

Interpreter Assistance

IF YOU WOULD LIKE TO KNOW MORE ABOUT THE INFORMATION IN THIS DOCUMENT AND YOUR LANGUAGE IS NOT LISTED BELOW, YOU CAN CONTACT AN INTERPRETER ON **9280 1940**

VIETNAMESE

NẾU MUỐN BIẾT THÊM CHI TIẾT VỀ NỘI DUNG VĂN KIỆN NÀY, QUÍ VỊ CÓ THỂ LIÊN LẠC VỚI MỘT THÔNG DỊCH VIÊN QUA ĐIỆN THOẠI SỐ **9280 1939**

GREEK

ΑΝ ΘΕΛΕΤΕ ΠΕΡΙΣΣΟΤΕΡΕΣ ΠΛΗΡΟΦΟΡΙΕΣ ΣΕ ΣΧΕΣΗ ΜΕ ΤΑ ΣΤΟΙΧΕΙΑ ΠΟΥ ΠΕΡΙΕΧΟΝΤΑΙ ΣΤΟ ΕΝΤΥΠΟ ΑΥΤΟ, ΜΠΟΡΕΙΤΕ ΝΑ ΕΠΙΚΟΙΝΩΝΗΣΕΤΕ ΜΕ ΕΝΑ ΔΙΕΡΜΗΝΕΑ ΣΤΟΝ ΑΡΙΘΜΟ **9280 1934**

MANDARIN

如果想要进一步了解这份文件中的内容，您可以致电**9280 1937**，和翻译员取得联系

CANTONESE

如果您要更多地瞭解關於這篇文件的內容，您可以與傳譯員聯絡，電話號碼**9280 1932**

ITALIAN

SE DESIDERATE SAPERNE DI PIÙ CIRCA LE INFORMAZIONI CONTENUTE IN QUESTO DOCUMENTO, POTETE CONTATTARE UN INTERPRETE AL **9280 1931**

TURKISH

BU BELGEDE YERALAN BİLGİLERE İLİŞKİN DAHA FAZLA BİLGİ EDİNMEK İSTİYORSANIZ, **9280 1938** NUMARADAN BİR TERCÜMANLA GÖRÜŞEBİLİRSİNİZ

ARABIC

لمعرفة المزيد عن المعلومات الواردة في هذه الوثيقة بإمكانكم الاتصال بمترجم على الرقم **9280 1930**

SPANISH

SI QUIERE MÁS DETALLES SOBRE LA INFORMACIÓN CONTENIDA EN ESTE DOCUMENTO, PÓNGASE EN CONTACTO CON UN INTÉRPRETE LLAMANDO AL TELÉFONO N° **9280 1935**

MACEDONIAN

ΑΚΟ ΣΑΚΑΤΕ ΔΑ ΔΟΖΝΑΕΤΕ ΠΟΒΕΚΕ ΖΑ ΙΝΦΟΡΜΑΖΙΟΝΤΕ ΒΟ ΟΒΟJ ΔΟΚΥΜΕΝΤ JΑΒΕΤΕ ΣΕ ΖΑ ΠΡΕΒΕΔΥΒΑΧ ΝΑ **9280 1936**



2010 Annual Grants Program Timeline

| | |
|-----------------------|--|
| Applications Open | Monday 22 nd June 2009 |
| Information Session 1 | Friday 26 th June 2009 10am – 12pm Collingwood Town Hall 140 Hoddle Street |
| Information Session 2 | Wednesday 30 th June 2009 6pm – 8pm Richmond Town Hall 333 Bridge Road |
| Applications Close | Friday 31 st July 2009 |

The City of Yarra makes a significant investment in the community through its Community Grants Program (CGP). The CGP aims to support community initiatives and projects that address local issues, increase community resilience, build social capital and enhance the well being of City of Yarra residents.

The City of Yarra invites applications from **not-for-profit community organisations** for funding. The **Annual Grants Program 2010** incorporates several funding areas. Each area has its own criteria that applicants must meet to be eligible for a grant. A fact sheet is available for each funding area.

Before proceeding with your application, it is recommended that applications are discussed with one of the Council Officers listed for each funding area.

Applications for the Annual Grants Program 2010

to be received by 5pm Friday 31st July 2009.

For further information

Phone: Grants Officer on 9205 5555

Email: info@yarracity.vic.gov.au



Funding Areas

Annual grants provide funding for small to medium sized projects and initiatives that respond to the social, cultural, recreational, economic and environmental needs of Yarra residents.

Please refer to the Fact Sheet for the grants stream you are applying in, before completing your application and speak to a council officer about your project.

Arts and Culture

(Please use the Arts and Culture Application Form)

| Funding Categories | What will be funded? | Funding Available | Contact Details |
|--------------------|--|-------------------|-------------------------------|
| Arts Development | Arts and culture initiatives contribute to personal fulfilment, social well-being and community participation. They strengthen local identity and create a sense of place. The City of Yarra plays a vital role in creating an environment in which arts and cultural activity continues to flourish. The Arts and Culture stream is how Council supports the creation and public presentation of arts and cultural projects, activities and innovative works in any medium. | \$500-\$10,000* | Brona Keenan 9205 5029 |
| Cultural Festivals | | \$500 - \$15,000* | Sandra Margulius 9205 5109 |
| Community Arts | | \$500 - \$15,000* | Fiona Hillary 9205 5038 |

*please note this is a general guideline not a ceiling

Community Development

| Funding Categories | What will be funded? | Funding Available | Contact Details |
|------------------------|--|--------------------------------|-----------------------|
| Community Celebrations | Council seeks to support the valuable work undertaken by the diverse range of not-for-profit organisations and community groups in Yarra that support community development. This stream reflects the social and community policies adopted by Council and aims to support the achievement of the strategic goals within these policies. | \$200 - \$2,000 | Jo Mason 9205 5146 |
| Health and Well-being | | \$500 - \$10,000 | |
| Communities in Action | | | |
| Families & Children. | | Dimitria Katsikis 9205 5463 | |

Annual Grants Program 2010

Environment

| Funding Categories | What will be funded? | Funding Available | Contact Details |
|---|---|-------------------|-------------------------|
| Education Programs for residents based on the concept of "sustainable living" | The Environment stream aims to increase community awareness and action on a broad range of environmental concerns by inviting all sectors of the community to initiate and participate in local projects. | \$500 - \$5,000 | Lisa Coffa 9205 5730 |
| Neighbourhood based programs concerning climate action | | | |

Sport and Recreation

| Funding Categories | What will be funded? | Funding Available | Contact Details |
|------------------------------|--|-------------------|-----------------|
| Participation | The Sport and Recreation Stream aims to increase participation in sporting and physical activity opportunities across the Yarra community including Access All Abilities (AAA) projects. | up to \$5,000 | To Be Confirmed |
| Sustainability & Improvement | | | |
| Equipment Grants | | | |

Youth Services

| What will be funded? | Funding Available | Contact Details |
|---|-------------------|----------------------------|
| The Youth Services Stream aims to build on existing services and programs or create new initiatives that promote positive relationships between culturally, socially, economically and linguistically diverse young people. | \$500 - \$10,000 | Damir Lendich 9416 2200 |

Community Justice –Neighbourhood Justice Centre

| What will be funded? | Funding Available | Contact Details |
|---|-------------------|---------------------------|
| The CJAG Community Justice Grants aim to work in partnership with the local Yarra community to identify and deliver projects that address the underlying causes of offending, lower the crime rate, support victims and improve safety for the community. | Up to \$10,000 | Maree Foelz 9948 8634. |

Annual Grants Program 2010

Who Is Eligible to Apply?

- Applicants must be an incorporated not for profit community group and have an ABN
- Applicants must be locally based and/or be applying for a program, service or activity that is of benefit to the Yarra community;
- Projects must have a public outcome within the City of Yarra boundaries,
- Applicants must have acquitted previous City of Yarra grants and have no outstanding debts to the City of Yarra;

Important Points

- All applicants **must demonstrate** how the proposed project will meet the relevant program and stream objectives outlined in the **Fact Sheets**.
- Collaborative applications from organisations and community groups working together to address a local issue will be **highly regarded** in the 2010 funding round.
- **Priority will be given** to activities aiming to support the following groups: young people, people from culturally and linguistically diverse communities, Indigenous communities, women, older adults especially those who live alone, people living with a disability, homeless people and low income families.
- Applications for the same project to different streams are not permitted. Applications for projects, activities or services in different streams can be applied for by the same organisation or group. Applicants submitting more than one application will be contacted by Council Officers and are asked to **prioritise** their applications given demand on the grants program is high.

Environmental Impact

The City of Yarra encourages all applicants to consider incorporating activities that improve the sustainable outcomes of their projects. Please consider the following points as ways of reducing and reusing your resources.

- a) Recycled paper and environmentally friendly printing for your publicity
- b) Sustainable transport maps on promotional material
- c) Locally produced foods for meals
- d) Plate washing and the avoidance of unnecessary waste
- e) Purchasing 'Green Power' for all the energy and associated greenhouse gases of you grant activity.

For more information contact Lisa Coffa, Environmental Education Officer on 9205 5730.

How to Apply

Read the Fact Sheet

Fact sheets are available for all funding streams. The fact sheets can be downloaded from Council's website at www.yarracity.vic.gov.au, then click on 'Council' and go to '2010 Community Grants Program'.

Speak to a Council Officer

The tables on pages 3 and 4 include contact details of the Council Officers responsible for each funding area. It is very important that you call the officer responsible for the funding area you are applying for, and talk through your project ideas.

Venue booking

If your project is to be conducted in a Yarra owned and run facility, such as our town halls, you will need to contact Civic Facilities and obtain a quote and tentative booking for your project. Contact Civic Facilities on 9205 5220

Complete the Application Form

All questions must be completed. Application forms can be downloaded from Council's website. Go to www.yarracity.vic.gov.au/communities and click on "Community Grants"

Prepare a Budget

When preparing a budget for your project please consider the following important components:

- a) what is your in-kind contribution including volunteer time to the project? A example will be available with application forms.
- b) staff costs and equipment must be part of an overall budget to help demonstrates the capacity to achieve the outcomes for the project; and
- c) the income must equal the expenditure

Prepare Attachments and Support Material

Applicants must attach copies of their financial status, incorporation certificate, and any other relevant support material if required. . **Support material must be clearly labelled with the applicant's name and address and placed at the back of the application.** Items will be returned to applicants when the assessment process is complete if requested. The City of Yarra will not be responsible for lost or damaged support material.

Acquittal

To be eligible for a grant in this round, organisations must have acquitted for previous grants from the City of Yarra. Acquittal reports tell the Council how your previous grant projects went, what was successful, what was a challenge and importantly presents a financial report showing how you spent the funds. Once you have successfully acquitted previous grants you will be eligible to receive further funding. The acquittal form can be downloaded from Council's website at www.yarracity.vic.gov.au/community , then click on Community Grants.

Annual Grants Program 2010

What Can't Be Funded?

- a) a program that is considered the responsibility of State or Federal Government;
- b) a project that has applied for funding in more than one grant stream;
- c) activities that take place outside the City of Yarra (including touring costs), unless a component of an ongoing project has a proven and direct benefit to the Yarra community;
- d) a new building, capital works or facility maintenance works;
- e) ongoing staff salaries or administration costs not specific to the project ;
- f) only the salary component of a project – salaries will be considered if they are part of a comprehensive project budget;
- g) activities that are sponsored by gambling businesses;
- h) activities which take place at inappropriate venues e.g. gambling, adult clubs;
- i) the purchase of equipment only. Equipment may be purchased as part of a broader project, while Sport and Recreation grants provide funding for specialised equipment;
- j) core school curriculum activities;
- k) training, study or academic research in Australia or overseas
- l) a project that will be offered for assessment in the above training courses;
- m) applications that are solely for attending forums, workshops and conferences;
- n) competitions, prizes, award exhibitions or exclusively fundraising events;
- o) retrospective funding of projects

Eligibility Criteria for Individuals

To be eligible for funding for individual Arts Development Sponsorship applicants must reside in and/or maintain a practice within the City of Yarra.

Submitting Your Application

You can submit your application in Hard Copy or by Email.

Hard copy applications must be presented in the following way:

- a) an original completed application form plus one copy;
- b) one copy of attachments;
- c) black ink or printed typeface throughout; and
- d) on white, standard A4 paper.

Electronic applications will be disadvantaged if they cannot be opened by the following City of Yarra software programs:

- a) Microsoft Office 2007;
- b) Adobe Acrobat Reader (Version 7);
- c) Macromedia Players;
- d) Microsoft Internet Explorer (Version 6); and
- e) Microsoft Windows Media Player (Version 9).

Electronic applications must also include all support materials.

Where to Send Your Application

Applications should be addressed to:

**Community Grants Program
City of Yarra
PO Box 168
RICHMOND VIC 3121**

Hand delivered to:
**Community Grants Program
Richmond Town Hall
333 Bridge Road
RICHMOND VIC 3121**

**Community Grants Program
Collingwood Town Hall
140 Hoddle Street
Collingwood VIC 3006**

Emailed to: info@yarracity.vic.gov.au applications must include all attachments

CITY OF YARRA
Community Grants



Annual Grants Program 2010

City of Yarra Boundary Map



Closing Date
Applications to be received by
5pm Friday 31st July 2009
No late applications will be accepted

