

CITY OF YARRA FINANCIAL REPORT

for the period ending 31 December 2008
for Councillors' Distribution



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Divisional Forecast Income Statement for the period ending 31 December 2008

	Actual	Adopted	Current	Budget	Previous	Forecast
	YTD	Budget	Forecast	Variance	Forecast	Variance
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
REVENUE						
Revenue from ordinary activities						
Chief Executive Officer	33	163	183	20	172	11
City Development	12,607	22,991	23,452	460	23,551	(100)
Corporate & Financial Services	34,438	73,118	69,679	(3,439)	72,829	(3,150)
Community Programs	5,038	10,109	10,131	21	10,017	113
Infrastructure Services	5,240	10,922	10,621	(301)	10,459	162
	57,355	117,303	114,065	(3,238)	117,029	(2,964)
EXPENDITURE						
Expenditure from ordinary activities						
Chief Executive Officer	3,243	5,694	5,703	(9)	5,700	(3)
City Development	8,527	17,657	17,748	(91)	17,747	(2)
Corporate & Financial Services	5,965	13,310	10,200	3,110	13,326	3,126
Community Programs	10,667	25,175	25,039	136	24,957	(81)
Infrastructure Services	15,320	32,984	33,092	(108)	33,178	85
Depreciation & Amortisation	8,606	15,304	15,304	0	15,304	0
	52,328	110,124	107,086	3,038	110,212	3,127
Net Result before Transfers	5,027	7,179	6,980	(200)	6,817	163
Transfers to Reserves	0	(6,700)	(1,700)	5,000	(4,700)	3,000
Transfers from Reserves	0	1,000	1,000	0	1,000	0
Net Result after Transfers	5,027	1,479	6,280	4,800	3,117	3,163

Note: Capital expenditure items in 2008/09 which are considered to be operating expenditure - according to final audit recommendations in 2007/08 - is estimated to be \$2.1M. The budget for this expenditure is currently included in the 2008/09 capital budget.

Income Statement for the period ending 31 December 2008

	Actual	Budget	Variance	Adopted	Current	Budget	Percentage
	YTD	YTD	YTD	Budget	Forecast	Variance	YTD Variance
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	%
Revenue from ordinary activities							
Rates	32,629	32,461	168	65,075	65,037	(38)	1%
Victoria Grants Commission	870	864	7	1,728	1,728	0	1%
Government Grants	3,502	3,525	(23)	6,993	6,733	(261)	-1%
Parking Revenue	8,808	9,166	(358)	17,482	17,382	(100)	-4%
User Charges, Fees and Other Fines	5,052	4,524	528	8,406	8,590	184	12%
Leisure Centre Fees	3,544	3,554	(10)	6,932	6,922	(9)	0%
Interest Received from Other Entities	596	857	(260)	1,655	1,205	(450)	-30%
Reimbursements & Contributions	1,882	1,980	(98)	4,028	4,269	241	-5%
Proceeds from Disposal of Assets	471	941	(470)	5,005	2,200	(2,805)	-50%
	57,355	57,872	(516)	117,303	114,065	(3,238)	-1%
Expenses from ordinary activities							
Employee Costs	22,854	23,236	382	46,295	46,131	164	2%
Contract Payments	7,336	7,515	178	16,405	16,309	96	2%
Maintenance	2,529	2,585	56	5,264	5,282	(18)	2%
Other Materials & Services	10,166	11,252	1,086	22,021	22,159	(138)	10%
Provision for Doubtful Debts	609	634	25	1,277	1,267	10	4%
Depreciation & Amortisation	8,606	8,219	(388)	15,304	15,304	0	-5%
Borrowing Costs	120	151	31	245	245	0	20%
Written Down Value of Assets Sold	107	873	766	3,313	389	2,924	88%
	52,328	54,465	2,137	110,124	107,086	3,038	4%
Net Result before Transfers	5,027	3,407	1,620	7,179	6,980	(200)	48%
Transfers to Reserves	0	0	0	(6,700)	(1,700)	(5,000)	0%
Transfers from Reserves	0	0	0	1,000	1,000	0	0%
Net Result after Transfers	5,027	3,407	1,620	1,479	6,280	4,800	48%

Balance Sheet at 31 December 2008

	31-Dec-08	31-Dec-07
	\$,000	\$,000
ASSETS		
Current Assets		
Cash Assets	18,754	23,188
Receivables - Rates	31,946	29,063
Receivables - Parking	2,530	2,526
Receivables - Other	3,504	2,723
Accrued Income	158	505
Prepayments	33	27
Inventories	87	78
Total Current Assets	57,011	58,110
Non-Current Assets		
Other Financial Assets	5	5
Receivables	420	420
Property, Infrastructure, Plant & Equipment	1,367,759	1,071,304
Total Non-Current Assets	1,368,184	1,071,729
TOTAL ASSETS	1,425,196	1,129,839
LIABILITIES		
Current Liabilities		
Payables	1,794	2,784
Trust Funds	1,023	2,836
Income in Advance	0	0
Accrued Expenses	4,557	1,101
Accrued Interest	0	0
Provisions	7,252	6,148
Interest-Bearing Liabilities	2,279	2,116
Deferred Revenue	31,981	30,109
Total Current Liabilities	48,887	45,095
Non-Current Liabilities		
Provisions	811	847
Interest-Bearing Liabilities	1,422	4,600
Total Non-Current Liabilities	2,233	5,447
TOTAL LIABILITIES	51,120	50,542
NET ASSETS	1,374,076	1,079,297
Represented by:		
Reserves	8,572	7,143
Asset Revaluation Reserve	825,637	535,548
Accumulated Surplus	534,642	528,382
Profit for Period	5,225	8,224
EQUITY	1,374,076	1,079,297

Cash Flow Statement for the period ending 31 December 2008

	31-Dec-08	31-Dec-07
	2008/2009	2007/2008
	Inflows/ (Outflows)	Inflows/ (Outflows)
	\$,000	\$,000
Cash Flows from Operating Activities (Inclusive of GST)		
Receipts from Ratepayers (inclusive of GST)	35,003	33,989
Parking Revenue (inclusive of GST)	8,539	8,258
Interest Received from Other Entities	549	363
Government Grants Received (inclusive of GST)	3,784	4,049
Victoria Grants Commission	871	792
User Charges Fees and Other Fines Received (inclusive of GST)	8,601	8,198
Reimbursements & Contributions Received (inclusive of GST)	1,529	1,423
Payments to Suppliers (inclusive of GST)	(25,265)	(22,479)
Payments to Employees	(22,869)	(19,992)
Borrowing Costs	(127)	(302)
GST Refund from ATO	184	990
Net Cash Provided by Operating Activities	10,799	15,289
Cash Flows Investing Activities		
Payments for Property, Infrastructure, Plant and Equipment	(10,305)	(6,749)
Proceeds for Property, Infrastructure, Plant and Equipment	471	1,881
Net Cash (Used in) Investing Activities	(9,834)	(4,868)
Cash Flows from Financing Activities		
Proceeds from Borrowings		
Repayment of Works Capital Borrowings	(721)	(2,285)
Repayment of Refinancing Borrowings	(171)	(80)
Net Cash (Used In) Financing Activities	(893)	(2,527)
Change in Cash Held	72	7,974
Cash at Beginning of the Financial Period	18,682	15,214
Cash at the End of the Financial Period	18,754	23,188

Capital Works Program – Year to Date Summary

Project	Adopted Budget \$,000	Budget YTD \$,000	Actual YTD \$,000	Variance YTD \$,000	Current Forecast \$,000	Budget Variance \$,000	Carry Over \$,000
<u>ROAD INFRASTRUCTURE</u>							
Kerb & Channels	975	550	520	30	993	(18)	
Footpaths	1,753	533	898	(365)	1,678	75	
Pavement	3,025	1,225	704	521	2,779	246	
Drainage	565		236	(236)	565		
Tree Root Barrier Treatments	190	66	145	(79)	239	(49)	
Lanes - Pavement	445	50	224	(174)	478	(33)	
Bridges	85	85	1	84	140	(55)	
Retail - Footpath	391	162	197	(35)	395	(4)	
Street Furniture	50	18		18	50		
Transport	741	278	321	(43)	841	(100)	
	8,220	2,967	3,245	(278)	8,157	63	
<u>OPEN SPACE INFRASTRUCTURE</u>							
Open Space - Leisure Assets	446	39	123	(84)	414	31	
Open Space - Sports Assets	80	22	97	(76)	175	(95)	
Open Space - Waste Assets	15				8	7	
Open Space - Boundary Assets	51	1	36	(35)	54	(3)	
Open Space - Pedestrian Assets	547	171	241	(70)	687	(140)	
Open Space - Horticultural Assets	385	160	187	(27)	429	(44)	
Open Space - Turf Assets	389	389	517	(128)	570	(181)	
Open Space - Other Assets	2,245	174	401	(227)	1,804	441	579
Tree Planting	668	131	399	(269)	679	(11)	
Traffic Landscaping	100	20	5	16	100		
	4,926	1,106	2,006	(900)	4,920	5	579
<u>BUILDINGS & EQUIPMENT ASSETS</u>							
Buildings - Floors	136	89	24	66	123	13	
Buildings - Walls	862	538	371	167	905	(44)	
Buildings - Roof	247	241	63	178	225	22	
Buildings - Mechanical	287	182	36	146	303	(16)	
Buildings - Plumbing	251	183	76	108	150	101	
Buildings - Electrical	27	17	9	8	27		
Buildings -Miscellaneous	6,039	1,649	771	878	4,836	1,203	2,039
Buildings -Carry over	2,715	335	397	(62)	859	1,856	635
Plant & Equipment	256	106	67	40	185	70	72
	10,819	3,341	1,813	1,528	7,614	3,205	2,746
<u>INFORMATION SYSTEMS</u>							
I.S. Projects	3,233	1,003	1,525	(522)	2,948	285	85
	3,233	1,003	1,525	(522)	2,948	285	85
<u>OTHER GENERAL ASSETS</u>							
Retail - Footpath	50				50		
Street Furniture	39		27	(27)	39		
Transport	121		56	(56)	121		
Art Assets	177	19	13	7	177		
Waste Management	53	53	21	32	53		
Building -Miscellaneous	2,690	148	124	24	470	2,220	2,220
Plant & Equipment	2,021	895	1,293	(398)	2,116	(95)	102
Other Capital Projects	441	75	48	27	344	97	
	5,591	1,189	1,581	(392)	3,369	2,222	2,322
<u>LIBRARY</u>							
Adult Books	173	71	43	27	173		
Childrens Books	42	16	26	(10)	42		
Lote Books	46	29	15	14	46		
Large Print & Talking Books	26	9	24	(15)	26		
Adult AV	28	11	9	2	28		
Junior AV	20	6	5	1	20		
Lote AV	24	9	7	2	24		
Reference & Local History	10	3	5	(1)	59	(49)	
Miscellaneous			1	(1)			
	368	7155	135	20	417	(49)	
TOTAL CAPITAL WORKS EXPENDITURE	33,157	9,761	10,305	(545)	27,425	5,731	5,732

Capital Works Program – Year to Date Summary

Actual expenditure to end December: \$10.3m

Value of work completed: \$10.9m

Year to date budgeted expenditure: \$9.8m

Comments as to the variations between the year to date budget and actual expenditure are as follows:

Project	Variance Year To Date
<p><u>ROAD INFRASTRUCTURE</u></p> <p>The Road Infrastructure unfavourable year to date variance is due a better than expected start to the capital works program. August, September and October were particularly dry months which allowed projects to progress without major weather delays.</p> <p>Approximately 40% of the program has been completed. The \$8.2M roads program funding will be completely spent in 08/09.</p> <p>Even though the roads program is ahead of schedule, the Water Authority is delaying Council in starting other road projects. Council agreed to delay the road program to allow water-main renewal works (although delayed projects will be completed in 0809). This will translate to less contractor payments for the month of January thus a more favourable expenditure profile.</p>	<p>Unfavourable \$278,000</p>
<p><u>OPEN SPACE INFRASTRUCTURE</u></p> <p>The Open Space Improvements unfavourable year to date variance is due to a good start to the capital works program.</p> <p>Leisure Asset projects are ahead of projections by \$84k, Sports Asset projects are ahead by \$75k, Boundary Asset projects are ahead by \$35k, Pedestrian asset projects area ahead by \$70k, Turf Asset projects are ahead by \$129k and Other park infrastructure projects are ahead of projections by \$227k.</p> <p>The tree planting program is ahead of schedule by \$268k. Work was fast forwarded in 2008 to complete as much projects before summer. There will be little work done now until Autumn.</p> <p>For Turf Asset projects the Burnley Golf Course and Citizen Park projects are complete.</p> <p>This unfavourable result will change as we proceed into 2009. It is expected that approximately \$579k worth of projects will be carried over (most of this funding is for Edinburgh Gardens wetland and playground projects).</p> <p>The Street light upgrade program (replace existing lights with energy efficient lanterns) has a high potential for a carry over as agreements with the power Authority have yet to be obtained.</p>	<p>Unfavourable \$900,000</p>
<p><u>BUILDING & EQUIPMENT ASSETS</u></p> <p>The Building & Properties assets favourable year to date variance is due to:</p>	<p>Favourable \$1,528,000</p>

Capital Works Program – Year to Date Summary

Project	Variance Year To Date
<p>1) FTH façade works - Approximately \$153k is yet to be claimed. Invoices have yet to be received thus the anomaly. Work is on schedule. Works schedule was altered to allow for 150 year anniversary celebrations.</p> <p>2) Edinburgh Gardens Juniors Pavilion - Project is behind schedule (by \$103k) due to extensive consultation. Preferred option has now been agreed upon by stakeholders. Purchase orders will be raised to the value of \$100k to fund preliminary works to bring higher capacity services to this building.</p> <p>3) Darling Gardens Public Toilet - Project behind schedule as options were considered to relocate the toilet from South Terrace to Gold Street. Decision has been made to do works at the current location (as per the original brief).</p> <p>4) Fitzroy Pool (mechanical plant) - Officers reviewing the scope of works for this project, thus the delay.</p> <p>5) Richmond Recreation Centre - Various projects at this site are behind schedule (eg sauna works). Purchase orders have been raised for some but all projects are expected to be completed.</p> <p>6) Victoria Park - Project on hold. Heritage Victoria permits yet to be obtained. Heritage Victoria don't agree with tearing down walls as per the Master plan. Scoreboard and Timeclock demolition project on hold. The anticipated carry over amount is in the order of \$950k. At this point in time, the favourable amount is \$455k.</p> <p>7) Coulson Pavilion - The scope of works for this project has been re-confirmed thus the delay in completing this project.</p> <p>8) St Andrews Kindergarten- Project was on hold. This project will exceed the original budget. The cost blow out (due to soil remediation) is in the range of \$200k to \$400k. A Council report was prepared outlining project status. Funding was re-directed from the Ramsden Pavilion project to fund this project.</p> <p>Building and equipment assets are projecting a carry over component of over \$2.75M (or 25% of the budget for this area). This will translate to a very high favourable variance by the end of the financial year. The following major projects have been identified as carry over projects:-</p> <p>Alpinhinton Park Pavilion - \$769k Burnely Depot - \$320k Victoria Park - \$950k Collingwood Leisure Centre - \$600k</p> <p>Building and equipment assets have spent less than 17% of the allocated budget (but have raised purchase orders to the value of 41% of the allocated budget). The original estimate was that 31% of the program should have been claimed by now.</p>	
<p><u>INFORMATION SYSTEMS</u></p> <p>The unfavourable result is mainly due to the earlier than expected expenditure in the CITY project (\$148k) and the early completion of various network infrastructure projects (\$306k).</p>	<p>Unfavourable \$502,000</p>
<p><u>OTHER GENERAL ASSETS</u></p> <p>The unfavourable result is mainly due to the earlier expenditure in purchasing passenger cars (\$466k). It should be noted that an anticipated extra \$312k will be received in trade-ins for passenger vehicles for 08/09. This additional income will be spent on a higher turn-over of cars</p>	<p>Unfavourable \$392,000</p>

Capital Works - Project Variations > \$30K

Project	Adopted Budget \$,000	Current Forecast \$,000	Budget Variance \$,000
ROAD INFRASTRUCTURE			
Footpaths			
09024 - GEORGE ST(WEBB ST TO GERTRUDE ST)	70	39	31
09026 - HOTHAM ST(WELLINGTON ST TO GOLD ST)	50	20	30
Subtotal	120	59	61
Pavement			
09052 - CECIL ST(BRUNSWICK ST TO SMITH ST)	100	65	35
09059 - FITZROY ST(BELL ST TO PALMER ST)	100	60	40
09063 - PALMER ST(BURNLEY ST TO COPPIN ST)	225	190	35
09072 - RUTLAND ST(ROSEMEATH ST TO NOONE ST)	65		65
Subtotal	490	315	175
Tree Root Barrier Treatments			
09086 - RAE ST(PARK ST TO ALEXANDRA PDE)	124	21	103
09409 - George Street		145	(145)
Subtotal	124	166	(42)
Bridges			
09097 - ROSENEATH ST	85	140	(55)
Subtotal	85	140	(55)
Retail - Footpath			
09102 - NICHOLSON ST(PRINCES ST TO VICTORIA PDE)	27	65	(38)
09105 - QUEENS PDE(NAPIER ST TO JAMIESON ST)	64	26	38
Subtotal	91	91	()
Transport			
09413 - LATM 7		100	(100)
Subtotal		100	(100)
TOTAL ROAD INFRASTRUCTURE	910	871	38
OPEN SPACE INFRASTRUCTURE			
Open Space - Sports Assets			
09410 - Citizens Park Sports Lights		100	(100)
Subtotal		100	(100)
Open Space - Pedestrian Assets			
09157 - DARLING GARDENS	53		53
09159 - GAHANS RESERVE	100		100
09162 - Railway Bridge along Yarra Blvd to Victoria St Link	29	72	(43)
09411 - Merri Creek Path		151	(151)
09414 - Merri Creek Ramp Upgrade		50	(50)
09418 - Merri Creek - Gipps St Bypass		80	(80)
Subtotal	182	353	(171)
Open Space - Horticultural Assets			
09416 - ZZ-Adhoc/Unscheduled - Drought Work		63	(63)
Subtotal		63	(63)

Project	Adopted Budget \$,000	Current Forecast \$,000	Budget Variance \$,000
Open Space - Turf Assets			
09175 - BURNLEY GOLF COURSE	100	149	(49)
09176 - CITIZENS PARK OVAL	105	300	(195)
09182 - K BARTLETT RES. BASTOW SOCCER 2	68		68
Subtotal	273	449	(176)
Open Space - Other Assets			
08234 - Fairfield Park	55	4	51
08367 - Otter Street : Pedestrian safety D	20	185	(165)
09199 - EDINBURGH GARDENS	116	16	100
09201 - EDINBURGH GARDENS WETLAND AND WATER TREATMENT	459	290	169
09209 - STREET LIGHTS	286		286
Subtotal	935	494	441
TOTAL OPEN SPACE INFRASTRUCTURE	1,390	1,459	(69)
BUILDINGS & EQUIPMENT ASSETS			
Buildings - Walls			
09281 - Fitzroy Town Hall	702	845	(143)
09282 - Johnston/Saunders/Loughnan Pavilion	10	60	(50)
Subtotal	712	905	(193)
Buildings - Roof			
09289 - Brick Factory	70	2	68
Subtotal	70	2	68
Buildings - Plumbing			
09304 - Fitzroy Football Club Grandstand	46		46
09305 - Fitzroy Pool - Main Pool & Stands	130	75	55
Subtotal	176	75	101
Buildings -Miscellaneous			
08334 - Fitzroy Town Hall Commercial Kitchn		138	(138)
09311 - Alphington Park Pavilion/Grandstand	829	60	769
09312 - Burnley Park Pavilion	909	1,086	(177)
09313 - Burnley St Depot Admin Building	420	100	320
09319 - Fitzroy Football Club Grandstand	195	285	(90)
09320 - Fitzroy Town Hall	80	110	(30)
09322 - Ray Coverdale Pavilion - Knott Res.	50	80	(30)
09323 - Richmond Recreation Centre	200	284	(84)
09324 - Richmond Town Hall	100	158	(58)
09325 - St Andrews Kindergarten	380	580	(200)
09326 - Victoria Park	1,011	61	950
09420 - 5a Belgium Ave		30	(30)
Subtotal	4,174	2,971	1,203
Building Assets -Carry over			
08323 - Collingwood Leisure Centre Upg Stg1	1,860	190	1,670
08342 - Ramsden St Oval Pavilion & Pub Tlts	265	65	200
Subtotal	2,125	255	1,870
Plant & Equipment			
09332 - Furniture	210	138	72
Subtotal	210	138	72
TOTAL BUILDINGS & EQUIPMENT ASSETS	7,467	4,345	3,122

Project	Adopted Budget \$,000	Current Forecast \$,000	Budget Variance \$,000
INFORMATION SYSTEMS			
I.S. Projects			
09336 - CITY Project	1,400	1,250	150
09338 - Disaster Recovery	250		250
09339 - IS - Asset Management	414	714	(300)
09351 - IS - PC Upgrade	320	220	100
09354 - Scanning Project	75		75
Subtotal	2,459	2,184	275
TOTAL INFORMATION SYSTEMS	2,459	2,184	275
OTHER GENERAL ASSETS			
Building-Miscellaneous			
08344 - RTH Precinct Land Purchase	2,000	50	1,950
09364 - Indoor Sports Stadium	40		40
09366 - Lourdes Development	200	50	150
09368 - North Fitzroy Library	115	70	45
Subtotal	2,355	170	2,185
Plant & Equipment			
09372 - Parking Ticket Machines	200		200
09373 - Passenger Cars	788	1,100	(313)
Subtotal	988	1,100	(113)
Other Capital Projects			
08370 - Parking Ticket Machines	241	141	100
Subtotal	241	141	100
TOTAL OTHER GENERAL ASSETS	3,583	1,411	2,172
LIBRARY			
Reference & Local History			
09390 - Ewing Trust - Fitzroy Library		49	(49)
Subtotal		49	(49)
TOTAL LIBRARY		49	(49)
TOTAL PROJECT EXPENDITURE	15,808	10,319	5,489

Investments and Reserves

Graph 1.1: Cash Flow Comparison – Total Cash Reserves

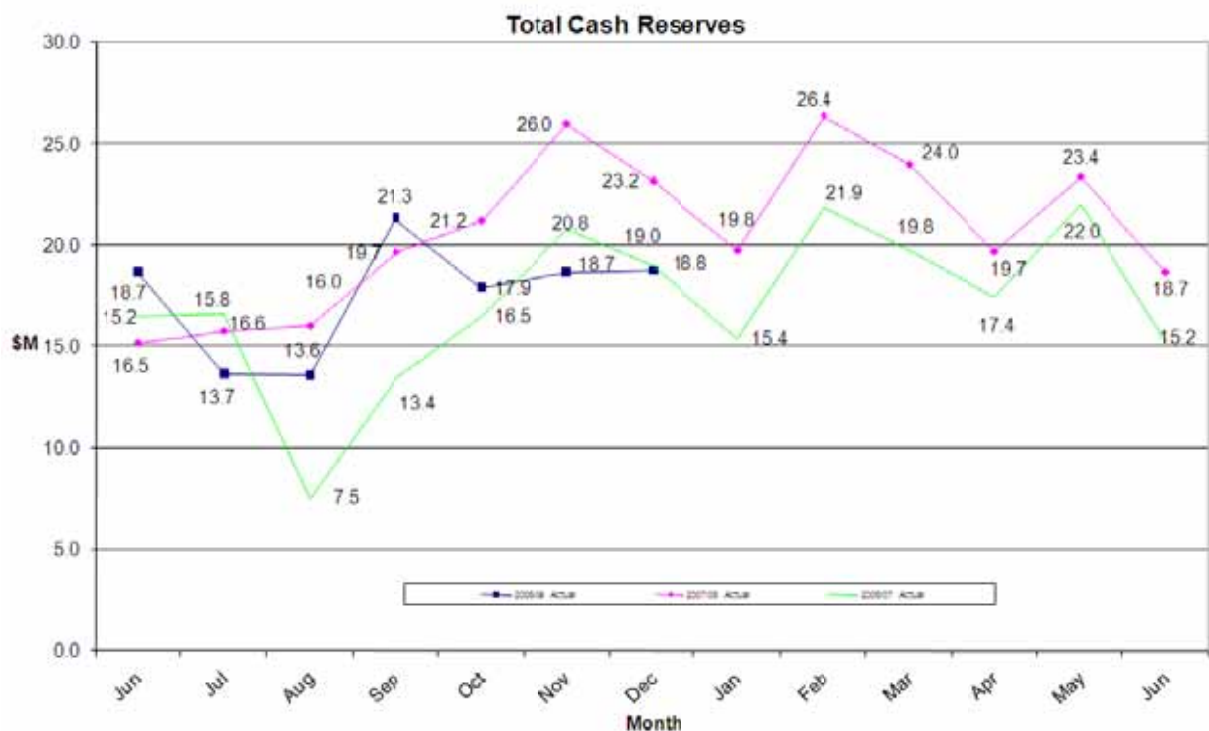


Table 1.1: Investment and Reserves

	31-Dec-08 \$,000	30-Nov-08 \$,000	31-Dec-07 \$,000
Cash at Bank	426	4,952	1,482
Cash on Hand	8	7	6
Money Market Call Account/Bank Bills	18,320	13,720	21,700
Total Cash Assets	18,754	18,678	23,188
Income in Advance	0	0	0
Long Service Leave	4,837	4,861	4,557
Reserves	8,572	8,572	7,143
Total Restricted Assets/Reserves	13,408	13,432	11,699

Table 1.2: Investment Details

Bank	Term (Days)	31-Dec-08		Discounted Face Value \$,000
		Interest Rate	Maturity Date	
Commonwealth Bank	48	4.77%	07/01/09	1,500,000
National	21	4.25%	08/01/09	1,000,000
Westpac	35	4.50%	22/01/09	1,000,000
Bank West	30	4.85%	30/01/09	1,000,000
National	30	3.85%	30/01/09	1,000,000
Commonwealth Bank (LSL)	182	7.40%	06/02/09	4,420,000
National	60	3.80%	01/03/09	1,000,000
Bank West	61	4.25%	02/03/09	1,000,000
National	90	5.50%	02/03/09	2,000,000
ANZ	90	5.20%	03/03/09	2,000,000
Commonwealth Bank		4.15%	@ Call	2,400,000
				18,320,000

2. Rate and Other Debtors

Table 2.1: Rate Debtors

	31-Dec-08	30-Nov-08	31-Dec-07
	\$,000	\$,000	\$,000
Rates & Charges – Current Year	30,526	37,277	28,041
Rates & Charges – Arrears	1,420	1,523	1,022
Total Rates & Charges	31,946	38,800	29,063
% Outstanding			
Rates & Charges – Current Year	47%	57%	46%
Rates & Charges - Arrears	62%	67%	47%

Graph 2.1: Parking Infringement Debtors – Prior Year Comparison

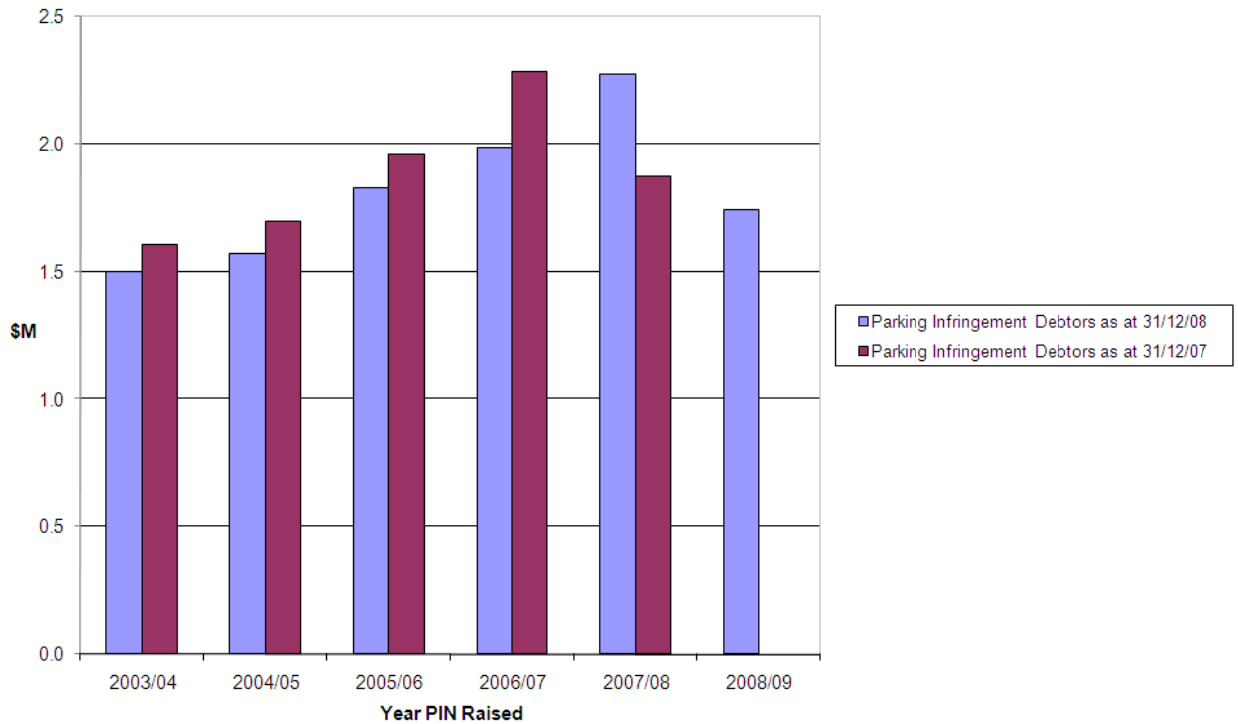


Table 2.2: Parking Infringement Debtors

	31-Dec-08	30-Nov-08	31-Dec-07
	\$,000	\$,000	\$,000
Parking Infringement Debtors	14,488	14,366	13,272
Less: Provision for Doubtful Debts	(11,959)	(11,867)	(10,747)
Net Parking Debtors	2,530	2,499	2,526

2. General and Other Debtors

Graph 2.2: General & Sundry Debtors – Aged Comparison

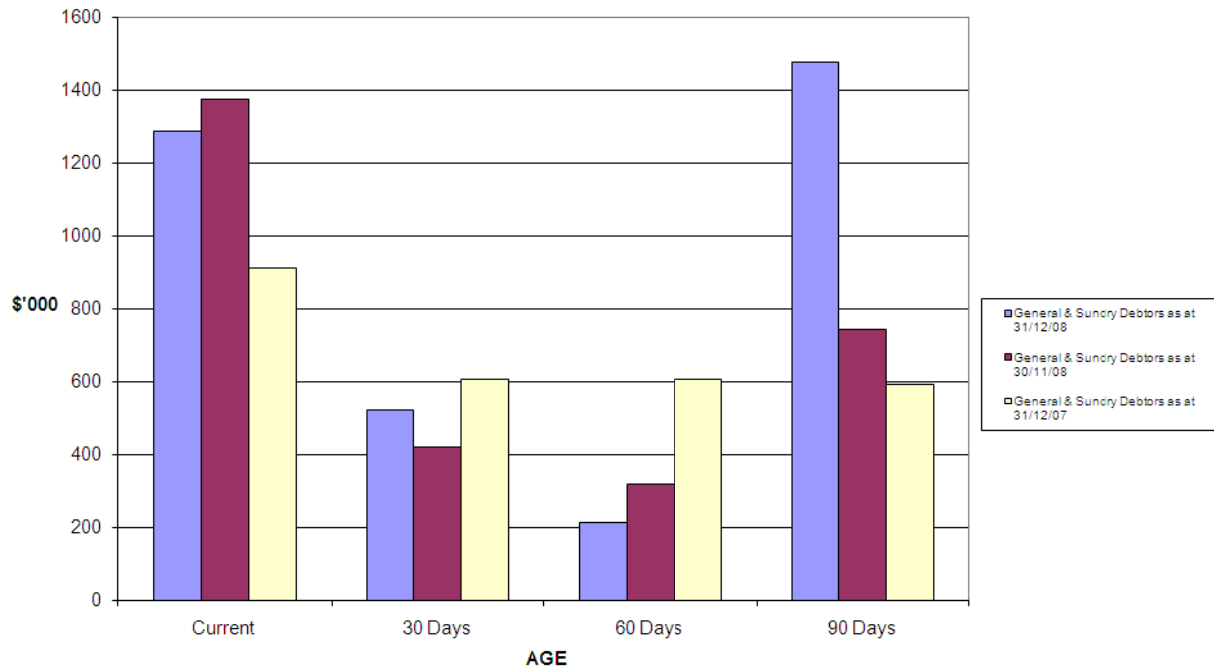


Table 2.3: General & Sundry Debtors

	31-Dec-08	30-Nov-08	31-Dec-07
	\$,000	\$,000	\$,000
General & Sundry Debtors	2,897	2,675	2,124
Less: Provision for Doubtful Debts	(240)	(240)	0
Net General & Sundry Debtors	2,657	2,435	2,124
GST Receivable	847	422	599
Total Other Debtors	3,504	2,857	2,723

3. Human Resource Statistics & Employee Costs

Graph 3.1: Human Resource Statistics

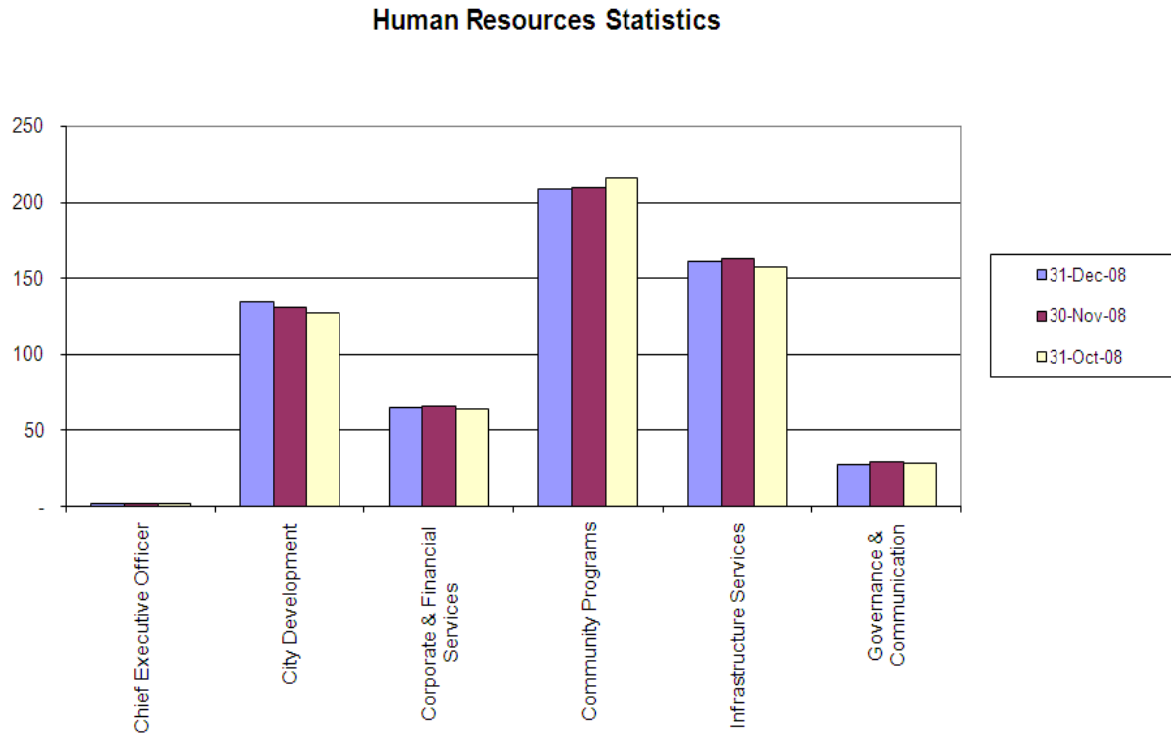


Table 3.1: Human Resource Statistics

	31-Dec-08	30-Nov-08	31-Oct-08
Staffing Numbers (EFT Equivalent)			
Chief Executive Officer	2.00	2.00	2.00
City Development	134.84	130.53	127.20
Corporate & Financial Services	65.30	65.91	63.76
Community Programs	208.92	210.04	216.19
Infrastructure Services	160.95	162.64	157.12
Governance & Communication	27.65	29.07	28.25
Total staff Establishment	599.66	600.19	594.52

	Permanent	Casual	Total
Staffing Establishment-08/09 Budget			
Chief Executive Officer	2.00		2.00
City Development	126.80	8.92	135.72
Corporate & Financial Services	59.82	1.00	60.82
Community Programs	206.68	14.94	221.62
Infrastructure Services	154.57	30.12	184.69
Governance & Communication	28.11		28.11
New Initiatives		12.00	12.00
Grand Total	577.98	66.98	644.96

It should be noted that the Human Resource Statistics (Table 3.1) are based on actual hours worked calculated back to employee numbers.

3. Human Resource Statistics & Employee Costs (cont)

Graph 3.2: Employee Costs – Actual to Budget Comparison

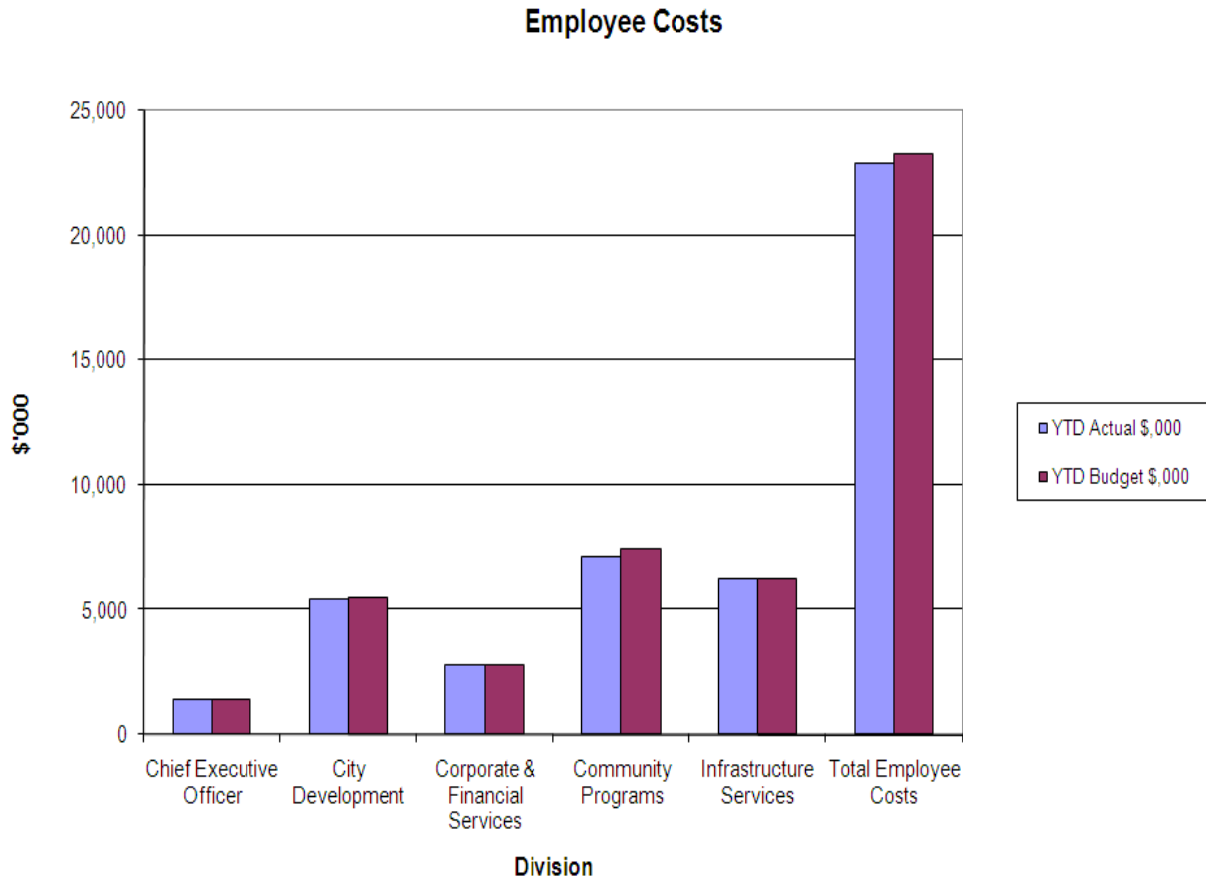


Table 3.2: Employee Costs by Division

Employee Costs Expenditure	YTD Actual \$,000	YTD Budget \$,000	YTD Variance \$,000
Chief Executive Officer	1,384	1,362	(23)
City Development	5,385	5,440	55
Corporate & Financial Services	2,759	2,746	(13)
Community Programs	7,117	7,441	324
Infrastructure Services	6,208	6,247	39
Total Employee Costs	22,854	23,236	382

4. Council Transport Fleet

Table 4.1: Council Transport Fleet

	31-Dec-08	30-Nov-08	31-Dec-07
Tools of Trade Cars	60	60	60
Other Cars	25	25	25
Total Passenger Vehicles	85	85	85
Motorcycles	1	1	1
Utes/Vans	19	19	19
Total Vehicles excluding Bicycles	105	105	105
Unsold Vehicles	2	2	2
Total Vehicles on Hand	107	107	107
Bicycles	30	30	20
Total Council Fleet	137	137	127
Carshare	6	6	6

5. Council Contracts Awarded By Council

MAJOR CONTRACTS AWARDED BY COUNCIL

To report on contracts awarded that were subject to confidential Council decisions for the quarter ending December 2008

Contract No	Description	Contractor(s)	Date Awarded	Term	Value (GST inc)
C1030	Computer Software Licensing Services 2008	Corporate Express Australia Ltd	21-Oct-08	3 years	\$248,227 pa
C1017	Supply and Installation of Server Virtualisation, Storage and Backup	Thomas Duryea Consulting Pty Ltd	21-Oct-08	5 years- hardware 3 years- software	\$434,998.93
C991	Burnley Park Pavilion Redevelopment	ME Bell Projects Pty Ltd	21-Oct-08	2 years	\$1,091,114.9
C1015	Animal Pound and Related Services	Lost Dogs Home	18-Nov-08	3 years	\$110 per dog impound fee 2008/09 \$55 per cat impound fee 2008/09 \$44 per hour business hour collection fee 2008/09 \$66 per hour after hours collection fee 2008/09
C1025	Bushland Management and Maintenance - Annual Supply	1. Envirotechniques Pty Ltd 2. Greening Australia -Victoria Inc 3. Naturelinks Landscape Manager	16-Dec-08	4 years	Schedule of Rates
C1040	Food Services - Delivered Meals	RFK Pty Ltd trading as Community Chef	16-Dec-08	3 years	Schedule of Rates

COUNCIL CONTRACTS AWARDED (OVER THE VALUE OF \$50,000) MONTHLY REPORT

To report on contracts awarded over the value of \$50,000 under delegation for the quarter ending December 2008

Contract No	Description	Contractor(s)	Date Awarded	Term	Value (GST inc)
C1054	Develop Masterplan for Fairfield Park	Thompson Berrill Landscape Design Pty Ltd	11-Dec-08	6 months	\$54,230
C1056	Edinburgh Gardens Wetlands	John Patrick Landscape Architects	22-Dec-08	18 months	\$87,890