

## YARRA CITY PLAN ACTIONS 2003/04 - KCA 1: URBAN AND NATURAL ENVIRONMENT

No	MAJOR STRATEGIES	THIS YEAR'S WORK (2003/04)	COUNCIL BRANCH & RESPONSIBLE OFFICER	COMPLETION DATE	% COMPLETION as at 31 Dec 2003	COMMENTS
1	1.1 Work with the community to develop further environmental initiatives.	1.1.1 Increase community involvement in the volunteer network for participation in revegetation activities by 20% to 360 people.	Environment & Recreation Services, Mark Dornau	30-Jun-04	100%	100 new volunteers took part in the Spring weeding and planting program on 19 October. This is a 30% increase on projected estimates.
2	1.2 Promote waste minimisation.	1.2.1 Develop and implement waste management and minimisation programs to increase community involvement in projects and the support of local businesses and industry. Work with at least three schools and a minimum of two shopping strips.	Environment & Recreation Services, Carmella Parris	30-Jun-04	50%	City Pride Awards have been won for (a) Collingwood Childrens Farm, (b) North Carlton Preschool, (c) Commercial Waste Education Project and (d) Richmond Highrise Recycling.
3		1.2.2 Join the International Council Local Environmental Initiatives (ICLEI) campaign for water usage reduction and implement milestones one and two. These milestones include: production of an inventory and forecast of water consumption from Council and the community; and setting targets for the reduction of water usage.	Environment & Recreation Services, Geoff Ovens	30-Jun-04	20%	Council has officially joined ICLEI and is producing an inventory and forecast of water consumption by Council and the community. Targets are being set for the reduction of water usage.
4	1.2 Promote waste minimisation.	1.2.3 Review the Stormwater Drainage Levy Developer Contribution Policy to provide incentives for stormwater capture and reuse.	Infrastructure, John Ghasperidis	30-Jun-04	10%	Background information currently being compiled to inform the development of the policy. Review may not be completed this financial year as it is dependant on the finalisation of the Infrastructure Charges Plan.
5	1.3 Work towards greening Yarra.	1.3.1 Implement the findings of the Natural Heritage Study to identify all sites for development and new sites for incorporation into the City's network of bushland and habitat sites. Once completed the management strategy will be promoted through Council's publications and website.	Environment & Recreation Services, Mark Dornau	31-May-04	50%	Documentation is due for completion in conjunction with the finalisation of the Open Space Strategy & Habitat Management Plan by June 2004.

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6		1.3.2 Improve Council's urban bush maintenance performance and the condition of natural habitat sites. Produce separate service specifications and appoint specialist contractors to maintain and develop urban bushland sites.	Environment & Recreation Services, Mark Dornau	31-Dec-03	75%	The specification has been completed and the contract documentation for works is currently being prepared. Expected completion will be in May 2004 due to the impact of the drought.
7	1.3 Work towards greening Yarra.	1.3.3 Establish an Organisational Working Group to implement and progress implementation of Green Travel Plan initiatives.	Infrastructure, Craig Stevens	30-Jun-04	50%	Staff Green Travel Plan was adopted in October 2003. The Passenger Fleet Vehicle Policy & Procedure will be finalised during March 2004. The Staff Bicycle Travel During Working Hours was adopted in October 2003. Bicycle Storage facilities at the three Town Halls will be installed by June 2004. Staff have attended the Victoria Police Bicycle Training Program. A second program will be run prior to the end on June 2004.
8	1.4 Promote alternatives to car use.	1.4.1 Expand Yarra's on road bicycle network by upgrading and enhancing bicycle lanes, other links and bicycle parking.	Infrastructure, Con Varsos	30-Jun-04	85%	85% of bike lanes have been installed from this year's works program.
9		1.4.2 Review and upgrade the Council's street lighting policy to adopt a strategic and sustainable lighting and replacement program which will meet community standards and better support cycling and pedestrian activities. The review will lead to 10% of globes being replaced to ensure enhanced safety standards through improved street lighting.	Infrastructure, Lev Shinkarsky	30-Jun-04	60%	A draft was presented to a Councillor briefing in September 2003. The Environmental Community Advisory Committee has provided comments which will be considered for inclusion in the street lighting policy.

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10	1.5 Reduce Council's energy use.	1.5.1 Implement the Cities for Climate Protection Program to complete milestones 1, 2 and 3 and commence stage 4. The four Stages involve: 1. inventory and forecast of greenhouse gas emissions from Council and community; 2. setting a reduction goal for greenhouse emissions; 3. developing and adopting a local greenhouse action plan; and 4. implementing the plan.	Environment & Recreation Services, Silvana Predebon	30-Jun-04	50%	Milestones 1 and 2 including an inventory of greenhouse gas emissions from Council and the community and the setting of a reduction goal for greenhouse emissions have been completed. The goals for green house reduction are 25% for Council and 20% for the community.
11	1.6 Improve the appearance of the City.	1.6.1 Produce a Ten Year Implementation Plan for the Street Tree Planting Strategy and commence Year One planting and establishment.	Environment & Recreation Services, Fiona O'Byrne	30-Sep-03	90%	The Street Tree Planting Strategy will be considered by Council in April 2004.
12		1.6.2 Implement stage one of the management plans for the following parks: 1. Edinburgh Gardens: restore former Depot site; repair drainage in northern end of gardens; and repair path network and construct new paths. 2. Coate Park and Rudder Grange: complete removal of unwanted tree species; restore garden bed at Coate Avenue entrance; and repair access path from Coate Park to Rudder Grange. 3. Mayors Park: replace irrigation system; and commence reconstruction of new paths on new alignment. 4. Burnley Park: redesign and construct playground; and construct new paths.	Environment & Recreation Services, Mark Dornau	30-Jun-04	50%	<p><b>Edinburgh Gardens (40% complete)</b> Former Depot site has been restored and design work has commenced to repair drainage in northern end of gardens. Design work will commence in February 2004 to repair path network and construct new paths.</p> <p><b>Coate Park and Rudder Grange (60% complete)</b> Consultation on removal of unwanted tree species will commence March 2004. Design work will commence in April 2004 to restore garden bed at Coate Avenue entrance. Repair works to the access path from Coate Park to Rudder Grange are almost complete.</p> <p><b>Mayors Park (80% complete)</b> Design work to replace the irrigation system will be incorporated into the SmartWater project mid 2004. Design work on the reconstruction of new paths on new alignment will be finalised by April 2004.</p> <p><b>Burnley Park (30% complete)</b> The initial consultation has been completed and the design work to reconstruct the playground will be finalised by April 2004. Design work is underway to construct new paths.</p>

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13	1.6 Improve the appearance of the City.	1.6.3 Develop a 'whole of community' response to graffiti prevention and management. Implement stage one of the program, which will engage asset owners who have issues with graffiti and seek to develop programs with them to reduce the incidence of graffiti.	Culture & Community Planning, Vivienne Hadj	30-Jun-04	50%	Consultation discussion paper prepared, consultation completed and draft strategy developed. Referral to Council in April 2004.
14	1.7 Ensure the City's infrastructure is improved.	1.7.1 Complete stage one of a drainage capacity assessment of Yarra's underground stormwater network to identify areas subject to flooding in a one in a 100 years storm event and solutions to overcome problem areas.	Infrastructure, John Ghasperidis	30-May-04	10%	Stage 1 assessment has been completed and Stage 2 assessment will be complete by June 2004.
15		1.7.2 Complete concept development of Bridge Road shopping strip and engage contractors to undertake construction for stage one for streetscape improvement. These improvements will include: footpath resheeting; upgrade of street furniture; installation of bike racks; and landscaping and upgrading of traffic treatments.	Infrastructure, John Ghasperidis	30-Jun-04	95%	A report seeking approval for a Bridge Road concept plan and project timelines will be presented to Council by May 2004.
16		1.7.3 Develop a strategy for funding and staged occupation for the future use of the Fitzroy Town Hall.	Assets, Chris Court	31-Dec-03	50%	A Strategy Plan outlining possible uses for the Fitzroy Town Hall will be presented to Council by June. The proposal will include a vision statement relating to the key building uses, a process for tenant selection, property management model and costings.
17	1.7 Ensure the City's infrastructure is improved.	1.7.4 Improve at least 50% of Yarra's 17 km of bike paths in the Open Space Network. Ensure they are compliant and meet relevant guidelines to enhance safety and useability. Implement works as recommended in shared pathways.	Environment & Recreation Services, Daimon Jenkins	30-May-04	40%	Design works have been completed for the Linear Park and the installation of signs along bike paths throughout Yarra. Implementation of these works will commence in March 2004.

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18		1.7.5 Improve the condition and safety of all thirty BBQs in the Open Space Network through the replacement and refurbishment program.	Environment & Recreation Services, Daimon Jenkins	30-Apr-04	80%	Works are on schedule with BBQs being redeveloped as part of major park works.
19	1.7 Ensure the City's infrastructure is improved.	1.7.6 Implement year two of the Community Safety and Management of Soil Contamination Policy involving the overall assessment and management of (potentially) contaminated 'sensitive use' sites owned or operated by Council.	Assets, now Chris Court	30-Jun-04	5%	Fifty five sites have been identified for testing. Eight primary sites will be completed by February 2004.
20	1.8 Improve neighbourhood amenity.	1.8.1 Identify at least 15 high profile traffic treatments within the City. Improve the presentation of these traffic treatments and islands through: replacement of plants; new planting; and hard landscaping treatments such as paving and the installation of public art.	Environment & Recreation Services, Fiona O'Byrne	31-Dec-03	80%	A review of all traffic treatments throughout the City has been conducted. Fifteen high profile sites will be selected for treatment as part of this review. All traffic treatment rejuvenation works are on hold until the drought eases.
21	1.9 Ensure a strong planning policy basis for the Yarra Planning Scheme.	1.9.1 Finalise and implement the Built Form Review for development above three-storeys. The review will lead to the revision of the local policy and provide enhanced design and development overlays. This should result in facilitating appropriate development in suitable locations.	Urban Planning, Pauline Semmens	30-Jun-04	50%	The Built Form Review as incorporated in Amendment C66, has been on public exhibition with 23 submissions received. A report on the amendment and the submissions will be considered by Council in April 2004. A public panel hearing will be held by June 2004 followed by a Council report.
22		1.9.2 Finalise and implement the Heritage Review into the Yarra Planning Scheme to create streamlined policies and updated citations to improve the planning approvals process.	Urban Planning, Alison Blacket	30-Jun-04	80%	A panel hearing to consider all submissions to the amendment was held in December 2003. A panel report will follow for consideration by Council before deciding on the provisions and application of the amendment.

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23		1.9.3 Take a leadership role with neighbouring councils in the development and coordination of management of the Yarra River. As part of this role: advocate to the Department of Sustainability and Environment to ensure that it acts to bring about a uniform development approach from all municipalities with responsibility for the Yarra River; ensure planning controls are in place so that environmentally suitable and sustainable developments occur along the corridor; ensure linkages along the corridor are further developed and enhanced for cycling and walking; and ensure plantings and infrastructure are consistent with the natural habitat.	Urban Planning, Pauline Semmens	30-Jun-04	50%	The State Government will conduct a study to prepare an overall vision and urban design guidelines for the Yarra River corridor from Punt to Burke Road. All councils with land in the corridor will be actively involved in the study.
24	1.10 Increase Council's support of renewable energy.	1.10.1 Facilitate the purchase of 15% Green Power for Council operations.	Environment & Recreation Services, Geoff Ovens	30-Jun-04	100%	The contract for power supply to Council buildings includes an option to purchase " Green Power". A request for the provision of additional funding will be made in the 2004/05 budget.

## YARRA CITY PLAN 2003/06 KCA 2: SERVICE

No	MAJOR STRATEGIES	THIS YEAR'S WORK (2003/04)	COUNCIL BRANCH & RESPONSIBLE OFFICER	COMPLETION DATE	% COMPLETION as at 31 Dec 2003	COMMENTS
25	2.1 Deliver services that are needed and valued.	2.1.1 Undertake a review of Council's Aged and Disability Services Priority of Access Policy and determine Council's preferred targeting policy for 2004 and beyond. The review will ensure policy is based on population trends and future HACC client needs analysis and that the policy is updated according to current State and Federal reforms.	Aged and Disability Services, Ro Roberts	30-Jun-04	10%	A consultant's brief will be finalised in late March 2004 for the review to occur. Anticipate project will be completed on time.
26		2.1.2 Participate in new regional community care initiatives. Provide case management support through the Hospital Admission Reduction Program; and Support the recruitment and participation of clients in the Peer-Led Chronic Disease Management Project.	Aged and Disability Services, Adrian Murphy	30-Jun-04	100%	Recruitment of case manager completed.
27	2.1 Deliver services that are needed and valued.	2.1.3 Implement stage two of the action plan resulting from the Children's Services Review. Stage two involves: development of a Family Services Policy Document; investigation of the feasibility of the implementation of a central enrolment system for preschool and long day care; and investigation of the use of Yarra's website for the dissemination of information on policy, funding opportunities and accreditation.	Family and Children's Services, Celia Haddock	30-Jun-04	n/a	Implementation of the action plan has been delayed due to a proposed change in policy. Superseded by Children's Services Review to be completed June 2004.
28	2.1 Deliver services that are needed and valued.	2.1.4 Introduce the changes to the <i>Domestic (Feral and Nuisance Animals) Act</i> 1994 with regard to the provision for restricted breeds. The changes will involve identifying restricted breeds in Yarra, ensuring they are registered as such and developing an education program for their owners.	Building & Regulatory Services, Ken Wolfe	31-Mar-04	75%	Restricted breeds have been identified and the owners notified of the changes to the legislation. Registration forms have been amended so that restricted breeds are identified during registration. An advertorial will be placed in the Yarra Leader in March. Restricted breeds will be continually monitored.

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29	2.2 Ensure regular community feedback on service performance.	2.2.1 Conduct 14 services reviews through the Service Performance Panel to: achieve compliance with Best Value legislation and reporting code; ensure services are undertaking consultation; ensure services set quality and cost standards; ensure services are reporting performance against the quality and cost standards; and meet eligibility requirements for National Competition Policy funds.	Organisational Development, Mark Nancarrow	30-Jun-04	23%	Public Health and Financial Services have been reviewed and assessed as being compliant with Best Value principles. The review of the Governance branch will be completed in early 2004.
30		2.2.2 Publish Key Performance Indicators (KPIs) and measures for major Council services on Council's web site.	Organisational Development, Mark Nancarrow	30-Jun-04	90%	Some Key Performance indicators (KPIs) have been placed on Council's website. Further KPIs will be added in February. The report will then be updated quarterly.
31	2.3 Improve information systems.	2.3.1 Implement the Yarra Electronic Service Delivery Strategy for at least five services including planning applications and animal registrations via an online format on a 24/7 basis.	Information Systems, John Boomsma	30-Jun-04	65%	A project sponsor and project manager have been appointed and a project plan prepared. It is expected that a large number of new electronic transactions will go live in March 2004.
32	2.3 Improve information systems.	2.3.2 In conjunction with external consultants install Geographic Information Systems (GIS) software and integrate this software with existing corporate systems to improve access for officers to property data held by Council. Train Council officers in the use of the GIS software during the implementation process.	City Development, John Cole	31-Dec-03	40%	System implementation has commenced and completion is expected in June 2004.
33	2.4 Encourage increased use and access to leisure, recreation and open space resources in the municipality.	2.4.1 Investigate a range of options to increase accessibility to Council's leisure facilities and programs by disadvantaged communities and individuals by: undertaking an audit of current programs and the customer base; undertaking consultation with key stakeholders; and developing a needs analysis to inform future programming.	Leisure Facilities, Peter Watson	30-Jun-04	50%	Concession pricing has been introduced across a wide range of programs. Consultation is underway with key stakeholders.

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34		2.4.2 Upgrade the Fitzroy Pool by repairing the damaged pool shell to ensure the pool is fully operational and meets safety and quality standards.	Leisure Facilities, Peter Watson	30-Jun-04	n/a	Temporary repair works were completed to enable the pool to be open for the summer season. Major works subject to tender process and will commence April 2004.
35	2.5 Develop and support a highly skilled and flexible workforce.	2.5.1 Review the organisational Induction Kit for new employees and develop a kit for contractors, agency and temporary staff. Transfer the kit from a paper based package to a CD/online solution.	Organisational Development, Gabrielle Reilly	30-Nov-03	100%	Staff Handbook has been reviewed and redeveloped. An Induction site for new staff has been developed on the intranet.
36		2.5.2 Refine the staff performance management framework to ensure that it is easily understood, easy to use, and meaningful in developing individual and organisational capability in identified core competencies.	Organisational Development, Gabrielle Reilly	30-Dec-03	100%	Proforma and supporting documents have been redeveloped and relaunched. A site on the intranet has also been developed for all information and forms.

## YARRA CITY PLAN 2003/06 KCA 3: COMMUNICATION AND TRANSPARENCY

No	MAJOR STRATEGIES	THIS YEAR'S WORK (2003/04)	COUNCIL BRANCH & RESPONSIBLE OFFICER	COMPLETION DATE	% COMPLETION as at 31 Dec 2003	COMMENTS
37	3.1 Advocate on behalf of the community on key issues.	3.1.1 Advocate on behalf of the community on key issues such as: East Timorese asylum seekers; public transport; protection and enhancement of the Yarra River; and local funded services – HACC, CHC, CLC and drugs funding.	Access Yarra, Damien Patterson	30-Jun-04	50%	A high profile campaign has been conducted to secure publicity for the Yarra East Timorese refugee community. The Public Transport forum and the Northern City Central Corridor Strategy forum were coordinated during the quarter. The State Government has continued to fund the "Hot Spot" drug program for another three years. Yarra participated in the Inner South Metropolitan Mayors' Forum HACC Campaign.
38	3.2 Ensure all Council transactions are transparent.	3.2.1 Implement amendments to the <i>Local Government Act</i> 1989 and electoral reforms.	Governance, Tim Brown	30-Jun-04	5%	Some parts of the legislation are now operative - others will follow according to the government's timetable. The Governance Branch is preparing an Action Plan to monitor Yarra's compliance and will report to Executive regularly. Staff training will be arranged to ensure there is the required level of awareness.
39	3.3 Develop strong links with all levels of government and raise the profile of the City of Yarra.	3.3.1 Develop an action plan to promote the economic and social benefit of the City of Yarra's participation in the 2006 Commonwealth Games.	Environment & Recreation Services, Sue McGill	30-Jun-04	20%	Working group established to coordinate Commonwealth Games initiatives.
40	3.3 Develop strong links with all levels of government and raise the profile of the City of Yarra.	3.3.2 Establish regular meetings with State and Federal members of Parliament. Advocate on Council issues in relation to cost shifting, environmental, planning and transport issues.	Chief Executive Officer, Lydia Wilson	30-Jun-04	60%	The CEO held 23 meetings with state and federal government leaders on such issues as budgets and finances (funding applications); planning (Melbourne 2030); transport (bicycle policy, public transport); environment (green power, commercial waste), and many others during the quarter to December 2003.
41	3.4 Ensure responsible financial management for the City.	3.4.1 Undertake phase one of a two year program to complete Risk Registers for at least six branches. Development of the Risk Registers involves: identification of all measures of risk for each branch; assessment of the level of risk; provision of a rating for that risk; and implementation of treatment actions to reduce risk.	Governance, Alan Lowe	30-Jun-04	35%	Public Health and Yarra Road Services Risk Registers have been completed. The following represents the proposed rollout for 2003/04: Building Services (Feb), Engineering Services (March), Assets (April) and Open Space Planning (May).

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42	3.4 Ensure responsible financial management for the City.	3.4.2 Develop an overall Revenue Strategy encompassing Pricing Policies and review existing rating, borrowing and financing strategies.	Chief Financial Officer, Michael Sedgman	31-Mar-04	65%	Councillor Briefings concerning major issues and potential options conducted 20 October, 10 November, 1 December 2003. Feedback on Councillor inputs scheduled for the 16 February 2004 Briefing. Revised long term financial plan incorporating revenue strategy impacts due March 2004.
43	3.5 Ensure all services undergo continuous improvement.	3.5.1 Complete the Best Value review of the Home Maintenance Service to examine service levels, types of services, quality of service delivery and conduct benchmarking to identify service improvements. After the review re-tender the service and implement service improvements.	Aged and Disability Services, Adrian Murphy	31-Dec-03	100%	Contract awarded
44		3.5.2 In conjunction with Council's contractor, examine opportunities to engage volunteers for the delivered meals Service.	Aged and Disability Services, Sandie Vaskess	31-Dec-03	0%	Research currently underway on investigating opportunities for volunteer input into Council's meals service.
45		3.5.3 Undertake stage one of a National Audit for Home and Community Care (HACC) to rank Council's service standards against the National Standards requirements. The audit will include an assessment of Council procedures in relation to: access to services; information and consultation; efficient and effective management; coordination planning; privacy and confidentiality; complaints management; and advocacy. The purpose of the audit is to improve the level of service delivery and ensure clients continue to receive quality care.	Aged and Disability Services, Adrian Murphy	31-Oct-03	100%	Council's Aged and Disability Service achieved a rating of "High" on the National Standards Audit Assessment.

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46		3.5.4 Implement the new state-wide service coordination tool for the assessment of clients referred for home care support and services. The tool will enable: electronic referrals; improved communication between agencies; and more comprehensive and consistent client data gathering and storage.	Aged and Disability Services, Ro Roberts	31-Oct-03	100%	Service Coordination tools have been fully implemented and electronic requirements are undergoing trials.
47	3.5 Ensure all services undergo continuous improvement.	3.5.5 Improve the community awareness and consultation processes for at least 10 projects as part of the Open Space Capital Works Program. Conduct extensive communication through onsite signage, direct mail or Council's web site.	Environment & Recreation Services, Daimon Jenkins	30-Sep-03	100%	A project sign is now installed for all major capital works projects on site and letter drops for nearby residents are incorporated into all communication and consultation processes. Information about more sensitive & important projects is placed on Council's website.
48	3.5 Ensure all services undergo continuous improvement.	3.5.6 Develop and implement a strategy to build a customer service culture.	Organisational Development, Gabrielle Reilly	31-May-04	50%	A number of initiatives impacting on the organisation culture have occurred, these include aspects such as the development of the next level of the organisational values, the introduction of the new TRIM system; further roll out of SmartTrack; selection and induction of new Senior Management Team (SMT). Further cultural development work will be undertaken in the coming months including rollout of a Management Road Map developed as part of the SMT Induction process.
49		3.5.7 Commission an external service provider to conduct an audit to examine Council's Organisational Health and Safety (OH&S) compliance. The audit will: identify and make recommendations for continuous improvement of the (OH&S) program; ensure the program is compliant with relevant legislation and codes of practice; and assist in the prevention of further injuries and lead to a reduction in premiums.	Organisational Development, Wendy Welgus	31-Dec-03	15%	Day Nielson internal audit review scheduled for March 2004 after the induction of new managers.

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50		3.5.8 Implement auditing and asset management software system 'InfoPark' to enable Council to communicate the condition and performance of service providers.	Environment & Recreation Services, Mark Dornau	31-Mar-04	100%	All data has been updated in InfoPark. Audits of park sites throughout the Open Space Network are undertaken every month and all audit scores and comments are recorded. This information measures contract performance and provides the basis for Capital Works Programs.
51		3.5.9 Audit at least 40 sites throughout the Open Space Network each week and at the same time conduct park user surveys. Feedback from the surveys will be used to ensure Council is meeting community needs. This feedback will also be included in the continuous improvement program for open space assets.	Environment & Recreation Services, Mark Dornau	30-Sep-03	100%	Audits of park sites throughout the Open Space Network are implemented every month.

## YARRA CITY PLAN 2003/06 KCA 4: ECONOMIC DEVELOPMENT

No	MAJOR STRATEGIES	THIS YEAR'S WORK (2003/04)	COUNCIL BRANCH & RESPONSIBLE OFFICER	COMPLETION DATE	% COMPLETION as at 31 Dec 2003	COMMENTS
52	4.1 Support local business groups.	4.1.1 Implement the Bridge Road Special Charge.	Business Development, Gary Cattran	30-Jun-04	50%	Marketing and promotions initiatives have been undertaken and include the publication of a Directory, food guide and the upgrading of the website. Bridge Road Main Street has also retained a part time coordinator.
53		4.1.2 Work collaboratively with the local business community to establish a city wide forum for business and operators to engage on issues related to the growth and development of this important sector.	Business Development, Gary Cattran	30-Jun-04	50%	Preliminary investigations and an examination of options have been undertaken. An initial program of activities is being developed for Council consideration in March 2004.
54	4.2 Pursue access improvements for retail shopping strips.	4.2.1 Complete the review of the Parking Management Policy and develop the new Integrated Parking Strategy.	Infrastructure, Lucas Sikiotis	30-Jun-04	30%	An action plan for the review of the parking management policy will be presented to a Councillor briefing by March 2004.
55	4.3 Raise the profile of the City of Yarra as a desirable business location.	4.3.1 Develop materials and provide information on the internet to enhance communication with existing and potential business operations.	Business Development, Gary Cattran	30-Jun-04	50%	Revised materials have been prepared for inclusion on the internet site. Further materials will be added in conjunction with the proposed review and upgrade of Yarra's website.
56	4.4 Provide the necessary support structures to encourage appropriate economic development.	4.4.1 Further develop the retail streetscape program to finalise the streetscape plans for Victoria Street and other key shopping precincts.	Urban Planning, Pauline Semmens	30-Jun-04	70%	Currently finalising the streetscape design plan and final policy documents for exhibition as proposed amendment to Yarra Planning Scheme.

## YARRA CITY PLAN 2003/06 KCA 5: COMMUNITY DEVELOPMENT

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57	5.1 Deliver services that are needed and valued.	5.1.1 Recruit ten young people for basic photo-journalism training to enable them to report on local youth issues and events during National Youth Week.	Family & Children's Services, Rod Clements	30-Apr-04	0%	This project has not yet commenced. The Hyper-Journalism Project will be conducted during February to April 2004 as National Youth Week will be held 27 March to 4 April 2004.
58	5.2 Create a safer City.	5.2.1 Develop a three year Community Safety Plan to identify key community safety issues, such as graffiti, family violence and pedestrian safety.	Culture & Community Planning, Vivienne Hadj	30-Jun-04	40%	Policy Framework has been endorsed by Council and community consultations will occur in February.
59		5.2.2. Develop a local Drug Strategy Plan to coordinate a 'whole of community' response to harm minimisation in relation to illicit drug use.	Culture & Community Planning, Vivienne Hadj	30-Jun-04	50%	The Drug Strategy Plan is currently being developed in conjunction with the Yarra Drug and Health Forum. Advocacy programs have been developed to secure funding for local services. Awaiting decision about funding to services.
60	5.2 Create a safer City.	5.2.3 Review the suitability and usefulness of all 15 toilets in the Open Space network. Upgrade facilities and infrastructure to ensure that they are safe and clean and meet the standards set out in Council's Public Toilet Strategy.	Environment & Recreation Services, Mark Dornau	30-Apr-04	10%	A review will be undertaken in consultation with Assets.
61		5.2.4 Improve Open Space user safety by ensuring the effectiveness of the syringe disposal units in the 15 public toilet facilities in the Open Space Network. Improve user safety and hygiene by installing syringe disposal units within cubicles as identified by regular Council collections on an as needs basis in Council's 15 public toilets.	Environment & Recreation Services, Mark Dornau	30-Apr-04	80%	Audit has been completed. Installation of units and communication about the program is currently being finalised.

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62	5.3 Encourage increased use and access to leisure, recreation and open space resources in the municipality.	5.3.1 Implement Stage One of the Recreation Plan 2003/08. Stage one will involve: preparation of articles for the 'GamePlan' newsletter produced by Melbourne Sports Network covering local club and recreation news; development of promotional material and signage in a number of community languages; and development of a number of Yarra information sheets covering Council's recreation facilities and services.	Environment & Recreation Services, Sue McGill	30-Jun-04	20%	Recreation Plan adopted at the Council meeting in September 2003. The "GamePlan" newsletter is produced each quarter and a range of promotional material will be produced for Yarra's website by March 2004.
63		5.3.2 Complete a review of a multi-purpose indoor sports facility for Yarra and progress the plan to implement recommendations.	Environment & Recreation Services, Sue McGill	30-Jun-04	85%	The review is complete. The residual 15% will be complete when a report is presented to Councillors in April 2004.
64	5.4 Support arts and cultural activities and celebrations.	5.4.1 Develop the Arts and Cultural Development Strategy in consultation with the Yarra Arts Advisory Committee (YAARTS) and the wider community. Development of the Strategy will involve the following stages: community consultation; preparation of the draft arts plan; consultation on the draft arts plan; finalisation of the plan; adoption of the plan by Council; and launch of the arts plan.	Culture & Community Planning, Kate McCaughey	31-Dec-03	40%	A consultant has been engaged and the brief has been finalised in conjunction with YAARTS. Stage One of the community consultation has commenced.
65		5.4.2 Complete the audit, registration and cataloguing of Council's (art and heritage) collection to ensure that Council has a complete record of its collection.	Culture & Community Planning, Kate McCaughey	31-Dec-03	85%	The audit and registration of Council's art and heritage collection is complete. The residual 15% will be complete when the cataloguing of the collection is finished.

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66	5.5 Ensure the Regional Library Service continues to provide accessible facilities and services.	5.5.1 Undertake a refurbishment of the Richmond Library to ensure disability access meets current standards; and compliance with building and safety regulations.	Assets, Chris Court	30-Jun-04	40%	Design phase is 95% complete with further (minor) stakeholder consultation required. Construction is scheduled to commence May 2004. This project is funded over two financial years and is due for completion in December 2004.
67	5.5 Ensure the Regional Library Service continues to provide accessible facilities and services.	5.5.2 Review community needs, facilities and location for the North Fitzroy library.	Culture & Community Planning, Sally Isaac	30-Jun-04	90%	Review report to be considered by Council in April 2004.
68	5.6 Maintain playgrounds to Australian Safety Standards.	5.6.1 Complete stage three of the Early Childhood Services Playground Program dependent on the outcomes of soil testing. Stage three involves: appointment of a landscape architect; preparation of concept designs in consultation with Centre staff; and appointment of contractors to undertake playground upgrades.	Family & Children's Services, Susanne Provis	30-Jun-04	70%	All plans and specifications for works planned for completion this year have been finalised and preferred contractor identified.
69	5.6 Maintain playgrounds to Australian Safety Standards.	5.6.2 Produce Service Charters for all play spaces to enable playground users to identify and communicate any areas for improvement or repair. The Charters will communicate the frequency of maintenance against Australian standards for Yarra's play spaces.	Environment & Recreation Services, Daimon Jenkins	31-Dec-03	50%	First draft of designs for the Charters has been completed. The designs will be tested at selected sites.
70		5.6.3 Introduce at least three shade structures to identified playgrounds as a commitment to Sun Smart.	Environment & Recreation Services, Daimon Jenkins	30-Jun-04	10%	Design concepts will be completed for identified sites by May 2004. Tree planting is being designed for future playground redevelopment and relocations.

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71		5.6.4 Ensure that the future designs of playground equipment and the construction of play spaces in the City meet Australian standards by implementing the new City of Yarra playground specifications for at least four new playgrounds.	Environment & Recreation Services, Daimon Jenkins	30-Sep-03	100%	This is an ongoing process. Playgrounds will be installed at Citizens Park, Langdon Reserve and River Street Park. Designs are being developed for Quarries Park, Kevin Bartlett Reserve and Burnley Park.
72	5.7 Support community harmony and cultural diversity.	5.7.1 Implement all Aged & Disability Services Multicultural Plan 2003/04 actions. Prepare an updated plan for 2003/04 and train 80 percent of staff in how to use interpreters.	Aged and Disability Services, Ro Roberts	30-Jun-04	50%	New program funding for the Culturally Equitable Gateways Program has clarified the focus and resources required for the Multicultural Action Plan.
73	5.8 Upgrade all sports ovals, pavilions and associated facilities over a ten-year period.	5.8.1 Introduce drought tolerant turf species and improve the water application techniques to at least five sporting surfaces.	Environment & Recreation Services, Mark Dornau	31-Dec-03	100%	Four sports grounds at (Kevin Bartlett Reserve & Yambla Reserve) have been over sown with drought tolerant turf species (couch) with extremely promising establishment. WT Peterson Oval has been partially reconstructed.
74	5.9 Develop Reconciliation initiatives in partnership with the Yarra Aboriginal Advisory Group.	5.9.1 Prepare a Partnership Plan for Reconciliation between the City of Yarra and Wurundjeri people after extensive consultation.	Culture & Community Planning, Kate McCaughey	30-Jun-04	50%	A consultant has been engaged to undertake consultation with the Wurundjeri people. The Plan will be finalised by June 2004.
75		5.9.2 Prepare an action plan to address social justice issues such as housing, jobs and access to opportunities for local indigenous Australian people.	Culture & Community Planning, Kate McCaughey	30-Jun-04	50%	The consultant engaged to work with the Wurundjeri people (see 5.9.1) is currently consulting with the local indigenous people.
76	5.10 Promote access and equity across the municipality.	5.10.1 Implement the action plan for the Access and Inclusion Policy for People with Disabilities. Undertake a status audit and implement residual actions from the policy that was adopted by Council in 1998.	Culture & Community Development, Nick Matteo	30-Jun-04	50%	A Community Forum was held in December 2003 for people with disabilities and their carers. The Forum will inform the Access and Inclusion framework and be tabled at the Disability Advisory Plan in March. The Strategy and Action Plan will be completed by June 2004.

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77	5.10 Promote access and equity across the municipality.	5.10.2 Implement the City of Yarra Road Safety Action Plan to ensure the introduction of: bicycle measures; road safety measures; and 40 km zones around schools.	Infrastructure, Richard Smithers	30-Jun-04	80%	Most bicycle projects have been completed. 40 km/h school speed zones have been implemented outside all schools.
78	5.11 Maintain Council's Friendship City Relationship with Baucau, East Timor.	5.11.1 Provide support to establish a community learning centre in Baucau.	Culture & Community Planning, Vivienne Hadj	30-Jun-04	60%	Fundraising strategy developed and specific projects planned for 2003/2004 financial year.