



# Minutes

## Heritage Advisory Committee

Date and Venue: Thursday, 23 August 2018, Meeting Room 2, Richmond Town Hall

Time: 6:00pm – 8:00pm

Councillors: Jackie Fristacky (JF) Chair, James Searle (JS), Danae Bosler (DB)

Attendance: Alexis Arrowsmith (AAr), Alexander Antoniadis (AAAn), Hailey Miller (HM), Jeffrey Atkinson (JA); Ian Wight (IW), Janet Taylor (JT), Kirsteen Thomson (KT), Lucasta Clothier-Fairs (LC), Lucinda Owen (LO), Megan Hamer (MH), Terence Nott (NT), Caitlin Mitropoulos (CM), Ivan Gilbert (IG), - Group Manager, CEO's Office, Richa Swarup (RS) -Sr. Advisor City Heritage CoY.

Apologies: None

*diverse*

*vibrant*

*exciting*

*inclusive*

<p>1. <u>Welcome and Introductions</u></p> <p>JF welcomed the members.</p>	<p><b><u>Actions</u></b></p> <p>No Specific action required.</p>
<p>2. <u>Adoption of previous minutes</u></p> <p>The minutes of HAC meeting of 26 July were adopted with the following modifications:</p> <ul style="list-style-type: none"> <li>Item 6-i: Suggestion to include “culture” along with other qualities on the Council’s letter head.</li> <li>Item 6-iv: Add a second last sentence: HAC members can also form a sub group in responding to specific matters.</li> <li>Item 6-vii: Include an action to provide an update on the items.</li> </ul> <p>Following matters were discussed related to follow-up actions of the previous meeting:</p> <ul style="list-style-type: none"> <li>Follow up action on item 6-iv: IW emphasised that one week -for HAC to respond to Clause 21 does not provide proper opportunity for members to consider matters as a group. He reiterated need for more time for HAC to provide an effective group response on heritage related strategies and policies.</li> </ul> <p>KT mentioned that she had comments on the new heritage policies (Clauses 21 and 22). She was concerned about the inconsistent use of the term Heritage Place. She also felt that a link between the heritage strategy and the heritage policy is important and therefore heritage strategy needs to be referenced in Clause 21.04. JF suggested that HAC members can provide further feedback on Clauses 21 and 22 ASAP after this meeting, but also before or at the formal Council meeting considering the new draft heritage policies.</p> <ul style="list-style-type: none"> <li>AAr pointed out that the draft minutes of the July HAC meeting suggested including the new Planning Scheme Reforms in the Agenda of the August meeting. Responding to that, RS informed that the State Government is still finalising the details and the item would be included</li> </ul>	<p><b><u>Actions</u></b></p> <ul style="list-style-type: none"> <li>Delegate’s report should include exploring including “Culture” along with other Yarra qualities in its letterhead.</li> <li>RS to provide an update on item 6-vii.</li> <li>RS to circulate contact details of HAC members RS to include new Planning Scheme Reforms in HAC agenda when details have been finalised by the State Department.</li> </ul>

<p>in a future meeting after the details have been finalised by the State.</p> <ul style="list-style-type: none"> <li>• JT asked that Delegate's reports be circulated to HAC members. RS informed that the Delegate's report on the May 2018 HAC meeting was circulated previously. The Delegate's report on the July meeting will be circulated in next couple of days.</li> </ul> <p>In response to item 6-ix, all HAC members agreed to share their contact details with each other.</p>	
<p>3. <u>Heritage Strategy 2015-18 and its Implementation</u></p> <p>RS presented a status report on the implementation of the current Heritage Strategy.</p> <p>HAC members raised matters below regarding implementation of the existing heritage strategy as useful for the new heritage strategy:</p> <ul style="list-style-type: none"> <li>• The strategy should include a detailed implementation plan with: <ul style="list-style-type: none"> <li>○ Priority actions that have clear projects with KPIs and time-lines so that the actions can be evaluated against those.</li> <li>○ Projects/Actions should state whose responsibility it is to implement each action.</li> </ul> </li> <li>• The Implementation Plan should avoid a long list of actions to focus on high priority and high impact actions so those can be implemented during the strategy time frame.</li> <li>• There are a number of Council areas impacting heritage. The current strategy focuses too much on post European settlement built heritage. New strategy should include performance requirements expected by every Council area involved in heritage so all aspects of heritage are promoted.</li> <li>• In monitoring the implementation plan, relevant areas of Council should be asked to provide quarterly progress reports to HAC with presentations from implementing Council areas as appropriate</li> <li>• Progress reports should include details of actions completed.</li> </ul> <p>JT informed that the current strategy action on including the Yarra River in the National Heritage List, was discussed with the State Government in previous years, during preparation of the Yarra River Corridor Development Controls. The authorities/councils involved in those discussions considered that including the Yarra River in the National Heritage List would require significant investigations and a long lead-time. Considering the time being taken in preparation of the Yarra River Controls, no priority was given to progress the investigations for the national listing of the river environs. RS informed that she has also raised this in the Yarra Strategic Plan forum held recently. HAC concluded that this is a worthwhile advocacy action for the City of Yarra.</p>	<p><b><u>Actions</u></b></p> <p>RS to note the discussion on the implementation plan and actions for considering the same during preparation of the new strategy.</p>
<p>4. <u>Preparation of a new Heritage Strategy 2019-23: Process and Time lines</u></p> <p>RS presented the process and time lines for preparation of the new Heritage Strategy. She informed that the proposed project management model for development of the strategy includes forming a HAC subgroup to work closely with the consultant. She further informed that the strategy work will also be presented to HAC for comments at different stages of its development.</p> <p>In this regard, HAC members suggested that:</p> <ul style="list-style-type: none"> <li>• The project brief should be sent to them for review. It should be set up as a Google-doc so that HAC members can work together.</li> <li>• HAC should have an opportunity to meet with the consultant at the</li> </ul>	<p><b><u>Actions</u></b></p> <ul style="list-style-type: none"> <li>• RS to send the Project Brief to HAC members ASAP and explore setting it up as a Google Doc.</li> <li>• RS to invite consultant to next HAC meeting in September (if</li> </ul>

<p>start of the project. After initial clarification of the scope of work with the consultant, a subgroup of HAC members would be nominated. IW who is going on leave, indicated his interest in the subgroup.</p> <ul style="list-style-type: none"> <li>HAC members also queried the community consultation. RS explained that currently, consultations are being held by other Council units which may provide information on community concerns on heritage matters. Information on community views on heritage is also available through the Liveable Yarra deliberative consultation. The proposed online survey would gather more information from the community. In this regard, JF clarified that public exhibition of the draft strategy approved by Council would also provide opportunity for community feedback.</li> </ul>	
<p>5. <u>Victorian Heritage Restoration Fund Eligibility Criteria</u></p> <p>RS presented changes to the eligibility criteria by the City of Melbourne and made suggestions for Yarra.</p> <p>The HAC discussed the possibilities of various changes and concluded that the changes suggested by Melbourne would also work for Yarra; however, they were of the view that the criteria for Yarra should clarify that non-contributory places are not eligible for funding.</p> <p>HAC also suggested using the term cultural heritage significance instead of heritage significance.</p>	<p><b><u>Actions</u></b></p> <p>RS to send Yarra's amended criteria to VHRF administrator for inclusion.</p>
<p>6. <u>Pastport and its Launch</u></p> <p>RS provided an update on the Pastport website and informed HAC that Council is currently working towards its launch on 8/9 October 2018. It was discussed that RS email the link so HAC members can see the website and contribute to it.</p> <p><a href="https://pastport.com.au/citizen/">https://pastport.com.au/citizen/</a></p>	<p><b><u>Actions</u></b></p> <p>RS to email link to Pastport website to HAC members.</p>
<p>7. <u>Yarra Strategic Plan</u></p> <p>RS provided an update on the Yarra Strategic Plan and the tentative timelines for its completion provided by Melbourne Water</p> <p>Victorian Government has appointed Melbourne Water as the lead agency in the development of the Yarra Strategic Plan, which will give effect to the community's long-term vision for the Yarra and provide the basis for the future planning of the river corridor and each of its reaches.</p> <p>Melbourne Water is working on the following four themes for the development of the YSP:</p> <ul style="list-style-type: none"> <li>the overall environmental health of the river (waterway and riparian land)</li> <li>community use, access and amenity of the river and parklands</li> <li>the river's landscape setting and interface of the river corridor with adjacent land use</li> <li>cultural and heritage values</li> </ul> <p>RS also informed that HAC members can access and provide feedback through the Yarra Strategic Plan website link below.</p> <p><a href="https://www.melbournewater.com.au/about-us/our-customers/yarra-strategic-plan">https://www.melbournewater.com.au/about-us/our-customers/yarra-strategic-plan</a></p>	<p><b><u>Actions</u></b></p> <p>RS to send web link to the HAC members.</p>
<p>8. <u>Other matters</u></p> <p>No other specific matters were raised other than discussed above.</p>	<p><b><u>Actions</u></b></p> <p>No specific actions</p>

	required.
<p>9. <u>Dates for forward meetings</u></p> <p>Following possible dates for future meetings:</p> <ul style="list-style-type: none"><li>• Monday 24 September 2018 6-8pm</li><li>• Thursday 25 October 2018 6-8pm</li><li>• Monday 26 November 2018 6-8pm</li></ul>	<p><b><u>Actions</u></b></p> <p>RS to confirm meeting venue and date closer to meetings</p>