

# Active Ageing Advisory Committee

## TERMS OF REFERENCE



<b>Type</b>	Advisory Committee
<b>Purpose</b>	<p>The Active Ageing Advisory Committee will provide information, support and advice to Council on the needs, interests and well-being of people aged 50 +, with regard to:</p> <ul style="list-style-type: none"><li>• Development and implementation of the Active Healthy Ageing Strategy and Action Plan</li><li>• Integration of the eight Age Friendly Cities domains across Council's planning, community development and service provision activities; and</li><li>• Relevant Federal, State and local government policies and programs.</li></ul>
<b>Objectives</b>	<p>The Active Ageing Advisory Committee collaborates with Council and the community in raising awareness of ageing and promoting a Yarra culture that responds to the needs and aspirations of all people aged 50+.</p> <p>The Advisory Committee is therefore required to:</p> <ul style="list-style-type: none"><li>• Support a human-rights based approach, where people of all ages and abilities are included, respected and welcomed;</li><li>• Provide information and strategic advice to Council on matters affecting the needs, interests and well-being of Yarra's people aged 50+.</li><li>• Act as a conduit for the exchange of information and views between community, Council and other representative bodies on issues affecting the lives of people aged 50 +;</li><li>• Promote independence, well-being and quality of life for all people as they age;</li><li>• Promote the positive social and economic contribution people aged 50+make to families and the community..</li></ul>
<b>Membership</b>	<p>The membership will consist of:</p> <ul style="list-style-type: none"><li>• Eight members who live, work or study in the City of Yarra</li><li>• One Councillor (appointed annually)</li></ul>
<b>Chairperson</b>	Chairing is the responsibility of the appointed Councillor.

<p><b>Selection Criteria</b></p>	<p>Members are selected on the basis of their:</p> <ul style="list-style-type: none"> <li>• capacity to consult and represent a wide range of views;</li> <li>• understanding of the needs of people aged 50+ from diverse backgrounds;</li> <li>• willingness to work with Council to inform stakeholders of activities, outcomes and achievement of the committee;</li> <li>• capacity to analyse information and advice on issues affecting people aged 50+;</li> <li>• strong knowledge of issues facing people aged 50+ now and into the future.</li> </ul> <p>Residents who represent the following backgrounds are encouraged to apply:</p> <ul style="list-style-type: none"> <li>• Different cultural and linguistic background;</li> <li>• Gay, Lesbian, Bisexual, Trans and Intersex (GLBTI) background.</li> </ul> <p>Member's term of appointment will be up to four years, with terms staggered so that approximately half of the Committee member terms conclude in every second year.</p>
<p><b>Meeting arrangements</b></p>	<p>The Advisory Committee will meet between four and six times each year.</p>

# Arts Advisory Committee

## TERMS OF REFERENCE



<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in arts and cultural planning and development.
<b>Objectives</b>	<p>The key role of the Committee is to:</p> <ul style="list-style-type: none"><li>• provide advice on the implementation of the Arts and Cultural Plan 2011–2015;</li><li>• provide comment on relevant Council policies and strategies;</li><li>• make recommendations to Council on the arts streams of the Community Grants Program;</li><li>• facilitate formal and informal communication and consultation processes with local arts and cultural industries, practitioners, organisations and residents; and</li><li>• provide advice to Council on issues related to visual arts in the City including to the City of Yarra Art and Heritage Collection and public art; and</li><li>• provide advice to Council on issues related to creative infrastructure, specifically to the Room to Create Program.</li></ul> <p>To support the Committee in this role it shall establish the following working groups:</p> <ul style="list-style-type: none"><li>• Visual Arts Panel</li><li>• Room to Create Panel</li></ul>
<b>Membership</b>	<p>Eight members, comprising:</p> <ul style="list-style-type: none"><li>• Two Councillors</li><li>• Six community members</li></ul>
<b>Chairperson</b>	Meetings shall be chaired by an appointed Councillor on an alternating basis.
<b>Selection Criteria</b>	<p>Members may be appointed for a term of up to three years and are eligible for re-appointment.</p> <p>Members must demonstrate a strong link to the City of Yarra, such as be a resident, own a property or business, work, study in the City of Yarra.</p> <p>Membership consists of a reasonable representation from across art forms and interests relevant to the Yarra community. Where possible, membership will have a balance of continuing and new members.</p>
<b>Meeting arrangements</b>	Meetings four times per year (plus working group meetings as required).
<b>Departures from the Council Committees Policy</b>	<p>The following additional provisions apply to this Committee:</p> <ul style="list-style-type: none"><li>• Each of the Committee's working groups will comprise up to ten members and must include at least one appointed Councillor, at least one community member and additional co-opted members appointed by the Senior Coordinator of Arts, Culture and Venues.</li></ul>

# Bicycle Advisory Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide the local community with an opportunity to provide regular input to Council on bicycle infrastructure and policy development in Yarra.
<b>Objectives</b>	<p>Objectives</p> <ul style="list-style-type: none"><li>• To support and enhance safe and efficient cycling in the City of Yarra.</li><li>• To improve the awareness of the rights of cyclists and encourage responsible riding.</li></ul> <p>Strategies</p> <ul style="list-style-type: none"><li>• Provide user perspective on proposed cycle projects and the existing network in Yarra.</li><li>• Develop educational/information programs for cyclists and develop programs to reward/recognise good cyclists/drivers.</li><li>• Work with individuals, other community and cycling groups to promote bicycle use and lift the recognition of cyclists as road users.</li></ul> <p>Actions</p> <ul style="list-style-type: none"><li>• Review concepts for bike projects and routes as funding becomes available.</li><li>• Assess existing bicycle network as required.</li><li>• Provide feedback on new initiatives/products as they become available.</li></ul>
<b>Membership</b>	<p>Membership comprises:</p> <ul style="list-style-type: none"><li>• One Councillor</li><li>• Any number of members of the Yarra community interested in enhancing cycling in Yarra.</li></ul>
<b>Chairperson</b>	The Chairperson shall be the appointed Councillor
<b>Selection Criteria</b>	The Committee has an 'open membership' and is open to members of the Yarra community interested in enhancing cycling in Yarra.
<b>Meeting arrangements</b>	Meetings six times per year.

# Business Advisory Group



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	Create and maintain a forum for business representatives to provide Council with feedback and practical advice regarding ways in which Council can engage with and further assist key sectors within the business community.
<b>Objectives</b>	To provide considered advice and recommendations to Council: <ul style="list-style-type: none"><li>• On the local economy and industry specific challenges and opportunities that effect the local business community</li><li>• That help shape the development, implementation and promotion of Councils Economic Development Strategy</li><li>• On policies and strategic objectives concerning Yarra's business community</li><li>• On how best to engage the business community on matters of significance to the whole of Yarra community</li></ul>
<b>Membership</b>	Members comprise of the following: <ul style="list-style-type: none"><li>• Councillors</li><li>• 16 business representatives</li></ul>
<b>Chair</b>	The Chair shall be a Councillor and will alternate between Councillors where there is more than one Councillor appointed to the Business Advisory Group.
<b>Selection Criteria</b>	Members are selected from among any interested Yarra business having regard to the existing composition of the group and the following key elements: <ul style="list-style-type: none"><li>• Representation across the municipality</li><li>• Representation of different size businesses</li><li>• Representation of different business sectors</li><li>• Local business proprietor, property owner and/or employee based in Yarra</li><li>• Business experience, skills and relevant network connections; and</li><li>• A strong interest in the ongoing development of a prosperous economy in Yarra</li></ul>
<b>Meeting arrangements</b>	Four meetings are held throughout the year (March, May, July and September). The meetings are approximately 2 hours in duration and held on the third Thursday of the month from 8am – 10 am.  The meetings are held in various locations throughout Yarra.

# Arts Advisory Committee

## TERMS OF REFERENCE



<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in arts and cultural planning and development.
<b>Objectives</b>	<p>The key role of the Committee is to:</p> <ul style="list-style-type: none"><li>• provide advice on the implementation of the Arts and Cultural Plan 2011–2015;</li><li>• provide comment on relevant Council policies and strategies;</li><li>• make recommendations to Council on the arts streams of the Community Grants Program;</li><li>• facilitate formal and informal communication and consultation processes with local arts and cultural industries, practitioners, organisations and residents; and</li><li>• provide advice to Council on issues related to visual arts in the City including to the City of Yarra Art and Heritage Collection and public art; and</li><li>• provide advice to Council on issues related to creative infrastructure, specifically to the Room to Create Program.</li></ul> <p>To support the Committee in this role it shall establish the following working groups:</p> <ul style="list-style-type: none"><li>• Visual Arts Panel</li><li>• Room to Create Panel</li></ul>
<b>Membership</b>	<p>Eight members, comprising:</p> <ul style="list-style-type: none"><li>• Two Councillors</li><li>• Six community members</li></ul>
<b>Chairperson</b>	Meetings shall be chaired by an appointed Councillor on an alternating basis.
<b>Selection Criteria</b>	<p>Members may be appointed for a term of up to three years and are eligible for re-appointment.</p> <p>Members must demonstrate a strong link to the City of Yarra, such as be a resident, own a property or business, work, study in the City of Yarra.</p> <p>Membership consists of a reasonable representation from across art forms and interests relevant to the Yarra community. Where possible, membership will have a balance of continuing and new members.</p>
<b>Meeting arrangements</b>	Meetings four times per year (plus working group meetings as required).
<b>Departures from the Council Committees Policy</b>	<p>The following additional provisions apply to this Committee:</p> <ul style="list-style-type: none"><li>• Each of the Committee's working groups will comprise up to ten members and must include at least one appointed Councillor, at least one community member and additional co-opted members appointed by the Senior Coordinator of Arts, Culture and Venues.</li></ul>

# Disability Advisory Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide information, advice and guidance to Council at both a strategic and operational level on universal access and mainstream participation of people with disability and ongoing support to Council in ensuring that disability rights are integrated into the core business of Council.
<b>Objectives</b>	<p>The Committee may provide advice and be consulted on the following:</p> <ul style="list-style-type: none"><li>• The provision of forums for the discussion of contemporary issues affecting the well-being of people with disabilities and their carers;</li><li>• Any proposed strategies, programs, services and initiatives developed by all levels of Government and Non-Government Organisations to respond to access and inclusion issues;</li><li>• Community development initiatives across the City of Yarra;</li><li>• Systemic advocacy issues;</li><li>• Development, implementation and review of Council's Access and Inclusion Policy and Strategy;</li><li>• Review of Council's plans, strategies and policies;</li><li>• Accessible and inclusive Council services, programs and events;</li><li>• Council's major capital works and infrastructure;</li><li>• Influence community attitude and perceptions</li></ul>
<b>Membership</b>	<p>Fourteen members, comprising:</p> <ul style="list-style-type: none"><li>• Two Councillors</li><li>• Twelve community representatives</li></ul>
<b>Chairperson</b>	The Chairperson shall be a Councillor appointed by the Committee at the first meeting in each Council year.
<b>Selection Criteria</b>	<p>As far as practicable the composition of the community members will reflect the widest access and inclusion perspectives of people with a disability, and their families and carers, including:</p> <ul style="list-style-type: none"><li>• People with disability from the Aboriginal and Torres Strait community;</li><li>• People with disability from Culturally, Religiously and Linguistically Diverse (CRALD) backgrounds;</li><li>• People with disability from the Lesbian, Gay, Bisexual, Transgender, Intersex (LGBTI) community;</li><li>• People with disability from a variety of life stages.</li></ul> <p>Community representatives can be someone who resides, works, studies or receives services in Yarra.</p> <p>Community members will be eligible for selection if they;</p> <ul style="list-style-type: none"><li>• Have a disability; or</li><li>• Are a carer or a family member of a person with a disability; and</li><li>• Have experience, knowledge and understanding of disability issues; and</li><li>• Are able to represent the views of other Yarra residents with disability; and</li><li>• Demonstrate ability to work effectively as a member of an Advisory Committee.</li></ul>

	Staff members who are (paid) workers of disability service provider organisations, should not be considered for appointment.
<b>Meeting arrangements</b>	Meetings ten times per year. Meetings shall be approximately two hours in length.
<b>Departures from the Council Committees Policy</b>	The following additional provisions apply to this Committee: <ul style="list-style-type: none"> <li>• The names of community members shall not be published on Council's website unless specifically requested by that person.</li> <li>• Minutes of meetings shall not be published on Council's website. Instead, a meeting summary shall be produced which will outline the subject matter discussed by the Committee. The meeting summary will not include private information about Committee members.</li> </ul>



# Early Years Reference Group

## TERMS OF REFERENCE



<b>Type</b>	Interest Group
<b>Purpose</b>	To facilitate networking and dialogue among those promoting and advocating for the needs and aspirations of children and their families in Yarra with a particular focus on vulnerable and disadvantaged children and families.
<b>Objectives</b>	<p>The Reference Group will:</p> <ul style="list-style-type: none"><li>• provide an opportunity for high-level consultation engagement and advice for Yarra organisations with an interest in family and children's services.</li><li>• support Council in the development of a policy framework for the planning, development and delivery of family and children's services.</li><li>• contribute to the evidence base and service planning process for future service provision by Council and other providers to 2030.</li><li>• share information and advice on potential planning and service delivery issues, with a view to predicting and resolving issues.</li></ul>
<b>Membership</b>	<p>The Reference Group has an open membership and welcomes participation from representatives of the following organisations:</p> <ul style="list-style-type: none"><li>• public housing tenants associations in Yarra</li><li>• community and private child care operators in Yarra</li><li>• charitable and benevolent organisations delivering support to Yarra's families and children.</li><li>• Umbrella bodies representing organisations with a focus on the delivery of family and children's services (such as Community Child Care Association Victoria).</li><li>• North and West Metropolitan Region, Department of Human Services</li></ul> <p>In addition, one Councillor will be appointed by Council.</p>
<b>Chairperson</b>	The Chairperson shall be the appointed Councillor.
<b>Selection Criteria</b>	<p>The Reference Group has an open membership and welcomes participation from any person who fits the membership criteria.</p> <p>Person interested in attending should contact the City of Yarra on 9205 5555 and ask to speak to the Coordinator Children's Services.</p>
<b>Meeting arrangements</b>	Meetings four times per year.

# Environment Advisory Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	To represent interests pertaining to all aspects of urban environmental sustainability including (but not limited to) climate change; resource efficiency across water, waste and energy; urban greening and natural capital; local food systems; and the built environment, by providing advice to Council on policy, strategy and other strategic opportunities to progress the organisation's response to these issues.
<b>Objectives</b>	<p>To capitalise on the knowledge, experience and skills available in the Yarra community to provide advice to Council in respect to:</p> <ul style="list-style-type: none"> <li>• Emerging and evolving environmental sustainability issues, challenges and opportunities relevant to the City of Yarra;</li> <li>• The delivery of its Council Plan in relation to environmental sustainability issues;</li> <li>• Development and strategic implementation of environment-related council strategies, including (but not limited to) the Yarra Environment Strategy, Climate Emergency Plan, Waste Minimisation and Resource Recovery Strategy, Urban Agriculture Strategy, Urban Forest Strategy, Nature Strategy and Integrated Water Strategy (as updated from time-to-time);</li> <li>• Key policy development on relevant issues;</li> <li>• Design and delivery of specific environment sustainability programs and projects by Council;</li> <li>• Engagement with the wider City of Yarra community to build awareness of environmental sustainability issues and activities;</li> <li>• Identifying strategic opportunities to collaborate with other organisations and groups to progress initiatives related to environmental sustainability issues.</li> </ul> <p>From time to time, to establish working groups to further support the Committee in advising Council in specific policy areas or projects, such as responding to the climate emergency, waste minimisation, and urban agriculture and nature.</p>
<b>Membership</b>	<p>Two Councillors plus 16 community members made up of a minimum of two members from each the following specific subject areas:</p> <ul style="list-style-type: none"> <li>• Climate emergency</li> <li>• Waste management</li> <li>• Local food systems</li> <li>• Biodiversity and nature</li> <li>• Water</li> </ul>
<b>Chairperson</b>	The Chairperson shall alternate between the two appointed Councillors.
<b>Selection Criteria</b>	<p>Council seeks applicants with an ability to work collaboratively with other members and Council, a strong interest and proven understanding of local environmental sustainability issues.</p> <p>Applicants will be selected on the basis of their capacity to form a committee with the following attributes:</p>

	<ul style="list-style-type: none"> <li>• Diversity of environmental interests and knowledge including climate change; waste; transport; community development; engagement and behaviour change; urban agriculture; biodiversity; water; and built environment, or</li> <li>• Technical knowledge and experience in one of the following subject areas: <ul style="list-style-type: none"> <li>○ Climate emergency</li> <li>○ Energy</li> <li>○ Waste management</li> <li>○ Local food systems</li> <li>○ Biodiversity and nature</li> <li>○ Water</li> </ul> </li> <li>• Representation of members of different local community groups;</li> <li>• Representation of a variety of sectors in the municipality, including community agencies, business, education, and interested citizens;</li> <li>• A mix of skills and attributes to complement other members of the Committee.</li> </ul>
<b>Meeting arrangements</b>	Meetings six times per year.
<b>Departures from the Council Committees Policy</b>	<p>The following additional provisions apply to this Committee:</p> <ul style="list-style-type: none"> <li>• The Committee may establish working groups, each of which must include at least one Advisory Committee member and may include additional co-opted members appointed by the Secretariat.</li> </ul>

# Heritage Advisory Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide advice to Council on heritage matters including Yarra's natural, built and cultural heritage.
<b>Objectives</b>	<p>To provide advice and recommendations to Council on:</p> <ul style="list-style-type: none"> <li>• the monitoring and implementation of the Yarra Heritage Strategy;</li> <li>• the ongoing review of Yarra's heritage policies, plans and strategies;</li> <li>• any further work required to document and protect Yarra's natural, built and cultural heritage;</li> <li>• issues affecting heritage across the municipality (eg trends in development, sustainability or neglect of heritage places);</li> <li>• policy and strategic objectives concerning City of Yarra's responsibilities for the World Heritage Environs Area within Yarra's boundary;</li> <li>• the effective promotion of Yarra's heritage including raising public awareness of heritage matters and services; and</li> <li>• nominations of state, national and world heritage significance.</li> </ul>
<b>Membership</b>	<p>Fifteen members, comprising:</p> <ul style="list-style-type: none"> <li>• Three Councillors (one from each ward)</li> <li>• Eleven community or local heritage and community group representatives from across the City of Yarra, subject to: <ul style="list-style-type: none"> <li>○ at least one third of the twelve members having specific expertise from a range of sectors including but not limited to conservation architecture, landscape architecture, aboriginal heritage, history and cultural planning;</li> <li>○ at least two members who are no more than 30 years of age at the time of nomination; and</li> <li>○ a membership which includes a representation mix of gender.</li> </ul> </li> <li>• One representative from the National Trust.</li> </ul>
<b>Chairperson</b>	The Chairperson shall be one of the appointed Councillors on a rostered basis.
<b>Selection Criteria</b>	<p>Applicants will be requested to submit a short statement of capabilities addressing the following criteria:</p> <ul style="list-style-type: none"> <li>• A demonstrated interest or expertise in heritage.</li> <li>• That they have the approval of their respective local heritage /community group to be their representative;</li> <li>• An understanding of community needs, concerns and issues relating to heritage in the City of Yarra.</li> <li>• An understanding of the role that Local Government has in heritage matters.</li> <li>• Ideas on how the promotion of heritage services could be undertaken.</li> <li>• An ability and commitment to consider and value a wide cross section of community views.</li> <li>• A commitment to participate in six meetings per year, and at other times as determined necessary by the Committee.</li> </ul> <p>A requirement that committee members with long standing involvement in, or who hold a position in a local heritage / community groups, are a formal representative of</p>

	<p>that local heritage/community group at the Committee;</p> <p>Community representatives shall be formally appointed by the Council for a period of four years.</p> <p>As far as practical, the membership will reflect diversity in gender, cultural background and locality representation.</p> <p>Existing members may nominate to renew their membership on the Committee.</p>
<b>Meeting arrangements</b>	<p>Meetings will be held every two months.</p>

# Multicultural Advisory Group

## TERMS OF REFERENCE



<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide a structure for on-going communication and consultation between multicultural communities and Yarra City Council across a broad range of issues impacting on those communities.
<b>Objectives</b>	<ul style="list-style-type: none"><li>• Provide feedback on the implementation of the Multicultural Partnerships Plan 2019-2023.</li><li>• Provide feedback and advice to Council on its policies, plans and services that impact multicultural communities.</li><li>• Consider and provide advice on key Government initiatives, programs and reviews.</li><li>• Advocate on behalf of multicultural communities.</li><li>• Share information and resources between community groups and their representatives.</li><li>• Assist Council to promote the benefits of cultural diversity within the Yarra municipality and beyond.</li><li>• Provide advice to Council with its communication, engagement and consultation with multicultural communities.</li></ul>
<b>Membership</b>	<p>The Advisory Group has an open membership and welcomes participation from:</p> <ul style="list-style-type: none"><li>• Any member of Yarra's culturally religiously and linguistically diverse community;</li><li>• Residents;</li><li>• Community organisations, agencies and service providers who have a focus on provision of services to multicultural communities in Yarra;</li><li>• Community groups in Yarra.</li></ul> <p>In addition, one Councillor will be appointed by Council.</p>
<b>Chair</b>	The Chairperson shall be the appointed Councillor.
<b>Selection Criteria</b>	<p>The Advisory Group has an open membership and welcomes participation from any person who fits the membership criteria.</p> <p>Person interested in attending should contact the City of Yarra on 9205 5555 and ask to speak to the Team Leader Community Partnerships.</p>
<b>Meeting arrangements</b>	Meetings four times per year.
<b>Departures from the Council Committees Policy</b>	<p>The following additional provisions apply to this Committee:</p> <ul style="list-style-type: none"><li>• Meeting minutes will be published in English, but meeting summaries will be prepared in other languages on request.</li></ul>

# Performance Review Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	The role of the Committee is to support the Council in the performance management process for the Chief Executive Officer.
<b>Objectives</b>	To provide the following to Council: <ul style="list-style-type: none"><li>• Advice regarding the development of Key Performance Indicators.</li><li>• Advice regarding the ongoing performance of the Chief Executive Officer as assessed against the adopted Key Performance Indicators.</li><li>• A report to enable Council to satisfy its obligation to conduct an annual review of the performance of its Chief Executive Officer in accordance with section 97A(1) of the Local Government Act 1989.</li></ul>
<b>Membership</b>	Membership comprises all Councillors
<b>Chair</b>	The Committee shall be chaired by the Mayor (or Deputy Mayor where the Mayor is absent).
<b>Selection Criteria</b>	Not applicable.
<b>Meeting arrangements</b>	The Committee meets approximately seven times per year. The meetings are typically held on Monday evenings prior to Councillor Briefings.

# Yarra Libraries Advisory Committee



## TERMS OF REFERENCE

<b>Type</b>	Advisory Committee
<b>Purpose</b>	To provide advice on issues relating to public library services across the City of Yarra.
<b>Objectives</b>	<p>Objectives of the Yarra Libraries Advisory Committee</p> <ul style="list-style-type: none"> <li>• To contribute the views of library users regarding the Library Service's role in meeting community needs</li> <li>• To contribute at an early stage, to review of services which will impact on library users</li> <li>• To contribute ideas and suggestions for the improvement and enhancement of Library Services in the City of Yarra</li> <li>• To provide a response from a user perspective to Library Service statistical reports and assessments of performance</li> </ul> <p>Responsibilities of the Committee are to:</p> <ul style="list-style-type: none"> <li>• Provide effective and timely advice by library users and community representatives into library policy, service planning and development</li> <li>• Promote consultation and representation of community views in library policy, service planning and development</li> <li>• Provide an additional avenue for dissemination of information about the library service</li> <li>• Propose and participate in relevant working parties, forums and workshops on library issues</li> </ul>
<b>Membership</b>	<ul style="list-style-type: none"> <li>• Ten library users who live, work or study in the City of Yarra</li> <li>• Two Councillors (appointed annually)</li> </ul>
<b>Chair</b>	The Chair shall alternate between the appointed Councillors.
<b>Selection Criteria</b>	<p>The criteria for selection to the Committee will include:</p> <ul style="list-style-type: none"> <li>• experience and understanding of public library services and issues;</li> <li>• a commitment to make a positive and constructive contribution to the objectives of the Committee and Yarra Libraries;</li> <li>• a commitment to consider and value a wide cross section of community views;</li> <li>• relevant skills and experience; and</li> <li>• availability for meetings.</li> </ul> <p>Council will also seek to ensure an overall balance in terms of gender, cultural background and branch representation.</p>
<b>Meeting arrangements</b>	Four meetings are held throughout the year. The meetings are one to two hours in duration and held in the evening.



**Departures from  
the Council  
Committees Policy**

The following additional provisions apply to this Committee:

- Community committee appointments will be approved by the Chief Executive Officer on the basis of a recommendation from the Manager Library Services.
- Members will be appointed for two years and will be eligible to serve no more than two consecutive terms. Retired members may subsequently re-apply for membership.