



Yarra City Council

Annual Procurement Plan 2019 - 2020

July 2019

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Introduction

Yarra City Council's Annual Procurement Plan 2019-2020 (APP) provides potential vendors with an indication of likely procurements for the 2019-2020 financial year.

We recognize providing early advice regarding upcoming procurement opportunities is beneficial for businesses in Victoria, particularly small and medium size businesses.

The APP is a planning document. It is appropriate for information contained in Council's APP to change in order to remain current with its procurement needs. The APP will be updated quarterly to maintain its currency as the year progresses.

Activity listed does not represent a solicitation or constitute a request for a proposal, nor does it commit Council to purchase the described goods, services or works.

Yarra City Council continues to look for marketplace solutions that are innovative, provide value for money, and contribute to actual business improvements for Council over the life of the contract.

For further information on any of the procurement opportunities in this plan, please contact:

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Heather Reavell-Martens (Senior Procurement Officer) – 03 92055299

Governance

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Legal Services	Legal Services Panel	February 2020	30/06/2020		Heather Reavell-Martens

Advocacy and Engagement

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Printing	Printing Services	January 2020	31/05/2020		Sage Dane

Building & Asset Management

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Yarra Buildings	Investigation and design for future	TBA			Sage Dane
345 Bridge Road Richmond	Replace passenger lift	TBA			Heather Reavell-Martens
Air Raid/Jack	Major building renewal – construction	TBA			Graham Wilsdon
14 Lulie Street,	Renew standing area and fire stairs	TBA			Sage Dane
Victoria Park Pavilion	Replacement of leaking windows	TBA			Graham Wilsdon

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Ryan's Reserve Pavilion Development	Development of Pavilion at Ryan's Reserve Sports Ground	September 2019			Graham Wilsdon
Collingwood Depot Redevelopment	Reconstruct of Collingwood Depot	November 2019			Graham Wilsdon
Architectural Services	Panel of Architects	November 2019	03/04/2020		Heather Reavell-Martens
RTH Works	Ground floor works – new WCs and staff kitchen	October 2019			Graham Wilsdon
Jack Dyer Stand	Construction of New building	November 2019			Sage Dane
Collingwood Depot Development	Architectural & Consultancy	August 2019			Graham Wilsdon
Edinburgh Gardens	Architectural & Consultancy Services	October 2019			Heather Reavell-Martens
Municipal Buildings and Library Cleaning Services	Cleaning Services for Buildings and Libraries	June 2020	30/10/2020		Sage Dane
General Council Buildings Cleaning Services	Cleanings services for council buildings	May 2020	30/09/2020		Sage Dane
Quantity Surveyor Services	Quantity Surveyor Services	May 2020	13/09/2020		Heather Reavell-Martens
325-333 Bridge Rd Richmond	Ground floor toilet/sewerage, staff	TBA			Sage Dane

City Works

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Public/Street	Renewal of street lights on main				Heather Reavell-Martens
Trucks	Replace 1 truck and 1 Flocon	December 2019			TBA
Waste Management	Collection of Kerbside Recycling Bins	February 2020	21/09/2020		Sage Dane
Waste Management	Processing of Kerbside Recycling material	February 2020	21/09/2020		Sage Dane
Drains	Drain Cleaning Services	February 2020	30/09/2020		Heather Reavell-Martens
Graffiti	Graffiti cleaning services – CCC tender	August 2019	April 2024		Graham Wilsdon
Albert St and Murray St Pedestrian Improvements	Relocation of existing road closure and install raised threshold treatment	November 2019			Sage Dane
Supply of Plants and Trees	Annual Supply	November 2019			Graham Wilsdon
Road & Footpath Rehabilitation Works and Traffic Management Services	Annual Supply – Schedule of Rates	November 2019	30/6/2020		Sage Dane
Supply/Lay of Bituminous Concrete and Associated Services and Crack Sealing Services	Annual Supply – Schedule of Rates	November 2019	30/6/2020		Sage Dane
Arboriculture and Tree Consultancy Services	Park Tree maintenance (over and above base maintenance contract) Schedule of Rates	November 2019			Graham Wilsdon

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Vehicle Telemetry	Installation of vehicle telemetry on ALL fleet vehicles (tools of trade, mobile plant, passenger fleet)	October 2019			Heather Reavell-Martens

Statutory Planning

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Heritage Advisors	Panel for the provision of Heritage Advisory Services	September 2019	04/01/2020		Heather Reavell-Martens

Information Services

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
PC Rolling	Renew portion of end-user	TBA			TBA
Network	Replace network/systems equip	TBA			Heather Reavell-Martens
Invoice Scanning Solution (Kofax)	Supply, Installation and Implementation of an automated accounts payable solution	TBA			Graham Wilsdon
Support & Maintenance of Oracle CRM System	Support & Maintenance Oracle CRM System	August 2019			Sage Dane
Workforce Management System	Supply and Installation of Primary Storage Array	TBA			Graham Wilsdon
PDR Solution		TBA			Graham Wilsdon

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Interplan Solution	Support & Maintenance	TBA			TBA
Risk Management Solution		TBA			Heather Reavell-Martens
Project Management Solution + Forecaster		TBA			Sage Dane
Backup Data Storage	Old emails & data tape storage	TBA			Heather Reavell-Martens

Corporate, Business & Finance

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Internal Auditing Services	Audit services conducted by external provider	September 2019	04/01/2020		Sage Dane

Recreation and Leisure Services

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Leasing	Leasing of Gym Equipment	TBA			Heather Reavell-Martens
Golf Merchandise	Supply and Delivery of Golf Merchandise	August 2020	20/11/2020		Heather Reavell-Martens
Facility management and Direct Debit Software	Supply, Installation & Maintenance and Support	July 2019			Sage Dane