

Interpreter Assistance

IF YOU WOULD LIKE TO KNOW MORE ABOUT THE INFORMATION IN THIS DOCUMENT AND YOUR LANGUAGE IS NOT LISTED BELOW, YOU CAN CONTACT AN INTERPRETER ON **9280 1940**.

VIETNAMESE

NẾU MUỐN BIẾT THÊM CHI TIẾT VỀ NỘI DUNG VĂN KIỆN NÀY, QUÍ VỊ CÓ THỂ LIÊN LẠC VỚI MỘT THÔNG DỊCH VIÊN QUA ĐIỆN THOẠI SỐ **9280 1939**.

GREEK

ΑΝ ΘΕΛΕΤΕ ΠΕΡΙΣΣΟΤΕΡΕΣ ΠΛΗΡΟΦΟΡΙΕΣ ΣΕ ΣΧΕΣΗ ΜΕ ΤΑ ΣΤΟΙΧΕΙΑ ΠΟΥ ΠΕΡΙΕΧΟΝΤΑΙ ΣΤΟ ΕΝΤΥΠΟ ΑΥΤΟ, ΜΠΟΡΕΙΤΕ ΝΑ ΕΠΙΚΟΙΝΩΝΗΣΕΤΕ ΜΕ ΕΝΑ ΔΙΕΡΜΗΝΕΑ ΣΤΟΝ ΑΡΙΘΜΟ **9280 1934**.

MANDARIN

如果想要進一步瞭解這份文件中的內容，您可以致電**9280 1937**，和翻譯員取得聯繫。

CANTONESE

如果你要更多地了解關於這篇文件的內容，您可以與傳譯員聯絡，電話號碼**9280 1932**。

ITALIAN

SE DESIDERATE SAPERNE DI PIÙ CIRCA LE INFORMAZIONI CONTENUTE IN QUESTO DOCUMENTO, POTETE CONTATTARE UN INTERPRETE AL **9280 1940**

TURKISH

BU BELGEDE YERALAN BİLGİLERE İLİŞKİN DAHA FAZLA BİLGİ EDİNMEK İSTİYORSANIZ, **9280 1938** NUMARADAN BİR TERCÜMANLA GÖRÜŞEBİLİRSİNİZ.

ARABIC

إذا أردتم معرفة المزيد عن المعلومات الواردة في هذه الوثيقة بإمكانكم الاتصال بمترجم على الرقم **9280 1930**.

SPANISH

SI QUIERE MÁS DETALLES SOBRE LA INFORMACIÓN CONTENIDA EN ESTE DOCUMENTO, PÓNGASE EN CONTACTO CON UN INTÉRPRETE LLAMANDO AL TELÉFONO N° **9280 1940**



Social Support Grants Program Guidelines 2010

Applications Open	Monday 22 nd June 2009
Information Session 1	Wednesday 30 th June 2009
Information Session 2	Thursday 25 th June 2009
Applications Close	Friday 31 st July 2009

2010 Annual Grants Program Timeline

The City of Yarra makes a significant investment in the community through its Community Grants Program (CGP). The CGP aims to support community initiatives and projects that address local issues, increase community resilience, build social capital and enhance the well being of City of Yarra residents.

The City of Yarra invites applications from **not-for-profit community organisations** for funding. The **Annual Grants Program 2010** incorporates several funding areas. Each area has its own criteria that applicants must meet to be eligible for a grant. A fact sheet is available for each funding area.

Before proceeding with your application, it is recommended that applications are discussed with one of the Council Officers listed for each funding area.

**Applications for the Annual Grants Program 2010
to be received by 5pm Friday 31st July 2009.**

For further information

Phone: Grants Officer on 9205 5555

Email: info@yarracity.vic.gov.au



Social Support Grants Program Guidelines 2010

1. Introduction

The City of Yarra provides funding through the Home & Community Care program (HACC) to local community groups and organisations to develop social support activities.

Funding is available to support new and existing initiatives aimed at supporting older people, people with a disability and their carers in being involved in community life and activities to enhance independence, health and well-being. Typically, these Grants are made available to Senior Citizen groups, Neighbourhood Houses and Carer groups.

All applicants must explain how the proposed project will target and assist in supporting the HACC eligible population and the program objectives as outlined in these Guidelines.

Applicants must also clearly explain how the project will address local needs and document anticipated outcomes.

All applications should try to build on existing services and should show how the planned activity will complement other existing support services.

Applicants should read the following information before completing the City of Yarra Social Support Grants Program Application Form.

2. Program Principles & Objectives

The Social Support Grants Program is underpinned by the following principles:

- (a) the allocation of funds is a contribution towards maintaining social meals, special activities, events and celebrations and should not replace the independence and ability of groups to support activities through their own efforts;
- (b) residents have the right to participate fully in all aspects of community life, regardless of their language and cultural background, age or ability;
- (c) younger people and extended family members are important in maintaining healthy social connections for people of all ages; and
- (d) the Social Support Program is complementary to other social, recreational, health and welfare programs and activities in the City of Yarra.

The Social Support Grants Program aims to encourage groups that support older people, people with disabilities and their carers and those with a high level of disadvantage or risk in the following ways:

- provide an opportunity for people to meet in a social and culturally relevant way via planned activity;
- promote the culturally diversity of the Yarra community; and
- assist local groups to foster independence and participation for members.

Social Support Grants Program Guidelines 2010

3. Priority Target Population and Groups

The Social Support Grants program aims to target the following priority populations and groups ('the HACC eligible population'). Applicants will need to demonstrate how the activity will support these individuals / groups.

First Priority

The majority of participants are Yarra residents and fit one or more of the following categories:

- older people aged 65 years or older;
- people with high support needs;
- people with disabilities;
- carers;
- people with a high level of disadvantage or risk such as:
- being at risk of insecure housing;
- experiencing social and/or cultural isolation;
- low income;
- are culturally and linguistically diverse; and/or
- are indigenous people.

Second Priority

- Groups which have a majority of resident participants aged 65 years and older; and
- Groups that have a higher level of support (are incorporated associations or organisations) and have existing resources such as staff, funds and access to other facilities/activities.

Third Priority

- Other groups that provide social, recreational, health information services, activities or support;
- Groups with a minority of participants residing in Yarra;
- Groups meeting outside the City of Yarra with some members residing in Yarra.

Social Support Grants Program Guidelines 2010

4. Eligibility Criteria

Community based groups or organisations are able to apply for a grant through the Social Support Grants Program provided:

- the purpose of the activity is to support, promote and enhance the independence, quality of life and well being of the participants;
- it is committed to providing services which directly benefit residents of the City of Yarra;
- the group meets at least monthly;
- non-profit making;
- able to demonstrate appropriate program experience;
- committed to service user participation in project/activity planning; and
- a holder of an Australian Business Number or a holder of an exemption from registration.

5. Ineligibility Criteria

Applications will be ineligible if funding is intended for:

- Community groups who are ineligible for funding under HACC program guidelines;
- new building, capital works or facilities maintenance works;
- ongoing staff salaries or the employment of consultants;
- programs which are the funding responsibilities of other levels of Government;
- individual financial assistance; and
- equipment; purchase of trophies or prizes.

6. Conditions of the Grant

Funding allocated to community groups and organisations from the Social Support Grants Program is conditional upon the Grant being:

- used for the purposes of the project/activity applied for unless written approval of Council is obtained prior to any variation;
- undertaken and completed within the funding period;
- returned to Council if project/activity is unable to be undertaken;
- formalised by the signing of a agreement for the set amount;
- paid into a bank account, which has at least two signatories, maintained by the group/organisation for the set amount; and
- allocated on a year by year basis only.

Social Support Grants Program Guidelines 2010

7. Funding

Funding allocations will consider the total number of Yarra residents in regular attendance at activities and the priority level of participants. The funding for this program is provided through the HACC program and is administered by Council. It is therefore appropriate that funding is available to the HACC eligible target group on the basis of HACC guidelines and priority of access principles. The HACC target group encompasses frail older people, people with disabilities of all ages and their carers.

8. Selection Process

The Social Support Grants Program selection process will involve a Social Support Grants Funding Panel. To ensure community input, the Social Support Grants Funding Panel will consist of two representatives from key community networks/peak organisations and two Council Officers. The Social Support Grants Funding Panel will assess and prioritise applications, based on the Social Support Grants Guidelines and knowledge of local HACC client needs. The panel will provide advice and develop funding recommendations for approval by Council.

9. Accountability

Groups and Organisations, which receive a grant, are required when requested, to:

- provide written information of the project/activity, including information relating to the number of hours of activity provided for eligible participants; and
- provide an expenditure budget or an audited statement at the completion of the funding period.

10. How to Apply

If you need assistance prior to lodging an application to the Social Support Grants Program, please contact Councils Aged and Disability Services on 9205 5555.

Please note* Application forms should be completed in English. If you are unable to comment in English please contact the Aged and Disability Services Branch for assistance on 9205 5555.

New applicants are encouraged to also contact Aged and Disability Services to discuss proposal prior to submitting application.

Community Organisations and groups should complete **Social Support Application Long Form**, however, those groups that have received funding through the Social Support Grants Program for the previous two years or longer should complete **Social Support Application Short Form only**.

Submit forms to:

Social Support Grants Program

City of Yarra

PO Box 168

RICHMOND VIC 3121

(**N.B:** Submissions for funding must be on a **City of Yarra Application Form**)