

# Application

## For Vehicle Crossing

**THE LAND** – Complete the street address and one of the formal land descriptions below.

<b>Street No.:</b>	<input type="text"/>	<b>Street Name:</b>	<input type="text"/>
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

FORMAL LAND DESCRIPTION

<b>Lot No.:</b>	<input type="text"/>	on Lodged Plan, Title Plan, or Subdivision Plan No.:	<input type="text"/>
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OR

<b>Crown Allotment No.:</b>	<input type="text"/>	<b>Section No.:</b>	<input type="text"/>
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<b>Parish Name:</b>	<input type="text"/>
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**CONTACT** – The person you want Council to communicate with about the application.

<b>Name:</b>	<input type="text"/>		
<b>Organisation:</b>	<input type="text"/> (IF APPLICABLE)		
<b>Street Address:</b>	<input type="text"/>		
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Postal Address:</b>	<input type="text"/>		
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Contact Phone:</b>	<input type="text"/>	<b>Mobile phone:</b>	<input type="text"/>
<b>Contact Facsimile:</b>	<input type="text"/>	<input type="text"/>	

**APPLICANT** – The person or organisation who wants the permit.

<b>Name:</b>	<input type="text"/>		
<b>Organisation:</b>	<input type="text"/> (IF APPLICABLE)		
<b>Postal Address:</b>	<input type="text"/>		
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**OWNER** – The person or organisation who owns the land.  Same as contact  Same as applicant.

<b>Name:</b>	<input type="text"/>		
<b>Organisation:</b>	<input type="text"/> (IF APPLICABLE)		
<b>Postal Address:</b>	<input type="text"/>		
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

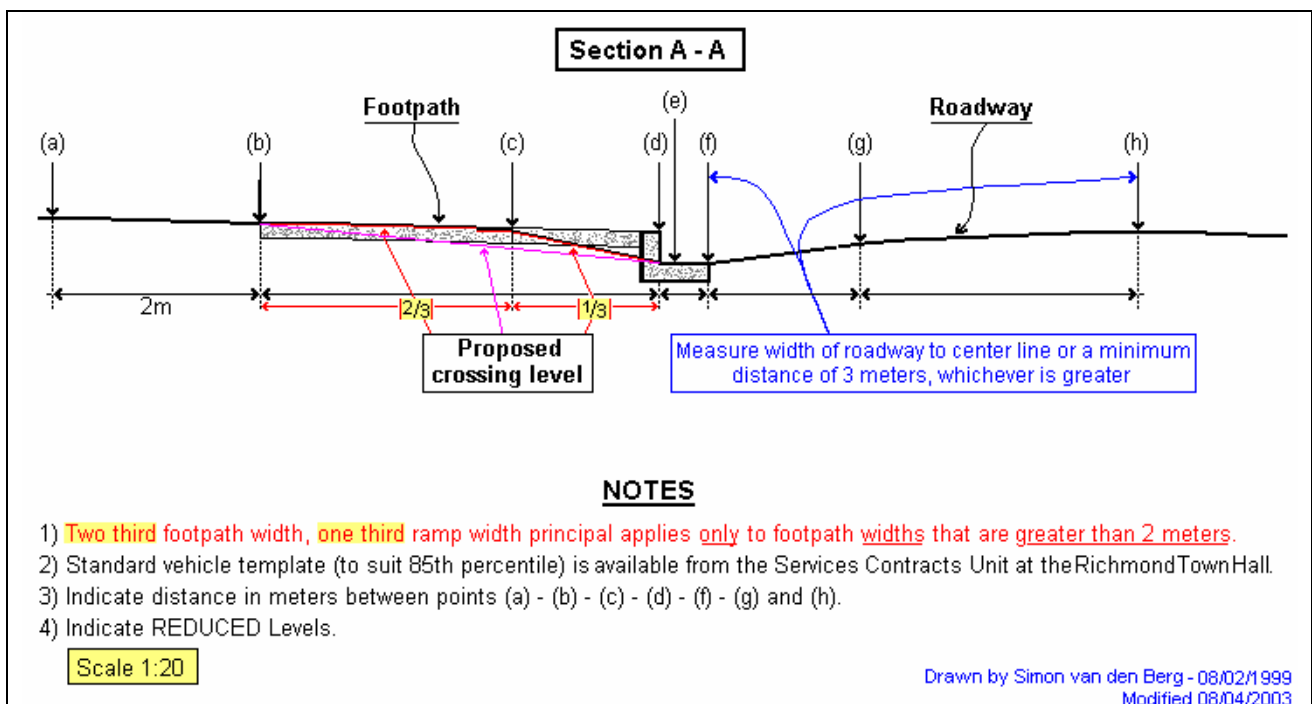
**CONTRACTORS DETAILS** – The person or organisation who will undertake the works.

<b>Name:</b>	<input type="text"/>		
<b>Organisation:</b>	<input type="text"/> (IF APPLICABLE)		
<b>Postal Address:</b>	<input type="text"/>		
<b>Suburb:</b>	<input type="text"/>	<b>Postcode:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## APPLICATION CHECKLIST

	Applicant use	Council use only
Completed application form; <b>OR/</b> Completed Planning Application Form (for property's within Heritage Overlay precincts)	<input type="checkbox"/>	<input type="checkbox"/>
Current Copy of Title ( <u>clearly</u> showing Vol. Fol. Numbers and current owner and site dimensions)	<input type="checkbox"/>	<input type="checkbox"/>
Three (3) copies of an <b>existing</b> site plan to scale (at a scale of 1:100) showing the layout of the site including buildings, title boundaries, landscaping and boundary treatment.	<input type="checkbox"/>	<input type="checkbox"/>
Three (3) copies of the <b>proposed</b> site layout showing the location of the proposed crossover and sections (at a scale of 1:100) of the proposed crossover with all relevant measurements annotated on the plans including crossover width at boundary and width and length of splays at kerb line. Plans should also show location of vehicle standing areas and access ways.  <b>OR/</b> supply (3) copies of the Town Planning endorsed site layout plan.	<input type="checkbox"/>	<input type="checkbox"/>
Three (3) copies of an <b>existing conditions cross sectional drawing</b> (at a scale of 1:20) through each proposed crossover – see example below; <u>indicating the existing (reduced) levels</u> at; <b>(a)</b> 2m inside the boundary line, <b>(b)</b> boundary line, <b>(c)</b> footpath, <b>(d)</b> top of kerb, <b>(e)</b> invert, <b>(f)</b> lip of channel, <b>(g)</b> any break(s) of grade in the road and, <b>(h)</b> the centre-line of roadway or a distance of 3m, which ever is greater.	<input type="checkbox"/>	<input type="checkbox"/>
The following is to be supplied once approved or the permit granted:-		
Traffic management plan(s) for the proposed works.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of contractor's public liability insurance 10 million minimum.	<input type="checkbox"/>	<input type="checkbox"/>

[ example of typical cross section drawing detail ]



Return the application in person at the Richmond Town Hall, 333 Bridge Road, Richmond  
**OR/**  
 mail your application to the City of Yarra, PO Box 168, Richmond 3121.