



Parking Permits and Conditions

Parking in Yarra



There is a growing demand for parking in Yarra and in all inner suburban areas of Melbourne. This has led to increased parking restrictions and pressure on local councils to monitor and manage this limited resource for many competing stakeholders including residents, businesses, local workers, visitors and shoppers.

Council offers five different parking permits – residential, business, disabled, visitor and temporary. These permits enable people to park legally in designated areas in Yarra for an annual fee, or for free if you are applying for a disabled permit.

Residential parking permits

Most Yarra properties are entitled to up to three on-street car parking permits in total, however residents of multi-unit developments have a restricted entitlement based on the amount of available off-street parking.

Properties not eligible for these permits (including a visitors parking permit) are any residential, mixed use, commercial or industrial development where the:

- > Construction of a new dwelling commenced on or after 10 December 2003.
- > Construction of a new dwelling was not occupied or lawfully available for occupation until after 10 December 2003.
- > Construction increased the number of dwellings or number of separate occupancies per site.

Council introduced these restrictions to encourage all new developments in Yarra to provide their own off-street parking in an effort to take some of the pressure off this limited resource.

There are some exemptions to these restrictions. For more information, visit www.yarracity.vic.gov.au or please call 9205 5255.

When you first move to the area you can obtain a free transitional permit for two weeks until you have proof of residency and then you can apply for a residential parking permit.

Information regarding the cost of parking permits

The price of parking permits is in-line with Council's sustainable transport focus and the work Council is doing with the Metropolitan Transport Forum and the Inner Melbourne Action Plan.

Council is committed to addressing and managing issues of traffic and parking in Yarra.

Council is doing this by developing initiatives that encourage people to use sustainable transport and reduce their reliance on cars.

The City of Yarra is an old suburb. Local streets, built in the 1800's were not designed for cars or for households to own and park more than one vehicle.

For more information about sustainable transport projects or the price of parking permits contact Council on **9205 5255** or visit www.yarracity.vic.gov.au.



Business parking permits

Business permits are only issued to properties with no off-street parking. The number of permits issued to a business is determined by the length of their street frontage. When applying for this permit you will need to present or provide copies of your business registration details. Businesses are not eligible for visitor permits and permits are not available for vehicles over 4.5 tonnes in gross weight or vehicles 7.5 metres or more in length.

In many cases Council officers will have already assessed whether or not your property is eligible for a business parking permit. Before filling in an application form, contact Council's Parking Services on 9205 5255 to see if you are eligible.

Business parking permits are subject to approval; therefore your permit is not valid until your permit sticker has been issued.

Temporary parking permits

Temporary parking permits can be issued on request in extraordinary circumstances such as for someone house-sitting for you while you are away.

Proof of residency will be required.

Temporary permits are issued for a period of one month. Each household is entitled to one temporary permit in a 12 month period.

Visitor parking permits

These permits are issued to residents only – one per household. They are for short-stay visitors. A visitor permit is only valid for use in the street specified on the permit and within two surrounding streets. The Visitor Permit must be clearly displayed in order for a vehicle to be exempt from normal parking restrictions.

Disabled parking permits

To obtain a disabled parking permit you must fill in an application form and send it to your medical practitioner to be completed. Your medical practitioner then needs to send the completed application form to Council. If approved, Council will send the permit to you in the mail. You can obtain an application form from Council.

There are two categories of disabled parking permits:

- > Category 1 enables permit holders to park in a disabled bay for the specified time only, or park a vehicle in any ordinary parking space for twice the specified time (this permit is white with blue printing).
- > Category 2 enables permit holders to park in any ordinary space for twice the specified time (this permit is white with green printing).

This permit is valid anywhere in Australia. A driver using the permit must either be the permit holder or someone parking the vehicle for the permit holder in order for them to be dropped off or picked up.

You can only obtain one disabled parking permit. An organisation may apply for more than one permit. The permit is the property of Council and if required must be returned to Council within seven days.

Parking permit conditions

Each permit holder plays an important role in ensuring Council continues to protect residential and business parking in Yarra. All you have to do is understand and comply with the following permit conditions.

- > To obtain a residential, visitors, or temporary parking permit you must provide proof of residency and a current vehicle registration.

- > You must clearly display the permit inside the vehicle. See instructions on the back of your permit.
- > Residential and business parking permits are issued to a specific vehicle. Permits are not transferrable from person to person. If you have changed address or vehicle details you must notify Council. You can contact Council:
 - In writing by posting a letter to Yarra City Council Parking Services PO Box 168 Richmond 3121.
 - By emailing info@yarracity.vic.gov.au.
 - By calling 9205 5555.
 - In person (8.30am to 5.00pm weekdays) at the Collingwood Town Hall – 140 Hoddle Street Abbotsford or the Richmond Town Hall – 333 Bridge Road Richmond.
- > A permit allows you to park legally in a designated area. This area is numbered on your parking permit. Please see the Parking Permit Area Map for details of your designated area.
- > If your street is on the boundary of another parking area you are permitted to park on both sides of the street. If your street is on the boundary of another municipality you can not park on the other side as you may incur a fine from the neighbouring council.
- > A permit does not allow you to park in designated shopping strips. Please refer to the information on the back of your permit.
- > A permit does not allow you to park in time restricted spaces marked under one hour and in ticket machine and parking metered areas, unless specified. Please ensure you read all parking signs carefully.



- > Being a permit holder does not guarantee you a parking space.
- > It is an offence under the 'Validity of Parking Permits' local law to use or obtain a parking permit that has not legally been issued to you. Under this local law you could be fined for:
 - Selling, giving away or renting any parking permit.
 - Accepting or using any parking permit that has not been officially administered by Council.
 - Forging or counterfeiting any vehicle permit or knowingly distributing a forged or counterfeit vehicle permit.

Applying for a parking permit

All residential and visitor parking permits require proof of residency and current vehicle registration.

Examples of proof of residency:

- > copy of lease
- > contract of sale
- > rates notice
- > Licence showing current residential address
- > Utilities bill (e.g. gas, electricity, home phone)
- > Pension or Health Care Card

Examples of proof of registration:

- > Copy of vehicle registration certificate (in applicant's name)
- > Contract of sale (must show vehicle is registered)
- > Statutory Declaration stating vehicle is registered in the applicant's name and the address for where the permit is being applied for.

To apply for a City of Yarra parking permit you need to fill out an application form.

These forms are available:

- > Online at www.yarracity.vic.gov.au

- > Through the post by phoning Council on 9205 5555
- > At the Richmond Town Hall 333 Bridge Road Richmond
- > At the Collingwood Town Hall 140 Hoddle Street Abbotsford.

Make sure you read the parking permit conditions in this document. You then need to sign the application form to confirm that you have read and understood these conditions. Make sure you also date the application and enter the amount to be paid.

Paying for a parking permit

Payments can be made by enclosing a cheque or money order with your application form and posting it to City of Yarra, PO Box 168, Richmond 3121. Please enclose copies of your current car registration and proof of residency.

Payment can also be made in person at the Richmond or Collingwood Town Halls (8.30am to 5.00pm weekdays). Council accepts payments in cash or by eftpos or credit card (Amex, Visa and Mastercard). Please bring proof of residency and your current car registration.

Renewal of parking permits

Council's parking permits are valid for 12 months. Before your parking permit expires, Council will post you a renewal notice. To renew your parking permit fill out the renewal notice and post back to Council in the pre-paid envelope supplied with a cheque or money order made out to the City of Yarra.

Alternatively you can pay in person at either the Richmond or Collingwood Town Halls (8.30am to 5.00pm weekdays) or online at www.yarracity.vic.gov.au prior to the permit's expiry date and over the phone using your credit card also prior to the permit's expiry date.

If your details have changed you can not pay online or over the phone. Please complete the 'change of details' section of the renewal notice and then post your payment or pay in person.

Cost of parking permits

(effective from 1 August, 2009)

Residential parking permits/ visitor

\$27 first permit

\$59 second permit

\$90 third permit

Health Care Cardholders are exempt from the \$27 first permit fee (per property).

Business parking permits

\$95 first permit for the first ten metres of street frontage

\$95 first permit in Retail Zone for the first five metres of street frontage

\$142 second and subsequent permits (based on additional ten metre increments of street frontage)

Disabled parking permits

Free

Temporary parking permits

Free

Medical practitioner parking permit

\$95 first permit

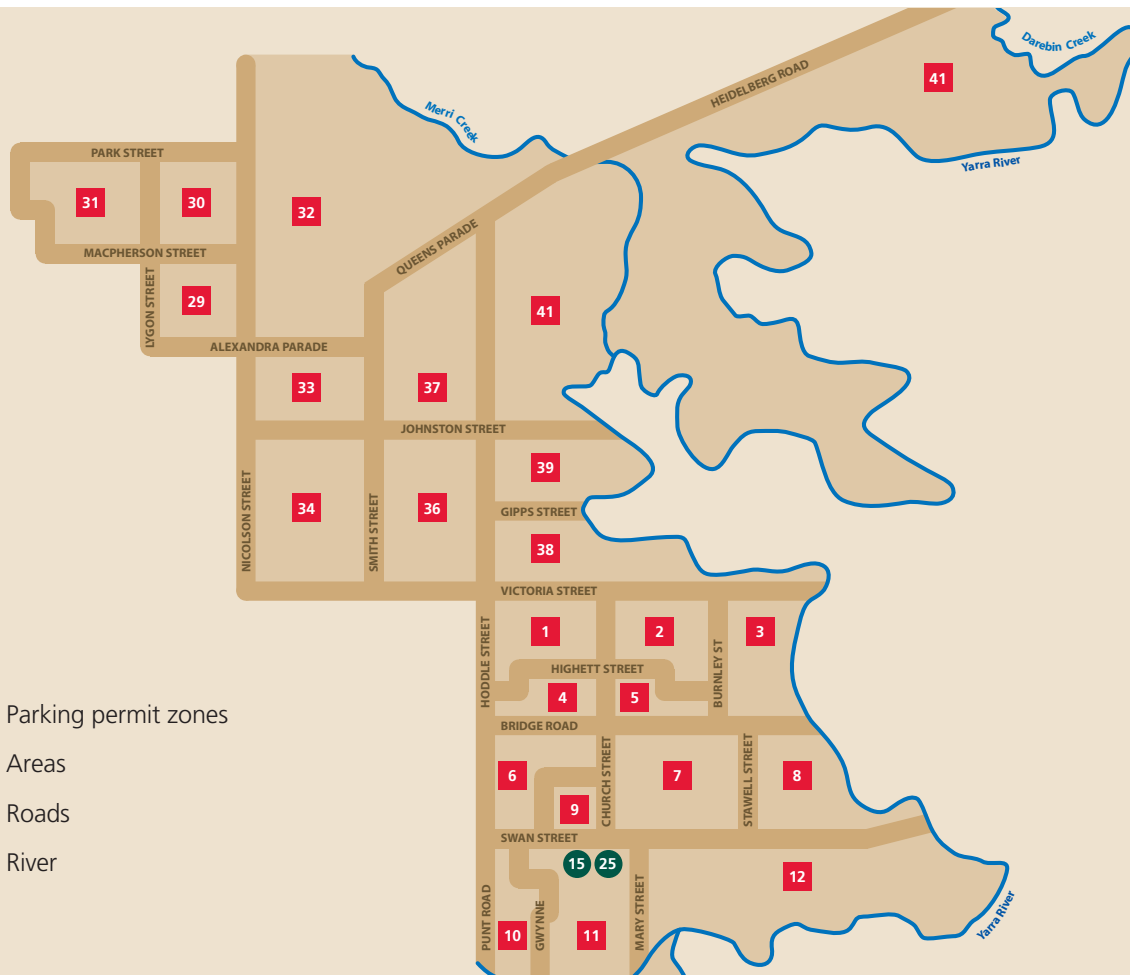
\$142 second permit

All prices include GST.

Permit fees are not refundable.

Parking Permits

Parking in Yarra



Key:

- 34 Parking permit zones
- 15 Areas
- Roads
- River

Additional information

- > **Area 15** is the Stephenson Street Carpark
- > **Area 25** is the Swan Street Carpark
- > **Area 50** is for designated medical centres for those with a Medical Practitioners parking permit

Parking permits do NOT entitle the holder to park in the following designated shopping strips:

Nicholson St (North Carlton):
west side Richardson to Park

Nicholson St (North Fitzroy):
east side Scotchmer to Park

Rathdowne St (North Carlton):
Lee to Newry both sides and centre of roadway, Newry to Curtain east side only, Curtain to Fenwick both sides and centre of roadway

St Georges Rd (North Fitzroy):
Railway Place to Barkly

Queens Pde (North Fitzroy):
north side Delbridge to end of shops at Rushall Cres

Johnston St (Collingwood):
south side Smith to Wellington

Johnston St (Collingwood):
both sides Hoddle to Park

Burnley St (Richmond):
both sides Swan to Newry

For more information on parking in Yarra please refer to the other parking fact sheets, visit www.yarracity.vic.gov.au/Services/Parking/ or phone Council on **9205 5255**.

Parking fact sheets

- > Parking in Yarra
- > Parking Infringements Internal Review
- > Changing Parking Restrictions

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Parking Permit Application Form

Parking in Yarra

Please ensure you complete **both sides** of this form.

This form only applies for **new permit applications**, you do not need to complete this form for renewals or if you have been sent a Transitional permit.

Type of permit you are applying for: (please tick relevant box/es)

Residential or Visitor <small>(Only one visitor permit per household)</small> <input type="checkbox"/> \$27 first permit <input type="checkbox"/> Resident <input type="checkbox"/> Visitor <input type="checkbox"/> \$59 second permit <input type="checkbox"/> Resident <input type="checkbox"/> Visitor <input type="checkbox"/> \$90 third permit <input type="checkbox"/> Resident <input type="checkbox"/> Visitor	Business <input type="checkbox"/> \$95 first permit <input type="checkbox"/> \$142 second permit	Temporary <input type="checkbox"/> Free	Medical Practitioner <input type="checkbox"/> \$95 first permit <input type="checkbox"/> \$142 second permit
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Applicant details: (One application per person or vehicle owner. Please print clearly)

Title: _____ First name: _____ Last name: _____

Business name: _____

Business / residential address: _____

Suburb: _____ State: _____ Postcode: _____

Home phone: _____ Mobile: _____ Fax: _____

Work phone: _____ Email: _____

Vehicle details <small>(for residential permits only)</small>	Vehicle one	Vehicle two	Vehicle three
Registration number:			
Car make:			
Car type:			
Registration state:			

NB: Only one temporary permit in a 12 month period per property will be issued. Permits are not transferrable.

Parking Permit – Application Form

Parking in Yarra



Cost of permits:

Permit one: \$	
Permit two: \$	Total amount payable \$
Permit three: \$	Receipt number:

Medical Practitioner Authorisation: (complete only if applying for a Medical Practitioner's permit)

I certify the applicant is a Medical Practitioner who visits this hospital / medical facility and in my opinion is entitled to receive a permit.

Name: _____ | Position: _____

Medical facility: _____

Signature: _____

Note:

If you are claiming an exemption from the first residential/visitor permit fee (\$27), your application must include a copy of your current Health Care or Pension Card.

Declaration:

I have read and agree to the conditions as written in the *Parking Permits and Conditions* Fact Sheet.*

Privacy information:

The personal information requested on this form is being collected by the City of Yarra for the purpose of assessing your permit application in accordance with the Local Government Act 1989. The Council will use this information only for that purpose or for directly related purposes. You may apply to Council for access to your personal information or to amend the same. If you do not provide this information your permit application cannot be processed.

I, the applicant for the City of Yarra parking permit have read the conditions of issue and the conditions of use and hereby undertake to comply with those conditions, and I declare that my residential address is the one stated in this application.

* You can obtain a copy of this Fact Sheet online at www.yarracity.vic.gov.au or by calling 9205 5555.

Signature: _____ | Date: _____

- Before posting please ensure you have:
- provided proof of residency
 - provided proof of registration
 - read and signed the declaration