	Meets quarterly on 2 nd Tuesday of month from 12:00-2:00pm FTH Reading Room
East West Link Working Group (Consolidated)	To review proposed East – West Link matters	To replace each of the former: -EWL working Group (1) -EWL working Group (2) -Public Transport Advocacy Campaign Steering Group	New to replace Committees as noted	1 st Cr Fristacky 2 nd Cr Barbour 3 rd Cr Stone	Bruce Phillips	To meet at a time, frequency and venue to be determined
Heritage Advisory Committee	To provide advice to Council on strategic heritage matters	2 Councillors	1 st Cr Gaylard 2 nd Cr Barbour	1 st Cr Barbour 2 nd Cr Gaylard	Erika Russell	Meets bi-monthly, 1st Wednesday, RTH MR3, 6-8pm (Sub-Committees meet on off months and Councillors not required for sub-committees)

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Municipal Health Plan Advisory Committee	To oversee the development and monitoring of the MHP.	2 Councillors	1 st Cr Huggins 2 nd Cr Barbour 3 rd Cr Coleman	1 st Cr Huggins 2 nd Cr Gaylard	Malcolm McCall	Meets bi-monthly on 1st Wednesday from 12:00-1:30pm RTH MR3
North Fitzroy Community Hub Community Design Reference Group	To inform Council on local needs to inform the design process of developing the hub	Nicholls Ward Councillors Plus community representatives	Cr Fristacky Cr Colanzi Cr Gaylard	Cr Fristacky Cr Gaylard Cr Colanzi	Craig Kenny Guy Wilson-Browne Ivan Gilbert	Ongoing meetings as required with Ward Councillors and Project Reference Group and Design Reference Group Meets quarterly 3 rd Wednesday 5:30-7:00pm, FTH Mayors Room
Performance Review Sub Committee	To conduct the annual remuneration and performance review of Council’s Chief Executive Officer.	Mayor (<i>ex officio</i>) plus other interested Councillors	1 st Mayor 2 nd Cr Colanzi 3 rd Cr Coleman 4 th Cr Vlahogiannis	Mayor and all Councillors	N.A.	Twice yearly (as required) to review program of KPI setting (Has been facilitated by external consultant)

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(Appointed at Special Council Meeting 13/11/2014 and as added)

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Yarra Arts Advisory Committee (YAARTS)	To advise Council on arts and cultural issues, funding priorities and policy formulation.	1 Councillor	1 st Cr Huggins 2 nd Cr Barbour	1 st Cr Huggins 2 nd Cr Barbour	Siu Chan	Meets quarterly on 2nd Wednesday of the month (depending on Council) 4:30 6:00pm. CTH Wurunjeri Room Sub-Committees: Room to Create Advisory Committee & Visual Arts Panel)
Yarra Environment Advisory Committee	Forum for Community and professional input on environmental issues.	Interested Councillors	1 st Cr Stone	1 st Cr Stone	Michael Oke	Meets bi- monthly, FTH Mayors Room, 4 th Wednesday's 6:00-8:00pm (Also includes some 12 Externals)
Yarra Libraries Advisory Committee (YLAC)	To provide advice on Public Library services	2 Councillors	1 st Cr Vlahogiannis 2 nd Cr Fristacky	1 st Cr Vlahogoiannis 2 nd Cr Jolly	Margherita Barbante	Meets quarterly on 4th Wednesday of Month from 6:00-8:00pm @ Libraries

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Contact Council Officer	Meeting Arrangements
Yarra Sustainability Awards Panel	Annual Award Panel to assess entries in the listed Award categories	Only require one Cr. per entry category	1st Cr Coleman <i>(Business)</i> 2nd Cr Colanzi <i>(Educational Services)</i> 3rd Cr Vlahogiannis <i>(Community Action)</i> 4th Cr Gaylard <i>(Building & Design Development)</i> 5th Cr Stone <i>(Home & Garden)</i> 6th Cr Fristacky <i>(Local Hero)</i> 7th Cr Barbour <i>(Staff Award)</i> 8th Cr Huggins <i>(Frank Fisher Award)</i>	1st Cr Barbour <i>(Business)</i> 2nd Cr Stone <i>(Educational Services)</i> 3rd Cr Colanzi <i>(Community Action)</i> 4th Cr Fristacky <i>(Building & Design Development)</i> 5th Cr Gaylard <i>(Home & Garden)</i> 6th Cr Vlahogiannis <i>(Local Hero)</i> 7th Cr Coleman <i>(Staff Award)</i> 8th Cr Huggins <i>(Frank Fisher Award)</i>	Courtney Deans	Individual judging meetings for each councillor are set up throughout August depending on their availability. Staff & Community Awards Ceremonies are in September. (Councillors are asked to consider applications earlier in year)
Youth Advisory Committee (YAC)	To inform Council on Youth Issues	2 Councillors	1st Cr Stone 2nd Cr Huggins	1st Cr Stone 2nd Cr Vlahogioannis	Cherry Grimwade	Meets quarterly on 1st Thursday of Month from 4:00-5:30pm, RTH Councillors Lounge

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Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

(Appointed at Special Council Meeting 13/11/2014 and as added)

PART TWO – EXTERNAL BODIES

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Australian Local Government Women’s Association (ALGWA)	To promote participation and representation by women in Local Government.	1 Councillor	Cr Coleman	Cr Coleman	Ivan Gilbert	
Collingwood Children’s Farm Management Committee	To oversee management of the Collingwood Children’s Farm.	1 Councillor 1 substitute Councillor	1 st Cr Jolly 2 nd Cr Coleman	1 st Cr Coleman Substitute: Cr Jolly	?	Meets monthly on 4 th Thursday from 6.00 p.m. @ Collingwood Children’s Farm
Darebin Creek Management Committee (DCMC)	To collaborate with all tiers of government and encourage the community to participate in the sound management of this natural resource.	1 Councillor or Council Officer	No Councillors	No Councillors	Justin Hanrahan	Councillors do not attend. The DCMC is comprised of members from Banyule, Darebin, Whittlesea, Yarra and La Trobe University

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Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Doncaster Rail LG Group	Delivery of Doncaster Rail	1 or 2 Councillors	1 st Cr Gaylard 2 nd Cr Fristacky	1 st Cr Gaylard 2 nd Cr Jolly	Jane Waldock	Only occasional meetings
Friends of Baucau	Promotion of Governance and Friendship to East Timor Community	1 Councillor	1 st Cr Stone 2 nd Cr Colanzi (substitute)	1 st Cr Stone 2 nd Cr Fristacky (Substitute)		
IMAP (Inner Melbourne Action Plan) Implementation Committee	Role to make Melbourne More Liveable: IMAP 2006. Covers Yarra, Maribyrnong, Melbourne, Port Phillip, Stonnington	1 Councillor	Mayor	Mayor	Bruce Phillips	Quarterly meetings for Mayor and CEO with other Officers as required Meets on Friday mornings from 8.00 a.m. @ various venues
Inner South Metropolitan Mayors' Forum	Regional Group of Councils	1 Councillor	Mayor	Mayor	Ivan Gilbert	Meets Bi Monthly on Fridays from 12.30 – 2.30 p.m. @ rotating locations (Membership x 9 – Melbourne, Stonnington, Port Phillip, Bayside, Kingston, Boroondara, Glen Eira and Yarra)

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Council’s Delegates and Representatives to Internal and External Bodies for 2014/2015

(Appointed at Special Council Meeting 13/11/2014 and as added)

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Mayors for Peace		Mayor or appointee	Mayor	Mayor	Ivan Gilbert	No meetings required
Melbourne Northern Metropolitan Mayors and CEOs Forum	Mayors and CEOs Forum	Mayor CEO	Mayor	Mayor	Ivan Gilbert	Meets Bi Monthly on Thursdays from 10.00 a.m. – 1.00 p.m. @ rotating locations (But days do change to suit group needs) (Membership x 7 – Whittlesea, Moreland, Banyule, Nillumbik, Darebin, Yarra and Hume) (Also includes possible travel to Canberra to Lobby MP’s for funding)
Merri Creek Management Committee	To provide strategic planning programs, activities and works to improve the parkland and waters of the Merri Creek.	1 Councillor or Council Officer	No Councillors	No Councillors	Carrie Lindsay	Councillors do not attend

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Metropolitan (Local Government) Waste Management Forum	To develop, support and promote waste reduction and recycling programs.	1 Councillor 1 substitute Councillor	1 st Cr Coleman 2 nd Cr Colanzi	1 st Cr Coleman 2 nd Cr Barbour	Kim O'Connor	Meets monthly on 3rd Thursday from 6.00 p.m. @ a CBD venue includes Councils from metropolitan area
Metropolitan Transport Forum (MTF)	To develop recommendations pertaining to transport in Melbourne, with particular emphasis on advocating for improved public transport.	1 Councillor 1 substitute Councillor	1 st Cr Fristacky 2 nd Cr Vlahogiannis	1 st Cr Fristacky 2 nd Cr Colanzi	Jane Waldock	Meets monthly on 1 st Wednesday from 6.00 p.m. @ Melbourne Town Hall with members attending from municipalities across Melb and Vic.
Municipal Association of Victoria	Legislated peak body for Victoria's 79 councils. Formed 1879	1 Councillor as the appointed Council delegate Cr Fristacky is MAV Board member to March 2015	1 st Cr Colanzi 2 nd Cr Vlahogiannis	1 st Cr Fristacky 2 nd Cr Colanzi	Ivan Gilbert	2 x State Councils and Annual Conference – usually May and October on Thursdays and Fridays. (Includes Annual Dinner)

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(Appointed at Special Council Meeting 13/11/2014 and as added)

Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Northern Alliance for Greenhouse Action (NAGA)	To promote community understanding and support for Greenhouse actions.	1 Councillor	1 st Cr Gaylard	1 st Cr Gaylard	Michael Oke	Meets quarterly on 2 nd Monday of month during business hours. Includes 9 Councils and Moreland Energy Foundation
Road Safety Action Group Inner Melbourne (RSAGIM)	To advocate for road safety and partner with governments, media, police and local communities. Includes Yarra, Melbourne, Port Phillip, Stonnington	1 Councillor 1 substitute Councillor	1 st Cr Fristacky	1 st Cr Gaylard 2 nd Cr Jolly	Sustainable Transport Officer (Heidi Marfurt) <i>(Appointed as Council Officer to the Committee by Council resolution 19/7/11 - ACTION MEMO 199-11)</i>	Meets Bi Monthly OR Quarterly on 3 rd Wednesday from 1.00 – 2.30 p.m.
Victorian Local Governance Association.	To provide leadership, advocacy and advice relevant to member councils.	1 Councillor 1 substitute Councillor	1 st Cr Fristacky 2 nd Cr Barbour	1 st Cr Barbour 2 nd Cr Fristacky	Ivan Gilbert	Meets monthly on 1 st Thursday @ VLGA Office Carlton

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Committee / Working Group	Purpose / Description	Number of Appointees Required	2014 Appointees	2015 Appointees	Council Contact Officer	
Yarra Energy Foundation	To promote and implement energy sustainability.	2 Councillors 1 Officer rep.	1 st Cr Gaylard 2 nd Cr Colanzi Mr Guy Wilson-Browne	1 st Cr Gaylard 2 nd Cr Colanzi Mr Guy Wilson-Browne	Jane Waldock	Meets Monthly 3 rd Thursday from 6.00 – 7.30 p.m. @ RTH.

4.8 Council Meeting Schedule 2015

Trim Record Number: D14/152185

Responsible Officer: Chief Executive Officer

Purpose

1. To formally adopt the meetings schedule for the 2015 calendar year.

Background

2. It should be noted that the same meeting cycle and venues as for 2014, have been applied to the 2015 year:
 - (a) Council Meetings commence at 6.30 pm for Closed Sessions and 7.00 pm for Public Sessions, on the 1st and 3rd Tuesday of the Month, excluding January and with adjustments for instances impacted by Public Holidays;
 - (b) IDAC Meetings commence at 6.30pm, on the 2nd and 4th Wednesday of each Month, excluding January and with adjustments for instances impacted by Public Holidays; and
 - (c) Council Meetings alternate between Richmond (RTH) and Fitzroy Town Halls (FTH), and all IDAC Meetings are held at Richmond Town Hall (RTH).
3. Special Council Meetings may also be called during the 2015 year as the need arises, and appropriate notice will provided as per legislative requirements.
4. Also provided are the Public Ward Meeting dates for 2015. Although not a legislative requirement, having these dates finalised does ensure that ample notice can be provided to the Yarra community about these invaluable forums.

Consultation

5. The nature of this report did not necessitate any consultation to be undertaken.

Financial Implications

6. There are no direct financial implications flowing from the preparation of this report

Economic Implications

7. There are no economic implications flowing from the preparation of this report.

Sustainability Implications

8. There are no sustainability implications flowing from the preparation of this report.

Social Implications

9. There are no social implications associated with the preparation of this report.

Human Rights Implications

10. There are no Human Rights implications flowing from the preparation of this report.

Communications with CALD Communities Implications

11. The nature of this report did not necessitate any dedicated consultation to be undertaken.

Council Plan, Strategy and Policy Implications

12. Council's Strategic Objective 5: leading local government - includes a leadership focus; and reinforces that Council is working closely with its community to represent and advocate for the rights and needs of such a community. It is therefore vital that the community is well informed of when Council conducts its formal meetings.

Legal Implications

13. Section 89 (4) of the *Local Government Act* 1989, generally provides that a Council must give at least 7 days' notice when holding an Ordinary or Special Council Meeting or a Special Committee comprising solely of Councillors (such as IDAC). Where urgent or extraordinary circumstances prevent Council from complying with section 89(4), Council is required to give such public notice as is practicable and specify the urgent or extraordinary circumstances which prevented normal notice in the Minutes.
14. Further, Clause 36 of Council's Meeting Procedures Local Law 2011, provides that – "the date, time and place for all Ordinary Meetings and Special Committee Meetings shall be fixed by the Council from time to time".

Other Issues

15. There are no other issues relevant in the preparation of this report.

Options

16. Council can accept the Officer's recommendation or amend, vary, or defer the matter, pending receipt of other required information.

Conclusion

17. The recommended Council Meeting Schedule for the 2015 year is reflective of the schedule adopted for the 2014 year.

RECOMMENDATION

1. That Council:
 - (a) adopt the following Meeting Schedule for the 2015 year:
 - (i) Ordinary Council
3 & 17 February (RTH); 3 & 17 March (FTH); 14 April (RTH); 5 & 19 May (FTH); 2 & 16 June (RTH); 7 & 21 July (FTH); 4 & 18 August (RTH); 1 & 15 September (FTH); 6 & 20 October (RTH); 10 & 24 November (FTH) and 1 & 15 December (RTH); and
 - (ii) Internal Development Approvals Committee (IDAC) (all held at RTH)
28 January; 11 & 25 February; 11 & 25 March; 15 & 29 April; 13 & 27 May; 10 & 24 June; 15 & 29 July; 12 & 26 August; 9 & 23 September; 14 & 28 October; 11 & 25 November; 9 & 16 December;
 - (b) note the Public Ward Meetings planned for the 2015 year:
 - (i) Langridge - 23 April & 27 August (6.30 to 8.00 pm at Collingwood Senior Citizens Centre);
 - (ii) Melba - 20 April & 24 August (6.30 to 8.00 pm at Richmond Town Hall); and
 - (iii) Nicholls - 21 April & 25 August (6.30 to 8.00 pm at Edinburgh Gardens Community Room); and
 - (c) request the Chief Executive Officer to ensure that:
 - (i) the adopted Council Meeting Schedule and the Public Ward Meeting Schedule are posted on the Council website, and also advertised appropriately; and
 - (ii) a leaflet detailing the various Meeting Schedule dates (or balances thereof remaining) is included with any mail-outs to residents (e.g. the annual distribution of the Council Rate Notices).

COUNCIL RESOLUTION

Moved: Councillor Fristacky

Seconded: Councillor Stone

1. That Council:

(a) adopt the following Meeting Schedule for the 2015 year:

(i) Ordinary Council

3 & 17 February (RTH); 3 & 17 March (FTH); 14 April (RTH); 5 & 19 May (FTH); 2 & 16 June (RTH); 7 & 21 July (FTH); 4 & 18 August (RTH); 1 & 15 September (FTH); 6 & 20 October (RTH); 10 & 24 November (FTH) and 1 & 15 December (RTH); and

(ii) Internal Development Approvals Committee (IDAC) (all held at RTH)

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(ii) a leaflet detailing the various Meeting Schedule dates (or balances thereof remaining) is included with any mail-outs to residents (e.g. the annual distribution of the Council Rate Notices).

CARRIED

4.9 Conclusion

Trim Record Number: D14/152179
Responsible Officer: Chief Executive Officer

The Mayor thanked everyone in attendance and extended an invitation to join him for refreshments at the public reception following the Ceremonial meeting.

CONCLUSION

The meeting concluded at 7.45pm.

Confirmed Tuesday 25 November 2014

Mayor