



# City of Yarra Domestic Animal Management Plan

## 2017-2021

**Responsible Directorate:** Corporate, Business and Finance

**Adopted:** Council meeting- 5 September 2017.

**Review date:** Annually

**Expiration date:** 1 November 2021

## DOMESTIC ANIMAL MANAGEMENT PLANS

Under Section 68A of the Domestic Animals Act 1994 (The Act), every Council must prepare a domestic animal management plan, as follows:

### 68A Councils to prepare domestic animal management plans

- (1) Every Council must, in consultation with the Secretary (*of the Department of Economic Development, Jobs, Transport and Resources*) DEDJTR, prepare at 4 year intervals a domestic animal management plan.
- (2) A domestic animal management plan prepared by a Council must—
  - (a) set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and
  - (b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and
  - (c) outline programs, services and strategies which the Council intends to pursue in its municipal district—
    - (i) to promote and encourage the responsible ownership of dogs and cats; and
    - (ii) to ensure that people comply with this Act, the regulations and any related legislation; and
    - (iii) to minimise the risk of attacks by dogs on people and animals; and
    - (iv) to address any over-population and high euthanasia rates for dogs and cats; and
    - (v) to encourage the registration and identification of dogs and cats; and
    - (vi) to minimise the potential for dogs and cats to create a nuisance; and
    - (vii) to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and
  - (d) provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and
  - (e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and
  - (f) provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.
- (3) Every Council must—
  - (a) review its domestic animal management plan annually and, if appropriate, amend the plan; and

- (b) provide the Secretary with a copy of the plan and any amendments to the plan; and
- (c) publish an evaluation of its implementation of the plan in its annual report.

## **INTRODUCTION**

The City of Yarra was created in June 1994 following the Victorian Government's restructure of local government. The City of Yarra is located close to Melbourne's Central Business District. Neighbouring Councils are Moreland and Darebin (to the north), Boroondara (to the east), Stonnington (to the south), and Melbourne (to the west). The City of Yarra includes the suburbs of Abbotsford, Alphington (part), Burnley, North Carlton, Clifton Hill, Collingwood, Cremorne, Fairfield (part), Fitzroy, North Fitzroy, Princes Hill and Richmond.

The traditional owners of the land are the Wurundjeri Aboriginal people who originally inhabited the area that is now known as Fitzroy, Richmond and Collingwood. Yarra continues to be an important meeting place for Aboriginal people in Victoria.

Yarra has more than 230 hectares of open space including large historical gardens particularly Edinburgh Gardens in North Fitzroy and Darling Gardens in Clifton Hill. The Merri Creek and Yarra River, which form two of Yarra's boundaries, have adjoining linear open space reserves which are highly valued by residents of Yarra and wider metropolitan Melbourne for their recreational and nature conservation values.

The current estimated population for the municipality is more than 85,000.

The Victorian State Government amended the Domestic Animals Act 1994, to improve animal management in Victoria, by requiring that all Councils have a Domestic Animal Management Plan (referred to hereafter in this document as the DAMP). The City of Yarra supports this strategic approach and has developed its DAMP using the guidelines provided by the Department of Economic Development, Jobs, Transport and Resources (DEDJTR).

The DAMP is required to specifically inform both the State Government and interested parties how the City of Yarra has equipped and trained its authorised officers, and provided processes for them to enforce the Domestic Animals Act 1994 and associated Regulations. The DAMP is not intended to regulate how the City of Yarra investigates or enforces its Local Laws or other Policies which relate to the management of animals. These Local Laws and Policies may be referred to where they complement the DAMP, and will be enforced in conjunction with the DAMP where appropriate.

The City of Yarra encourages responsible animal ownership and recognises the positive benefits associated with pets. Animal ownership can provide community members with opportunities to connect with other people and encourages greater use of open space.

### **Council's role in Animal Management**

Council play a number of roles within the scope of animal management. In the City of Yarra responsible pet ownership will focus on:

### **Responsible Pet ownership**

Council's key focus in the delivery of animal management services are:

- To promote responsible pet ownership in the City of Yarra;
- To respond to issues raised by the community about nuisance animals (e.g. barking dogs);
- To enforce the legislation relating to animals;
- To encourage the registration of companion animals;
- To educate the community on topics related to animal management and control.

### **Process applied in developing this plan**

The DAMP was prepared by the Compliance and Parking branch. Other relevant areas of Council and external stakeholders and agencies have also been consulted regarding the content of this plan.

### **TRAINING OF AUTHORISED OFFICERS**

68(A)(2)(b) Outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of Domestic Animals Act 1994 in the Council's municipal district.

### **CONTEXT**

The purpose of this plan is to provide the City of Yarra with a strategic framework that delivers policy direction and action plans for animal control services for the next four years.

The Domestic Animals Act 1994 confers a range of powers and responsibilities to Councils for the delivery of animal control services. This plan articulates how Council intends to discharge its responsibilities as prescribed in the Act.

There were 5498 dogs and 2383 cats registered within the City of Yarra in 2016-17 (as of 31 December 2016). In the 2015-16 registration years there were 4901 dogs and 2154 cats registered. There has been a steady increase in the registration of dogs and cats as a result of registration incentives and improved operational methods including the increase of parks patrols on the weekend and introduction of the Compliance and Education Officer (Parks).

There are currently 9 Domestic Animal Businesses registered in the City of Yarra as of 31 December 2016.

The Animal Management Team consists of two full time Animal Management Officers and one full time Compliance and Education (Parks) Officer.

## **1. CURRENT AND PLANNED TRAINING**

The City of Yarra employs three full time Animal Management Officers:

- Senior Animal Management Officer
- Animal Management Officer
- Compliance and Education Officer (Parks)

Their primary responsibilities are to deliver animal control, education and enforcement activities in accordance with the Domestic Animals Act and the Council's General Local Law 2016.

The table below sets out the training activities currently undertaken by Animal Management Officers and those activities that are anticipated in the life of the plan.

<b>Authorised Officer Training</b>	<b>Current (2017)</b>	<b>Planned (state when)</b>
Industry training – animal handling, animal assessment, statement taking, prosecution, computer skills.  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	Completed  Ongoing training  Completed	2017
OH&S training- dealing with aggressive customers  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	All 3 completed	Refresh in 2018
Cert IV in Local Government  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	Completed  Applied  Relevant Experience (over 5 years)	2017
<i>Department of Economic Development, Jobs, Transport and Resources</i> – training and information days  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	All 3 attended	Several times each year, as required

Hands on animal handling training – provider Lost Dogs Home  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	All 3 completed	Refresher in 2018
Induction training with Senior Officer and council e-learning  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	All 3 completed	Ongoing courses and e-learning
Australian Institute of Animal Management annual conference  Senior Animal Management Officer Animal Management Officer Compliance and Education Officer (Parks)	2016 No No	All 3 to attend in 2017

## OUR PLANS

Objective 1: Develop a training policy that clearly identifies minimum training requirements and any additional training needs that should be undertaken by Authorised Officers by January 2019.

Activity	When	Evaluation
Identify minimum industry and legislative training requirements via consultation with management and staff. Training to be documented on a register.	By January 2019	Documentation to be finalised and incorporated into the Performance Development Review  Staff to complete minimum training within 6 months from date of commencement.
Identify additional training opportunities by consultation with management and staff. All Compliance officers (local laws) will maintain skills in animal handling and management	By January 2019 and as required	Documentation to be finalised and considered by Compliance and parking management team.  Staff complete minimum training within 6 months from date of commencement

Objective 2: Review and update current Standard Operating Procedures (SOP's) within the branch in consultation with officers and management to enable consistent enforcement and education.

Activity	When	Evaluation
Coordinator to distribute SOP's after reviewing to all officers for comment and feedback to enable best practice and confirm legislative requirements. Discuss with Officers in meetings and during Council's performance review process.	By June 2018	Regular meetings with staff and individuals, review and consult with the coordinator and management. Update and review current SOP's

Objective 3: Improve officer's ability to correctly identify dog breeds and interpret Breed Standards that may be prescribed from time to time.

Activity	When	Evaluation
Industry training as available from DEDJTR for Officer to attend and complete.	January 2020 as available	Completion of formal training and incorporated in the annual Performance Development Review and within budget constraints

Objective 4: All Officers to be offered the opportunity to complete formal prosecution training.

Activity	When	Evaluation
Officers to develop the ability to prosecute in Court and gain the necessary skills in understanding the prosecution process. To be considered as appropriate.	June 2020	Review the Officers who undertook the training and provide hands on experience. Document outcomes in Performance Development Review.

Objective 5: To maintain high technical legislative knowledge within the team.

Activity	When	Evaluation
Monthly case conferencing with Senior Animal Management Officer and Coordinator.	Monthly from 2017	Confirm the understanding of any legislative changes including amendments to the Council Order with staff at each session.

## **2. REGISTRATION AND IDENTIFICATION**

The Domestic Animals Act 1994, 68A (2) (c) (v) provides that Council must: "... outline programs, services and strategies to encourage the registration and identification of dogs and cats..."

The following data illustrates the trends in domestic animal registrations during the period of the previous Domestic Animal Management Plan.

<b>Annual Registrations</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17(as of 31/12/16)</b>
Cats	1977	2154	2383
Dogs	4285	4901	5498
Total	6262	7055	7881

### **Cat registrations have increased.**

There has been a 20.5% increase in cat registrations over the period 2011-12 to 2016-17.

### **Dog registrations have increased.**

Dog registrations have increased by 14.5% over the period.

### **Overall domestic animal registrations have increased.**

There has been a 25.9% net increase in pet registrations since the previous Domestic Animal Management Plan was adopted by Council. During the whole of the period, Council has maintained actions from the previous plan by:

- Follow up of non-renewed registrations through a mail-out of reminder letters and SMS's, including reviewing and improving the process
- Review of the current methodology for unpaid registrations
- Review of the promotional material regarding positive benefits from registration
- Liaison with local Veterinary Practices to ensure relevant information on responsible pet ownership is available
- Increase education in parks and awareness to register by Compliance officers.

In accordance with the Plan, Animal Management Officers also provided feedback to the organisation's Communications team with a view to ensuring the message to the public about positive benefits of registration and identification remains relevant.

## **Registration and Identification - Our Orders, Local Laws, Council Policies and Procedures**

### **Local Laws:**

City of Yarra General Local Law 2016 (which was adopted September 2016) section 60 regulates the number of cats and dogs that can be kept on a property. Unless permitted under the Planning Scheme applicable to the land, a person must not, without a permit, keep or allow to be kept on any land, any more of each species or group of animals and birds specified in the Local Law.

### **Council Policies and Procedures:**

- Application for registration and renewal of registration of dogs and cats (form approved by Council and fixing fees)
- Procedure associated with seizure and impounding of unregistered and/or unidentified dogs and cats
- Process associated with issuing notices to comply, infringement notices and filing charges for prosecution regarding dogs and/or cats that are not desexed
- Prescribed yearly follow up each June to follow up on unpaid renewals.

### **Cats and Compulsory Desexing**

On 1 March 2010, Council introduced compulsory cat desexing with the Council Order under The Act to reduce the number of stray and feral cats in the community. Cat owners in the City of Yarra must have their cat desexed before it may be registered for the first time at three months of age.

Desexing not only reduces the population of stray, unwanted animals, but it also helps pets to live longer and healthier lives. Owners of cats already registered with Council which are not desexed must have their cat desexed prior to renewing their pet registration. Exceptions apply when a veterinarian has advised against desexing for health reasons or where a cat is being kept for recognised breeding purposes. Owners will need to provide Council with a letter from their veterinarian or a copy of their breeding certificate.

### **Reduced Fees**

Reduced registration fees are applicable for people who hold a State Concession (must be eligible within the meaning of State Concessions Act 1986) you must supply your current Department of Social Security Pension Number, Department of Veterans Affairs Pension Number or Health Care Card Number.

In special cases where financial hardship may be proved, the Manager Compliance and Parking may waive all or part of a registration fee.

### **Our current Education/Promotion Activities**

Our activities include:

- Production and dissemination of a range of information brochures relating to positive responsible pet ownership
- Display information in a range of public places and veterinary practices
- Follow-up/reminders for non-renewed registrations
- Maintain information on Council's website
- Promote private event pet days like 'dogapalooza'

- Conduct regular park patrols and liaise with sporting clubs
- Assist Council's Open Space department in park sign audits and provide feedback and details.
- Annual letter sent to primary school encouraging them to participate in Councils primary school education program.
- Offering local schools educational assistance

### **Our current Compliance Activities**

Activities include:

- Regular park patrols for direct engagement with pet owners and pets including random checks of registration and tag details.
- Enforcement via Infringement notices, official warnings and prosecutions as required
- Follow-up of notification from Lost Dogs Home of claimed or rehoused pets within the municipality
- Follow-up of unpaid renewals via telephone and door knocking as appropriate.
- Authorised Officer equipped with microchip scanners.
- Annual audit of all Domestic Animal Businesses.
- Annual audit of declared dangerous/menacing dogs.
- Increased number of animal transport vehicles.
- Educational activities – school talks, Yarra news and the website information

The table below details the type and number of offences that have resulted in the issue of enforcement notices.

<b>Enforcement Action by Offence Category</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17 (as of 31/12/16)</b>
<b>Dog/cat not wearing ID marker</b>	7	17	11
<b>Dog at large daytime</b>	157	128	124
<b>Dog at large night time</b>	49	39	56
<b>Nuisance dog/cat</b>	7	0	0
<b>Dog/cat in prohibited place</b>	7	56	94
<b>Fail to register dog/cat</b>	117	188	351
<b>Fail to renew registration dog/cat</b>	39	37	210
<b>Dog attack - non-serious injury</b>	0	2	4

<b>Allow dog to rush or chase</b>	0	0	0
<b>Prosecutions – e.g. serious dog attacks</b>	N/A	N/A	8

## Summary

Overall Council's strategies have resulted in an increase of registration and compliance within the municipality. The increase of park patrols and the introduction of the Compliance and Education (Parks) Officer have enabled Council to identify educational opportunities in particular on weekends. Council will be looking at improving responsible pet ownership over the next four years. The objectives include:

- To provide a visible and proactive public relations interface with all park users.
- To proactively patrol all the major parks and gardens within the City of Yarra with a view to ensuring that there is good order within those parks and gardens and that good governance is achieved.
- Actively and positively ensure compliance with the Domestic Animal Act 1994 and Council's Local Law within the municipality and specifically within Council's parks and gardens.
- To undertake investigations, resolve requests collect and transport animals and where necessary take appropriate enforcement action in order to obtain compliance with the Domestic Animals Act 1994, related legislation and Council Local Laws within Council's parks and gardens.

## OUR PLANS

Objective 1: Improve registrations in relation to unpaid renewals. Annually

Activity	When	Evaluation
Mail out registrations in March and have a set plan in relation to follow up of unpaid renewals in conjunction with the administration team.	Annually in January	Monitor unpaid renewals from previous years and follow up action. Monitor total registration numbers

Objective 2: Improve registration database with correct information and reduce dogs wandering at large with follow up enforcement action.

Activity	When	Evaluation
Ensure all seized and impounded animals are registered to their owner prior to release.	Prior to release	Review data from pound and monitor registration details
Review pound performance and address where required.		

Objective 3: Improve responsible pet ownership and education in relation to registration requirements

Activity	When	Evaluation
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Meet park patrol targets and increase officer presence in parks	Weekly over four years	Monitor enforcement action and interaction with community at parks. Seek feedback from sporting clubs and general public
Review website and explore other communication opportunities that arise through technological advancement	January 2019	Determine communication feedback and monitor views per page on website.
All new registration from February are given 3 months free registration via a 15 month expiry date	yearly	Monitor registration applications and numbers - depending on budget impacts
Provide a subsidised de-sexing program in conjunction with Lost Dog's Home	2017 and as required	Monitor uptake from the community and registration outcomes –depending on budget impacts

### 3. NUISANCE

68A (2) (c) (VI) Outline programs, services and strategies to minimise the potential for dogs and cats to create a nuisance

- Also addresses 68A (2) (a), (c) (i), (c) (ii), (d), (f)

Cat trapping process updated

Barking Dog process updated

Cat cage service updated

#### **CURRENT SITUATION**

The data below illustrates the number of contacts received by Council from customers in relation to nuisance caused by cats and dogs:

<b>Nature of Complaint</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17(as of 31/12/16)</b>
Barking Dogs	180	175	97
Domestic Animal Pick-up	304	338	289
Dog Faeces	28	22	21
Excess Animal Permits	17	11	6
Cat Cage Requests	50	56	37
General animal requests	219	544	991

Some categories of complaint generate more than one contact with Council as part of an ongoing investigation process.

The numbers of complaints regarding barking dogs continues on a downward trend. An improved implemented process has resulted in fewer ongoing and repeated complaints. Council has increased its focus on education and dispute resolution.

City of Yarra Council encourages dog owners to maintain adequate fencing to prevent animals wandering from their premises. Council provides services to collect wandering animals and may impound dogs, issue Infringements and prosecute pet owners when an offence is found.

Council provides a cat trapping program and any registered cat that is trapped will be identified through its registration tag and returned to its owner, who may be issued with a notice under section 23 of the Act and subject to prosecution should the cat be trapped again.

The cat trapping procedure is reviewed yearly in conjunction with the administration team and statistics obtained from the Lost Dogs Home. An improved cat cage and trapping procedure has led to improvements in officer safety.

## **Our Orders, Local Laws, Council Policies and Procedures**

### **List Orders:**

- Council Order (reviewed in 2015) - Order requiring dogs and/or cats to be restrained in a specific manner when in public places (s.26)
- Council Order - Order prohibiting dogs and/or cats from being present in specific areas of the municipal district (s.26)

### **List Local Laws:**

Council's General Local Law regulates the number of cats and dogs that may be kept on private property. In addition the local law requires dog owners to remove and dispose of any waste deposited by the dog. It's also an offence not to carry a litter device when out in public with a dog.

### **List Council Policies and Procedures:**

Current Standard Operating Procedures and processes:

- Brief preparation
- Statement guidelines
- Infringement notices – Animals
- Decision to destroy or declare dangerous dog
- Dog attack - rush investigation
- Conducting proactive park patrols
- Dog at large – contained
- Summaries for investigations
- Animal handling
- Seizure protocol
- Surrender of animals

## **Our current Education/Promotion Activities**

- Primary schools encouraged to participate in Council’s schools visitation program
- Periodical review of Council Orders made pursuant to s.26 Domestic Animals Act 1994
- Ongoing review of signage related to control of dogs in parks
- Education/enforcement campaign through programmed park patrols
- Review and evaluate the success of the education/enforcement campaign
- Provision of information to complainants and cat owners in relation to cat trespass on other properties
- Provision of information to dog owners and complainants in relation to issues of noise from barking dogs

## **Our current Compliance Activities**

- Proactive patrols of Council parks and reserves, activity centres and residential areas
- Investigations of both reported and proactively detected complaints and breaches
- Ensure that notices to comply, notices of objection, infringements, warnings and prosecutions are in line with Council Policy and Procedures
- Actively work with other agencies on the broader nuisance issues, including the DEDJTR, Municipal Association of Victoria (MAV) and Victoria Police.
- Take appropriate enforcement action in a timely manner, including the issue of notices to comply and warning notices, infringements, animal management agreements or prosecutions.
- Follow up on all unpaid registration renewals via telephone and random door knocking.

## **Summary**

The nuisance caused by barking dogs is a matter that requires an ongoing assessment of the levels of reasonable complaint and whether or not Council’s activities in any way help reduce these levels. In the same way, the issue of cat trespass is affected greatly by the levels of compliance and responsible pet ownership and future actions will be aimed at reviewing and upgrading actions by Council depending on the complaint levels. Senior Officers regularly meet with management to discuss process improvements in dealing with noise and other nuisances. This will continue yearly as per the plan.

## **OUR PLANS**

Objective 1: Reduce dog nuisance complaints.

Activity	When	Evaluation
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Review and evaluate Council's response to complaints about barking dogs and explore best practice models to inform a revised procedure and educative materials	June 2019	Monitor complaints via the Council quarterly report and compare jobs received versus jobs completed
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Objective 2: Reduce nuisance and promote responsible pet ownership in parks

Activity	When	Evaluation
Review existing Council Orders and consult with internal stakeholders with a view to understanding the need for change and meeting Council's Open Space	January 2021	Complete review and implement changes
Participate in Council and private run events and expos. Provide advertising material and brochures.	As required	Feedback and interaction from community and organisations conducting events.

Objective 3: Reduce cat nuisance and promote responsible cat ownership.

Activity	When	Evaluation
Update Council's webpage with links to the DEDJTR webpage on cat containment.  Review existing publications about responsible cat ownership from a range of organisations and providers with the view to making such publications available at Council offices and libraries	January 2020	Complete review and implement changes

Objective 4: Assist dog owners to fully understand Yarra's General Local Law that requires owners remove faeces deposited by their animals in public places.

Activity	When	Evaluation
With assistance from the Open Space & Infrastructure departments. Identify and understand the areas of the municipality where there is a higher prevalence of owners failing to remove faeces deposited by their dogs.  Increase patrols in parks & surrounding streets.  Design temporary signage (containing educative messages) that	January 2019	Complete review and implement changes – depending on budget implications

are highly portable and display such signs for short periods on a rotation basis at the identified parks and reserves		
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## **4. DOG ATTACKS**

68A (2) (c) (iii) Outline programs, services and strategies to minimise the risk of attacks by dogs on people and animals

- Also addresses 68A (2) (a), (c) (i), (c) (ii), (d), (f)

### **CURRENT SITUATION**

The table below shows a consistency in the number of dog attacks reported.

The higher number of prosecutions in 2016 can be attributed to the restructure of the Animal Management Department, the appointing of a Senior Animal Management Officer and a review of all processes and procedures.

<b>Dog Attacks &amp; Actions Taken</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17(as of 31/12/16)</b>
Reported Attacks & Rushes	65	73	64
Prosecutions	5	5	10
Infringement Notices Issued	6	7	3
Seized as a result of a dog attack	1	1	3

### **Our Orders, Local Laws, Council Policies and Procedures**

#### **List Orders:**

- Order requiring dogs to be restrained in a specific manner when in public places (s.26)
- Order requiring dogs from being present in specific areas of the municipal district (s.26)

#### **List Local Laws:**

Council's General Local Law regulates the total of animals that can be kept at a private property. In addition the General Local Law regulates the control of dogs being walked or exercised in a public space by commercial dog walkers.

### **List Council Policies and Procedures:**

Current Standard Operating Procedures and legislative processes:

- Statement guidelines
- Infringement notices – Animals
- Decision to destroy or declare dangerous dog
- Dog attack - rush investigation
- Conducting proactive park patrols
- Dog at large – contained
- Animal handling
- Seizure protocol
- Statutory process regarding seizure of documents (s.75 Domestic Animals Act 1994)
- Statutory process for serving notices of seizure relating to seizing of identified dogs (s.84H Domestic Animals Act 1994)
- Statutory process for owners and established practice when recovering dogs that have been seized by Council (s.84M Domestic Animals Act 1994)
- Statutory process associated with disposal of seized dogs (s.84O Domestic Animals Act 1994)
- Statutory process associated with destruction of dogs after Court order or exercising Council power to destroy a dog (s.84P Domestic Animals Act 1994)
- Statutory process associated with registration of dogs and the fee structure for registration (Schedule to the Domestic Animals Act 1994)
- Statutory process associated with seizure and impounding of dogs after a dog attack
- Statutory process associated with issuing notices to comply, infringement notices and filing charges for prosecution.

### **Our current Education/Promotion Activities**

- Primary schools encouraged to participate in Council's schools visitation program
- Periodical review of Council Orders made pursuant to s.26 Domestic Animals Act 1994
- Ongoing review of signage related to control of dogs in parks
- Education/enforcement campaign through programmed park patrols
- Review and evaluate the success of the education/enforcement campaign
- Regular feedback in relation to Court outcomes via internal media.

### **Our current Compliance Activities**

- The conduct of regular park patrols from all officers including local laws, animal management and education officer.
- Council offers educational presentations at schools
- Investigation of all complaints with a view to taking enforcement action where appropriate
- Issuing of Infringement notices or warnings where appropriate
- Regular updates of Council’s website

## Summary

Dog attacks remain a key priority in relation to enforcement planning. The data above indicates a high success rate in all matters taken to prosecution. The focus moving forward will be to educate the community with a view to reduce the number of dog attacks reported. Having highly skilled trained staff is another key to Council’s success in moving forward over the next four years.

## OUR PLANS

Objective 1: Increase reporting of dog attacks in the community

Activity	When	Evaluation
Improve public awareness of what a dog attack is and how to report using media articles, website and attendance at the community stall at the Gleadell Street Market and other community events	Start June 2018	Meet regularly with Council’s communication department and provide feedback and articles for the website and other public advertising outlets.

Objective 2: Reduce the number of dog attacks that occur within the municipality

Activity	When	Evaluation
Provide ongoing officer training in relation to public education and feedback to the community	Quarterly case conferencing starting June 2018	Monitor community feedback and notes in park patrol notes and provide feedback at meetings
Set park patrol targets for all officers	ongoing	One on one meetings with officers to determine enforcement and education in parks

## **5. DANGEROUS, MENACING AND RESTRICTED BREED DOGS**

68A(2)(c)(vii) Outline programs, services and strategies to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations

- Also addresses 68A (2) (a), (c) (i), (c) (ii), (d), (f)

### **CURRENT SITUATION**

<b>Classification</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17(as of 31/12/16)</b>
Restricted Breed	0	0	0
Dangerous Dogs	2	1	1
Menacing Dogs	1	1	1

There are only two (see above table) currently registered with Council. Reports of restricted breed dogs are relatively few within the City of Yarra.

### **Our Orders, Local Laws, Council Policies and Procedures**

#### **List Council Policies and Procedures:**

- Standard Operating Procedure associated with seizure and impounding of dangerous and restricted breed dogs
- Enforcement process associated with issuing seizure notices, infringement notices and filing charges for prosecution regarding dangerous, menacing and restricted breed dogs
- Statutory procedure regarding seizure of documents (s.75 Domestic Animals Act 1994)
- Statutory procedure for declaring a dog dangerous (s.34 Domestic Animals Act 1994)
- Statutory procedure for declaring a dog menacing (s.41A Domestic Animals Act 1994)
- Statutory procedure for providing details of dangerous dogs to the Victorian Declared Dog Registry (VDDR) (s.44AE Domestic Animals Act 1994)
- Statutory procedure to provide details on VDDR of dogs destroyed in relation to s.84TA, TB and TC (s.44AEA Domestic Animals Act 1994)

### **Our current Education/Promotion Activities**

- Primary schools encouraged to participate in Council's schools visitation program
- Periodical review of Council Orders made pursuant to s.26 Domestic Animals Act 1994
- Yearly inspections to meet legislative housing requirements

### **Our current Compliance Activities**

- Investigate all complaints with a view to court proceedings or other action
- Issuing of infringement notices or warnings, depending on the case severity
- Yearly inspections of known premises which dangerous, menacing or restricted breed dogs are kept
- Provide community with information on the types of declared dogs and how they are to be identified and kept in compliance with the Domestic Animals Act and Regulations, including prescribed collars, signage on premises, housing and general control
- Ensure that Council has effective declaration process to avoid declarations being overturned at VCAT and ensure that the declaration policies are specific for each type, namely Dangerous, Menacing and Restricted breeds

### **Summary**

Restricted breed, menacing and declared dangerous dogs are not a significant problem within the City of Yarra. Low numbers mean inspections for compliance are conducted regularly and processes are thorough.

### **OUR PLANS**

Objective 1: Identify and register all Declared Dogs in the municipality annually.

Activity	When	Evaluation
Conduct unannounced audit inspections of declared Dangerous and Restricted Breed dogs annually to ensure they are identified and being kept in compliance with the Act and Regulations;	annually	Administration team to set proactive jobs for the officer to complete and record against the property
Audit VDDR database	annually	Senior Officer to confirm and cross reference April 11 yearly

## **6. OVERPOPULATION AND HIGH EUTHANASIA**

68A (2) (c) (IV) Outline programs, services and strategies to address any over-population and high euthanasia rates for dogs and cats  
 - Also addresses 68A (2) (a), (c) (i), (c) (ii), (d), (f)

## CURRENT SITUATION

The table below highlights the low number of dogs and cats euthanised within the City of Yarra

<b>Dogs</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17(as of 31/12/16)</b>
Impounded	187	192	182
Returned to Owner	168 (90%)	166 (86%)	160 (88%)
Impounded - Not Released			
Euthanasia (feral or unsafe to be rehoused)	8 (4%)	13 (7%)	7 (4%)
Transportation			
Rehoused	11 (6%)	13 (7%)	13 (7%)
Remaining in Pound	0	0	2 (1%)
<b>Total Dogs</b>	<b>187</b>	<b>192</b>	<b>182</b>
<b>Cats</b>			
Impounded	197	140	134
Returned to Owner	44 (22%)	44 (31%)	41 (31%)
Impounded - Not Released			
Euthanasia (feral or unsafe to be rehoused)	108 (55%)	73 (52%)	51 (38%)
Transportation			
Rehoused	45 (23%)	23 (16%)	41 (31%)
Remaining in Pound	0	0	1 (Less than 1%)
<b>Total Cats</b>	<b>197</b>	<b>140</b>	<b>134</b>

### Our Orders, Local Laws, Council Policies and Procedures

#### List Orders:

On 1 March 2010, Council introduced compulsory cat desexing to reduce the number of stray and feral cats in the community. Cat owners in the City of Yarra must have their cat desexed before it may be registered for the first time at three months of age.

#### List Local Laws:

City of Yarra General Local Law of 2016 section 60 regulates the number of cats and dogs that can be kept on a property - A maximum of 2 dogs and 2 cats per property and a maximum of 1 dog and 1 cat per unit or flat.

#### List Council Policies and Procedures:

- Statutory process associated with seizure and impounding of dogs after a dog attack
- Statutory process associated with issuing notices to comply, infringement notices and filing charges for prosecution.
- Standard operating procedure in relation to cat trapping

### **Our current Education/Promotion Activities**

- Cat trapping hire service available to all residents
- Run a subsidised desexing voucher program with registrations for eligible pet owners
- Promote the confinement to owners premises of cats to prevent straying and possible euthanasia if unregistered
- Website information updated regularly
- Process associated with seizure and impounding of dogs and cats in the community
- Desexing promotion with new registration

### **Our current Compliance Activities**

Authorised officers conduct routine trapping of feral cats.

- Investigation of reports of animal hoarding
- Limiting the numbers of permitted animals
- Ensure that impounded animals are de-sexed prior to release from the pound facility
- Conduct compliance patrols to pick up feral and stray cats and dogs to reduce unplanned breeding
- Referral to welfare groups for initial rehousing
- Regular patrols for direct engagement with pet owners and pets
- Enforcement via infringement notices
- Follow-up of notification from pet welfare agencies of claimed or rehoused pets within the municipality
- Maintain a cost effective pound release fee in relation to actual cost to Council

### **Summary**

There is a low number of dogs and cats euthanised within the City of Yarra. Cat trapping is a low priority in Yarra and the level of complaints about nuisance cats suggests that ‘cat over population’ is not a wide problem within the municipality. Cat owners in Yarra must have their cat desexed before it may be registered for the first time at three months of age. Owners of cats already registered with Council that are not desexed must have their cat desexed prior to renewing their pet registration. Councils will continue to promote responsible pet ownership and mandatory desexing.

### **OUR PLANS**

Objective 1: Raise awareness and promote the benefits of desexing.

Activity	When	Evaluation
Discount desexing days and ongoing subsidised desexing for pets of low income earners via agreements with	ongoing	Monitor vouchers being approved and Senior Animal Management

local vet clinics with support from National Desexing Networks.		Officer to monitor euthanasia rates from pound reports monthly
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Objective 2: Raise awareness about semi-owned cat population

Activity	When	Evaluation
Attend industry conferences eg. AAMI to identify current trends and methods for raising awareness	Annually	Allow budget for two officers to attend conferences and provide feedback to management and staff

## **7. DOMESTIC ANIMAL BUSINESSES**

68A (2)(c)(ii) Outline programs, services and strategies which the Council intends to pursue in its municipal district to ensure that people comply with this Act, the regulations and any related legislation

- Also addresses 68A (2) (a), (c) (i), (d), (f)

### **CURRENT SITUATION**

There are currently 9 registered Domestic Animal Businesses (DAB's) consisting of:

- one dog training establishment
- eight boarding establishments

All DABs are audited annually as stated in the previous Domestic Animal Management Plan and only minor noncompliance issues have been detected to date. These issues have been quickly rectified.

### **Our Orders, Local Laws and Council Policies and Procedures**

#### **List Local Laws:**

Council has not made any Orders or Local Laws specific to Domestic Animal Businesses.

#### **List Council Policies and Procedures:**

- Domestic Animal Businesses must be registered
- All Domestic Animal Businesses are audited periodically
- Standard record/audit sheets on database of registered Domestic Animal Businesses
- Any new businesses – must have planning permission and be subject to a full inspection before registration
- Non-compliance and cruelty issues are investigated accordingly.

### **Our current Education/Promotion Activities**

- Provide all Domestic Animal Businesses with relevant Code of Practice
- Domestic Animals Unit fact sheets on Domestic Animal Businesses available in Council offices and given or sent to registered Domestic Animal Businesses
- annual DAB audit and inspections for compliance with the relevant Code of Practice

### **Our current Compliance Activities**

- register all domestic animal businesses within the municipality
- annual audit of all domestic animal businesses for compliance with the Code of Practice, and conduct random audits and inspections if complaints are received or breaches are suspected
- follow up any noncompliance with the provision of correct documentation and information, education of both management and staff and prosecution where warranted
- Regular patrols for new/non-registered Domestic Animal Businesses
- Unannounced inspections

### **Summary**

Scheduled compliance/educational activities will continue as well as the adoption of a range of methods to identify any previously unknown Domestic Animal Business activities within the municipality. The City of Yarra will continue to educate and provide updated information to DAB proprietors.

### **OUR PLANS**

Objective 1: Identify and register all Domestic Animal Businesses in the municipality by June annually.

Activity	When	Evaluation
Identify all businesses that should be registered DABs in the municipality, using yellow pages (or similar, including online sites) identify businesses selling pets / pet products / services in the municipality. Follow up to determine whether they are and should be registered with council.	Annually in April -May	Follow up on previous Dab and establish any pattern or specific locations.

Objective 2: Annually inspect and audit all registered domestic animal businesses.

Activity	When	Evaluation
Senior Animal Management Officer to arrange annual inspections to be conducted with another officer	Annually in June	Complete audit form and register against business on Council's corporate database.

## **8. OTHER MATTERS**

68A (2) (e) Provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary

## **CURRENT SITUATION**

The City of Yarra currently has set Emergency Management plans in place and regularly conducts pre-planned events. Establishing trends and addressing matters that arise is something Council will address annually during the review. Matters highlighted at any industry based conference or by the media and general community are to be formally reviewed.

### **Summary**

The current situation in relation to animal management appears to be healthy given the re-structure in 2015-16 which allowed the branch to appoint a Senior Animal Management officer and a Compliance and Education (Parks) officer which enabled an increase of park patrols and a greater presence on the weekend.

In accordance with s68A (3) of the Domestic Animals Act, Council is required to review this plan annually and if appropriate amend the plan. Council must also publish an evaluation of its implementation of the plan in its annual report. For enquiries regarding this plan please contact Steve Alexander – Coordinator Civic Compliance on 9205-5166 or [steve.alexander@yarracity.vic.gov.au](mailto:steve.alexander@yarracity.vic.gov.au).

Review dates:  
November 2018  
November 2019  
November 2020

The 2017-21 was Published in Councils report on (add once published)

## **ANNUAL REVIEW OF PLAN AND ANNUAL REPORTING**

- 68A (3) *Every Council must—*
- (a) *review its domestic animal management plan annually and, if appropriate, amend the plan*
  - (b) *provide the Department of Primary Industries' Secretary with a copy of the plan and any amendments to the plan*
  - (c) *publish an evaluation of its implementation of the plan in its annual report.*