

Policy

1. The Australian National flag is to be flown at mast head at all times from the Richmond, Fitzroy and Collingwood Town Halls and the flying of the national flag takes precedence over any other flag.
2. The Australian National flag shall be flown at half-mast in accordance with national flag protocol.
3. The national flag protocol requires that the Australian National Flag be flown at half mast on the following days of national commemoration:
 - (a) on Anzac Day the national flag is to be flown at half mast until noon, then to mast head;
 - (b) on Remembrance Day the national flag is to be flown at half mast between 10.30am - 11.03am;
4. The national flag is required to be flown at half mast for mourning in the following circumstances as and when directed by the Prime Minister:
 - (a) on the death of the Sovereign - from the time of the announcement of the death up to and including the funeral;
 - (b) on the death of a member of the Royal Family;
 - (c) on the death of the Governor General or a former Governor General;
 - (d) on the death of a distinguished Australian Citizen; and
 - (e) on the death of a foreign Sovereign or Head of State.
5. Where the flag is flown at half-mast, or a flag other than the Australian flag is flown, a notice is to appear on the Council Notice Board indicating the reason.
6. The secondary flag pole(s) are to be used to fly the following Council authorised flags:
 - (a) the United Nations flag on 24 October each year;
 - (b) the Australian Aboriginal flag and/or the Torres Strait Islander flag during NAIDOC Week, Sorry Day and Reconciliation Week in accordance with the Council's adopted Aboriginal Partnership Plan 2004/08; and
 - (c) the Eureka flag on both the anniversary of the official founding of the Ballarat Reform League on 11 November 1854 and the Battle of Eureka on 3 December 1854.

These flags, along with the flags of other nations, bona fide organisations or charitable bodies may also be flown on other occasions of significance, in accordance with this policy and Council protocols or with the approval of the Chief Executive Officer in instances of short notice, subject to the availability of flagpoles.

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7. If the Brisbane Lions, Collingwood or Richmond Football Clubs are participating in the AFL Grand Final, the flag of the respective club(s) be flown on the secondary flagpole or displayed at the Fitzroy, Collingwood or Richmond Town Hall (as appropriate):
 - (a). in the week preceding the Grand Final; and
 - (b). in the case where one of those clubs wins the premiership, in the week after the Grand Final.
8. The Chief Executive Officer shall determine the flying of other flags subject to the following requirements:
 - (a) a request to fly the specific flag has been received from a bona fide organisation at least fourteen days prior to the proposed flag flying date; and
 - (b) the flag(s) is provided by the organisation making the request.
9. The Yarra City Council flag will be flown on the secondary flag poles at the Collingwood and Richmond Town Halls and flown at half mast, in the following circumstances:
 - (a) on the death of a current member or former member of federal or state parliament who held a seat in an electorate in the City of Yarra or an electorate in any of the former Cities of Collingwood, Fitzroy and Richmond;
 - (b) on the death of a Mayor or former Mayor of the City of Yarra and any of the former Cities of Collingwood, Fitzroy and Richmond; and
 - (c) on the death of an outstanding local citizen.

(Policy originally adopted by Council 28 July 1997 before being amended 19 March 1998, 29 June 1998, 9 September 2003 and 21 February 2006.)

(Note – clauses 6 and 7 were revised and amalgamated into a single clause 6 as a result of Council's resolution of 21 February 2006).

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