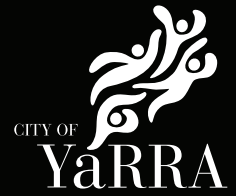


# ANNUAL PLAN 2017/18

Quarterly Progress Report | December 2017



## Introduction Council Plan 2017-2021

The Yarra City Council adopted its Council Plan 2017 – 21 on 1 August 2017. The Council Plan 2017 – 21 sets out the medium-term direction of Council and the outcomes sought by Councillors for their term. For the first time, the Council Plan incorporates the Health and Wellbeing Plan. This financial year, 2017/18 is Year One of the Council Plan 2017 – 21.

Under the Local Government Act 1989 (the Act), each council is required to produce a four-year Council Plan by 30 June in the year following a general election. The Plan must include Strategic Objectives, Strategies, Strategic Indicators and a Strategic Resource Plan.

Council has identified a number of initiatives under each Strategic Objective which are significant projects and activities that are proposed to be worked on over the term of the Council Plan, subject to approval through the annual budget process.

Council produces an Annual Plan alongside each year's Budget, setting out specific projects and activities that Council will undertake towards achieving the Strategic Objectives. This will include priority projects, capital works projects, actions in response to initiatives in the Council Plan and other Council strategies and plans as well as service reviews and improvements.

The Council Plan 2017 – 21 has seven Strategic Objectives which relate to a different aspect of service delivery :

**A healthy Yarra:** Community health, safety and wellbeing are a focus in everything we do. Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

**An inclusive Yarra:** Inclusion, diversity and uniqueness are welcomed, respected and celebrated. Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

**A sustainable Yarra:** Council leads on sustainability and protects and enhances its natural environment. As Victoria's first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.

**A liveable Yarra:** Development and growth are managed to maintain and enhance the character and heritage of the city. With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

**A prosperous Yarra:** Local businesses prosper and creative and knowledge industries thrive. Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

**A connected Yarra:** Connectivity and travel options are environmentally sustainable, integrated and well-designed. Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

**A leading Yarra:** Transparency, performance and community participation drive the way we operate. Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

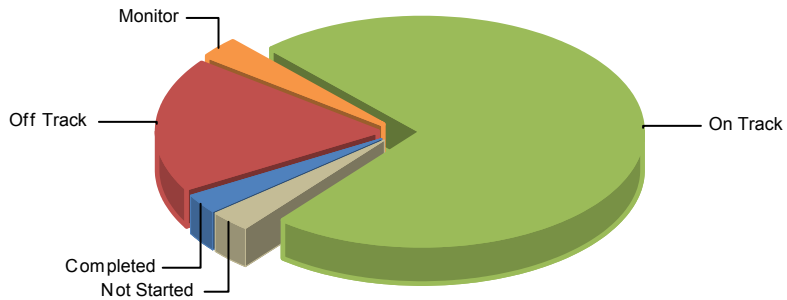
In response to its Strategic Objectives, Council has committed to 70 projects and activities from a broad cross-section of services in the 2017/18 Annual Plan.

Progress of these projects and actions will be reported in the 2017/18 Annual Plan Quarterly Progress Reports. Further information can be found in the published version of the Council Plan 2017 – 21 on the City of Yarra's website (<https://www.yarracity.vic.gov.au/about-us/council-information/council-plan>).

**Quarter Summary**

Council has committed to 70 actions across a range of services. Any variations to the Annual Plan are made openly and transparently in the context of priorities that arise over the course of the year.

The status of actions is classified based on the percentage of targets achieved as assessed by the responsible officer (forecast milestones compared to actual work completed).



Strategic Objective	No. of Actions Reported	Complete	On track (>=90%)	Monitor (75-90%)	Off track (<75%)	Not Started
A healthy Yarra	10	0	5	1	3	1
An inclusive Yarra	9	0	5	0	4	0
A sustainable Yarra	6	0	5	0	1	0
A liveable Yarra	13	0	8	1	3	1
A prosperous Yarra	11	0	10	0	1	0
A connected Yarra	12	1	10	0	1	0
A leading Yarra	9	1	8	0	0	0
	70 (100%)	2 (2.86%)	51 (72.86%)	2 (2.86%)	13 (18.57%)	2 (2.86%)

## 1. A healthy Yarra

a place where...Community health, safety and wellbeing are a focus in everything we do

Council plays a key role in contributing to our community's health and wellbeing. From delivering maternal and child health services to ensuring access to open space, enforcing noise regulations to supporting community and cultural initiatives, community health, safety and wellbeing is central to everything we do.

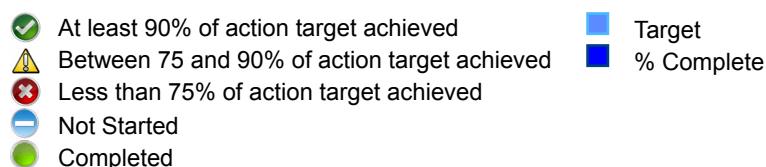
### Strategies

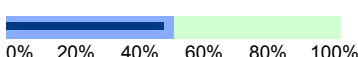

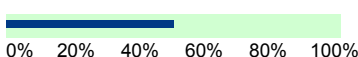

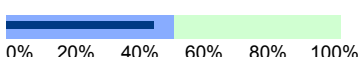



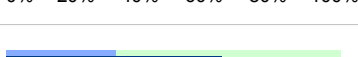

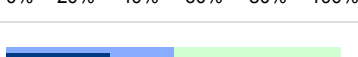



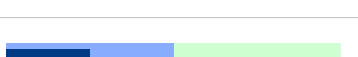

Council's work to achieve this Strategic Objective includes the following strategies:

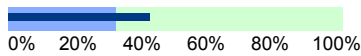

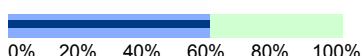

- 1.1 Maintain and enhance Yarra's open space network to meet the diverse range of community uses
- 1.2 Promote a community that is inclusive, resilient, connected and enjoys strong mental and physical health and wellbeing
- 1.3 Provide health promoting environments that encourage healthy eating and active living
- 1.4 Assist to reduce the harms from alcohol and drugs on individuals and the community in partnership with State Agencies and key service providers
- 1.5 Promote environments that support safe and respectful sexual practices, reproductive choices and gender equity
- 1.6 Promote a gender equitable, safe and respectful community
- 1.7 Promote an effective and compassionate approach to rough sleeping and advocate for affordable, appropriate housing
- 1.8 Provide opportunities for people to be involved in and connect with their community

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A healthy Yarra.

### Action Progress Summary



Action	Start Date / End Date	Progress	Status
1.01 Prevent Family Violence	01/07/17 30/06/18		
1.02 Advocate for a medically supervised injecting facility	01/07/17 30/06/18		
1.03 Deliver Public Realm safety improvements to the Lennox and Victoria Street intersections	01/07/17 30/06/18		
1.04 Work with the community to address alcohol-related harm for young people	01/07/17 30/06/18		
1.05 Create new open space	01/07/17 30/06/18		
1.06 Develop new Open Space Strategy	01/07/17 30/06/18		
1.07 Develop Leisure Centres Master Plan	01/07/17 30/06/18		
1.08 Develop Yarra Homelessness Strategy	01/07/17 30/06/18		

Action	Start Date / End Date	Progress	Status
1.09 Implement the National Aged Care and Disability Reforms and Future Directions Planning	01/07/17 30/06/18	 <p>0% 20% 40% 60% 80% 100%</p>	
1.10 Promote community connection and wellbeing	01/07/17 30/06/18	 <p>0% 20% 40% 60% 80% 100%</p>	

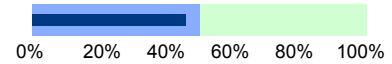
**1.01 Prevent Family Violence**

Council Plan initiative:

Work with local and regional partners for greater awareness and intervention to prevent family violence and elder abuse

Council is committed to the prevention of family violence in the Yarra community . This year Council will conduct an audit of awareness and intervention strategies in Yarra and whether these are meeting the current and emerging needs of Yarra residents. It will also review how well-equipped Council services are in identifying and responding to family violence, particularly tertiary interventions.

The results of this project will be summarised in a public document that outlines Yarra Council’s statement of commitment to responding to family violence.



**Branch**      *Social Policy and Research*

**Quarterly Milestones**

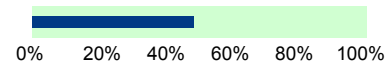
- September**    Q1 Analyse service provisioning for family violence in the City of Yarra
- December**    Q2 Report on the status of family violence prevention and intervention developed and discussed at a stakeholder workshop
- March**        Q3 Deliver draft Statement of Commitment for Yarra to Council based on feedback at the stakeholder workshop
- June**         Q4 Launch Statement of Commitment
- Quarterly Progress Comments**    Community consultation has been completed and the findings summarised in a status report on the current role of Yarra Council in responding to family violence. This report will be discussed at a stakeholder workshop comprising members of the Yarra Family Violence Network in February . Following the outcomes of this workshop, a paper will be prepared for Council outlining a proposed new community resource on family violence services in Yarra to be contained within Yarra’s website .

**1.02 Advocate for a medically supervised injecting facility**

Council Plan initiative:

Advocate to the state government for a medically supervised injecting facility and other harm minimisation measures in the Victoria Street precinct

Council supports a public health approach to illicit drug use and has voted unanimously to advocate to the State Government to implement a medically supervised injecting facility (MSIF) to help save lives by connecting vulnerable people with vital health services, help take drug use off the streets and make our public places safer and more welcoming.



**Branch**      *Social Policy and Research*

**Quarterly Milestones**

- September**    Q1. Report on the finding from the Inquiry into the drugs, poisons and controlled substances amendment (pilot medically supervised injecting centre) bill 2017
- March**        Q3. Report to Council on the findings from Law Reform, Road And Community Safety Committee Inquiry Into the effectiveness of laws , procedures and regulations relating to illicit and synthetic drugs
- Quarterly Progress Comments**    The Legislative Council Inquiry into the Drugs, Poisons and Controlled Substances Amendment (Pilot Medically Supervised Injecting Centre) reported their findings in September 2017. While the report did not directly recommend an MSIC trial, it did note that the issue had ‘reached crisis level’ and described residents dealing with overdoses in their laneways and discarded syringes in front gardens as intolerable; that MSICs improve the health of IDUs, address visible impacts and reduce demand for ambulances; and MSICs do not have a ‘honey pot’ effect on crime. Council was briefed on the Yarra City Council submission and were informed of the Inquiry Findings.

N.B. In October 2017, the State Government announced support for a two year trial of a Medically Supervised Injecting Centre (MSIC) at North Richmond Community Health (NRCH). The Drugs, Poisons and Controlled Substances Amendment (Medically Supervised Injecting Centre) Bill 2017 has been introduced

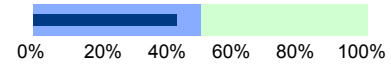
into parliament.

**1.03 Deliver Public Realm safety improvements to the Lennox and Victoria Street intersections**

Council Plan initiative:

Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol

Council is engaging the community including traders and stakeholders on plans to improve the intersection of Victoria and Lennox Street as one of the ways to address the complex and longstanding health, safety and amenity issues in this precinct. Plans include installing lighting, street furniture, paving and landscaping and improvements to pedestrian and cycle movements. Council has received \$200,000 State Government funding for this project and is committing a further \$240,000 in the 2017/18 Budget.



**Branch** City Strategy

**Quarterly Milestones**

**September** Q1. Consider public submissions  
 Q1. Undertake initial project scoping  
 Q1. Determine design solution

**December** Q2. Finalise project proposal  
 Q2. Complete detailed design works and tender project

**March** Q3. Run social marketing campaign over the summer holiday season  
 Q3. Commence construction

**June** Q4. Evaluate and report to Council  
 Q4. Complete construction

Q4. Commence preparations for evaluation to the funding body Department of Justice and Regulation

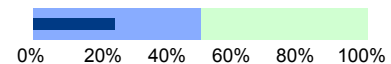
**Quarterly Progress** The project has been scoped, public feedback considered and the design solutions identified.

**Comments** Additional detailed design was required and the consultant engineering advice was delayed. tender will commence in February 2018.

**1.04 Work with the community to address alcohol-related harm for young people**

Underage drinking is associated with poorer academic outcomes, increased likelihood of tobacco and illicit drug use, exposure to episodic harms such as physical and sexual assault and can cause alterations in the structure and function of the developing brain, which continues to mature into the mid-to-late twenties.

In partnership with RMIT and Communities that Care (CTC), educational materials will be produced to raise awareness and educate parents of the harms and risks associated with underage drinking and the positive role they can play in promoting youth health and wellbeing. Council will use its own communication channels and its local partners to distribute this messaging in the community using traditional media, social media and other appropriate forums.



**Branch** Social Policy and Research

**Quarterly Milestones**

**September** Q1. Undertake initial project scoping

**December** Q2. Finalise project proposal

**March** Q3. Run social marketing campaign over the summer holiday season

**June** Q4. Evaluate and report to Council

**Quarterly Progress** Initial scoping has commenced and partnership opportunities are also being explored. Once partners are established they will need to sign off on the brief.

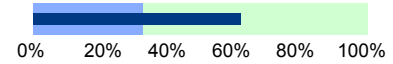
**Comments**

**1.05 Create new open space**

Council Plan initiative:

Increase the amount and quality of green open space through the strategic acquisition of land, the conversion of urban land to open space and/or the creation of pocket parks in high density areas.

Yarra's parks are highly valued by the community and contribute to a quality open space system that meets the recreational and environmental needs of the local community, as identified in the Open Space Strategy. Council will create and commence construction of a new park at Charles Street and Mollison Street Abbotsford .



**Branch** *Recreation and Open Space*

**Quarterly Milestones**

- September** Q1. Report to Council on the Road Discontinuance process
- March** Q3. Complete project documentation and advertise tender
- June** Q4. Appoint contractor and commence construction

**Quarterly Progress** Road discontinuance approved by Council.

**Comments** Contract documentation completed. Tender has been advertised and the tender evaluation process is underway.

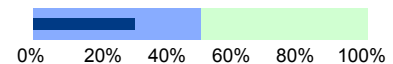
**1.06 Develop new Open Space Strategy**

Council Plan initiative:

Develop an open space strategy to ensure Yarra's public open space is managed as a functional network that encourages shared use and active living.

The Yarra Open Space Strategy guides the future provision, planning, design and management of public open space in Yarra. A new Open Space Strategy will result in a renewed direction for the provision and enhancement of the open space network, including changes in community needs since the last strategy was developed. The strategy aims to achieve a cohesive, linked and well managed network of open space to meet the full range of residents' needs.

Development of the strategy will occur over a two year period with the first year focussing on land use and landscape analysis, with extensive consultation, while Year Two will involve adoption of the Strategy, followed by an amendment to the Yarra Planning Scheme.



**Branch** *Recreation and Open Space*

**Quarterly Milestones**

- September** Q1. Seek fee proposals and prepare to appoint consultant
- December** Q2. Complete background research
- March** Q3. Complete spatial analysis
- June** Q4. Complete Stage 1 of community consultation

**Quarterly Progress** A project brief was sent to three consultants with an invitation to tender. Two submissions were received back. The submissions were evaluated by the tender panel against the stated selection criteria and background research.

**Comments** background research.

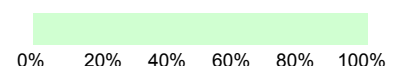
A preferred consultant has been appointed and project commenced.

**1.07 Develop Leisure Centres Master Plan**

Council Plan initiative:

Investigate a Leisure Centres Master Plan .

Council manages leisure facilities in Richmond, Collingwood and Fitzroy. These facilities are highly valued by the community and attract in the order of 1 million visits per annum. A high level facilities plan will be developed to guide future investment in these facilities.





**Branch** *Leisure Services*

#### Quarterly Milestones

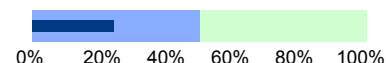
**June** Q4. Present report to Executive to inform future investment in Leisure facilities

**Quarterly Progress** The report is due to be completed and presented to Executive in quarter 4.

**Comments**

### 1.08 Develop Yarra Homelessness Strategy

The development of the Homelessness Strategy will provide the policy framework for Council to ensure an effective and compassionate approach to rough sleeping. The development of the strategy will involve wide consultation and engagement with stakeholders.



**Branch** *People, Culture and Community*

#### Quarterly Milestones

**September** Q1. Discuss and investigate other local government Homelessness Strategies

**December** Q2. Commence consultation with stakeholders

**March** Q3. Complete consultation with stakeholders

**June** Q4. Complete Draft Homelessness Strategy

**Quarterly Progress** Initial literature search completed. Investigation included local, national and international homelessness strategies with a focus on responses to rough sleeping. Investigations will be completed by December 2017

**Comments**

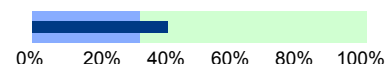
Milestone to be reviewed - revised completion date mid 2018

### 1.09 Implement the National Aged Care and Disability Reforms and Future Directions Planning

Council Plan initiative:

Continue to implement the National Aged Care and Disability reforms and develop new strategic directions for support of older people and people with disability.

The national aged care and disability reforms will continue to roll-out over 2017 – 2018. The reforms have significant implications for how Yarra residents will be supported, and allows Council to consider what role it can best play in ensuring the wellbeing of people 50+ and people with disability in our municipality.



**Branch** *Aged and Disability Services*

#### Quarterly Milestones

**September** Q1. Review the Commonwealth Government's Future Reform – an integrated care at home program to support older Australians discussion paper and submit a local and regional submission

**December** Q2. Complete the Regional Northern Metropolitan Council Commonwealth Home Support Program Review and report findings, and identified options for Council consideration

Q2. Finalise support of all eligible clients as they complete phasing-in to the National Disability Insurance Scheme program

**March** Q3. Advocate for continuation of the MetroAccess program for the year 2018-2019

Q3. Complete community engagement and consultation to inform Council's future directions decision-making process

**June** Q4. Continue transition of the Linkages Case Management program to the Home Care Packages program as determined by the Commonwealth Government

Q4. Finalise the analysis of options and present recommendations to Council on its future role in aged care service delivery, and strategic directions for supporting our 50 yrs + residents and people with disability

**Quarterly Progress** Northern Region Metropolitan councils Commonwealth Home Support Program Review completed and findings and options presented to Council for consideration in December 2017. Public report to be provided at the Council meeting in February 2018.

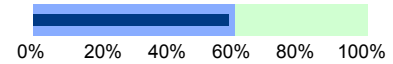
**Comments**

All eligible clients supported in the transition process and to date 113 clients have been assessed by the National Disability Insurance Authority with 86 clients transitioned, 4 clients currently in transition and 23 clients assessed as ineligible.

**1.10 Promote community connection and wellbeing**

Council Plan initiative; Continue to provide a range of services and work collaboratively with external groups to improve the health and wellbeing of the Yarra community.

Council plays a key role in contributing to community health and wellbeing through the provision of services, programs, facilities and initiatives in leisure, libraries, family, youth and children’s, aged and disability, arts and culture and social policy and research to support participation, community connectedness and resilience.



**Branch** *Library Services*

**Quarterly Milestones**

- September** Q1. Provide opportunities for community members to meet, socialise and develop by: providing access to affordable and appropriate community facilities  
Q1. Run targeted events and programs promoting health, life-skills and life-issues via Yarra Libraries
- December** Q2. Promote programs and services aimed at increasing participation at Councils Leisure facilities by the CALD and at risk sections of the community
- March** Q3. Collaborate on a number of community events that will promote the health, wellbeing, development and social inclusion of children, youth and their families via the Family Youth and Children’s services branch
- June** Q4. Support attendance at Live Music events for people of all abilities, through the facilitation of the Band Mates Project

**Quarterly Progress** The Library ran the following programs on Health and Wellbeing this quarter with 675 attendances:

**Comments** 55+ Pilates Taster, Qigong, Introduction to drawing, Physical movement workshops for 50+, Know Your Rights sessions, Resume Rescue one on one session, Resume rescue – Group session of Key selection criteria, Food Know How sessions, Swing at the Library, Rescope event, Sustainable House Expo, Conversation lounge - Richmond, Conversation Lounge - Carlton, Tea Talk and Tech sessions – Collingwood, Tea Talk and Tech sessions - Fitzroy, Chinese Writers Festival, Chinese Reading Month events, Food family & culture: The Community Grocer, Homelessness in Yarra panel discussion, Collingwood Library clothing swap, Weaving a new life presentation, Living under drone attack and surveillance, Imagining art through technology, Thursday Write-In program, Collage Club.

**1.A Other Council Plan Initiative - Participate in key local prevention networks and provide direct support though Family Services team**

Work with local and regional partners for greater awareness and intervention to prevent Family Violence

Council will participate in networks including Yarra Family Violence Network and WHIN’s Prevention of Violence against women and support associated projects and initiatives and provide support to families experiencing family violence and refer as appropriate.

**Branch** *People, Culture and Community*

**Quarterly Milestones**

- September** Q1. Attend meetings, training, events and support relevant projects and initiatives  
Q1. Referrals made and support provided
- December** Q2. Attend meetings, training, events and support relevant projects and initiatives  
Q2. Referrals made and support provided
- March** Q3. Attend meetings, training, events and support relevant projects and initiatives  
Q3. Referrals made and support provided
- June** Q4. Referrals made and support provided

Q4. Attend meetings, training, events and support relevant projects and initiatives

**Quarterly Progress Comments** The individual support team and wider youth services team will provide support, and refer on where necessary to appropriate services, when family violence is suspected

Signatories to the Building respectful Community Strategy 2017 – 2019 – A strategy for preventing violence against women in the northern metropolitan region of Melbourne

- Attended two Family Violence Network meetings
- Executive member of the MAV PVAW Network
- Attended the 'Mate bystander' train-the-trainer training

**1.B Other Council Plan initiative - Utilise Council networks and partnerships to promote gender equity**

Promote gender equity through community organisations, local groups and employers  
Council will use networks such as Business Advisory Groups, sporting clubs, community groups, and service providers to promote gender equity

**Branch** *People, Culture and Community*

**Quarterly Milestones**

**September** Q1. Promote a number of activities of initiatives through Council's networks and partners

**December** Q2. Promote a number of activities of initiatives through Council's networks and partners

**March** Q3. Promote a number of activities of initiatives through Council's networks and partners

**June** Q4. Promote a number of activities of initiatives through Council's networks and partners

**Quarterly Progress Comments** Youth Services had initial meetings with Proud 2 Play, Sport and Rec and Melbourne City FC looking at supporting gender diverse soccer clinics/teams.

- AFL clinic held for young women during July School Holiday Program
- Youth services – initiated a womens/gender diverse electronic music program
- Delivered Unconscious Bias training to staff
- Recruitment of 11 new Family Violence Contact Officers
- Executive Endorsement of the Family Violence Organisational Statement
- Supporting the rollout of Respectful Relationships curriculum in Yarra schools

**1.C Other Council Plan initiative - Utilise Council networks and partnerships to shape local programs and deliver on the Gender Equity Strategy**

Work with local and regional partners to lead work to advance gender equity, prevent violence against women and promote respectful relationships

Continue to take a leadership role by implementing Gender Equity Strategy 2016-2021

Council will liaise or partner with agencies and community groups to support a range of programs, projects or initiatives which promote respectful relationships, gender equity and prevent violence against women.

**Branch** *People, Culture and Community*

**Quarterly Milestones**

**September** Q1. Liaise with agencies or community groups to support programs, projects or initiatives

**December** Q2. Liaise with agencies or community groups to support programs, projects or initiatives

**March** Q3. Liaise with agencies or community groups to support programs, projects or initiatives

**June** Q4. Liaise with agencies or community groups to support programs, projects or initiatives

**Quarterly Progress Comments** Youth Services partner with Drummond street services in facilitating Queerspace, a safe place for young gender diverse/GLBTIQ people to meet once or twice a month.

Youth Services engaged with DET Respectful Relationships team to deliver PD to the YYPN in December.

Call out for young emerging female artists only for next 6 months leading up to International Women's Day to take up residency at Youth Services Block Studios, as part of the Artist in Residence program.

#### 1.D Other Council Plan initiative - Yarra Liquor Forum

Work with local partners and agencies to increase health and education, community partnerships and harm minimisation from the abuse of drugs and alcohol

A forum with VicPol, VCGLR and on premises and off premises liquor retailers.

**Branch** *Social Policy and Research*

##### Quarterly Milestones

**September** Q1. Facilitate quarterly liquor forum in partnership with VicPol

**December** Q2. Facilitate quarterly liquor forum in partnership with VicPol

**March** Q3. Facilitate quarterly liquor forum in partnership with VicPol

**June** Q4. Facilitate quarterly liquor forum in partnership with VicPol

**Quarterly Progress Comments** Liquor Forum held on 5th December. Agenda items included OneMusic music licence review, detection of counterfeit Victoria Drivers Licences, Australia Post digital ID keypass trial in Fitzroy, and updates from Victoria Police and the VCGLR.

#### 1.E Other Council Plan Initiative - Gambling advocacy

Participate in the Alliance for Gambling Reform and strive to be a pokie free municipality through advocacy to state government

**Branch** *Social Policy and Research*

##### Quarterly Milestones

**September** Q1. Submission on the Guidelines for Cashless Gaming (VCGLR)

**Quarterly Progress Comments** Submission completed and forwarded to Victorian Commission for Gambling and Liquor Reform.

#### 1.F Other Council Plan initiative - Homelessness outreach

Continue to deliver effective homelessness outreach in the municipality with partnering agencies

Collaboration with inner-city municipalities will be a key to maintaining a compassionate response to people experiencing primary homelessness. This collaboration will occur in such ways as participating in any council networks, sharing of information or joint projects

**Branch** *People, Culture and Community*

##### Quarterly Milestones

**September** Q1. Participate in inter-council networks

**December** Q2. Participate in inter-council networks

**March** Q3. Participate in inter-council networks

**June** Q4. Participate in inter-council networks

**Quarterly Progress** Monthly meetings of the Melbourne Metro Rooming House Network

**Comments** Convened bi-monthly Yarra Housing & Homelessness Network meetings

Monthly meetings of the NEMA Responding to people sleeping rough in extreme weather working group

Attended meetings of IMAP Homelessness Response group

Attended quarterly Justice Access Advisory Group meeting

Met with Melbourne City Council coordinator of homelessness services

Met with Launch Housing manager of homelessness services

#### 1.G Other Council Plan initiative - Promote volunteering opportunities in Yarra

Encourage volunteering through community organisations, council's libraries and other services

Most community organisations in Yarra rely on volunteers and Council can support these groups in promoting their volunteer positions. This promotion can occur via Council's website, social and print media and other methods such as speaking at networks.

**Branch** *People, Culture and Community*

##### Quarterly Milestones

**September** Q1. Promote volunteering opportunities in Yarra through a variety of mediums

**December** Q2. Promote volunteering opportunities in Yarra through a variety of mediums

**March** Q3. Promote volunteering opportunities in Yarra through a variety of mediums

**June** Q4. Promote volunteering opportunities in Yarra through a variety of mediums

**Quarterly Progress Comments** Council continues to promote volunteering opportunities through its website, key external networks and events, and direct contact with customers.

#### 1.H Other Council Plan initiative - Annual Grants Program

Continue to support community led activities through provision of community grants and in kind support

The Annual Grants program provides funding and in kind support to projects that are led by the community to address a myriad of local social issues. This program funds activities through a variety of streams and applications are assessed under set criteria.

**Branch** *People, Culture and Community*

##### Quarterly Milestones

**September** Q1. Receive applications for the 2018 Annual Grants Program

**December** Q2. Council endorse 2018 Annual Grants

**March** Q3. Distribute funding to successful Annual Grant recipients

**June** Q4. Endorse Initiation report of 2019 Annual Grants program

**Quarterly Progress Comments** The 2018 Annual Grant program was endorsed by Council in October.

#### 1.I Other Council Plan initiative - Arts, culture and venues program

Continue to deliver and support a range of community activities, events and festivals

Council will deliver a range of direct and indirect services for the community that are underpinned by community development principles.

**Branch** *Arts, Culture and Venues*

##### Quarterly Milestones

- September** Q1. Promote Council's resources for the community through venues, direct support and facilitation.
- December** Q2. Support community activities, events and festivals through the awarding of community grants.
- March** Q3. Promote and encourage community groups to apply for community grants and use community facilities.
- June** Q4. Facilitate and directly produce a range of activities identified annually

**Quarterly Progress Comments** 2018 arts and culture community grants were awarded to: 7 festivals and events, 3 community arts, 7 arts development and 1 Richmond Theatre.

These represent a range of arts, culture and community engagement projects to be realised across the municipality in the next 12 months.

## Highlights and Achievements

**Branch** *Family, Youth and Children's Services*

**Unit** *Children's Services*

Key work has commenced to increase the quality of the programs for all children's services program. Training was completed with two consultants who were able to reinforce the importance of supervision of and engagement with children. follow up visits are occurring across all sites with a strong focus on following the National Quality Standards. In the long term we hope for fewer incidents in the program that are avoidable.

restructure of the administration team following a review of the service. Business support teams are in the process of being established along with the review of position descriptions and roles.

**Branch** *Family, Youth and Children's Services*

**Unit** *Youth and Middle Years*

Youth Services had an information stall at the MHFA Mental Health Week event at Fitzroy Town hall , in October. We were one of many local services in attendance, which allowed attendees the opportunity to discover all the services available to them, and to chat informally to workers.

Consultation began for the Family, Youth and Children's branch new zero to 25 plan. YYS staff surveyed young people across YYS programs, as well as through other services (incl. REACH, Queerspace Youth), and also facilitated an activity at the Children's Week Event which encouraged children to paint what they loved about the City Of Yarra.

Real Industry Job Interviews (RIJI) were held at FTH in October. Several staff from YYS & Council attended to support doing 'mock interviews' with young people from local high schools. Really positive feedback from schools, students and volunteers on the event.

Art of Belonging 'Post With Love' event held in Edinburgh Gardens in October. Run by young people (and supported by YYS & Artful Dodgers, through VicHealth's funded project), the event was an opportunity for young people to come together around the current postal vote on marriage equality.

The presentation event for the 2017 Yarra Soccer Pathways Program – a partnership program between Melbourne City Football Club and City of Yarra – was held on 26 October. Over 100 families, young people and stakeholders attended, including Melbourne City player Osama Malik.

The Graffiti Diversion Program, through the successful grant application from Department of Justice, and in partnership with YSAS, commenced in mid-November. Community consultation re: mural project with North Carlton Scout Group held on 29/11.

Youth Services Unit won the Applause Awards Innovation category for the Youth Peer Leader program .

Event held at Fitzroy Town Hall in November to celebrate the 100th young person graduating the Yarra L2P Program and getting their P-plates. Attended by Cr Fristacky, reps from VicRoads and a number of volunteers (mentors). VicRoads also did media release that week, featuring the 100th young person and her mentor.

Fitzroy Summer Festival held at Atherton Gardens' soccer pitch in November. Hugely successful event, in collaboration with Connie Benn Centre, Yarra Libraries, and several key local stakeholders (incl. VicPol, NJC, FLN, and Acacia Childcare Centre).

One of our young casual workers, Wilson Poni, received a 'highly commended' Victorian Multicultural Award for Excellence in the Youth category for his involvement in local program , I Speak Soccer.

Our two Youth Peer Leaders planned, organised and delivered an 'End of Year Lit Party' for young people at the Yarra Youth Centre. Over 60 young people attended, including many who had not attended YYS programs/services previously.

Held final Yarra Youth Providers Network (YYPN) meeting on Respectful Relationships in Schools. Evaluation feedback on YYPN in 2017 was extremely positive: "Have loved the opportunities this network

## Highlights and Achievements

provides for learning and professional development”; “Great way to meet other professionals in the sector and build relationships”.

Joining the Dots program finished after two rounds of 3-year Investing in Community Grants. Formal evaluation being finalised, but very positive feedback on how it’s improved relationships between primary and secondary schools, strengthened knowledge about school-family partnerships, and helped young people through transition.



## 2 . An inclusive Yarra

a place where...Inclusion, diversity and uniqueness are welcomed, respected and celebrated

Identity was a passionate and recurring theme throughout community consultation for the Council Plan. Our community values its diversity. Creating a safe place where people of all ages, genders, sexualities, abilities, cultures and backgrounds feel welcome and connected is a priority for Council.

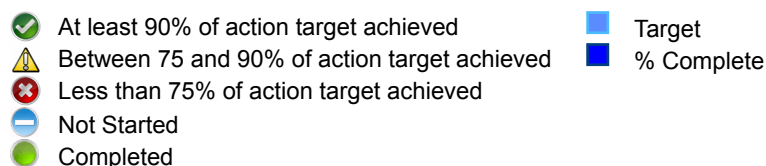
### Strategies

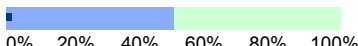

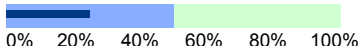



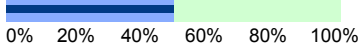

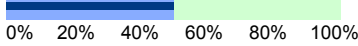

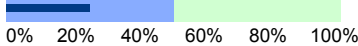

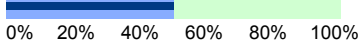

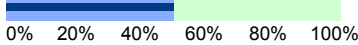

Council's work to achieve this Strategic Objective will include the following strategies :


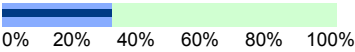

- 2.1 Build resilience by providing opportunities and places for people to meet, be involved in and connect with their community Continue to create a resident-friendly city that reduces isolation, improves access to the built environment and builds social connections.
- 2.2 Remain a highly inclusive Municipality, proactive in advancing and advocating for the rights and interests of specific groups in the community and community issues Encourage greater social cohesion and participation through volunteer initiatives and community development activities.
- 2.3 Continue to be a local government leader and innovator in acknowledging and celebrating Aboriginal history and culture in partnership with Traditional Owners Deliver Council services that meet community priorities and needs .
- 2.4 Acknowledge and celebrate our diversity and people from all cultural backgrounds.
- 2.5 Support community initiatives that promote diversity and inclusion.

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of An inclusive Yarra.

### Action Progress Summary



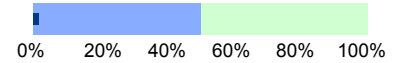
Action	Start Date / End Date	Progress	Status
2.01 Develop a Volunteer Strategy	01/07/17 30/06/18		
2.02 Develop Human Rights Charter	01/07/17 30/06/18		
2.03 Stolen Generations Marker project	01/07/17 30/06/18		
2.04 Implement Aboriginal Partnership Plan	01/07/17 30/06/18		
2.05 Implement Multicultural Partnerships Plan 2015-18	01/07/17 30/06/18		
2.06 Develop LGBTIQ Strategy	01/07/17 30/06/18		
2.07 Develop new Positive Aging Strategy and Action Plan	01/07/17 30/06/18		
2.08 Develop new Access and Inclusion Strategy and Action Plan	01/07/17 30/06/18		

Action	Start Date / End Date		
2.09 Develop Public Spaces policy	01/07/17 30/06/18		

**2.01 Develop a Volunteer Strategy**

Council Plan initiative:  
Develop and adopt a Volunteer Strategy.

A volunteer strategy will be developed by consultation and engagement with stakeholders . A draft strategy will be presented to Council. A Volunteer Strategy will provide clear direction for Council in how it supports volunteering in Yarra.



**Branch** *People, Culture and Community*

**Quarterly Milestones**

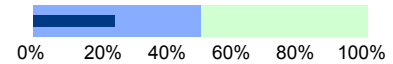
- September** Q1. Investigate other local government Volunteer Strategies
- December** Q2. Commence consultation with stakeholders
- March** Q3. Complete consultation with stakeholders
- June** Q4. Complete Draft Volunteer Strategy

**Quarterly Progress Comments** Investigation of other volunteer strategies has been extended to December 2017

**2.02 Develop Human Rights Charter**

Council Plan initiative:  
Investigate developing a Council social justice/human rights charter to better articulate council’s commitment .

The development of a Human Rights Charter for Council will provide an over-arching commitment to human rights which will then inform everything Council does. The charter will be developed in consultation and engagement with stakeholders.



**Branch** *People, Culture and Community*

**Quarterly Milestones**

- September** Q1. Discuss and investigate other local government Human Rights Charters
- December** Q2. Commence consultation with stakeholders
- March** Q3. Complete consultation with stakeholders
- June** Q4. Complete Draft Human Rights Charter

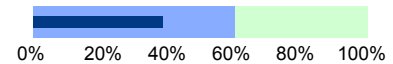
**Quarterly Progress Comments** Officers are in the process of doing a desktop review of other local government human rights and social justice charters, and where they sit within their respective Councils.

A project plan is also being drafted. Investigation of other Human Rights Charters has been extended to December 2017.

**2.03 Stolen Generations Marker project**

Council Plan initiative:  
Complete the Stolen Generations Marker project in partnership with the local aboriginal community .

Yarra is deeply proud of its connection to the Aboriginal community and its commitment to reconciliation . The Stolen Generations Marker is a project initiated by the Aboriginal Advisory Group which leads Council to commissioning a public artwork to remember the Stolen Generations. It is imperative that the Aboriginal community and in particular members of the Stolen Generation have ownership of the process from beginning to end.



**Branch** *People, Culture and Community*

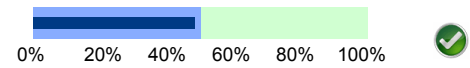
**Quarterly Milestones**

<b>September</b>	Q1. Secure funding for the project Q1. Select artist
<b>December</b>	Q2. Finalise artwork design
<b>March</b>	Q3. Fabricate artwork
<b>June</b>	Q4. Install and launch the Stolen Generations Marker
<b>Quarterly Progress Comments</b>	Expression of interest process to select an artist was unsuccessful, instead an artist has been commissioned to produce a concept design.  Funding for the project has been secured through the 2017/18 budget process, supplemented by other fund raising activities.

**2.04 Implement Aboriginal Partnership Plan**

Council Plan initiative:  
Implement the Aboriginal Partnership Plan.

The Aboriginal Partnerships Plan sets out Council’s commitment and work with the Aboriginal and Torres Strait Islander community. Council is seen as a leader, not only in its programs, but also in its commitment to social justice and the way it approaches issues, opens discussion, and listens to the community. Council will continue to implement its Aboriginal Partnerships Plan through annual action plans endorsed by Council .



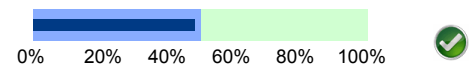
**Branch** *People, Culture and Community*

**Quarterly Milestones**

<b>September</b>	Q1. Continue implementation of the Aboriginal Partnerships Action Plan 2017
<b>December</b>	Q2. Continue implementation of the Aboriginal Partnerships Action Plan 2017
<b>March</b>	Q3. Continue implementation of the Aboriginal Partnerships Action Plan 2017
<b>June</b>	Q4. Continue implementation of the Aboriginal Partnerships Action Plan 2017
<b>Quarterly Progress Comments</b>	The following Aboriginal Partnerships Action Plan 2017 activities have been undertaken; - January 26th project: council resolutions are in progress fro implementation, including planning an event to mark January 26th, developing an information sheet for CALD communities to be translated, and holding inter-Council meetings to share resources and information on changing how Jan 26 is celebrated.  - Stolen Generations marker project continues to progress, including holding a fundraiser on 2 December.  - Relationships with key Aboriginal community groups and leaders continues to be maintained , assisting with the development of the fourth year action plan of the APP .

**2.05 Implement Multicultural Partnerships Plan 2015-18**

The implementation of the Multicultural Partnerships Plan is Council’s primary way to acknowledge and promote the contribution to Yarra that people from culturally, linguistically and religiously diverse backgrounds have made. Council will continue to implement its Multicultural Partnerships Plan through annual action plans endorsed by Council.



**Branch** *People, Culture and Community*

**Quarterly Milestones**

<b>September</b>	Q1. Continue implementation of the Multicultural Partnerships Action Plan 2017
<b>December</b>	Q2. Continue implementation of the Multicultural Partnerships Action Plan 2017
<b>March</b>	Q3. Multicultural Partnerships Action Plan 2018 has been endorsed by Council
<b>June</b>	Q4. Continue implementation of the Multicultural Partnerships Action Plan 2018
<b>Quarterly Progress Comments</b>	Yarra Multicultural Advisory group continued to meet, holding a meeting in November 2017.  Continued promotion of Council Information Pack in languages other than English to Yarra CALD groups .

Involvement in induction training re cultural diversity and inclusion conducted October and December 2017.

Yarra Settlement Forum meetings held, October and November 2017, with a review and planning meeting held November.

Ongoing support provided to Yarra Interfaith Network, holding their Annual General Meeting in November 2017.

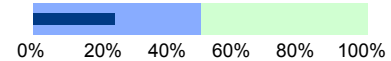
Completion of Anti-vilification project “Stand Together” with a launch held in December 2017. Training for community facilitators held in October, and distribution of resource throughout Oct - December to CALD groups. Distribution is set to continue throughout 2018.

**2.06 Develop LGBTIQ Strategy**

Council Plan initiative:

Advocate to support social justice and community issues including preventing family violence, LGBTIQ rights and welcoming refugees

Council’s LGBTIQ working group will develop a draft LGBTIQ Strategy. The development of this strategy will involve consultation and engagement with stakeholders.



**Branch** *People, Culture and Community*

**Quarterly Milestones**

- September** Q1. Discuss and investigate other local government LGBTIQ Strategies
- December** Q2. Commence consultation with stakeholders
- March** Q3. Complete consultation with stakeholders
- June** Q4. Complete Draft LGBTIQ Strategy

**Quarterly Progress Comments** Officers are in the process of conducting a desktop review of other municipalities LGBTIQ policies and strategies.

A project plan is also being drafted. Investigation of other LGGBTIQ strategies has been extended to December 2017.

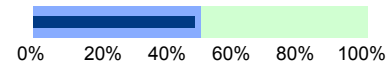
**2.07 Develop new Positive Aging Strategy and Action Plan**

Council Plan initiative:

Work with the community and other levels of government and advocate to challenge discrimination, and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities.

The current Positive Ageing Strategy and Action Plan is due for renewal and with the support of Council’s Active Ageing Advisory Group (AAAG), a new strategy and plan will be prepared this year. In the midst of the national aged care reforms, it provides an opportunity to consider strategic directions to ensure our 50+ residents remain engaged, active and independent.

The current strategy and plan is due for renewal and with the support of Council’s Disability Advisory Committee (DAC), a new strategy and plan will be prepared this year. In the midst of the national disability care reforms, it provides an opportunity to consider Council’s strategic directions to ensure people with disability remain engaged, active and empowered.



**Branch** *Aged and Disability Services*

**Quarterly Milestones**

- September** Q1. Initiate community planning process and seek advice of the Active Aging Advisory Group to guide community consultation and planning.
- December** Q2. Finalise Background Paper, including demographic analysis, current approaches to supporting people to age well, trends and indicative issues.
- March**

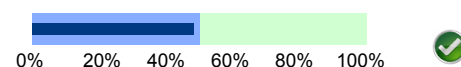
	Q3. Complete community consultation and develop draft Strategic Objectives; Key Themes and proposed actions.
<b>June</b>	Q4. Present the Positive Ageing Strategy / Action Plan 2018 – 2022 for adoption by Council.
<b>Quarterly Progress Comments</b>	The Project Plan has been finalised and the draft provided to Council's Active Ageing Advisory Group (AAAG) for comment/feedback. Community Engagement plan also finalised, with input provided by AAAG. The Background paper has been completed in readiness for the community consultations schedule in February and March 2018. .

## 2.08 Develop new Access and Inclusion Strategy and Action Plan

Council Plan Initiative:

Work with the community and other levels of government and advocate to challenge discrimination , and address disadvantage, whether based on income, age, gender, sexuality, cultural background, religion or abilities.

The current strategy and plan is due for renewal and with the support of Council's Disability Advisory Committee (DAC), a new strategy and plan will be prepared this year. In the midst of the national disability care reforms, it provides an opportunity to consider Council's strategic directions to ensure people with disability remain engaged , active and empowered.



**Branch** *Aged and Disability Services*

### Quarterly Milestones

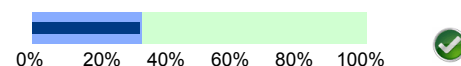
<b>September</b>	Q1. Initiate community planning process and seek advice of the DAC to guide community consultation and planning
<b>December</b>	Q2. Finalise Background Paper, including demographic analysis, current approaches to supporting people with disability to live an ordinary life, trends and indicative issues
<b>March</b>	Q3. Complete community consultation and develop draft Strategic Objectives; Key Themes and proposed actions
<b>June</b>	Q4. Present the Access and Inclusion Strategy / Action Plan 2018 – 2022 for adoption by Council
<b>Quarterly Progress Comments</b>	Background paper has been completed in readiness for the community consultations schedule in February and March 2018.

## 2.09 Develop Public Spaces policy

Council Plan initiative:

Implement policies and procedures that enable community groups to conduct events and activities.

Council will provide a one stop shop for event organisers to make event management easier and more transparent to event organisers, to provide Council with an overview of the activities and events across the municipality and to ensure public safety and risk management is sufficiently managed . The one stop shop is a single point of contact for internal and external customers, and provides advice and referral.



**Branch** *Arts, Culture and Venues*

### Quarterly Milestones

<b>December</b>	Q2. Invite and assess Expressions of Interest for Major Events
<b>March</b>	Q3. Invite and assess Expressions of Interest for Major Events
<b>June</b>	Q4. Review Events in Public Spaces Policy as part of continuous improvement
<b>Quarterly Progress Comments</b>	Expressions of Interest for Major Events was open for submissions from 24 November - 23 December for events to be held between June 2018 to May 2019. This includes events for over 1,000 participants and events that require the closure of major roads. Ten submissions were received and will be reviewed in February.

## 2.A Other Council Plan initiative - Cultural festivals and events

Continue to support cultural festivals and events

Council supports several cultural festivals and events mainly through the Community Grants program and in-kind support such as supporting community groups accessing Council and the Victorian Multicultural Commission's grants program. Council also conducts, in partnership with community organisations, major community celebrations to mark Cultural Diversity and Refugee Weeks.

Activities to be undertaken in 2017/18

- Celebrate Cultural Diversity Week
- Celebrate Refugee Week

**Branch** *People, Culture and Community*

**Quarterly Milestones**

**September** Q1. Events and festivals that have been celebrated

**December** Q2. Events and festivals that have been celebrated

**March** Q3. Events and festivals that have been celebrated

**June** Q4. Events and festivals that have been celebrated

**Quarterly Progress Comments** Events and festivals that have been celebrated-More than 20 festivals and events have been supported by Council through the grants program in the first quarter of 2017-2018. These events range from NAIDOC celebrations at Collingwood Children's Farm to the Moon Cake Festival at Atherton Gardens.

**2.B Other Council Plan initiative - Festivals and Events Program**

Council Plan Initiative:

Continue to support cultural festivals and events

Support the delivery of a range of Council and community led cultural events

Activities to be undertaken in 2017/18

Support the delivery of the following festivals:

- Emerge Festival
- Leaps and Bounds
- Gertrude Projection Festival
- Fringe Festival
- The Village,
- Johnston St Fiesta
- Fairfield Concerts Series
- Lunar New Year
- Irish Festival
- Harrvest Festival

**Branch** *Arts, Culture and Venues*

**Quarterly Milestones**

**September** Q1. Support the delivery of: Emerge Festival, Leaps and Bounds, Gertrude Projection Festival

**December** Q2. Support the delivery of: Fringe Festival, The Village, Johnston St Fiesta

**March** Q3. Support the delivery of: Fairfield Concerts Series, Lunar New Year; Irish Festival

**June** Q4. Support the delivery of: Harvest Festival

**Quarterly Progress Comments** The Johnston Street Fiesta presented by the Hispanic-Latin American Festival and Cultural Association , The Village Festival, Rock-A-Bye Baby presented by PBS, Sidesault at the Melba presented by Circus Oz, 5678 Film Club presented by Polyglot Theatre, Tales of the Pebbleverse by Fine Lines, Against the Odds – Women in the Arts Conference presented by Women's Art Register, On the Money Forum, International Day of People with Disability.

### 3 . A sustainable Yarra

a place where...Council leads on sustainability and protects and enhances its natural environment

As Victoria’s first carbon-neutral council, we are proud of our commitment to sustainability. Protecting our natural environment and supporting our community to reduce its environmental footprint will continue to be a priority for Council.








#### Strategies

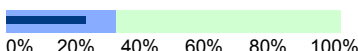







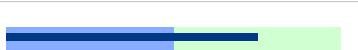

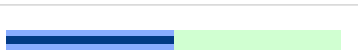

Council’s work to achieve this Strategic Objective will include the following strategies :

- 3.1 Investigate strategies and initiatives to better manage the long term effects of climate change . Continue to identify opportunities to convert road spaces and laneways for parks or improved pedestrian spaces.
- 3.2 Support and empower a more sustainable Council and Community. Advocate to protect green and open spaces on Yarra’s public housing estates.
- 3.3 Lead in sustainable energy policy and deliver programs to promote carbon neutral initiatives for the municipality and maintain Council as a carbon neutral organization. Seek to achieve more communal private open space within large developments.
- 3.4 Reduce the amount of waste-to-landfill with a focus on improved recycling and organic waste disposal.
- 3.5 Promote responsible water usage and practices
- 3.6 Promote and facilitate urban agriculture with a focus on increasing scale and uptake in the community.
- 3.7 Investigate strategies and initiatives to improve biodiversity.

The following actions are being undertaken in 2017/18 to work toward achieving Council’s strategic objective of A sustainable Yarra.

#### Action Progress Summary

-  At least 90% of action target achieved
-  Between 75 and 90% of action target achieved
-  Less than 75% of action target achieved
-  Not Started
-  Completed
-  Target
-  % Complete

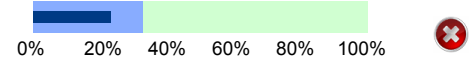
Action	Start Date / End Date	Progress	Status
3.01 Develop Biodiversity Strategy	01/07/17 / 30/06/18		
3.02 Develop Urban Forest Strategy	01/07/17 / 30/06/18		
3.03 Embed climate adaptation	01/07/17 / 30/06/18		
3.04 Reduce energy use and emissions	01/07/17 / 30/06/18		
3.05 Reduce organic waste	01/07/17 / 30/06/18		
3.06 Integrate environmental and sustainability policies and strategies	01/07/17 / 30/06/18		



**3.01 Develop Biodiversity Strategy**

Council Plan initiative:  
Develop and adopt a Biodiversity Strategy .

Over the past year, a biodiversity study was undertaken in the City of Yarra. Council will draw on the research completed as part of the Biodiversity Health Survey to inform a city-wide strategy that will help in preserving and enhancing biodiversity values on public land in the municipality.



**Branch** *Recreation and Open Space*

**Quarterly Milestones**

**September** Q1. Complete project brief

**December** Q2. Appoint consultants

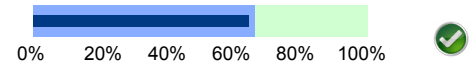
**June** Q4. Complete draft Biodiversity Strategy for presentation to Council

**Quarterly Progress** The Streetscapes and Natural Values team has completed 75% of a Biodiversity Strategy scoping document that forms the basis of a project brief which will be used in the appointment of a consultant to develop the strategy . The scoping document is being developed in conjunction with consultant Practical Ecology.

**3.02 Develop Urban Forest Strategy**

Council Plan initiative  
Develop an Urban Forest Strategy and implement recommendations to achieve social and environmental outcomes.

Council commenced development of an Urban Forest Strategy in 2016/17. This year Council will finalise and adopt the Urban Forest Strategy. The Strategy will provide broad directions and key principles for the delivery of urban greening initiatives with a particular focus on reducing the impact of the Urban Heat Island effect .



**Branch** *Sustainability and Strategic Transport*

**Quarterly Milestones**

**September** Q1. Present Urban Forest Strategy to Councillor Briefing

**December** Q2. Present Draft Urban Forest Strategy to Council for adoption

**June** Q4. Develop implementation plan

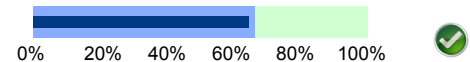
**Quarterly Progress** The Urban Forest Strategy was adopted by Council in September 2017.

**Comments** The Strategy guides Council’s long term work to manage Yarra’s urban forest, taking into consideration the current context, and the environmental, social and economic benefits trees provide.

**3.03 Embed climate adaptation**

Council Plan initiative:  
Embed adaptation sustainability across Council decision making processes

In 2016/17 Council introduced a quadruple bottom line tool to inform the assessment of proposed projects to be included in the 2017/18 Budget. This process will be reviewed and, if necessary, improved as part of the preparation and development of the 2018/19 Budget to further embed climate adaptation into Council processes.



**Branch** *Sustainability and Strategic Transport*

**Quarterly Milestones**

**September** Q1. Review and update processes to embed adaptation based on lessons from 2016/17

**December** Q2. Integrate updated embedding adaptation process as part of the project funding request process

**June** Q4. Evaluate outcomes and process

**Quarterly Progress Comments** The Award Winning Quadruple Bottom Line Tool has been updated , based on feedback received, for use again in the New Initiative Bid process.

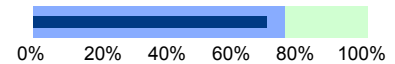
A new Adaptation Guidance Tool and Training has been developed for new projects to better understand the potential climate impacts of their project, and develop an appropriate climate adaptation plan for it.

**3.04 Reduce energy use and emissions**

Council Plan initiative:

Continue to invest in initiatives to reduce energy use and emissions from Council operations.

Over many years Council has endeavoured to dramatically reduce its energy use and emissions. Previous programs have included the Energy Performance Contract and various capital works programs to install solar panels on many Council buildings. In 2016/17 Council participated in a novel tender process investigating the potential for a new Victorian renewable energy supply to meet Council’s energy needs . In 2017/18 Council will consider whether to commit to the project which would commence delivery of energy in 2019.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**September** Q1. Council to consider report on Melbourne Renewable Energy Project

**December** Q2. Complete installation of Solar Panels project

Q2. Complete and submit Corporate emissions inventory to claim carbon neutral status for 2016/17

**June** Q3. Update Council on status of the MREP project (If Council determines to join project),

**Quarterly Progress Comments** Council’s carbon neutral organisation claims were again certified under the National Carbon Offset Standard . Every year Council must calculate the total organisational greenhouse gas emissions according to the Standard, including from our buildings, vehicle fuel, street lights, paper and other specified sources. Carbon Neutrality is then achieved by buying certified ‘offset’ certificates equal to the emissions generated .

For the latest certification year (2016/17) total emissions calculated under the Standard (and thus total offsets purchased) was 12,397 tonnes CO2e.

The Certification body has confirmed that Yarra has met all requirement and received a carbon neutral status

Solar panel and battery installations, 6 of the 8 installations have been completed, the final two are near completion following works to ensure safe access.

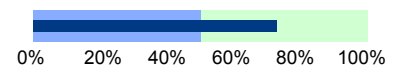
**3.05 Reduce organic waste**

Council Plan initiatives:

Investigate, implement and promote initiatives to divert organic waste from landfill, and

Reduce volume of kerbside waste collection per capita by behavior change and increase of recycling.

Yarra’s Waste and Resource Recovery Strategy has identified the opportunity to potentially significantly reduce landfill costs by removing organic waste from the waste stream. A grant has been sought to assist in purchase of the necessary infrastructure to pilot a potential solution. It is also necessary to investigate how to most successfully engage with the community in adapting to this new waste service.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**September** Q1. Brief Council on proposed food organics waste program

**December** Q2. Commence collection of food organic waste in pilot program

Q2. Launch phase 1 of food organic waste pilot program

**June** Q4. Evaluate food organic waste pilot program

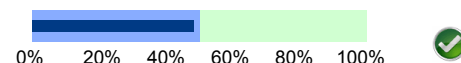
**Quarterly Progress Comments** Since collection started in November we have had a great response average 64% participation and 3% contamination.

### 3.06 Integrate environmental and sustainability policies and strategies

Council Plan initiative:

Improve integration across environmental and sustainability policies and strategies.

Each year Council can consider the adoption of new strategies. Council has established advisory committees that are able to provide feedback on new strategies. The Yarra Environment Advisory Committee will be invited to provide feedback on any new strategies that are developed



**Branch** *Sustainability and Strategic Transport*

#### Quarterly Milestones

**September** Q1. Complete Home for All Seasons joint project with the HACC

**December** Q2. Seek feedback from Yarra Environment Advisory Committee on any new Council strategies

**March** Q3. Confirm integration project to be trialled by Embedding Green Infrastructure Project

**June** Q4. Seek feedback from Yarra Environment Advisory Committee on any new Council strategies

**Quarterly Progress Comments** Following adoption of Council Plan, few significant new strategies were being developed and run by the Yarra Environment Advisory Committee (YEAC). YEAC was however the key group which provided a review of Yarra's first Urban Forest Strategy.

### 3.A Other Council Plan initiative - Sustainable development and living promotion

Council Plan Initiative:

Continue to be a leading Council and Municipality in the field of Environmental Sustainability

**Branch** *Sustainability and Strategic Transport*

#### Quarterly Milestones

**September** Q1. Sustainable House Event

**December** Q2. Partner with YEF for solar seminar

Q2. Host KVB Sustainable Cities Award

**June** Q4. Hold Community Sustainability Awards Event

**Quarterly Progress Comments** The Keep Victoria Beautiful Sustainable Cities Awards were successfully held at the Collingwood Town Hall on 22 September 2017. Mayor Amanda Stone spoke and welcomed attendees.

Yarra City Council and Yarra Energy Foundation (YEF) jointly hosted a residential Integrated Battery & Solar Seminar at Bargoonga Nganjin on Thursday evening (9 Nov). The focus of the evening was to provide information about the emerging area of battery storage and integration with solar PV for Yarra homes. The event was well pitched and attracted large turnout of around 70 people with a great demographic spread and people at different stages of the 'solar journey'.

Overall it was a very successful night, highlighting the benefits of running smaller & more targeted events to meet specific community interest points rather than making them too big and capture all. Running the event jointly with YEF was also a great success.

### 3.B Other Council Plan initiative - Municipal carbon emissions

Promote programs that monitor and reduce emissions across the municipality and strive to achieve carbon neutral status.

**Branch** *Sustainability and Strategic Transport*

**Quarterly Milestones****September** Q1. Report progress**December** Q2. Complete Municipality Emissions Profile**June** Q4. Develop issues paper on municipal emissions and progress towards carbon neutral target**Quarterly Progress** Councils Municipal Emissions Profile has been completed to the standard required by the Global Covenant of mayors.**Comments****3.C Other Council Plan initiative - Yarra Energy Foundation**

Council Plan Initiative:

Support the Yarra Energy Foundation

**Branch** *Sustainability and Strategic Transport***Quarterly Milestones****September** Q1. Review YEF 2017-18 Strategic Plan**December** Q2. Council receive briefing report on YEF activities for period Jan-Jun 2017**June** Q4. Council receive briefing report on YEF activities for period Jul - Dec 2017**Quarterly Progress** The YEF Strategy Plan was reviewed and presented to Councilor's via eBulletin on 1 September 2017.**Comments** The plan covers three strategic priorities:

- Carbon reduction
- Engagement and reach
- Organisational sustainability.

It includes a description of 14 initiatives across the three priorities, and a quarterly timeline for each of these initiatives.

**3.D Other Council Plan initiative - Promote Urban Agriculture**

Showcase urban agriculture and support community initiatives in sustainable practices

**Branch** *Sustainability and Strategic Transport***Quarterly Milestones****September** Q1. Participate in Sustainable House event**March** Q3. Hold community planter box workshop**June** Q4. Determine action plan for 2018/19**Quarterly Progress** In celebration of Sustainable House Day, the City of Yarra hosted a Sustainable House Expo on Saturday 16 September at Bargoona Nganjin.**Comments**

The Expo provided an opportunity for people to attend presentations and workshops on sustainable living in the home, with a focus on renters. The event ended with a screening of 'Just Eat It – a food waste story'.

## Highlights and Achievements

**Branch** *Sustainability and Strategic Transport*  
**Unit** *Waste Minimisation and Urban Agriculture*

Council successfully delivered the priority actions in the Waste and Resource Recovery Strategy . The highlights include:

The Food Know How program has evolved into a 5 week Challenge which guides households and the community on the steps of good food planning, shopping, storage, preparation, and composting.

RecycleUs; Councils bin inspection program, Recycle Us, educates and encourage residents to recycling right by given them direct relevant feedback about what is in their recycling and rubbish bin. On average the program has reduced contamination in recycle bin by 20% and reduced resource loss by 10% in the rubbish bin.

MUD Recycling Program, Our program for multi-unit developments produced a new way to engage with buildings and residents with the development of waste and recycling posters that are free for residents to access and download on our website. The program directly engaged with 20 locations per year, ranging in size and scale, from units at Richmond Department of Housing to 500 unit high rise towers.

Yarra's Community Resource Recovery Hubs, Three large outdoor and four indoor hubs (in libraries and neighbourhood houses) have been successful implemented throughout the municipality. These Hubs collect clothes, textiles, homewares, and small electrical items. We have consistently diverted just over 100 tonnes of material per year.

Commercial Shop Recycling Project, Engagement and education around recycling and managing waste better is now integrated into education program. The engagement package included one on one talks, information sheets, internal recycling bins, and stickers for external recycling bins.

## 4 . A liveable Yarra

a place where... Development and growth are managed to maintain and enhance the character and heritage of the city

With demand for inner city housing increasing, Council is mindful of the importance of balancing the needs of new and existing residents, and ensuring that development does not encroach on the amenity or heritage of our city.

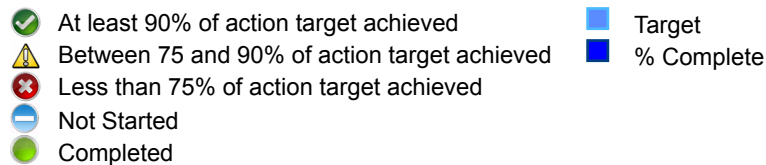
Strategies

Council's work to achieve this Strategic Objective includes the following strategies :

- 4.1 Protect Yarra's heritage and neighbourhood character.
- 4.2 Actively plan for Yarra's projected growth and development and advocate for an increase in social and affordable housing.
- 4.3 Plan, promote and provide built form, open space and public places that are accessible to all ages and abilities.
- 4.4 Protect Council assets through effective proactive construction management.
- 4.5 Encourage and promote environmentally sustainable building, urban design, place-making and public realm outcomes.
- 4.6 Provide direction and improve decision making on infrastructure projects through the application of the Strategic Community Infrastructure Framework.
- 4.7 Encourage engagement with the community when developments are proposed.

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A liveable Yarra.

### Action Progress Summary



Action	Start Date / End Date	Progress	Status
4.01 Embed Community Infrastructure Planning Framework	01/07/17 / 30/06/18		
4.02 Develop and implement Development Contribution Plan	01/07/17 / 30/06/18		
4.03 Negotiate Joint Use Agreements with Richmond High School	01/07/17 / 30/06/18		
4.04 Implement Heritage Strategy 2015-18	01/07/17 / 30/06/18		
4.05 Review Heritage Strategy	01/07/17 / 30/06/18		
4.06 Develop Yarra Housing Strategy	01/07/17 / 30/06/18		
4.07 Develop Social and Affordable Housing Strategy	01/07/17 / 30/06/18		
4.08 Re-write Yarra Planning Scheme	01/07/17 / 30/06/18		

Action	Start Date / End Date		
4.09 Seek planning controls for Queens Parade, North Fitzroy	01/07/17 30/06/18		
4.10 Prepare a built form analysis as part of the preparation of structure plans for major activity centres	01/07/17 30/06/18		
4.11 Develop Activity Centre Structure Plans	01/07/17 30/06/18		
4.12 Alphington Paper Mill site development	01/07/17 30/06/18		
4.13 Understanding Planning in Yarra	01/07/17 30/06/18		

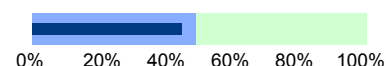
#### 4.01 Embed Community Infrastructure Planning Framework

Council Plan initiative:

Embed and integrate the Strategic Community Infrastructure Planning Framework in Council planning and decision making.

Following the endorsement of the Community Infrastructure Planning Policy and Strategic Community Infrastructure Framework (SCIF), Council will work on embedding the SCIF in planning and decision making processes.

Work commenced on the Community Infrastructure Plan (CIP), incorporating ten neighbourhood infrastructure plans in 2016/17. Five plans have been completed and the CIP will be presented to Council for endorsement. The remaining five neighbourhood plans will be completed this year.



**Branch** *Corporate Planning and Performance*

##### Quarterly Milestones

**September** Q1. Complete Community Infrastructure Plan (including the first five neighbourhoods)

**December** Q2. Complete remaining five neighbourhood infrastructure plans

Q2. Present Community Infrastructure Plan (including first five neighbourhoods) to Council for endorsement

**March** Q3. Present Community Infrastructure Plan (including remaining five neighbourhoods) to Council for endorsement

Q3. Report to Executive on processes the SCIF informs

**June** Q4. Commence implementation of process changes as agreed by Executive

**Quarterly Progress Comments** The Community Infrastructure Plan (CIP) Stage 1 (including the first five neighbourhoods) was adopted by Council in October 2017. Work is progressing on Stage 2 (remaining five neighbourhoods) and will be finalised once population projections have been updated and harmonised between Stage 1 and Stage 2. Population forecasts by Forecast.id using Census data 2016 won't become available until May 2018 at the earliest.

Forecast.id prepares these forecasts for Council using advice provided by our Strategic Planning Branch.

The Strategic Planning Branch are preparing a Housing Strategy, and this won't be ready until April-May 2018. This information became available in December 2017.

This delay impacts the delivery of the SCIF. As alternative the SCIF will be informed by Pitney Bowes forecasts. The detail of these forecasts is limited to larger age cohorts within each neighbourhood.

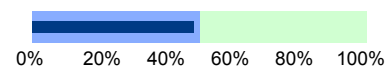
So that there is consistency between Stage 1 and 2 of the SCIF, Stage 1 has been reworked so that it displays Pitney Bowes Forecasts using the most recent Census data.

#### 4.02 Develop and implement Development Contribution Plan

Council Plan initiative:

Progress a Planning Scheme amendment to implement a Development Contribution Plan.

Council will prepare a Planning Scheme Amendment to implement a Development Contributions Plan (DCP). A DCP will be used to collect payments towards the provision of infrastructure triggered by new development. Contributions will assist with the cost of providing roads, drainage, open space and community infrastructure to respond to the needs of a growing population.



**Branch** *Office of the Director Planning and Place Making*

##### Quarterly Milestones

**September** Q1. Continue to prepare draft Development Contribution Plan

**December** Q2. Report to Council on draft Development Contributions Plan to seek 'authorisation' by DELWP for public exhibition



<b>March</b>	Q3. Prepare for Panel hearing
<b>June</b>	Q4. Report to Council on Planning Panel report
<b>Quarterly Progress Comments</b>	A report seeking authorisation of the Development Contributions Plan by DELWP was presented to Council in November 2017. Council adopted the recommendation. In December 2017 the Development Contributions Plan was formally submitted to DELWP for authorisation to enable the public exhibition process to occur.

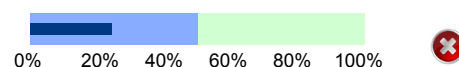
#### 4.03 Negotiate Joint Use Agreements with Richmond High School

Council Plan initiative:

Campaign for appropriate joint use agreements for shared use community facilities as part of the Richmond High School project.

The new Richmond High School, in the Richmond Town Hall Precinct, will commence operation in 2018 for Year 7 students. There is a need to facilitate community use of the school grounds and for the school to be able to use some Council facilities subject to certain provisions.

Council will work with the Department of Education and Training to develop a Joint Use Agreement for community facilities as part of the Richmond High School project.



**Branch** Office of the Director Planning and Place Making

##### Quarterly Milestones

**September** Q1. Commence discussions with school principal

**December** Q2. Commence drafting Joint Use Agreement

**March** Q3. Advocate draft Joint Use Agreement to DET

**June** Q4. Seek DET approval for Joint Use Agreement

**Quarterly Progress Comments** Council has discussed the opportunity for joint use agreements with the Richmond High School Principal, who has indicated he is supportive in principle of developing these, and that the specifics will be determined as the needs and operations of the school are better understood.

#### 4.04 Implement Heritage Strategy 2015-18

Council Plan initiative:

Strengthen the protection of Yarra's heritage through the planning scheme, education, and resource provision.

Council is committed to protecting and enhancing the City's unique heritage. The Heritage Strategy 2015-18 sets out the framework within which Council seeks to address the challenges and opportunities presented by Yarra's tangible and intangible heritage.

Council is progressively implementing its Heritage Strategy 2015-18 and adopted implementation plan.



**Branch** CEO Office

##### Quarterly Milestones

**September** Q1. Commence oral history background report identifying priorities and methodology

**December** Q2. Review content of 17 existing heritage walks

Q2. Finalise heritage oral history report

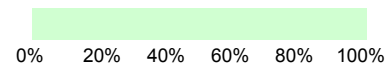
Q2. Commence preparations for improved fact sheets promotions regarding Yarra heritage

**June** Q4. Complete format and platform for at least five heritage walks

**Quarterly Progress Comments** The oral history background report identifying priorities and methodology has commenced.

#### 4.05 Review Heritage Strategy

The existing Heritage Strategy 2015-18 sunsets during the council term. Council will review and prepare a new Heritage Strategy and Action Plan which will commence in 2018.



**Branch** CEO Office

#### Quarterly Milestones

**March** Q3. Scope the review of the Heritage Strategy

**June** Q4. Commence the review of the Heritage Strategy

**Quarterly Progress** Project scheduled to commence in quarter 3.

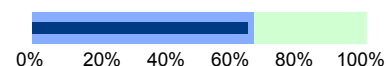
**Comments**

#### 4.06 Develop Yarra Housing Strategy

Council Plan initiative:

Prepare a Housing Strategy to manage residential growth .

A housing Strategy will assist Council to engage with the State Government on growth in Melbourne . It is also a fundamental aspect to underpin the re-write of the Yarra Planning Scheme. The Strategy will assist Council in seeking to manage residential growth.



**Branch** City Strategy

#### Quarterly Milestones

**September** Q1. Brief Councillors on draft policy directions and consultation

**December** Q2. Complete draft strategy

**March** Q3. Present draft strategy to Council.

**Quarterly Progress** Early draft completed, capacity testing to be completed in Jan / Feb 2018 and draft strategy to be presented to Council next quarter.

**Comments**

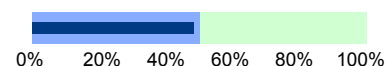
#### 4.07 Develop Social and Affordable Housing Strategy

Council Plan initiative:

Advocate to federal and state governments through Yarra IMAP . MAV, ISMMF, VLGA on affordable and community housing .

Through Council Plans and other strategic documents, Council has expressed its commitment to maintain and support a socially, economically and culturally diverse community. This commitment is further evidenced by the financial support it has provided to the community housing sector, its resolute pursuit of affordable housing outcomes at major development sites and strategic advocacy to state and commonwealth governments.

In 2017/18, a Policy Guidance Note will be published so that property development applicants, and other interested parties, can understand Council's expectations relating to affordable housing outcomes at significant redevelopment sites. A broader Social and Affordable Housing strategy, encompassing strategic directions for Council through its roles as a planning authority and advocate, will be developed.



**Branch** Social Policy and Research

#### Quarterly Milestones

**September** Q1. Council endorse Policy Guidance Note: Affordable Housing in Private Developments

**December** Q2. Launch Policy Guidance Note and promote to stakeholders

**March** Q3. Seek Council endorsement for public consultation on Draft Social and Affordable Housing Strategy

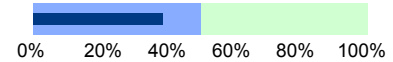
**June** Q4. Council endorse the Social and Affordable Housing Strategy

**Quarterly Progress Comments** The Policy Guidance Note: Affordable Housing in Significant Developments went to Council in October and was approved for public exhibition. SPR facilitated a stakeholder consultation session on two affordable housing topics – i.e. the policy note and positions on DHHS renewal. The Note was updated post consultation and was endorsed by Council in October and published on Council's website.

**4.08 Re-write Yarra Planning Scheme**

Council Plan Initiative:  
Complete the re-writing of policies in the Yarra Planning Scheme

Council is required to review its Planning Scheme each four years. The review has been completed and Council now needs to re-write an updated Yarra Planning Scheme with particular regard to the State Government's Metropolitan strategy known as Plan Melbourne. Solid strategic justification is required on a number of key aspects to underpin the re-write. The re-write will be completed this year and the statutory amendment process will commence.



**Branch** City Strategy

**Quarterly Milestones**

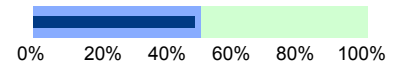
- September** Q1. Continue preparation of draft policy material
- December** Q2. Continue preparation of draft policy material
- March** Q3. Brief Council on draft scheme structure and policies
- June** Q4. Prepare report to Council to seek authorisation of amendment for exhibition

**Quarterly Progress Comments** Preparation of the draft policy material is progressing, the initial structure and content has been prepared. A briefing of Council will take place during the third quarter.

**4.09 Seek planning controls for Queens Parade, North Fitzroy**

Council Plan initiative:  
Prepare a Planning Scheme amendment seek permanent Development and Design Overlay controls for Queens Parade, North Fitzroy.

Council has worked to seek planning controls for the Queen's Parade precinct. Further work is now required which will include preparation of a Planning Scheme amendment to introduce new planning controls for Queens Parade.



**Branch** City Strategy

**Quarterly Milestones**

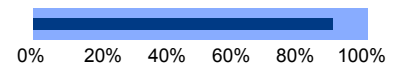
- September** Q1. Finalise built form analysis and draft amendment
- December** Q2. Report to Council to seek authorisation of the planning scheme amendment for exhibition
- March** Q3. Exhibit amendment subject to receiving authorisation by Minister for Planning
- June** Q4. Seek Planning Panel to consider submissions subject to decision by Minister for Planning

**Quarterly Progress Comments** The draft amendment documents to seek authorization of the planning scheme amendment were presented to Council in December.

**4.10 Prepare a built form analysis as part of the preparation of structure plans for major activity centres**

Council Plan initiative:  
Prepare a built form analysis as part of the preparation of structure plans for major activity centres.

In order to seek to manage development pressure in the City and to be able to prepare key aspects of the Yarra Planning Scheme re-write Council will undertake built form analysis studies of the major shopping centre areas (and environs). The built form analysis studies will inform the preparation of Structure Plans.



**Branch** Office of the Director Planning and Place Making

**Quarterly Milestones**

**September** Q1. Complete studies for Swan Street, Richmond, Queens Parade North Fitzroy and Johnston Street, Abbotsford (revisions)

**December** Q2. Complete studies for Brunswick Street and Smith Street; Victoria Street and Bridge Road

**Quarterly Progress Comments** Swan Street built form analysis completed and a request made to the Minister for Planning in November for a planning scheme amendment authorisation (Am C191). Council is awaiting Ministerial authorisation to prepare and exhibit a planning scheme amendment.

The Queens Parade and Johnston Street analysis and planning scheme amendments were completed and presented to Council.

Johnston Street, Abbotsford – Amendment C220 currently on exhibition

The urban design analysis component of the Bridge Road /Victoria Street and Brunswick/Smith streets studies has been progressed and presented to councillors. The heritage assessment and report for Bridge Road /Victoria Street has been drafted.

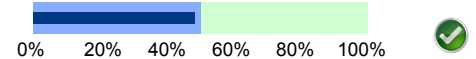
**4.11 Develop Activity Centre Structure Plans**

Council Plan initiative:

Continue to develop structure plans for Yarra's major activity centres which build on the unique character of each precinct.

In order to seek to best manage development pressures it is important to develop structure plans for the main activity centres. This requires solid analysis on a number of key land use, transport and development matters. Structure Plans will begin to be developed once these important preliminary studies are completed.

Swan Street major activity centre already has an adopted Structure Plan. Council's priority this year is to develop Structure Plans for the Brunswick Street, Smith Street, Victoria Street and Bridge Road major activity centres.



**Branch** City Strategy

**Quarterly Milestones**

**September** Q1 Commence Structure Plan scoping

**December** Q2. Continue Structure Plan scoping

**March** Q3. Prepare background material for Structure Plans

**June** Q4. Prepare draft Structure Plans

**Quarterly Progress Comments** The structure plans have been scoped and work will commence on them later this year. Consultants will be engaged for that exercise.

**4.12 Alphington Paper Mill site development**

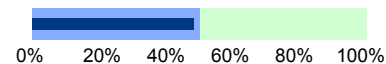
Council Plan initiative:

Implement the 2016 approved development plan for the former Alphington Paper Mill (AMCOR) site.

The Alphington Paper Mill site is a 16.5 hectare parcel of land located on the corner of Heidelberg Road and the Chandler Highway and extending down to the Yarra River. The site is set to be developed into a major residential precinct with shops, offices, open spaces and community facilities.

On 2 December 2015, Yarra City Council unanimously approved the revised Development Plan for the Alphington Paper Mill subject to conditions including extra protections for the Yarra River frontage and the establishment of a community reference group.

This year Council will implement the Development Plan through statutory approval processes and infrastructure approvals.



**Branch** Office of the Director Planning and Place Making

#### Quarterly Milestones

**September** Q1. Assess planning permit applications and civil work proposals against the provisions of the Development Plan

**December** Q2. Assess planning permit applications and civil work proposals against the provisions of the Development Plan

**March** Q3. Assess planning permit applications and civil work proposals against the provisions of the Development Plan

**June** Q4. Assess planning permit applications and civil work proposals against the provisions of the Development Plan

**Quarterly Progress Comments** Development is occurring in stages with several planning applications within the main activity centre under assessment. Engineering and design concepts for Parkview Road and the proposed main street have been approved as well as drainage works.

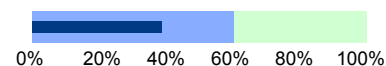
#### 4.13 Understanding Planning in Yarra

Council Plan initiative:

Facilitate community dialogue to assist the community's understanding of Council's role, responsibility and limitations in delivering planning and development outcomes.

All Councils administer a Planning Scheme in their municipal district that are framed within the Victorian Planning Provisions. The Victorian Planning Provisions limit the content of the Planning Scheme and Council's ability to change it.

Council will work to inform the community of the limitations that apply to the municipality regarding planning provisions and controls to facilitate better understanding of the Victorian Planning Provisions.



**Branch** Statutory Planning

#### Quarterly Milestones

**September** Q1. Include a planning feature in Yarra News

**December** Q2. Prepare communications plan to promote an improved understanding of the Victorian Planning System to the community  
Q2. Finalise communications plan for the heritage strategy implementation

**March** Q3. Publish second planning feature in Yarra News

**June** Q4. Continue to roll out material and information to assist the community understanding of planning matters in Yarra and limitations on Council

**Quarterly Progress Comments** A feature on Planning Ahead for Housing and Jobs appeared in the September/October Yarra news. While this focus was more about strategic work currently underway it also focused on the planning space in Yarra and provided links to finding out more about Yarra.

A forum for resident action groups was held in mid November providing and outline of the strategic work program and status of that work.

#### 4.A Other Council Plan initiative - Encourage community engagement in Major Planning Applications

Encourage pre-application engagements between developers and the community on major projects.

Good practice in statutory planning proposals is for the applicant to talk to neighbours first to gather an appreciation of sensitive matters and to then undertake an Urban Design Analysis and Site Analysis. It is useful for applicants of major projects to also engage with local community groups before lodging any planning application as part of their considerations.

Further it is important to enable access to information about Major Planning Applications through use of the website and public information sessions.

**Branch** *Statutory Planning*

**Quarterly Milestones**

**September** Q1. Number of Major Applications advertised on the website and public information sessions held.  
Q1. Encouragement of applicants of major projects to consult local community groups prior to lodgement

**December** Q2. Number of Major Applications advertised on the website and public information sessions held.  
Q2. Encouragement of applicants of major projects to consult local community groups prior to lodgement

**March** Q3. Number of Major Applications advertised on the website and public information sessions held.  
Q3. Encouragement of applicants of major projects to consult local community groups prior to lodgement

**June** Q4. Number of Major Applications advertised on the website and public information sessions held.  
Q4. Encouragement of applicants of major projects to consult local community groups prior to lodgement

**Quarterly Progress Comments** Officers advocate for this process to occur, however there is no requirement for this to occur through the planning system.

No developer chose to take this up this quarter. In the previous quarter the developers for the former GTV9 site agreed to consult with the community prior to lodging an amendment to their development plan. Two sessions were held in October.

The following Major applications were advertised on the website and had public information sessions:

October

- No public information sessions held

November

- PLN17/0588 – 65 Cambridge Street, Collingwood
- PLN17/0535 – 20 – 30 Mollison Street, Abbotsford

December

- PLN17/0618 – 27 – 45 Best Street & 102 – 114 Scotchmer Street, Fitzroy

**4.B Other Council Plan initiative - Advocate for Environmentally Sustainable Design**

Advocate for stronger environmentally sustainable design planning requirements to be implemented via Sustainable Design Assessment in the Planning Process.

Council receives many planning applications each year and over the past few years, officers have encouraged applicants to include Environmentally Sustainable Design (ESD) in proposals. In conjunction with some other Councils, an interim inclusion of ESD provisions has been included in the Yarra Planning Scheme by the Minister for Planning. These interim provisions need to be extended or made permanent.

Council will continue to advocate for stronger Environmentally Sustainable Design controls included within the Planning Scheme.

**Branch** *Statutory Planning*

**Quarterly Milestones**

**September** Q1. Gain an extension on new ESD Local Policy clause 22.17 until 2019  
Q1. Commence work on five new ESD fact sheets  
Q1. Continue to engage and advocate for new state based ESD provisions.

**December** Q2. Continued work on five new ESD fact sheets  
Q2. Continue to engage and advocate for new state based ESD provisions

**March** Q3. Continue to engage and advocate for new state based ESD provisions  
Q3. Continued work on five new ESD fact sheets

**June** Q4. Complete five new ESD fact sheets

**Quarterly Progress** Editing of 3 fact sheets is nearing completion (Daylight, Natural Ventilation & Glazing (Facades)

**Comments** Aiming to have these complete for publication first quarter 2018.

Two further fact sheets are still in preliminary draft form.

Yarra continues to work with DEWLP and the State Government to develop a state-wide ESD policy. We continue monitoring and reporting of our ESD Local Policy and participate in regular meetings and workshops with DEWLP. State ESD Policy is still expected to be complete June 2019.

Yarra takes a leadership role in the Council Alliance for a Sustainable Built Environment (CASBE), supporting the consistent and widespread adoption of our ESD Local Policy, the Built Environment Sustainability Scorecard (BESS) tool and our ESD best practice standards. These have now rolled out to over 21 Victorian Councils currently.

#### 4.C Other Council Plan initiative - Deliver Capital works program

Deliver a capital works program that caters for current and future needs.

Activities to be undertaken in 2017/18

- Monitor and report on delivery of Council's \$30 million 2017/18 Capital Works Program

**Branch** *Building and Asset Management*

##### Quarterly Milestones

**September** Complete 10% Capital Works program

**December** Complete 25% Capital Works program

**March** Complete 50% Capital Works program

**June** Complete 100% Capital Works program

**Quarterly Progress** At the end of the current quarter Council had completed 30% of the Capital Works program based on the adopted budget, this is a favorable result as the target was 25%.

**Comments**

## 5 . A prosperous Yarra

a place where...Local businesses prosper and creative and knowledge industries thrive

Yarra is a great place to do business and to work. Supporting local businesses and creative industries not only contributes to Yarra's economy, but also increases local employment opportunities, enhances street life and fosters community connectedness.

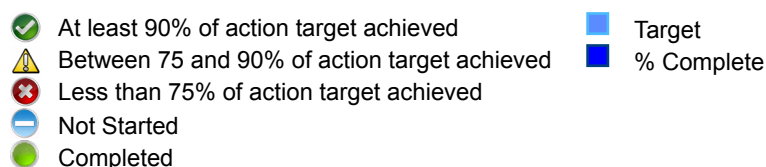
### Strategies

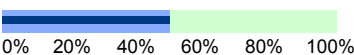

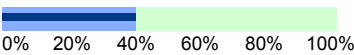

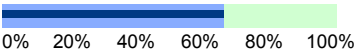

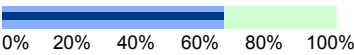

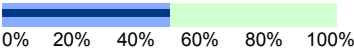

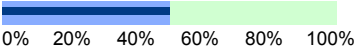

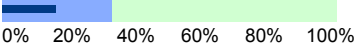

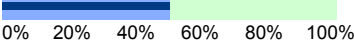

Council's work to achieve this Strategic Objective include the following strategies :

- 5.1 Maintain and strengthen the vibrancy and local identity of retail and commercial precincts.
- 5.2 Strengthen and monitor land use change and economic growth including new and emerging economic clusters
- 5.3 Create local employment opportunities by providing targeted and relevant assistance to facilitate business growth, especially for small and medium size enterprises and entrepreneurs through the attraction and retention of businesses.
- 5.4 Develop Innovative Smart City solutions in collaboration with government, industry and community that use technology to embrace a connected, informed and sustainable future.
- 5.5 Facilitate and promote creative endeavour and opportunities for the community to participate in a broad range of arts and cultural activities
- 5.6 Attract and retain creative and knowledge industries in Yarra .
- 5.7 Ensure libraries and neighbourhood houses, support lifelong learning, wellbeing and social inclusion

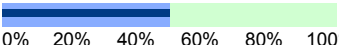

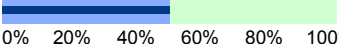

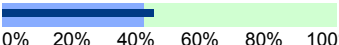

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A prosperous Yarra.

### Action Progress Summary



Action	Start Date / End Date	Progress	Status
5.01 Review Library facilities	01/07/17 30/06/18		
5.02 Support live music	01/07/17 30/06/18		
5.03 Protect and create affordable and appropriate creative infrastructure	01/07/17 30/06/18		
5.04 Expand the arts sector	01/07/17 30/06/18		
5.05 Develop shopping strip masterplans	01/07/17 30/06/18		
5.06 Deliver Village Activation program	01/07/17 30/06/18		
5.07 Address shop vacancies	01/07/17 30/06/18		
5.08 Develop Yarra Spatial Economic Employment Strategy	01/07/17 30/06/18		



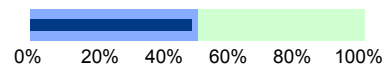
Action	Start Date / End Date	Progress	Status
5.09 Deliver Business Events Program	01/07/17 30/06/18	 0% 20% 40% 60% 80% 100%	
5.10 Review Economic Development Strategy	01/07/17 30/06/18	 0% 20% 40% 60% 80% 100%	
5.11 Develop Open Data Policy	01/07/17 30/06/18	 0% 20% 40% 60% 80% 100%	

### 5.01 Review Library facilities

Council Plan initiative:

Provide spaces, expertise and practical supports to encourage creative uses in Libraries.

Council will identify flexible spaces to facilitate creative uses across Yarra Libraries .



**Branch** *Library Services*

#### Quarterly Milestones

**September** Q1. Conduct an audit of existing library facilities

**December** Q2. Identify opportunities for creative spaces within each facility

**March** Q3. Develop report on findings

**June** Q4. Develop implementation plan

**Quarterly Progress** Carlton Library project to replace shelving and redevelopment of the branch layout is now complete.

Currently working on the project for outdoor area at this branch.

#### Comments

Richmond Library project underway with staff and redevelopment of space .

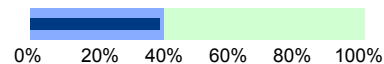
Fitzroy Makerspace room almost completed.

### 5.02 Support live music

Council Plan initiative:

Continue to recognise and support live music in Yarra through advocacy , grants, funding and partnerships..

Council will deliver a range of activities and initiatives to support live music to encourage economic development and business viability, cultural and tourism development and celebrate the live music scene. Yarra is an established city of music, we have many live music venues, some of them with international profile. The creative sector is a major industry of Yarra.



**Branch** *Arts, Culture and Venues*

#### Quarterly Milestones

**September** Q1. Collaborate on the commissioning of a sculpture of Molly Meldrum for Richmond

**December** Q2. Promote funding and schemes that are specifically targeted to live music

**March** Q4. Develop an industry development strategy to be delivered as part of Leaps and Bounds Festival

**June** Q4. Design and deliver a live music round table to discuss sector issues

Q4. Launch the Molly Meldrum Sculpture

**Quarterly Progress** Room to Create Responsive Grant Program promoted through multiple Council channels. One successful grant distributed for \$2,500 for acoustic assessment report for improved noise attenuation at live music venue.

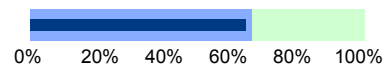
#### Comments

### 5.03 Protect and create affordable and appropriate creative infrastructure

Council Plan initiative:

Implement initiatives that will protect affordable and appropriate creative infrastructure including Council owned spaces for arts purposes.

Council will work to protect and create creative spaces. Access to affordable and appropriate creative spaces is vital to protecting Yarra's reputation as a creative city and creatives as a significant employment sector .



**Branch** *Arts, Culture and Venues*

#### Quarterly Milestones

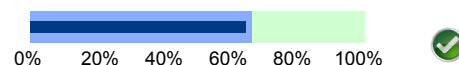
<b>September</b>	Q1. Implement a short term trial of creative residencies in Council facilities, and private facilities where available
<b>December</b>	Q2. Review creative residencies trial and investigate new residency opportunities
<b>March</b>	Q3. Support Dancehouse to complete and acquit the improvements funded by Room to Create at 150 Princes St Carlton
<b>Quarterly Progress Comments</b>	Four short term creative residencies have taken place at three underutilised council properties: William's Reserve, Studio One and Florence Peel. Based on the success of this pilot program, two additional sites, North Carlton Children's Centre and Emely Baker are currently being prepared to increase the number of residencies available. A new Expression of Interest call out will be made in February.

#### 5.04 Expand the arts sector

Council Plan initiative:

Identify opportunities to support retain and expand the arts sector as a viable and thriving industry in Yarra .

The creative sector is important to Yarra socially, culturally and economically. Supporting this sector to flourish has many benefits to the City of Yarra, this includes providing financial support, skills development opportunities and facilitating other activities that promote sustainability.



**Branch** *Arts, Culture and Venues*

##### Quarterly Milestones

<b>September</b>	Q1. Support live music venues and businesses through the Leaps and Bounds Festival.
<b>December</b>	Q2. Promote the arts industry to business networks such as the Business Advisory Group.
<b>March</b>	Q3. Provide and promote skills and training for the arts sector to encourage resilience and sustainability.
<b>Quarterly Progress Comments</b>	The Business Unit Manager Arts Culture and Venues and Mayor Amanda Stone co-presented at the International Cities, Town Centres and Communities conference about measures put in place by Yarra to support artists and the creative sector to continue in Yarra.

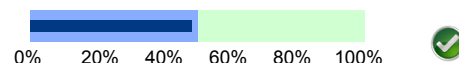
Presented at Yarra Business Advisory group on the economic, social and cultural benefits of festivals.

#### 5.05 Develop shopping strip masterplans

Council Plan initiative:

Undertake at least three streetscape Master plans for retail shopping strips based on Place Making principles.

Masterplans for the main shopping centres are used to guide capital works proposals of Council and State agencies and to advocate for specific improvements. Over the 4-year period of the Council Plan Council will prepare at least three streetscape masterplans for public realm improvements across Yarra's retail strip centres .



**Branch** *City Strategy*

##### Quarterly Milestones

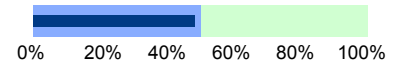
<b>September</b>	Q1. Finalise the draft Bridge Road Master plan following consultation
<b>December</b>	Q2. Seek Council's adoption of the Bridge Road Masterplan
<b>March</b>	Q3. Complete consultation on draft Brunswick Street master plan
<b>June</b>	Q4. Finalise draft Brunswick Street master plan
<b>Quarterly Progress Comments</b>	Consultation on the Bridge Road Master Plan has been completed, officers presented the draft Master Plan which was presented to and adopted by Council in October.

#### 5.06 Deliver Village Activation program

Council Plan initiative:

Promote the benefits of doing business locally including the benefit of access by walking and cycling.

Shopping local reduces travel and benefits local trade. Council has previously encouraged local trade and this year a Village Activation program will be undertaken as a collaborative marketing campaign with businesses that promotes shopping locally. Council will work with local businesses to develop the program.



**Branch** City Strategy

**Quarterly Milestones**

- September** Q1. Develop promotional program in consultation with local businesses
- December** Q2. Implement program
- March** Q3. Complete program evaluation
- June** Q4. Commence planning for next activation incorporating key learnings from evaluation

**Quarterly Progress** Three activation programs were undertaken. These included:

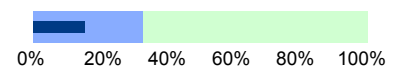
- Comments**
- September: North Fitzroy Village Spring Shop Local Campaign  
Economic Development collaborated with North Fitzroy Village traders to produce a printed business directory, illustrative map and also featured 24 special offers from local businesses.
  - October: Halloween in Nicholson Village  
Council supported traders in Nicholson Village to hold a trick or treat trail on the afternoon of Halloween . This is the second Nicholson Village Trick or Treat trail and traders plan to continue as an annual tradition for the retail precinct.
  - November: Nicholson and Rathdowne Villages Christmas Shop Local Campaign  
Council supported traders in Nicholson and Rathdowne Villages produce a printed directory , delivered to 10,000 local households in the lead up to Christmas. The directory featured 36 special festive offers, with an emphasis on food and gifts, plus an illustrative map and business directory.

**5.07 Address shop vacancies**

Council Plan initiative:

Engage with local traders, leasing agents and property owners to strengthen the viability of Yarra’s activity centres such as Bridge Road including the activation of empty spaces.

Retail strips have considerable competition through other centres and online shopping. Vacancies in some retail centres such as Bridge Road have been high for some time. Council will continue to consult with property managers/owners on opportunities for addressing vacancies.



**Branch** City Strategy

**Quarterly Milestones**

- September** Q1. Discuss program with Bridge Road traders association and select property managers and owners of vacant properties
- March** Q3. Implement program
- June** Q4. Review and evaluate program

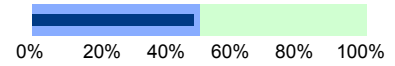
**Quarterly Progress** A decal has been designed and costed in consultation with Bridge Road Mainstreet Association for installation on the window of a vacant properties, this will target a couple of vacant premises on Bridge Road. Funding and a lack of uptake by property owners is the reason for the limited trial.

**5.08 Develop Yarra Spatial Economic Employment Strategy**

Council Plan initiatives:

Prepare the Yarra Spatial Economic and employment Strategy to guide Yarra's long term capacity for employment growth.

The Yarra Spatial Economic Employment Strategy (SEES) provides a long term direction for managing land capacity to support Yarra’s employment and economic growth that will inform the development of new planning policies and the re-write of the Yarra Planning Scheme.



**Branch** City Strategy

**Quarterly Milestones**

**September** Q1. Finalise the strategy

**December** Q2. Report draft SEES to Council for consideration

**March** Q3. Commence preparing draft policies (based on the findings in the Strategy)

**June** Q4. Complete draft policies (based on the findings in the Strategy)

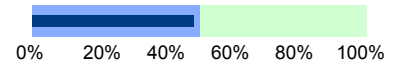
**Quarterly Progress Comments** The Spatial Economic Employment Strategy has been presented to Council at a briefing in October 2017.

**5.09 Deliver Business Events Program**

Council Plan initiative:

Promote local employment and facilitate initiatives to assist small business to enter the local market.

For many years, Council has provided targeted business events to promote small and medium size business and networking opportunities. Council will continue to deliver a broad range of affordable and inspiring business seminars , workshops, events and support services to assist small and medium size enterprises and entrepreneurs.



**Branch** City Strategy

**Quarterly Milestones**

**September** Q1. Consult and review Business Event Program

**December** Q2. Prepare events calendar that includes programs that target small and medium sized businesses

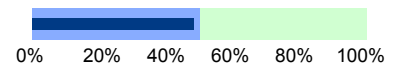
**March** Q3. Promote and commence implementing the events program

**June** Q4. Continue to implement the events program

**Quarterly Progress Comments** There were 5 events in the Brainfood for Business calendar between September and December 2017. These included 3 lunchbox learning events with presentations from local businesses. Topics for this quarter focused on increasing sales, website traffic and reducing stress. In this period there were also 2 social media workshops held in Yarra libraries.

**5.10 Review Economic Development Strategy**

The Economic Development Strategy outlines how Council can best support economic development by fostering greater investment and jobs growth in the municipality. Yarra’s current strategy ends in 2018 and will require reviewing and updating to provide Council with a new strategy for the next few years.



**Branch** City Strategy

**Quarterly Milestones**

**December** Q2. Prepare project scope and seek funding

**June** Q4. Commence review

**Quarterly Progress Comments** Draft scope prepared and funding will be sought through the Council budget process.

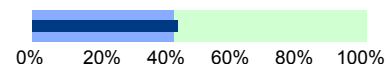
**5.11 Develop Open Data Policy**

Council Plan initiative:

Develop an Open Data Policy which provides open access for appropriate data sets to businesses and community organisations.

As part of the Council Plan 2017-2021, Council identified a goal to develop an Open data Policy. The Open Data

Policy aims to foster greater transparency, responsiveness and accountability, to drive innovation and economic opportunities within the City of Yarra. The Open Data Policy will support how Council provides the community with access to meaningful data aids that empower and help shape Yarra in the future.



**Branch** *Information Services*

#### Quarterly Milestones

**September** Q1. Report to Executive seeking endorsement of the following:  
- Purpose and Principles

- Endorsement to participate and publish data via MAV platform

**December** Q2. Pilot internal Data Audit process (test case City Works)

Q2. Develop Draft City of Yarra Open Data Policy

**March** Q3. Develop Data Governance Framework

Q3. Establish a data auditing schedule

Q3. Identify top 10 data priorities for publishing

**June** Q4. Continue to publish data via MAV Platform

**Quarterly Progress** Draft policy developed and presented to Executive.

**Comments** Draft Policy is being circulated internally for feedback and comment prior to going to Council.

Process to identify and audit data currently collected by the City Works branch is currently underway. This will be used to inform the development of the Data Governance Framework.

Work underway to develop the initial Data Governance Framework.

Existing Council data identified for immediate upload to data.gov.au website. Other data to be identified and prioritised by the ISSC in 2018 through an internal data audit process.

A Data Audit Survey for internal stakeholders is currently being developed.

#### 5.A Other Council Plan initiative - Room to Create charitable fund

Continue to promote and grow the Room to Create charitable fund

The Yarra Room to Create Charitable Fund supports arts organisations with infrastructure related expenses. This contribution will help build the fund and enable more grants to be made.

**Branch** *Arts, Culture and Venues*

#### Quarterly Milestones

**September** Q1. Undertake grant making & promotion

**December** Q2. Facilitate fundraising & hold awareness event #1

Q2. Present Room to Create at relevant forums and/or conferences

**March** Q3. Facilitate fundraising & hold awareness Event #2

**June** Q4. Grow the Room to Create Fund

**Quarterly Progress** Siu Chan, Business Unit Manager Arts Culture and Venues and Mayor Amanda Stone co-presented at the ICTC conference (International Cities, Town Centres and Communities) about measures put in place by

**Comments** Yarra to support artists and creative sector stay in Yarra.

Room to Create awareness raising and fundraising event at Backwoods Gallery, which broadened reach of program and generated donations for the Fund.

#### 5.B Other Council Plan initiative - Deliver a broad range of festivals and events

Continue to support a broad range of community festivals and events.

**Branch** *Arts, Culture and Venues*

**Quarterly Milestones**

**September** Q1. Deliver and evaluate Fairfield Summer Concert Series

**December** Q2. Review community funding criteria  
Q2. Deliver and evaluate Leaps and Bounds Festival

**March** Q3. Design and deliver changes identified in reviews

**June** Q4. Design and deliver changes identified in reviews

**Quarterly Progress** Festival debrief undertaken.

**Comments** Planning and delivery model for 2018 festival being developed.

**5.C Other Council plan initiative - Lifelong learning, wellbeing and social inclusion programs**

Run targeted events and programs promoting health, life-skills and life-issues.

Yarra's Neighbourhood Houses and Learning Centres provide a variety of programs that support lifelong learning , wellbeing and social inclusion.

**Branch** *People, Culture and Community*

**Quarterly Milestones**

**September** Q1. Report on programs that address lifelong learning, wellbeing and social inclusion

**December** Q2. Report on programs that address lifelong learning, wellbeing and social inclusion

**March** Q3. Report on programs that address lifelong learning, wellbeing and social inclusion

**June** Q4. Report on programs that address lifelong learning, wellbeing and social inclusion

**Quarterly Progress** Programs that address lifelong learning, wellbeing and social inclusion this quarter included:

**Comments** Fitzroy learning network (FLN): "Girl Zone": rap/RnB music group –developing skills in music and performance for young African girls.

Carlton neighbourhood learning Centre: "English Language conversation Centre" – classes for newly arrived groups to practice English

Finbar Neighbourhood House : "Broadband for Seniors" – classes for seniors on computer literacy.

Alphington community Centre (ACC): "Mens Shed" – new program established for men to participate in arrange of activities.

Belgium ave NH & Nth Carlton NH- Playgroups and preschool education programs for families living in housing estates.

**5.D Other Council Plan initiatives - Library Programs**

Run targeted events and programs promoting health, life-skills and life-issues.

Deliver a variety of community focused programs promoting health, life-skills and life-issues.

**Branch** *Library Services*

**Quarterly Milestones**

**September** Q1. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community

**December**

	Q2. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community
<b>March</b>	Q3. Deliver and report on health, life-skills and life issues programs and events for all Yarra Community
<b>June</b>	Q4. Report on community, focused programs promoting health, life-skills and life-issues - attendance Data
<b>Quarterly Progress</b>	Community Program & Outreach Event / Attendance
<b>Comments</b>	Resume rescue sessions One on one (7) Food Know How sessions (23) Gatekeeper games sessions drop in (8) Pecha Kucha: A Protest against forgetting (50) Know Your Rights! sessions (14) Author talk: Nadine Williams ( 11) Studio Ghibli marathon with Philip Brophy (35) Seniors Week: Cloudburst screening (40) Out of the Closets, Into the Streets: (140) Introduction to digital publishing (22) Thursday writing group (25) Author talk: Chris Womersley (20) Aboriginal astronomy (22) Childrens clothing swap (20) World Philosophy Day: an introduction to philosophy (10) Yarra River Keepers sessions (106) Food Family & Culture – Vietnamese coffee (8) Raw desserts (25) Adani film: Guarding the Galilee (25) Classic dystopias films and panel (53) Willowview event – film screening and lunch (22) Perry park movie night (45) Artist talk: Kylie Stillman (18) Artist talk: Kyoko Imazu (28) Collage Club (17) Conversation Lounge drop-in (17) Tea Talk & Tech drop-in (62) BYO Crafternoon drop-in (5) Nth Richmond Public Housing estate pop-up library (14)

#### 5.E Other Council Plan initiatives - Neighbourhood House program partnerships

Run targeted events and programs promoting health, life-skills and life-issues

Yarra Libraries will continue to work in partnership with neighbourhood houses to support life-long learning, wellbeing and social inclusion.

**Branch** *Library Services*

#### Quarterly Milestones

<b>September</b>	Q1. Attend regular Yarra Neighbourhood house meetings and design a yearly program partnership calendar
<b>December</b>	Q2. Implement joint programing with Yarra Neighbourhood houses
<b>March</b>	Q3. Report on progress of implementation of the programs from the partnership calendar
<b>June</b>	Q4. Report on number of events and attendance of joint partnership programing with the Yarra neighbourhood houses.

**Quarterly Progress** Currently attending all Neighbourhood House meetings building partnerships and creating programs together.

#### Comments

Various projects and joint programs underway. All will be delivered in next Quarter.



## 6 . A connected Yarra

a place where...Connectivity and travel options are environmentally sustainable, integrated and well-designed

Council is committed to creating a city that is accessible to all irrespective of levels of personal mobility, to support a fulfilling life without the need for a car.

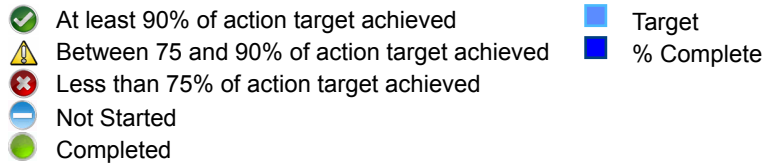
### Strategies

Council's work to achieve this Strategic Objective includes the following strategies :





- 6.1 Manage traffic movement and promote road safety within local roads
- 6.2 Work in partnership with Vicroads and influence traffic management and road safety on main roads
- 6.3 Investigate and implement effective parking management options
- 6.4 Improve accessibility to public transport for people with mobility needs and older people
- 6.5 Develop and promote pedestrian and bicycle infrastructure that encourages alternate modes of transport, improves safety and connectedness
- 6.6 Advocate for increased infrastructure and performance of public transport across Melbourne

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A connected Yarra.

### Action Progress Summary



Action	Start Date / End Date	Progress	Status
6.01 Implement traffic management initiatives	01/07/17 / 30/06/18	~50% (Target 50%)	At least 90% of action target achieved
6.02 Trial Station Street closure	01/07/17 / 30/06/18	~70% (Target 70%)	At least 90% of action target achieved
6.03 Submit traffic safety initiatives and innovation grant applications	01/07/17 / 30/06/18	~40% (Target 40%)	At least 90% of action target achieved
6.04 Advocate for DDA compliant trams stops	01/07/17 / 30/06/18	~40% (Target 40%)	At least 90% of action target achieved
6.05 Advocate for improvement to tram stops near key school sites	01/07/17 / 30/06/18	~60% (Target 60%)	At least 90% of action target achieved
6.06 Advocate for improved Inner Regional public transport	01/07/17 / 30/06/18	~60% (Target 60%)	At least 90% of action target achieved
6.07 Advocate for electric bus trial	01/07/17 / 30/06/18	~30% (Target 30%)	Less than 75% of action target achieved
6.08 Develop Car Share Policy	01/07/17 / 30/06/18	~50% (Target 50%)	At least 90% of action target achieved
6.09 Undertake Bridge Road parking trial	01/07/17 / 30/06/18	~50% (Target 50%)	At least 90% of action target achieved
6.10 Progress Wellington Street Bike Lane (stage 2)	01/07/17 / 30/06/18	~40% (Target 40%)	At least 90% of action target achieved

Action	Start Date / End Date		
6.11 Manage Dockless Bikes	01/07/17 30/06/18	 0% 20% 40% 60% 80% 100%	
6.12 Develop advocacy strategy for Walmer Street Bridge upgrade	01/07/17 30/06/18	 0% 20% 40% 60% 80% 100%	

**6.01 Implement traffic management initiatives**

Council Plan initiatives:

Transition Local Area Traffic Management program to Local Area Place Making programs , and

Continue to provide low speed environments and community education for pedestrians, cyclists, motor-cyclists and vehicle drivers and passengers.

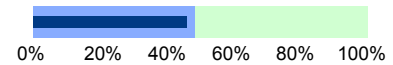
Council will implement initiatives to transition the Local Area Traffic Management program to Local Area Place Making programs.

Traffic calming measures and safety improvements will be delivered in the following LAPMs :

Consultation for LAPM 3 (Scotchmer), LAPM 13 (Abbotsford) and LAPM 19 (Bendigo)

Completion of works in LAPM 10 (Gold)

In addition to its LAPM program, Council will trial other initiatives to improve road safety including a 30 km/h speed trial in LAPM 9 (Rose) and LAPM 10 (Gold) and implementation of its Safe Travel Strategy .



**Branch** Traffic and Engineering

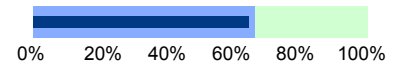
**Quarterly Milestones**

- September** Q1. Submit application for external funding from the VicRoads Safe Travel Speeds on Local Streets program  
Q1. Submit report on proposed 30kph trial to Council
- December** Q2. Obtain external funding for 30kph trials if approved  
Q2. Commence consultation and study process for LAPM 3 (Scotchmer)
- March** Q3. Commence 30kph trial in LAPM 9 (Rose) and LAPM 10 (Gold) if approved  
Q3. Commence consultation and study process for LAPM 13 (Abbotsford) and LAPM 19 (Bendigo)
- June** Q4. Deliver 2017/18 financial year actions from Council’s Safe Travel Strategy  
Q4. Complete delivery of outstanding works in LAPM 10 (Gold)
- Quarterly Progress Comments** Officers have undertaken the first round of consultation for LAPM 3 (Scotchmer). The outcomes of the consultation is being reviewed with a view to developing initiatives to address issues during the next round of public consultation in February 2018.

Application for external funding for 30kph trial has been submitted. Awaiting outcome which is due in early January 2018.

**6.02 Trial Station Street closure**

In 2016/17 Council resolved to progress a proposal to temporarily close Station Street at the intersection of Princes Street, North Carlton, to vehicles as part of a traffic diversion experiment. This experiment will be trialled initially for a 12 month period and will include a place making assessment to explore how the southern end of Station Street could be activated to the benefit of the community with a temporary or longer term road closure in place. The decision to proceed with the traffic diversion experiment will be made by Council following further community consultation.



**Branch** Traffic and Engineering

**Quarterly Milestones**

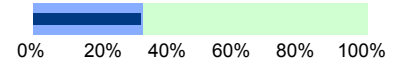
- September** Q1. Submit report and associated documents to VicRoads on road closure proposal
- December** Q2. Undertake community consultation and report to Council on temporary road closure in Station Street, North Carlton
- March** Q3. Submit internal funding proposal to undertake temporary road closure proposal (subject to Council adoption of proposal)

**Quarterly Progress Comments** Consultation was undertaken during October and November 2017. The outcomes of the consultation were presented to Council in December 2017.

**6.03 Submit traffic safety initiatives and innovation grant applications**

Council Plan initiative:  
Investigate and apply for appropriate funding opportunities relating to road safety, innovation and streetscape improvements.

Council will apply for grants to deliver key projects such as 30km/h speed limit and Safe Travel Strategy initiatives.



**Branch** Traffic and Engineering

**Quarterly Milestones**

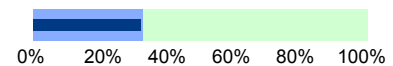
- September** Q1. Apply for Federal Black spot and TAC Local Government grants
- March** Q3. Complete blackspot projects at Shelley Street/Elizabeth Street, Richmond and Hunter Street/Nicholson Street, Abbotsford
- June** Q4. Complete 2017/18 investigation projects applied for in August 2017 (if funding provided).

**Quarterly Progress Comments** The following traffic safety funding applications have been submitted :  
- Blackspot funding application submitted to address safety issues at Wellington St / Langridge Street intersection.  
- TAC funding application for Rose Street Feet First project and design project for Canning Street / Richardson Street intersection submitted.

**6.04 Advocate for DDA compliant tram stops**

Council Plan initiative:  
Continue to facilitate the upgrade of local tram stops to comply with the Disability Discrimination Act to support both access and viability of activity centres.

Public transport in the City of Yarra needs to be made more accessible for people with disability and to comply with the provisions of the Commonwealth Government’s Disability Discrimination Act (1992 and the Disability Standards for Accessible Public Transport (2002). Accessibility is at the forefront of ensuring independence and engagement for people 50+ and people with disability in our municipality. Council will focus on DDA compliant tram stops at Swan Street Punt Road as part of the Streamlining Hoddle Street project and Brunswick Street and Nicholson Street (Route 96).



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

- December** Q2. Update Council on Streamlining Hoddle Street project (which includes proposed DDA compliant design for Swan Street tram stop)
- March** Q3. Discuss the Brunswick Street tram stops with Transport for Victoria
- June** Q4. Brief Council on status of Route 96 DDA compliance project

**Quarterly Progress Comments** Council has been briefed on the Streamlining Hoddle Street project by VicRoads.

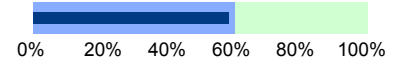
**6.05 Advocate for improvement to tram stops near key school sites**

Council Plan initiatives:  
Monitor and manage traffic, road safety and parking and advocate to the State Government for improvement to tram stops and pedestrian safety measures around schools such as the Richmond High School development, and

Advocate to the state government for improved accessibility to public transport services.

With the imminent opening of a new high school in Richmond, it is important to ensure that students are able to

access safe and sustainable transport options as part of their independent trips. Existing schools also attract students from wider Melbourne and provision of improved tram stops assists in improving safety around schools.



**Branch** Sustainability and Strategic Transport

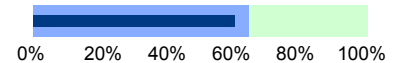
**Quarterly Milestones**

- September** Q1. Develop concept for interim improved tram stop on Bridge Road at Richmond Town Hall
- December** Q2. Update Council on outcomes of advocacy for improved tram stop on Bridge Road at Richmond Town Hall  
Q2. Advocate to State for inclusion of tram stop improvements outside Richmond Town Hall in 2018/19 State budget
- June** Q4. Update Council on outcomes of advocacy for improved tram stop on Bridge Road at Richmond Town Hall  
Q4. Advocate to State Government for the inclusion of tram stop improvements outside Richmond Town Hall in 2018/19 State budget
- Quarterly Progress** A number of meetings have been held at CEO, officer and local member level advocating to the State Government for inclusion of tram stop improvements outside Richmond Town Hall in 2018/19 State budget.
- Comments** There is no news regarding the tram improvement program by the State Government at this time

**6.06 Advocate for improved Inner Regional public transport**

Council Plan initiative:  
Advocate to the state government for improved public transport services to meet population growth including Chandler Highway north-south bus route, Doncaster Rail, Hoddle Street Study, Airport Rail and Alexandra Parade.

Much of Melbourne’s transport network is under the authority of VicRoads rather than local government . Major state funded road infrastructure projects can also improve public transport service and reliability for the tram and bus network. However it is common that these transport modes are not the primary consideration of the project scope. Advocacy before, as well as during development of these major projects, can greatly improve the transport outcomes of the projects.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

- September** Q1. Provide input to VicRoads Alphington to Burnley corridor study  
Q1. Provide feedback on VicRoads designs for Streamlining Hoddle Street project  
Q1. Work with YarraTrams on opportunities to improve tram services in Yarra
- December** Q1. Provide feedback on VicRoads designs for new Chandler Highway bridge project  
Q2. Provide feedback on VicRoads designs for new Chandler Highway bridge project  
Q2. Inform Council on VicRoads construction schedule for Streamlining Hoddle Street project  
Q2. TransDev to brief Council on Bus Rapid Transport project for Eastern Freeway  
Q2. Continue to advocate for improved bus connection along Alexandra Parade
- March** Q3. Update Council on VicRoads Streamlining Hoddle Street project  
Q3. Continue liaison with VicRoads regarding Chandler Highway construction
- June** Q4. Update Council on VicRoads Streamlining Hoddle Street project  
Q4. Update Council on new Chandler Highway bridge project
- Quarterly Progress** The construction of the Hoddle Street Project will occur over multiple phases. Councillors have been advised of construction timeframes for imminent phases and will be informed of subsequent phase timings when they are known by VicRoads. Offices are working closely with VicRoads on this project.
- Comments**

Officers are currently looking at the various proposals for improving strategic public transport . The North East Link announcement will provide further opportunities for these discussions.

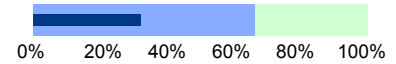
TransDev briefed Council on the Bus Rapid Transport project for Eastern Freeway . The North East Link announcement has now over taken this.

Officers have been working closely with VicRoads and have provided comments on multiple stages of the design of the new Chandler Highway bridge project. A number of meetings have also occurred at senior level on various strategic aspects of this project.

**6.07 Advocate for electric bus trial**

Council Plan initiative:  
Advocate for the trial of an electric bus scheme .

Electric buses have been the first major demonstration of electric powered transport in a number of cities. The public transport bus fleet is under the authority of Transport for Victoria . To achieve an electric bus trial it is necessary to engage with bus service contractors and advocate to the State Government to implement a trial of the vehicles.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**December** Q2. TransDev to brief Council on Bus Rapid Transport project for Eastern Freeway  
Q2. Develop advocacy strategy to promote an electric bus scheme

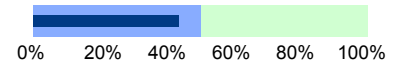
**March** Q3. Implement advocacy strategy

**Quarterly Progress** Discussions have commenced with TransDev who briefed Council on the Bus Rapid Transport project for Eastern Freeway. The North East Link announcement has now over taken this.

**Comments**

**6.08 Develop Car Share Policy**

Car Share schemes have operated in Yarra for over a decade. Previously provision of parking spaces for the car share vehicles has been able to be provided without impacting private on-street parking space availability. A new policy will assist allocation of existing and potentially new spaces between competitor companies, and the distribution of spaces across the municipality to reduce the demand for private on street parking.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**December** Q2. Present draft Car Share Policy to Council for consideration for public exhibition

**June** Q4. Present Car Share Policy to Council for adoption

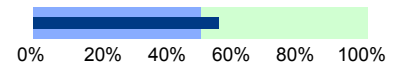
**Quarterly Progress** Draft Car Share Policy has been developed and will be presented to Council in February.

**Comments**

**6.09 Undertake Bridge Road parking trial**

Council Plan initiative:  
Continue to utilise data, technology and community consultation to inform the management of parking .

Council will complete a parking trial and management strategy for Bridge Road to be used as a model for other precincts. The trial will include the installation of in ground sensors to allow for detailed data collection and analysis that could lead to a review parking restrictions and/or the fee charged for parking.



**Branch** Compliance and Parking Services

**Quarterly Milestones**

**September** Q1. Finalise the brief for the parking management strategy in Bridge Road

**December** Q2. Complete the first data reporting from the in-ground technology

**March** Q3. Finalise the model and project plan for a trial

**June** Q4. Implement the trial

**Quarterly Progress Comments** Phillip Boyle & Associates have been appointed to assist in the development of the Bridge Road parking Management Strategy and have met with the trader group to help develop the plan.

In ground sensors have been installed in 340 bays in Bridge Road to allow for the collection of the occupancy data.

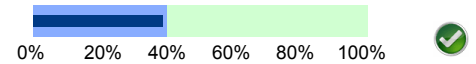
The report will be prepared by 31/10/2017 and then be presented to the trader group for discussion and agreement on the trial methodology.

Trial is likely to commence in February 2018 .

**6.10 Progress Wellington Street Bike Lane (stage 2)**

Council Plan initiative:  
Complete construction of the Wellington Street Bike (Copenhagen style) Lane to Johnston street.

Wellington Street Bicycle Lane (Stage 1) involved the construction of a fully separated bicycle lane on both sides of the road from Victoria Parade to Gipps Street and was completed in 2015. The original concept for project extended the bicycle lane to Johnston Street; resulting in 1km of fully separated bicycle infrastructure. This project will complete the second stage of the original concept.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

- September** Q1. Finalise tender documentation
- December** Q2. Inform community of upcoming tender and tender works
- March** Q3. Report to Council on tender outcomes and determine if town planning permit required or not
- June** Q4. Inform community of project status
- Q4. Lodge town planning permit application if required. If no town planning permit required, commence construction.

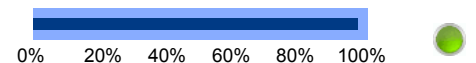
**Quarterly Progress Comments** As part of the tender process Council informed local businesses in the area of our intent to tender and advertised the tender in the public domain (the Age newspaper).

The tender has not been successful due to non-conforming submissions. Council will now re-tender which will result in an extension to the current timelines for this task.

**6.11 Manage Dockless Bikes**

Dockless Bike Share companies operate a disruptive business model in many cities in Europe, Asia and the USA. The operator companies have identified Melbourne and Sydney as their next market, and one company has recently commenced operations in inner Melbourne. Other companies are expected to follow before the end of the year.

Experience overseas has shown that dockless bikes can become an unacceptable imposition on the community through poor management, storage, and maintenance, and through abuse and abandonment of the bicycles. A MOU with the operator companies may assist in improved management of the bicycles.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

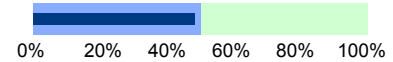
- September** Q1. Commence discussions for a MOU to manage dockless bike share rollout with City of Melbourne, City of Port Philip and scheme operators.
- December** Q2. Finalise preferred MOU to manage dockless bike share rollout with City of Melbourne, City of Port Philip and scheme operators

**Quarterly Progress Comments** The Memorandum of Understanding with O Bikes was endorsed by City of Yarra, City of Melbourne and City of Port Philip.

**6.12 Develop advocacy strategy for Walmer Street Bridge upgrade**

The Walmer Street bridge connecting Kew to East Richmond was built over 100 years ago and is used daily by many hundreds of cyclists and pedestrians as part of their daily commute as well as for recreational purposes. It is narrow, and creates a potential conflict point for users.

The City of Boroondara has plans to replace the approach infrastructure on its side of the bridge, and as part of a development application the approach infrastructure on the Yarra side will be upgraded in the next 18 months. This leaves the bridge itself to be upgraded which would require a multi-million dollar commitment to fund the replacement. An advocacy strategy to attract funding for the project will be developed and implemented.



**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**September** Q1. Commence preparation of an advocacy strategy for replacement of Walmer Street bridge (with City of Boroondara)

**June** Q4. Inform Council of progress of advocacy strategy for replacement of Walmer Street bridge (with City of Boroondara)

**Quarterly Progress** Council officers have now held 5 meetings with stakeholders. An advocacy campaign has been drafted to seek commitment from state politicians to replace the Walmer St bridge.

**Comments**

**6.A Other Council Plan initiative - Improve cycling safety and bicycle parking**

Improve bike parking, road signage including bicycle excepted signs, road marking, surfaces and streetscapes to better protect and enhance conditions for cyclists and pedestrians.

**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**September** Q1. Finalise detailed program of works for 2017/18 bike and pedestrian budgets

**June** Q4. Complete construction of identified projects

**Quarterly Progress** Bicycle safety and parking works have been carried out at multiple sites across the municipality

**Comments**

**6.B Other Council plan initiative - Improve cycling connectivity across municipal boundaries**

Continue to work with adjacent councils to ensure connectivity for bicycle routes (inc. via IMAP and Resilient Melbourne).

**Branch** Sustainability and Strategic Transport

**Quarterly Milestones**

**September** Q1. Attend Resilient Melbourne Cycling Workshop  
Q1. Advocate to ATV unit of TfV for allocation of moneys to Yarra cycling infrastructure.

**December** Q2. Advocate for ATV to fund Preston to CBD route (via Napier Street) (with Darebin and Melbourne City Councils)

**March** Q3. Continue to work with adjacent Councils, though IMAP and Resilient Melbourne

**June** Q4. Continue to work with adjacent Councils, though IMAP and Resilient Melbourne

**Quarterly Progress** Council is progressing its advocacy for Active Transport Victoria to fund Preston to CBD route (via Napier Street) (with Darebin and Melbourne City Councils. Councillor's have been briefed on the progress.

**Comments**



**6.C Other Council Plan initiative - Connectedness of transport networks**

Work with the Resilient Melbourne Project to improve the quality and connectedness of the metropolitan transport networks.

**Branch**      *Sustainability and Strategic Transport*

**Quarterly Milestones**

**September**    Q1. Commence planning with MTF to hold a community forum on opportunities to improve bus network within Yarra (and across Melbourne)

**June**            Q4. With MTF hold a community forum on opportunities to improve bus network within Yarra (and across Melbourne)

**Quarterly Progress**    Commence planning with MTF to hold a community forum on opportunities to improve bus network within Yarra (and across Melbourne) -This is underway - no consultation has been completed to date by MTF

**Comments**

## Highlights and Achievements

Branch *Traffic and Engineering*

Unit *Admin and Management - Traffic Services and Special Projects*

A total of five parking bays have been upgraded to comply with the Disability Discrimination Act this year

## 7. A leading Yarra

a place where...Transparency, performance and community participation drive the way we operate

Council is committed to change through an energised, cohesive team of professionals, recognised for our leadership, innovation and service.

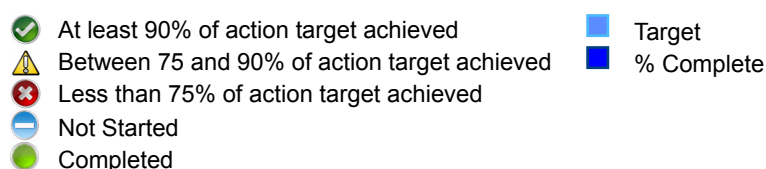
### Strategies

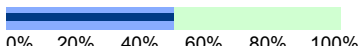

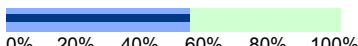



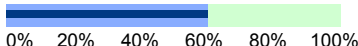

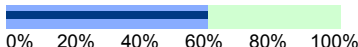

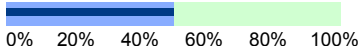

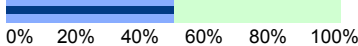

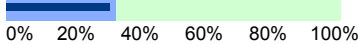

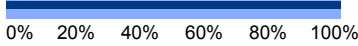

Council's work to achieve this Strategic Objective includes the following strategies :

- 7.1 Ensure Council's assets and financial resources are managed responsibly to deliver financial sustainability
- 7.2 Continue to develop a culture of continuous improvement and innovation
- 7.3 Maintain a culture of transparency, governance, ethical practice and management of risks that instils a high level of community respect and confidence in Council decision-making
- 7.4 Ensure Council services are efficient, well-planned, accessible and meet community needs
- 7.5 Provide the community with meaningful and genuine opportunities to contribute to and participate in Council planning and decision making processes with a focus on young people, hard to reach and traditionally underrepresented communities
- 7.6 Enable greater transparency and access to the conduct of Council Meetings
- 7.7 Continue a 'customer centric' approach to all service planning and delivery
- 7.8 Advocate for the best interests of our community

The following actions are being undertaken in 2017/18 to work toward achieving Council's strategic objective of A leading Yarra.

### Action Progress Summary



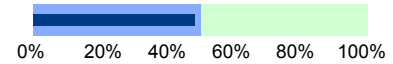
Action	Start Date / End Date	Progress	Status
7.01 Implement Community Engagement Policy	01/07/17 30/06/18		
7.02 Engage young people	01/07/17 30/06/18		
7.03 Review Strategic Advocacy Framework	01/07/17 30/06/18		
7.04 Implement Continuous Quality Improvement	01/07/17 30/06/18		
7.05 Implement Service Review Program	01/07/17 30/06/18		
7.06 Develop Services Policy	01/07/17 30/06/18		
7.07 Develop Information Services Strategy	01/07/17 30/06/18		
7.08 Focus on customer responsiveness	01/07/17 30/06/18		
7.09 Transmission of Council meetings	01/07/17 30/06/18		

**7.01 Implement Community Engagement Policy**

Council Plan initiative:

Design and deliver planned engagement processes to encourage community involvement in Council decision making in line with the Community Engagement Policy.

Implement the Community Engagement Policy with a focus on access and inclusion and capacity building initiatives. Actions will build the capacity of the organisation to design and deliver communications and engagement plans that consider the diverse needs of the Yarra community .



**Branch**      *Advocacy and Engagement*

**Quarterly Milestones**

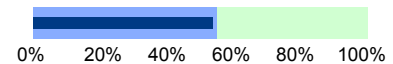
- September**    Q1. Continue to foster an Internal Community Engagement practitioner network that offers capacity building opportunities for staff
- December**     Q2. Continue to develop and promote communications and engagement resources to staff , including templates for stakeholder analysis and 'how to' engage with under-represented communities
- March**         Q3. Develop a communications and engagement strategy that incorporates the Community Engagement Policy, Social Media Policy and Internal Communications policy
- June**            Q4. Develop an action plan for the Communications and Engagement Strategy that will meet organisation and community needs
- Quarterly Progress Comments**    Key actions have been completed, including a staff toolkit of engagement resources , capacity building training and internal practitioner network established and meeting quarterly, sharing learnings and problem solving.

**7.02 Engage young people**

Council Plan initiative:

Promote programs to educate and encourage young people in decision making and participation in their local community.

Council will work to encourage young people to become engaged in Council's decision making . This year Council will engage children and young people on relevant initiatives and in the development of key strategies and plans, through both formal and informal engagement.



**Branch**      *Family, Youth and Children's Services*

**Quarterly Milestones**

- September**    Q1. Commence consultation with children and young people for the development of the Yarra 0-25 Plan  
Q1. Encourage young people to participate in consultations regarding the re- development of Council's Municipal Strategic Statement, with an emphasis on Housing and the Planning Scheme amendment
- December**     Q1. Ensure that young people are represented on relevant project reference groups such as Fitzroy gasworks and Victoria Street redevelopment  
Q2. Provide opportunities for young people to be consulted on key social initiatives such as advocacy for a proposed safe injecting facility  
Q2. Complete consultation with children and young people for the development of the Yarra 0-25 Plan
- March**         Q3. Ensure engagement of young people in key consultations around open space  
Q3. Work with the Yarra Youth Advisory Committee to further identify areas of interest for young people and provide opportunities for engagement
- June**            Q4. Work with the Yarra Youth Advisory Committee to further identify areas of interest for young people and provide opportunities for engagement  
Q4. Advise Council of other further consultations the young people have engaged with
- Quarterly Progress Comments**    Specific consultation sessions held with Yarra Youth Advisory Committee & Youth Ambassadors in October. Young people also consulted through all our programs at the Yarra Youth Centre , and other sites across Yarra. Also led consultation sessions with young people at REACH & the drum (Queerspace Youth). Online surveys also promoted via social media to assist the development of the Yarra 0-25 Plan.

Safe Injecting Facility discussed with Yarra Youth Advisory Committee (August, October) with young people providing input directly to Councillors.

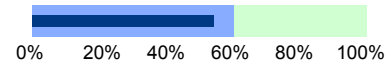
Yarra Youth Ambassadors continued working on campaign around anti-discrimination #ilivebiggerthanyourlabels.

**7.03 Review Strategic Advocacy Framework**

Council Plan initiative:

Continue Council's strategic advocacy program, advocating to other levels of government and stakeholders in the best interests of the Yarra community.

Council's first Strategic Advocacy Framework was adopted in 2013/14. This year Council will review and adopt a revised set of Strategic Advocacy Framework actions in line with the new Council Plan priorities.



**Branch** *Advocacy and Engagement*

**Quarterly Milestones**

**September** Q1. Review the Strategic Advocacy Framework actions

**December** Q2. Adopt new Strategic Advocacy Framework actions for Council Term

**March** Q3. Commence implementation of actions

**June** Q4. Continue implementation of actions

**Quarterly Progress** Review of the Strategic Advocacy Framework has commenced and a report will be taken to a Council meeting in December.

**Comments**

**7.04 Implement Continuous Quality Improvement**

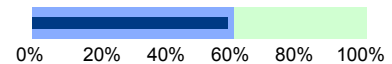
Council Plan initiative:

Continue to train staff in the application of appropriate continuous improvement methodologies.

Executive has endorsed a Continuous Quality Improvement framework. This is being progressively rolled out, initially through implementation of improvement plans arising from Service Reviews. As part of this framework, Council has been working on building staff capability through training and experiential learning.

This year Council will continue to implement this framework with a focus on business process improvement, skills development and establishing a 'community of practice'.

Council's CQI program will sit within its broader Business Improvement Framework, currently being developed.



**Branch** *Corporate Planning and Performance*

**Quarterly Milestones**

**September** Q1. Conduct business improvement workshop with staff

Q1. Commence development of a Business Improvement Framework

**December** Q2. Present draft Business Improvement Framework to Executive for endorsement

**March** Q3. Identify training needs

**June** Q4. Facilitate staff training in business improvement

**Quarterly Progress** The draft Business Improvement Framework was in development from July 2017. A number of internal stakeholders were consulted and contributed to the draft framework in the second half of 2017. The stakeholders included all staff from the Corporate Planning and Performance Branch, a cross-organisational staff workshop of 22 participants with representation from all Divisions and a workshop with the Corporate, Business and Finance Divisional Management Team.

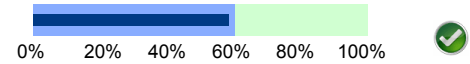
The above process has helped to produce a clear and agreed framework that outlines the key drivers, objectives, activities, outputs and outcomes for Business Improvement at Yarra. The draft framework was presented to and endorsed by Executive in November.

The next steps for implementation of the framework are to recruit for the Business Improvement Unit and to identify organisational business improvement priorities through engagement with Senior Management Team and Executive.

**7.05 Implement Service Review Program**

Council Plan initiative:  
Continue to implement the Service Review program.

An evaluation of Council’s Service Review program was undertaken in 2016/17. Service Reviews are one aspect of a broader Business Improvement Framework which is currently being developed and will be informed by the evaluation. Executive will determine the priorities for Service Reviews in accordance with the Business Improvement Framework.



**Branch** Corporate Planning and Performance

**Quarterly Milestones**

- September** Q1. Commence development of a Business Improvement Framework
- December** Q2. Establish Service Review priorities  
Q2. Present Business Improvement Framework to Executive for endorsement
- March** Q3. Implement Service Reviews in accordance with agreed priorities
- June** Q4. Implement Service Reviews in accordance with agreed priorities
- Quarterly Progress Comments** The draft Business Improvement Framework was presented to and endorsed by Executive in November. Business Improvement priorities will be identified and implemented over the next quarter. This may include service and/or process reviews.

Current Service Review updates:

**Family, Youth and Children’s Services**

The Service Review for this Branch has been completed. A briefing to Council was provided in October and this highlighted the key outcomes from the review which focussed on Children’s Services . The outcomes included an improved customer focus, revised policies, procedures, reviewed processes and a significant improvement in financial sustainability.

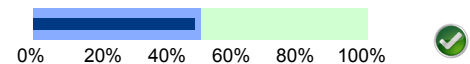
**Recreation and Open Space**

The Service Review for this Branch is on hold, pending the implementation of the Business Improvement framework. The status, scope and timing of this review will be re-assessed in the next quarter and will be subject to Executive endorsement.

**7.06 Develop Services Policy**

Council Plan initiative:  
Develop a Services Policy and establish performance standards and service levels.

Council will develop a Services Policy to guide the types of services and service levels it provides. In response to Council’s resolution when adopting the 2017/18 Budget, a report will be presented outlining a proposal to undertake a participatory/deliberative engagement process to inform development of a Services Policy.



**Branch** Social Policy and Research

**Quarterly Milestones**

- September** Q1. Commence development of report to Council on a participatory/deliberative engagement process to develop a Services Policy
- December** Q2. Report to Council on a participatory/deliberative engagement process to develop a Services Policy
- March** Q3. Commence implementation of endorsed proposal
- June** Q4. Complete implementation of endorsed proposal

**Quarterly Progress Comments** In collaboration with Social Policy and Research, a report was prepared to Council on a preferred option for a deliberative engagement process to develop a Services Policy for Yarra City Council .

In response to the Council resolution of 1 August 2017, the report to Council in December outlined a number of deliberative engagement approaches. The report recommended a deliberative poll process to develop a Yarra Services Policy. The recommended process has been proposed as a way to foster positive community interest and support and provide the foundation for a solid Council/community partnership in future decisions for service provision.

Due to the need to seek external expertise, and to ensure both perceived and actual independence in the process, Officers have estimated the cost of implementing this approach to be in the order of \$120,000, excluding significant officer time. As this project has not been budgeted for in 2017/18, Officers believe this process should be considered as part of the 2018/19 budget consideration.

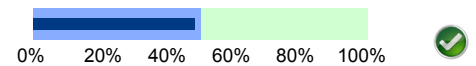
Council endorsed the option to implement the proposed approach of a Deliberative Poll in 2018/19, subject to an endorsed 2018/19 budget bid for additional resources. Officers will work to implement the proposed approach of a Deliberative Poll in the first half of 2018/19.

**7.07 Develop Information Services Strategy**

Council Plan initiative:

Continue to implement strategies that enhance customer and community experiences with Council across all services.

Council is developing an Information Services Strategy to identify the strengths and weaknesses of current practices and the future ICT needs required to deliver effective and efficient services to the community and internal stakeholders.



**Branch** *Information Services*

**Quarterly Milestones**

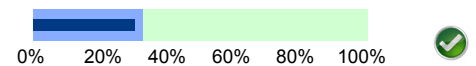
- September** Q1. Complete development of the new three year Information Services Strategy
- December** Q2. Commence implementation and reporting on first year actions within the Information Services Strategy
- March** Q3. Continue implementation and reporting on first year actions within the Information Services Strategy
- June** Q4. Continue implementation and reporting on first year actions within the Information Services Strategy
- Quarterly Progress Comments** Draft Information Services policy 2018-2021 is complete and a report was presented to Executive in December 2017.

**7.08 Focus on customer responsiveness**

Council Plan Initiative:

Continue to implement strategies that enhance customer and community experience with Council across services.

Council’s customer responsiveness is focussed on providing exceptional customer service , delivering seamless experiences and resolving enquiries at the first point of contact.



**Branch** *Corporate Planning and Performance*

**Quarterly Milestones**

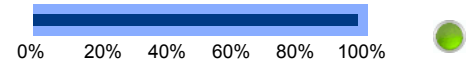
- September** Q1. Establish the Customer Experience core group to drive business and process improvements
- March** Q3. Develop a reporting framework for customer feedback and complaints
- June** Q4. Streamline complaint resolution process

**Quarterly Progress Comments** The Customer Experience core group terms of reference have been drafted, membership has been agreed with Executive and meetings are scheduled for next Quarter.

**7.09 Transmission of Council meetings**

Council Plan initiative:  
Implement a cost effective system to broadcast Council meetings

Council will implement a twelve month trial of recording and publication of Council meetings on Council's website .



**Branch** Governance and Support

**Quarterly Milestones**

**September** Q1. Develop a proposal for digital transmission of meeting proceedings and submit to Council for endorsement

**December** Q2. Commence recording and transmission of Council meetings

**Quarterly Progress Comments** A proposal for digital transmission of meeting proceedings has been submitted and was endorsed by Council in August 2017. Since September 2017, Council meetings have been recorded and published as an audio stream from Council's website.

**7.A Other Council Plan initiative - Financial sustainability**

Regularly review and update long-term financial planning to guide our budget decisions to ensure they are responsible and sustainable.

**Branch** Finance

**Quarterly Milestones**

**September** Q1. Commence a comprehensive review of the assumptions underpinning the LTFS for the 2018/19 budget process

**December** Q2. Complete a comprehensive review of the assumptions underpinning the LTFS for the 2018/19 budget process

**Quarterly Progress Comments** In adopting the 2017/18 Budget, Council introduced a number of measures to improve financial sustainability. Council is working toward implementing these measures through the Long Term Financial Strategy, 2017/18 Budget and planning for the 2018/19 Budget. Workshops with Councillors and Executive will commence in the new year where financial parameters and assumptions will be proposed to feed into the build of the draft 2018/19 Budget.

**7.B Other Council Plan initiative - Governance awareness program**

Provide training and re-enforcement of good governance practices.

**Branch** Governance and Support

**Quarterly Milestones**

**September** Q1. Provide advice to staff regarding the need to properly record Assemblies of Councillors and develop a new form and guidance material to improve compliance

**December** Q2. In the lead up to Christmas, provide advice and resources to Council staff regarding the appropriate treatment of offers of gifts

**March** Q3. Provide guidance to staff on the progress of the review of the Local Government Act 1989, and identify possible implications for existing governance practices throughout the organisation

**June** Q4. Participate in Privacy Awareness Week 2018, with a particular focus on the communication to staff of the importance of adherence to the Privacy Principles



**Quarterly Progress Comments** Provide advice to staff regarding the need to properly record Assemblies of Councillors and develop a new form and guidance material to improve compliance-Audit of stakeholders completed. Communication material drafted and pending finalization. Slight delay in communication - expected completion in November 2017.

In the lead up to Christmas, provide advice and resources to Council staff regarding the appropriate treatment of offers of gifts-Material drafted ready for distribution in mid November.

## Highlights and Achievements

**Branch** *Corporate Planning and Performance*

**Unit** *Corporate Planning*

Local Government Performance Reporting Framework 2016/17 results were released publically on the State Government's Know Your Council website in December. This is the culmination of six months work from officers across the organisation reporting service performance results, preparing the Performance Statement and supporting evidence for audit, inclusion in the Annual Report and submission to Local Government Victoria in accordance with their requirements and deadlines.