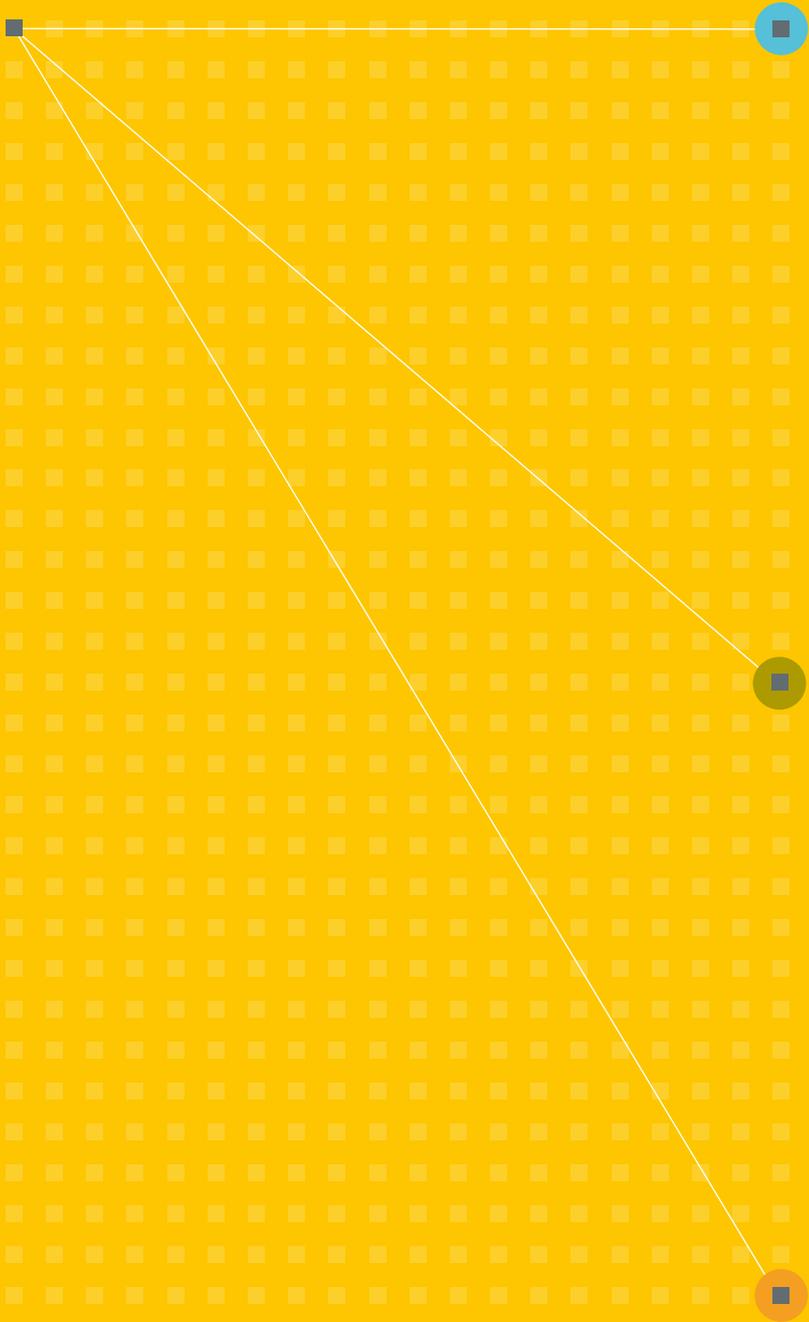


# ANNUAL REPORT 2009-10

PINPOINTING PROGRESS





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# HIGHLIGHTS



## WELCOME

Yarra City Council is pleased to present its 2009–10 Annual Report. This report provides a comprehensive account of our performance during this financial year.

This report demonstrates the broad range of services and programs Council provides to the community and shows our commitment to accountability and good democratic governance.

The report is divided into seven parts to make it easier for readers to navigate.

**Part 1** provides a summary of Yarra Council's major highlights and achievements for 2009–10 including a profile of the Yarra community, a message from the Mayor and Chief Executive Officer, a financial overview, a snapshot of major capital works, major projects, sustainability initiatives, advocacy campaigns and how we engage with our community.

**Part 2** (page 22 ) contains information on Governance including a summary on Councillors and how they make decisions, as well as a range of statutory information such as Freedom of Information requests, risk management and privacy.

**Part 3** (page 30) focuses on the Council organisation, our staff, Occupational Health and Safety, and Equal Opportunity.

**Part 4** (page 36) details how Yarra Council has met its Council Plan strategic objectives as well as provides some of our achievements outside the Council Plan.

**Part 5** (page 66) contains Yarra's official performance statements, and

**Part 6** (page 74) provides the financial statements.

**Part 7** (page 128) contains other useful information including a glossary, index and key contacts.

## ACKNOWLEDGEMENT

Council acknowledges the Wurundjeri as the first owners of this country. Today, they are still the custodians of the cultural heritage of this land. Further to this, Council acknowledges there are other Aboriginal and Torres Strait Islander people who have lived, worked and contributed to the cultural heritage of Yarra.

## INTERESTING FACTS AND FIGURES

**78,000**  
population  
(as at June 30, 2009)

**77%**  
residents  
aged between 18–64

**>8,700**  
businesses  
located in Yarra

**58,000**  
people work in Yarra

**65%**  
of the population  
over 15 years of age  
are employed

**1,400**  
planning permit  
applications a year are  
handled by Council

**49%** The majority of  
people live in medium  
density housing

**230** hectares of  
open space

Yarra residents have the highest  
level of non-car use for travel  
to work of any Melbourne local  
government area.

**27%** of the population  
was born overseas

## WHY WE HAVE AN ANNUAL REPORT

The Victorian Local Government Act 1989 requires all Councils to present an Annual Report to the Minister for Local Government by 30 September each year.

As well as meeting this statutory requirement, Yarra City Council sees the Annual Report as a vital tool to keep the local community, including residents, businesses, community groups and organisations, and State and Federal governments informed about Council's performance during the 2009–10 financial year against the objectives set out in the Council Plan 2009–13.

Hard copies of the 2009–10 Annual Report are available from Yarra's Customer Service Centres at Richmond and Collingwood, and at our libraries at Richmond, Collingwood, North Carlton, Fitzroy and North Fitzroy. For further information, please call Council on **9205 5555**. An electronic version of the Annual Report can also be accessed via Council's website at: [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au)



## PROFILE OF YARRA

Yarra is a liveable city where people have easy access to a broad range of community amenities. It is located only five kilometres from Melbourne's Central Business District and covers an area of 19.5 square kilometres. The suburbs of Abbotsford, Burnley, Clifton Hill, Collingwood, Cremorne, Fitzroy, North Fitzroy, North Carlton, Princes Hill, Richmond, and parts of Alphington and Fairfield are located within the City of Yarra.

### OUR RESIDENTS

As at June 2009, an estimated 78,000 residents called Yarra home. Over the last six years the City's population growth has been above the Victorian average. Yarra is forecast to grow at around 1% each year over the next 15 years, to reach an estimated population of 97,855 by 2026.

Yarra also has a significant turnover of residents, with around half of the population having moved to the city within the last five years.

Over recent years Yarra has changed from a working class area to become more middle class as increasing numbers of educated and professionally-employed people have moved into the area. Australian Bureau of Statistics (ABS) figures show nearly 77% of Yarra residents are aged between 18–64 years and 27% of residents were born overseas, mainly in Vietnam, England, New Zealand, Greece, China and Italy.

Overall, Yarra has a well-educated population. More Yarra residents hold a degree or higher qualification (39% of those 15 years or older) than the Melbourne average (34%). Employment rates among Yarra residents are relatively high, with at least 65% of residents aged 15 years and over (38,000 people) employed. The main employment groups are professionals (41%), managers (14%) and clerical and administrative roles (13%).

### HOUSING

Most Yarra residents (49%) live in medium density housing, while 23.1% occupy high density dwellings and 17.5% live in a detached house. House prices in Yarra have risen dramatically in recent years. In 1993, Yarra's median house price was 23% higher than the Melbourne median, but in 2008 the median house price in Yarra was 73% higher than the Melbourne median.

Yarra also has a significant amount of public housing, with 33% of Victoria's high-rise public housing located in Yarra. There are just under 5000 public housing dwellings in the city and these make up 13% of Yarra's dwellings, and 7% of all Victoria's public housing stock.

### BUSINESS

Yarra has a diverse range of more than 8,700 retail, services, trades and manufacturing businesses operating in the city and they employ around 58,000 people. The majority (80%) are classed as small businesses employing up to four people. The major industry sectors within Yarra are Property and Business Services (20%), Health and Community Services (11%), Manufacturing (10%) and Education (9%).

A broad mix of retail outlets in popular precincts (including Bridge Road, Swan, Victoria and Church Streets in Richmond; Smith, Brunswick, Johnston and Gertrude Streets in Collingwood and Fitzroy, as well as shopping villages in Rathdowne and Nicholson Streets, St Georges Road and Queens Parade) attract thousands of shoppers to the city each week.

Business provides an important economic and social contribution to the municipality and plays a vital role in the growth and development of tourism in Yarra.

### OPEN SPACE

The Yarra River, Merri and Darebin creeks form three of Yarra's boundaries to the south, east and north. The Merri Creek and Yarra River have open space reserves which are highly valued by Yarra residents and wider metropolitan Melbourne for their recreational and nature conservation values.



In total there are more than 230 hectares of open space in the City of Yarra. This constitutes 34 square metres of open space per person.

The area also has a broad range of recreation, leisure and sports facilities to keep residents active and healthy. Council operates three leisure centres in Collingwood, Fitzroy and Richmond, as well as the Burnley Golf Course. Yarra is also home to 17 sports grounds, an athletics track and three lawn bowls facilities.

### HISTORY

The City of Yarra was formed in June 1994 following the State Government’s major restructure of Local Government in Victoria. The new City was an amalgamation of the former municipalities of Collingwood, Richmond, Fitzroy, Northcote (Alphington and Fairfield, south of Heidelberg Road only) and part of the City of Melbourne (North Carlton only).

Yarra has a proud Indigenous history. The traditional owners of the land are the Wurundjeri Aboriginal people of the Kulin Nation and they are still recognised as the custodians of the cultural heritage of land in Yarra. Yarra continues to be an important meeting place for Aboriginal people in Victoria.

Yarra’s suburbs have a rich and varied history. In the early years, Yarra was more industrial and was home to many iconic Australian brands such as Fosters Brewery, Heinz and the Rosella Jam and Sauce Factory. However, over the years the industrial focus has changed to a residential and retail mix as the population and demand for inner city living has increased. As a result many of the former factories have now been converted into highly sought after warehouse and studio apartments.

## ATTRACTIONS

Yarra is well known for a range of local attractions and landmarks that are visited by local residents and people from all over Melbourne.

Major attractions include:

- Abbotsford Convent
- Collingwood Children’s Farm
- Dights Falls
- Fairfield Boathouse and Amphitheatre
- Merri Creek lookout and footbridge, and
- Yarra Bend Park.



There are also many landmarks throughout the City including the following historically significant Melbourne icons:

- Skipping Girl sign
- Nylex sign
- Dimmeys clock tower
- Pelaco sign
- Shot Tower
- Slade Knitwear sign, and
- Olympic Tyre sign.



## MAYOR'S MESSAGE



It gives me great pleasure to present Yarra City Council's Annual Report for 2009–10.

This Annual Report covers a 12-month period when major progress was made on several long-standing projects to expand the services Council provides to our community.

Here are some highlights of what we have achieved together:

### LEISURE, LIBRARY AND RECREATION SERVICES TO BE EXPANDED

With Yarra's residential population continuing to grow, it is more important than ever that we provide services and infrastructure that help our residents remain healthy, happy and connected with each other.

Plans for the creation of a permanent North Fitzroy library and community hub took a major step forward in 2009–10, with Council deciding to compulsorily acquire land in St Georges Road. To secure the 900 m<sup>2</sup> site, Council was required to amend the Yarra Planning Scheme to apply a Public Acquisition Overlay to the land, which is a former petrol station. The amendment has recently been approved by Council, following its public exhibition and a recommendation by an independent planning panel that it go ahead. The owner of the land will be provided with appropriate compensation.

About \$2 million has been allocated in the 2010–11 Council budget for the purchase of the land, with the development of a design concept for the building also underway. Local residents have been calling for this community hub since the 1980s. It is expected to provide modern services in the heart of North Fitzroy, and add enormously to the quality of life of local residents.

In 2009–10, an important milestone was reached in the impending expansion of the Collingwood Leisure Centre. A planning permit for the \$6.3 million redevelopment of the aquatic area was granted in late April 2010, with the redevelopment getting underway early in 2010–11 and expected to be complete by late 2011. The expanded centre is expected to be able to accommodate an additional 40,000 visits each year.

In May 2010, Council was delighted when the Federal Government announced it would contribute \$3.5 million towards the transformation of Victoria Park into a major community recreation space. After a long and proud history as the Collingwood Football Club's home ground and then a period of inactivity, Victoria Park is being returned to its original purpose as a place of 'public resort and recreation'. With open space scarce in the inner city, Victoria Park will provide a much-needed outlet where people can go to walk their dogs, jog, play or watch sport or have a bbq.

## CREATING MORE CHILDCARE PLACES

Yarra is undergoing a baby boom, with 420 more children under six years old expected to be living in Yarra in 2016 compared to 2006. While families will naturally benefit from general infrastructure projects, Council is also working hard to create and support new child care places in Yarra. We want to ease local parents' anxieties about whether they will be able to secure a child care place in their neighbourhood.

In 2009–10, Council undertook initial consultation on plans for a childcare and community hub at the former Lourdes site in Abbotsford. In response to community concerns about traffic and other issues, Council has decided to limit the scope of the centre by abandoning plans for affordable housing on the site. It is still proposed that the development include a child care centre with up to 92 places, a maternal and child care centre and a community meeting place.

As well as the proposed Lourdes development, Council is a funding partner in the proposed \$5.5 million Atherton Gardens community hub, which would provide up to 120 kindergarten and child care places. The State and Federal Governments, the Brotherhood of St Laurence and Broadmeadows Uniting Care are the other partners in this project, which is part of a proposed major social housing development in Fitzroy which is awaiting State Government planning approval.

## PROTECTING WHAT MAKES YARRA A GREAT PLACE TO LIVE

Over the past year, Council has taken action on a number of fronts to protect the amenity of our residents.

In late 2009, Council introduced a local law which bans public drinking at any time of the day on the streets of Yarra. The law, which is enforced by the police, is aimed at reducing the incidence of alcohol-related violence and self-harm in Yarra's entertainment precincts. Yarra has a significantly higher rate of alcohol-related assaults and alcohol-related hospital admissions than the Victorian average. It is hoped that the law will provide police with a tool to intervene earlier in situations that are at risk of getting out of control.

Council continued to oppose the State Government's extension of clearways because of concerns about the impact on traders and the local community. Council decided to join Stonnington Council in initiating proceedings in the Supreme Court contesting the lawfulness of VicRoads' decision to extend clearways. Council is awaiting the outcome of the court case, which was held in May 2010.

Having live music on your doorstep is one of the reasons why so many of our residents love living in Yarra. Following protests against Liquor Licensing Victoria's requirements for live music venues including the TOTE, Council decided to establish a Live Music Working Group to support the industry in working through any issues that Council can have an impact on. The group, which will involve representatives of the live music industry and resident groups, will report back to Council on the issues and models that address similar issues in other Australian cities.

On behalf of my fellow Councillors, I thank local residents, community groups and business representatives for sharing their ideas and time to help make Yarra an even better place to live, work and play.

**Cr Jane Garrett**  
*Mayor, Yarra City Council*

## CEO'S MESSAGE



Over the past 12 months, Yarra Council has focused on improving our service delivery to our local community.

There has been a strong determination to lift our responsiveness to requests for assistance from local residents, businesses and community groups.

As you will see in this summary of the year's achievements, our approach is starting to reap results for our community.

Council's major achievements in 2009–10 include:

### IMPROVING OUR CUSTOMER RESPONSIVENESS

In August 2009, Council introduced a Customer Service Guarantee, with 60 measurable targets the community could hold us to. The Guarantee included targets about matters such as how quickly Council would fix potholes, how many street trees we would plant annually and how promptly Council officers would respond to letters, phone calls and emails.

Council has been reporting on its performance against the Guarantee on a quarterly basis. While the majority of the targets have been met, improvement plans have been developed in areas where Council has failed to meet its targets.

More than 200 Council staff also received practical training in providing good customer service. Across the organisation, staff were encouraged to move away from using voicemail systems to instead answer each other's phones so community members could talk to "a real person".

Our new focus and effort made a difference, with Council's performance in the statewide Annual Community Satisfaction Survey improving significantly. Overall satisfaction with Council's performance increased to an indexed mean of 67% (from 64% last year). Twenty-two percent of those surveyed said Council's performance had improved in the past 12 months, while 86% of Yarra respondents thought Council's overall performance was excellent, good or adequate.

On Customer Contact (responsiveness to residents), 84% of residents thought our performance was excellent, good or adequate, compared with the 82% mean for other Councils in our benchmarked group.

There continue to be service areas where Yarra's performance is in need of improvement. We will continue to adopt and implement plans to lift our standards in those areas.

## STRENGTHENING OUR FINANCIAL POSITION

With Yarra's residential population growing by about 1% per year, Council needs to be in a strong financial position so we can expand community infrastructure and services when needed.

Through responsible financial management, Council recorded an operating surplus in 2009–10 of \$8.5 million. This was despite a significant increase in the State Government's landfill levy and the costs of legal action against the introduction of extended clearways. The surplus was made possible due to a concerted effort to rein in costs where possible – such as through cutting spending on consultancies, catering and discretionary training.

Council paid off \$1.3 million of debt in 2009–10, putting us on track to meet our goal of being debt-free by 30 June 2012. Our debt-reduction program not only reduces our level of repayments, it provides us with long-term financial sustainability and choices. It gives us capacity to be able to explore borrowing options in future years if there is a need for a major new community service or the significant refurbishment of an existing facility.

Council wants to keep our rates at a level which is affordable for all ratepayers. In 2009–10, rate revenue was increased by 4.5%, which was a below average increase across Victorian local governments. The rate rebate for eligible pensioners was increased from \$100 to \$125, making it one of the largest rate rebates across Victoria.

## INVESTING IN COMMUNITY INFRASTRUCTURE

Council continued to place a high priority on improving or expanding community infrastructure. A record 91% (or \$25.1 million) of the \$27.7 million allocated for capital works across Yarra was spent in 2009–10. Highlights included \$1.9 million worth of works towards transforming Victoria Park into a major community recreation space, more than \$1 million spent constructing a new sports pavilion at Edinburgh Gardens and more than \$800,000 on a new pavilion and an upgrade of the historic grandstand at Alphington Park.

Looking ahead, Council approved a record \$36 million capital works program for 2010–11. This allocation will allow Council to significantly progress many long-term projects, including

expanding the aquatic area of the Collingwood Leisure Centre and purchasing land for a permanent North Fitzroy Library and Community Hub. Many of these projects involve partnerships with the Federal and/or State Governments. In particular, Council was pleased to receive \$3.5 million from the Federal Government to finalise works to make Victoria Park a welcoming and safe community space. This funding will be matched by Council, and will result in the Master Plan works being finished by December 2011, several years earlier than would have been possible without this funding.

## WORKING TOWARDS A SUSTAINABLE COMMUNITY

Council's strong record on making Yarra more environmentally sustainable stepped up a notch in 2009–10. In Yarra Council's largest energy-saving initiative to date, about \$1.5 million was allocated for energy efficient globes to be installed in the majority of residential street lighting across the city. This measure alone will cut Council's electricity use by 8%.

The Yarra Energy Foundation will be up and running early in 2011, after Council contributed \$300,000 towards its creation in both the 2009–10 and 2010–11 financial years. The foundation has been set up by Council to provide retrofitting initiatives and education programs for Yarra residents and businesses to help them reduce their carbon emissions. In 2010, a chairman Andrew McNamara, a CEO Alex Fearnside and four non-executive board members were appointed to the foundation.

Late last year, Bicycle Victoria recognised Yarra Council as the biggest spender on bicycle infrastructure (paths, facilities and networks) of the 50 Victorian Councils it had surveyed. We are not sitting on our laurels, with Council allocating \$1.3 million to improve on-and-off road bike paths over the coming 12 months.

On behalf of the Council administration, I wish to thank our Councillors for the clear direction they continue to provide. While I believe much progress has been made in making Yarra a more responsive and effective Council, there is still much work to be done.

**Andi Diamond**  
*Chief Executive Officer*

# FINANCIAL OVERVIEW

This financial overview is designed to provide a summary of Council's financial activities over the past year, from 1 July 2009 to 30 June 2010, as outlined from page 74 of this report.

Council's financial performance over the past year demonstrates that the Yarra City Council is on target to achieve the objectives of our Council Plan and long-term financial plan, in particular, the maintenance and improvement of our infrastructure assets, reducing debt and achieving future operating surpluses.

## INCOME

Full income statement on page 78	<b>\$'000</b>
Revenue	124,140
Expenses	115,555
<b>Surplus for the year</b>	<b>8,585</b>

This year Council has worked hard to identify productivity and cost savings in its operating expenditure to deliver an operating surplus of \$8.585 million.

This surplus is higher than budgeted by \$1.03 million mainly due to additional reimbursements and contributions received for the year, which include resort and recreation development contributions and capital contributions to various projects. Asset recognition and classification identified during the year also contributed to this surplus.

## EQUITY

Full statement of changes in equity on page 80	<b>\$'000</b>
Balance at the beginning of year	1,373,667
Surplus for the year	8,585
Net Reserves movement (incl. revaluation)	14,963
<b>Balance at end of financial year</b>	<b>1,397,214</b>

Council continued to build its equity, or increase its overall value, over the last financial year to \$1.397 billion. This is mainly due to revaluation of land and building assets and also the surplus for the year.

## CASH

Full statement of cash flows on page 81	<b>\$'000</b>
Net cash provided by operating activities	21,776
Net cash used in investing activities	(22,351)
Net cash used in financing activities	(1,364)
Net decrease in cash held	(1,937)
Cash at the beginning of the financial year	16,068
<b>Cash at the end of the financial year</b>	<b>14,131</b>

Cash levels reduced marginally due to the high level of expenditure on the capital program and also certain asset sales which did not proceed.

## BALANCE SHEET

Full balance sheet on page 79	<b>\$'000</b>
Current assets (incl. cash assets \$14.1 million)	22,505
Non-current assets	1,397,750
<b>Total assets</b>	<b>1,420,255</b>
Current liabilities	21,278
Non-current liabilities	1,763
<b>Total liabilities</b>	<b>23,041</b>
<b>NET ASSETS</b>	<b>1,397,214</b>
Accumulated surplus	549,005
Reserves	848,209
<b>EQUITY</b>	<b>1,397,214</b>

Council continued to reduce debt by over \$1.3 million over the past financial year and no new borrowings were entered into as was originally anticipated in the 2009–10 Budget.

At the same time, Council delivered a \$25.1 million Capital Works program of which \$23.9 million related directly to the upgrade and renewal of existing assets and the creation of new assets. This included \$7.1 million on road infrastructure, including footpaths, kerbs and channels; \$7.8 million on open space improvements; and \$4.5 million on Council's buildings and facilities.

## CAPITAL WORKS



Yarra City Council continued to place a high priority on Capital Works spending in 2009–10. This included allocating money for exciting new facilities for local residents to enjoy.

Capital Works projects typically involve new, expanded or upgraded facilities at libraries, leisure centres, child care centres and other community centres, as well as improvements to parks and reserves, sporting facilities, roads, footpaths and drainage.

In 2009–10, Council recorded its highest ever percentage of Capital Works expenditure with 91% (or \$25.1 million) of the \$27.7 million Capital Works allocated budget spent. Most of the outstanding projects were delayed due to problems with finalising planning permits, public consultation processes taking longer than anticipated or the works being part of staged implementation works. The balance of the delayed projects is expected to be completed in 2010–11.

Council recognises the importance of renewing and maintaining its assets and has adopted, and is working to, asset management plans to ensure that adequate funding is allocated each year to service existing infrastructure.

## HIGHLIGHTS

Highlights of the 2009–10 Capital Works program included:

- **\$1.9 million** transforming Victoria Park into a major community recreation space.
- **\$1.1 million** replacing existing street lighting with energy efficient lighting. This project will be completed in 2010–11.
- **\$2.3 million** to improve roads and \$2 million to replace and upgrade footpaths.
- **More than \$1 million** to construct a new pavilion in Edinburgh Gardens (North Fitzroy) and more than \$800,000 for a new pavilion and upgrades to a historic grandstand at Alphington Park.
- **\$1.7 million** to improve parks and reserves by creating paths and other facilities.
- **\$912,000** for general improvements to leisure and sporting facilities across the Yarra.
- **More than \$100,000** to complete a transport and road safety program.

Some exciting Capital Works projects are planned for the 2010–11 year and beyond including:

## LOOKING AHEAD

- A **\$6.3 million** redevelopment of the aquatic facilities at Collingwood Leisure Centre in the 2010–11 and 2011–12 financial years.
- Finalising the major redevelopment of Victoria Park in Abbotsford with **\$7 million** allocated in 2010–11.
- Purchasing land to build a new library and community hub in North Fitzroy.
- Continuing to implement Council's Building Asset Management Plan which sets out how, why and when maintenance work and capital works should be carried out in Council buildings.

## MAJOR PROJECTS



### CUSTOMER SERVICE GUARANTEE

Council launched its Customer Service Guarantee in August 2009 to provide Yarra residents with a clear picture of the standards they can expect on a wide range of services provided by Council. The guarantee is a strong statement to the community that Council is serious about improving its service delivery. It lists 60 measurable targets for frequently requested services and other measures that Council considers are important to the community. Since the Customer Service Guarantee was introduced, Council has tracked its performance against each of the measurable targets and has provided the community with quarterly reports on its progress. Many of the targets have been met and where they haven't, improvements plans have been developed to help Council meet each commitment.

The Guarantee was one of a range of measures Council introduced to improve its delivery of key local services to its community. This renewed customer service focus has paid dividends for the community, with the 2010 Annual Local Government Community Satisfaction Survey (coordinated by the State Government) showing that satisfaction with Council's overall performance had increased from a mean of 64 to 67 over the past 12 months. The overall survey results, based on phone interviews with 300 local residents, were positive, with further examples being satisfaction with the appearance of public areas increasing from a mean of 61 to 69 and with waste management services from 65 to 71.

### VICTORIA PARK MASTER PLAN WORKS

Work continued in 2009–10 on implementing the Victoria Park Master Plan which was approved by Heritage Victoria in late 2008 and involved significant community consultation. Council spent more than \$1.9 million on the Master Plan works, as well as works to gain Occupancy Certificates for the Ryder and Sherrin stands and the Social Club building. Major Master Plan works included the removal of the roof from the Rush Stand, installation of sports flood lights and the returfing of the oval.

In May 2010, a \$7 million project was announced to continue transforming Victoria Park into a major community recreation space. The Federal Government is contributing \$3.5 million, which will be matched by Council. Two public plazas will be created, perimeter walls removed or reduced, and major landscaping works undertaken to create a wonderful area that can be used by local residents who live in a compact, built up environment where open space is scarce. The works are expected to be completed by December 2011.

### COLLINGWOOD LEISURE CENTRE REDEVELOPMENT

The ageing Collingwood Leisure Centre is being transformed into one of Yarra's premier sporting and community facilities under a \$6.3 million redevelopment. Following extensive community consultation, a permit was issued for the redevelopment in April 2010. The upgrade will result in a larger lap pool (increased from five to seven lanes), expanded Learn to Swim and toddler pools, improved access to the lap pool and Learn to Swim pool for people with disabilities via a new access ramp, an upgrade of the sauna and spa area and a new roof structure. The expansion is expected to result in the Centre being able to accommodate an additional 40,000 visits per year, helping meet the growing demand for aquatic facilities in the inner city.



The gymnasium, group fitness and spinning classes at the Centre will be available during the redevelopment, but the pool hall will be closed. Demolition works began in July 2010, with the redevelopment expected to be completed by the end of 2011.

### **YARRA ENERGY FOUNDATION**

A not-for-profit organisation, the Yarra Energy Foundation will drive the changes required for Council to achieve its goal of the Yarra community becoming carbon neutral by 2020. The foundation is a major Council priority, with \$300,000 allocated in the 2009–10 budget for the creation of the foundation and another \$300,000 provided in the 2010–11 budget to fund its operation.

The foundation will oversee and deliver energy and water programs to households and small to medium sized businesses to help them save on their energy bills by reducing their greenhouse gas emissions. Targeted programs will also be developed for low income households, renters and other apartment dwellers and people building or renovating. The foundation is initially being supported by Council, but in the longer term it is expected to be independent of Council.

Council appointed former Queensland Minister for Sustainability, Climate Change and Innovation, Andrew McNamara, as Chairman of the Yarra Energy Foundation in June 2010.

Four non-executive directors – Susan Taylor, Peter Christoff, Geoff Mabbett and Jennifer Lauber Patterson – have also been appointed to the foundation board.

### **\$350 MILLION EPWORTH HOSPITAL REDEVELOPMENT**

In July 2009, Council approved a \$350 million redevelopment of the Epworth Hospital in Richmond, which will provide for an additional 248 hospital beds, an extra 17 operating theatres and see the number of emergency patients treated each year increase from 8,000 to 36,000. The redevelopment, which is expected to take at least six years to complete, will increase the height of the hospital's Erin Street buildings from three to nine storeys, and add another three levels to the Bridge Road building.

Council has placed conditions on the permit to reduce the impact of the redevelopment on surrounding homes. Nine local residents lodged a group appeal of Council's decision to VCAT and the hospital also lodged a review of a number of the proposed conditions. In November 2009, the State Government 'called in' the application from VCAT and set up an advisory committee to hear submissions from all parties including objectors, Council and the applicant. In February 2010, the Planning Minister directed Council to issue the planning permits.

### **HOUSING DEVELOPMENTS**

Two major housing developments were given the green light in the City of Yarra in 2009–10.

Construction of a \$4.7 million affordable housing project in Fitzroy started in July 2009. The four-storey building at 36 Gertrude Street comprises 19 studio apartments that will be rented out to single people on low incomes. Nine of the apartments will be allocated for single people who earn less than \$30,000 per annum, while the remaining 10 apartments will be provided for single people who receive Centrelink benefits. Council provided \$400,000 towards the project which is being managed by Yarra Community Housing.

## MAJOR PROJECTS

CONTINUED



In April 2010, Council determined to support a permit for a \$150 million predominantly residential development in Victoria Street, Abbotsford (known as the Honeywell site). Two existing office buildings will be replaced with a mixed use development comprising a three-four level podium with three separate buildings above, rising up to 11 storeys on Victoria Street. There will be 586 apartments, two restaurants, a café, office suites, medical centre, and convenience shop. A new cyclist and pedestrian pathway from Victoria Street through to the Yarra River and the Capital City Trail will be created. Council's decision has been appealed to VCAT with the hearing beginning in August 2010.

### MAIN YARRA TRAIL RECEIVES UPGRADE

Work began in November 2009 on a two-year, \$1 million-plus upgrade of the Main Yarra Trail, one of Melbourne's most popular walking and cycling routes used by more than 10,000 people each year.

Council approved the path reconstruction between Bridge Road and the Monash Freeway to a total project value of \$1,140,835 made available through the 2009–10 Capital Works Budget and the funding received from the Federal Government. A further \$500,000 was allocated for the trail upgrade in the 2010–11 Capital Works Budget. The path in Richmond has been reconstructed to improve the amenity for cyclists and pedestrians. In addition, path reconstruction works from Bridge Road to Victoria Street commenced in July 2010 and are scheduled for completion in early October 2010.

The project will also see almost two kilometres of the Yarra River embankment restored to its natural condition and will provide traineeships for 12 long term unemployed people. It will also provide work experience opportunities for people wanting to learn about horticultural aspects of natural resource and park management.

During 2009–10, four trainees started work on restoring the embankment area from Melbourne Girls College to the Swan Street Bridge. Council invested a \$250,560 grant received through the Jobs Fund project to ensure the trainees received supervision, tools, uniforms and payment for their labour. From September 2010 to July 2011, eight new trainees will have the chance to complete the project, restoring the Yarra River embankment from Swan Street to the Yarra River and Gardiners Creek confluence.

### NEW LOCAL LAW BANS PUBLIC CONSUMPTION OF ALCOHOL

In December 2009, Council introduced Local Law No. 8 which bans people from drinking alcohol on the streets of Yarra. Local Law No. 8 empowers police to request people drinking in unlicensed areas on the streets of Yarra at any time of the day to dispose of their opened drinks, and can fine them \$100 if they fail to do so. The ban does not apply from 9am–9pm in local parks and reserves, enabling people to still enjoy alcohol responsibly during daytime hours as part of social gatherings.

Council introduced the law to help reduce the incidence of alcohol-related violence and self-harm in Yarra's entertainment precincts. Broad community consultation was undertaken before it was introduced and a protocol was developed on how the law would be enforced, particularly in regards to vulnerable people including Indigenous people, young people, homeless people and people with a mental illness.

An impact assessment of the Local Law is being conducted by an independent local agency (Turning Point) and will be reported to Council later in 2010.

### STANLEY AND SMITH STREET PUBLIC ARTWORK

Council launched a major public art project in February 2010 at the intersection of Stanley and Smith Streets in Collingwood. The project was the culmination of a vision of both the Yarra Aboriginal Partnerships Plan and the Smith Street Community Plan to develop a public artwork at the site that represented the rich Aboriginal history and connection to the precinct. The public artwork, by artist Glenn Romanis, features petrified wood inlays and large boulders as seating. It highlights both Aboriginal and European sites and landmarks, pointing to reconciliation and mutual connections to the area, and has improved pedestrian and cycling safety, and accessibility at the intersection. The artwork has received positive feedback from locals and visitors who use the area.

## SUSTAINABILITY INITIATIVES



### NEW STREET LIGHTS SLASH CO<sub>2</sub> EMISSIONS

More than \$1 million was allocated in Council's 2009–10 Budget to install energy efficient globes in more than 3,000 street lights. This is Yarra's largest energy-saving initiative to date and will slash Council's total electricity use by more than 8% per year. The project involves 3065 globes being installed, replacing about 75% of the municipality's residential street lighting with new T5 lights which use up to 68% less electricity than existing 80 watt globes. The changeover will reduce Council's carbon dioxide emissions by an estimated 1,134 tonnes and move the City closer to becoming carbon neutral by 2012. In 2010/11, funding was provided so a further 20% of lighting could be replaced. Installation of the globes began in August 2010.

### CYCLING INITIATIVES

Yarra topped Bicycle Victoria's list for investment in bicycle infrastructure, spending the equivalent of \$21.33 per person in 2009–10 on bike networks, paths, facilities and parking compared with \$16.84 per person spent the previous financial year. The number one ranking was awarded in Bicycle Victoria's third annual BIXE (Bicycle Expenditure Index) survey which covered 50 Victorian councils. Based on expenditure over a three year period, Yarra Council ranked the second-highest in Victoria, spending an average of \$14.22 per resident.

The Yarra Bicycle Strategy 2010–2015, which aims to more than double the rate of Yarra residents who cycle to work by 2015 and to establish cycling as the first choice of transport for local residents, was adopted by Council in December 2009.

Cyclists gained access to extra parking space in December 2009 when seven new bike hoops were installed outside the Fitzroy Library, and 30 new bike hoops outside the Fitzroy Pool.

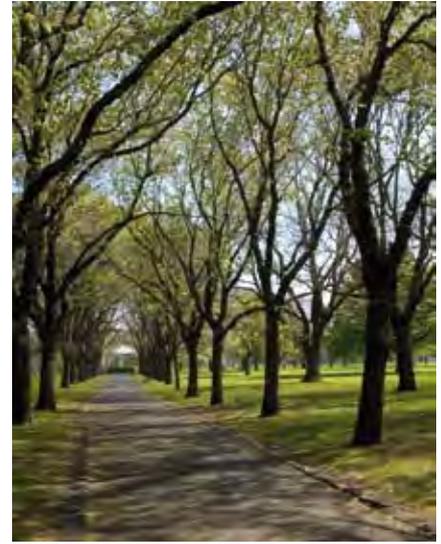
### YARRA ENVIRONMENT AWARDS

The establishment of the Yarra Sustainability Awards was announced on World Environment Day in June 2009. The Awards celebrate the innovation, creativity and resourcefulness of the Yarra community in their efforts towards environmental sustainability and provide an opportunity for individuals, community groups or businesses to present their ideas and achievements to the entire Yarra community.

The inaugural winners of the Awards were named on World Environment Day, 8 June 2010. A total of 44 high quality entries were received in the categories of Sustainable Business, Innovation in Sustainable Design, Community Organisation, Environment Group, Sustainable Garden and Sustainable Household.

# SUSTAINABILITY INITIATIVES

CONTINUED



## YARRA COMMITTED TO DEVELOPING COMMUNITY GARDENS

Council allocated \$95,950 in its 2009–10 capital works budget to develop a new community garden and spent significant time trying to find a suitable site. Two sites under consideration – Hardy Gallagher Reserve, Princes Hill, and George Street Park, Fitzroy – were abandoned in April 2010 after the community raised concerns about losing public open space. Council is still committed to its goal of establishing five new community gardens by 2012 and will continue to work with the community to find suitable locations.

A Community Gardens Advisory Committee was established in Yarra late in 2009 and held its first meeting in March 2010. The Committee will develop simple and clear guidelines for how residents and Council can work together to establish and manage community gardens in Yarra. These guidelines will assist Council and residents in the selection of future community garden sites in Yarra.

## ALPHINGTON PARK CERTIFIED A SUSTAINABLE PARK

Yarra's Alphington Park was officially certified as one of Victoria's most environmentally sustainable parks in October 2009. Yarra was one of only two Victorian councils to have a park environmentally certified by Sustainable Gardening Australia under the new program designed to promote sustainable practices across the state. Yarra participated in the program to demonstrate how, through careful environmental management, Council is reducing its impact on the environment. Council's parks and gardens staff are trained in the latest sustainability practices, which are put into practice across Yarra to help achieve Council's goal to reach zero net carbon emissions by 2012.

## CONSULTATIVE COMMITTEE SHAPES YARRA'S ENVIRONMENT

An Environment Community Consultative Committee was formed in August 2009 to help shape Yarra's environment. Residents, students and people working in Yarra were invited to nominate for the committee which will play a role in the municipality's future sustainability. The consultative committee, which comprises four community members, the Mayor and two Councillors, held its first meeting in November 2009 and will meet quarterly.

The Committee will provide feedback to Council to help guide Yarra's environmental programs and policies, and report back to their networks to keep the wider Yarra community informed about environmental programs and initiatives. It will also advise Council on hosting public forums relating to key topics of environmental concern.



### LITTER BLITZ

Yarra and Stonnington Councils joined forces to stage a litter blitz and education campaign in November 2009, cleaning up some of Melbourne's most popular shopping and litter hotspots. During the two week campaign, education officers visited Smith, Brunswick and Chapel Streets to educate the community about the effect litter has on the environment, and to offer incentives such as free Metcards to those who were doing the right thing. The litter blitz was followed up by Victoria Police and Council officers who conducted a litter enforcement blitz, issuing on-the-spot fines to litter bugs while continuing the education campaign on the streets. The campaign was part of the wider Lower Yarra Litter Strategy, a partnership between four Councils – Boroondara, Melbourne, Stonnington and Yarra – and the State Government to reduce litter in the Lower Yarra region.

### NEW PARKLAND ADDS TO OPEN SPACE NETWORK

Three new areas of public parkland were added to Yarra's open space network in 2009–10. Victoria Park was a welcome addition when it re-opened in August 2009. For the first time in over 100 years, the former home of the Collingwood Football Club was thrown open so the public could use the park. The oval was also resurfaced with drought tolerant grass late in 2009.

Peppercorn Park in West Richmond was officially opened in October 2009. Council has leased the land from Richmond Uniting Church to provide much-needed open space for the local community to enjoy. About \$50,000 worth of improvements were completed including new seating and planting of trees, grasses and shrubs to help make the park an ideal place for friends, neighbours and families to catch up for a picnic or BBQ.

A section of Barkly Avenue, Richmond was converted from road pavement to parkland in February 2010. These works amalgamated Barkly Gardens and Alan Bain Reserve into one larger parkland.

These achievements bring Council closer to fulfilling its promise to create five new parks across Yarra by 2013.

## ADVOCACY

### CLEARWAYS CAMPAIGN

Yarra Council's advocacy campaign opposing the State Government's decision to extend clearways escalated during 2009–10 with Yarra and Stonnington Councils challenging the lawfulness of the decision in the Supreme Court.

In March 2010, Yarra and Stonnington Councils lodged proceedings in the Supreme Court challenging the validity of the process and calling for a review of various decisions made by VicRoads and the Minister for Roads and Ports regarding extended clearways. The Councils' case centres on whether VicRoads followed the required consultative process before announcing the extended clearways.

Yarra has been fighting the extension of the clearways for more than two years, concerned to protect the livelihoods of local traders and to stop more through traffic in local neighbourhoods. Local traders and the wider community are also staging their own campaign opposing the extension of the clearways.

Council is awaiting the outcome of its Supreme Court action.

### CHANGES TO HODDLE STREET

The Victorian Government's Transport Plan released in November 2008 included a project to spend \$5 million on the Hoddle Street Engineering Investigation. This two year project is being run by VicRoads, which has advised that it will "investigate integrated options to improve the operation of this critical inner Melbourne transport corridor."

A project team assembled in mid 2009, and in early 2010 VicRoads announced that consultants URS had been awarded the project and that work would commence. Council has actively sought to represent the community in this process, initially by strongly advocating for Councillors' participation on the steering committee. This was rejected by VicRoads, so Council continued to advocate for community involvement and consultation to ensure the views of Yarra residents and businesses are properly considered in the development of any options.

Subsequently, Yarra Council has been included in the Hoddle Street Study Stakeholder Advisory Group, and has sought briefings from VicRoads and URS officers. The study is due to be completed in late 2010.

### SUPPORTING PUBLIC HOUSING IN YARRA

Yarra Council made a submission to the Victorian Parliamentary Inquiry into the Adequacy and Future Directions of Public Housing. The submission highlighted the value of public housing to Yarra's rich and diverse community.

Officers convened a group of public housing residents across the three high rise estates in the municipality to make a submission to the inquiry, and liaised with the Parliamentary Committee on their behalf to facilitate their attendance at a Committee hearing. The facilitation of resident participation in this form of advocacy work is in line with the intentions of the Victorian Charter of Human Rights and Responsibilities.



### BUILDING COMMUNITY SERVICES

The Smith Street Community Plan has a key action to support the development of an Indigenous Community Centre at the existing Melbourne Aboriginal Youth, Sport and Recreation (MAYSAR) building in Gertrude Street, Fitzroy. Council continues to advocate for shared funding of this centre and to work with partners to support this goal.

Similarly, during the 2009–10 year, Council worked with the community, State Government and local agencies on the evaluation and re-funding of the Collingwood Community Information Centre. This is an innovative service located in the public housing estate, which engages residents from all walks of life to gain better access to services and to improve their participation in their community.

### REDUCING SPEED LIMITS ON LOCAL ROADS

Council continues to advocate for reducing the speed limit on local streets to 40km/h to make Yarra safer for residents and road users.

In October 2009, Council received VicRoads' approval to introduce a 40km/h speed limit on local streets in Princes Hill in the area bounded by Park Street to the north, Macpherson Street to the south, Lygon Street to the east and Bowen Crescent to the west.

The City of Yarra now has 40km/h speed limits in 70% of streets across the municipality, with plans to introduce the lower limits in other areas in the future in a bid to reduce speed on local streets and encourage safer driving and a safer environment for local residents.

## ENGAGING WITH OUR COMMUNITY



### Yarra City Council connects, engages and communicates with the community in a range of ways:

- Keeping residents informed by distributing a monthly newsletter – Yarra News
- Producing Council's website which publishes the latest news and events
- Engaging the community by inviting their feedback on a broad range of plans and policies
- Coordinating the Yarra Matters Panel
- Holding community events throughout the year for residents to participate in and enjoy.

### YARRA NEWS

Yarra News, Council's free magazine which is delivered to all households, has been published monthly since December 2009. Prior to this, it was published six times a year. The monthly publication is eight pages and allows residents to catch up on the latest Council decisions, find out how they can have a say on topical issues in their neighbourhood, and hear about upcoming events in Yarra. The Yarra News covers everything from festivals and exhibitions to recreational activities, our environment and Council projects and services.

### COMMUNITY CONSULTATION

Community consultation is a vital part of Council's planning and decision making processes. It helps Council to understand community priorities and issues and ensures community involvement in decisions. It is also an important way for Council to gauge the views of residents and ratepayers on a range of issues. Council has always been serious about community consultation and first adopted the Yarra Community Engagement Consultation Policy in September 1997. Since that time, the policy has been reviewed and revised on two occasions and the latest version was endorsed again by Council in December 2009.

During 2009–10, Council consulted with the community on more than 40 occasions through seeking feedback on matters such as planning applications and draft plans and policies. Significant issues Council consulted the community on included:

- **North Fitzroy Community Hub** – consulted and informed older residents using Council's community space facilities at International House in North Fitzroy on the development of the North Fitzroy Hub.
- **Review of Library Hours** – conducted a review of operating hours of Yarra's five branch libraries that referenced the equity between branches, special needs of local communities and benchmarking with other libraries in the sector.
- **Housing Strategy** – provided a strategic planning approach to planning for, and managing, housing growth and change across the municipality up to 2026.
- **Tourism Strategy** – developed a draft five year Tourism Strategy and Action Plan for the City of Yarra, in partnership with local tourism operators and key stakeholders.
- **Municipal Public Health Plan** – sought comments and feedback on the draft Municipal Public Health Plan.
- **Waste Management** – surveyed community views on Council's waste services and outlined some options for changes to the services.
- **Victoria Street Structure Plan** – consulted and gained feedback on work done on the Victoria Street Structure Plan.

The Yarra Matters Panel continues to provide a valuable tool for Council to engage with the community and with people who may not be able to attend community meetings or other consultations. It was formed in 2007, and during 2009–10 comprised 700 households which provided feedback, ideas and information to Council about what matters to the Yarra community. During 2009–10, Council surveyed members of the Yarra Matters Panel on eight occasions using e-surveys and six times using written surveys and focus groups. In April 2010, Panel members were asked questions on cultural diversity which contributed to the development of Council's Multicultural Policy and Action Plan 2010–2014. The Panel members also joined an online conversation as part of developing the Safer Yarra Plan. Other topics the Panel were consulted on were library opening hours, waste management and whether residents should have more say in Council's budget process.

## MAJOR FESTIVALS AND EVENTS

Yarra City Council is well known for supporting a broad range of cultural festivals, celebrations and community events each year. Below is a snapshot of some of the significant events held in 2009–10:

### 2009

#### JULY

**Gertrude Street Projection Festival** – the street came alive after dark as digital artworks were projected onto buildings, pavements and laneways along Gertrude Street.

**NAIDOC Family Day** – held at Collingwood Children's Farm to celebrate the unique culture and heritage of Aboriginal people.

#### AUGUST

**National Tree Day** – residents planted 4,000 seedlings at Quarries Park in Clifton Hill.

**Edinburgh Gardens Family Fun Day** – celebrating the refurbishment of the heritage listed Fitzroy Football Club grandstand.

**Victoria Park Open Day** – local celebration of this asset being transformed into a community park.

**Chinese Reading Month** – Yarra Libraries celebrated with new Chinese materials, author talks and a book review competition.

#### SEPTEMBER

**PARK(ing) day** – two parking spots in Smith Street, Fitzroy, were temporarily transformed into a park.

**Yarra Business Expo** – almost 200 people attended the inaugural event hosted by Council.

**Moon Lantern Festival** – a traditional celebration of the harvest moon held on the grounds of the North Richmond Housing Estate and involving the broader community. Yarra libraries also held Moon Festival celebrations with lantern-making workshops for adults and children.

#### OCTOBER

**"Our Town" exhibition** – Council's extensive art and heritage collection displayed for the first time.

**Ride to Work Day** – cyclists were treated to a free breakfast at Mayor's Park.

**Walktober** – various walking events and activities were held throughout the month, including walk to work and walk to school days.

**Children's Week Picnic** – an annual event held at the Collingwood Children's Farm during Children's Week.

**Overload Poetry Festival** – Australia's premier poetry festival born out of Yarra's vibrant and longstanding poetry scene.

#### NOVEMBER

**Remembrance Day** – a wreath laying ceremony was held on the steps of Richmond Town Hall.

**White Ribbon Day** – afternoon tea held at the Fitzroy Library in support of the elimination of violence against women.

**Living Libraries** – joint event with Willowview Day Centre providing the opportunity to hear life stories.

**Johnston Street Fiesta** – a two day street party celebrating the culture and heritage of Spanish speaking nations.

#### DECEMBER

**Celebrating 15 years since the rebirth of Fitzroy Pool** – a Family Fun Day to commemorate the 15th anniversary of the reopening of the Fitzroy Pool.

**Seniors Christmas Party** – more than 500 elderly residents enjoyed this festive celebration.

### 2010

#### JANUARY

**Midsumma Festival** – a diverse mix of artists and performers celebrated the pride and diversity of Victoria's lesbian, gay and allied communities.

**Movies Under the Stars** – series of unique films screened at dusk at the Fairfield Amphitheatre as part of the Melbourne Queer Film Festival.

**Victoria Street Lunar Festival** – a vibrant Lunar New Year Festival on Victoria Street to celebrate Vietnamese culture.

**Yarra Australia Day celebrations** – featuring a special citizenship ceremony and the announcement of the Yarra Australia Day Award winners.

**Community Grants Presentation** – more than \$565,000 in Community Grants presented to 137 community groups.

#### FEBRUARY

**SoundWaves at Fitzroy Pool** – DJs played chilled-out tunes at the pool over four Sundays.

**Fairfield Amphitheatre Summer Concert Series** – rhythms from around the globe featured in Council's concert series held on the banks of the Yarra River over four Sundays.

**Sustainable Neighbourhood House Open Day** – Holden Street Neighbourhood House in Fitzroy opened its doors to show how it has been retrofitted to become an eco-demonstration house.

**Water Wise Vegie Patch and Gardening Workshop** – provided practical information on how to save water in the garden and keep vegetables and plants alive over summer.

**Lunar New Year Celebrations** – cultural performances were held in the Reading Room at Fitzroy Town Hall and new Chinese and Vietnamese library material was made available for loan.

## MARCH

**Clean Up Australia Day** – the local community helped to remove litter along Merri Creek.

**Cultural Diversity Week** – a total of 17 events were held over seven days to celebrate the diversity of cultures, foods, languages and traditions in Yarra.

**Business Networking Breakfast** – members of Yarra's business community participated in Yarra's first Business Networking Breakfast.

**International Women's Day Lunch** – about 60 people heard four leading Yarra women speak about gender equity.

**Ride to School Day** – all primary schools in Yarra were invited and encouraged to participate.

**Black Harmony Gathering** – a unique event showcasing the music and culture of Indigenous, African and newly emerging communities to promote an end to racism.

## APRIL

**Alphington Pavilion and Grandstand Opening** – a community event held to celebrate the opening of the new \$800,000 pavilion and upgraded Kevin Crehan Grandstand at Alphington Park.

**Collingwood Harvest Festival** – people from different cultures who live on and around the Collingwood Housing Estate came together to share cultural traditions through performances, arts and food.

**Yarra Talking Arts Forum** – focusing on the story behind the Keith Haring Mural on the side of the Collingwood Technical College.

## MAY

**Next Wave Festival** – four cutting-edge visual arts and performance projects held across different contemporary art spaces, community and public spaces in Yarra.

**Vietnamese Reading Month** – Yarra libraries celebrated this event with Vietnamese-themed book displays and a book review competition.

**Celebration of Life, Memories, Dreams and Recollections** – residents from 14 aged care facilities in Yarra were entertained by music and dance performances.

**Enhancing Safety by Empowering Communities** – Seattle community building guru Jim Diers hosted a one day workshop attended by about 60 people including Council officers, local agencies and residents.

## JUNE

**National Reconciliation Week** – activities including Koori stories and songs to promote understanding between Indigenous and non Indigenous people through the medium of music.

**World Environment Day and Yarra Sustainability Awards Ceremony** – this event showcased the latest in environmentally friendly design and celebrated the wide range of environmental projects and initiatives in Yarra.

**Emerge Festival Main Event** – an afternoon of world music, culture and dance held at the Fitzroy Town Hall to commemorate United Nations World Refugee Day.

**Refugee Week celebrations** – a range of fun cultural activities were hosted by the Yarra Settlement Forum to address local settlement issues and needs in Yarra.

**Let's Read Launch, Richmond Library** – children and families from Council's three supported playgroups gathered at the library for the launch.

## COMMUNITY GRANTS PROGRAM

Council's Annual Community Grants program provides financial and in-kind support for community initiatives and projects that address local issues, increase community resilience, build social capital and enhance the wellbeing of the local community.

In 2009–10, Council contributed \$1.6 million to 199 community initiatives and projects through the following grants programs: Annual Grants, Community Partnership Grants and Emerging Issues grants. This compared with \$1.7 million that was distributed to 195 community initiatives in 2008–09.

Annual grants are awarded to support local not-for-profit organisations in the areas of arts and culture, environment, community development, sport and recreation, youth services and community justice. They help the groups to deliver important services, programs, special events and other activities to the community which would not otherwise

be provided. In 2009–10, Council received 240 applications for Annual Grants, with 43% coming from public housing based groups. The total applications were a substantial increase on the 215 applications received in 2008–09.

### DISCOUNTED USE OF TOWN HALLS

Council provides support to a large number of community groups through providing discounted fees for the use of the main halls at Yarra's three Town Halls and the Reading Room at Fitzroy Town Hall for a range of regular meetings, community events, celebrations and cultural festivals.

In 2009–10, a total of 93 organisations were granted discounted use of the Town Halls and the Reading Room. This amounted to \$71,406 which is an increase of \$1,458 from 2008–09. Council also offers a special community rate for groups using other Council facilities.

# GOVERNANCE

Good governance is very important to Yarra City Council and ensures that Council operates effectively, efficiently, impartially and with integrity and compassion. It gives residents confidence knowing that their rates are being spent wisely by elected Councillors who are making decisions based on proper processes and systems, and Council staff are carrying out those decisions appropriately.

## WHAT COUNCIL DOES

Council performs a range of functions including:

- Considering the diverse needs of the community in decision making
- Establishing strategic objectives and monitoring their achievement
- Managing resources (including staff) in a safe, responsible and accountable manner
- Advocating for the interests of the local community
- Working with other levels of government and considering the needs of other communities
- Fostering community cohesion and encouraging community participation.

## MAKING DECISIONS

Councillors have the power to make important decisions affecting the entire municipality, and in doing so, they consider the views of, and consult with, the community. However, they only have the authority to make decisions as a group, when they are acting as 'Council'. Council decisions are made on a majority vote. In the event of a tied vote, the Mayor has the casting vote.

Council committees, including the Planning, Environment and Infrastructure Committee and Finance and Human Services Committee, do not have any formal decision-making power. However, the Internal Development Approvals Committee has specific delegated authority to determine town planning applications.

## COUNCIL PLAN 2009-13

The strategic objectives of Yarra City Council are outlined in the Council Plan. This 2009-10 Annual Report relates to Council's 2009-13 Council Plan which sets out the medium term direction of Council and the outcomes sought by Councillors for their elected term.

The 2009-13 Council Plan contains two dominant themes – Liveability and Responsiveness – and these themes are reflected in the following five key Strategic Objectives which relate to different aspects of Council's service delivery:

1. Making Yarra More Liveable
2. Ensuring a Sustainable Yarra
3. Serving Yarra's Community
4. Supporting a Diverse and Dynamic Yarra
5. Building Council's Capacity and Performance

Actions relating to the Council Plan's major strategies are updated annually. These actions originate from branch service plans and are informed by a variety of sources including community consultation and Councillor priorities.

Council also has a Strategic Resource Plan which indicates how Council is going to manage its financial and human resources to achieve the actions outlined in the Council Plan.

Each year, Council produces an Annual Plan identifying how Council will work towards achieving its key Strategic Objectives. Council priorities, major projects, capital works, service improvements, as well as actions in response to Council strategies and plans, are set out in the Annual Plan.

The 2009-10 Plan contains 62 projects and activities and these were reported against during 2009-10 in quarterly reports to Council. In the 'Performance' section of this report (starting on page 36) we outline these projects and activities and how Council performed against them in 2009-10.



## COUNCILLORS

The City of Yarra has nine Councillors who were elected by the community in November 2008 to govern for a four year term. Yarra is divided into three Wards – Langridge, Nicholls and Melba – with three Councillors representing each Ward. Councillors work together with the community, the Chief Executive Officer and the Council administration to set Yarra's strategic direction.

As part of their role, the Mayor and Councillors are all members of Council's Internal Development Committee and Councillors are also invited to serve on one of the other two committees – Finance and Human Services, and Planning, Environment and Infrastructure. The Mayor sits on all Committees. Councillor committee memberships are decided in December each year. Committees that Councillors sat on during 2009–10 are listed on page 24–25.



## LANGRIDGE WARD

Langridge Ward includes the suburbs of Abbotsford, Clifton Hill, Collingwood, Fitzroy and parts of Alphington and Fairfield. It was named after George Langridge (1829–1891) who supported affordable housing through building societies including the Langridge Mutual Permanent Building Society.



Councillor Geoff Barbour was first elected to Council in February 2008 and was re-elected in November 2008.

### Internal Committee Memberships

- Planning, Environment and Infrastructure Committee (Chair until December 2009)
- Municipal Public Health Plan Advisory Committee
- Yarra Arts Advisory Committee (from December 2009)

- Early Years Reference Group (from December 2009)
- Performance Review Sub Committee (until December 2009)

### External Committee Memberships

- Victorian Local Governance Association

Tel: 0438 034 241

E: geoff.barbour@yarracity.vic.gov.au



Councillor Stephen Jolly was first elected to Council in November 2004.

### Internal Committee Memberships

- Planning, Environment and Infrastructure Committee (from December 2009)
- Aboriginal Advisory Committee

- Community Gardens Advisory Committee
- Live Music Working Group
- Finance and Human Services Committee (until December 2009)

Tel: 0437 856 713

E: stephen.jolly@yarracity.vic.gov.au



Councillor Amanda Stone was first elected to Council in November 2008. She served as Yarra's Mayor from December 2008–early December 2009.

### Internal Committee Memberships

- Finance and Human Services Committee
- Aboriginal Advisory Committee
- Environment Community Consultative Committee
- Business Advisory Group
- Performance Review Sub Committee
- Planning, Environment and Infrastructure Committee (until December 2009)
- Audit Committee (until December 2009)
- Early Years Reference Group (until December 2009)

### External Committee Memberships

- Collingwood Children's Farm Management Committee
- Metropolitan (Local Government) Waste Management Forum
- Darebin Creek Management Committee (until December 2009)
- Inner Melbourne Action Plan (IMAP) Implementation Committee (until December 2009)
- Mayors For Peace (until December 2009)
- Inner South Metropolitan Mayors Forum (until December 2009)

Tel: 0429 358 170

E: amanda.stone@yarracity.vic.gov.au

## NICHOLLS WARD

Nicholls Ward includes the suburbs of Princes Hill, Carlton North, Fitzroy North and part of Fitzroy. It was named after Sir Doug Nicholls (1906–1988), Aboriginal community leader, a revered sportsman, pastor and statesman.



Councillor Jackie Fristacky was first elected to Council in 2002 to represent the former Nicholson Ward.

### Internal Committee Memberships

- Planning, Environment and Infrastructure Committee
- Environment Community Consultative Committee
- Business Advisory Group
- Municipal Public Health Plan Advisory Committee

- Active Ageing Advisory Committee

### External Committee Memberships

- Metropolitan Transport Forum (Chair)
- Road Safe – Inner Melbourne Community Road Safety Council

Tel: 0412 597 794

E: jackie.fristacky@yarracity.vic.gov.au



Mayor Jane Garrett was first elected to Council in November 2008 and was elected unopposed as Mayor on 3 December 2009.

#### Internal Committee Memberships

- Finance and Human Services Committee (from December 2009)
- Planning, Environment and Infrastructure Committee
- Environment Community Consultative Committee
- Early Years Reference Group
- Live Music Working Group
- Audit Committee (from December 2009)
- Business Advisory Group (from December 2009)

- Performance Review Sub Committee (from December 2009)

#### External Committee Memberships

- Inner Melbourne Action Plan (IMAP) Implementation Committee (from December 2009)
- Mayors For Peace (from December 2009)
- Inner South Metropolitan Mayors Forum (from December 2009)
- Municipal Association of Victoria (until December 2009)

Tel: 0428 374 682  
E: mayor@yarracity.vic.gov.au



Councillor Sam Gaylard was first elected to Council in November 2008.

#### Internal Committee Memberships

- Finance and Human Services Committee (Chair from December 2009)
- Bicycle Consultative Committee

- Community Gardens Advisory Committee
- Audit Committee (from December 2009)

#### External Committee Memberships

- Merri Creek Management Committee

Tel: 0448 586 884  
E: sam.gaylard@yarracity.vic.gov.au

## MELBA WARD

Melba Ward includes the suburbs of Burnley, Cremorne and Richmond. It was named after singer Dame Nellie Melba (1861–1931) who grew up in Richmond.



Councillor Alison Clarke was first elected to Council in November 2008.

#### Internal Committee Memberships

- Planning, Environment and Infrastructure Committee (Chair from December 2009)
- Disability Advisory Committee

- Metropolitan (Local Government) Waste Management Forum
- Metropolitan Transport Forum
- Municipal Association of Victoria (from December 2009)

#### External Committee Memberships

- Friends of Bacau

Tel: 0428 509 943  
E: alison.clarke@yarracity.vic.gov.au



Councillor Josh Funder was first elected to Council in November 2008.

#### Internal Committee Memberships

- Finance and Human Services Committee (Chair until December 2009)
- Audit Committee (until December 2009, substitute delegate from December 2009)

- Performance Review Sub Committee
- Business Advisory Group (until December 2009)
- Yarra Arts Advisory Committee (until December 2009)

Tel: 0428 386 337  
E: josh.funder@yarracity.vic.gov.au



Councillor Dale Smedley was first elected to Council in November 2008.

#### Internal Committee Memberships

- Finance and Human Services Committee
- Yarra Arts Advisory Committee

- Business Advisory Group (until December 2009)

#### External Committee Memberships

- Collingwood Children's Farm Management Committee

Tel: 0409 174 747  
E: dale.smedley@yarracity.vic.gov.au

## COUNCILLOR ALLOWANCES

Pursuant to the *Local Government Act 1989* (The Act), the Council set the following allowances: Mayoral \$62,500 plus 9% (\$5,625), being the equivalent of the Superannuation Guarantee levy, and Councillors \$20,200 plus 9% (\$1,818), being the equivalent of the Superannuation Guarantee levy.

## COUNCIL MEETINGS

The Yarra City Council holds Ordinary Council meetings on the third Tuesday of every month alternating between the Fitzroy and Richmond town halls. These meetings are open to the public and Council actively encourages residents to attend and participate in the decision making process. Ordinary Council meetings include a Public Question Time which provides an opportunity for individuals to have their say and present questions on issues of interest to them.

Council has three Committees – Finance and Human Services, Planning, Environment and Infrastructure, and Internal Development Approvals – that meet regularly to enable Councillors to spend more time assessing and consulting on issues and considering feedback before making important decisions that affect the community.

Council's meeting schedule, and agendas and minutes are available on the Yarra website [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au)

The following Ordinary Council, Special Council and Committee meetings were held in 2009–10:

Councillor	Meetings held	Meetings attended
Cr Barbour	11	10
Cr Clarke	11	11
Cr Fristacky	11	10
Cr Funder	11	10
Cr Garrett (Mayor 3.12.09–30.6.10)	11	10
Cr Gaylard	11	11
Cr Jolly	11	10
Cr Smedley	11	10
Cr Stone (Mayor 1.7.09–3.12.09)	11	11

### SPECIAL COUNCIL MEETINGS

Councillor	Meetings held	Meetings attended
Cr Barbour	5	5
Cr Clarke	5	5
Cr Fristacky	5	5
Cr Funder	5	5
Cr Garrett (Mayor 3.12.09–30.6.10)	5	4
Cr Gaylard	5	5
Cr Jolly	5	1
Cr Smedley	5	5
Cr Stone (Mayor 1.7.09–3.12.09)	5	5

### FINANCE AND HUMAN SERVICES COMMITTEE MEETINGS

Councillor	Meetings held	Meetings attended
Cr Fristacky	0	1*
Cr Barbour	0	1*
Cr Funder (Chairperson 1.7.09–3.12.09)	11	8
Cr Garrett	5	4
Cr Gaylard (Chairperson 3.12.09–30.6.10)	11	11
Cr Jolly	6	3
Cr Smedley	11	9
Cr Stone	11	10

\* Crs Barbour and Fristacky were not permanent members of the Finance and Human Services Committee but attended a meeting to establish a quorum.

### PLANNING, ENVIRONMENT AND INFRASTRUCTURE COMMITTEE MEETINGS

Councillor	Meetings held	Meetings attended
Cr Barbour (Chairperson 1.7.09–3.12.09)	11	11
Cr Clarke (Chairperson 3.12.09–30.6.10)	11	10
Cr Fristacky	11	11
Cr Garrett	11	7
Cr Jolly	5	3
Cr Stone	6	6

Councillor committee memberships are decided half way through the reporting year so the numbers represented in the Committee Meeting tables above represent the number of committee meetings held while the Councillor was a committee member.



## AUDIT COMMITTEE

The role of Yarra City Council's Audit Committee is to provide an overview of the financial, management and system controls in place to protect Council's assets. The Committee comprises three external members and two appointed Councillors. Its key objective is to consider, review and comment on Council reports and policies.

During 2009–2010, the Committee met on five occasions and considered a range of issues including:

- Annual Accounts for 2008–09 and Auditor's Report
- Quarterly Financial Reports for 2009–10
- Audit Committee Chairman Report to Council
- Strategic Risk Register Development
- Purchasing and Payments Review
- Occupational Health and Safety Review
- Professional Indemnity and Other Practices Review
- Billings Systems Review
- Trends in Local Government Finance Report
- External Audit appointment and agreement of timelines
- Contracts and Procurement compliance
- Audit Committee Charter requirements

## LOCAL LAWS

To help maintain the amenity of the municipality and safety of the community, Council has the following five principal Local Laws:

- Meeting Procedures Local Law, No 1 of 2002.
- Roads and Council Land Local Law, No 2 of 2002 (which incorporates amendments made by the Roads and Council Land, Miscellaneous Parking and Traffic Matters Local Law, No 1 of 2004, the Validity of Parking Permits Local Law, No 1 of 2007, the Management of Large Building Sites Local Law, No 1 of 2009 and the Commercial Fitness Activity Local Law, No 2 of 2009).
- Environment Local Law, No 3 of 2002 (which incorporates amendments made by the Control of Noise in Council Parks and Gardens Local Law, No 2 of 2007, Management of Large Building Sites Local Law, No 1 of 2009 and the Environment (Protection of Significant Trees Amendment) Local Law, No 3 of 2009).
- The Consumption of Alcohol in Public Places Local Law, No 8 of 2009.
- Anti Slavery & Sexual Servitude Local Law, No 14 of 2009.

Each of these principal Local Laws is available on Council's web site at [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au) and at the Collingwood and Richmond town halls.

## FREEDOM OF INFORMATION REQUESTS

The *Freedom of Information (FoI) Act* 1982 provides the opportunity for public access to Council documents. In 2009–10, Yarra received 43 FoI requests compared with 50 FoI requests in 2008–09 and 57 requests in 2007–08.

The FoI Act allows a 45 day turn-around time for Council to respond to FoI applications. The average time Council took to respond to requests in 2009–10 was 14 days. This compared with 14 days in 2008–09 and 14 days in 2007–08.

## DOCUMENTS AVAILABLE FOR INSPECTION

Pursuant to the *Local Government Act 1989* and *Local Government (General) Regulations 2004*, the following documents are available for inspection by any member of the public upon request:

- Statement of Financial Performance, Financial Position and notes to the Financial Report.
- Mayoral and Councillor allowances.
- Senior officers' total salary packages for the current and previous year.
- Overseas or interstate travel (excepting interstate travel by land for less than three days) undertaken in an official capacity by Councillors or any Council staff in the previous 12 months.
- Names of Council officers required to submit a return of interest during the financial year and the dates the returns were submitted.
- Names of Councillors who submitted returns of interest during the financial year and the dates returns were submitted.
- Agendas and minutes of ordinary and special Council meetings except confidential items.
- Special committees established by Council and the purpose of each.
- Special committees established by Council which were abolished or ceased to function during the financial year.
- Register of Delegations kept under Section 87 and 98 of the Act.
- Submissions received under Section 223 of the Act during the previous 12 months.
- Agreements to establish regional libraries.
- Property, finance and operating leases involving land, buildings, plant, computer equipment and vehicles entered into by the Council as lessor or lessee.
- Register of authorised officers.
- Donations and grants made by Council during the financial year.
- Names of organisations of which Council was a member during the financial year.
- Contracts valued at \$100,000 or more which the Council entered into during the financial year without first engaging in a competitive process.



## RISK MANAGEMENT

Council continues to develop and implement its risk management strategy and framework. A strategic risk register has been formally established in consultation with Councillors and the Executive Management Team. Strategic risks, which are linked to Council Plan strategic objectives, are considered at the monthly Risk Management Review Panel (RMRP) meetings and all strategic risk treatment actions are the responsibility of the Executive Management Team.

Operational risk registers have been established for all branches and units and are being progressively presented at the RMRP for consideration, discussion and endorsement.

A risk management software solution which integrates with Council's corporate planning system has recently been introduced in order to enable better recording, tracking and reporting on all risks. This will enable risks to be managed and reported at branch level, building on the 'business as usual' risk culture. Routine risk reporting will start as soon as the system is fully operational.

## LEGISLATIVE COMPLIANCE/PRIVACY ACT

### INFORMATION PRIVACY ACT 2000

Victorians are protected by three pieces of privacy legislation. These are the:

- *Victorian Information Privacy Act 2000 (IPA)*
- *Victorian Health Records Act 2001 (HRA)*, and
- *Federal Privacy Act 1988*.

Yarra City Council has successfully implemented its Privacy Plan and is continuing to monitor and review compliance. Council is committed to ensuring full compliance with the privacy principles under the legislation and seeks to responsibly manage any personal information or health information it handles.

Yarra City Council's privacy policies may be viewed on Council's website [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au) or a copy can be obtained from the Collingwood and Richmond town halls or by contacting Council's Privacy Officer, Ivan Gilbert, on 9205 5110.

### WHISTLEBLOWERS PROTECTION ACT 2001

In accordance with the *Whistleblowers Protection Act 2001 (WPA)*, Council has developed procedures for dealing with whistleblower disclosures. These procedures are available from Council's website [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au)

For the year ending 30 June 2010, the status of relevant procedures under the WPA was as follows:

Whistleblower Protection Activity	Number
The number and types of disclosures made to the Council during the year.	Nil
The number of disclosures referred during the year by the Council to the Ombudsman for determination as to whether they are public interest disclosures.	Nil
The number and types of disclosed matters referred to the Council during the year by the Ombudsman.	Nil
The number and types of disclosed matters referred during the year by the Council to the Ombudsman to investigate.	Nil
The number and types of investigations of disclosed matters taken over by the Ombudsman from the Council during the year.	Nil
The number of requests made under Section 74 of the WPA during the year to the Ombudsman to investigate disclosed matters.	Nil
The number and type of disclosed matters that the Council has declined to investigate during the year.	Nil
The number and types of disclosed matters that were substantiated on investigation and the action taken on completion of the investigation.	Nil
Any recommendations of the Ombudsman under the WPA that relate to the Council.	Nil

# OUR ORGANISATION

**CHIEF EXECUTIVE OFFICER**  
Andi Diamond

**EXECUTIVE MANAGER COMMUNICATIONS & CUSTOMER SERVICE**  
Greg Axford

- Communications  
Ainslie Gowan
- Access Yarra  
Lee-anne Graham

**EXECUTIVE MANAGER GOVERNANCE**  
Ivan Gilbert

- Office of the Mayor & Councillors  
Barb Higgins
- Council Business Papers  
Erin Nairn-Marcon

**EXECUTIVE MANAGER HUMAN RESOURCES**  
Frank Rog

- Occupational Health & Safety  
Stuart Cross

**MANAGER PEOPLE & ORGANISATION DEVELOPMENT**  
Roma O'Callaghan

- Leadership & Development  
Matthew Burns

**CORPORATE & FINANCIAL SERVICES**  
Jack Crawford

**MANAGER CONTRACTS & PROCUREMENT**  
John Cowles

- Contracts & Tendering  
Graham Millar
- Purchasing  
Bev Cottell

**MANAGER FINANCE**  
Philip Mason

- Revenue Services  
David Slater
- Valuation Services  
Bill Graham
- Payroll Services  
Louise Bleize
- Management Accounting  
Scott Jennings
- Financial Accounting  
Zeeshan Qureshi

**CHIEF INFORMATION OFFICER**  
Peter Kaczmarek

- Business Analysis  
Robert Healey
- IS Service Delivery  
Stephen Peatling
- Corporate Records  
Stephen Hyde
- GIS Administrator  
John Cole
- MATE Project  
Graham Davis
- Data Warehouse  
Thu Ho

**COORDINATOR RISK MANAGEMENT AND INSURANCE**  
Alan Lowe

## ORGANISATIONAL STRUCTURE

as at June 30 2010

## COMMUNITY PROGRAMS DIVISION

Craig Kenny

### MANAGER AGED & DISABILITY SERVICES

Adrian Murphy

- Home Care Services  
Nargis Ali
- Food Services  
Sandie Vaskess
- Services & Planning  
Ro Roberts
- Community Development  
Frances Moloney

### MANAGER COMMUNITY PLANNING & ADVOCACY

Isha Scott

- Community Advocacy  
Aldo Malavisi
- Community Planning  
Ross Goeman

### CORPORATE PLANNING

Julie Wyndham

### MANAGER CULTURAL & LIBRARY SERVICES

Jenny Ruffy

- Arts & Cultural Services  
Siu Chan
- Civic Facilities  
Sally Hiller (Acting)
- Yarra Libraries – Collections & Services  
Marie Linton
- Yarra Libraries – Library Development  
Judy Bell

### MANAGER FAMILY & CHILDREN SERVICES

Jodi Spratling (Acting)

- Early Years Services  
Position Vacant
- Family Services  
Position Vacant
- Service Planning & Development  
Helen Jennings

### MANAGER LEISURE SERVICES

Peter Watson

- Collingwood Leisure Centre  
Mark Collins
- Richmond Recreation Centre  
Tara Choudari
- Fitzroy Swim Centre  
Collin McKibbin
- Burnley Golf Course  
Michelle Scerri

## INFRASTRUCTURE SERVICES DIVISION

Vito Albicini

### MANAGER ASSETS

Chris Court

### MANAGER ENGINEERING OPERATIONS

Kim O'Connor

- Services Contract  
Enzo Valente
- Yarra Road Services  
David McKinnon
- Fleet Management  
Bill Johnston

### MANAGER ENVIRONMENT & RECREATION SERVICES

Mark Dornau

- Environmental Mgmt  
Silvana Predebon
- Open Space Maintenance  
Jason Hocking
- Open Space, Capital Works & Design  
Justin Hanrahan
- Arboriculture & Streetscapes  
Michael Rogers
- Recreation  
Stuart Grant

### MANAGER INFRASTRUCTURE

Craig Stevens

- Building Projects & Asset Mgmt  
Paul Usatov
- Building Maintenance & Mgmt  
Gordon McVittie
- Engineering Services  
John Ghasperidis

### MANAGER PROJECTS

Richard Young

## CITY DEVELOPMENT DIVISION

Bruce Phillips

### MANAGER OF MAJOR PROJECTS

Ian Hatfield

### MANAGER BUILDING & REGULATORY SERVICES

Steven McMurray

- Public Health  
Mark Hoyne
- Community Amenity  
Ken Wolfe
- Local Laws and Animal Management  
Russell Colquhoun
- Systems and Business Support  
Dominica Graham
- Yarra Building Services  
Dan Curlis

### MANAGER STATUTORY PLANNING

Mary Osman

- Planning Customer Service  
Violetta Bekiaris
- Statutory Planning  
Danielle Connell, Matt Cohen

### MANAGER PARKING SERVICES

Damien Patterson

- Yarra Parking Services  
Grant Kelly

### MANAGER STRATEGIC & ECONOMIC PLANNING

Vivien Williamson

- Urban Design  
Richa Swarup
- Economic Development  
Helen Ruddell
- Strategic Planning  
Sherry Hopkins

### MANAGER STRATEGIC TRANSPORT

Jane Waldock

- Advocacy & Education  
Position Vacant
- Transport  
Mark Kulyk

## EXECUTIVE MANAGEMENT TEAM

Yarra City Council's Executive Management Team comprises a Chief Executive Officer, four Directors and three Executive Managers. They, along with Council's more than 800 staff, are responsible for implementing the actions in the Council Plan and delivering services and programs across the City.

### ANDI DIAMOND

#### Chief Executive Officer

The Chief Executive Officer is responsible for: implementation of Council policies, providing strategic advice to Council, staffing, and the day to day management of operations.

### VITO ALBICINI

#### Director Infrastructure Services

The Infrastructure Services Division is responsible for providing strategic direction for the management of Council's assets, as well as delivering a wide range of services to the community. Assets managed include public swimming pools, libraries, child care centres, parks and gardens, through to the local network of roads, drains, footpaths, cycling tracks and bridges. Services provided include Domestic Waste and Recycling Collection, Street Cleaning, Environmental Management, Recreation Planning and Management of Council's parks, gardens, reserves and sports grounds. Routine maintenance of roads, drains, footpaths and delivery of the capital works programs also form part of the responsibilities of the division.

(Note: Vito Albicini was appointed to this role on 3 August, 2009. Prior to this, Greg Anders was in the role.)

### JACK CRAWFORD

#### Director Corporate and Financial Services

The Corporate and Financial Services Division is responsible for managing Council's corporate business processes and information systems, and for providing procurement and risk management support to the organisation. Services include: Finance, Information Services, Risk Management and Insurance, and Contracts and Procurement.

(Note: Jack Crawford was appointed to this role on 15 February 2010. Prior to this, Tom Evans was in the role.)

### CRAIG KENNY

#### Director Community Programs

The Community Programs Division promotes and enhances community well-being through funding programs, service provision and community partnerships. Services include: Aged and Disability Services, Leisure Facilities, Cultural and Library Services, Community Planning and Advocacy, Family and Children's Services, and Corporate Planning.

### BRUCE PHILLIPS

#### Director City Development

The City Development Division is responsible for protecting, enhancing and developing the City's social and physical environment through the planning, coordination and delivery of a diverse range of services which are responsive to the needs of residents and other service users. This includes maintaining safe buildings, food safety in the community and road safety. The Division includes the following departments and service units: Strategic Transport, Parking Systems, Strategic Planning, Statutory Planning, Economic Development, Urban Design, Health Surveying, Building Surveying, Local Laws, Planning Enforcement, Major Projects and IMAP Implementation.

### GREG AXFORD

#### Executive Manager Communications and Customer Service

Communications and Customer Service is responsible for providing residents and visitors with information about Council's services and decisions, and with responding to customer inquiries and requests for service. Services include: Communications and Customer Service.

(Note: Alex Messina was appointed to this role on 12 July 2010.)

### IVAN GILBERT

#### Executive Manager Governance

Governance provides overall governance support to the organisation. Services include: Office of the Mayor and Councillors, Legal Services and Council Business Papers.

### FRANK ROG

#### Executive Manager Human Resources

Human Resources is responsible for ensuring that the staff and culture of the Council is aligned with the organisation's vision and values so its strategic objectives can be achieved in the most effective, efficient and sustainable way. It covers the following areas: Industrial Relations, Learning and Development, Occupational Health & Safety, Organisational Development, Recruitment and Selection, and Workforce Planning and Performance.

## OUR VALUES

Yarra City Council is guided by the following values and agreed behaviours. These values underpin our efforts to deliver the Council Plan and build a service culture based on positive relationships among staff and with the community.

- Integrity
- Accountability
- Teamwork
- Respect
- Innovation

These values have been reinforced in 2009–10 by being further integrated into Organisational Development strategies and initiatives including Staff Performance Development Reviews and team workshops about the organisational culture and customer responsiveness.

## STAFF PROFILE

As at 30 June 2010, Yarra Council employed 814 people comprising 411 full time, 211 part time, and 191 casual employees (with one employee on WorkCover).

### EMPLOYEES FULL TIME EQUIVALENT

Division	Casual	Full Time	Part Time	WorkCover	Total
City Development	9.22	111.54	15.15		135.91
Community Programs	35.94	138.78	99.52		274.24
Corp. & Financial Services		43.00	5.03		48.03
Executive	0.72	34.35	7.23		42.30
Infrastructure Services	1.40	82.05	3.17		86.62
Workcover				0.03	0.03
<b>Total</b>	<b>47.28</b>	<b>409.72</b>	<b>130.10</b>	<b>0.03</b>	<b>587.13</b>

### NUMBER OF EMPLOYEES

Division	Casual	Full Time	Part Time	WorkCover	Total
City Development	40.00	112.00	26.00		178.00
Community Programs	147.00	139.00	161.00		447.00
Corp. & Financial Services		43.00	8.00		51.00
Executive	1.00	35.00	10.00		46.00
Infrastructure Services	3.00	82.00	6.00		91.00
Workcover		0.00		1.00	1.00
<b>Total</b>	<b>191.00</b>	<b>411.00</b>	<b>211.00</b>	<b>1.00</b>	<b>814.00</b>



## EQUAL OPPORTUNITY

Equal Opportunity (EO) continues to be a high priority at Yarra City Council, and is incorporated into all of Council's activities. EO principles are part of Council's recruitment and selection processes, general employment issues, induction and training, health and safety, grievance processes, and dispute resolutions. For the purpose of Schedule 6 of the *Local Government Act 1989*, the Staff Consultative Committee acts as the Equal Employment Consultative Committee for the development and implementation of the Equal Opportunity Program.

The organisation has Equal Employment Opportunity Contact Officers (EEOs) and during 2009–10, the number of EEOs was increased. Yarra now has a total of 19 EEO Officers located across seven sites. They all receive EEO training based upon Yarra's updated EEO guidelines.

While Yarra's Chief Executive Officer is a woman, there are no females in any of the other seven executive positions. Women occupied 39% of positions at management level and 35% at coordinator level during 2009–10.

Yarra was a Bronze Partner in the Local Government Managers Australia (LGMA) Year of Women in Local Government, designed to raise awareness and inform the Local Government sector of the value and contribution of all women employed, elected and involved in local government. Yarra also supported the initiative by being represented on the National Steering

Committee, and by supporting 40 individuals to attend special events aimed at providing women with professional development or networking opportunities. The six member Yarra LGMA Challenge team focused on the topic during its challenges, and made some recommendations which are being considered. This issue was also included for further action in the final draft of the Enterprise Agreement due to be voted on early in 2010–11.

One of the key actions in the internal review of EO implementation within Council has been to pursue options to upgrade the Collingwood Town Hall so that it is a safe and accessible workplace. This started in 2009–10 with installation of an upgraded air conditioning plant, and will continue from 2010–11 with refurbishment of offices at the town hall.



## EMPLOYEE RELATIONS

The introduction of the Fair Work Act from 1 July 2009 resulted in the Council starting negotiations in March 2010 for a new Enterprise Agreement under the provisions of the new employment legislation. The Enterprise Agreement will replace the current City of Yarra Enterprise Bargaining Agreement which expires on 30 June 2010.

## WORKPLACE ACCIDENTS AND INCIDENT REPORTS

Worker's Compensation claims decreased from 36 in 2008–09 to 10 new claims in 2009–10. The majority of the claims did not result in any time lost, with an average of two days worth of time lost for the year per claim. Following a concerted effort to have Council staff report all workplace incidents, including near misses, accident and incident reporting levels increased dramatically in 2009–10 to 152, up from 43 in 2008–09. Increased reporting levels enable workplace hazards to be addressed, and also raise the awareness of health and safety for all staff.

## WORKPLACE SAFETY

Council continued with its proactive approach to Occupational Health and Safety in 2009–10, with the aim of preventing injuries and ensuring a safe and healthy workplace.

During 2009–10 Council:

- Reduced its WorkCover premium levels.
- Continued accreditation for SafetyMAP at Yarra Road Services.
- Maintained accreditation for ISO9001:2000, Quality Management Systems at Yarra Leisure Services.
- Completed an internal audit process of the Yarra OHS Management System with a view to moving towards AS 4801 accreditation.
- Continued to produce articles on topical subjects for Council's internal newsletter.
- Continued statutory training in relevant OH&S areas such as OH&S Representatives courses, First Aid, CPR, and Manual Handling.
- Engaged the Metropolitan Fire Brigade to develop improved emergency procedures for the three Town Halls.

# OUR PERFORMANCE

## COUNCIL PLAN 2009-13

*Yarra's Council Plan 2009-13* sets out the medium-term direction of Council and the outcomes sought by Councillors for their term. Under the *Local Government Act (1989)*, each Council is required to produce a four-year Council Plan by 30 June in the year following a general election. The Plan must include Strategic Objectives, Strategies, Strategic Indicators and a Strategic Resource Plan.

In developing *Yarra's Council Plan 2009-13*, two dominant themes emerged: Liveability and Responsiveness. These are reflected in the five Strategic Objectives that Council has set, with each relating to aspects of service delivery.



## ANNUAL PLAN 2009-10

In line with the Council Plan, each year after the Budget is set, Council produces an Annual Plan which includes specific projects and activities that Council will undertake towards achieving the Strategic Objectives. This includes priority projects, capital works projects, actions in response to Council strategies and plans, as well as service improvements. Progress on these projects and activities are reported on each quarter.

The following section details Council's performance in 2009-10 in each Strategic Objective against its Council Plan. Included is a list of initiatives in the Plan that were undertaken and also projects that were completed over and above those listed in the Plan. This section also outlines the status of projects and how they met the Strategic Indicators set for each Strategic Objective.



# OUR STRATEGIC OBJECTIVES

As detailed in Yarra Council's Council Plan 2009–13.



These broad Strategic Objectives pick up on the challenges and opportunities facing Yarra and capture the value and intent of Council's ongoing service delivery. Many of Council's issues and priorities encompass more than one Strategic Direction.

As well as the Strategic Objectives the *Council Plan 2009–13* contains:

## STRATEGIES

Ways Council will work to achieve each Strategic Objective. Strategies relate to ongoing Council services and priority projects.

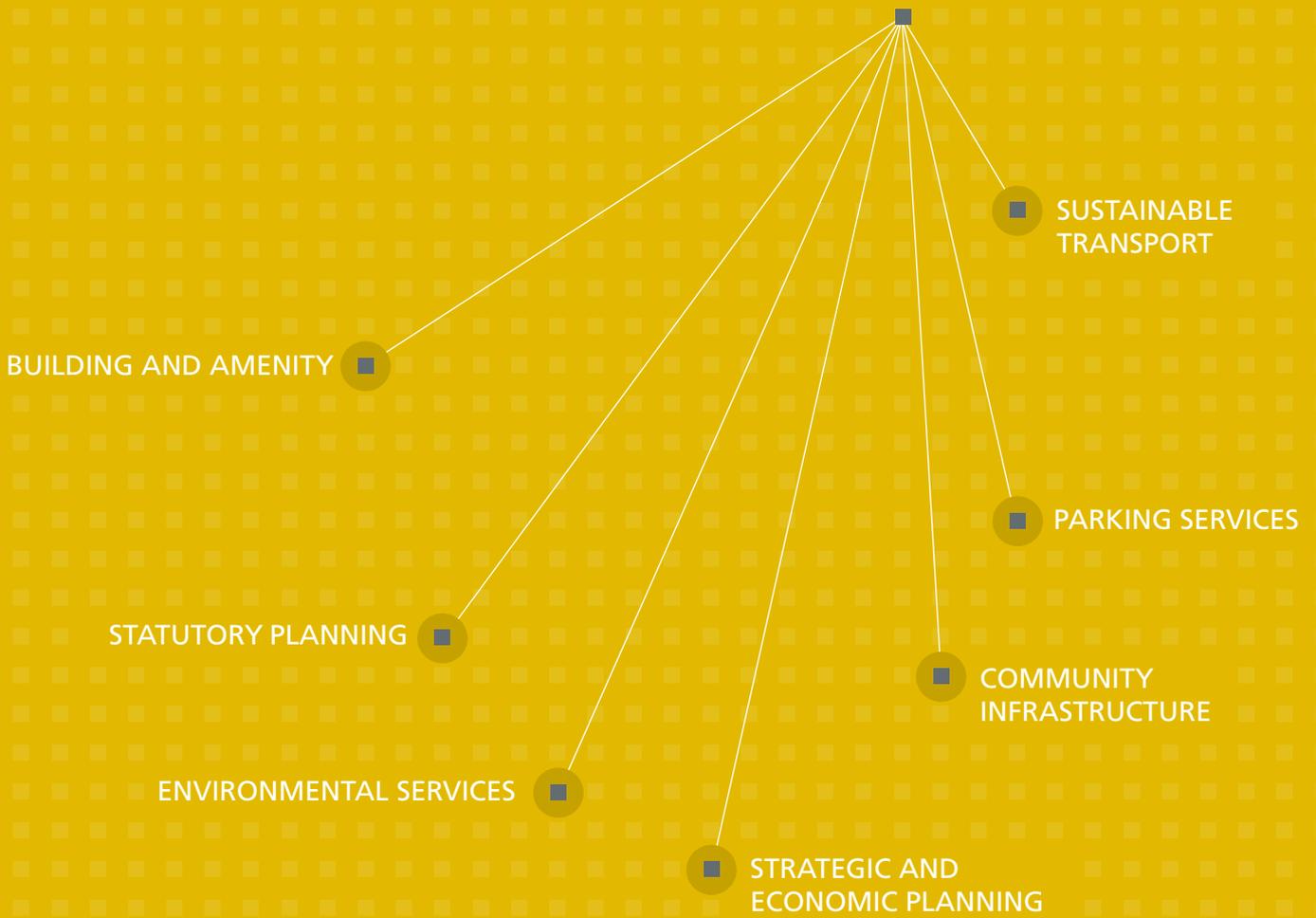
## STRATEGIC INDICATORS

How progress towards the Strategic Objectives will be evaluated.

## INITIATIVES

Significant projects and activities proposed over the next four years, subject to approval through Council's annual budget process.

# OUR SERVICES



## OUR PERFORMANCE

1.0

# MAKING YARRA MORE LIVEABLE

This Strategic Objective focuses on making Yarra more liveable in every sense of the word. Council is working to ensure Yarra is a place where people are able to easily access and enjoy community amenities. Improving liveability is about improving services such as town planning, roads, transport, waste management, all of which impact on local amenity.



## STRATEGIES

The following Strategies will be implemented to achieve this Strategic Objective:

- Ensure appropriate land use planning.
- Advocate for public transport improvements.
- Increase bicycle use through improved access and infrastructure for bicycles and pedestrians.
- Promote improved community amenity and liveability in the context of the late night economy and other contested factors.
- Ensure access to, and improve, public space activity and neighbourhood centres.

## INTERESTING FACTS 2009-10

### SUSTAINABLE TRANSPORT

- More than 23% of Yarra residents use public transport to get to work, almost double the average for Melbourne.
- More than 12% of Yarra residents walk to work compared with the Melbourne average of 3%.
- More than 6% of Yarra residents cycle to work compared to the Melbourne average of 1%.
- \$994,000 was spent on traffic management measures to improve the safety and liveability of local streets for pedestrians, cyclists and other road users.

### COMMUNITY INFRASTRUCTURE

- A total of \$2.3 million was spent in improving the City's local road network.
- More than \$2.2 million was spent maintaining and upgrading Yarra's 455 kilometres of footpaths.

### STATUTORY PLANNING

- Council determines about 1400 planning permit applications and amendments to permits each year.

### STRATEGIC & ECONOMIC PLANNING

- Council considered 19 different proposals to change the Yarra Planning Scheme.
- Work started to create three new public spaces in the City.

### BUILDING AND AMENITY

- 3,787 premises were inspected under the Food Act, and 406 premises were inspected under the Health Act.
- More than 4,500 dogs and 2,800 cats were registered in Yarra in 2009-10, compared with 4,200 dogs and 2,800 cats the previous year.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Streamline planning applications	<ul style="list-style-type: none"> <li>■ Council started implementing a new system to 'streamline' planning applications so simple applications can be processed quickly. This should achieve 100% fast track approvals within 21 days and 80% simple applications within the statutory timeframe of 60 days. Council achieved the target of reducing – to 15% by June 2010 – appeals against Council's failure to determine applications within the statutory timeframe.</li> </ul>	<p>93%</p> <p><b>Explanation:</b> The building of the computer package was not finalised. This will occur before the end of 2010.</p>
Implement structure plans, urban design frameworks and the Open Space Strategy	<ul style="list-style-type: none"> <li>■ The Victoria Street Structure Plan was adopted by Council in April 2010. It provides a strategic framework to guide land use and development in the Victoria Street Major Activity Centre and will address issues relating to land use activities, public spaces, transport and access, and built form. The community was consulted on the Plan.</li> </ul>	<p>100%</p>
	<ul style="list-style-type: none"> <li>■ Consultants were appointed to undertake the development of the Swan Street Structure Plan and have commenced background research and identification of issues. A Stakeholder Group is being formed to assist with the Plan which will include objectives, strategies and actions to manage change in and around Swan Street and address land use activities, public spaces, transport and access, and built form.</li> </ul>	<p>15%</p> <p><b>Explanation:</b> This project started later than expected due to delays in completing the Victoria Street Structure Plan. This project will be completed by June 2011.</p>
Clear communication of local laws dealing with amenity issues	<ul style="list-style-type: none"> <li>■ Implementation of Yarra's Domestic Animal Management Plan began with park signs installed and training of Local Laws officers started.</li> <li>■ The promotion of responsible pet ownership continued and compulsory cat desexing was introduced.</li> <li>■ The development of a Draft Procedural Manual for local laws is progressing and will be completed by the end of July 2010, with implementation to follow.</li> <li>■ Work on introducing mobile technology so officers have direct access to information in the field has commenced with Public Health. Enforcement and Building Services currently have access to mobile technology in the field. Further work will be undertaken in 2010–11.</li> <li>■ An Unregistered Animal Audit has been scoped and will be implemented in September 2010.</li> </ul>	<p>85%</p> <p><b>Explanation:</b> The draft procedural manual, work on introducing mobile technology for officers and the unregistered animal audit have all taken longer than expected to implement. These projects will be priorities in 2010–11.</p>
Advocate to State and Commonwealth Governments on public transport	<ul style="list-style-type: none"> <li>■ Continued campaign opposing State Government's decision to extend clearways. In May 2010, Council began Supreme Court action with the City of Stonnington, challenging the 'lawfulness' of the decision.</li> </ul>	<p>100%</p>
	<ul style="list-style-type: none"> <li>■ Participated in VicRoads study on improved bus services along Eastern Freeway, Hoddle St and Victoria Parade and attended stakeholder meetings to develop an investigation brief.</li> </ul>	<p>100%</p>
	<ul style="list-style-type: none"> <li>■ Received a report on the progress of the Route 96 Think Tram, a VicRoads project that will improve the efficiency of trams travelling through Yarra.</li> </ul>	<p>100%</p>

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Produce and implement a Parking Management Strategy	<ul style="list-style-type: none"> <li>■ Council endorsed the Parking Management Strategy in principle in December 2009. In April 2010, Council adopted a 'user pays' approach to parking which contains a parking hierarchy for allocation of on street parking.</li> </ul>	80% <b>Explanation:</b> Council wanted to consult with the local community about its vision, goals and principles for parking. An information session was organised for July 2010. The Strategy was formally adopted by Council in September 2010.
Implement further traffic calming measures through Local Area Traffic Management Studies (LATMS)	<ul style="list-style-type: none"> <li>■ Sustainable Transport projects for 2009–10 included: LATMS 9 and LATMS 12 construction completed, a trial of left turn bans during the P.M. period implemented at Gore and George Streets, Fitzroy (between Victoria Parade and Gertrude Street), 100% commitment of full year's capital works budget, and a detailed final report on the Access 3121 Project was prepared and submitted in June 2010 to comply with Department of Transport grant requirements.</li> </ul> <p>In regard to on road bicycle routes, works at the intersection of Canning and Pigdon streets, North Carlton, were implemented in April 2010 but several modifications have been required to ensure public safety.</p>	100%
Review and implement the Waste Management Strategy	<ul style="list-style-type: none"> <li>■ Council adopted the Waste Management Plan in December 2009. It provides Yarra with a direction for more sustainable solutions for the collection and disposal of waste and aims to guide the development and improvement of waste management practices in the municipality. Strategies and measurable actions in the Plan will be undertaken over the next five years. Significant community consultation was undertaken during development of the Plan.</li> </ul>	100%
Develop and implement a Bike Management Strategy	<ul style="list-style-type: none"> <li>■ Council adopted the <i>Bicycle Strategy 2010–2015</i> in December 2009, establishing a long term vision for cycling in Yarra. The strategy sets a clear goal to more than double the rate of Yarra residents cycling to work from 6.4% to 15% by 2015. It reaffirms Council's commitment to construct five separated on-road and five off-road bicycle routes by 2013.</li> </ul>	100%
Review the amount of road pavement in Yarra that can be made available for other uses, with a view to increase open space, porous surfaces and bike paths	<ul style="list-style-type: none"> <li>■ Council determined that developing community gardening was one way to use Yarra's road space to improve the sustainability of our community. Work on developing community gardening started in December 2009 and a Community Gardens Advisory Committee (CGAC) was established in February 2010 and has held six workshops. The Committee is developing guidelines for community gardens, roadside planter boxes and other associated activities which are due to be considered by Council in late 2010.</li> </ul>	80% <b>Explanation:</b> The CGAC continued to meet beyond its initial scope of six meetings and requested more time to develop the guidelines and associated policy.
Complete a Heritage Review and seek to incorporate these controls in the Planning Scheme	<ul style="list-style-type: none"> <li>■ A Heritage Review was completed. Council is awaiting a decision from the Minister for Planning on Amendment C85 before the recommendations of that review can be incorporated into the Yarra Planning Scheme.</li> </ul>	90% <b>Explanation:</b> Council was not able to complete this action as it was awaiting the Ministerial decision.

## OTHER HIGHLIGHTS AND ACTIONS IN 2009-10

### NOT LISTED IN THE COUNCIL PLAN

#### Housing Strategy

Council developed a Draft Housing Strategy to provide a strategic framework to help accommodate Yarra's projected housing growth, and to consider how new residential zones would be applied in the city. Background research and analysis was undertaken and an Issues Paper was prepared for discussion in December 2009 with community consultation undertaken in March/April 2010. The Draft Housing Strategy was put out for community feedback in August 2010.

**Status for 2009-10:** 75% **Explanation:** This project was delayed as Council was awaiting housing growth projection figures from the Department of Planning and Community Development.

#### Holden Street Pipe Bridge Project

Construction of the Holden Street Pipe Bridge, a joint project between Yarra and Darebin Councils, the State Government and Melbourne Water to link both sides of the Merri Creek, was opened in April 2010. It creates a new off-road path network servicing Melbourne's inner north with the paths providing an opportunity for walkers and cyclists to enjoy Melbourne's parks and open spaces.

**Status for 2009-10:** 100%

#### Yarra Boulevard shared pathway upgrade

The Main Yarra Trail upgrade, between Gardiners Creek Bridge and Bridge Road, was completed in March 2010. The project involved constructing a consolidated path and boardwalk for almost one kilometre of the trail to provide an opportunity for walkers and cyclists to enjoy Melbourne's parks and open spaces. A \$639,000 Federal Government Jobs Fund Scheme grant was received towards this project.

**Status for 2009-10:** 100%

#### Amcor Major Redevelopment

The Amcor redevelopment project involves Council consideration of a Master Plan for the future use and development of the Amcor site and preparation and exhibition of a related amendment to the Yarra Planning Scheme. The outcome is to achieve an approved Master Plan and Planning Scheme controls that reflect Council's vision for the site as a sustainable, predominantly residential community that reflects best practice environmental management, while protecting the Yarra River landscape corridor and environs. Early in 2010, Council considered the recommendations for the Amcor Taskforce and adopted the Revised Amcor Design and Development Principles. No advice has been provided on the progress of the sale of the site, nor has a Master Plan been submitted.

**Status for 2009-10:** 100%

#### New Municipal Strategic Statement

The Minister of Planning approved an amendment to the Yarra Planning Scheme which introduced a new Municipal Strategic Statement and Local Policies.

**Status for 2009-10:** 100%

#### World Heritage Environs Area

New controls were introduced into the Yarra Planning Scheme for the Royal Exhibition Building and Carlton Gardens World Heritage Environs Area. The controls set out strategies for appropriate use and development of this area to ensure that its World Heritage values are protected and managed.

**Status for 2009-10:** 100%

#### Completion Smith and Stanley Street Public Space

This project improved the public space at the corner of Stanley and Smith Streets, with one of the highlights being a new public artwork by Glenn Romanis. The artwork uses inlaid stone to map local sites of past and present Aboriginal significance. This project was officially opened in March 2010.

**Status for 2009-10:** 100%



## STRATEGIC INDICATORS

Council will measure its success in meeting this Strategic Objective against the five Strategic Indicators that are listed in the Council Plan 2009–13. Below Council provides progress reports on how it is tracking to meet these indicators by 2013.

### 1 Sustained decrease in the number of amenity complaints to Council (both new and repeat complaints).

**Results in 2009–10:** This indicator is measured by the number of complaints received relating to Animals, Local Laws and Planning. In 2009–10, Council received a 40% increase in complaints, as a result of officers having a stronger focus on obtaining compliance and proactively detecting non-compliance. This indicator was also impacted by population growth and the increase in contested space within a limited area. Council intends to make steady progress towards meeting this indicator in 2010–11.

### 2 Significantly rejuvenate at least four key public places (urban spaces) across Yarra.

**Results in 2009–10:** Two significant rejuvenations were undertaken – at the corner of Smith and Stanley streets, Collingwood and in Balmain Street, Cremorne. Council is on track to meet this indicator by 2013.

### 3 Reduction in 'failure to determine' planning appeals to 10% or below by 2011.

**Results in 2009–10:** Council has achieved a better than target result for this indicator, with appeals against Council's failure to determine applications within the statutory timeframe of 60 days falling to 6%. This means Council has met its 2011 target of 10% or below.

### 4 Achievement of at least five separated on-road bike routes and five major off-road bike route upgrades by 2013.

**Results in 2009–10:** Four bicycle routes were achieved in 2009–10 – one on-road and three off-road. The works to the on-road bike path at the intersection of Canning and Pigdon streets, North Carlton, have required a few modifications to ensure safety. Council is on track to meet this indicator by 2013.

### 5 Complete at least three Structure Plans.

**Results in 2009–10:** The Smith Street Structure Plan and Victoria Street Structure Plan were adopted by Council in 2009–10. Council is on track to meet this indicator by 2013.

# OUR SERVICES

ENVIRONMENTAL SERVICES

## OUR PERFORMANCE

2.0

# ENSURING A SUSTAINABLE YARRA

This Strategic Objective shows Council's commitment to reducing Yarra's eco-footprint and working to restore the local environment. This will be achieved by reducing the use of limited resources such as energy and water, minimising waste and pollution, and increasing and improving local open space and biodiversity.



## INTERESTING FACTS 2009-10

- The Yarra River, Merri and Darebin Creeks form three of Yarra's boundaries to the south, east and north. Merri Creek and the Yarra River have adjoining open space reserves which are highly valued for their recreation and conservation values.
- Council maintains 230 hectares of open space, 37 playgrounds and 17 sporting fields.
- 18,000 plants were planted and established in bushland and habitat sites, and 5,000 new plants were planted in parks and gardens across the Yarra.
- Approximately 7,500 plants were planted in garden beds at 350 traffic treatments to make the treatments look more attractive.
- 120 trees were planted in 17 streets as part of the capital tree replacement program and an additional 600 trees were planted in streets and parks.

## STRATEGIES

The following Strategies will be implemented to achieve this Strategic Objective:

- Ensure access to a high quality 'green' open space network, aiming for fully accessible features.
- Reduce Yarra's negative environmental impacts, with a focus on maximising early improvements.
- Encourage local food production and community gardens.
- Enhance Yarra's environmental performance.
- Promote Yarra as a leader in environmental programs including responding to climate change and engaging residents in such programs as "Greener houses, Growing greener neighbourhoods" through the neighbourhood house network.
- Work to increase the proportion of planning applications that incorporate Environmentally Sustainable Design and Accessibility Design principles.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Develop and set up an Energy Foundation to undertake energy audits and retrofits of business and residential buildings	<ul style="list-style-type: none"> <li>The business planning phase was completed and a Steering Group was established. In March 2010, advertisements were placed for the Foundation Chairperson and Directors. Andrew McNamara, a former Queensland Minister for Sustainability, Climate Change and Innovation, was appointed chairperson of the Foundation in June 2010.</li> </ul>	100%
Introduce five new parks by 2013	<ul style="list-style-type: none"> <li>Good progress was made on creating two new parks in 2009–10. The conversion of private land in Waltham Place, Richmond into a public park was completed. The park – renamed Peppercorn Park – was officially opened in October 2009. In November 2009, Council endorsed a proposal to redevelop a carpark on the corner of Peel and Oxford Streets, Collingwood into a new park. The projected budget is \$510,000 and will be funded from money collected via open space developer contributions.</li> </ul>	60%. <b>Explanation:</b> Works to convert the Peel Street carpark took longer than expected. Demolition works began in July 2010, with the park expected to be opened in late 2010.
Build Water Sensitive Urban Design (WSUD) projects including wetlands, rain gardens, street tree pits and tanks, and provide support for residents to introduce their own water tanks and grey water systems	<ul style="list-style-type: none"> <li>A Water Protection project was developed to ensure WSUD is incorporated into future Capital Works Projects and a report was presented to Council in March 2010 outlining how WSUD can be implemented in Yarra.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>A litter prevention program started in December 2009 in the Collingwood/Fitzroy Arts Precinct in partnership with Melbourne Water.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>Eighteen street tree pits have been constructed in Smith Street, Collingwood and two rain gardens have been established in Rokeby and Rupert Streets, Collingwood. These will improve water quality and result in better management of storm water, leading to improvements in the health of local creeks and the Yarra River.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>A revised stormwater harvesting system for the Edinburgh Gardens wetland project was developed in 2010. The project will treat stormwater flowing down the Fitzroy Main Drain and provide treated water that is fit for irrigation purposes within the Gardens. This project will carry over to 2010–11.</li> </ul>	40% <b>Explanation:</b> Community consultation on revised design was undertaken in August 2010. Council endorsed the revised design in September 2010.
Implement the other actions from and reach the targets set in the Environment Strategy	<ul style="list-style-type: none"> <li>Advertised and accepted a tender from Citipower to replace 75% of Yarra's public lighting with energy efficient T5 lighting. Work is scheduled to begin in August 2010.</li> </ul>	60% <b>Explanation:</b> The timing of the installation works was delayed, with Council reliant on CitiPower processes and priorities. Installation got underway in August 2010.
	<ul style="list-style-type: none"> <li>The first stage of a Community Greenhouse Action Plan was developed as a discussion paper to present to the Yarra Energy Foundation, with a report on emission profiles for different community sectors in Yarra, and a summary of the success of community greenhouse action programs to date. Following community consultation, the Plan was adopted by Council in June 2010.</li> </ul>	100%

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Implement the other actions from and reach the targets set in the Environment Strategy <i>continued</i>	<ul style="list-style-type: none"> <li>Smart meters were installed at three leisure centres, the golf course and Victoria Park in September 2009 to accurately measure and analyse water consumption and savings. Data collected shows that targets for reducing water usage have been met. The site managers continue to identify scope for reducing water usage through improving practices.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>An Environment Advisory Committee was established in August 2009 to meet quarterly as a forum for both community and professional input on environmental issues. The Committee gives Council access to a broad range of views and experience on environmental issues to support its planning and decision making.</li> </ul>	100%



## OTHER HIGHLIGHTS AND ACTIONS IN 2009-10

### NOT LISTED IN THE COUNCIL PLAN

#### Community Engagement Programs

A number of exciting community engagement programs were initiated in 2009-10 aimed at improving sustainability in the City of Yarra. These included:

- **Greenhouse Savers.** A pilot behaviour change program in Abbotsford which will result in a permanent reduction in the environmental footprint of over 50 residents participating in the program. Valuable data about the effectiveness of the program and the environmental and financial savings for participants will also be collected.
- **New Mothers' groups** extension program to promote tools and practices for reducing the environmental footprint at home. Maternal and Child Health Centre staff integrated information on sustainable living into training programs for new parents.
- **Production of an Environmental Awareness resource kit** including books, DVDs and technical appliances to help Yarra residents wanting to reduce their environmental footprint.
- **Environmental Demonstration sites** with staff at child care centres and neighbourhood houses engaged in managing their workplaces as demonstration sites, and encouraging residents to take positive environmental action.
- **Network of community service providers** extending sustainable living programs to residents by providing resources and support to assist people to live more sustainably.

Status completed for 2009-10: 100%

#### Barkly Gardens Master Plan

A launch of this project was held in March 2010. Works at the gardens have been completed over three years in line with the Master Plan. The project was finalised in 2009-10, with new landscape works, a turf upgrade, installation of a shelter and conversion of a section of road pavement into the park.

Status completed for 2009-10: 100%

#### Edinburgh Gardens Master Plan

Master Plan recommendations continued to be implemented at Edinburgh Gardens in 2009-10. These included: construction of a new and upgraded playground at the southern end of the Gardens, construction of a new pavilion at the Alfred Crescent Oval and refurbishment of the tennis court facilities.

**Status completed for 2009-10: 80%** **Explanation:** The pavilion has been completed. Construction of the new playground was delayed due to wet weather but was expected to be completed in August 2010. A contract for the tennis court construction, which is being managed by the Fitzroy Tennis Club, has not been let as the tender exceeded the original budget. Negotiations with the Club are continuing.

#### Council Carbon Neutral Action Plan

To support Council's target of becoming a carbon neutral organisation by 2012 and to reduce Yarra's eco-footprint, a draft Council Carbon Neutral Action Plan was developed. The Plan was to be presented to Council in September 2010.

Status completed for 2009-10: 100%

# STRATEGIC INDICATORS

Council will measure its success in meeting this Strategic Objective against the seven Strategic Indicators that are listed in the Council Plan 2009–13. Below Council provides progress reports on how it is tracking to meet these indicators by 2013.

## 1 Increase in residents living within 400 metres walking distance to open space.

**Results in 2009–10:** This indicator is measured by the introduction of five new parks by 2013. Council is on track to meet this initiative by 2013. Peppercorn Park in Richmond was opened in 2009–10, and the new Peel Street park is expected to be created by the end of 2010. Separate to these initiatives, Council also re-opened Victoria Park in August 2009, and converted a section of road pavement to parkland in Barkly Avenue, Richmond in February 2010. These works amalgamated Barkly Gardens and Alan Bain Reserve into one larger park.

## 2 40% reduction in potable water consumption in Council operations by 2013 (below 2000–01 baseline).

**Results in 2009–10:** Council has already met this indicator, having reduced water use by 45%, mostly due to water restrictions.

## 3 Council to be carbon neutral by the end of 2012.

**Results in 2009–10:** Council is progressively increasing the percentage of GreenPower and offsets purchased. In 2009–10, Council purchased 65% GreenPower and offsets.

## 4 Reduction in Council's energy consumption by 30% below the 2000–01 baseline.

**Results in 2009–10:** The 2008–09 inventory showed Council had only reduced equivalent emissions by 4% since 2001. Progress will be made towards meeting this indicator in 2010–11, with a bulk changeover of street lights from August – Oct 2010 set to achieve approximately one-third of this 30% target. Other key actions include energy reductions at Council's leisure centres, and voltage reduction and other energy efficiency actions at Council's three town halls.

## 5 Increase Yarra's street trees by at least 250 per annum.

**Results in 2009–10:** This indicator was achieved in 2009–10 when a total of 909 trees were planted comprising 283 new trees and 626 replacement trees.

## 6 Treat stormwater runoff to 10% of Best Practice Performance Objectives for stormwater quality improvement as set out in Melbourne Water's 'Water Sensitive Urban Design Guidelines'.

**Results in 2009–10:** A report to Council in July 2010 outlined the number and type of treatments and funding required to meet a 10% best practice target for stormwater quality improvement by 2020.

## 7 Implement at least 10 community sustainability initiatives.

**Results in 2009–10:** Five community initiatives commenced in 2009–10 and will be consolidated in 2010–11. Council is on track to meet this indicator by 2013.

## OUR SERVICES

AGED AND DISABILITY SERVICES

LEISURE SERVICES

FAMILY AND CHILDREN'S SERVICES

## OUR PERFORMANCE

3.0

# SERVING YARRA'S COMMUNITY

This Strategic Objective focuses on how Council serves the community through a broad range of services and programs to provide support and to improve the health and wellbeing of local residents. These inclusive services target all ages from babies, young children, youth, families, older people and people with a disability.



## STRATEGIES

The following Strategies will be implemented to achieve this Strategic Objective:

- Create community hubs including children's services and facilities for parents and children.
- Be a leader in Local Government, ensuring social justice principles are fundamental to our community services.
- Deliver accessible and integrated services to support our community.
- Improve community facilities to support local services and community activity.
- Ensure access to a range of quality recreational and sporting places, spaces and activities.
- Review and improve Council's services to ensure they are cost-effective, accessible and appropriately targeted.
- Encourage social inclusion through understanding and addressing local need.
- Advocate for, and participate in, affordable housing initiatives.

## INTERESTING FACTS 2009-10

### FAMILY AND CHILDREN'S SERVICES

- Council provided kindergarten places for 165 four year olds and 90 three years olds.
- 389 children from 327 families accessed childcare and education programs at Council's four centres.
- 5,497 babies and children remain active participants with Yarra's Maternal and Child Health Service.
- 837 young people aged 10-25 years accessed Council's Youth Programs.
- 1,655 hours of After School Care was provided to 297 families across three sites and 1,530 hours of Vacation Care was provided to 652 families across four sites.

### AGED AND DISABILITY SERVICES

- 24,819 hours of home care, 18,988 hours of personal care and 5,455 hours of respite care were provided to aged residents and residents with a disability.
- 53,047 meals on wheels were delivered to aged residents and/or residents with a disability.
- 12,894 hours of day centre activities was provided.
- 1,960 hours of home maintenance was provided.

### LEISURE SERVICES

- Council started work on the \$6.3 million redevelopment of the Collingwood Leisure Centre.
- 2,529 students were enrolled in swim schools at Yarra Leisure Centres.
- More than 10,000 fitness classes were held at Yarra Leisure Centres .
- More than 900,000 visits were made to Yarra's leisure centres.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Completed the planned upgrade of the Collingwood Leisure Centre	<ul style="list-style-type: none"> <li>Architect and design consultants were appointed in September 2009 and a planning permit was issued in late April 2010. Demolition of the pool hall roof started in July 2010.</li> </ul>	100%
Deliver affordable housing as part of Council's three year project	<ul style="list-style-type: none"> <li>Construction of the affordable housing project at 239 Brunswick Street started in June 2010. Funding negotiations were finalised, architect drawings completed, and the site was handed over earlier in the financial year.</li> </ul>	93% <b>Explanation:</b> This project is on track, with the annual actions completed.
	<ul style="list-style-type: none"> <li>Community consultation was undertaken on the final draft of the Yarra High Rise Community Plan in December 2009 and the Plan was adopted in March 2010.</li> </ul>	The annual plan actions for this project were achieved.
	<ul style="list-style-type: none"> <li>A draft of the Social and Affordable Housing Strategy was developed and was due to be presented to Council later in 2010.</li> </ul>	The Social and Affordable Housing Strategy was delayed. It was originally intended to be part of Council's overall Housing Strategy but officers have made a decision to proceed with a stand-alone strategy.
Work with the State Government and service providers to develop the Atherton Gardens Hub	<ul style="list-style-type: none"> <li>The Hub will integrate services and employment and training opportunities for families and children living on the Atherton Gardens Housing Estate and increase community meeting and activity space. Detailed design plans were completed and then modified to reflect current children's services legislation, and a business plan and risk assessment were also completed. Construction has been delayed due to securing State and Commonwealth funding.</li> </ul>	75% <b>Explanation:</b> Detailed design and a proposed operational model for the Hub was completed.  Construction by the Office of Housing of the overall project was delayed due to finalising funding and planning permits.  The Hub operating company formation was subsequently delayed until the second quarter of 2010–11.
Plan for the development and operation of the Lourdes Children's Centre	<ul style="list-style-type: none"> <li>The development of the Lourdes Family and Children's Hub, which will increase the child care available within the municipality by at least 57 places and provide an integrated suite of family and children's services, progressed in 2009–10.</li> <li>Council endorsed the feasibility study and development plan, and completed a business plan and comprehensive risk assessment.</li> </ul>	87% <b>Explanation:</b> Changes have been made to the initial project as a result of community and stakeholder consultation. Affordable housing is no longer part of the project. This has resulted in some changes being required to the project. The final design and total project estimate is expected to be presented to Council in February 2011.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Contribute to the redevelopment of the North Richmond Community Health Centre which will include a new Maternal and Child Health Centre	<ul style="list-style-type: none"> <li>■ This external project has benefits for residents and Council as a Council-run Maternal and Child Health service will operate from the site. Council participated in the Project Group and contributed to detailed design work. Schematic design for the Maternal and Child Health component was completed and approved. Stage 1 of the building works started early in 2010.</li> </ul>	100%
Work with service providers and the local community to review and update Council strategies including the Municipal Public Health Plan, Municipal Early Years Plan and Youth Strategy	<ul style="list-style-type: none"> <li>■ Council adopted the Municipal Public Health Plan (MPHP) in December 2009 following public consultation, and in March 2010 a first year action plan was developed. This action plan focuses on improving the capacity of Council and its partners to respond to health priorities in the MPHP.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>■ The Early Years Strategy and Action plan was adopted by Council in December 2009 and implementation started early in 2010. The goal is for families and children in Yarra to have access to quality coordinated services to support their health, development and wellbeing needs.</li> </ul>	100%
	<ul style="list-style-type: none"> <li>■ Council endorsed the Yarra Youth Services Strategy and Action Plan 2009–13 in September 2009 and implementation started in January 2010. The overarching goal of the Strategy and Action Plan is to work in partnership with service providers, young people and families to build a strong local youth service system that values and supports young people in Yarra.</li> </ul>	100%
Council will plant new trees next to all playgrounds for long-term natural shade and construct shade sails where no current shade is provided for playgrounds	<ul style="list-style-type: none"> <li>■ Council installed shade structures as part of its Capital Works Program at Curtain Square and Linear Park in 2009–10. A total of 250 shade trees were planted in Council's parks and gardens between April and June 2010.</li> </ul>	100%
Continue to advocate for accessible housing and other disability provisions in the planning scheme	<ul style="list-style-type: none"> <li>■ Council continued to advocate for accessible housing provisions in planning schemes and in September 2009 added Amendment C84 relating to accessible housing to the Yarra Planning Scheme. Amendment C84 (new Municipal Strategic Statement (MSS) and Local Policies) has been approved by the Minister for Planning. Whilst Council's adopted Accessible Buildings Policy was not approved as part of the amendment, an objective and strategy encouraging universal access to buildings has been included in the MSS.</li> </ul>	100%

## OTHER HIGHLIGHTS AND ACTIONS IN 2009–10

### NOT LISTED IN THE COUNCIL PLAN

#### Smith Street consultation and engagement project

This project is part of a broader coordination of efforts around public behaviour and social issues in Smith Street Fitzroy/Collingwood. One of the key outcomes of the project in 2009–10 was Council's support for the development of a cultural community centre at the Melbourne Aboriginal Youth, Sport and Recreation Centre (MAYSAR) in Gertrude Street. MAYSAR has started providing breakfast and lunch for the local Aboriginal "parkie" community and a range of programs for the broader Aboriginal community. Council has provided strategic, administrative and peer support to MAYSAR. Council has resolved to contribute \$50,000 in each of the next three years towards the centre, and has also advocated for State Government funding.

Status completed for 2009–10: 100%

#### Review of Safer Yarra and Drug Action Plans

Both of these Plans were reviewed during 2009–10 with the aim of having one plan to cover all safety and drug issues in the municipality. A discussion paper and draft Plan were developed and a draft Safer Yarra Plan was to be presented to Council in July 2010 following which further consultation was proposed before the development of an implementation plan.

Status completed for 2009–10: 100%

#### Municipal Wide Infrastructure Grant (MWIG)

The MWIG Framework is a 10 year Master Plan to guide the progression of neighbourhood-based integrated care and education services for families and children. The final Master Plan was endorsed by Council early in 2010. This followed an analysis of demographic profiles, population forecasts, and service mapping to identify opportunities; the establishment of parameters for the Master Plan and the development of internal and external communication and consultation strategies.

Status completed for 2009–10: 100%

#### River of Life : Positive Ageing Strategy

This 'whole of Council' strategy was developed to respond to both the opportunities and the challenges of an ageing population in Yarra. Key activities undertaken in 2009–10 from the three year Positive Ageing Strategy related to:

- Implementation of the HomeShare pilot program in Yarra, in partnership with Wesley Mission.
- Development of a Yarra Men's Shed in partnership with North Yarra Community Health and the Office of Housing.
- Continuing to advocate on housing for older people, through the Active Ageing Advisory Group.
- Celebration of Life activities in partnership with residential care providers.

Status completed for 2009–10: 100%

#### Victoria Park Master Plan

Works completed in 2009–10 as part of this Master Plan included removal of the Rush Stand roof, returfing of the oval and the removal of corrugated tin sheet fencing along Trenerry Crescent. Considerable work was done on the existing facilities to make the park accessible for people with disabilities. Major work on Victoria Park will continue in the 2010–11 financial year. In May 2010, Council secured \$3.5 million funding from the Federal Government to complete the Master Plan works and transform the Abbotsford ground into a major recreation space.

Status completed for 2009–10: 95%. **Explanation:** Some planned works were put on hold following the announcement of the funding in May so Council could develop a coordinated approach to all of the works. The works are expected to be completed by December 2011.

#### Fitzroy Town Hall Precinct Master Plan

This Master Plan aims to create a significant community and cultural hub precinct surrounding the Fitzroy Town Hall. The final Master Plan was adopted by Council late in 2009 following community consultation, and implementation of the Master Plan started early in 2010.

Status completed for 2009–10: 100%



## STRATEGIC INDICATORS

Council will measure its success in meeting this Strategic Objective against the four Strategic Indicators that are listed in the Council Plan 2009–13. Below Council provides progress reports on how it is tracking to meet these indicators by 2013.

- 1 Timelines of delivery of Council's home care, personal care and respite care services for older people and people with a disability: target 95%.

**Results in 2009–10:** Council went close to meeting this indicator – which measures the percentage of care service visits that occur at the scheduled time and on the nominated day – in 2009–10. The average quarterly result for the period October 2009 to June 2010 was 94.3% (just under the 95% target). Data for this indicator was not available for July – September 2009.

- 2 Council long day care places occupied by Yarra residents: target 85%.

**Results in 2009–10:** This indicator was met in 2009–10 through the rigorous application of Councils' priority of access policy.

- 3 Targets for key age and stage visits as per Department of Education and Early Childhood Development requirements: 12 months – 80%, 18 months – 88%, 2 years – 81% and 1.5 years – 77%.

**Results in 2009–10:** Council is making good progress towards meeting this indicator with the following results in 2009–10:

- The 80% indicator for 12 month visits was met in 2009–10 when 89% was achieved.
- The 88% indicator for 18 month visits was not met in 2009–10 when 85% was achieved.
- The 81% indicator for 2 year visits was met in 2009–10 with 83% recorded.
- The 77% indicator for 3.5 year visits was not met in 2009–10 with 68% achieved.

- 4 At least 25 rental units available through Council's affordable housing projects: 239 Brunswick Street project and the Affordable Rental Housing Development Fund.

**Results in 2009–10:** Fourteen rental units will be provided in the 239 Brunswick Street project which is due for completion in 2010–11. No units were planned to be completed in 2009–10. This indicator is on track to be met by 2013.

# OUR SERVICES

STRATEGIC AND  
ECONOMIC PLANNING

CULTURAL AND  
LIBRARY SERVICES

COMMUNITY PLANNING  
AND ADVOCACY

## OUR PERFORMANCE

4.0

# SUPPORTING A DIVERSE AND DYNAMIC YARRA

This Strategic Objective aims to support Yarra's vibrant and different neighbourhood and activity centres through arts and cultural activities and events, library services and the broader economic development of these centres. We will help these centres achieve a dynamic mix of galleries, retail and hospitality businesses, cultural events, education and recreation activities.



## STRATEGIES

The following Strategies will be implemented to achieve this Strategic Objective:

- Enhance local employment activities.
- Support vibrant and diverse neighbourhoods and centres.
- Foster and promote vibrant arts, cultures and communities.
- Contribute to the development and maintenance of the local and regional economy.
- Support lifelong learning, including through libraries and Neighbourhood Houses.
- Recognise and celebrate our cultural heritage and diversity.

## INTERESTING FACTS 2009-10

### CULTURAL AND LIBRARY SERVICES

- 982,037 items were borrowed from Yarra's five libraries.
- Yarra Libraries had 49,448 members.
- More than 17,270 preschoolers and toddlers attended 379 English and non-English storytimes at Yarra Libraries.
- Yarra Libraries had more than 38,550 items in Arabic, Chinese, French, Greek, Italian, Somali, Turkish and Vietnamese languages.
- The City of Yarra Art and Heritage Collection includes more than 700 items valued at more than \$3.6 million.
- Council provided \$360,000 in art and cultural funding to support the development and delivery of more than 40 arts and cultural events and projects.
- More than 100,000 people attended the Lunar Festival in 2010, compared to 90,000 in 2009.
- 22 cultural festivals and events were held in Yarra

### STRATEGIC AND ECONOMIC DEVELOPMENT

- More than 16% growth in Council's online Business Directory to 1,232 registered local businesses.
- Monthly distribution of Yarra's Business e-bulletin to 1,232 recipients, an increase of more than 35%.
- 764 people participated in Council's BRAINfoodforBusiness training and networking program, an increase of 97.5% on 2008-09 attendances.
- Continued support for the establishment and ongoing operation of Retail Business Associations in Yarra with two new associations established – Queens Parade Traders Association and Swan Street Business Association.
- Production and distribution of 500,000 inner Melbourne maps throughout Melbourne which promote Yarra as a visitor destination through Council's Inner Melbourne Action Plan (IMAP) Tourism Working Group.

### COMMUNITY PLANNING AND ADVOCACY

- Council contributed \$1.6 million to 199 community initiatives and projects through Annual Grants, Community Partnership Grants and Emerging Issues grants.
- The community was consulted on more than 40 occasions on a range of issues.
- 700 Yarra households are members of the Yarra Matters Panel and were asked for their feedback on 14 occasions.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Complete the design and construction of the North Fitzroy Library	<ul style="list-style-type: none"> <li>■ This development, which will provide a library with increased space for books, study and other activities, as well as integrated children's services and community meeting space, progressed during 2009–10. A concept design analysis was completed and will inform a cost estimate. The Design Group worked with architects to develop floor plans for service requirements with Environmentally Sustainable Design features to a minimum 5 star level. Capital Works allocations for the project have been determined through Council's 2010–11 budget process. A draft Transport Impact Assessment Report has been completed.</li> </ul> <p>An appropriate site has been identified and a soil contamination assessment of the site has been completed. A Planning Scheme amendment to facilitate the compulsory acquisition of the land has been exhibited. An Independent Panel which considered submissions on the amendment released its report in July 2010. The Panel's report recommended that the amendment be adopted. Following stakeholder consultations conducted in March and April 2010, Councillors were briefed on the project status in April and an update meeting was held with key stakeholders in May.</p>	<p>90%</p> <p><b>Explanation:</b> While all major milestones were met, Council is awaiting the final concept design and cost plan from the project architect. This is expected to be received in August 2010.</p>
Review the Arts and Culture Strategy	<ul style="list-style-type: none"> <li>■ Work began on the review and development of a new Arts and Cultural Plan to provide direction for Council's work in supporting arts and cultural activities, events, and businesses across the municipality. Consultative workshops and meetings were held and 240 surveys submitted, including some from the Yarra Matters Panel, and a draft discussion paper was reviewed. The development of the Plan was protracted by the inclusion of the Arts Venues review, introduced in early 2009–10. However, this has enhanced the project with the provision of information on current and potential use of venues. Work on Council's <i>Tourism Strategy 2010–15</i> has also been incorporated into development of the Plan. It is anticipated that the draft Plan will be presented to Council for exhibition in October 2010 and presented for adoption in February 2011.</li> </ul>	<p>75%</p> <p><b>Explanation:</b> The inclusion of the Arts Venues review into the Arts and Cultural Plan added a further dimension to this project. While it has added time to the project delivery, it has also added value for future planning. Adoption of the Strategy is anticipated in February 2011.</p>
Review the Aboriginal Partnerships Plan	<ul style="list-style-type: none"> <li>■ A new Aboriginal Partnerships Plan was drafted early in 2010 following a review of the current plan and community consultation. The draft Plan was placed on public exhibition during May 2010. Several consultations occurred around the draft Plan in May and June 2010 with the Aboriginal Advisory Group, two community forums held at the Wurundjeri Council, a forum with the Parkies at Billabong BBQ and a number of individual interviews.</li> </ul>	<p>80%</p> <p><b>Explanation:</b> Council approved a longer consultation process for the plan, involving the Aboriginal Advisory Group. A report on the consultation will be considered by the Aboriginal Advisory Group in July 2010 and this group will then decide the next steps in the process of finalising the Plan. This has allowed for a more authentic and inclusive process.</p>

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Implement actions from the Economic Development Strategy	<ul style="list-style-type: none"> <li>The <i>Economic Development Strategy 2009–14</i> was adopted by Council in October 2009. The Strategy is a five year action plan to identify how employment and economic growth will be facilitated in Yarra to improve liveability and wellbeing. It includes 50 actions to be undertaken or continued by the end of 2010. Council stakeholders have been provided with a schedule of their actions and meetings have commenced to ascertain the status of actions to achieve the objectives in the Strategy.</li> </ul>	100%
Promote local activities where people can meet with neighbours such as street parties	<ul style="list-style-type: none"> <li>A review has been completed of Council's support for local activities, as well as the different support across Victorian Local Government. As a result, Council will improve Yarra's street closure and street party guidelines; promote Neighbour Day in March 2011, possibly tied into Cultural Diversity Week; and promote a range of opportunities for neighbours to socialise, including through local parks.</li> </ul>	100%
Review and develop the Disability Access and Inclusion Strategy	<ul style="list-style-type: none"> <li>Consultation with residents and service providers including an online survey was undertaken late in 2009. A Draft Disability Action Plan was then developed, taking into consideration all of the feedback received. The draft Plan went on public exhibition in May 2010 and Council received 19 submissions plus a good level of support. The draft Plan will be considered for adoption by Council in July 2010.</li> </ul>	100%



## OTHER HIGHLIGHTS AND ACTIONS IN 2009–10

### NOT LISTED IN THE COUNCIL PLAN

#### Tourism Strategy and Action Plan

Work began on the development of Council's second Tourism Strategy and Action Plan. This five year Plan will define the value of tourism to Yarra, clearly articulate Council's vision for the future of tourism and provide direction on Council's role in relation to the supply of tourism-related infrastructure and amenities and ongoing promotion of the municipality as a visitor destination. Following research and community consultation with key stakeholders, a draft Tourism Strategy and Action Plan Strategy has been developed. Council will consider the draft Strategy in July 2010 before it is placed on public exhibition.

Status completed for 2009–10: 100%

#### Yarra Business Expo

This inaugural event was held in September 2009 to provide businesses and residents with the opportunity to obtain free business information and advice from government bodies, industry associations and education providers, as well as attend free seminars and a cocktail reception. The Expo attracted 200 visitors, 22 exhibitors and seven sponsors and a subsequent review indicated that all groups rated the event highly.

Status completed for 2009–10: 100%

#### Multicultural Policy and Action Plan

This Plan was finalised in June 2010 and is being presented to Council for adoption in July 2010. It continues to ensure that Yarra City Council is committed to serving its diverse community and has been developed on sound multicultural principles which exist in a human rights framework.

Status completed for 2009–10: 100%

#### Yarra Libraries Collection Development Policy

The Yarra Libraries Collection Development Policy was adopted by Council in February 2010. It is a key strategic document that underpins the management of the Yarra Libraries collection, a valued community asset requiring effective and consistent development to ensure its currency, quality and relevance.

Status completed for 2009–10: 100%

## STRATEGIC INDICATORS

Council will measure its success in meeting this Strategic Objective against the three Strategic Indicators that are listed in the Council Plan 2009–13. Below Council provides progress reports on how it is tracking to meet these indicators by 2013.

#### 1 Increase library use by 5% by 2013 (including website use and loans).

Results in 2009–10: There was a small increase in loans and visits (physical and virtual) in 2009–10, increasing from 1.98m in 2008–09 to 1.99m in 2009–10.

#### 2 Maintain the diversity of community groups applying and receiving grants through Yarra's Community Grants Program.

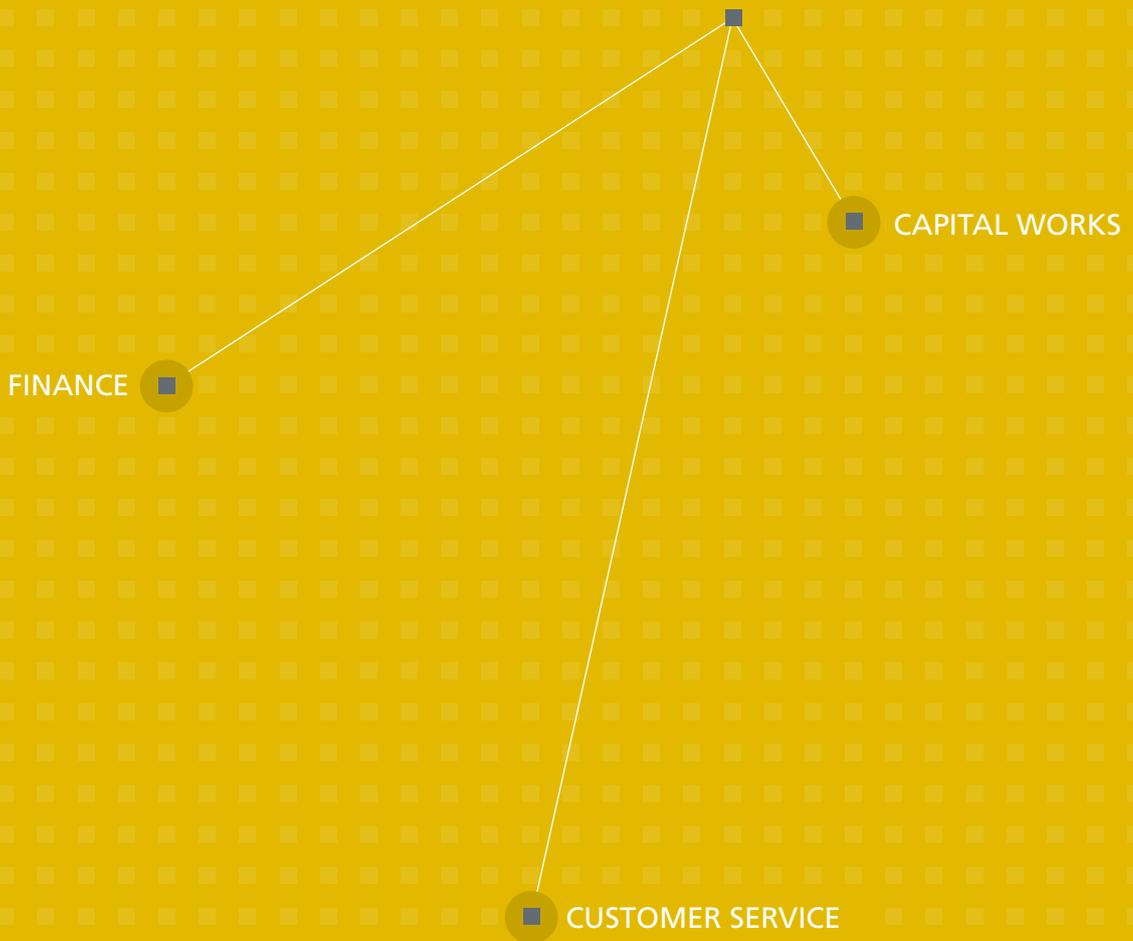
Results in 2009–10: This indicator was met in 2009–10, with the diversity of grant applications being maintained.

#### 3 Maintain business participation in Council's business training and development program.

Results in 2009–10: This indicator was met in 2009–10, with Council significantly increasing participation in its business training and development programs from approximately 386 attendees in 2008–09 to 764 attendees in 2009–10.



# OUR SERVICES



## OUR PERFORMANCE

5.0

# BUILDING COUNCIL'S CAPACITY AND PERFORMANCE

This Strategic Objective focuses on how Council works to improve its services and respond to the changing needs of the community while delivering cost effective and quality local services. Council's internal services, including Finance, Human Resources and Information Systems, are committed to continuous improvement and are continually looking for innovative ways to better meet the needs of the Yarra community.



## INTERESTING FACTS 2009-10

### CAPITAL WORKS

- Council has \$1.397 billion worth of assets.
- \$25.1 million was spent on Capital Works, which was 91% of the budget allocated. This was a record achievement.
- Council has adopted Asset Management Plans to ensure adequate funding is allocated each year to maintain local assets.

### CUSTOMER SERVICE

- Council scored 74 for Customer Contact in the Annual Community Satisfaction Survey, a result which was slightly above the median result for the Councils which Yarra is benchmarked against.
- Yarra's Customer Service Centre received 148,661 telephone calls and 24,900 in-person inquiries.
- Yarra's Customer Service Centre staff resolved 78.45% of the inquiries received without needing to refer them on to other Council officers.

### FINANCE

- Delivered an operating surplus of \$8.5 million.
- On target to be debt free by 30 June 2012.

## STRATEGIES

The following Strategies will be implemented to achieve this Strategic Objective:

- Encourage broad community engagement in Council's planning and decision making.
- Ensure efficient and effective services.
- Ensure a financially sustainable Council, through a balanced budget and maintaining Yarra's infrastructure.
- Develop responsive services.
- Develop our people and improve our systems and processes.
- Focus the organisational workload to deliver on agreed Council priorities.
- Encourage and support a workforce that reflects our community's diversity.
- Ensure that our systems and processes are accessible and inclusive.

INITIATIVES LISTED IN 2009–13 COUNCIL PLAN	ACTIONS IN 2009–10 ANNUAL PLAN TO MEET INITIATIVE	STATUS FOR 2009–10
Roll out the Customer Response Management system	<ul style="list-style-type: none"> <li>Phase one of the roll out of this system called Merit has commenced. The single Merit system replaces 13 individual customer recording systems to better manage customer requests and will lead to an improvement in the tracking of requests. The Merit system has been implemented in Planning Customer Service.</li> </ul>	100%
Develop a Customer Service Guarantee across the organisation	<ul style="list-style-type: none"> <li>The Customer Service Guarantee was launched in August 2009. It outlines the service standards that residents can expect from Council and aims to improve the organisation's internal focus on service delivery. The Guarantee lists 60 measurable targets for frequently requested services and other measures that Council considers are important to the community. Since its introduction, Council has tracked its performance against each of the measurable targets and has provided the community with quarterly reports on its progress. Many of the targets have been met and where they haven't, improvements plans have been developed to help Council meet each commitment.</li> </ul>	100%
Improve the integration, capacity and performance of IT systems	<ul style="list-style-type: none"> <li>Key work in 2009–10 involved providing support for Council's business continuity through the implementation of a Disaster Recovery Solution. The Disaster Recovery site was established at Richmond Town Hall and the system went live in October 2009. Data for all business applications and systems is replicated from the production environment to the Disaster Recovery site every four hours.</li> </ul>	100%
Complete the staff accommodation review	<ul style="list-style-type: none"> <li>Council has been working on various options to improve customer service by consolidating office accommodation and establishing a network of satellite service centres. In November 2009, Council called for a further report (including costings) on how the current Collingwood Town Hall building could be retrofitted for modern office facilities by July 2012. This report is to include an analysis with a view to possible office expansion at a later date which would be integrated along the northern side of the building. A Project Control Group is meeting regularly to progress the refurbishment of the Collingwood Town Hall.</li> </ul>	100%

## OTHER HIGHLIGHTS AND ACTIONS IN 2009–10

### NOT LISTED IN THE COUNCIL PLAN

#### Implementation of Capital Works Program

The 2009–10 program was been completed, with a record 91% of the scheduled program being delivered. Reallocation of funding for major projects such as the purchase of land for the North Fitzroy Library, the Collingwood Leisure Centre upgrade, Victoria Park redevelopment and the Edinburgh Gardens wetlands project makes up the majority of the remaining 9%, which will be carried over to 2010–11.

Status completed for 2009–10: 100%

### Yarra Community Plan

This Plan aims to build on recent community engagement and strategic planning. A report and a background paper was presented to Council's Finance and Human Services Committee in May 2010. This included a proposal for an annual summary to Council on community consultations and research undertaken each year. This would then inform Council's planning and decisions in a range of areas.

**Status completed for 2009–10:** 100%

### Annual Customer Service Survey

Council's first detailed annual survey was developed and undertaken in May 2010. The survey involved a sample of residents answering questions relating to all Council services. The survey results, which will be presented to Council in July 2010, will provide a clear direction to Council on how services are meeting community needs. The results will help in future service planning.

**Status completed for 2009–10:** 100%

### Asset Management Information System

This project includes the implementation of an Asset Management System to support asset management business processes and to provide an integrated view of asset data across Yarra. Work was done in 2009–10 on asset management in the areas of buildings, but the areas of open space, roads and infrastructure are yet to be completed. The project is complex and has experienced significant delays. Work will continue in 2010–11.

**Status completed for 2009–10:** 60% **Explanation:** It has been a complex and time-consuming process to set up the software to operate in the way required by Council officers. Work will continue in 2010–11.

## STRATEGIC INDICATORS

Council will measure its success in meeting this Strategic Objective against the four Strategic Indicators that are listed in the Council Plan 2009–13. Below Council provides progress reports on how it is tracking to meet these indicators by 2013.

#### 1 80% of Capital Works completed within one year.

**Results in 2009–10:** This indicator was met in 2009–10, with Council achieving a better than target result of 91% based on a capital budget of \$27.7m and an actual expenditure of \$25.1m.

#### 2 Council's overall performance rating > 65 (measured in the Department of Planning and Community Development survey).

**Results in 2009–10:** This indicator was met in 2009–10, with Council achieving a result of 67 in the 2010 Community Satisfaction Survey results coordinated by the Department of Planning and Community Development.

#### 3 Successful achievement of Customer Guarantee targets.

**Results in 2009–10:** Progress was made towards meeting this indicator in 2009–10, with the majority of Guarantee targets met. Where targets were not met, improvement plans are being put in place to achieve the outcomes required.

#### 4 Debt Servicing Cost Ratio 2% (the ratio of debt repayments to Council's total revenue).

**Results in 2009–10:** This indicator was met in 2009–10, with a performance of 0.10%. The ratio expresses the amount of interest paid as a percentage of Council's total revenue.

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# OFFICIAL STATEMENTS

## National Competition Policy Compliance: 2009-10

### Certification by Chief Executive Officer

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Yarra City Council has complied with the requirements of the National Competition Policy (NCP) for the period 1 July 2009 to 30 June 2010, in accordance with the requirements outlined in *National Competition Policy and Local Government – A Revised Statement of Victorian Government Policy, December 2008 (2008 Statement)* as set out below:

<b>A. Trade Practices Compliance</b> <i>State whether the Council is compliant or non-compliant.</i>	Compliant
<b>B. Local Laws Compliance</b> <i>State whether the Council is compliant or non-compliant.</i>	Compliant
<b>C. Competitive Neutrality Compliance</b> <i>State whether the Council is compliant or non-compliant for all significant businesses.</i>	Compliant

I certify that:

- a) this statement has been prepared in accordance with the 2009-2010 National Competition Policy reporting guidelines, which is pursuant to the *2008 Statement*; and
- b) this statement presents fairly the Council's implementation of the National Competition Policy.

Signed:



Andi Diamond  
Chief Executive Officer

Date: 28 September 2010

## VICTORIAN LOCAL GOVERNMENT INDICATORS

Victorian Local Government Indicators	Actual 2009–10	Actual 2008–09	Actual 2007–08
Community satisfaction rating for overall performance	67	64	65
Community satisfaction rating for Council's advocacy and representation on key local issues	63	61	61
Community satisfaction rating for Council's engagement in decision making on key local issues	63	62	62
Average rates and charges per assessment	\$1576	\$1523	\$1452
Average rates and charges per residential assessment	\$1252	\$1182	\$1114
Average liabilities per assessment	\$539	\$610	\$580
Operating result per assessment	\$201	\$84	\$184
Average operating expenditure per assessment	\$2703	\$2590	\$2455
Average capital expenditure per assessment	\$559	\$525	\$451
Infrastructure renewal %	107%	121%	103%
Infrastructure renewal and maintenance	105%	115%	103%



# PERFORMANCE STATEMENT

## FOR 2009–10 ANNUAL REPORT

Key Strategic Activity	Performance Measure	Performance	
		Target	Actual
<b>Making Yarra More Liveable</b>			
Streaming planning applications	Reduce workloads in planning and consequently improve turnaround times	June 2010	Incomplete
<i>Comment: Council has been working on upgrading relevant software (Proclaim to CI). Council has met or exceeded two of the performance measures below.</i>			
<b>Performance Measures</b>	<b>Target</b>	<b>Actual</b>	
Fast Track determined within 21 days	100%	100%	
Simple applications determined within 60 days	80%	67%	
Failure to determine appeals ( <i>Less is better</i> )	15%	6%	
Parking Management Strategy	Strategy developed and presented to Council	June 2010	Incomplete
<i>Comment: Council has given "in principle" endorsement of a parking vision, goals and principles and a Strategy to Manage Parking. Council has subsequently endorsed the first two actions detailed in the Strategy being a "user pays approach to parking" and the Parking Hierarchy for allocation of on street parking in April 2009. Consultants have been appointed to assist with the review of the parking permit scheme and to determine the impact of parking on activity centres.</i>			
Review Waste Management Strategy	Strategy developed and presented to Council	December 2009	Complete December 2009
<i>Comment: Council adopted the Waste Management Strategy 2009–14 in December 2009.</i>			
<b>Ensuring a Sustainable Yarra</b>			
Energy Foundation	Independent entity established to focus on reaching carbon-neutrality in Yarra by 2020	June 2010	Complete June 2010
<i>Comment: Council endorsed the establishment of an entity in December 2009.</i>			
<b>Serving Yarra's Community</b>			
Lourdes Children's Centre development	Endorse Development Plan	December 2009	Incomplete
<i>Comment: Updates on the Lourdes project have been reported to Councillor briefings. A report was presented to the Finance and Human Services Committee on 3 August 2010 with a decision regarding the development of the site referred to the Council meeting on 17 August 2010.</i>			
Affordable Rental Housing in Yarra Project	Tender process successfully completed and funding agreement signed	December 2009	Complete December 2009
<i>Comment: Following the tender process, the funding agreement was signed on 24 June 2009.</i>			
River of Life: Positive Ageing Strategy	3 key projects: Implementation of the Homeshare program within Yarra (pilot project) completed; Promotion of opportunities for people from CALD background to access U3A life-long learning completed; Conduct of Celebration of Life activities completed.	June 2010	Complete June 2010
<i>Comment: A twelve month progress report was presented to the Active Ageing Advisory Group in February 2010. The Homeshare Program agreement with Wesley Mission has been signed as reported in the third quarter Annual Plan Progress Report.</i>			
<i>Two Celebration of Life activity events were conducted in 2009. A Council Officer and two other representatives from the Celebration of Life committee presented at the Ageing into the Future International Conference in May 2010.</i>			
<i>Yarra U3A supported to continue providing computer tutoring opportunities to Mandarin speaking older residents in Fitzroy. Further opportunities for U3A representatives to network with older multi-cultural groups in Yarra are provided through Yarra's Seniors Network Forum, held bi-annually.</i>			

# PERFORMANCE STATEMENT

## FOR 2009–10 ANNUAL REPORT

Key Strategic Activity	Performance Measure	Performance	
		Target	Actual
<b>Supporting a Diverse and Dynamic Yarra</b>			
Arts & Culture Strategic Plan	Plan developed in consultation with stakeholders and adopted by Council	June 2010	Incomplete
<i>Comment: The Arts and Cultural Plan Discussion Paper was reviewed by the Yarra Arts Advisory Group (YARRTS) in April 2009. The development of the Arts and Cultural Plan has been protracted by the incorporation of the Arts Venues Review and the Tourism Strategy 2010–15.</i>			
North Fitzroy Library	Status report and feasibility reported to Council	September 2009	Incomplete in timeframe Complete March 2010
<i>Comment: A status report was presented in a Council briefing in March 2010.</i>			
Economic Development Strategy	Strategy completed and adopted by Council	December 2009	Complete October 2009
<i>Comment: The Economic Development Strategy was adopted by Council in October 2009.</i>			
<b>Building Council's Capacity and Performance</b>			
Customer Response System	Rollout of the CRS program completed	June 2010	Incomplete
<i>Comment: The CRS rollout is incomplete due to a scope revision to include a dedicated Mayor and Councillor Request system. A Project Control Group will be established in August 2010, supported by a Project Implementation Team, to drive the ongoing implementation of the revised Customer Request System. Phase 1 of the Customer Request system has commenced with the Mayor and Councillor Request system redesigned. We are progressively working with high customer contact areas to implement Merit. To date we have implemented Merit in Planning Customer Service, and Rates and Revenue will be fully operational in the first quarter of 10/11. Verbal updates have been provided to the CEO. Due to the revised scope, a completion report has not yet been submitted to the CEO.</i>			
Annual Customer Service Survey	A survey of a sample of users of common Council services will be conducted annually to inform and improve service delivery.	June 2010	Complete June 2010
<i>Comment: The Annual Customer Service Survey was completed in May 2010 and results were presented to a Councillor Briefing in June 2010.</i>			



# CERTIFICATION OF PERFORMANCE STATEMENT

## Certification of the Performance Statement

In our opinion, the accompanying performance statement of Yarra City Council in respect of the 2009-10 financial year is presented fairly in accordance with the Local Government Act 1989.

The statement outlines the performance targets and measures set out in relation to the achievements in Council's Business Plan and Council's 2009-10 Budget and describes the extent to which the business plan was met in that year having regard to those targets and measures.

At the time of signing, we are not aware of any circumstances which would render any particulars in the statement to be misleading or inaccurate.

On 21 September 2010, we were authorised by the Council to certify the performance statement and its accompanying notes in their final form on behalf of the Council.



**Jane Garrett**  
Mayor

22 September 2010  
Richmond



**Sam Gaylard**  
Chair Finance & Human Services Committee

22 September 2010  
Richmond

# AUDITOR GENERAL'S REPORT ON THE PERFORMANCE STATEMENT

## VAGO

Victorian Auditor-General's Office

### INDEPENDENT AUDITOR'S REPORT

#### To the Councillors, Yarra City Council

##### *The Performance Statement*

The accompanying performance statement for the year ended 30 June 2010 of Yarra City Council which comprises the statement, the related notes and the Certification of the Performance Statement has been audited.

##### *The Councillors' Responsibility for the Performance Statement*

The Councillors of Yarra City Council are responsible for the preparation and fair presentation of the performance statement in accordance with the *Local Government Act 1989*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the performance statement that is free of material misstatement, whether due to fraud or error.

##### *Auditor's Responsibility*

As required by the *Local Government Act 1989*, my responsibility is to express an opinion on the performance statement based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the performance statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance statement. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the performance statement, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the performance statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the overall presentation of the performance statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

##### *Matters Relating to the Electronic Presentation of the Audited Performance Statement*

This auditor's report relates to the performance statement published in both the annual report and on the website of Yarra City Council for the year ended 30 June 2010. The Councillors are responsible for the integrity of the website. I have not been engaged to report on the integrity of the website. The auditor's report refers only to the statements named above. An opinion is not provided on any other information which may have been hyperlinked to or from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited performance statement to confirm the information included in the audited performance statement presented on Yarra City Council website.

1

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# AUDITOR GENERAL'S REPORT ON THE PERFORMANCE STATEMENT CONTINUED

## VAGO

Victorian Auditor-General's Office

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

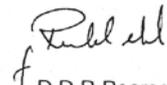
#### *Independence*

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

#### *Auditor's Opinion*

In my opinion, the performance statement of Yarra City Council in respect of the 30 June 2010 financial year presents fairly, in all material respects, in accordance with the *Local Government Act 1989*.

MELBOURNE  
23 September 2010

  
D D R Pearson  
Auditor-General

# FINANCIALS

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# UNDERSTANDING THE FINANCIAL REPORT

The Financial Report is one of Council's key reports to the community. It shows how Council performed financially during the 2009–10 financial year and the overall position at the end of the financial year (30 June 2010).

Council's Financial Report is presented in accordance with the Australian Equivalents to International Financial Reporting Standards, and therefore particular terms required by the Standards may not be familiar to some readers. Furthermore, as Council is a 'not for profit' organisation, some of the generally recognised terms used in private sector company reports are not appropriate to Council's reports.

Council is committed to accountability, and it is in this context that this simple guide has been developed to assist readers understand and analyse the Financial Report.

## WHAT DOES THE ANNUAL FINANCIAL REPORT CONTAIN?

Council's Financial Report has two main sections: the Report and the Notes. There are four Statements and 43 Notes. These are prepared by Council staff, examined by Council's Audit Committee and by Council itself, and then audited by the Victorian Auditor-General.

The four Statements included in the first few pages of the report are the:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Cash Flow Statement.

Notes to these Statements explain Council's accounting policies and how values contained in these Statements were calculated.

## INCOME STATEMENT

The Income Statement shows:

- Sources of Council's revenue under various income headings
- Expenses incurred in running the Council during the year.

These expenses relate only to the 'operations' and do not include the cost associated with the purchase or building of assets. While asset purchase costs are not included in the expenses there is an item for 'depreciation'. This value is the value of the assets consumed during the year. The key figure to look at is the net result for the reporting period which is the equivalent to the profit or (loss) of Council for the year. A positive result means that the revenues were greater than expenses.

## BALANCE SHEET

This is the most important of the Financial Statements. This one page summary is a snapshot of Council's financial situation as at 30 June. It shows what the Council owns as assets and what it owes as liabilities. The bottom line of this Statement is net assets. This is the net worth of Council, which has been built up over many years. The assets and liabilities are separated into current and non-current. Current means those assets or liabilities which will fall due in the next 12 months.

The components of the Balance Sheet are described below.

### Current and Non-Current Assets

- Cash assets include cash and investments, i.e. cash held in the bank and in petty cash, and the market value of Council's investments
- Receivables are monies owed to Council by ratepayers and other service users
- Accrued income represents revenue due to Council, which had not been received
- Prepayments reflect accounts which have been prepaid
- Inventories represent Council's stock of merchandise and fuels
- Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years.

### Current and Non-Current Liabilities

- Payables are monies owed to creditors by Council as at 30 June
- Trust funds represents monies held in trust by Council
- Income in advance represents revenue received by Council, which relates to future periods, e.g. prepaid leisure centre fees
- Employee benefits is the accounting term for accrued annual leave and long service leave entitlements
- Interest-bearing liabilities represent the loan borrowings held by Council.

### Net Assets

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June. The net assets of Council is also synonymous with the total equity of Council.

### Equity

This is the term used to describe the components of net assets. These components are:

- Accumulated surplus – the value of all net assets accumulated over time
- Asset revaluation reserve – the difference between the previously recorded value of assets and their current valuations
- Other reserves – allocations of the accumulated surplus for specific purposes.



### Statement of Changes in Equity

During the course of the year the value of total equity as set out in the Balance Sheet changes. This Statement shows the values of such changes and how these changes arose. The main reasons for a change in equity stem from:

- 'Profit or loss' from operations, described in the statement as result for the year
- Revaluation of the assets – this takes place every two years in accordance with Council policy. It also occurs when existing assets are 'taken up' in Council's financial records for the first time
- Transfer of monies to or from Council's reserves.

### Cash Flow Statement

The Cash Flow Statement summarises Council's cash payments and cash receipts for the year. This Statement is presented according to a very specific accounting standard and requires careful analysis. The values may differ from those shown in the Income Statement because the Income Statement is prepared on an accrual accounting basis. Cash in this Statement refers to bank deposits and other forms of highly liquid investments that can readily be converted to cash, such as cash invested with fund managers.

Council's cash arises from, and is used in, three main areas:

#### Cash flows from operating activities:

**Receipts:** All cash received into Council's bank account from ratepayers and others who owed money to Council. Receipts also include the interest earnings from Council's cash investments. It does not include the proceeds associated with the sale of assets.

**Payments:** All cash paid by Council from its bank account to staff, creditors and other persons. It does not include the payments associated with the creation of assets.

#### Cash flows from investing activities:

The accounting term investing activities relates to assets such as new capital plant and other long term revenue-producing assets. This part of the Statement includes all payments associated with the creation of assets and proceeds associated with the sale of assets.

#### Cash flows from financing activities:

This part of the Statement is where the receipt and repayment of borrowed funds are recorded. The bottom line of the Cash Flow Statement is the Cash at end of financial year. This shows the capacity of Council to meet its debts and other liabilities.

### NOTES TO THE FINANCIAL REPORT

The Notes are a very important and informative section of the report. The Australian Accounting Standards are not prescriptive in relation to much detail. Therefore, to enable the reader to understand the basis on which the values shown in the Statements are established, it is necessary to provide an explanation of Council's accounting policies. These are described in Note 1.

Apart from the accounting policies, the Notes also give details behind many of the summary figures contained in the Statements. The Note numbers are shown beside the relevant items in the Income Statement, Balance Sheet and the Cash Flows Statement. Where Council wishes to disclose other information, which cannot be incorporated into the Statements, this is shown in the Notes. The Notes include the cost of the various functions of Council, the break down of expenses, revenues, reserves and other assets, transactions with persons related to Council and financial ratios (performance indicators). The Notes should be read together with the other parts of the Financial Report to get a clear picture of Council's financial performance and position.

### STATEMENTS BY PRINCIPAL ACCOUNTING OFFICER AND COUNCILLORS

The certification by the Principal Accounting Officer is made by the person responsible for the preparation of the Financial Report. It certifies that in their opinion, the report has met all the statutory and professional reporting requirements. The certification of Councillors is made by two Councillors on behalf of Council that, in their opinion, the Financial Report is presented fairly and is not misleading or inaccurate.

### AUDITOR-GENERAL'S REPORT

The Auditor-General's Report is the external and independent opinion on the Financial Report. It provides the reader with a totally independent opinion on the Financial Report and the information it contains. The opinion covers both the statutory and professional requirements and also the fairness aspects of the Financial Report.

# COMPREHENSIVE INCOME STATEMENT

For the year ended 30 June 2010

	Note	2010 \$'000	2009 \$'000
<b>Income</b>			
Rates	3	68,561	65,110
Parking revenue	4	19,200	17,360
User charges, fees, and other fines	5a	16,874	15,434
Government grants	6	9,490	9,393
Contributions	7	5,251	2,937
Reimbursements	8	806	1,100
Interest received from other entities	-	486	982
Rent	-	697	675
Net gain on disposal of non-current assets	9	211	28
Other income	5b	2,564	-
<b>Total Income</b>		<u>124,140</u>	<u>113,018</u>
<b>Expenses</b>			
Employee expenses	10	45,974	44,631
Contract payments	11	16,704	16,247
Materials and services	12	32,884	30,339
Bad and doubtful debts	13	2,989	2,957
Depreciation	14	16,870	15,867
Borrowing costs	15	134	234
<b>Total Expenses</b>		<u>115,555</u>	<u>110,276</u>
<b>Surplus/(deficit)</b>		8,585	2,742
<b>Other comprehensive income</b>			
Net asset revaluation increment(decrement)		14,963	-
Impairment adjustment		-	(600)
<b>Comprehensive result for the year</b>		<u>23,548</u>	<u>2,142</u>

The accompanying notes form part of this financial report.

# BALANCE SHEET

As at 30 June 2010

	Note	2010 \$'000	2009 \$'000
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	16	14,131	16,068
Receivables	17	6,686	7,472
Accrued income	18	456	190
Prepayments	19	158	658
Inventories	20	97	87
Non-current assets held for sale	21(a)	978	645
<b>Total current assets</b>		<u>22,505</u>	<u>25,120</u>
<b>Non-current assets</b>			
Investments	21(b)	200	200
Receivables	17	20	20
Other financial assets	-	5	5
Property, infrastructure, plant and equipment	22	1,397,525	1,374,414
<b>Total non-current assets</b>		<u>1,397,750</u>	<u>1,374,639</u>
<b>TOTAL ASSETS</b>		<u>1,420,255</u>	<u>1,399,759</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	24	11,486	13,015
Trust funds	25	853	1,013
Income in advance	26	232	218
Employee benefits	27	7,771	7,929
Interest-bearing liabilities	28	936	1,364
<b>Total current liabilities</b>		<u>21,278</u>	<u>23,539</u>
<b>Non-current liabilities</b>			
Employee benefits	27	1,277	1,131
Interest-bearing liabilities	28	486	1,422
<b>Total non-current liabilities</b>		<u>1,763</u>	<u>2,553</u>
<b>TOTAL LIABILITIES</b>		<u>23,041</u>	<u>26,092</u>
<b>NET ASSETS</b>		<u>1,397,214</u>	<u>1,373,667</u>
<b>Represented by:</b>			
Accumulated surplus		549,005	539,764
Asset revaluation reserves	29 (a)	842,675	827,712
Other reserves	29 (b)	5,534	6,191
<b>TOTAL EQUITY</b>		<u>1,397,214</u>	<u>1,373,667</u>

The accompanying notes form part of this financial report.

# STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2010

	Note	Total 2010 \$'000	Accumulated Surplus 2010 \$'000	Asset Revaluation Reserves 2010 \$'000	Other Reserves 2010 \$'000
<b>2010</b>					
Balance at beginning of the financial year		1,373,667	539,764	827,712	6,191
Opening balance adjustment	23	-	-	-	-
Surplus for the year		8,585	8,585	-	-
Asset revaluation		14,963	-	14,963	-
Transfers to other reserves	29	-	(2,343)	-	2,343
Transfers from other reserves	29	-	3,000	-	(3,000)
<b>Balance at end of the financial year</b>		<b>1,397,214</b>	<b>549,005</b>	<b>842,675</b>	<b>5,534</b>

		Total 2009 \$'000	Accumulated Surplus 2009 \$'000	Asset Revaluation Reserves 2009 \$'000	Other Reserves 2009 \$'000
<b>2009</b>					
Balance at beginning of the financial year		1,371,525	534,641	828,312	8,572
Impairment Adjustment*	29	(600)	-	(600)	-
Surplus for the year		2,742	2,742	-	-
Transfers to other reserves	29	-	(918)	-	918
Transfers from other reserves	29	-	3,299	-	(3,299)
<b>Balance at end of the financial year</b>		<b>1,373,667</b>	<b>539,764</b>	<b>827,712</b>	<b>6,191</b>

\* The impairment adjustment relates to a decrease in the carrying value of land at the Collingwood Depot site which is the forecast cost of remediation works planned over the next 3 years.

*The accompanying notes form part of this financial report*

# CASH FLOW STATEMENT

For the year ended 30 June 2010

	Notes	2010 Inflows/ (Outflows) \$'000	2009 Inflows/ (Outflows) \$'000
<b>Cash flows from operating activities</b>			
Receipts from ratepayers		69,435	64,795
Parking revenue		18,154	15,335
User charges, fees and other fines		16,009	15,767
Government grants		10,065	9,176
Contributions		5,528	2,937
Reimbursements		645	1,531
Interest received from other entities		486	982
Rent		697	675
Payments to suppliers		(57,723)	(49,779)
Payments to employees		(45,648)	(43,406)
Borrowing costs		(134)	(234)
Net GST refund		4,262	4,529
Net cash provided by operating activities	30	<u>21,776</u>	<u>22,307</u>
<b>Cash flows from investing activities</b>			
Payments for property, infrastructure, plant and equipment		(23,661)	(23,579)
Proceeds from sale of property, plant and equipment	9	1,310	473
Net cash (used in) investing activities		<u>(22,351)</u>	<u>(23,106)</u>
<b>Cash flows from financing activities</b>			
Repayment of Borrowings		(1,364)	(1,814)
Net cash (used in) financing activities		<u>(1,364)</u>	<u>(1,814)</u>
Change in cash and cash equivalents		(1,937)	(2,613)
Cash at the beginning of the financial year		16,068	18,682
<b>Cash and cash equivalents at the end of the financial year</b>	31	<u><u>14,131</u></u>	<u><u>16,068</u></u>

*The accompanying notes form part of this financial report.*

# NOTES TO THE FINANCIAL REPORT

For the year ended 30 June 2010

## Introduction

- (a) The City of Yarra was established by an Order of the Governor in Council on 22 June 1994 and is a body corporate. The Council's main office is located at 333 Bridge Road Richmond.
- (b) The purpose of the Council is to:
- provide for the peace, order, and good government of its municipal district;
  - promote the social, economic and environmental viability and sustainability of the municipal district;
  - ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community;
  - improve the overall quality of life of people in the local community;
  - promote appropriate business and employment opportunities;
  - ensure that services and facilities provided by the Council are accessible and equitable;
  - ensure the equitable imposition of rates and charges; and
  - ensure transparency and accountability in Council decision making.

External Auditor - Victorian Auditor-General's Office

Internal Auditor - Oakton Limited

Solicitors - Maddocks

Bankers - National Australia Bank

Website address - [www.yarracity.vic.gov.au](http://www.yarracity.vic.gov.au)

This financial report is a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards and Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the Local Government (Finance and Reporting) Regulations 2004.

## Note 1 Significant Accounting Policies

### (a) Basis of Accounting

This financial report has been prepared on an accrual and going concern basis.

The financial report has also been prepared under the historical cost convention except where specifically stated in Note 1(b) and 1(g).

Unless otherwise stated, all policies applied are consistent with those of the prior year. Where appropriate, comparative figures have been amended to accord with current presentation and disclosure made of material changes to comparatives.

### (b) Recognition and measurement of assets

#### *Acquisition*

The purchase method of accounting is used for acquisitions of assets. The purchase method of accounting represents the fair value of the assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition.

The following classes of assets have been recognised in Note 22. In accordance with Council policy, the threshold limits listed below have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year:

Class of Asset		2010 Threshold limit
<b>Land &amp; Buildings</b>		
Land		Nil
Land under roads acquired after 30 June 2008		Nil
Buildings		\$10,000
Land improvements		\$10,000
<b>Heritage Assets</b>		
Heritage assets		Nil
<b>Plant &amp; Equipment</b>		
Plant & machinery		\$500
Furniture, equipment & computers		\$500
<b>Infrastructure</b>		
Roads	- substructure	\$50,000
	- seal	\$15,000
Footpaths	- substructure	\$25,000
	- seal	\$15,000
Kerb and channel		\$25,000
Drains		\$25,000
Bridges		\$25,000
Lanes	- substructure	\$50,000
	- seal	\$15,000
<b>Other</b>		
Mobile garbage bins/recycling crates		\$500
Irrigation & sprinkler systems		\$500
Street furniture		\$500
Parks & gardens furniture & equipment		\$500
Playground equipment		\$500
Fencing		Nil
Trees		Nil
Library books		Nil
Library audio and visual		Nil

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 1 Significant Accounting Policies (continued)

### (b) Recognition and measurement of assets (continued)

#### Revaluation

Subsequent to the initial recognition of assets, land, buildings, and infrastructure assets are measured at fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arms length transaction. At each balance date, the Council reviews the carrying value of the individual classes of assets within land, buildings, and infrastructure assets to ensure that each asset materially approximates its fair value. Where the carrying value materially differs from the fair value the class of assets is revalued.

In addition, Council undertakes a formal revaluation (either by experienced council officers or independent experts) of land and buildings and infrastructure assets every 2-3 years.

The next formal revaluation of these asset classes is scheduled to be undertaken in the year ending 30 June 2012.

Where assets are revalued, the revaluation increments are credited directly to the applicable asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the value of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the Asset Revaluation Reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

#### Land Under Roads

Any land under roads acquired after 30 June 2008 will be brought to account using the deemed cost basis.

No land under roads has been acquired since 30 June 2008.

Council does not recognise land under roads that it controlled prior to 30 June 2008 in its financial report.

### (c) Change in Accounting Policy

There have been no revisions to existing or new accounting standards implemented during the financial year that have required a change in accounting policy that has had an impact on the income and other statements for 2009/10. Council has chosen to no longer recognise the investment in RFK P/L (trading as Community Chef) and Regional Kitchen P/L as investments in associates under the equity method in accordance with AASB 128. Opening balances have been adjusted accordingly and the original investment contribution has been disclosed.

### (d) Depreciation of non-current assets

Buildings, infrastructure, plant and equipment, and other assets (except trees) having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that have distinct useful lives and/or residual values a separate depreciation rate is determined for each component.

Straight line depreciation is provided based on the residual useful life as determined each year.

Major depreciation periods used are listed below and are consistent with the prior year unless otherwise stated:

	2010 Periods
<b>Land &amp; Buildings</b>	
Buildings	100 years
<b>Heritage Assets</b>	
Heritage Assets	100 years
<b>Plant &amp; Equipment</b>	
Plant & machinery	7-10 years
Furniture, equipment & computers	3-10 years
<b>Infrastructure</b>	
Roads	
- substructure	120 years
- seal	20 years
Footpaths	
- substructure	75 years
- seal	30 years
Kerb and channel	50 years
Drains	120 years
Bridges	120 years
Lanes	
- substructure	120 years
- seal	50 years
<b>Other</b>	
Mobile garbage bins/recycling crates	10 years
Irrigation & sprinkler systems	10 years
Street furniture	20 years
Parks & gardens furniture & equipment	20 years
Playground equipment	10 years
Fencing	10 years
Library books	6-7 years
Library audio and visual	4 years

## Note 1 Significant Accounting Policies (continued)

### (e) Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and is subject to depreciation. The carrying value of the replaced asset is expensed.

### (f) Leases

#### *Finance leases*

Leases of tangible non-current assets where substantially all the risks and benefits incidental to ownership of the asset, but not the legal ownership, are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are amortised on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease.

#### *Operating leases*

Lease payments for operating leases are recognised as an expense in the years in which they are incurred as this reflects the pattern of benefits derived by the Council.

### (g) Employee benefits

#### *Wages and salaries*

Liabilities for wages and salaries are recognised and are measured as the amount unpaid at balance date. Entitlements include oncosts that are calculated using employee remuneration rates as at balance date.

#### *Annual leave*

Annual leave entitlements are accrued on a pro rata basis in respect of services provided by employees up to balance date, having regard to expected rates to apply at settlement and oncosts. Annual leave entitlements are provided for at their nominal value and classified as a current liability.

#### *Long service leave*

All unconditional vested LSL representing 10+ years of continuous service is :

- (i) disclosed in accordance with AASB 101, as a current liability even where the Council does not expect to settle the liability within 12 months as it will not have the unconditional right to defer the settlement of the entitlement should an employee take leave within 12 months;
- (ii) measured at:
  - nominal value under AASB 119 where a component of this current liability is expected to fall due within 12 months after the end of the period; and
  - present value under AASB 119 where the entity does not expect to settle a component of this liability within 12 months.

LSL representing less than 10 years of continuous service is:

- (i) disclosed in accordance with AASB 101 as a non-current liability; and
- (ii) measured at present value under AASB 119 where the entity does not expect to settle this non-current liability within 12 months.

#### *Superannuation*

The superannuation expense for the reporting year is the amount of the statutory contribution the Council makes to the superannuation plans which provide benefits to its employees. Details of those arrangements are set out in Note 34.

### (h) Revenue recognition

#### *Rates, grants, and contributions*

Rates, grants, and contributions (including developer contributions) are recognised as revenue when the municipality obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year or, where earlier, upon receipt of the rates. A provision for doubtful debts on rates has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenue during the financial year were obtained on condition that they would be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in Note 6 and Note 7. The note also discloses the amount of unused grant or contribution from prior years that were expended on Council's operations during the current year.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 1 Significant Accounting Policies (continued)

### (h) Revenue recognition (continued)

#### *User charges, fees, and fines*

User charges, fees, and fines (including parking fees and fines) are recognised as revenue when the penalty has been applied, the service has been provided, or payment is received, whichever first occurs. A provision for doubtful debts is recognised when collection in full is no longer probable.

#### *Sale of property, plant and equipment*

The profit or loss on sale of an asset is determined when control passes to the buyer.

#### *Interest and rentals*

Interest and rentals are recognised as revenue when the payment is due, the value of the payment is notified, or the payment is received, whichever first occurs.

### (i) Cash and cash equivalent assets

For the purposes of the Cash Flow Statement, cash assets include cash on hand and highly liquid investments with short periods to maturity that are readily convertible to cash on hand at the Council's option and are subject to insignificant risk of changes in values, net of outstanding bank overdrafts.

### (j) Other financial assets

Other financial assets are measured at cost.

### (k) Borrowing costs

Borrowing costs are recognised as expenses in the period in which they are incurred, except where they are capitalised as part of an asset constructed by the Council. The weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings, and finance lease charges.

### (l) Allocation between current and non-current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be realised or paid. The asset or liability is classified as current if it is expected to be settled within the next twelve months, or Council does not have an unconditional right to defer settlement beyond twelve months.

### (m) Agreements equally proportionately unperformed

The Council does not recognise assets and liabilities arising from agreements that are equally proportionately unperformed.

### (n) Rounding

Unless otherwise stated, amounts in the report have been rounded to the nearest thousand dollars.

### (o) Tender deposits

Amounts received as tender deposits and retention amounts controlled by Council are recognised as Trust Funds until they are returned or forfeited (refer to Note 25).

### (p) Inventories

Inventories of saleable items and consumable stores have been valued at the lower of cost or net realisable value.

## Note 2 Pending Accounting Standards and Interpretations

The following Australian Accounting Standards have been issued or amended and are applicable to the Council but are not yet effective.

They have not been adopted in preparation of the financial statements at reporting date.

Standard / Interpretation	Summary	Applicable for annual reporting periods beginning or ending on	Impact on Local Government financial statements
AASB 2009-5 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project. [AASB 5, 8, 101, 107, 117, 118, 136 & 139]	Some amendments will result in accounting changes for presentation, recognition or measurement purposes, while other amendments will relate to terminology and editorial changes.	Beginning 1 Jan 2010	Terminology and editorial changes. Impact minor.
AASB 2009-8 Amendments to Australian Accounting Standards – Group Cash-settled Share-based Payment Transactions. [AASB 2]	The amendments clarify the scope of AASB 2.	Beginning 1 Jan 2010	No impact. AASB 2 does not apply to Local Government; consequently this Standard does not apply.
AASB 2009-9 Amendments to Australian Accounting Standards – Additional Exemptions for First-time Adopters [AASB 1]	Applies to entities adopting Australian Accounting Standards for the first time, to ensure entities will not face undue cost or effort in the transition process in particular situations.	Beginning 1 Jan 2010	No impact. Relates only to first time adopters of Australian Accounting Standards.
AASB 2009-10 Amendments to Australian Accounting Standards – Classification of Rights Issues [AASB 132]	The Standard makes amendments to AASB 132, stating that rights issues must now be classed as equity rather than derivative liabilities.	Beginning 1 Feb 2010	No impact. Local Government do not issue rights, warrants and options, consequently the amendment does not impact on the statements.
AASB 9 Financial Instruments	This standard simplifies requirements for the classification and measurement of financial assets resulting from Phase 1 of the IASB's project to replace IAS 39 <i>Financial Instruments: Recognition and Measurement</i> (AASB 139 <i>Financial Instruments: Recognition and Measurement</i> ).	Beginning 1 Jan 2013	Detail of impact is still being assessed.
AASB 2009-11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]	This gives effect to consequential changes arising from the issuance of AASB 9.	Beginning 1 Jan 2013	Detail of impact is still being assessed.
AASB 2009-12 Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]	This Standard amends AASB 8 to require an entity to exercise judgement in assessing whether a government and entities know to be under the control of that government are considered a single customer for purposes of certain operating segment disclosures. This Standard also makes numerous editorial amendments to other AASBs.	Beginning 1 Jan 2011	AASB 8 does not apply to Local Government therefore no impact expected. Otherwise, only editorial changes arising from amendments to other standards, no major impact. Impacts of editorial amendments are not expected to be significant.
AASB 2009-13 Amendments to Australian Accounting Standards arising from Interpretation 19. [AASB 1]	Consequential amendment to AASB 1 arising from publication of Interpretation 19.	Beginning 1 Jul 2010	Local Governments do not extinguish financial liabilities with equity instruments, therefore requirements of Interpretation 17 and related amendments have no impact
AASB 2009-14 Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement [AASB interpretation 14]	Amendment to Interpretation 14 arising from the issuance of <i>Prepayments of a Minimum Funding Requirement</i>	Beginning 1 Jan 2011	Expected to have no significant impact

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

<b>Note 3 Rates</b>	<b>2010</b>	<b>2009</b>
	<b>\$'000</b>	<b>\$'000</b>
<p>Council uses Net Annual Value (NAV) as the basis of valuation of all properties within the municipal district. The NAV of a property is its imputed rental value.</p> <p>The valuation base used to calculate general rates for 2009/10 was \$1,514.177 million (2008/09 \$1,494.789 million) with the increase in the rate base resulting from the return of supplementary valuations for properties constructed and/or building works completed since the return of the previous general revaluation of land for rating purposes as at 1 January 2008.</p> <p>The 2009/10 rate in the NAV dollar of 4.4480 cents generated a 4.5% increase in rate income. The 2008/09 rate in the NAV dollar was 4.3117 cents.</p>		
Residential	44,175	41,768
Commercial	16,717	16,139
Industrial	6,294	6,327
Supplementary rates and rate adjustments	908	608
Garbage bin charge	9	8
Interest on rates	458	259
	<u>68,561</u>	<u>65,110</u>
<p>A general revaluation of land for rating purposes within the municipal district was undertaken as at 1 January 2008 and was first applied to the rating period commencing 1 July 2008.</p> <p>The date of the next general revaluation of land for rating purposes within the municipal district is 1 January 2010 and the valuation will be first applied in the rating year commencing 1 July 2010.</p>		
<b>Note 4 Parking revenue</b>		
Infringements & costs	8,449	7,639
PERIN court recoveries	1,523	1,263
Fees - ticket machines	8,018	7,399
Fees - parking meters	148	63
Permits	1,062	995
	<u>19,200</u>	<u>17,360</u>
<b>Note 5a User charges, fees and other fines</b>		
Leisure centre fees	6,983	6,921
Child care/children's program fees	2,792	2,572
Town planning fees	1,079	1,046
Insurance refunds	28	25
Registration fees	815	687
Pre schools	380	255
Aged services fees	428	465
Road occupation permit fees	978	1,012
Library fees and fines	77	98
Golf course fees	359	345
Footpath advertising & display	512	417
Building services fees	227	188
Valuation fees/supplementary charges	367	394
Kerb market fees	172	154
Land information certificates	65	63
Local laws fines	769	497
Other fees and charges	843	293
	<u>16,874</u>	<u>15,434</u>
<b>Note 5b Other income</b>		
Walker Street Land and Building*	2,564	-
	<u>2,564</u>	<u>-</u>

\* During the financial year Council acquired a donated building and land which vested in Council subsequent to a road discontinuance. The land and building were revalued and this is the first time recognition of such property.

<b>Note 6 Government grants</b>	<b>2010</b>	<b>2009</b>
Government grants were received in respect of the following:	<b>\$'000</b>	<b>\$'000</b>
Victoria Grants Commission - general purpose	1,509	1,755
Victoria Grants Commission - local roads	278	428
Environmental Management	54	35
Aged Services Assessment and Planning	823	806
Community Amenity and Health	121	136
Research & Advocacy	-	100
Children Services	1,692	1,637
Public Health Business Unit	-	15
Family Services	1,228	1,046
Aged Services - Home Care Services	1,821	1,735
Library Development	444	456
Aged Services - Meals Services	88	216
Open Space and Recreation	857	75
Metro Access	-	98
Aged Services - Social Support Service	139	101
Inner Melbourne Action Plan	-	228
Youth Information Resourcing	-	207
Regional and Local Community Infrastructure	352	305
Other	84	14
<b>Total</b>	<b>9,490</b>	<b>9,393</b>
Victoria Grants Commission	1,787	2,183
Government grants	7,703	7,210
<b>Total</b>	<b>9,490</b>	<b>9,393</b>
Recurrent	8,545	9,102
Non-recurrent	945	291
<b>Total</b>	<b>9,490</b>	<b>9,393</b>
<b>Conditions on grants</b>		
Grants recognised as revenue during the year were obtained on the condition that they be expended in a specified manner that had not occurred at balance date were:		
Family & Children services	17	355
Community Development	60	45
Aged & Disability	573	149
Library	-	36
Walk to School	-	12
Heatwave Project and Melbourne 2030 Implementation	-	26
	<u>650</u>	<u>623</u>
Grants recognised as revenue in prior years which were expended during the current year in the manner specified by the grantor were:		
Family & Children services	355	81
Community Development	45	48
Aged & Disability	149	-
Library	36	-
Walk to School	12	12
Heatwave Project and Melbourne 2030 Implementation	26	65
	<u>623</u>	<u>206</u>
Not increase/(decrease) in restricted assets resulting from grant revenues for the year	<u>27</u>	<u>417</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

	2010 \$'000	2009 \$'000
<b>Note 7 Contributions</b>		
Government capital contributions	1,023	499
Open space	29	26
Drainage contributions	222	46
Transport planning	471	377
Resort and recreation fees*	2,343	918
Road inspection	260	-
Road reinstatements	56	85
Library resources	134	95
Domestic waste	444	178
Environmental sustainability	186	125
Inner Melbourne Action Plan	-	499
Other	83	88
	<u>5,251</u>	<u>2,937</u>
<p>* Resort and recreation fees received during the year are transferred to reserves pursuant to section 18 of the Subdivision Act 1988, (Resort and Recreation Reserve) (Note 29(b)).</p>		
<b>Conditions on contributions</b>		
Contributions recognised as revenue during the year that were obtained on the condition that they be expended in a specified manner that had not occurred at balance date were:		
Contribution Open Space	29	26
Contribution Road Works	220	16
Resort and recreation fees*	2,343	918
	<u>2,592</u>	<u>960</u>
Contributions recognised as revenue in prior years which were expended during the current year in the manner specified:		
Contribution Open Space	26	18
Contribution Road Works	16	15
Resort and recreation fees*	918	2,768
	<u>960</u>	<u>2,801</u>
Net increase/(decrease) in restricted assets resulting from contributions for the year		
	<u>1,632</u>	<u>(1,841)</u>
<b>Note 8 Reimbursements</b>		
Road maintenance/works (VicRoads)	-	16
Road maintenance/works (other)	806	1,084
	<u>806</u>	<u>1,100</u>
<b>Note 9 Net gain/(loss) on disposal of property, plant and equipment</b>		
<b>Plant &amp; Equipment</b>		
Proceeds from sale of assets	480	473
Written down value of assets sold/disposed	454	445
Profit/(loss) on sale/disposal of property, plant and equipment	<u>26</u>	<u>28</u>
<b>Land &amp; Buildings</b>		
Proceeds from sale of assets	830	-
Written down value of assets sold/disposed	645	-
Profit/(loss) on sale/disposal of property, plant and equipment	<u>185</u>	<u>-</u>
<b>Summary</b>		
Proceeds from sale of assets	1,310	473
Written down value of assets sold/disposed	1,099	445
Profit/(loss) on sale/disposal of property, plant and equipment	<u>211</u>	<u>28</u>

	2010	2009
	\$'000	\$'000
<b>Note 10</b>		
<b>Employee expenses</b>		
Wages and salaries	36,837	34,321
Oncosts	4,802	5,947
Overtime	959	962
Temporary staff costs	3,129	3,191
Mayorai/Councillors' allowances	247	211
	<u>45,974</u>	<u>44,631</u>
<b>Note 11</b>		
<b>Contract payments</b>		
Street sweeping	2,351	2,836
Waste management	4,166	4,297
Open space	4,628	3,538
Aged services & public health	2,501	2,303
Family & childrens services	113	169
Governance support	-	323
Statutory planning	-	129
Leisure services	623	640
Valuations	375	228
Parking meter maintenance	555	529
Information systems & asset management	260	426
Road maintenance	1,020	715
Other	112	114
	<u>16,704</u>	<u>16,247</u>
<b>Note 12</b>		
<b>Materials and services</b>		
Community grants and contributions	4,538	4,270
Maintenance	5,450	5,937
Professional services	7,221	6,432
Utilities	3,134	2,817
Insurances	1,061	947
Materials	3,336	2,911
External lease charges	1,463	708
Motor vehicle expenses	794	292
Family day care providers' fees	-	239
Printing & stationery	1,001	1,109
Tipping fees	1,032	822
Aged, linkages and food services	651	722
Bank charges	397	348
Fringe benefits tax	380	310
Licences, permits and registrations	59	180
Postage	244	356
Advertising & promotion	714	890
Vic Roads search fees	165	265
Training	298	488
Other	946	296
	<u>32,884</u>	<u>30,339</u>
<b>Note 13</b>		
<b>Bad and doubtful debts</b>		
Parking infringement debtors	2,386	2,527
Other debtors	603	430
	<u>2,989</u>	<u>2,957</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

	2010 \$'000	2009 \$'000
<b>Note 14 Depreciation</b>		
Buildings	2,013	1,984
Heritage assets	15	15
Plant and machinery	918	751
Furniture, equipment, and computers	1,902	1,573
Roads	4,085	3,929
Footpaths	2,453	2,278
Kerb and channel	2,035	2,008
Drains	811	800
Bridges	20	18
Lanes	1,078	1,078
Mobile garbage bins/recycling crates	173	214
Irrigation and sprinkler systems	117	136
Street furniture	422	321
Parks and gardens furniture and equipment	199	202
Playground equipment	39	56
Fencing	70	65
Library books	380	323
Library audio visual	138	117
<b>Total depreciation</b>	<u>16,870</u>	<u>15,867</u>
<b>Note 15 Borrowing costs</b>		
Interest - capital borrowings	<u>134</u>	<u>234</u>
	<u>134</u>	<u>234</u>

	2010 \$'000	2009 \$'000
<b>Note 16 Cash and Cash Equivalents</b>		
Cash at bank*	1,722	507
Cash on hand*	9	11
Term deposit investments*	12,400	15,550
	<u>14,131</u>	<u>16,068</u>
*Council has assets of \$7.468m (\$8.164m in 2008/09) that are subject to restriction (refer to Note 33).		
<b>Note 17 Receivables</b>		
<i>Current</i>		
Rates debtors	2,358	2,630
Parking infringement debtors	9,929	8,055
Provision for doubtful debts - parking infringements	(7,958)	(5,571)
Other debtors	2,295	1,962
Provision for doubtful debts - other debtors	(1,272)	(669)
Workcover	25	29
GST clearing	1,309	1,038
	<u>6,686</u>	<u>7,472</u>
<i>Non-current</i>		
Park Place Child Care Centre Inc. - Loan	20	20
	<u>20</u>	<u>20</u>
<b>Total Receivables</b>	<u>6,706</u>	<u>7,492</u>
<b>Note 18 Accrued income</b>		
Government grants and other income	425	151
Interest	31	39
	<u>456</u>	<u>190</u>
<b>Note 19 Prepayments</b>		
Vehicle registrations	92	85
Contributions and insurance	66	573
	<u>158</u>	<u>658</u>
<b>Note 20 Inventories</b>		
Merchandise	92	83
Fuels	-	1
General	5	4
	<u>97</u>	<u>87</u>
<b>Note 21(a) Non-current assets held for sale</b>		
Land and Building at valuation 2008	978	645
	<u>978</u>	<u>645</u>
<b>Note 21(b) Investments</b>		
Council's carrying value of investment in RFK P/L (trading as Community Chef) and Regional Kitchen P/L	200	200
	<u>200</u>	<u>200</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 22 Property, infrastructure, plant and equipment

### Summary

	2010 \$'000	2009 \$'000
<i>Balance at beginning of financial year:</i>	1,374,414	1,367,341
Acquisition of assets	23,884	24,630
Depreciation (Note 14)	(16,870)	(15,867)
Disposal of property, plant & equipment (Note 9) - WDV of disposals	(1,099)	(445)
Donated assets (Note 5b)	2,564	-
Land held for sale reclassified to current assets	(333)	(645)
Increment/(decrement) on revaluation June 2010 (Note 29)	14,963	(600)
<i>Balance at end of financial year:</i>	<u>1,397,525</u>	<u>1,374,414</u>

### Property, infrastructure, plant and equipment

- at Cost	83,809	89,351
- at Independent valuation as at 1 July 1996	384	384
- at Council valuation as at 30 June 2004	5,651	5,651
- at Council valuation as at 30 June 2006	1,845	1,845
- at Council valuation as at 30 June 2008	673,722	1,528,881
- at Council valuation as at 30 June 2010	899,848	-
Less: accumulated depreciation	267,734	251,698
	<u>1,397,525</u>	<u>1,374,414</u>

### Land and buildings

#### Land

- at Council valuation as at 30 June 2010	672,026	-
- at Council valuation as at 30 June 2008	-	656,951
	<u>672,026</u>	<u>656,951</u>

#### Land Improvements

- Land Improvements at cost	-	12,054
	<u>-</u>	<u>12,054</u>

#### Buildings

- at Cost	-	2,696
- at Council valuation as at 30 June 2010	227,822	-
- at Council valuation as at 30 June 2008	-	198,208
Less: accumulated depreciation	80,195	78,645
	<u>147,627</u>	<u>122,260</u>

Valuations of land and buildings were undertaken by Westlink Consulting under the supervision of William J Graham, City Valuer, A.V.L.E (Vals), Qualified Valuer. The valuation of buildings was replacement cost less accumulated depreciation and was first applied as at 30 June 2010.

	2010 \$'000	2009 \$'000
<b>Note 22 Property, infrastructure, plant and equipment (continued)</b>		
<b>Heritage assets</b>		
Heritage assets		
- at Independent valuation as at 1 July 1996	384	384
- at Cost	1,242	1,159
Less: accumulated depreciation	209	193
	<u>1,417</u>	<u>1,350</u>
<i>Council's heritage assets were independently valued at current cost, by George Loton &amp; Co Pty Ltd. The valuations were first applied in the financial year ended 30 June 1997.</i>		
<b>Plant and equipment</b>		
Plant and machinery		
- at Cost	8,361	7,413
Less: accumulated depreciation	3,316	2,767
	<u>5,045</u>	<u>4,645</u>
Leased furniture & equipment		
- at Cost	208	208
Less: accumulated depreciation	208	208
	<u>-</u>	<u>-</u>
Furniture, equipment and computers		
- at Cost	20,613	19,308
Less: accumulated depreciation	14,118	12,218
	<u>6,495</u>	<u>7,090</u>
Library Books and Audio Visual		
- at Cost	3,535	3,089
Less: accumulated depreciation	1,404	886
	<u>2,131</u>	<u>2,203</u>
<b>Infrastructure</b>		
Road Substructure		
- at Cost	1,056	558
- at Council valuation as at 30 June 2008	263,733	263,733
Less: accumulated depreciation	46,394	44,200
	<u>218,396</u>	<u>220,091</u>
Road Seal		
- at Cost	6,003	3,177
- at Council valuation as at 30 June 2008	34,643	34,643
Less: accumulated depreciation	9,019	7,128
	<u>31,627</u>	<u>30,692</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

	2010 \$'000	2009 \$'000
<b>Note 22 Property, infrastructure, plant and equipment (continued)</b>		
Footpaths substructure		
- at Cost	974	562
- at Council valuation as at 30 June 2008	64,936	64,936
Less: accumulated depreciation	9,895	9,023
	<u>56,015</u>	<u>56,474</u>
Footpaths seal		
- at Cost	4,753	2,587
- at Council valuation as at 30 June 2008	42,343	42,343
Less: accumulated depreciation	5,544	3,962
	<u>41,551</u>	<u>40,968</u>
Kerb and channel		
- at Cost	2,373	1,441
- at Council valuation as at 30 June 2008	100,317	100,317
Less: accumulated depreciation	19,147	17,112
	<u>83,543</u>	<u>84,646</u>
Drains		
- at Cost	2,287	1,376
- at Council valuation as at 30 June 2008	96,330	96,330
Less: accumulated depreciation	42,958	42,147
	<u>55,659</u>	<u>55,559</u>
Bridges		
- at Cost	740	590
- at Council valuation as at 30 June 2006	1,845	1,845
Less: accumulated depreciation	296	276
	<u>2,289</u>	<u>2,159</u>
Lanes - substructure		
- at Council valuation as at 30 June 2008	29,984	29,984
Less: accumulated depreciation	6,029	5,780
	<u>23,955</u>	<u>24,204</u>
Lanes - seal		
- at Council valuation as at 30 June 2008	41,436	41,436
Less: accumulated depreciation	9,652	8,823
	<u>31,784</u>	<u>32,613</u>
<i>Valuation of Road infrastructure was undertaken by Dimitrios Vokolos, B.Eng (Civil), Qualified Engineer. The valuations are at replacement costs less accumulated depreciation and were first applied as at 30 June 2008.</i>		
<b>Other</b>		
Mobile garbage bins/recycling crates		
- at Cost	2,206	2,206
Less: accumulated depreciation	1,851	1,678
	<u>355</u>	<u>528</u>

	2010 \$'000	2009 \$'000
<b>Note 22</b>		
<b>Property, infrastructure, plant and equipment (continued)</b>		
Irrigation and sprinkler systems		
- at Cost	1,547	1,545
Less: accumulated depreciation	<u>1,095</u>	<u>977</u>
	<u>452</u>	<u>568</u>
Street furniture		
- at Cost	11,893	11,800
Less: accumulated depreciation	<u>9,153</u>	<u>8,731</u>
	<u>2,739</u>	<u>3,069</u>
Parks and gardens furniture and equipment		
- at Cost	7,012	6,859
Less: accumulated depreciation	<u>4,895</u>	<u>4,696</u>
	<u>2,117</u>	<u>2,162</u>
Playground equipment		
- at Cost	1,107	1,054
Less: accumulated depreciation	<u>995</u>	<u>956</u>
	<u>112</u>	<u>98</u>
Fencing		
- at Cost	1,819	1,733
Less: accumulated depreciation	<u>1,362</u>	<u>1,292</u>
	<u>457</u>	<u>442</u>
Trees		
- at Council valuation as at 30 June 2004	5,651	5,651
- at Cost	<u>1,611</u>	<u>1,611</u>
	<u>7,262</u>	<u>7,262</u>
Works in progress - at cost	<u>4,469</u>	<u>6,325</u>
<b>Total property, infrastructure, plant and equipment</b>	<u><u>1,397,525</u></u>	<u><u>1,374,414</u></u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## 22 Property, Infrastructure, Plant and Equipment (continued.)

2010	Balance at beginning of financial year	Acquisition of assets	Transfer to current assets	Donated assets	Depreciation	WDV of disposals	Revaluation	Capitalisation	Balance at end of financial year
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>									
Land	669,005	-	(219)	2,110	-	(645)	(6,071)	7,847	672,025
Buildings	122,259	-	(114)	454	(2,013)	-	21,033	6,007	147,627
Heritage assets	1,350	-	-	-	(15)	-	-	82	1,417
Plant and equipment	4,645	-	-	-	(918)	(454)	-	1,772	5,045
Furniture, equipment and computers	7,090	-	-	-	(1,902)	-	-	1,308	6,495
Mobile garbage/bins crates	528	-	-	-	(173)	-	-	-	354
Irrigation and sprinkler systems	568	-	-	-	(117)	-	-	-	452
Street furniture	3,069	-	-	-	(422)	-	-	92	2,739
Parks and gardens furniture and equipment	2,162	-	-	-	(199)	-	-	155	2,117
Playground equipment	98	-	-	-	(39)	-	-	53	112
Fencing	442	-	-	-	(70)	-	-	84	457
Trees	7,262	-	-	-	-	-	-	-	7,262
Library books	1,879	-	-	-	(380)	-	-	360	1,862
Library Audio Visual	324	-	-	-	(138)	-	-	86	269
Road substructure	220,091	-	-	-	(2,194)	-	-	498	218,396
Road seal	30,692	-	-	-	(1,891)	-	-	2,825	31,627
Bridges	2,159	-	-	-	(20)	-	-	150	2,289
Footpaths substructure	56,474	-	-	-	(871)	-	-	411	56,015
Footpaths seal	40,968	-	-	-	(1,582)	-	-	2,165	41,551
Lanes substructure	24,204	-	-	-	(249)	-	-	-	23,956
Lanes seal	32,613	-	-	-	(829)	-	-	-	31,784
Kerb and channel	84,646	-	-	-	(2,035)	-	-	932	83,543
Drains	55,559	-	-	-	(811)	-	-	911	55,659
Works in progress	6,325	23,884	-	-	-	-	-	(25,740)	4,469
<b>Total property, plant &amp; equipment</b>	<b>1,374,414</b>	<b>23,884</b>	<b>(333)</b>	<b>2,564</b>	<b>(16,870)</b>	<b>(1,099)</b>	<b>14,963</b>	<b>-</b>	<b>1,397,525</b>

22 Property, Infrastructure, Plant and Equipment (continued.)

	2009		Transfer to		WDV of		Balance at end	
	Balance at beginning of financial year	Acquisition of assets	current assets	Disposal	Revaluation	Capitalisation	of financial year	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>								
Land	658,196	-	(645)	-	-	-	(600)	656,951
Land Improvements	9,604	-	-	-	-	2,450	-	12,054
Buildings	121,548	-	-	(1,984)	-	2,696	-	122,259
Heritage assets	1,365	-	-	(15)	-	-	-	1,350
Plant and equipment	3,015	-	-	(751)	(445)	2,826	-	4,645
Furniture, equipment and computers	6,148	-	-	(1,551)	-	2,493	-	7,090
Mobile garbage/bins crates	673	-	-	(214)	-	68	-	528
Irrigation and sprinkler systems	704	-	-	(136)	-	-	-	568
Street furniture	2,123	-	-	(343)	-	1,288	-	3,069
Parks and gardens furniture and equipment	2,364	-	-	(202)	-	-	-	2,162
Playground equipment	153	-	-	(56)	-	-	-	98
Fencing	455	-	-	(65)	-	52	-	442
Trees	7,262	-	-	-	-	-	-	7,262
Library books	1,713	-	-	(323)	-	489	-	1,879
Library Audio Visual	323	-	-	(117)	-	118	-	324
Road substructure	221,722	-	-	(2,189)	-	558	-	220,091
Road seal	29,255	-	-	(1,740)	-	3,178	-	30,692
Bridges	1,936	-	-	(18)	-	241	-	2,159
Footpaths substructure	56,776	-	-	(864)	-	562	-	56,474
Footpaths seal	39,795	-	-	(1,414)	-	2,587	-	40,968
Lanes substructure	24,453	-	-	(249)	-	-	-	24,204
Lanes seal	33,442	-	-	(829)	-	-	-	32,613
Kerb and channel	85,212	-	-	(2,008)	-	1,442	-	84,646
Drains	54,983	-	-	(800)	-	1,376	-	55,559
Works in progress	4,121	24,630	-	-	-	(22,425)	-	6,325
<b>Total property, plant &amp; equipment</b>	<b>1,367,341</b>	<b>24,630</b>	<b>(645)</b>	<b>(15,867)</b>	<b>(445)</b>	<b>-</b>	<b>(600)</b>	<b>1,374,414</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

	2010 \$'000	2009 \$'000
<b>Note 23</b>		
<b>Opening balance adjustment</b>		
Infrastructure asset life adjustment - footpath seals*	-	2,676
Write back adjustment to original investment in RFK P/L (trading as Community Chef) and Regional Kitchen P/L (Note 1(c))	(842)	-
	<u>(842)</u>	<u>2,676</u>
* following a review of asset life for footpath seals in 2008/09, the useful life was assessed to be 30 years which caused an opening balance adjustment to the asset revaluation reserve and the accumulated depreciation for the asset category.		
<b>Note 24</b>		
<b>Payables</b>		
Trade creditors	7,230	9,817
Superannuation	137	167
Accrued loan interest	-	3
Accrued expenses	4,119	3,027
	<u>11,486</u>	<u>13,015</u>
<b>Note 25</b>		
<b>Trust funds</b>		
Inner Circle Railway Linear Park	-	301
Refundable building deposits	142	142
Other refundable deposits	188	192
Other trust items	221	81
Refundable contract deposits	161	166
Refundable civic facilities deposits	106	91
Leased properties security deposit	-	6
Building permits	5	5
Unclaimed monies	30	30
	<u>853</u>	<u>1,013</u>
<b>Note 26</b>		
<b>Income in advance</b>		
Leisure Centre fees	232	152
Other	-	66
	<u>232</u>	<u>218</u>

	2010 \$'000	2009 \$'000
<b>Note 27 Employee benefits</b>		
<b>Current</b>		
Annual leave	3,441	3,535
Long service leave (Notes 1(g), 33)	4,330	4,394
	<u>7,771</u>	<u>7,929</u>
<p>Current employee benefits include all annual leave and LSL entitlements representing 10+ years of service. Short-term employee benefits that fall due within 12 months after the end of the period are measured at nominal value.</p>		
<b>Non-current</b>		
Long service leave (Notes 1(g), 33)	1,277	1,131
	<u>1,277</u>	<u>1,131</u>
<p>LSL representing less than 10 years of continuous service is measured at present value.</p>		
Aggregate carrying amount of employee entitlements		
<b>Current</b>	7,771	7,929
<b>Non-current</b>	1,277	1,131
	<u>9,048</u>	<u>9,060</u>
Sum of full-time equivalent staff numbers	587	589
<p><i>The following assumptions were adopted in measuring the present value of long service leave:</i></p>		
Weighted average increase in employee costs (as per Enterprise Bargaining Agreement)	4.0%	4.7%
Weighted average discount rates	4.48%	5.07%
<b>Note 28 Interest-bearing liabilities</b>		
<p>The maturity profile for Council's borrowings is as follows:</p>		
Not later than one year	936	1,364
Later than one year and not later than five years	486	1,422
Later than five years	-	-
	<u>1,422</u>	<u>2,786</u>
<b>Current</b>		
Loans - secured	936	1,364
<b>Non-current</b>		
Loans - secured	486	1,422
	<u>1,422</u>	<u>2,786</u>
<b>Total</b>		
	<u>1,422</u>	<u>2,786</u>
<p>Borrowings are secured by way of mortgages over the general rates of the Council.</p>		
Aggregate carrying amount of interest-bearing liabilities		
<b>Current</b>	936	1,364
<b>Non-current</b>	486	1,422
<b>Total</b>	<u>1,422</u>	<u>2,786</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 29 Reserves

	Balance at beginning of Year	Increment (decrement)	Balance at end of Year	
	\$'000	\$'000	\$'000	
<b>(a) Asset revaluation reserves</b>				
<b>2010</b>				
<b>Property</b>				
Land	504,295	(6,071)	498,224	
Buildings	54,143	21,033	75,176	
	558,438	14,963	573,401	
<b>Infrastructure</b>				
Road Substructure	78,854	-	78,854	
Road Seal	9,699	-	9,699	
Footpaths Substructure	31,580	-	31,580	
Footpaths Seal	32,311	-	32,311	
Drains	8,257	-	8,257	
Bridges	729	-	729	
Lane Substructure	8,908	-	8,908	
Lane Seal	27,807	-	27,807	
Kerb and channel	71,116	-	71,116	
Trees	13	-	13	
	269,274	-	269,274	
<b>Total Asset revaluation reserves</b>	<b>827,712</b>	<b>14,963</b>	<b>842,675</b>	
<b>2009</b>				
<b>Property</b>				
Land	504,895	(600)	504,295	
Buildings	54,143	-	54,143	
	559,038	(600)	558,438	
<b>Infrastructure</b>				
Road Substructure	78,854	-	78,854	
Road Seal	9,699	-	9,699	
Footpaths Substructure	31,580	-	31,580	
Footpaths Seal	32,311	-	32,311	
Drains	8,257	-	8,257	
Bridges	729	-	729	
Lane Substructure	8,908	-	8,908	
Lane Seal	27,807	-	27,807	
Kerb and channel	71,116	-	71,116	
Trees	13	-	13	
	269,274	-	269,274	
<b>Total Asset revaluation reserves</b>	<b>828,312</b>	<b>(600)</b>	<b>827,712</b>	
<b>(b) Other reserves</b>				
	Balance at beginning of Year	Transfer to accumulated surplus	Transfer from accumulated surplus	Balance at end of Year
	\$'000	\$'000	\$'000	\$'000
<b>2010</b>				
Resort and recreation	3,046	(3,000)	2,343	2,389
Parking	79	-	-	79
Victoria Park Redevelopment	1,567	-	-	1,567
NRCHC Reserve (Lennox St sale)	1,500	-	-	1,500
<b>Total Other reserves</b>	<b>6,191</b>	<b>(3,000)</b>	<b>2,343</b>	<b>5,534</b>
<b>2009</b>				
Resort and recreation	4,895	(2,768)	918	3,045
Parking	135	(56)	-	79
Drainage	166	(166)	-	-
Community projects	129	(129)	-	-
Victoria Park Redevelopment	1,747	(180)	-	1,567
NRCHC Reserve (Lennox St sale)	1,500	-	-	1,500
<b>Total Other reserves</b>	<b>8,572</b>	<b>(3,299)</b>	<b>918</b>	<b>6,191</b>

Resort and Recreation reserve relates to contributions received as Public Open Space Levies pursuant to the provisions of Section 18 of the Subdivision Act 1988. The reserve will be used to fund eligible open space capital works projects.

Parking reserve relates to contributions received in lieu of the provision of parking spaces required for property developments. This reserve will be used in the provision of additional car parking spaces as required.

Victoria Park redevelopment reserve was established as a result of the contributions from the AFL and the Collingwood Football Club for the redevelopment of the Victoria Park sporting stadium. The reserve will be used on capital works required to return the stadium into a fully useable condition.

Council resolved to provide funding for the North Richmond Community Health Centre development from the sale of 23 Lennox Street Richmond. This amount has been placed in reserve to be applied to future development works.

<b>Note 30 Reconciliation of operating result to net cash from operations</b>	<b>2010</b>	<b>2009</b>
	<b>\$'000</b>	<b>\$'000</b>
Surplus/(deficit)	8,585	2,742
Depreciation	16,870	15,867
(Net gain)/loss on disposal of property, plant and equipment (refer to Note 9)	(211)	(28)
Change in assets and liabilities:		
(Increase)/decrease in receivables	722	797
(Increase)/decrease in prepayments	500	444
(Increase)/decrease in accrued income	(266)	58
Increase/(decrease) in payables	(2,622)	3,149
Increase/(Decrease) in accrued expenses	1,092	315
Increase/(Decrease) in other liabilities	(2,872)	(2,061)
(Increase)/decrease in inventories	(10)	-
Increase/(Decrease) in employee benefits	(12)	1,225
(Increase)/Decrease in non current assets held for sale	-	(200)
Net cash provided by operating activities	<u>21,776</u>	<u>22,307</u>

**Note 31 Reconciliation of cash at year-end to cash and cash equivalents**

Cash and Cash equivalents (refer to Note 16)	14,131	16,068
Less bank overdraft	-	-
	<u>14,131</u>	<u>16,068</u>

**Note 32 Financing arrangements**

Bank overdraft*	5,000	5,000
Used facilities	-	-
Unused facilities	<u>5,000</u>	<u>5,000</u>

\*Bank Overdraft is not used until "net" cash position is negative.

**Note 33 Restricted assets**

Council has Cash assets (refer to Note 16) that are subject to restriction. As at the reporting date Council had legislative restrictions in relation to employee entitlements (long service leave) and reserve funds (recreational lands reserves) and accordingly only these two categories have been included in this note. Other items and previous year comparatives have been amended as a result.

Long service leave (Note 27)	5,079	5,118
Resort and recreation (Note 29)	2,389	3,046
	<u>7,468</u>	<u>8,164</u>

The restricted asset for long service leave is based on Local Government (Long Service Leave) Regulations 2002 and does not equate to the long service leave liability disclosed in Note 27 due to a different basis of calculation prescribed by the regulation.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 34 Superannuation

### Post-employee Benefit

Council makes employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). Obligations for contributions are recognised as an expense in profit or loss when they are due. The Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

The Fund's accumulation category, Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (9% required under Superannuation Guarantee Legislation). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

### Defined Benefit Plan\*

The Fund's Defined Benefit Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to reliably allocate benefit liabilities, assets and costs between employers. As provided under Paragraph 32 (b) of AASB 119, Council does not use defined benefit accounting for these contributions.

Council makes employer contributions to the defined benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary. On the basis of the results of the most recent full actuarial investigation conducted by the Fund's actuary as at 31 December 2008, Council makes the following contributions:-

- 9.25% of members' salaries (same as previous year);
- the difference between resignation and retrenchment benefits paid to any retrenched employees, plus contribution tax (same as previous year);

The Fund surplus or deficit (ie the difference between fund assets and liabilities) is calculated differently for funding purposes (ie calculating required contributions) and for the calculation of accrued benefits as required in AAS 25 to provide the values needed for the AASB 119 disclosure in the council's financial statements. AAS 25 requires that the present value of the defined benefit liability to be calculated based on benefits that have accrued in respect of membership of the plan up to the measurement date, with no allowance for future benefits that may accrue. The actuarial investigation concluded that although the Net Market Value of Assets was in excess of Accrued Benefits at 31 December 2008, based on the assumptions adopted, there was a shortfall of \$71 million when the funding of future benefits was also considered. However, Council was advised that no additional contributions are required for 30 June 2010. The Actuary has commenced undertaking the next actuarial investigation to ascertain if additional contributions would be required. The Actuarial review will be as at 30 June 2010.

The result of the actuarial review is expected to be finalised during October 2010. Should the review identify a funding shortfall requiring additional contributions, the Council will be notified of any amount payable by November 2010 for payment on 1 July 2011. A further actuarial review will be undertaken as at 30 June 2011. Based on the result of this further review, a detailed funding plan will be developed and implemented to achieve the target of fully funding the Fund by 31 December 2013.

### Accounting Standard Disclosure

The Fund's liability for accrued benefits was determined by the Actuary at 31 December 2008 pursuant to the requirements of Australian Accounting Standard AAS 25 as follows:

	31-Dec-08
	\$'000
Net Market Value of Assets	3,630,432
Accrued Benefits (per accounting standards)	3,616,422
Difference between Assets and Accrued Benefits	<u>14,010</u>
Vested Benefits (Minimum sum which must be paid to members when they leave the fund)	<u>3,561,588</u>

The financial assumptions used to calculate the Accrued Benefits for the defined benefit category of the Fund were:

Net Investment Return	8.5% p.a.
Salary Inflation	4.25% p.a.
Price Inflation	2.75% p.a.

### Contributions

Details of contributions paid to superannuation funds during the year are as follows:

Fund	2010	2009
	\$,000	\$,000
Vision - Accumulated	2,061	1,853
Vision - Defined	624	608
HESTA	134	112
Other	681	428
	<u>3,500</u>	<u>3,001</u>

### Other Superannuation Funds

AGEST, AMP Super, ANZ Super Advantage, Aust. Ethical Super, ARF, AXA, BT Financial, Colonial First State, Constructon First State, Health Super, Host Plus, Just Super, LG Super, MJ Pease, MLC Masterkey, MTAA Super, REST Super, Spectrum Super, Sunsuper, Superannuation Trust Aust., VIC Super, Virgin Super, and YMCA Super Fund.

\* information contained in this note regarding the defined benefit scheme is provided by Vision Super

## Note 35 Contingent liabilities and contingent assets

### (a) arising from Public Liability

As a local authority with ownership of numerous parks, reserves, roads, and other land holdings, the Council regularly receives claims and demands allegedly arising from incidents which occur on land belonging to Council. There are a number of outstanding claims against Council in this regard. Council carries \$300 million of public liability insurance and had an excess of \$10,000 on this policy in 2009/10. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is Civic Mutual Plus. There are no claims of which Council is aware which would fall outside the terms of Council's policy.

### (b) arising from Professional Indemnity

As a local authority with statutory regulatory responsibilities, including the responsibility of issuing permits and approvals, Council receives claims and demands for damages allegedly arising from actions of Council or its officers. Council carries \$200 million of professional indemnity insurance and had an excess of \$10,000 on this policy in 2009/10. Therefore, the maximum liability of Council in any single claim is the extent of its excess. The primary insurer is Civic Mutual Plus. There are no instances or claims of which Council is aware which would fall outside the terms of Council's policy.

### (c) arising from Legal Matters

The Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors. This includes a legal matter involving the Metropolitan Fire and Emergency Services Board (MFESB) and Council concerning soil contamination issues at the Burnley Depot site. The extent of legal liability is yet to be determined.

As these matters are yet to be finalised, and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the financial report.

### (d) arising from LAS Defined Benefits Fund

Council has an ongoing obligation to share in the future experience of the Fund. Favourable or unfavourable variations may arise should the experience of the Fund differ from the assumptions made by the Fund's actuary in estimating the Fund's accrued benefits liability.

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund. As a result of the increased volatility in financial markets the likelihood of making such contributions in future periods has increased. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 36 Commitments

The Council has entered into the following contracts:

2010	Not later than 1 year (\$),000	Later than 1 year and not later than 2 years (\$),000	Later than 2 years and not later than 5 years (\$),000	Later than 5 years (\$),000	Total (\$),000
<b>Operating</b>					
Street cleaning services	665	665	665	-	1,995
Garbage collection and recycling	976	858	858	2,575	5,267
Open space management	1,711	261	755	-	2,727
Consultancies *	586	163	20	-	769
Information systems & technology	1,335	940	1,498	-	3,773
Home care & maintenance services	180	-	-	-	180
Family Services	1,828	113	-	-	1,941
Parking meter maintenance	1,192	1,046	53	-	2,291
Animal pound services	41	-	-	-	41
Professional services	2,684	453	290	-	3,427
Bioremediation	749	40	-	-	789
Cleaning contracts for Council buildings	344	344	-	-	688
Community services	402	300	-	-	702
<b>Capital</b>					
Construction works	3,934	415	-	-	4,349
Plant and equipment	2,225	227	20	-	2,472
<b>Total</b>	<b>18,852</b>	<b>5,825</b>	<b>4,159</b>	<b>2,575</b>	<b>31,411</b>

2009	Not later than 1 year (\$),000	Later than 1 year and not later than 2 years (\$),000	Later than 2 years and not later than 5 years (\$),000	Later than 5 years (\$),000	Total (\$),000
<b>Operating</b>					
Street cleaning services	499	997	499	-	1,995
Garbage collection and recycling	644	1,030	1,546	1,287	4,507
Open space management	1,960	3,085	-	-	5,045
Consultancies *	142	-	-	-	142
Information systems & technology	1,393	892	-	-	2,285
Home care & maintenance services	844	800	-	-	1,644
Family Services	75	150	-	-	225
Parking meter maintenance	398	-	-	-	398
Audit	85	-	-	-	85
Animal pound services	10	20	11	-	41
Administration	647	857	-	-	1,504
<b>Capital</b>					
Construction works	2,113	1,482	208	208	4,011
Plant and equipment	2,719	2,264	-	-	4,983
<b>Total</b>	<b>11,529</b>	<b>11,578</b>	<b>2,263</b>	<b>1,495</b>	<b>26,865</b>

\* The description of these various contracts has not been disclosed separately due to the commercial confidentiality concerning the awarding of these contracts.

Note 37 Financial instruments  
(a) Accounting policy, terms, and conditions

Recognised financial instruments	Note	Accounting policy	Terms and conditions
<b>Financial assets</b>			
Cash and cash equivalents	16	Cash on hand and at bank and money market call account are valued at face value. Interest is recognised as it accrues.  Term Deposits / Bills are valued at cost and are held to maximise interest returns of surplus cash. Interest revenues are recognised as they accrue.	On call deposits returned a floating interest rate of 4.40% (2.90% in 2008/09). The interest rate at balance date was 4.40% (2.90% in 2008/09).  Funds returned fixed interest rate of between 3.75% and 6.00% (3.40% and 8.01% in 2008/09) net of fees.
Other debtors	17	Receivables are carried at nominal amounts due less any provision for doubtful debts. A provision for doubtful debts is recognised when collection in full is no longer probable. Collectibility of overdue accounts is assessed on an ongoing basis.	General debtors are unsecured and arrears may attract an interest rate of 12% (12% in 2008/09). Credit terms are based on 30 days.
<b>Financial liabilities</b>			
Payables	24	Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received.	General creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.
Interest-bearing liabilities	28	Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it becomes due and reported as part of payables.	Borrowings are secured by way of mortgages over the general rates of the Council.  The weighted average on borrowings is 6.45% during 2009/10 (7.13% in 2008/09).
Bank overdraft	32	Overdrafts are recorded at the principal amount. Interest is charged as an expense as it accrues.	The overdraft is subject to annual review. It is secured by a mortgage over Council's general rates and is repayable on demand. The Interest Rate on utilised overdraft was 9.30% (13.99% in 2008/09) during 2009/10. The interest rate as at balance date was 9.30% (13.99% in 2008/09).

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 37 Financial instruments (continued)

### (b) Interest rate risk

The exposure to interest rate risks and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

2010	Floating interest rate \$,000	Fixed interest maturing in :			Non-interest bearing \$,000	Total \$,000
		1 year or less \$,000	Over 1 to 5 years \$,000	More than 5 years \$,000		
<b>Financial assets</b>						
Cash assets	1,722	12,400	-	-	9	14,131
Other financial assets	-	-	-	-	5	5
Receivables	-	-	-	-	3,629	3,629
<b>Total financial assets</b>	<b>1,722</b>	<b>12,400</b>	<b>-</b>	<b>-</b>	<b>3,643</b>	<b>17,765</b>
Weighted average interest rate	4.40%	6.45%	-	-	-	-
<b>Financial liabilities</b>						
Payables	-	-	-	-	11,486	11,486
Interest-bearing liabilities	-	936	486	-	-	1,422
<b>Total financial liabilities</b>	<b>-</b>	<b>936</b>	<b>486</b>	<b>-</b>	<b>11,486</b>	<b>12,908</b>
Weighted average interest rate	-	6.45%	6.45%	-	-	-
<b>Net financial assets/(liabilities)</b>	<b>1,722</b>	<b>11,464</b>	<b>(486)</b>	<b>-</b>	<b>(7,843)</b>	<b>4,857</b>
2009	Floating interest rate \$,000	Fixed interest maturing in :			Non-interest bearing \$,000	Total \$,000
		1 year or less \$,000	Over 1 to 5 years \$,000	More than 5 years \$,000		
<b>Financial assets</b>						
Cash assets	507	15,550	-	-	11	16,068
Other financial assets	-	-	-	-	5	5
Receivables	-	-	-	-	3,029	3,029
<b>Total financial assets</b>	<b>507</b>	<b>15,550</b>	<b>-</b>	<b>-</b>	<b>3,045</b>	<b>19,102</b>
Weighted average interest rate	2.90%	4.50%	-	-	-	-
<b>Financial liabilities</b>						
Payables	-	-	-	-	13,015	13,015
Interest-bearing liabilities	-	1,364	1,422	-	-	2,786
<b>Total financial liabilities</b>	<b>-</b>	<b>1,364</b>	<b>1,422</b>	<b>-</b>	<b>13,015</b>	<b>15,801</b>
Weighted average interest rate	-	4.50%	4.50%	-	-	-
<b>Net financial assets/(liabilities)</b>	<b>507</b>	<b>14,186</b>	<b>(1,422)</b>	<b>-</b>	<b>(9,970)</b>	<b>3,301</b>

### (c) Net fair values

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows :

Financial Instruments	Total carrying amount as per Balance Sheet		Aggregate net fair value	
	2010 \$,000	2009 \$,000	2010 \$,000	2009 \$,000
<b>Financial assets</b>				
Cash assets	14,131	16,068	14,131	16,068
Other financial assets	5	5	5	5
Receivables	3,629	3,029	3,629	3,029
<b>Total financial assets</b>	<b>17,765</b>	<b>19,102</b>	<b>17,765</b>	<b>19,102</b>
<b>Financial liabilities</b>				
Payables	11,486	13,015	11,486	13,015
Interest-bearing liabilities	1,422	2,786	1,422	2,786
<b>Total financial liabilities</b>	<b>12,908</b>	<b>15,801</b>	<b>12,908</b>	<b>15,801</b>

### (d) Credit risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Balance Sheet.

### (e) Risks and mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

#### Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

#### Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes

**Note 37 Financial instruments (continued.)**

in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Our loan borrowings are sourced from major Australian banks by a tender process. Finance leases are sourced from major Australian financial institutions. Overdrafts are arranged with major Australian banks. We manage interest rate risk on our net debt portfolio by:

- ensuring access to diverse sources of funding;
- reducing risks of refinancing by managing in accordance with target maturity profiles; and
- setting prudential limits on interest repayments as a percentage of rate revenue.

We manage the interest rate exposure on our net debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Australian Loan Council each year.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards;
- adequate safety;
- appropriate liquidity;
- diversification by credit rating, financial institution and investment product;
- monitoring of return on investment;
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

**Credit risk**

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on all financial assets included in our balance sheet. To help manage this risk:

- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Trade and other receivables consist of a large number of customers, spread across the consumer, business and government sectors. Credit risk associated with the Council's financial assets is minimal.

Council do not have any significant credit risk exposure to a single customer or groups of customers.

Ongoing credit evaluation is performed on the financial condition of our customers and, where appropriate, an allowance for doubtful debts is raised.

We may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 35.

**Liquidity risk**

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover financial assets at all.

To help reduce these risks we:

- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- monitor borrowings in relation to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

**(f) Sensitivity disclosure analysis**

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from the Reserve Bank of Australia):

- A parallel shift of +2% and -1% in market interest rates (AUD) from year-end rates of 7%.

The table below discloses the impact on net operating result and equity for each category of financial instruments held by the Council at year end, if the above movements were to occur.

Market risk exposure

2010

**Financial assets:**

Cash and cash equivalents

Other financial assets

Trade and other receivables

**Financial liabilities:**

Interest-bearing loans and borrowings\*

\* Interest rates are fixed for all interest bearing loans and borrowings

Carrying amount subject to interest	Interest rate risk			
	2%		-1%	
	200 basis points		100 basis points	
\$'000	Profit \$'000	Equity \$'000	Profit \$'000	Equity \$'000
14,131	283	283	(141)	(141)
5	-	-	-	-
3,629	-	-	-	-
1,422	-	-	-	-

Market risk exposure

2009

**Financial assets:**

Cash and cash equivalents

Other financial assets

Trade and other receivables

**Financial liabilities:**

Interest-bearing loans and borrowings\*

\* Interest rates are fixed for all interest bearing loans and borrowings

Carrying amount subject to interest	Interest rate risk			
	2%		-1%	
	200 basis points		100 basis points	
\$'000	Profit \$'000	Equity \$'000	Profit \$'000	Equity \$'000
16,068	321	321	(161)	(161)
5	-	-	-	-
3,029	-	-	-	-
2,786	-	-	-	-

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

<b>Note 38 Auditors' remuneration</b>	<b>2010</b>	<b>2009</b>
	<b>\$'000</b>	<b>\$'000</b>
Audit fee to conduct external audit - Victorian Auditor-General's Office	65	55
Internal audit fees - Oakton Limited	105	78
Fees for other services provided by internal auditor	7	35
	<u>177</u>	<u>168</u>

<b>Note 39 Operating lease commitments</b>	<b>2010</b>	<b>2009</b>
	<b>\$,000</b>	<b>\$,000</b>
At the reporting date, the Council had the following obligations under non-cancellable operating leases for Equipment, land and buildings for use within Council activities (these obligations are not recognised as liabilities).		
Not later than one year	223	262
Later than one year and not later than five years	127	637
Later than five years	-	-
	<u>350</u>	<u>899</u>

## Note 40 Related party transactions

- (i) As defined by Accounting Guideline No. 5 from the Department for Victorian Communities, Responsible Persons in relation to a Council are the Councillors and the Chief Executive Officer. Names of persons holding the position of a Responsible Person at the City of Yarra during the reporting year are:

<b>Councillors</b>	Councillor Jane Garrett (Mayor)	30 Nov 09 - 30 Jun 2010
	Councillor Jane Garrett	01 Jul 09 - 29 Nov 2009
	Councillor Amanda Stone (Mayor)	01 Jul 09 - 29 Nov 2009
	Councillor Amanda Stone	30 Nov 09 - 30 Jun 2010
	Councillor Stephen Jolly	01 Jul 09 - 30 Jun 2010
	Councillor Geoff Barbour	01 Jul 09 - 30 Jun 2010
	Councillor Jackie Fristacky	01 Jul 09 - 30 Jun 2010
	Councillor Josh Funder	01 Jul 09 - 30 Jun 2010
	Councillor Sam Gaylard	01 Jul 09 - 30 Jun 2010
	Councillor Allison Clarke	01 Jul 09 - 30 Jun 2010
Councillor Dale Smedley	01 Jul 09 - 30 Jun 2010	
<b>Chief Executive Officer</b>	Andi Diamond	01 Jul 09 - 30 Jun 2010

**Note 40 Related party transactions (continued)****(ii) Remuneration of Responsible Persons**

Remuneration of responsible persons was within the following bands:	2010 No	2009 No
\$0 - \$10,000	-	6
\$10,001 - \$20,000	-	5
\$20,001 - \$30,000	7	3
\$40,001 - \$50,000	2	-
\$50,001 - \$60,000	-	1
\$260,001 - \$270,001	1	1
	<u>10</u>	<u>16</u>
	\$'000	\$'000
Total remuneration (including redundancy payments) for the reporting year for responsible persons included above amounted to:	517	438

(iii) No retirement benefits have been made by the Council to a Responsible Person. (2008/09, Nil).

(iv) No loans have been made, guaranteed, or secured by the Council to a Responsible Person during the reporting year (2008/09, Nil).

**(v) Other transactions**

No transactions other than remuneration payments or the reimbursement of approved expenses were entered into by Council with responsible persons, or related parties of such responsible persons, during the reporting year (2008/09, Nil).

**(vi) Senior officers remuneration**

Senior Officers include any officer who has management responsibilities and reports directly to the Chief Executive Officer or receives annual remuneration of \$120,000 or greater.

The number of Senior Officers, whose total remuneration exceeded \$120,000 during the reporting year, are shown below in their relevant income bands:

	2010 No.	2009 No.
<b>Income range:</b>		
\$120,001 - \$130,000	12	7
\$130,001 - \$140,000	6	3
\$140,001 - \$150,000	2	2
\$150,001 - \$160,000	1	-
\$160,001 - \$170,000	1	2
\$170,001 - \$180,000	1	-
\$180,001 - \$190,000	-	2
\$190,001 - \$200,000	2	-
	<u>25</u>	<u>16</u>
	\$'000	\$'000
Total remuneration for the reporting year for Senior Officers included above, amounted to:	3,457	2,256

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 41 Revenue, expenses and assets by function/activities

	Infrastructure Services		City Development		Community Programs		Corporate Services		Total	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
<b>REVENUE</b>										
Government grants	810	508	497	479	6,131	6,341	2,052	2,065	9,490	9,393
Other	3,893	10,169	26,377	23,046	12,182	4,113	72,198	66,297	114,650	103,625
<b>TOTAL</b>	<b>4,703</b>	<b>10,677</b>	<b>26,874</b>	<b>23,525</b>	<b>18,313</b>	<b>10,454</b>	<b>74,250</b>	<b>69,204</b>	<b>124,140</b>	<b>113,018</b>
<b>EXPENSES</b>										
	31,055	33,552	18,027	18,295	32,278	23,717	34,195	34,712	115,555	110,276
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>(26,352)</b>	<b>(22,875)</b>	<b>8,847</b>	<b>5,231</b>	<b>(13,965)</b>	<b>(13,263)</b>	<b>40,055</b>	<b>34,492</b>	<b>8,585</b>	<b>2,742</b>
<b>ASSETS ATTRIBUTED TO FUNCTIONS/ACTIVITIES*</b>	<b>1,397,525</b>	<b>1,374,414</b>	<b>1,971</b>	<b>2,483</b>	<b>573</b>	<b>297</b>	<b>20,186</b>	<b>22,565</b>	<b>1,420,255</b>	<b>1,399,759</b>

\*Assets have been attributed to functions/activities based on the control and/or custodianship of specific assets.

### Infrastructure Services Division

The Infrastructure Services Division is responsible for providing strategic direction for the management of Council's assets as well as delivery of a wide range of services to the community. Assets managed include public swimming pools, libraries, childcare centres, parks and gardens, local network of roads, drains, footpaths, cycling tracks and bridges. Services provided include domestic refuse and recycling collection, street cleaning, traffic management, environmental management, recreation planning and management of Council's parks, gardens, reserves and sportsgrounds. Routine maintenance of roads, drains, footpaths, and delivery of the capital works program also form part of the responsibilities of this division.

The division includes the following branches :

Assets  
Infrastructure Environment and Recreation Services

### City Development Division

The City Development Division is responsible for protecting and enhancing and developing the Yarra City Council's social and physical environment. The broad objective is achieved primarily through planning, coordination and delivery of a diverse range of high quality, cost-efficient community and environmental services which are responsive to the needs of

The division includes the following branches :

Building and Regulatory Services Customer Service & Parking  
Strategic and Economic Development and Planning  
Statutory Planning

### Community Programs Division

The Community Programs Division promotes and enhances community wellbeing through funding programs, advocacy, service provision, community partnerships and regulatory activity.

The division includes the following branches :

Aged and Disability Services Culture and Community Planning  
Family and Children's Services Leisure Facilities

### Corporate Services Division

The Corporate Services Division is responsible for providing a range of strategic and operational financial services to business units and to the Council as a whole.

The division includes the following branches :

Chief Executive Office Governance  
Financial Services Human Resources  
Information Services Contracts and Procurement

**Note 42 Financial ratios (performance indicators)**

	2010 \$,000	2010 (%)	2009 \$,000	2009 (%)	2008 \$,000	2008 (%)
<b>(a) Debt servicing costs ratio (to identify the capacity of Council to service its outstanding debt)</b>						
<u>Debt servicing costs</u>	134	= 0.11%	234	= 0.21%	475	= 0.44%
Total revenue	124,140		113,018		107,975	

Debt servicing costs refer to the payment of interest on loan borrowings, finance lease interest and bank overdraft. The ratio expresses the amount of interest paid as a percentage of Council's total revenue. Total revenue includes other items' separately detailed in the income statement.

**(b) Debt commitment ratio (to identify Council's debt redemption strategy)**

<u>Debt servicing &amp; redemption costs</u>	1,497	= 2.18%	2,048	= 3.15%	5,038	= 8.20%
Rate revenue	68,561		65,110		61,423	

The strategy involves the payment of loan principal and interest and finance lease principal and interest. The ratio expresses the percentage of rate revenue utilised to pay interest and redeem debt principal.

**(c) Revenue ratio (to identify Council's dependence on rate income)**

<u>Rate revenue</u>	68,561	= 55.23%	65,110	= 57.61%	61,423	= 56.89%
Total revenue	124,140		113,018		107,975	

The level of Council's reliance on rate revenue is determined by assessing rate revenue as a proportion of the total revenue of Council.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2010

## Note 42 Financial ratios (performance indicators) (continued)

	2010 \$'000	2010	2009 \$'000	2009	2008 \$'000	2008
<b>(d) Debt exposure ratio (to identify Council's exposure to debt)</b>						
<u>Total indebtedness</u>	23,041	= 1: 18.13	26,092	= 1: 14.55	24,229	= 1: 15.51
<u>Total realisable assets</u>	417,685		379,560		375,698	

For the purposes of the calculation of financial ratios, realisable assets are those assets which can be sold and which are not subject to any restriction on realisation or use. Any liability represented by a restricted asset (Note 33) is excluded from total indebtedness.

The following assets are excluded from total assets when calculating Council's realisable assets: land - other controlled; buildings on other controlled land; restricted assets; heritage assets; roads and lanes; footpaths; kerb and channel; drains; trees; and bridges.

This ratio enables assessment of Council's solvency and exposure to debt. Total indebtedness refers to the total liabilities of Council. Total liabilities are compared to total realisable assets which are all Council assets not subject to any restriction and are able to be realised. The ratio expresses the multiple of total liabilities for each dollar of realisable assets.

### (e) Working capital ratio (to assess Council's ability to meet current commitments)

<u>Current assets</u>	22,505	= 1.06:1	25,120	= 1.07:1	27,988	= 1.37:1
<u>Current liabilities</u>	21,278		23,539		20,498	

The ratio expresses the level of current assets the Council has available to meet its current liabilities.

### (f) Adjusted working capital ratio (to assess Council's ability to meet current commitments)

<u>Current assets</u>	22,505	= 1.33:1	25,120	= 1.31:1	27,988	= 1.66:1
<u>Current liabilities</u>	16,948		19,145		16,826	

Current liabilities have been reduced to reflect the long service leave that is shown as a current liability because Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the reporting date, but is likely to fall due within 12 months after the end of the period.

## Note 43 Events occurring after balance date

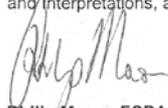
2010 \$'000	2009 \$'000

There were no events that occurred after balance date that impact on the financial result.

# CERTIFICATION OF THE FINANCIAL REPORT

## Certification of the Financial Report

In my opinion, the accompanying financial report has been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Finance and Reporting) Regulations 2004*, Australian Accounting Standards and Interpretations, and other mandatory professional reporting requirements.



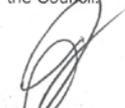
**Philip Mason FCPA**  
Principal Accounting Officer

22 September 2010  
Richmond

In our opinion, the accompanying financial report presents fairly the financial transactions of Yarra City Council for the year ended 30 June 2010 and the financial position of the Council as at that date.

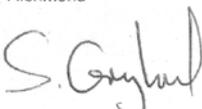
As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial report to be misleading or inaccurate.

On 21 September 2010, we were authorised by the Council to certify the financial report in its final form on behalf of the Council.



**Jane Garrett**  
Mayor

22 September 2010  
Richmond



**Sam Gaylard**  
Chairman Finance & Human Services Committee

22 September 2010  
Richmond



**Andi Diamond**  
Chief Executive Officer

22 September 2010  
Richmond

# BASIS OF PREPARATION OF THE STANDARD STATEMENTS

## Basis of preparation for the Standard Statements

The Annual Financial Report shows the audited actual results for the year.

The following Standard Statements and explanatory notes form a special purpose financial report prepared specifically to meet the requirements of the *Local Government Act* 1989 and the Local Government (Finance and Reporting) Regulations 2004.

The Standard Statements provide information in relation to an aspect of Council's financial management. They should be read in conjunction with one another to obtain an overall understanding of Council's financial position and management.

The Standard Comprehensive Income Statement, Balance Sheet, Cash Flow Statement and Capital Works Statement are consistent with the 2009/10 Budget and are prepared on bases consistent with the Financial Report.

This report is a summary of the information found in the Budget and the Financial Reports and as such cannot be expected to provide as full an understanding of financial performance as the complete report from which it is derived. The Budget and Financial Report together with their detailed notes should be examined for further detailed information.

The Standard Statements are not a substitute for the general purpose financial report presented separately in the Annual Report, as they have not been prepared in accordance with all Australian Accounting Standards or other authoritative professional pronouncements.

The Standard Statements compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government Act* 1989 requires explanation of any material variances. Council has adopted a materiality threshold of ten per cent where items are greater than \$250K variation to budget. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures included in the Standard Statements are those adopted by Council on 29 June 2009. The budget was based on assumptions that were relevant at the time of adoption. Council sets revenue and expense targets in this budget in order to meet Council's business plan and financial performance targets for both the short and long term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

Detailed information on the actual financial results are contained in the general purpose financial report presented separately in the Annual Report. The detailed budget can be obtained by contacting Council or through Council's web site. The Standard Statements must be read with reference to these documents.

# STANDARD INCOME STATEMENT

For the year ended 30 June 2010

	Budget 2009/10 \$'000	Actual 2009/10 \$'000	Variance \$'000	Variance %	Note
<b>Revenues from ordinary activities</b>					
Rates	67,970	68,561	591	0.87	1.1
Parking Revenue	18,584	19,200	616	3.31	1.2
Charges, Fees, Other Fines, and Rent	8,711	10,589	1,878	21.55	1.3
Leisure Centre Fees	7,183	6,983	(200)	(2.78)	
Grants Commission	1,427	1,787	360	25.23	1.4
Government Grants	6,763	7,703	940	13.89	1.5
Capital Grants	2,590	1,022	(1,568)	(60.53)	1.6
Reimbursements & Contributions	3,234	5,034	1,800	55.67	1.7
Interest on Investments	650	486	(164)	(25.19)	1.8
Net gain (loss) on disposal of property, plant and equipment	1,700	211	(1,489)	(87.58)	1.9
Other income	-	2,564	2,564	100.00	1.10
<b>Total revenues</b>	<b>118,812</b>	<b>124,140</b>	<b>5,328</b>		
<b>Expenses from ordinary activities</b>					
Employee Expenses	48,117	45,974	2,143	4.45	1.11
Contract Payments	17,203	16,704	499	2.90	
Maintenance	5,132	5,450	(318)	(6.20)	
Materials and Services	23,279	27,434	(4,155)	(17.85)	1.12
Bad and Doubtful Debts	1,293	2,989	(1,696)	(131.16)	1.13
Depreciation	16,100	16,870	(770)	(4.78)	
Borrowing Costs	137	134	3	2.35	
<b>Total expenses</b>	<b>111,261</b>	<b>115,555</b>	<b>(4,294)</b>		
<b>Net Result before Transfers to Reserves</b>	<b>7,551</b>	<b>8,585</b>	<b>1,034</b>		
Transfers to Reserves	(1,830)	(2,343)	(513)	(28.03)	1.14
Transfers from Reserves	1,000	3,000	2,000	200.00	1.15
<b>Net Result after Transfers to Reserves</b>	<b>6,721</b>	<b>9,242</b>	<b>2,521</b>		

The accompanying notes form part of this financial report

# STANDARD BALANCE SHEET

For the year ended 30 June 2010

	Budget 2009/10 \$'000	Actual 2009/10 \$'000	Variance \$'000	Variance %	Note
<b>Current Assets</b>					
Cash and Cash Equivalents	15,497	14,131	(1,366)	(8.82)	2.1
Receivables - Rates	1,919	2,358	439	22.88	2.2
Receivables Parking Fines	6,052	1,971	(4,081)	(67.43)	2.3
Receivables - Other	2,823	2,357	(466)	(16.49)	2.4
Accrued Income	354	456	102	28.76	
Prepayments	200	158	(42)	(21.11)	
Inventories	100	97	(3)	(3.27)	
Non-current Assets Held for Sale	-	978	978	100.00	2.5
<b>Total Current Assets</b>	<b>26,945</b>	<b>22,505</b>	<b>(4,440)</b>	<b>(16.48)</b>	
<b>Non-Current Assets</b>					
Receivables	20	20	-	-	
Other Financial Assets	6	5	(1)	(15.67)	
Property, Infrastructure, Plant and Equipment	1,089,398	1,397,525	308,127	28.28	2.6
<b>Total Non-Current Assets</b>	<b>1,089,424</b>	<b>1,397,750</b>	<b>308,326</b>	<b>28.30</b>	
<b>Total Assets</b>	<b>1,116,369</b>	<b>1,420,255</b>	<b>303,886</b>	<b>27.22</b>	
<b>Current Liabilities</b>					
Payables	8,219	11,486	(3,267)	(39.74)	2.7
Trust Funds	1,312	853	459	35.00	2.8
Income in Advance	538	232	306	56.84	2.9
Provisions - Employee Entitlements	6,547	7,771	(1,224)	(18.69)	2.10
Interest Bearing Liabilities - Borrowings	937	936	1	0.07	
<b>Total Current Liabilities</b>	<b>17,553</b>	<b>21,278</b>	<b>(3,725)</b>		
<b>Non-Current Liabilities</b>					
Provisions - Employee Entitlements	926	1,277	(351)	(37.90)	2.10
Interest Bearing Liabilities - Borrowings	486	486	-	-	
<b>Total Non-Current Liabilities</b>	<b>1,412</b>	<b>1,763</b>	<b>(351)</b>		
<b>Total Liabilities</b>	<b>18,965</b>	<b>23,041</b>	<b>(4,076)</b>		
<b>Net Assets</b>	<b>1,097,404</b>	<b>1,397,214</b>	<b>299,810</b>		
<b>Equity</b>					
Accumulated Surplus	553,882	549,005	(4,877)	(0.88)	
Asset Revaluation Reserves	535,548	842,675	307,127	57.35	2.11
Other Reserves	7,974	5,534	(2,440)	(30.60)	2.12
<b>Total Equity</b>	<b>1,097,404</b>	<b>1,397,214</b>	<b>299,810</b>		

The accompanying notes form part of this financial report.

# STANDARD CASH FLOW STATEMENT

For the year ended 30 June 2010

	Budget 2009/10 \$'000	Actual 2009/10 \$'000	Variance \$'000	Variance %	Note
<b>Cash Flows from Operating Activities</b>					
Receipts from Ratepayers	67,917	69,435	1,518	2.24	
Parking Revenue	16,879	18,154	1,275	7.55	
Interest Received	650	486	(164)	(25.19)	
Government Grants Received	11,480	10,065	(1,415)	(12.33)	3.1
User Charges, Fees and Fines Received	15,894	16,706	812	5.11	
Reimbursements & Contributions Received	3,234	6,173	2,939	90.86	3.2
Net GST Refund	0	4,262	4,262	100.00	3.3
Payments to Suppliers	(46,949)	(57,723)	(10,774)	(22.95)	3.4
Payments to Employees	(47,899)	(45,648)	2,251	4.70	
Borrowing Costs	(137)	(134)	3	2.35	
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>21,069</b>	<b>21,776</b>	<b>707</b>		
<b>Cash Flows from Investing Activities</b>					
Proceeds from Sale of Property, Plant and Equipment	2,200	1,310	(890)	(40.45)	3.5
Payments for Infrastructure, Property, Plant and Equipment	(16,922)	(21,441)	(4,519)	26.70	3.6
New Works	(5,298)	(2,220)	3,078	58.10	3.7
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(20,020)</b>	<b>(22,351)</b>	<b>(2,331)</b>		
<b>Cash Flows from Financing Activities</b>					
Repayment of Borrowings	(1,364)	(1,364)	-	-	
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>(1,364)</b>	<b>(1,364)</b>	<b>-</b>	<b>-</b>	
<b>Net Increase (Decrease) in Cash Held</b>	<b>(315)</b>	<b>(1,937)</b>	<b>(1,622)</b>	<b>514.94</b>	
Cash at the Beginning of the Year	15,812	16,068	256	1.62	
<b>Cash at the End of the Year</b>	<b>15,497</b>	<b>14,131</b>	<b>(1,366)</b>		

The accompanying notes form part of this financial report.

# STANDARD CAPITAL WORKS STATEMENT

For the year ended 30 June 2010

	Budget 2009/10 \$'000	Actual 2009/10 \$'000	Variance \$'000	Variance %	Note
<b>Capital Works Areas</b>					
Roads, Footpaths, Kerb and Channel	7,400	5,946	(1,454)	(19.65)	4.1
Drains	590	403	(187)	(31.69)	
Bridges	170	150	(20)	(11.76)	
Transport and Road Safety	974	1,056	82	8.42	
Information Systems	1,664	1,509	(155)	(9.31)	
Open Space Improvements	4,834	7,572	2,738	56.64	4.2
Buildings	10,026	4,983	(5,043)	(50.30)	4.3
Plant and Equipment	1,731	1,818	87	5.03	
Library	385	447	62	16.10	
<b>Total Capital Works</b>	<b>27,774</b>	<b>23,884</b>	<b>(3,890)</b>		
<b>Types of Capital Works:</b>					
Asset - Renewal	13,433	18,064	4,631	34.47	
Asset - Upgrade	7,719	3,381	(4,338)	(56.20)	
Asset - New	6,622	2,439	(4,183)	(63.17)	
<b>Total Capital Works</b>	<b>27,774</b>	<b>23,884</b>	<b>(3,890)</b>		

The accompanying notes form part of this financial report.

# NOTES ACCOMPANYING THE STANDARD INCOME STATEMENT

For the year ended 30 June 2010

## Material Variance Explanation

Note	Item	Explanation
1.1	Rates	Rates revenue is \$0.591m (0.87%) favourable to budget mainly due to additional supplementary valuation income and interest charged on outstanding rates.
1.2	Parking Revenue	Parking revenue is \$0.616m (3.31%) favourable to budget due to increased traffic infringements issued and unexpected Perin Court recoveries.
1.3	Charges, Fees and Other Fines	Charges, Fees and Other Fines are \$1.878m (21.55%) favourable to budget mainly due to additional income generated in Regulatory Services through increased enforcement.
1.4	Grants Commission	Grants Commission is \$0.360m (25.23%) favourable to budget due to receiving the first instalment for the 2010/11 financial year in June 2010.
1.5	Government Grants	Government Grants are \$0.940m (13.89%) favourable to budget mainly due to additional grant funding received and also additional grants received which include the Collingwood Community Information Centre project and milestone funding in Strategic Planning (Urban Design) which was not budgeted.
1.6	Capital Grants	Capital Grants are \$1.568m (60.53%) unfavourable to budget due to reallocation of capital contributions to reimbursements and contributions (refer Note 1.6).
1.7	Reimbursements & Contributions	Reimbursements and contributions are \$1.800m (55.67%) favourable to budget due to additional capital contributions, bushland restoration works and resort and recreation fees received.
1.8	Interest on Investments	Interest received from investments is unfavourable compared to budget by \$0.164m or (25.19%). Due to lower cash levels held during the year and slower recovery of interest rate levels than expected.
1.9	Net gain (loss) on disposal of property, plant and equipment	Net gain (loss) on disposal of property, infrastructure, plant and equipment is \$1.489m (87.58%) unfavourable compared to budget due to the sale of Tudor Street not proceeding during the year. This is now expected to occur in 2010/11.
1.10	Other Income	Other income resulting from asset recognition is \$2.564m (100%) favourable to budget as Council acquired a building and land at Walker Street during the year which was not budgeted. This is now reflected in fixed assets controlled by Council.
1.11	Employee Expenses	Employee costs are favourable compared to budget by \$2.143m or (4.45%). Mainly due to lower EFT's for the year than budgeted. Several programs used agency staff and contract labour to support service levels but the overall total was within budget. Also the original budget does not take into consideration the transfer of salary expenditure relating to capital projects.
1.12	Materials and Services	Materials and Services are unfavourable compared to budget by \$4.155m or (17.85%). Mainly due to the reclassification of expenditure in the capital program which could not be classified as an asset - \$1.5m. Also there were major variances existing in legal fees (\$676K), consultants (\$473K), extra donations and sponsorship (\$153K), road reinstatement costs (\$130K) and waste disposal (\$120K). Council's annual contribution to the MFESB also increased by 8% or \$114K (Council budgeted for a CPI increase).
1.13	Bad and Doubtful Debts	Doubtful debts were \$1.696m or (131.16%) unfavourable to budget due to additional provision made for both parking debtors and general and sundry debtors categories which include child care debtors as at 30 June 2010.
1.14	Transfers to Reserves	Transfers to Reserves were \$0.513m or (28.03%) unfavourable to budget due to additional income received from contributions for development projects undertaken during the year than expected.
1.15	Transfers from Reserves	Transfers from Reserves were \$2.0m or (200%) favourable to budget due to additional open space projects undertaken and completed during the year than originally budgeted.

# NOTES ACCOMPANYING THE STANDARD BALANCE SHEET

For the year ended 30 June 2010

## Material Variance Explanation

Note	Item	Explanation
2.1	Cash and cash equivalents	Cash and cash equivalents at year end is \$14.131m which is unfavourable by \$1.366m (8.82%) to budget. The budgeted level of cash at year end allowed for a similar cash outflow on capital works projects as in previous years but the actual outflow was higher. Asset sales were also budgeted which did not occur.
2.2	Receivables - Rates	Receivables are \$0.439m (22.88%) favourable to budget due to additional rate charges raised for the year and collection levels similar to last year.
2.3	Receivables - Parking Fines	Parking Fines are \$4.081m (67.43%) unfavourable to budget due to additional provision for parking debts processed through the Perin system.
2.4	Receivables - Other	Receivables - Other are \$0.466m (16.49%) unfavourable to budget due to additional sundry debtor doubtful debt provision allocated at year end.
2.5	Non-current Assets Held for Sale	Non-current Assets Held for Sale are \$1.178m (100%) favourable to budget due to the recognition of land sales intended for 2010/11.
2.6	Property, Infrastructure, Plant and Equipment	Property, Infrastructure, Plant and Equipment is \$308.127m (28.28%) favourable to budget as a result of the revaluation of land, buildings and infrastructure assets at the end of the 2007/08 financial year which was not included in the original budget.
2.7	Payables	Payables are \$3.267m (39.74%) unfavourable to budget mainly due to the high volume of invoices received for payment in June 2010 not being included in the budget. This high volume relates to both operating and capital expenditure programs which will be paid in a future period. These levels will be included in future balance sheet budgets.
2.8	Trust Funds	Trust Funds are \$0.459m (35.00%) favourable to budget mainly due to the transfer of trust funds for eligible capital and maintenance expenditure on the Inner Circle Linear Park Railway reserve.
2.9	Income in advance	Income in advance is \$0.306m (56.84%) favourable to budget due to a higher level of income in advance budgeted at the start of the year. Income received in leisure services for membership and swimming programs are generally the only income in advance.
2.10	Provisions - Employee Entitlements (Current/Non current)	Current Provisions - Employee Entitlements are \$1.224m (18.69%) unfavourable to budget and Non current provisions are \$0.351m (37.9%) unfavourable to budget. These provisions include EBA increases due on 01/07/2010 and reflect interest discount rates used in the long service leave liability calculation which were forecast to be higher at the start of the year.
2.11	Asset Revaluation Reserves	Asset Revaluation Reserves are \$307.127m (57.35%) favourable to budget as a result of the revaluation of land, buildings and infrastructure assets at the end of the 2007/08 financial year which was not budgeted.
2.12	Other Reserves	Other Reserves consist of Open Space, Parking, Community Projects and Drainage reserves. The unfavourable variance of \$2.440m (30.60%) represents a transfer from reserve for resort and recreation works that were undertaken in the current financial year.

# NOTES ACCOMPANYING THE STANDARD CASH FLOW STATEMENT

For the year ended 30 June 2010

## Material Variance Explanation

<u>Note</u>	<u>Item</u>	<u>Explanation</u>
3.1	Government Grants Received	Government grants received are \$1.415m (12.33%) unfavourable to budget due to a higher budgeted cash level of grants received for the 2009/10 financial year.
3.2	Reimbursements & Contributions Received	Reimbursements and contributions are \$2.939m (90.86%) favourable to budget due to additional capital contributions, bushland restoration works and resort and recreation fees received.
3.3	Net GST Refund	Net GST refund is \$4.262m (100%) favourable which represents the net GST refund for the financial year. GST refunds are not a budgeted item.
3.4	Payments to Suppliers	Payments to suppliers are \$10.774m (22.95%) unfavourable to budget mainly due to the reclassification of expenditure included in the capital program which could not be classified as an asset. Other components of this unfavourable variance relate to additional legal fees, consultants, waste disposal and road reinstatement costs incurred during the year. The cash outflow of payments to suppliers was also affected by the large balance of payables as at the end of last year.
3.5	Proceeds from Sale of Property, Plant and Equipment	Proceeds from Sale of Property, Plant and Equipment are \$0.890m (40.45%) unfavourable to budget due to land sales not proceeding this financial year.
3.6	Payments for Infrastructure, Property, Plant and Equipment	Payments for Infrastructure, Property, Plant and Equipment are \$4.519m (26.70%) unfavourable to budget due to the higher level of capital works actually completed than estimated in the cashflow budget.
3.7	New Works	Payments for new works are \$3.078m (58.10%) favourable to budget mainly due to new works planned for the North Fitzroy Library and the Collingwood Leisure Centre development being carried forward to 2010/11.

# NOTES ACCOMPANYING THE STANDARD CAPITAL WORKS STATEMENT

For the year ended 30 June 2010

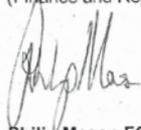
## Material Variance Explanation

<u>Note</u>	<u>Item</u>	<u>Explanation</u>
4.1	Roads, Footpaths, Kerb and Channel	Roads, Footpaths, Kerb and Channel assets are \$1.454m (19.65%) favourable compared to budget mainly as a result of lower than expected footpaths and lane pavement works undertaken during the year.
4.2	Open Space Improvements	Open Space Improvements assets are \$2.738m (56.64%) unfavourable compared to budget mainly as a result of additional expenditure on pedestrian assets and sporting assets.
4.3	Buildings	Buildings assets are \$5.043m (50.30%) favourable compared to budget due to major works planned for Victoria Park, North Fitzroy Library and the Collingwood Leisure Centre development which will be undertaken in 2010/11.

# CERTIFICATION OF THE STANDARD STATEMENTS

## Certification of the Standard Statements

In my opinion, the accompanying standard statements have been prepared on accounting bases for annual financial report and in accordance with the *Local Government Act 1989* and the *Local Government (Finance and Reporting) Regulations 2004*.



**Philip Mason FCPA**  
Principal Accounting Officer  
22 September 2010  
Richmond

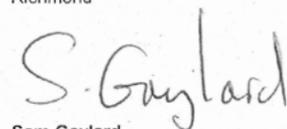
In our opinion, the accompanying standard statements have been prepared on accounting bases for annual financial report and in accordance with the *Local Government Act 1989* and the *Local Government (Finance and Reporting) Regulations 2004*.

As at the date of signing, we are not aware of any circumstances which would render any particulars statements to be misleading or inaccurate.

We were authorised by the Council on 21 September 2010 to certify the standard statements in their



**Jane Garrett**  
Mayor  
22 September 2010  
Richmond



**Sam Gaylard**  
Chairman Finance & Human Services Committee  
22 September 2010  
Richmond



**Andi Diamond**  
Chief Executive Officer  
22 September 2010  
Richmond

# AUDITOR GENERAL'S REPORT

## VAGO

### Victorian Auditor-General's Office INDEPENDENT AUDITOR'S REPORT

#### To the Councillors, Yarra City Council

#### *The Financial Report and Standard Statements*

The accompanying financial report for the year ended 30 June 2010 of Yarra City Council which comprises of comprehensive income statement, balance sheet, statement of changes in equity, cash flow statement, a summary of significant accounting policies and other explanatory notes to and forming part of the financial report, and the Certification of the Financial Report has been audited.

The accompanying standard statements for the year ended 30 June 2010 of the Council which comprises of standard income statement, standard balance sheet, standard cash flow statement, standard capital works statement, the related notes and the Certification of the Standard Statements have been audited.

#### *The Councillors' Responsibility for the Financial Report and Standard Statements*

The Councillors of Yarra City Council are responsible for the preparation and the fair presentation of:

- the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the financial reporting requirements of the *Local Government Act 1989*
- the standard statements in accordance with the basis of preparation as described in note 1 of the statements and the requirements of the *Local Government Act 1989*.

This responsibility includes:

- establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report and standard statements that are free from material misstatement, whether due to fraud or error
- selecting and applying appropriate accounting policies
- making accounting estimates that are reasonable in the circumstances.

#### *Auditor's Responsibility*

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report and standard statements based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report and standard statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report and standard statements. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report and standard statements, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report and standard statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Councillors, as well as evaluating the overall presentation of the financial report and standard statements.

# VAGO

Victorian Auditor-General's Office

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### *Matters Relating to the Electronic Presentation of the Audited Financial Report and Standard Statements*

This auditor's report relates to the financial report and standard statements published in both the annual report and on the website of Yarra City Council for the year ended 30 June 2010. The Councillors of Yarra City Council are responsible for the integrity of the website. I have not been engaged to report on the integrity of the website. The auditor's report refers only to the statements named above. An opinion is not provided on any other information which may have been hyperlinked to or from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on Yarra City Council website.

### *Independence*

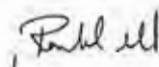
The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

### *Auditor's Opinion*

In my opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Yarra City Council as at 30 June 2010 and its financial performance and cash flows for the year then ended in accordance with applicable Australian Accounting Standards (including the Australian Accounting Interpretations), and the financial reporting requirements of the *Local Government Act 1989*.
- (b) The standard statements present fairly, in all material respects, in accordance with the basis of preparation as described in note 1 to the statements and comply with the requirements of the *Local Government Act 1989*.

MELBOURNE  
23 September 2010

  
J D R Pearson  
Auditor-General

# OTHER INFORMATION

# GLOSSARY

## ACCESS YARRA

Council's Customer Service Unit comprising of a call centre and customer service centres at the Richmond and Collingwood Town Halls.

## BUDGET

Council's planned allocation of monetary resources for a financial year.

## DRUG ACTION PLAN

A plan developed in consultation with the Yarra Drug and Health Forum to reduce the impact of drug use and misuse in Yarra.

## ENVIRONMENT STRATEGY: TOWARDS LOCAL SUSTAINABILITY

Council's updated environmental strategy that sets the direction for environmental initiatives in Yarra over the next four years.

## ENVIRONMENTALLY SUSTAINABLE DESIGN

Environmentally Sustainable Design aims to reduce the impacts of the construction and use of buildings on the natural environment, in addition to improving the comfort of inhabitants.

## FREEDOM OF INFORMATION (FOI)

The Freedom of Information Act 1982 gives the public the right to access official government documents.

## HOME SHARE

An arrangement where an older person shares their home with someone who is willing to live with them and provide assistance where necessary.

## INNER MELBOURNE ACTION PLAN (IMAP)

A cooperative action plan between the municipalities of Yarra, Melbourne, Stonnington, Port Phillip and Docklands, to strengthen liveability, attractiveness and prosperity of the inner Melbourne region.

## KEY PERFORMANCE INDICATORS

These are quantifiable measurements that can be applied to assess the success of something.

## LOCAL AREA TRAFFIC MANAGEMENT STUDIES (LATMS)

Targeted studies in specific areas that seek to improve the flow of traffic and divert high volumes of traffic from residential streets.

## MASTER PLAN

A Master Plan describes how proposals for a site will be implemented.

## MELBOURNE 2030

The Victorian Government's long-term planning policy to manage our growing population over the next 25 years.

## METROPOLITAN TRANSPORT FORUM (MTF)

An advocacy group comprising members from Melbourne metropolitan Local Government, and associate members including community, environment and Local Government organisations, transport companies, and participants from State Government.

## MUNICIPAL EARLY YEARS PLAN (MEYP)

A framework for Council to work in partnership with the community, local service providers and other levels of government to achieve a range of education, care and health outcomes for families and children in Yarra.

## MUNICIPAL PUBLIC HEALTH PLAN (MPHP)

A framework for improving community health and well-being that contains a number of specific actions and projects that will enable Council to better respond to identified health needs over the next three years.

## MUNICIPAL STRATEGIC STATEMENT (MSS)

Council's primary strategic land use planning document that forms the basis of all other controls in the Yarra Planning Scheme.

## POSITIVE AGEING STRATEGY

Council's 10 year framework for providing services and facilities to support our ageing population.

## STRATEGIC RESOURCE PLAN

A plan that outlines the resources required to achieve the objectives detailed in the Council Plan.

## TOURISM ACTION PLAN

A two year plan to foster tourism growth in Yarra and the associated economic benefits.

## URBAN DESIGN FRAMEWORK (UDF)

Strategic planning tools that set out an integrated design vision for the desired future development of urban places.

## VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (VCAT)

A Victorian tribunal that resolves a range of civil disputes.

## WATER SENSITIVE URBAN DESIGN (WSUD)

The integration of water cycle management into urban planning and design to aid water flow and enhance water quality.

## YARRA LEISURE

The unit responsible for managing Council's three leisure centres (Richmond Recreation Centre,

Collingwood Leisure Centre and Fitzroy Pool) and the Burnley Golf Course.

## YARRA MATTERS PANEL

A representative sample of 700 Yarra house-holds developed as part of Council's Consultation

Strategy to provide Council with feedback on services and programs.

# FINANCIAL GLOSSARY

## ANNUAL BUDGET

This document is framed within Council's strategic resource plan and sets out the short-term goals and objectives as part of the overall strategic planning framework.

## ANNUAL OPERATING BUDGET

The budgeted operating result in the forthcoming year with a distinction made between revenue received for operating purposes and revenue received for capital purposes.

## CAPITAL EXPENDITURE

Capital expenditure is relatively large (material) expenditure that produces economic benefits expected to last for more than 12 months, such as renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and upgrade expenditures, the total project cost needs are allocated accordingly.

## CAPITAL RENEWAL

Capital renewal is expenditure on an existing asset, which returns the service potential or the life of the asset, up to that which it had originally.

## CAPITAL OUTLAYS/RATE REVENUE

This ratio represents the capital outlays as a percentage of rate revenue and therefore Council's relative ability to convert rate revenue into Capital Works.

## CURRENT ASSETS/CURRENT LIABILITY

Otherwise known as the working capital ratio, this indicator expresses Council's short-term ability to meet its liquidity requirements within the current financial year.

## DEBT SERVICING/TOTAL REVENUE

This ratio contrasts the amount of interest expense that Council is incurring on its interest bearing liabilities as a percentage of the total revenue base.

## FINANCING ACTIVITIES

Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity, and borrowings not falling within the definition of cash.

## GRANTS/TOTAL REVENUE

This ratio provides an indication of the percentage of total revenue that is comprised of grant income.

## INDEBTEDNESS/RATE REVENUE

This ratio measures the total amount of interest bearing liabilities compared to the annual rates levy.

## INFRASTRUCTURE

Physical assets of the entity or of another entity that contribute to meeting the public's need for access to major economic and social facilities and services.

## INTERNATIONAL FINANCIAL REPORTING STANDARDS

Australian reporting entities are currently addressing the introduction of International Financial Reporting Standards (IFRS) effective for financial years commencing on or after 1 January, 2005.

## INVESTING ACTIVITIES

Activities relating to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.

## KEY FINANCIAL INDICATORS

A range of ratios and comparisons of critical financial data over a period of years allowing a reader to gain a better understanding of key measures, such as indebtedness and liquidity which are often undisclosed when financial information is presented in a standard statement format.

## NEW ASSETS

New assets or capital expenditure does not have any element of expansion or upgrade of existing assets. New capital expenditure may or may not result in additional revenue for Council and will result in an additional burden for future operation, maintenance and capital renewal.

## OPERATING EXPENSES/ASSESSMENT

This ratio measures the average operational spending (as drawn from the income statement) on a per assessment basis.

## OPERATING ACTIVITIES

Operating activities means those activities that relate to the provision of goods and services.

## OPERATING EXPENDITURE

Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities; and that result in a decrease in equity during the reporting period.

## OPERATING REVENUE

Operating revenue is defined as inflows or other enhancements, or savings in outflows of future economic benefits, in the form of increases in assets or reductions in liabilities; and that result in an increase in equity during the reporting period.

## RATE REVENUE/TOTAL REVENUE

This ratio measures Council's reliance on rate revenue as its principal source of funding.

## RATE REVENUE/ASSESSMENT

This ratio provides an illustration of the average rates paid on a per assessment basis across the municipality.

## FINANCIAL GLOSSARY



### STANDARD STATEMENTS

The standard statements are the Standard Income Statement, Standard Balance Sheet, Standard Cash Flow Statement, and Standard Statement of Capital Works.

### STATUTORY RESERVES

Statutory reserves are funds set aside for specified statutory purposes in accordance with various legislative and contractual requirements. These reserves are not available for other purposes.

### TOTAL LIABILITIES/ASSESSMENT

This ratio expresses the sum total of current liabilities and non-current liabilities expressed on a per assessment basis.

### WORKING CAPITAL

Working capital represents funds that are free of all specific Council commitments and are available to meet daily cash flow requirements and unexpected short-term needs.

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#### VIETNAMESE

NẾU MUỐN BIẾT THÊM CHI TIẾT VỀ NỘI DUNG VĂN KIỆN NÀY, QUÍ VỊ CÓ THỂ LIÊN LẠC VỚI MỘT THÔNG DỊCH VIÊN QUA ĐIỆN THOẠI SỐ **9280 1939**

#### GREEK

ΑΝ ΘΕΛΕΤΕ ΠΕΡΙΣΣΟΤΕΡΕΣ ΠΛΗΡΟΦΟΡΙΕΣ ΣΕ ΣΧΕΣΗ ΜΕ ΤΑ ΣΤΟΙΧΕΙΑ ΠΟΥ ΠΕΡΙΕΧΟΝΤΑΙ ΣΤΟ ΕΝΤΥΠΟ ΑΥΤΟ, ΜΠΟΡΕΙΤΕ ΝΑ ΕΠΙΚΟΙΝΩΝΗΣΕΤΕ ΜΕ ΕΝΑ ΔΙΕΡΜΗΝΕΑ ΣΤΟΝ ΑΡΙΘΜΟ **9280 1934**

#### MANDARIN

如果想要进一步了解这份文件中的内容，您可以致电**9280 1937**，和翻译员取得联系

#### CANTONESE

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#### ITALIAN

SE DESIDERATE SAPERNE DI PIÙ CIRCA LE INFORMAZIONI CONTENUTE IN QUESTO DOCUMENTO, POTETE CONTATTARE UN INTERPRETE AL **9280 1931**

#### TURKISH

BU BELGEDE YERELAN BİLGİLERE İLİŞKİN DAHA FAZLA BİLGİ EDİNMEK İSTİYORSANIZ, **9280 1938** NUMARADAN BİR TERCÜMANLA GÖRÜŞEBİLİRSİNİZ

#### ARABIC

لمعرفة المزيد عن المعلومات الواردة في هذه الوثيقة بإمكانكم الاتصال بمترجم على الرقم **9280 1930**

#### SPANISH

SI QUIERE MÁS DETALLES SOBRE LA INFORMACIÓN CONTENIDA EN ESTE DOCUMENTO, PÓNGASE EN CONTACTO CON UN INTÉRPRETE LLAMANDO AL TELÉFONO Nº **9280 1935**

#### MACEDONIAN

ΑΚΟ ΣΑΚΑΤΕ ΔΑ ΔΟΖΝΑΕΤΕ ΠΟΒΕΚΕ ΖΑ ΙΝΦΟΡΜΑЦИИТЕ ВО ОВОЈ ДОКУМЕНТ ЈΑΒΕΤΕ ΣΕ ΖΑ ΠΡΕΒΕДУΒΑЧ ΝΑ **9280 1936**

